

Note: Please turn off all cell phones and pagers during the meeting.

Open Citizen Comment Procedure

- 1) Public Hearings – Any citizen is allowed to ask questions and/or make comments during any public hearing scheduled for a particular issue.
- 2) “Citizen Communication” – Public comment can be provided on any item on the agenda or on issues affecting the City not on the agenda. Public comments should generally be limited to 3-5 minutes. Citizens are encouraged (but not required) to contact City Administration one week prior to the meeting, preferably in writing, to be placed on the agenda. Doing so provides Council an opportunity to give consideration to the issue/comment.

COUNCIL PRAYER

Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL

Monday, February 3, 2020; 6:30 P.M.

City Hall Council Chambers

901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: RACHEL SCHNEIDER, MONTY JORDAN, MATTHEW CROWELL, ANN MURPHEY, JACOB ROHTER, DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CAROLYN BOLIN, MARIE ALLEN, CHRISTINE RUDER, AND TIFFANY HENRY

PLEDGE OF ALLEGIANCE

Councilwoman Christine Ruder

I. CONSENT AGENDA

- A) Consider Approval of the City Council Minutes of:
- 1) City Council Meeting, January 6, 2020
 - 2) City Council Meeting, January 21, 2020
 - 3) City Council Closed Session Meeting, January 21, 2020

II. PUBLIC HEARINGS

None.

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

- A) 2020 Celebration of Nations Parade and Festival – Mr. Richie Myers, Missouri S&T

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- A) Environmental Services Department Monthly Report – December 2019
- B) The Centre Financial Analysis – December 2019
- C) Parks Financial Analysis – December 2019
- D) Parks Advisory Commission Meeting Minutes – October 23, 2019
- E) Municipal Court Monthly Report – December 2019
- F) Building Codes Monthly Report – December 2019
- G) Rolla Board of Adjustment Meeting Minutes – January 2, 2020
- H) Development Review Committee Meeting Minutes – January 21, 2020
- I) Police Department Monthly Report – November & December 2019
- J) Animal Control Monthly Report – December 2019
- K) Rolla Municipal Utilities Monthly Reports – December 2019
- L) Board of Public Works Meeting Minutes – December 30, 2019
- M) Airport Advisory Committee Notes – January 22, 2020

V. **OLD BUSINESS**

VI. **NEW BUSINESS**

- A) **Motion** Awarding Rolla National Airport Agriculture Lease –
(City Administrator John Butz) - **Motion**

VII. **CLAIMS and/or FISCAL TRANSACTIONS**

- A) **Motion** Awarding Bid for Replacement of SplashZone Grates –
(Parks Director Floyd Jernigan) - **Motion**

VIII. **CITIZEN COMMUNICATION**

- A) Open Citizen Communication

IX. **MAYOR/CITY COUNCIL COMMENTS**

- A) **Motion** Reappointing Mr. William S. Jenks, III, to the Rolla Regional Economic
Commission (RREC) Board (December 2022) – **Motion**
B) **Motion** Reappointing Mr. Ed Schmidt, Mr. Steve Mason, Mr. Randy Stoll, and Mr. Mike
Mathews to the Airport Advisory Committee (July 2021) – **Motion**

X. **COMMENTS FOR THE GOOD OF THE ORDER**

XI. **CLOSED SESSION**

Pursuant to RSMo. 610.021, the Council will discuss the following in Closed Session:

- A) Real Estate

XII. **ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, JANUARY 6, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, David Schott, Jody Eberly, John Meusch, Carrolyn Bolin, Marie Allen, Christine Ruder, and Tiffany Henry

Council Members Absent: Jacob Rohter

Department Directors in Attendance: Police Chief Sean Fagan, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Environmental Services Director Brady Wilson, and Fire Chief Ron Smith

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, City Planner Tom Coots, City Engineer Darin Pryor, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Carrolyn Bolin to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Murphey and seconded by Eberly to approve the consent agenda as submitted. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:

- 1) City Council Meeting – December 2, 2019
- 2) City Council Closed Session Meeting – December 2, 2019
- 3) City Council Meeting – December 16, 2019
- 4) City Council Closed Session Meeting – December 16, 2019

II. PUBLIC HEARINGS

None.

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I.A.1.

III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

None.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Magdits referred the Council to (A) the November 2019, Environmental Services Department Monthly Report; (B) the November 2019, Centre Financial Analysis; (C) the November 2019, Municipal Court Monthly Report; (D) the November 2019, Building Codes Monthly Report; (E) the December 5, 2019, Board of Adjustment Meeting Minutes; (F) the December 17, 2019, Development Review Committee Meeting Minutes; (G) the December 10, 2019, Planning and Zoning Commission Meeting Minutes; (H) the October and November 2019 Rolla Municipal Utilities Monthly Reports, and; (I) the October 21 and November 26, 2019, Board of Public Works Meeting Minutes.

V. OLD BUSINESS

(A) Ordinance Rezoning 1002 N. Bishop Ave. from R-2 (Two Family District) to C-2 (General Retail District) Zoning: City Planner Tom Coots explained the subject property is located at the corner of North Bishop Avenue and Eleventh Street, the site of the former Kyoto Restaurant. The applicant has the property under contract to purchase and would like to redevelop the property. Mr. Coots told the Council that a portion of the property is zoned R-2 (Two Family District) and the remainder is zoned C-2 (General Retail District). In order to make the property easier to redevelop, the applicant would like to have the property all zoned C-2 (General Retail District). Mr. Coots indicated the Planning and Zoning Commission recommended approval of the rezoning request.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4539: AN ORDINANCE TO APPROVE THE REZONING OF 1002 N BISHOP AVE FROM THE R-2, TWO FAMILY DISTRICT TO THE C-2, GENERAL RETAIL DISTRICT (ZON19-09). A motion was made by Schneider and seconded by Bolin to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Schott, Meusch, Jordan, Bolin, Schneider, Ruder, Allen, Murphey, Henry, Crowell, and Eberly. Nays; None. Absent; Rohter. Motion carried. The ordinance passed.

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V. OLD BUSINESS (continued)

(B) Ordinance Approving the Miner Crossing Subdivision Plat (1009 S. Bishop Ave.): City Planner Tom Coats explained the subject minor subdivision would combine three lots. The Planning and Zoning Commission recommended approval of this request.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4540: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF MINER CROSSING. (SUB19-09). A motion was made by Henry and seconded by Allen to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Ruder, Murphey, Jordan, Schneider, Allen, Bolin, Henry, Crowell, Meusch, Schott, and Eberly. Nays; None. Absent; Rohter. Motion carried. The ordinance passed.

VI. NEW BUSINESS

None.

VII. CLAIMS and/or FISCAL TRANSACTIONS

None.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to any citizen wishing to address the Council. No one presented responded.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Early Retirement Incentive: Councilman Crowell said he heard the early retirement incentive was again presented to City employees, but he was under the impression it had been tabled for the time being. Mr. Crowell said he got the impression from some employees they felt it was brought back to the table and then tabled a second time.

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I.A.3.

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IX. MAYOR/CITY COUNCIL COMMENTS (continued)

(A) Early Retirement Incentive (continued): Mayor Magdits and City Administrator John Butz both stated it was discussed, but was never presented as an option to employees. Mr. Butz told Mr. Crowell that staff tried to get a feel as to who might be interested just so the City can look at whether the economics of it would be feasible and it would be of any value to the City. He added that staff is still gathering some information such as who the employees are that might be interested, but nothing has been approved and staff is still just exploring the idea.

Mr. Crowell asked if the early retirement incentive must be offered to all employees or if the City could be selective.

City Counselor Lance Thurman said he felt there would be issues of discrimination. However, he would need to confirm it.

(B) Future Rolla: Councilman David Schott stated that as decision makers for Rolla, we are helping shape what Rolla will look like. He said that as he walks and drives past some of our newest developments, he said they are not very inviting. He showed a picture of a development where he said the building takes up 100% of the lot with concrete for parking and often times rocks and gravel fill where there might be grass so that no mowing needs to be done. He noted there is a complete lack of green space for trees and usually all the trees have been removed to construct the building and the parking. Mr. Schott emphasized the City is creating an urban jungle with no green space, shade, or nature and monster structures and parking lots cover the whole site, which naturally become even more ugly, disrespected, and uncared for.

Mr. Schott asked the Council to consider what great incentive or requirement could be created to encourage leaving trees and green space on lots before or after construction. He said the City should be encouraging green spaces and rain gardens, not spaces fully covered in concrete. Secondly, Mr. Schott asked the Council what more they can do to encourage structures that help create the potential of an enjoyable place to live and live near. Additionally, he noted the limit on the height of the buildings, especially on lots adjacent to single-family homes or some sort of design requirement that adds character or beauty. Mr. Schott emphasized his main point is that we may need to shift our thinking and perspectives to a number of areas realizing that the way that things have always been done can become stagnant.

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I.A.4.

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IX. MAYOR/CITY COUNCIL COMMENTS (continued)

(B) Future Rolla (continued): City Planner Tom Coots commented there is much that can be done and noted the current City Code has almost no architectural design requirements. He said there is plenty of room to start small. He indicated he has read through the entire zoning code and has many ideas to properly address such issues. Mr. Coots suggested by beginning to completely rewrite the City's zoning code.

X. COMMENTS FOR THE GOOD OF THE ORDER

None.

XI. CLOSED SESSION

None.

XII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 7:01 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

JANUARY 6, 2020

I.A.S.

**ROLLA CITY COUNCIL MEETING MINUTES
TUESDAY, JANUARY 21, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Pro-Tempore Matthew Crowell

Council Members in Attendance: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Carrolyn Bolin, Marie Allen, Christine Ruder, and Tiffany Henry

Council Members Absent: None.

Department Directors in Attendance: Police Chief Sean Fagan, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Environmental Services Director Brady Wilson, Public Works Director Steve Hargis, Finance Director Steffanie Rogers, Interim Recreation Center Director Marci Fairbanks, and Fire Chief Ron Smith

Other City Officials in Attendance: City Administrator John Butz, City Counselor Carolyn Buschjost, and City Clerk Carol Daniels

Mayor Pro-Tempore Crowell called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Marie Allen to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

None.

II. SPECIAL PRESENTATIONS

(A) The Centre Community Benefit Report: Interim Recreation Center Director Marci Fairbanks provided an overview of The Centre's 2019 Community Benefit Report.

III. OLD BUSINESS

None.

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I.A.G.

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IV. NEW BUSINESS

None.

V. CLAIMS and/or FISCAL TRANSACTIONS

(A) Resolution Authorizing FY 2019 Budget Adjustments: Finance Director Steffanie Rogers told the Council that staff follows State Statute Chapter 67 for the year-end process where actual expenditures cannot exceed budgeted expenditures. She referred the Council to a list of proposed budget adjustments included in the agenda packets. Once these adjustments are made, Ms. Rogers noted there will be an increase in budgeted revenues of \$1.7 million and an increase of expenditures of \$3.3 million. Once the revenues and expenditures are adjusted, Ms. Rogers said there is a net change of \$480,600.

City Counselor Carolyn Buschjost read the following proposed resolution for one reading, by title. RESOLUTION NO. 1966: A RESOLUTION AUTHORIZING BUDGET ADJUSTMENTS FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2018, AND APPROPRIATING FUNDS PURSUANT THERETO. A motion was made by Eberly and seconded by Schneider to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The resolution passed.

(B) Motion Transferring Funds from the Park & Recreation Sales Tax Account to Cover Recreation Operating Deficit: Finance Director Steffanie Rogers stated that Section 13-31 of the Rolla City Code authorizes the Council to move money from the depreciation reserve account to cover any operating deficit in addition to the administrative transfer and the capital expenditures transfer that takes place during the budget process.

A motion was made by Henry and seconded by Schneider to authorize the transfer of \$332,500 from the Depreciation Reserve and Equipment Replacement Account to cover the estimated operating deficit and capital expenditures for fiscal year 2018-2019. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

JANUARY 21, 2020

I.A.7.

VI. MAYOR/CITY COUNCIL COMMENTS

(A) Motion Reappointing Ms. Sue Arnold to the Parks Advisory Commission (June 2022): A motion was made by Meusch and seconded by Bolin to reappoint Ms. Sue Arnold to the Parks Advisory Commission. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(B) Motion Reappointing Mr. Andrew Meggett to the Parks Advisory Commission (June 2022): A motion was made by Henry and seconded by Meusch to reappoint Mr. Andrew Meggett to the Parks Advisory Commission. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

VII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to any citizen wishing to address the Council.

1) Mr. Bill Hahn, 593 Sycamore, Rolla, Missouri, thanked City Administrator John Butz for taking the time to address his questions regarding the Holloway House. He noted that Mr. Butz directed him to speak with the senior citizen center group to answer other questions. After a couple of false starts, Mr. Hahn said they are on again for tomorrow evening to discuss how to arrive at a win win for the senior center and the historic Holloway House. Mr. Hahn stated his group is equally focused on both outcomes. He said they are doing their due diligence to understand the scope of services the ABLE Commission and CMAAA (Central Missouri Area Agency on Aging) currently provides. To be clear, Mr. Hahn said they do not just want to just save the historic Holloway House from a wrecking ball, but they want to save it to be a benefit to the community. Mr. Hahn then provided a brief overview of the history of the Holloway House and then entertained questions and comments from the Council.

No one else present addressed the Council.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

(A) Community Infrastructure Project Open House: City Administrator John Butz announced that an open house regarding community infrastructure projects would be held on February 13, 2020 from 4:30 p.m. to 6:30 p.m. in the Recreation Center lobby.

VIII. COMMENTS FOR THE GOOD OF THE ORDER (continued)

(A) Community Infrastructure Project Open House: He said City staff would be providing an update on the Move Rolla Transportation Development District, the City's sewer treatment plants, Proposition P park projects, and the Rolla National Airport runway program.

IX. CLOSED SESSION

A motion was made by Bolin and seconded by Henry to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss Sealed Proposals and Real Estate. A roll call vote on the motion showed the following: Ayes; Murphey, Henry, Allen, Bolin, Schneider, Ruder, Meusch, Jordan, Eberly, Rohter, Schott, and Crowell. Nays; None. Absent; None. Motion carried.

The Council adjourned into Closed Session at approximately 7:11 p.m.

X. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 7:39 p.m.

City Counselor Carolyn Buschjost reported that during Closed Session the Council opened sealed proposals and discussed two real estate matters. No final action was taken any matter.

XI. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 7:40 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

JANUARY 21, 2020

IA.9.

**DECEMBER MATERIALS COLLECTED & SHIPPED
FROM RECYCLING CENTER**

(Based on Calendar Year)

Material	Dec 2019	Nov 2019	Dec 2018	Year-to-Date 2019	Year-to-Date 2018	Yearly Total 2018
Cardboard	126.7 ton	126.2 ton	125.0 ton	1,610.6 ton	1,664.8 ton	1,664.8 ton
Newspaper	40.0 ton	34.5 ton	17.5 ton	405.1 ton	364.5 ton	364.5 ton
High Grade Paper	0.0 ton	21.0 ton	20.5 ton	226.6 ton	301.8 ton	301.8 ton
Aluminum	0.0 ton	2.5 ton	2.6 ton	12.6 ton	14.3 ton	14.3 ton
Steel Cans/Scrap Metal	5.9 ton	4.0 ton	6.9 ton	53.8 ton	65.6 ton	65.6 ton
Plastic	0.0 ton	9.5 ton	0.0 ton	104.8 ton	118.8 ton	118.8 ton
Glass	17.5 ton	17.0 ton	20.0 ton	230.7 ton	240.7 ton	240.7 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.0 ton	2.1 ton	2.1 ton
Electronic Waste	7.9 ton	0.0 ton	11.7 ton	48.5 ton	55.6 ton	55.6 ton
Household HW	1.7 ton	0.0 ton	1.9 ton	5.4 ton	7.6 ton	7.6 ton
TOTAL	199.7 ton	214.7 ton	206.0 ton	2,698.2 ton	2,835.7 ton	2,835.7 ton

SERVICES PROVIDED

Type of Service	Dec 2019	Nov 2019	Dec 2018	Year-to-Date 2019	Year-to-Date 2018	Yearly Total 2018
Special Pick-ups	52	39	40	687	766	766
Paper Shredding	4.8 hours	2.8 hours	4.8 hours	59.5 hours	106.1 hours	106.1 hours
Reported Trash Nuisances	7	24	39	304	212	212
Households Dropping Off Hazardous Waste	60	47	58	1109	984	984

DISPOSAL TONNAGE

(Sanitation Division)

Material	Dec 2019	Nov 2019	Dec 2018	Year-to-Date 2019	Year-to-Date 2018	Yearly Total 2018
Refuse	1,310.0 ton	1247.9 ton	1,301.9 ton	15,326.9 ton	16,959.1 ton	16,959.1 ton

IV. A. 1.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	November-18		November-19		December-18		December-19		2020 YTD ACTUAL	2020 YTD ACTUAL	25% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
GUEST SERVICES													
Revenue													
Reimbursements/donations													
Passes	\$ 51,779.12	\$ -	\$ 49,953.76	\$ -	\$ -	\$ -	\$ 30,849.03	\$ -	\$ 107,307.65	\$ 156,750.00	0.00%	\$ 627,000.00	
Day Passes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	
Programs	\$ 540.08	\$ 15.00	\$ 1,007.50	\$ 230.00	\$ 1,581.04	\$ 450.00	\$ 230.00	\$ 1,581.04	\$ 450.00	\$ 625.00	72.00%	\$ 2,500.00	
Resale	\$ 62.50	\$ 15.00	\$ 68.60	\$ 32.50	\$ 265.70	\$ 102.50	\$ 32.50	\$ 265.70	\$ 102.50	\$ 625.00	16.40%	\$ 2,500.00	
Rentals	\$ 1,245.00	\$ 1,320.00	\$ 2,150.50	\$ 995.00	\$ 5,062.50	\$ 5,556.00	\$ 995.00	\$ 5,062.50	\$ 5,556.00	\$ 4,500.00	123.47%	\$ 18,000.00	
Misc.	\$ 120.00	\$ -	\$ 767.00	\$ 140.00	\$ 892.00	\$ 140.00	\$ 140.00	\$ 892.00	\$ 140.00	\$ 250.00	56.00%	\$ 1,000.00	
Concessions	\$ 41.00	\$ 462.60	\$ 601.78	\$ 383.49	\$ 1,608.48	\$ 862.09	\$ 383.49	\$ 1,608.48	\$ 862.09	\$ 2,200.00	39.19%	\$ 8,800.00	
Total Revenue	\$ 53,787.70	\$ 38,043.83	\$ 54,549.14	\$ 32,630.02	\$ 164,524.00	\$ 114,418.24	\$ 32,630.02	\$ 164,524.00	\$ 114,418.24	\$ 164,950.00		\$ 659,800.00	
Expenses													
Personnel	\$ 5,155.98	\$ 6,867.61	\$ 5,256.19	\$ 9,084.42	\$ 14,769.03	\$ 20,301.27	\$ 9,084.42	\$ 14,769.03	\$ 20,301.27	\$ 27,075.00	74.98%	\$ 108,300.00	
Supplies	\$ 362.14	\$ 65.18	\$ 292.24	\$ 126.64	\$ 891.26	\$ 744.95	\$ 126.64	\$ 891.26	\$ 744.95	\$ 1,462.50	50.94%	\$ 5,850.00	
Services	\$ 562.14	\$ 39.70	\$ 513.58	\$ 116.14	\$ 1,220.06	\$ 1,228.33	\$ 116.14	\$ 1,220.06	\$ 1,228.33	\$ 4,937.50	24.88%	\$ 19,750.00	
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 225.00	\$ -	\$ -	\$ 225.00	\$ -	\$ 62.50	0.00%	\$ 250.00	
Total Expenses	\$ 6,080.26	\$ 6,972.49	\$ 6,062.01	\$ 9,327.20	\$ 17,105.35	\$ 22,274.55	\$ 9,327.20	\$ 17,105.35	\$ 22,274.55	\$ 33,537.50		\$ 134,150.00	
Guest Services Revenue over Expenses	\$ 47,707.44	\$ 31,071.34	\$ 48,487.13	\$ 23,302.82	\$ 147,418.65	\$ 92,143.69	\$ 23,302.82	\$ 147,418.65	\$ 92,143.69	\$ 131,412.50		\$ 525,650.00	
RECREATION													
Revenue													
Recreation Programs	\$ 7,286.00	\$ 6,089.50	\$ 7,402.00	\$ 8,281.50	\$ 22,780.80	\$ 25,346.00	\$ 8,281.50	\$ 22,780.80	\$ 25,346.00	\$ 44,325.00	57.18%	\$ 177,300.00	
Day Passes	\$ 3,402.00	\$ 2,250.50	\$ 3,770.00	\$ 2,031.00	\$ 8,822.00	\$ 5,944.50	\$ 2,031.00	\$ 8,822.00	\$ 5,944.50	\$ 9,500.00	62.57%	\$ 38,000.00	
Total Revenue	\$ 10,688.00	\$ 8,340.00	\$ 11,172.00	\$ 10,312.50	\$ 31,602.80	\$ 31,290.50	\$ 10,312.50	\$ 31,602.80	\$ 31,290.50	\$ 53,825.00		\$ 215,300.00	
Expenses													
Personnel	\$ 6,285.87	\$ 11,354.36	\$ 6,078.88	\$ 11,133.73	\$ 17,004.37	\$ 30,158.85	\$ 11,133.73	\$ 17,004.37	\$ 30,158.85	\$ 39,882.50	75.62%	\$ 159,530.00	
Supplies	\$ 1,048.80	\$ 2,106.46	\$ 2,024.15	\$ 2,074.08	\$ 4,445.55	\$ 6,014.17	\$ 2,074.08	\$ 4,445.55	\$ 6,014.17	\$ 5,170.00	116.33%	\$ 20,680.00	
Services	\$ 510.75	\$ 44.13	\$ 453.64	\$ 254.92	\$ 1,075.31	\$ 1,450.82	\$ 254.92	\$ 1,075.31	\$ 1,450.82	\$ 3,081.25	47.09%	\$ 12,325.00	
Maintenance	\$ 16.17	\$ -	\$ 63.76	\$ -	\$ 79.93	\$ -	\$ -	\$ 79.93	\$ -	\$ 125.00	0.00%	\$ 500.00	
Total Expenses	\$ 7,861.59	\$ 13,504.95	\$ 8,620.43	\$ 13,462.73	\$ 22,605.16	\$ 37,623.84	\$ 13,462.73	\$ 22,605.16	\$ 37,623.84	\$ 48,258.75		\$ 193,035.00	
Recreation Revenue over Expenses	\$ 2,826.41	\$ (5,164.95)	\$ 2,551.57	\$ (3,150.23)	\$ 8,997.64	\$ (6,333.34)	\$ (3,150.23)	\$ 8,997.64	\$ (6,333.34)	\$ 5,566.25		\$ 22,265.00	
AQUATICS													
Revenue													
Aquatic Programs	\$ 3,409.40	\$ 3,935.00	\$ 3,429.50	\$ 4,694.50	\$ 12,888.90	\$ 14,739.75	\$ 4,694.50	\$ 12,888.90	\$ 14,739.75	\$ 22,875.00	64.44%	\$ 91,500.00	
Aquatic Day Pass	\$ 1,457.00	\$ 1,121.00	\$ 1,765.00	\$ 436.00	\$ 4,825.00	\$ 2,775.00	\$ 436.00	\$ 4,825.00	\$ 2,775.00	\$ 10,000.00	27.75%	\$ 40,000.00	
Total Revenue	\$ 4,866.40	\$ 5,056.00	\$ 5,194.50	\$ 5,130.50	\$ 17,713.90	\$ 17,514.75	\$ 5,130.50	\$ 17,713.90	\$ 17,514.75	\$ 32,875.00		\$ 131,500.00	
Expenses													
Personnel	\$ 12,983.55	\$ 15,307.96	\$ 11,639.13	\$ 17,356.05	\$ 33,471.67	\$ 42,397.40	\$ 17,356.05	\$ 33,471.67	\$ 42,397.40	\$ 47,362.50	89.52%	\$ 189,450.00	
Supplies	\$ 109.22	\$ 7,092.19	\$ 30.95	\$ 9,058.27	\$ 218.44	\$ 16,963.28	\$ 9,058.27	\$ 218.44	\$ 16,963.28	\$ 1,290.00	1314.98%	\$ 5,160.00	
Services	\$ 230.42	\$ 529.99	\$ 103.29	\$ 358.39	\$ 1,184.90	\$ 2,834.45	\$ 103.29	\$ 1,184.90	\$ 2,834.45	\$ 3,300.00	85.89%	\$ 13,200.00	
Maintenance	\$ 106.16	\$ 1,927.80	\$ 2,535.79	\$ 1,838.33	\$ 5,811.69	\$ 4,266.13	\$ 1,838.33	\$ 5,811.69	\$ 4,266.13	\$ 8,050.00	53.00%	\$ 32,200.00	
Total Expenses	\$ 13,429.35	\$ 24,857.94	\$ 14,309.16	\$ 28,611.04	\$ 40,686.70	\$ 66,461.26	\$ 28,611.04	\$ 40,686.70	\$ 66,461.26	\$ 60,002.50		\$ 240,010.00	
Aquatics Revenue over Expenses	\$ (8,562.95)	\$ (19,801.94)	\$ (9,114.66)	\$ (23,480.54)	\$ (22,972.80)	\$ (48,946.51)	\$ (23,480.54)	\$ (22,972.80)	\$ (48,946.51)	\$ (27,127.50)		\$ (108,510.00)	

A.B.I.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	November-18		November-19		December-18		December-19		2019 YTD ACTUAL	2020 YTD ACTUAL	25% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
<u>FITNESS</u>													
Revenue													
Fitness Programs	\$ 5,812.67	\$ 3,760.14	\$ 3,683.20	\$ 4,412.63	\$ 17,578.01	\$ 14,386.95	\$ 25,150.00	\$ 57.20%	\$ 100,600.00				
Fitness Day Pass	\$ 671.00	\$ 203.00	\$ 520.00	\$ 252.00	\$ 1,640.00	\$ 679.00	\$ 1,125.00	\$ 60.36%	\$ 4,500.00				
Total Revenue	\$ 6,483.67	\$ 3,963.14	\$ 4,203.20	\$ 4,664.63	\$ 19,218.01	\$ 15,065.95	\$ 26,275.00		\$ 105,100.00				
Expenses													
Personnel	\$ 17,936.14	\$ 7,978.66	\$ 18,928.37	\$ 9,972.98	\$ 49,797.77	\$ 24,093.88	\$ 35,237.50	\$ 68.38%	\$ 140,950.00				
Supplies	\$ 348.86	\$ 3,517.96	\$ 89.49	\$ 4,175.08	\$ 734.06	\$ 7,970.06	\$ 1,355.00	\$ 588.20%	\$ 5,420.00				
Services	\$ 515.83	\$ 9.99	\$ 145.79	\$ 55.92	\$ 1,849.91	\$ 2,162.47	\$ 2,787.50	\$ 77.58%	\$ 11,150.00				
Maintenance	\$ -	\$ -	\$ -	\$ 205.00	\$ 213.79	\$ 205.00	\$ 1,300.00	\$ 15.77%	\$ 5,200.00				
Total Expenses	\$ 18,800.83	\$ 11,506.61	\$ 19,163.65	\$ 14,408.98	\$ 52,595.53	\$ 34,431.41	\$ 40,680.00		\$ 162,720.00				
Fitness Revenue over Expenses	\$ (12,988.16)	\$ (7,746.47)	\$ (15,480.45)	\$ (9,996.35)	\$ (35,017.52)	\$ (20,044.46)	\$ (15,530.00)		\$ (62,120.00)				
<u>ADMINISTRATION</u>													
Revenue													
Advertising Sponsorships	\$ 125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 0.00%	\$ 1,200.00				
Reimbursement	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 550.00	\$ -	#DIV/0!	\$ -				
Total Revenue	\$ 125.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 550.00	\$ -		\$ 1,200.00				
Expenses													
Personnel	\$ 11,769.50	\$ 12,002.14	\$ 12,250.03	\$ 11,992.39	\$ 31,903.41	\$ 32,278.53	\$ 44,200.00	\$ 73.03%	\$ 176,800.00				
Supplies	\$ 15,730.17	\$ 2,582.27	\$ 2,253.88	\$ 2,813.01	\$ 27,174.25	\$ 9,937.43	\$ 52,125.00	\$ 19.06%	\$ 208,500.00				
Services	\$ 2,426.08	\$ 6,291.16	\$ 4,035.53	\$ 6,075.08	\$ 7,938.58	\$ 17,340.17	\$ 23,405.00	\$ 74.09%	\$ 93,620.00				
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 337.50	\$ 0.00%	\$ 1,350.00				
Total Expenses	\$ 29,925.75	\$ 20,875.57	\$ 18,539.44	\$ 20,880.48	\$ 67,016.24	\$ 59,556.13	\$ 120,067.50		\$ 480,270.00				
Administration Revenue over Expenses	\$ (29,800.75)	\$ (20,875.57)	\$ (15,539.44)	\$ (20,880.48)	\$ (64,016.24)	\$ (59,006.13)	\$ (120,067.50)		\$ (479,070.00)				
<u>MAINTENANCE</u>													
Revenue													
Reimbursement	\$ (618.59)	\$ -	\$ 2,873.43	\$ 3,063.67	\$ 2,376.34	\$ -	\$ 2,500.00	\$ 0.00%	\$ 10,000.00				
Total Revenue	\$ (618.59)	\$ -	\$ 2,873.43	\$ 3,063.67	\$ 2,376.34	\$ -	\$ 2,500.00		\$ 10,000.00				
Expenses													
Personnel	\$ 13,929.94	\$ 14,882.27	\$ 16,552.35	\$ 16,743.66	\$ 40,553.80	\$ 42,237.09	\$ 44,335.00	\$ 95.27%	\$ 177,340.00				
Supplies	\$ 1,277.84	\$ 605.46	\$ 1,025.53	\$ 1,519.27	\$ 3,482.16	\$ 3,779.88	\$ 6,080.00	\$ 62.17%	\$ 24,320.00				
Services	\$ -	\$ 8.18	\$ 185.87	\$ 608.71	\$ 361.80	\$ 10,641.85	\$ 5,812.50	\$ 183.09%	\$ 23,250.00				
Maintenance	\$ 847.70	\$ 2,050.01	\$ 416.90	\$ 1,937.42	\$ 2,009.09	\$ 4,130.09	\$ 6,575.00	\$ 62.82%	\$ 26,300.00				
Total Expenses	\$ 16,055.48	\$ 17,545.92	\$ 18,180.65	\$ 20,809.06	\$ 46,406.85	\$ 60,788.91	\$ 62,802.50		\$ 251,210.00				
Maintenance Revenue over Expenses	\$ (16,674.07)	\$ (17,545.92)	\$ (15,307.22)	\$ (17,745.39)	\$ (44,030.51)	\$ (60,788.91)	\$ (60,302.50)		\$ (241,210.00)				

H.B.2.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	November-18		November-19		December-18		December-19		2019 YTD ACTUAL	2020 YTD ACTUAL	25% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
Total Operating Revenues	\$ 75,332.18	\$ 55,402.97	\$ 80,992.27	\$ 55,801.32					\$ 238,435.05	\$ 178,839.44	\$ 280,425.00	63.77%	\$ 1,122,900.00
Total Operating Expenses	\$ 92,153.26	\$ 95,263.48	\$ 84,875.34	\$ 107,499.49					\$ 246,415.83	\$ 281,136.10	\$ 365,348.75	76.95%	\$ 1,461,395.00
OPERATING REVENUES OVER EXPENSES	\$ (16,821.08)	\$ (39,860.51)	\$ (3,883.07)	\$ (51,698.17)					\$ (7,980.78)	\$ (102,296.66)	\$ (84,923.75)		\$ (338,495.00)
Operating %	81.75%	58.16%	95.42%	51.91%					97%	64%	77%		77%
Operating %	84.08%	59.67%	98.06%	51.91%					99%	65%	78%		79%
W/ INTEREST													
OTHER REVENUES													
Sales Tax	\$ 86.13	\$ 10.86	\$ 48.32	\$ -					\$ 134.45	\$ 10.86	\$ 50.00	0.00%	\$ 200.00
Interest Income	\$ 2,147.60	\$ 1,444.04	\$ 2,238.82	\$ -					\$ 6,562.02	\$ 3,040.50	\$ 6,250.00	48.65%	\$ 25,000.00
Miscellaneous/Reimb/Donations	\$ -	\$ -	\$ -	\$ -					\$ 45.18	\$ -	\$ 125.00	100.00%	\$ 500.00
Sale of property	\$ -	\$ -	\$ 1,483.00	\$ -					\$ 1,483.00	\$ -	\$ -	#DIV/0!	\$ -
Contribution to General Fund	\$ -	\$ -	\$ (18,031.25)	\$ -					\$ (18,031.25)	\$ -	\$ (17,650.00)	0.00%	\$ (70,600.00)
TOTAL OTHER REVENUES:	\$ 2,233.73	\$ 1,454.90	\$ (14,261.11)	\$ -					\$ (9,806.60)	\$ 3,051.36	\$ (11,225.00)		\$ (44,900.00)
CAPITAL EXPENSES													
Equipment	\$ 1,931.70	\$ -	\$ 327.55	\$ -					\$ 3,298.59	\$ -	\$ 6,250.00	0.00%	\$ 25,000.00
Lease Purchases	\$ 2,778.76	\$ -	\$ 24,303.79	\$ 21,864.83					\$ 29,861.31	\$ 24,643.59	\$ 6,075.00	405.66%	\$ 24,300.00
Vehicles	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	#DIV/0!	\$ -
Building & Grounds	\$ 548.97	\$ -	\$ -	\$ -					\$ 548.97	\$ -	\$ 13,000.00	0.00%	\$ 52,000.00
Donation/Grant Expense	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	#DIV/0!	\$ -
TOTAL CAPITAL EXPENSES:	\$ 5,259.43	\$ -	\$ 24,631.34	\$ 21,864.83					\$ 33,708.87	\$ 24,643.59	\$ 25,325.00		\$ 101,300.00
Total Revenues (operating + other)	\$ 77,565.91	\$ 56,857.87	\$ 66,731.16	\$ 55,801.32					\$ 228,628.45	\$ 181,890.80	\$ 269,200.00	67.57%	\$ 1,078,000.00
Total Expenses (operating + capital)	\$ 97,412.69	\$ 95,263.48	\$ 109,506.68	\$ 129,364.32					\$ 280,124.70	\$ 305,779.69	\$ 390,673.75	78.27%	\$ 1,562,695.00
TOTAL REVENUES OVER EXPENSES	\$ (19,846.78)	\$ (38,405.61)	\$ (42,775.52)	\$ (73,563.00)					\$ (51,496.25)	\$ (123,888.89)	\$ (121,473.75)		\$ (484,695.00)

CURRENT CASH BALANCES 01/14/20

Depreciation Account	\$ 2,858,379.47
Sales Tax Account	\$ -
Reserve Amount	\$ 2,858,379.47
Operating & Misc	\$ (1,585,095.45)
	\$ 1,273,284.02

A. B.3.

PARK FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	November-18		November-19		December-18		December-19		FY 19-20 BUDGET
<u>Administration</u>									
Revenue									
Reimbursements/donations	-	-	-	-	-	-	-	-	-
Sale of Property	207.00	-	-	-	-	-	-	-	-
	207.00	-	-	-	-	-	-	-	\$
Expenses									
Personnel	8,781.62	11,244.54	8,907.22	11,674.83					129,980.00
Supplies	55.74	99.06	136.57	98.56					3,250.00
Services	8,510.70	1,196.76	6,898.12	9,040.58					37,000.00
Maintenance	-	-	-	-					600.00
	17,348.06	12,540.36	15,941.91	20,813.97					170,830.00
	(17,141.06)	(12,540.36)	(15,941.91)	(20,813.97)					(170,830.00)
Total Revenue									
Total Expenses									
Administration Revenue over Expenses									
	19.17	-	67.09	-					
	1,950.00	(1,010.00)	860.00	-					
	-	-	-	-					
	1,969.17	(1,010.00)	927.09	-					
Total Revenue									
Total Expenses									
Maintenance Revenue over Expenses									
	3,209.41	(913.37)	3,533.76	-					
	-	22.57	35.25	30.60					
	267.53	300.91	284.31	528.42					
	104.46	-	-	68.84					
	3,581.40	(589.89)	3,853.32	627.86					
	(1,612.23)	(420.11)	(2,926.23)	(627.86)					
Total Revenue									
Total Expenses									
Maintenance Revenue over Expenses									
	2,685.00	30.00	975.00	15.00					
	3,400.00	1,600.00	1,350.00	2,190.00					
	356.09	250.00	1,063.31	-					
	-	(40.00)	-	-					
	-	1,680.00	-	1,400.00					
	6,451.09	3,520.00	3,388.31	3,605.00					
Total Revenue									
Total Expenses									
Parks Revenue over Expenses									
	28,287.26	41,286.09	30,030.20	38,922.46					
	2,233.25	2,134.32	856.89	2,169.37					
	808.61	1,647.51	1,481.36	842.27					
	2,184.37	5,686.79	3,857.78	3,807.75					
	33,513.49	50,754.71	36,226.23	45,741.85					
	(27,062.40)	(47,234.71)	(32,837.92)	(42,136.86)					
Total Revenue									
Total Expenses									
Parks Revenue over Expenses									
	3,685.00	245.00							
	6,440.00	5,670.00							
	1,962.51	850.00							
	200.00	15.00							
	1,220.00	3,180.00							
	13,507.51	9,960.00							
Total Revenue									
Total Expenses									
Parks Revenue over Expenses									
	81,140.12	109,675.06							
	4,587.09	6,246.62							
	3,647.31	17,312.56							
	17,856.99	19,763.64							
	107,231.51	152,997.88							
	(93,724.00)	(143,037.88)							
Total Revenue									
Total Expenses									
Parks Revenue over Expenses									

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PARK FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	November-18		November-19		December-18		December-19		PREVIOUS YTD	CURRENT YTD	FY 19-20
									ACTUAL	ACTUAL	BUDGET
Rolla Dog Park											
Revenue											
Reimburse/Donations/Programs	88.86	-	21.78	\$	-	-	-	-	110.64	-	-
Expenses	88.86	-	21.78		-	-	-	-	110.64	-	-
Total Revenue											
Total Expenses											
Rolla Dog Park Revenue over Expenses	\$ 88.86	\$ -	\$ 21.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110.64	\$ -	\$ -
Splashzone											
Revenue											
Reimburse/Donations/Programs	-	-	-	\$	-	-	-	-	-	-	-
Resale	-	-	-	\$	-	-	-	-	-	-	300.00
Passes	-	-	-	\$	-	-	-	-	475.00	-	56,000.00
Rentals	-	-	-	\$	-	-	-	-	-	260.00	10,000.00
Misc	-	-	-	\$	-	-	-	-	-	-	1,700.00
Concessions	-	-	-	\$	-	-	-	-	-	40.00	20,000.00
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475.00	\$ 300.00	\$ 88,000.00
Expenses											
Personnel	2,747.45	652.22	2,467.57	\$	-	-	-	-	7,372.15	1,198.18	62,100.00
Supplies	890.43	823.83	132.54	\$	654.87				2,030.14	1,652.38	37,200.00
Services	87.67	7.60	100.12	\$	230.32				365.58	333.61	12,800.00
Maintenance	-	250.00	-	\$	-	-	-	-	435.15	750.00	12,100.00
Total Expenses	3,725.55	1,733.65	2,700.23	\$	885.19				10,203.02	3,934.17	124,200.00
Splashzone Revenue over Expenses	\$ (3,725.55)	\$ (1,733.65)	\$ (2,700.23)	\$	(885.19)				(9,728.02)	(3,634.17)	(36,200.00)
Outdoor Recreation											
Revenue											
Reimburse/Donation	-	-	-	\$	-	-	-	-	-	-	-
Recreation Program Fees	430.00	666.45	160.00	\$	480.00				1,347.40	1,871.45	12,000.00
Resale	-	-	-	\$	-	-	-	-	-	-	-
Ballfield User Fees	160.00	2,354.00	320.00	\$	8.00				3,978.00	2,452.00	28,000.00
Batting Cage Income	-	-	-	\$	-	-	-	-	92.75	-	-
Misc Income	-	-	-	\$	-	-	-	-	-	-	-
Concessions	73.10	80.26	3.75	\$	190.25				686.27	1,924.51	18,000.00
Total Revenue	663.10	3,100.71	483.75	\$	678.25				6,104.42	6,247.96	58,000.00
Expenses											
Personnel	9,884.32	249.56	10,263.35	\$	406.73				27,165.14	4,175.48	100,870.00
Supplies	21.44	388.80	99.72	\$	53.11				1,633.98	1,502.20	25,840.00
Services	123.27	49.57	184.99	\$	13.11				1,162.46	1,785.59	21,900.00
Maintenance	-	-	-	\$	-				60.49	65.00	500.00
Total Expenses	10,029.03	687.93	10,548.06	\$	472.95				30,022.07	7,528.27	149,110.00

IV.C.2.

PARK FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	Outdoor Rec Revenue over Expenses				PREVIOUS YTD		CURRENT YTD		FY 19-20
	November-18	November-19	December-18	December-19	ACTUAL	ACTUAL	ACTUAL	BUDGET	
Total Operating Revenues	\$ 9,379.22	\$ 5,610.71	\$ 4,820.93	\$ 4,283.25	\$ (23,917.65)	\$ (1,280.31)	\$ (1,280.31)	\$ (91,110.00)	
Total Operating Expenses	\$ 68,197.53	\$ 65,126.76	\$ 69,269.75	\$ 68,541.82	\$ 23,300.83	\$ 16,507.96	\$ 16,507.96	\$ 201,500.00	
OPERATING REVENUES OVER EXPENSES	\$ (58,818.31)	\$ (59,516.05)	\$ (64,448.82)	\$ (64,258.57)	\$ 194,886.61	\$ 210,621.66	\$ 210,621.66	\$ 1,069,590.00	
<i>Operating Recapture %</i>	13.75%	8.62%	6.96%	6.25%	11.96%	7.84%	7.84%	18.84%	
<i>Operating Recapture %</i>	13.94%	8.89%	7.26%	6.25%	12.17%	8.09%	8.09%	19.21%	
W/ INTEREST									
OTHER REVENUES									
Real Estate Taxes	949.22	863.85	84,936.84	-	82,044.76	(3,208.35)	(3,208.35)	271,600.00	
Sales Tax	74,418.45	80,935.28	100,473.69	95,101.89	277,163.00	288,920.20	288,920.20	1,085,000.00	
Intergovernmental	-	-	-	-	-	-	-	-	
Interest Income	128.96	179.03	209.06	-	409.10	531.63	531.63	4,000.00	
Miscellaneous	-	-	-	-	1,000.00	-	-	4,000.00	
Contribution to General Fund	-	-	(18,025.00)	-	(18,025.00)	-	-	(69,300.00)	
TOTAL OTHER REVENUES:	\$ 75,496.63	\$ 81,978.16	\$ 167,594.59	\$ 95,101.89	\$ 342,591.86	\$ 266,243.48	\$ 266,243.48	\$ 1,295,300.00	
CAPITAL EXPENSES									
Leases Purchases	-	-	-	-	-	-	-	-	
Equipment	288.90	-	-	-	330.25	-	-	42,500.00	
Vehicles	-	-	48,900.00	-	48,900.00	-	-	-	
Building & Grounds	-	1,831.39	25,927.26	-	25,927.26	3,463.78	3,463.78	186,600.00	
Major Parks Improvements	-	-	-	-	5,770.00	-	-	235,000.00	
TOTAL CAPITAL EXPENSES:	\$ 288.90	\$ 1,831.39	\$ 74,827.26	\$ -	\$ 80,927.51	\$ 3,463.78	\$ 3,463.78	\$ 464,100.00	
Total Revenues (operating + other)	\$ 84,875.85	\$ 87,588.87	\$ 172,415.52	\$ 99,385.14	\$ 365,892.69	\$ 282,751.44	\$ 282,751.44	\$ 1,496,800.00	
Total Expenses (operating + capital)	\$ 68,486.43	\$ 66,958.15	\$ 144,097.01	\$ 68,541.82	\$ 275,814.12	\$ 214,085.44	\$ 214,085.44	\$ 1,533,690.00	
TOTAL REVENUES OVER EXPENSES	\$ 16,389.42	\$ 20,630.72	\$ 28,318.51	\$ 30,843.32	\$ 90,078.57	\$ 68,666.00	\$ 68,666.00	\$ (36,890.00)	

IV.C.3.

**Parks Advisory Commission
Meeting Minutes**

*October 23, 2019 • 5:30 p.m.
3rd Floor Conference Room – City Hall*

Members Present: Larry Thomas, Ken Kwantes, Susan Wrasmann, & Andrew Meggitt.

Others Present: Floyd Jernigan, Parks Foreman Simon Yoakum, Tinkergarten program leader Gina Root.

1. Call to Order

- Ken Kwantes called the meeting to order at 5:31 p.m.

2. Moment of silence in remembrance of Councilman Jimmy Dale Williams, who passed away Oct. 16, 2019. Williams served for 30 years on Rolla's City Council.

3. Approval of Minutes

- A motion was made by Larry Thomas to approve the minutes of the July 24, 2019 meeting. Susan Wrasmann seconded and the motion carried unanimously.

4. New Business

- **Splash Zone**

Revenue and expense - Aquatics Manager Kia Soden reviewed this past season's numbers, and did comparisons to previous years. This past season was impacted by the weather to a large extent, with temperatures not warming up until later in the summer and with more rainouts than in the past, resulting in closings and lower attendance. The first season pass, which typically is sold in early May, wasn't sold until end of May. June's rainy and cold weather delayed pass sales further. She also pointed to the split of the Centre from the Parks Department, which resulted in elimination of the Centre discount. The new game and shade area didn't get finished until very late in the season, delaying hoped for increased revenues for rentals. Larry Thomas noted concession margin was low, with Soden noting that ice cream sales were hurt by the weather. She said they will look at increasing concession prices for next season.

Maintenance - Westport Pools inspected the drains at the pool for compliance with the VGB Act that requires public pools be equipped with anti-entrapment devices that comply with a specified performance standard. Staff replaced one of the drain grates this past season. All such grates have a rated time period. Westport will provide a proposal for installation of new grates. Kia will get additional quotes from two other contractors. End of season power washing had been done. The slide leak still needs addressing. Kia is also collecting proposals to repaint the slides.

IV . 10 . 1.

Staffing - She complimented the past season's managers and lifeguard staff for their work but noted that due to the cyclical nature of these college students' future schedules, that there would likely be some turnover.

Future plans – Director Jernigan noted Public Works' concrete crew would replace problem areas that have raised or dropped below acceptable grade. That work is scheduled for November, depending on their work schedule. The boiler is budgeted for replacement. The resurfacing and replastering of the pool surface is also planned prior to next year's opening.

- **Cemetery rules**

The Commission reviewed the existing rules of the cemetery, which have been in place with only minor changes, since at least 1997 and have been approved by Council at various times when burial lot prices were increased, the last time in 2012.

Members viewed photographs of lots that aren't compliant, due to the placing of impermanent structures in and around the headstones or the addition of a variety of elements - fencing, solar lights, landscaped brick areas, toys, figurines and other transitory pieces, all of which are expressly prohibited by the rules. The rules are posted on the parks website, posted at the cemetery, and copies are provided to families when lots are sold.

Commission members discussed a request by a family to take care of their own area and that family's desire to make their loose brick landscaping enclosure more permanent, in line with the headstone guidelines.

There was no support from the commission to make any exceptions or changes to the rules.

Commission chair Ken Kwantes, recalling from his time as the parks director, stated that the overwhelming majority of families who have loved ones buried in the cemetery, adhere to the rules. He said the rules were looked at in depth in 2010 with a series of public meetings that included a review by a citizens' committee, and the only areas that were changed then related to operational procedures.

Ken suggested adding to the rules that solar lights are among the items that are not acceptable.

Commission members agreed that the rules should be upheld but did make allowance for those non-attached pieces, as long as these are placed physically on the monument or base/foundation and staff can mow and trim around.

4. Financials

- Mr. Jernigan presented the financials for the past three months. Personnel for September was up in expense due to Parks maintenance staff filling in as concessions, scorekeepers, and as umpires. The state minimum wage increase also was a factor. Tree expense also factored in for the past three months due to

IV. D.2.

removal of trees for a variety of factors, including disease and vandalism, along the Trail and at Barnitz and Green Acres Parks. Staff purchased 20 trees for either replacements or new plantings.

5. Old Business

- **Tinkergarten update**

Leader Gina Root gave the Commission an update on the program, which offers outdoor classes and activities, that began in the summer at Green Acres Park with herself as the leader, and has expanded to an additional instructor and a second park location, at Schuman. She said classes sometimes go up to 30 people, which includes both the children and their parents. The primary age for the program targets 2-5 year olds but can include 18 months up to 8 years.

- **Capital projects and budget summary**

A list was shared of finalized projects approved in the budget which will come up for Council approval or city administrator approval in the purchasing process. Larger planned projects include Coventry Playground, which had to be moved in the new fiscal year due to delays caused by weather and the budget approval process; a permanent bathroom to be located at a to-be-determined location, road and culvert improvements in the cemetery, the replaster and reseal of the Splash Zone pool walls and floor; a shade structure at the ballfield complex, and a replacement boiler at Splash Zone.

6. Director's update

- The director touched on several areas in the quarterly report. The reception for Scout Trevor Pelc's work at the Green Acres ballfield is Friday at noon. Commission members, Council, city administration, Scouts, teams and players who utilize Green Acres ballfield, those who helped with the project, and city and parks staff have been invited. A similar event is tentatively planned for Murry Park, to recognize the efforts of those Scouts in completely revamping that park. That is planned for Nov. 14 at 2 p.m. McConnell & Associates is currently working on resurfacing and painting at the Green Acres old tennis courts for the conversion to pickleball. When completed, staff will install posts and nets for three courts. Parks hosted a headstone cleaning at the cemetery, with approximately 30 in attendance. About a dozen pre-1900s stones were cleaned. Those taking part requested to have this event at least twice a year. Parks staff won't be doing leaf pickup this year as nearly 10 businesses now provide this service. When the department began offering this surface, these commercial efforts didn't exist. The price of replacing aging equipment was also a determining factor.

7. Commission comments

IV. D. 3.

- Citing the need to discuss particular areas such as trees and the budget in a more timely manner, Chairman Kwantes suggested the commission meet six times a year, which would help "provide the right input at the right time." After comments by members Larry Thomas and Andrew Meggitt, Kwantes suggested the director follow up with City Administrator John Butz for approval. Kwantes added he would discuss the idea with fellow members Susan Wrasmann, who had to leave a few minutes early for another meeting, and Sue Arnold, who had to be out of town.

8. Adjournment

- The meeting adjourned at 7:49 p.m.

Director Floyd Jernigan prepared the minutes.

IV. D.4.

BANK NAME: FIRST STATE COMMUNITY BANK
BANK ACCOUNT NUMBER: 5918487

OTHER GENERAL LEDGER ACCOUNTS

ACCOUNT NO./DESCRIPTION	BALANCE
5002 Clerk Fee-Municipal	159.05
5008 Court Automation	629.36
5016 CVC Surcharge State	641.05
5018 CVC Surcharge Muni	4.92
5020 Law Enf Arrest-Local	70.50
5022 LET-Muni	178.00
5024 POST-State	89.90
5032 Dom Viol - Muni	174.50
5040 Fine	2,301.50
5041 Fine - Highway	490.50
5042 Parking Penalties	2,305.00
5102 Clerk Fee-E/R	919.85
5118 CVC Surcharge-E/R	28.37
5141 Fines-E/R	3,758.00
8201 Bond Forfeit-E/R	100.00
8202 Bond-Forfeited	200.00
TOTAL OTHER GENERAL LEDGER ACCOUNTS	12,050.50

IV E.1.

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

Confidential - For Court Use Only

BANK NAME: FIRST STATE COMMUNITY BANK
BANK ACCOUNT NUMBER: 5918487

ACCOUNT	SUB TOTAL	BALANCE
BONDS IN OPEN ITEMS	2,500.00	2,500.00
BONDS IN OPEN ITEMS (not posted)	0.00	
DEBIT ACCOUNTS WITH BALANCE	0.00	0.00
DEBIT ACCOUNTS WITH BALANCE (not posted)	0.00	
GARNISHMENT ACCOUNTS	0.00	0.00
OPEN ITEMS/SUSPENSE ACCOUNTS	48.50	48.50
OPEN ITEMS/SUSPENSE ACCOUNTS (not posted)	0.00	
OTHER GENERAL LEDGER ACCOUNTS	12,050.50	12,050.50
OUTSTANDING PAYABLES	0.00	0.00
UNSATISFIED RECOVERABLES	0.00	0.00
TOTAL		14,599.00

IV.F.2.

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.
Confidential - For Court Use Only

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Rolla Municipal Court	Reporting Period: Dec 1, 2019 - Dec 31, 2019
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401			
Physical Address: 901 NORTH ELM, ROLLA, MO 65401		County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:	
Prepared by: RELAUUN SMITH		E-mail Address:	
Municipal Judge: James T. Crump			

<u>II. MONTHLY CASELOAD INFORMATION</u>	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month	12	770	206
B. Cases (citations/informations) filed	0	77	15
C. Cases (citations/informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court/bench trial - GUILTY	0	0	0
3. court/bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	1	37	11
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)	0	56	1
6. dismissed by court	0	0	0
7. <i>nolle prosequi</i>	1	40	15
8. certified for jury trial (not heard in Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	2	133	27
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]	10	714	194
E. Trial de Novo and/or appeal applications filed	0	0	0

<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>	
1. # Issued during reporting period	59	1. # Issued during period	151
2. # Served/withdrawn during reporting period	82	<input type="checkbox"/> Court staff does not process parking tickets	
3. # Outstanding at end of reporting period	931		

IV. E.3.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal Court	Reporting Period: Dec 1, 2019 - Dec 31, 2019
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$3,758.00	Court Automation	\$629.36
Clerk Fee - Excess Revenue	\$919.85	Law Enf Arrest-Local	\$70.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$28.37	Overpayments Detail Code	\$0.00
Bond forfeitures (paid to city) - Excess Revenue	\$100.00	Total Other Disbursements	\$699.86
Total Excess Revenue	\$4,806.22	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$12,050.50
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$0.00
		Total Disbursements	\$12,050.50
Fines - Other	\$2,792.00		
Clerk Fee - Other	\$159.05		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$89.90		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$641.05		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$4.92		
Law Enforcement Training (LET) Fund surcharge	\$178.00		
Domestic Violence Shelter surcharge	\$174.50		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$2,305.00		
Bond forfeitures (paid to city) - Other	\$200.00		
Total Other Revenue	\$6,544.42		

IV.E.4.

**Management Report
FISCAL YEAR 2020**

December 2020

BUILDING PERMITS ISSUED	DECEMBER FY 2020		DECEMBER FY 2019		YTD FY 2020		YTD FY 2019		Δ CHANGE FY 19 - FY 20	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED			65		59		134		-56.0%	
Electric, Plumbing, etc. Only	12	\$ 200,000	13	\$ -	37	\$ 200,000	48	\$ -	-22.9%	
Single Family Detached					2	\$ 131,136	1	\$ 358,000	100.0%	-63.4%
Single Family Attached	2	\$ 538,100	12	\$ 1,115,520	-	\$ -	20	\$ 1,659,520	-100.0%	-100.0%
Duplexes					2	\$ 538,100	1	\$ 347,366	100.0%	54.9%
3-or-4 family					-	\$ -	-	\$ -		
5-or-more family			1	\$ 3,313,588	1	\$ 440,000	1	\$ 3,313,588	0.0%	-86.7%
Hotels, Motels					-	\$ -	-	\$ -		
Other nonhousekeeping shelter					-	\$ -	2	\$ 24,000	-100.0%	-100.0%
Amusement, social, recreational					-	\$ -	1	\$ 33,800	-100.0%	-100.0%
Churches, other religious					-	\$ -	-	\$ -		
Industrial	1	\$ 650,000			1	\$ 650,000	-	\$ -		
Parking garages					-	\$ -	-	\$ -		
Service stations, repair garages					-	\$ -	-	\$ -		
Hospitals, institutional					-	\$ -	-	\$ -		
Offices, banks, professional					-	\$ -	-	\$ -		
Public Works, utilities					-	\$ -	-	\$ -		
Schools, other educational					-	\$ -	-	\$ -		
Stores, customer					-	\$ -	-	\$ -		
Towers, antennas					-	\$ -	-	\$ -		
Signs, attached and detached			5	\$ 34,100	-	\$ -	-	\$ -	-100.0%	-100.0%
Residential addition, remodel	9	\$ 114,175	5	\$ 22,000	3	\$ 5,950	13	\$ 108,300	-76.9%	-94.5%
Commercial addition, remodel	4	\$ 310,000	3	\$ 61,200	23	\$ 239,138	10	\$ 114,500	130.0%	108.9%
Residential garage, carport			3	\$ 12,700	11	\$ 1,990,800	4	\$ 1,821,073	175.0%	9.3%
Demolition, single family	1		21	\$ -	6	\$ -	21	\$ -	-100.0%	-100.0%
Demolition, 2-family					-	\$ -	-	\$ -		
Demolition, 3-or-4 family					-	\$ -	-	\$ -		
Demolition, 5-or-more family					-	\$ -	-	\$ -		
Demolition, all other	1		2	\$ -	1	\$ -	2	\$ -		
Total Residential Units	4	\$ 538,100	40	\$ 4,429,108	18	\$ 1,109,236	51	\$ 5,678,474	-50.0%	
EST. CONSTRUCTION COSTS		\$ 1,812,275		\$ 4,559,108		\$ 4,195,124		\$ 7,995,877		-47.5%
Building Permit Fees		\$ 4,988		\$ 13,840		\$ 12,150		\$ 21,674		-43.9%
FEEES		\$ 14,088		\$ 24,090		\$ 38,975		\$ 43,824		-11.1%

INSPECTIONS PERFORMED	DECEMBER FY 2020		DECEMBER FY 2019		YTD FY 2020		YTD FY 2019		FY	
	#	Value	#	Value	#	Value	#	Value	#	%
INSPECTIONS PERFORMED			161		481		329		46%	
Building Inspections	81		82		247		272		-9%	
Electrical Inspections	0		0		0		0			
Excavation Inspections	47		58		144		175		-18%	
Plumbing Inspections	33		60		78		103		-24%	
Mechanical Inspections	202		132		622		439		42%	
Code Inspections	54		100		186		236		-21%	
Nuisance Inspections	36		4		66		14		371%	
Business License Inspections	614		565		1824		1568		16%	

IV.F.1.

BOARD OF ADJUSTMENT MINUTES
January 2nd, 2020 5:30 P.M.
Rolla City Hall

Presiding: Chairperson Judy Jepsen
Members Present: Danny Maxey, Dan James, Thomas Sutton
Alternates Present: Mike Flowers
Members Not Present: Laura Stoll
City Officials in Attendance: Tom Coots, City Planner and Madelyn Brown,
Administrative Assistant
Others in Attendance: Barbara Wilkins, Spring Properties LLC, Applicant

Request: Variance to allow a reduction in the minimum lot area of 9,000 sq. ft. to allow a duplex on an existing 8,800 sq. ft. lot in the R-2, Two-Family District.

Chairperson **Judy Jepsen** called the meeting to order.

City Planner **Tom Coots** stepped forward to introduce case ZV2019-08 by applicant **Barbara Wilkins** of Spring Properties, LLC and presented information contained in the report.

Dan James asked if **Coots** had received any comments from the public or surrounding neighbors. **Coots** confirmed that he had not received any comments.

Judy Jepsen asked for the applicant to step forward and be sworn in.

Barbara Wilkins, *Spring Properties LLC*, explained that she had purchased the lot a number of years ago with intentions to improve the existing building. Overtime, she realized that it was no longer feasible to repair the existing home, so the building was demolished. **Wilkins** has decided that it is time to develop the lot, so she is looking to build a duplex.

Since no others wished to speak, **Jepsen** closed the Public Hearing.

A roll call vote was taken by **Judy Jepsen**, and the six questions for the variance were approved unanimously by a vote of 5 to 0 votes.

Coots explained that he plans on scheduling a training session involving the Board of Adjustment and Planning and Zoning Commissioners within the next few months.

Having no further business, the meeting was adjourned at 5:51 P.M.
Minutes prepared by **Madelyn Brown**

NEXT MEETING:

FEBRUARY 6TH, 2020

IV. G.1.

CASE #: ZV2019-08

DATE: January 2nd 2020

- (1) Has the applicant shown any conditions or circumstances that exist which are unique to the property that would deprive the applicant of the reasonable use of the property?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	<input checked="" type="checkbox"/>			
Dan James	<input checked="" type="checkbox"/>			
Laura Stoll				<input checked="" type="checkbox"/>
Judy Jepsen	<input checked="" type="checkbox"/>			
Thomas Sutton	<input checked="" type="checkbox"/>			
Mike Flowers	<input checked="" type="checkbox"/>			

- (2) Has the applicant shown that the cause of the special conditions and circumstances was not created by any person having an interest in the property?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	<input checked="" type="checkbox"/>			
Dan James	<input checked="" type="checkbox"/>			
Laura Stoll				<input checked="" type="checkbox"/>
Judy Jepsen	<input checked="" type="checkbox"/>			
Thomas Sutton	<input checked="" type="checkbox"/>			
Mike Flowers	<input checked="" type="checkbox"/>			

- (3) Has the applicant shown that the purpose of the variance is not based exclusively on a desire to enhance the value of the property or increase the return or income from the property?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	<input checked="" type="checkbox"/>			
Dan James	<input checked="" type="checkbox"/>			
Laura Stoll				<input checked="" type="checkbox"/>
Judy Jepsen	<input checked="" type="checkbox"/>			
Thomas Sutton	<input checked="" type="checkbox"/>			
Mike Flowers	<input checked="" type="checkbox"/>			

IV. C. 2.

- (4) Has the applicant shown that the granting of this variance will not be detrimental to public welfare or the general safety of neighborhood in which the property is located?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	X			
Dan James	X			
Laura Stoll				X
Judy Jepsen	X			
Thomas Sutton	X			
Mike Flowers	X			

- (5) Has the applicant shown that the granting of this variance is necessary for the reasonable use of the property, and that the variance granted is the minimum variance needed to accomplish this purpose and, that by doing so will not alter the essential character of the neighborhood?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	X			
Dan James	X			
Laura Stoll				X
Judy Jepsen	X			
Thomas Sutton	X			
Mike Flowers	X			

- (6) Has the applicant shown that the enforcement and strict application of the applicable Zoning Code will result in an unnecessary hardship, (not a mere inconvenience for the owner), and that the variance is not inconsistent with the general intent of the Zoning Code?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	X			
Dan James	X			
Laura Stoll				X
Judy Jepsen	X			
Thomas Sutton	X			
Mike Flowers	X			

PLEASE NOTE: All the above standards MUST be found in the affirmative by a 4/5ths vote of the full Board prior to the granting of a Variance. The burden of proof is on the applicant to prove to the Board that the standards are met..

IV.6.3.

**DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, January 21st, 2020 @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com Dev.
Steve Hargis, Public Works
David Forshee, Public Works
Rick Williams, RPD
Madelyn Brown, Com Dev.
Brady Wilson, Environmental Services

Steve Flowers, Com Dev.
Darin Pryor, Public Works
Chad Davis, RMU
Ron Smith, Fire Dept.
Floyd Jernigan, Parks & Rec.
Everett Briggs, Public Works

NEW BUSINESS:

1. Discuss the adoption of new IFC appendices: Ron Smith and Tom Coots went over the adoption of Appendix D to the 2018 International Fire Code which will modify fire lanes, parking, and cul de sac.

2. Planning sidewalk and bike path projects: Steve Hargis discussed upcoming plans for sidewalk and bike trail projects. A preliminary plan will be presented at a public meeting on February 13th with members of Parks & Recreation to discuss bicycle skill parks and future trails in the City of Rolla.

3. Reviewing the status of the 9th and Rolla renovation: Staff members discussed updates on the renovation project at 9th and Rolla Street.

4. RMU discusses electric on Kingshighway and recent water main and service line replacement projects: Chad Davis reviewed the status of recent water main and service line replacement projects, as well as updates on Move Rolla TTD utility relocations.

Since no further comments were made, the meeting was adjourned

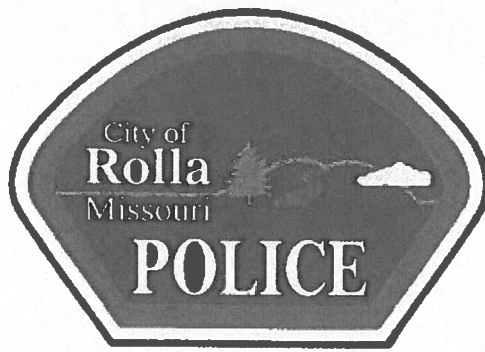
Meeting Adjourned: 2:09 P.M.

Minutes Prepared By: Madelyn Brown

NEXT MEETING:

Tuesday, February 4th, 2020

IV. A.1.



2019

Incarcerations

MONTH	PRISONERS INCARCERATED	PRISONER DAYS PAID	COMMITMENT ORDERS	COMMITMENT DAYS PAID FOR
January	10	18	1	6
February	8	13	0	0
March	18	20	0	0
April	7	7	0	0
May	9	17	3	8
June	13	60	4	48
July	15	21	0	0
August	21	31	0	0
September	10	14	1	2
October	15	35	4	8
November	18	42	0	0
December	14	24	0	0
Total:	158	302	13	72

MISSOURI UNIFORM CRIME REPORTING PROGRAM
OFFENSE REPORT - PART 1 CRIMES
Rolla Police Department
November 2019

	Homicide	Negligent Manslaughter	Rape	Attempted Rape	Robbery	Aggravated Assault	Burglary	Larceny Theft	Auto Theft	Arson	Violent Crimes	Property Crimes
11/2019	0	0	1	0	0	8	9	61	2	0	9	72
11/2018	0	0	1	1	0	6	5	45	3	2	8	55
YTD 2019	0	0	14	0	4	85	142	535	44	4	103	725
YTD 2018	0	0	23	6	7	77	97	500	31	6	113	634

IV. I. 1.

Rolla Police Department
Calls for Service
 December 2019

CFS Description	Count
Abandoned Vehicle	10
Abandoned/Recovered Prop	10
Accident - Injury	20
Accident - Leave the scene	7
Accident - No Injury	49
Accident - Private Property	31
Accident - Road Blocked	9
Adult Abuse	1
Alarm Fire	2
Alarm LE	49
Ambulance Needed	13
Animal Control	112
Assault	10
Assist Agency	2
Assist Ambulance	16
Assist Citizen	5
Assist Fire	1
Assist Law Agency	19
Assist Motorist	23
Benevolent Fund	10
Building Check	17
Burglary	18
Busy/Out At	139
Call for Police	61
Check Well Being	76
Child Abuse	4
Civil Defense Test	1
Court	9
CWB 911 Hangup	150
Death	5
Destruction of Property	16
Distribution	4
Disturbance - Other	77
Disturbance-Liquor	1
Domestic Violence	25
Driving While Intoxicated	7
Escort - Courtesy	8
Escort - Funeral	7
Exparte Violation	4
Field Interview	26
Fight	7
Fingerprints	9
Fire-Other	2
Follow Up	112
Fraud	26
Harassment	12
Hotel/Motel Check	1

CFS Description	Count
Information Request	240
Intoxicated Person	13
Juvenile Complaint	8
Keep the Peace/Standby	13
Leave without Pay	6
Littering/Dumping	2
Loitering	1
Lost or Stolen Property	4
Loud Noise Complaint	16
Malicious Mischief	1
Mental Health	16
Missing Person	9
Narcotics Violation	38
Open Door	6
Overdose	7
Paper Service	38
Prisoner Transport	5
Property Damage-NonCriminal	2
Public Relations	10
Pursuit	2
Robbery	2
Runaway	4
School Resource Officer	2
Search Warrant	1
Security Check	92
Sex Offense	11
Shots fired	3
Soliciting	1
Stabbing	1
Stalking	1
Stealing	129
Stolen Vehicle	7
Suspicious Activity	84
Tampering	4
Telephone Harassment	7
Tow Sticker Expired	5
Traffic Complaint	106
Traffic Stop	24
Trespassing	25
Try to Contact	8
Vehicle Fire	1
Vehicle Identification	27
Vehicle Lockout	4
Vehicle Repossession	9
Veterinary Call	6
Weapons Violation	6
Total	2410

IV.I.2.

Rolla Police Department Calls for Service - 2019

CFS Description	Total	CFS Description	Total
Abandoned Vehicle	142	Harassment	205
Abandoned/Recovered Prop	239	Hotel/Motel Check	50
Accident - Injury	178	Hypoint Check	3
Accident - Leave the scene	152	Information Request	2761
Accident - No Injury	488	Intoxicated Person	122
Accident - Private Property	314	Juvenile Complaint	133
Accident - Road Blocked	94	Keep the Peace/Standby	136
Adult Abuse	3	Kidnapping	2
Alarm Fire	12	Leave without Pay	107
Alarm LE	678	Liquor Violation	2
Ambulance Needed	17	Littering/Dumping	31
Ambulance/Fire Dual Response	36	Loitering	77
Ambulance-Mutual Aid	2	Lost or Stolen Property	70
Animal Control	1676	Loud Noise Complaint	270
Animal Control PR	6	Malicious Mischief	11
Arson	1	Mental Health	256
Assault	111	Missing Person	92
Assist Agency	138	Narcotics Violation	502
Assist Ambulance	331	Open Door	54
Assist Citizen	81	Overdose	42
Assist Fire	31	Paper Service	404
Assist Law Agency	373	Prisoner Transport	54
Assist Motorist	321	Property Damage-NonCriminal	22
Benevolent Fund	92	Prowler	38
Bomb Threat	2	Public Relations	143
Building Check	328	Pursuit	12
Building Lockout	6	Robbery	6
Burglary	211	Runaway	58
Busy/Out At	2170	School Check	15
Call for Police	811	School Resource Officer	65
Carbon Monoxide Detector	1	Search Warrant	9
Check Well Being	994	Security Check	1354
Child Abuse	26	Selective Enforcement	4
Civil Defense Test	12	Sewer Alarm	2
Commitment Order	16	Sex Offense	73
Confidential Investigation	7	Shots fired	34
Court	115	Smoking Violation	1
Crossing Guard	24	Soliciting	14

CWB 911 Hangup	2639
Cyber Crimes	1
Death	33
Destruction of Property	149
Distribution	21
Disturbance - Fireworks	37
Disturbance - Other	803
Disturbance-Liquor	14
Domestic Violence	353
Driving While Intoxicated	122
Electrical Fire	1
Escape	3
Escort - Bank	3
Escort - Courtesy	139
Escort - Funeral	106
Exparte Violation	81
Field Interview	693
Fight	43
Fingerprints	115
Fire-Other	7
Follow Up	1471
Foot Patrol	8
Fraud	303

Stabbing	3
Stalking	1
Stealing	1125
Stolen Vehicle	101
Structure Fire	8
Suicide	4
Suspicious Activity	1155
Suspicious Odor	1
SWAT Call out	3
Tampering	58
Telephone Harassment	86
Tow Sticker Expired	113
Traffic Complaint	1681
Traffic Stop	5000
Trespassing	245
Try to Contact	163
Vehicle Fire	10
Vehicle Identification	574
Vehicle Lockout	33
Vehicle Repossession	53
Veterinary Call	93
Weapons Violation	31
Total	35,159

IV.I.4.

ANIMAL CONTROL MONTHLY TOTALS

December 2019

ANIMALS IMPOUNDED

	Canine	Feline	Other	Wildlife	Monthly Total	2019 YTD Total	2018 YTD Total
	Domestic						
City of Rolla	37	6	0	3	46	678	594
Rolla Area (Rural Areas)	2	1	0	0	3	38	45
Newburg Area	0	0	0	0	0	2	0
Doolittle Area	0	0	0	0	0	3	2
Edgar Springs Area	0	0	0	0	0	4	5
St. James Area	0	0	0	0	0	1	0
Ft. Leonard Wood (Mil)	0	0	0	0	0	1	4
Other Law Enf. Agencies	0	0	0	0	0	1	2
Monthly Total	39	7	0	3	49		
2019 YTD Total	340	226	0	162		728	
2018 YTD Total	357	143	9	143			652
Total Phelps County	2	1	0	0	3	47	53

ANIMAL DISPOSITION

	Canine	Feline	Other	Wildlife	Monthly Total	2019 YTD Total	2018 YTD Total
	Domestic						
Animals Adopted ①	11	5	0	0	16	215	200
Animals Claimed	22	0	0	0	22	186	182
Euthanized(Ill/Injured)	1	1	0	0	2	39	21
Euthanized(Dangerous)	0	0	0	0	0	59	20
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	1	1	0	3	5	90	91
Transferred to Rescue ③	0	0	0	0	0	40	71
Wildlife Relocated	0	0	0	0	0	96	75
Other	0	0	0	0	0	5	3
Monthly Total	35	7	0	3	45		
2019 YTD Total	339	225	1	165		730	
2018 YTD Total	359	143	9	152			663

	Monthly Total	2019 YTD Total	2018 TD Total	2017 TD Total
Adoption Rate (① +③)+(①+②+③)	100.00%	100.00%	100.00%	10.00%
PR Programs	4	35	36	39
Calls for Service	150	2,950	2,907	2,882
Written Warnings	0	5	7	8
Citations	2	32	32	40
Total Incinerator Hours	61	750	854	785

IV. J. . .

ANIMAL CONTROL MONTHLY TOTALS

END OF YEAR REPORT FOR 2019

ANIMALS IMPOUNDED

	Canine	Feline	Other	Wildlife	2019	2018	2017
	Domestic				EOY Total	EOY Total	EOY Total
City of Rolla	306	210	1	162	679	588	646
Rolla Area	26	12	0	0	38	60	31
City of Newburg	2	0	0	0	2	0	0
Newburg Area	3	0	0	0	3	0	1
Edgar Springs Area	1	0	0	0	1	0	0
Other Agencies	0	1	0	0	1	0	2
St. James Area	1	0	0	0	1	2	5
Ft. Leonard Wood	0	1	0	0	1	2	3
2019 EOY Total	339	224	1	162	726		
2018 EOY Total	357	143	9	143		652	
2017 EOY Total	336	172	0	180			688
Total Phelps County	33	14	0	0	47	62	39

ANIMAL DISPOSITION

	Canine	Feline	Other	Wildlife	2019	2018	2017
	Domestic				EOY Total	EOY Total	EOY Total
Animals Adopted ①	130	84	1	0	215	200	210
Animals Claimed	181	5	0	0	186	181	179
Euthanized(III/Injured)	3	36	0	4	43	21	23
Euthanized(Dangerous)	12	47	0	0	59	20	43
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	5	18	0	111	134	91	134
Transferred to Rescue ③	4	32	0	14	50	71	40
Wildlife Relocated	0	0	0	85	85	75	105
Other	4	3	0	11	18	3	6
2019 EOY Total	339	225	1	225	790		
2018 EOY Total	357	145	8	152		662	
2017 EOY Total	362	159	0	219			740

ADDITIONAL STATISTICS

	2019	2018	2017
	EOY Total	EOY Total	EOY Total
Adoption Rate (① +③)+(①+②+③)	100.00%	100.00%	100.00%
PR Programs	35	36	90
Calls for Service	2950	2907	2,282
Written Warnings	5	7	8
Citations	32	32	40
Total Incinerator Hours	750	854	785

IV J.2.



FINANCIAL STATEMENT
December 2019

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$3,419,460.44
Accounts Receivable - Miscellaneous	\$14,709.84
Customer's Deposits - Refundable	\$35,026.00
Misc Non-Operating Revenue	<u>\$2,164.86</u>
Total Receipts	\$3,471,361.14

FSCB Super-Now Account Interest (November 30, 2019)	\$2,566.84
FSCB Money Market Account Interest (November 30, 2019)	\$10,829.12
FSCB Electronic Payment Account Interest (November 30, 2019)	\$360.49
PCB Super-Now Account Interest (November 30, 2019)	\$0.18
Public Utility Cash In Bank (November 30, 2019)	<u>\$20,600,829.38</u>
Total Receipts and Cash In Bank	<u><u>\$24,085,947.15</u></u>

DISBURSEMENTS:

Power Purchased	\$1,802,233.24
Operating Expenses	\$113,841.31
Administrative and General Expenses	\$81,135.68
Payroll	\$174,197.09
Electric and Water Capital Expenditures	\$83,838.68
Stock Purchases (Inventory)	\$61,194.00
Balance of Customer's Deposits after Finals	\$24,622.54
Medical, Dental, Vision and Life Insurance Paid by Employees	\$13,907.87
Support Payment	\$0.00
U.S. Withholding Tax	\$22,764.35
Missouri Dept. of Revenue (Sales Tax)	\$58,039.33
Missouri Dept. of Revenue (Income Tax)	\$8,763.00
First State Community Bank (Social Security)	\$34,100.86
Sewer Service Charge	\$356,146.92
Refuse Service Charge	\$194,214.44
PILOT to City of Rolla	\$116,557.56
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$2,297.84
Construction in Progress	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	<u>\$0.00</u>
Total Disbursements	\$3,147,854.71

Cash in Bank (December 31, 2019)	<u>\$20,938,092.44</u>
Total Disbursements and Cash In Bank	<u><u>\$24,085,947.15</u></u>

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Central Federal Savings & Loan, Check #1249 for \$546.80	\$2,000.00
Citizens Bank of Newburg, Check #1248 for \$418.69	\$2,220.32
First State Community Bank-Electronic Payment Account, Check #1034 for \$1,477,566.65	\$311,119.53
First State Community Bank-Money Market	\$107,973.45
First State Community Bank-General Fund, Checks #32276 thru #32372 for \$3,147,854.71	\$3,948,991.76
PCB-Super Now, Check #26327 for \$8,080.37	\$8,051.19
Riverways Federal Credit Union	\$2,000.00
Town & Country Bank, Check #1249 for \$311.79	<u>\$3,217.19</u>
Total Public Utility Accounts	\$4,385,573.44

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$13,841,635.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$13,841,635.00

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$2,710,884.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	\$2,710,884.00

TOTAL RESERVES:	<u>\$16,552,519.00</u>
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TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u><u>\$20,938,092.44</u></u>
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IV. *H. I.*



STATISTICS

December 2019

PRODUCTION

Date of Demand	12/11/2019
Time of Demand	07:15 AM
Scada Demand	53,760.00
kWh Purchased	28,058,712
Total Cost	\$1,842,508.19 *
Cost per kWh	0.065666 *
Load Factor	72.2%

Pumped #2 Well	65,000
Pumped #3 Well	0
Pumped #4 Well	2,068,000
Pumped #5 Well	1,860,000
Pumped #6 Well	3,004,000
Pumped #7 Well	363,000
Pumped #8 Well	1,418,000
Pumped #9 Well	1,374,000
Pumped #10 Well	3,108,000
Pumped #11 Well	4,703,000
Pumped #12 Well	1,152,000
Pumped #13 Well	4,798,000
Pumped #14 Well	6,545,000
Pumped #15 Well	2,345,000
Pumped #16 Well	4,196,000
Pumped #17 Well	3,947,000
Pumped # 1 Ind Park Well	3,142,000
Pumped # 2 Ind Park Well	2,875,000
Total Gallons	<u>46,963,000</u>

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,011	6,394
Residential - Three Phase	22	19
Commercial - Single Phase	955	520
Commercial - Three Phase	444	257
Power Service	150	130
Industrial	6	2
Area Lighting	16	7
Street Lighting	29	1
Missouri S&T		5
PWSD #2		505
Total	9,633	7,840

ELECTRIC SALES

Residential - Single Phase kWh	8,833,117
Residential - Three Phase kWh	113,742
Commercial - Single Phase kWh	1,206,737
Commercial - Three Phase kWh	2,081,851
Power Service kWh	6,699,368
Industrial kWh	4,349,080
Area Lighting kWh	8,658
Street Lighting kWh	33,342
Rental Lights kWh	78,519
Total kWh Sold	23,404,414
Demand kW	28,584
Revenue	\$2,124,523.23
Monthly Loss	16.59%
Fiscal Year to Date Loss	6.44%

WATER SALES

Residential - Single Phase Gallons	22,078,000
Residential - Three Phase Gallons	274,000
Commercial - Single Phase Gallons	6,409,000
Commercial - Three Phase Gallons	3,251,000
Power Service Gallons	7,997,000
Industrial Gallons	708,000
Missouri S&T Gallons	1,660,000
PWSD #2 Gallons	1,432,000
Total Gallons Sold	43,809,000
Revenue	\$216,432.64
Pumping Cost, Electric	\$29,860.71
Monthly Unidentified Loss	2.04% **
Fiscal Year to Date Unidentified Loss	6.22% ***

Sewer Service Charge	\$262,369.02
Refuse Service Charge	\$194,152.99

Gross Payroll	\$234,493.09
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* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,195,000 gallons per water main flushing records.

*** FY loss includes 7,176,500 gallons per water main flushing records.

IV. K.2.

**Operation Manager's Report
RMU Board of Public Works Meeting
January 28, 2020**

ELECTRIC

- E1. Bridge School Road - Replacement of poles with taller poles to allow for installation of static wire.
Started: May 7, 2019
Ongoing:

- E2. Fairfield Inn (1670 Old Wire Outer Road) - Installation of one span of overhead electric, new transformer and metering to serve new hotel.
Started: July 1, 2019
Ongoing

- E3. St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive) - Installation of underground electric distribution system for new residential subdivision.
Started: July 30, 2019
Ongoing

- E4. 1303 Nagogami Road (Church of Christ) - New multipurpose building - Relocate overhead distribution system to underground and reconfigure transformer and metering.
Started: October 8, 2019
Ongoing

- E5. Kingshighway - Highway 63 to Fairgrounds Road - Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements.
Started: November 12, 2019
Ongoing

- E6. East Meadow Subdivision (Southwest corner of Lions Club Drive and Highway O) - Single phase electric extensions (primarily underground) to serve new duplexes.
Started: January 2, 2020
Ongoing

WATER

- W1. - Olive Street - Hwy 72 to 9th Street
- 3rd Street - Olive to Oak Streets
- Oak Street - 2nd to 3rd Streets - Replacement of existing 4" and 6" mains with new 8" PVC mains.
Started: June 19, 2019
September 2019: The project is completed from 9th Street to 5th Street. The remaining will be completed in Spring 2020.
Ongoing

- W2. Whitney Lane / Wakefield Drive / plus Dover and Innsbruck

Greenbriar Drive - Replacement of existing 6" mains with new 8" PVC mains.
Started: November 29, 2018
Completed: June 14, 2019
- Replacement of existing 6" main with new 8" PVC main.
Started: October 29, 2019
Ongoing

- W3. Casey Lane, Britt Lane, Ella Court, and Kadison Court - Replacement of water service lines
Started: November 18, 2019
Ongoing

- W4. 4th and Pine Streets - 2 service line replacements in conjunction with property revisions to water services.
Started: January 7, 2020
Completed: January 22, 2020

IV. K. 3.

**Operation Manager's Report
RMU Board of Public Works Meeting
January 28, 2020**

PRESENTATIONS

1. Experts in the Classroom
Rolla High School

- RMU staff member that presented:
Eric Lonning, Jeremy Arthur, Brandon Skyles, Eric Seest,
and Jared McBride
January 21, 2020

TRAINING / PERSONNEL

1. Operations staff

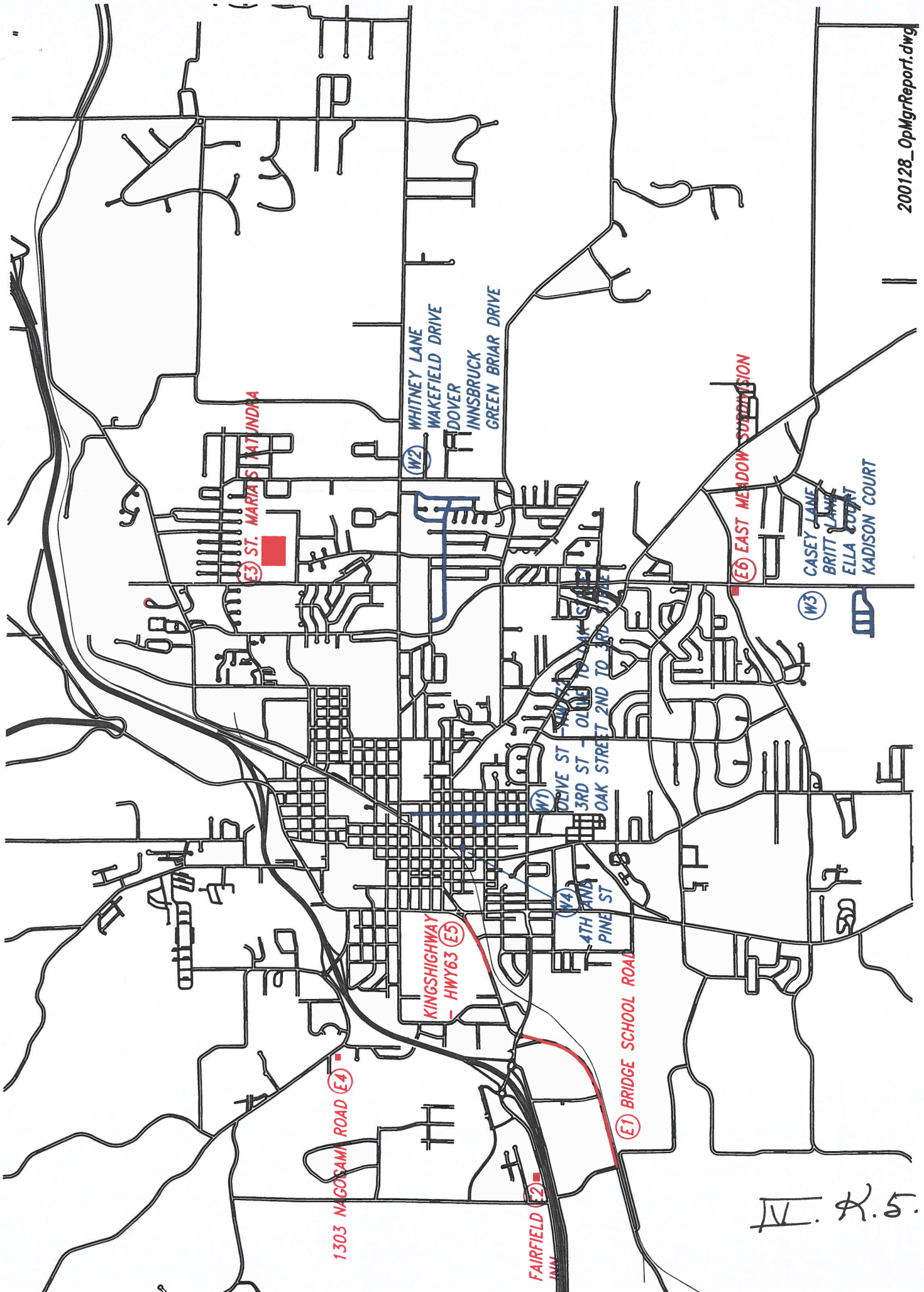
- John Gunter: Night Serviceman
Started: January 16, 2020
Jacob Dobkins: Tree Trimmer
Resigned: January 15, 2020

MPUA / MoPEP UPDATE

1. MoPEP committee meeting
Columbia, MO

- Attended by: Chad Davis
January 22, 2020

IV R.4.



A. A. S.

REGULAR SESSION - December 30, 2019

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:36 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

Board members: Vice President Albert Crump, Jr.
Secretary Dr. Wm. E. Showalter
Vice Secretary, Ted Read
RMU Staff: General Manager Rodney P. Bourne, P.E.
Operations Manager Chad Davis, P.E.
Business/Finance Manager Dennis Roberts

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

* * * * *

I. APPROVAL OF MINUTES

Read made a motion, seconded by Crump, the minutes of the November 26, 2019, Board meeting Regular session, be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)**III. SPECIAL PRESENTATION**

Bourne introduced Kelly Beets.

A. Kelly Beets, Senior Loss and Control Consultant MIRMA**1. 2019 Safety Grant Award.**

- Kelly Beets reported that RMU was awarded a safety grant for \$3,298.50 for a hydraulic saw. The hydraulic saw will help with personal safety for RMU staff to avoid kick back injuries caused to shoulders, hands, face, etc. The Risk Management Program provides an opportunity for MIRMA to assist utilities and cities in purchasing safety equipment. Beets thanked RMU for putting their employees first and following safety procedures. Beets stated that RMU's safety program is very good and it is difficult to find any safety concerns. The Board thanked Mr. Beets for traveling to present RMU with the award.

Roberts introduced Michael Keenan.

B. FY2019 Audit presented by Cochran Head Vick & Company, P.C.

- Michael Keenan, of Cochran Head Vick & Company, presented the annual audit of RMU for Fiscal Year (FY) 2019. Mr. Keenan reviewed the document and stated that RMU received an "unmodified opinion" which is the best that can be given. Mr. Keenan discussed two adjustments, one journal entry relates to an Ameren reimbursement and the other entry is regarding sick leave obligations. Both of these adjustments have been corrected by management. Mr. Keenan thanked Roberts and all of the RMU staff involved for their help during the audit, with the Board commenting that RMU's accounting department was one of the best. **Crump made a motion, seconded by Showalter, the audit of FY2019 be accepted as presented. Motion passed unanimously.**

IV. STAFF REPORTS

- Roberts reported there are several financial reports in your packet. Periods 15 and 16 are showing adjustments for fiscal year end of FY19. Roberts reported that he will present November FY20 report.

A. BUSINESS/FINANCE MANAGER'S REPORT (Roberts)**1. The Board received the Statement of Income & Expenses reports for November 2019 (FY20).**

Roberts reviewed the November 2019 report (FY20), with the following comparisons:

Month-to-Date comparison of November 2019 to November 2018

- Operating Income increased \$56,187. *Purchased Power* expense decreased \$178,897; *Operating Expenses* decreased \$157,356 resulting in an *Operating Income* of \$101,714.36 which showed increased Income \$213,543; Total Other Income decreased \$1,809. *Total Net Income* for November 2019 was \$138,287.44 which showed an increased income of \$211,735 in comparison to November 2018.

Year-to-Date (YTD) FY2019 and FY2018

- Operating Income increased \$34,307. *Purchased Power* expense decreased \$173,648; *Operating Expenses* decreased \$151,663 resulting in an *Operating loss* of \$18,560.60 which showed a decreased loss of \$185,970; Total Other Income increase \$22,816.34. *Total Net Income* was \$161,346.95, an increased income of \$208,786 in comparison to FY2018.

Roberts reported that for the first two months into the fiscal year things are running flat.

Barrack asked, "The other income of \$58K, what was that for?"

IV . L . 1 .

Roberts replied that the \$58K would have been something billed in miscellaneous income, possibly the City's reimbursement for new water meters.

2. Roberts presented RMU's Financial Statement, Statistics report, and the Disbursement Summary for November 2019 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26326
	First State Community Bank - General Fund	Checks #32175-32275
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1033
	Central Federal Savings & Loan	Check #1248
	Citizens Bank of Newburg	Check #1247
	Town & Country Bank	Check #1248

Crump made a motion, seconded by Read, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

3. Miscellaneous. Roberts reported that our e-billing project is still progressing. Paymentus will not be able to create and host our bill like they initially agreed to do. We have made changes to our Paymentus contract and have removed that work scope. Paymentus is willing to pay for bill design and hosting for a third party to perform this function. In addition to creating and hosting, RMU plans to out source bill production and mailing services. There are two vendors of Central Square which are also preferred vendors of Paymentus. The vendor selection will be determined by price and who we think we can work with the best. In January, RMU will reach out to the prospective vendor's current customers for some feedback regarding their work and production to compare the two vendors. All of our bills will be created into a PDF and customers will be able to login to Paymentus to see their bill, as if they received it in the mail. E-billing customers will receive an email that their bill is available for payment. RMU has a good solution in the works. It is just choosing a vendor at this point, and working through our new bill design. Roughly, 12-14 weeks is their normal stage from bill design to going live. This will solve problems for us by implementing e-bills, lowering cost to get bills out the door and operating more efficiently.

Barrack asked, "Is the cloud up and running now?"

Roberts replied it's been online since April 1, 2019. It has been working very well for us. At first there were issues with the response time, but since it was corrected there hasn't been any more issues.

B. OPERATION MANAGER'S REPORT (Davis)

1. Updates on:

a. Development Review Committee Meeting.

- Davis reported that on December 18th, there was a Development Review Committee meeting. One property was up for redevelopment with some zoning issues which did not impact water or electric services.

b. Contractor Mains.

- Davis reported no contractor mains since last Board meeting.

c. GIS Mapping Project.

- Davis reported that the project continues to progress towards completion.

d. Current RMU projects

ELECTRIC DEPARTMENT -

- (E1) Bridge School Road. Replacement of poles with taller poles to allow for installation of static wire. Started, May 7, 2019. Ongoing.
- (E2) Fairfield Inn (1670 Old Wire Outer Road). Installation of one span of overhead electric, new transformer, and metering to serve new hotel. Started, July 1, 2019. Ongoing.
- (E3) St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive). Installation of underground electric distribution system for new residential subdivision. Started, July 30, 2019. Ongoing.
- (E4) 503 West 6th Street. Revision of overhead primary electric to allow for new pad mount transformer to serve current and additional space at 503 West 6th Street. Started, August 19, 2019. Completed, December 2, 2019.
- (E5) 11th Street at alley between Pine Street and Rolla Street. Overhead electric system revisions to allow for construction of new mixed use commercial and residential building. Started, September 9, 2019. Completed, November 25, 2019.

N.L.2.

- (E6) 1303 Nagogami Road- Church of Christ - New multipurpose building. Relocate overhead distribution system to underground and reconfigure transformer and metering. Started, October 8, 2019. Ongoing.
- (E7) 120 Highway 72 West -Taco Bell. New pole, transformer, and service for new building. Started, October 10, 2019. Completed, December 5, 2019.
- (E8) 1031/1033 Kingshighway. New transformer and service for building renovation. Started, October 9, 2019. Completed, November 7, 2019.
- (E9) Kingshighway - Highway 63 to Fairgrounds Road. Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Started, November 12, 2019. Ongoing.

WATER DEPARTMENT -

- (W1) Olive Street - Hwy 72 to 9th Street.
3rd Street - Olive to Oak Street.
Oak Street - 2nd to 3rd Street.
Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, June 19, 2019.
 - September 2019: The project is complete from 9th Street to 5th Street. The remaining will be completed in Spring 2020. Ongoing.
- (W2) Whitney Lane/Wakefield Drive/plus Dover and Innsbrook. Replacement of existing 6" mains with new 8" PVC mains. Started, November 29, 2018. Completed, June 14, 2019.
-Greenbriar Drive. Replacement of existing 6" main with new 8" PVC main. Started, October 29, 2019. Ongoing.
- (W3) Casey Lane, Britt Lane, Ella Court, and Kadison Court. Replacement of water service lines. Started, November 18, 2019. Ongoing.

TRAINING/PERSONNEL

- 1. Operations Staff.
 - Thomas Carroll promoted to Journeyman Lineman
Effective: December 26, 2019.
 - Jay Roberts and Jeremy Brown completed end of the year testing for apprentice lineman training.

MPUA/MoPEP UPDATE

- 1. Missouri Public Utility Alliance quarterly Board meetings. Columbia, MO.
 - Attended by Rodney Bourne and Chad Davis. December 4 and 5, 2019.

Davis reported on large transformers that are in the shop for repair, which are for Holloway and Dewing Substations. Both transformers are at Jordan Transformer for refurbishment. Holloway is scheduled to ship in April 2020. Dewing failed October 2018, and was about to ship recently, but technicians discovered the lid concaving inward when they started to apply vacuum for filling with oil. The lid should bow upward so that water runs off and does not pool on the lid after rain or snow. RMU has issued a change order for an additional \$7,750 to proceed with repair on transformer lid. The total before change orders was for \$296,424. With the change order revisions totaling \$14,994, the grand total for transformer is currently \$311,418.

C. GENERAL MANAGER'S REPORT (Bourne)

- MoPEP update.
 - 1. Value of Municipal Utilities Campaign
 - MPUA is working on additional social media messaging to promote value in our communities. They have one prototype video so far which includes some RMU footage. More details to come as they start to release the videos.
 - 2. Grain Belt Express
 - Invenergy is the new owner of the proposed Grain Belt Express transmission line and are setting up Land Offices in Moberly and St. Joseph areas to continue easement acquisitions.
 - On December 17th, Missouri Eastern District Court of Appeals upheld the MoPSC approval of the project. This is still appealable to the Missouri Supreme Court, but unlikely to be overturned.
 - Two bills in Senate and at least one in the House have already been pre-filed limiting use of eminent domain for this type of project.
 - MPUA is following the bills closely and will call upon municipal leaders to assist in opposing the legislation.
 - 3. Duncan Kincheloe, MPUA CEO/GM is retiring next year and we are using a consulting company to help screen and hire a replacement director.
 - 4. Approval to proceed with constructing a new MPUA headquarters on the east side of Columbia. Staff has long outgrown the existing space. The new facility will be constructed with a training facility.

IV. L. 3.

5. On Oct 10th, EPA released a prepublication proposal for Lead and Copper Rule. This will require additional efforts to reduce exposure to lead in drinking water including:
 - Inventory all lead service lines (LSL);
 - Additional monitoring requirements;
 - Develop LSL replacement plan;
 - Conduct lead drinking water testing in schools and licensed child care centers with additional reporting requirements.
 - Good news is we are not aware of existing LSLs, however we have found small lead connections when performing water main and service line replacements which are then removed from the system and replaced with new water service lines.
6. Continued work on 12-year PPA from SW Kansas wind farm to be delivered into the SPP market as a partial replacement of expiring Illinois coal power contract.
7. Sagewell made a presentation on how to leverage existing home based EV charging systems to move charging to off-peak times. We plan to get more data on these types of programs in the future.

V. **OLD BUSINESS**

A. EV Charging Station.

- Bourne reported that at last month's Board meeting, we tabled this item to perform additional research. Since then, management have investigated other EV charging stations in the area. Sullivan and Lebanon both have facilities and their electric consumption pattern indicates very low usage, if any, over the previous year. Based off this data and future sale projections, RMU staff can't make a recommendation to move forward with an EV charging station and recommends stepping back from the DNR Grant process and in the near term let other developers install and own any EV station in Rolla.

Davis reported that even though RMU is stepping back, we would still work with others interested in developing an EV charging station, including any application for the grant program.

Barrack stated that there is a charging station in Independence and when he was passing by there were eight slots but not one was being used:

Read asked, "Is the Telsa increasing use?"

Bourne replied yes, it is increasing use over time.

Read asked, "Is it significant or...?"

Bourne replied not significant and it has a lot more capacity available.

Davis reported that when he drove by there were two cars plugged in, but other times, typically zero cars are plugged in.

Bourne reported that right now there is still very low usage of these facilities. No further action is required of the Board.

VI. **NEW BUSINESS** (None)

VII. **EXECUTIVE SESSION** (None)

VIII. **ADJOURNMENT**

With no further business appearing, Showalter made a motion, seconded by Read, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:25 p.m.



Nick Barrack, President



Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, January 28, 2020 at 4:30 p.m.

Airport Advisory Committee Notes

Wednesday, January 22, 2020

The Airport Advisory Committee gathered at 4:00 pm in the 3rd floor conference room in City Hall (relocated from the Airport due to inclement weather). In attendance were Committee members: Chairman Ed Schmitt, Steve Mason, Dr. Ron Wilkerson, Delbert Day, Mike Matthews and Randy Stoll. Others in attendance included Airport Manager Darrin Bacon, City Administrator John Butz, Public Works Director Steve Hargis, City Engineer Darin Pryor and Joe Pestka (JViation).

The first order of business was to review and approve the minutes from October 9, 2019. Ron Wilkerson made a motion to approve the minutes, seconded by Steve Mason and passed unanimously (Dr. Delbert Day suggested "Delbert Day" was sufficient!).

The second order of business was the Board appointments. John Butz reported that members Ed Schmidt, Steve Mason, Randy Stoll, and Mike Mathews terms had expired in July 2019. All members expressed a willingness to serve an additional 2 year term. John indicated he would forward that information to Mayor Lou Magdits for final consideration.

The third order of business was an update on pending capital projects. Joe Pestka (JViation Airport Consultant) indicated Capital Paving was awarded the \$3M full-depth reclamation project planned this summer for Runway 4-22 (95% grant). The contract is a 60 day term and will run from July 1 – August 30. There will be a complete of the Airport when work takes place at the runway intersection – anticipated to be 1 – 2 weeks. Chairman Schmitt urged the shortest duration possible but with sufficient notice airport operations can be scheduled accordingly. Joe also updated the Committee on the Property Map update (grant condition requirement). Darrin pointed out small pop-ups on the taxiway that will need some attention – likely before the rehabilitation of Runway 13-31.

The other planned Airport capital improvement project is construction of the Mike Lichirco corporate hanger which will house the Air Methods helicopter (for Phelps Health). Staff reported Intercounty Electric has re-routed power lines and work is starting on footings/foundation. Darrin reported the operation has a new 750 gallon double-walled tank to service fuel after hours that will be relocated to the new site once completed.

The fourth order of business was the Ag Lease. John Butz reported the City received 6 proposals which were publicly opened on January 15th. A bid tabulation of the results were distributed and reviewed. John reported we were thrilled with the number and quality of the operators interested in the new Ag Lease – scheduled to commence on March 8, 2020. Pros and cons of each proposal were discussed with a motion to recommend the selection of Drs.

IV. M.I.

Joe and John Barnhardt due to their experience, proximity (Vienna) and pricing (\$41,718/year) made by Steve Mason, seconded by Dr. Wilkerson and unanimously approved. John indicated the recommendation will be forwarded to City Council on Feb. 3rd with a final lease to be negotiated by the end of February.

The fifth order of business was the RFP for the City-owned "Wyss Hangar". John Butz reported 1 qualified proposal was submitted by Dr. Ron Wilkerson. The matter was taken up later in closed session with Dr. Wilkerson indicating he would not participate in the later discussion.

The sixth order of business was the Airport Manager's Report. Darrin Bacon reported on fuel sales indicating that 2019 was a very good year though down 14% from 2018 (note: 2018 was a record setting year). Darrin reported 100LL fuel had a slight increase in sales with Jet-A sales dropping from the previous year. Darrin noted that of the 78,673 gallons of Jet-A sold in 2019 that 27,500 gallons were from our 4 participants in the "Discounted Fuel Program" – Baron Aviation, First Class Air Services, Air Methods and Show-Me Helicopters. Darrin indicated Show-Me Helicopters did not reach the prescribed 5,000 gallons of fuel required to participate in the discount program (\$.35/gallon over cost) and would be required to pay full retail price in 2020.

Darrin also updated the Committee that the Airport is still waiting on a determination of an insurance claim for the lightning strike to the rotating beacon from March 2019 (MIRMA). MIRMA has indicated coverage but a replacement has not been authorized (approximately \$7,000 – 8,000). Darrin will work with CSE on removal of the old, large rotating beacon and installation of the new one.

Darrin and John reported on a request from the EAA to house a B-17 Bomber fly-in in November. RNA has hosted two successful events with EAA on fly-ins. The Bomber is a 6 – 10 passenger flight (fairly costly) for 24 minutes but reportedly folks will travel from the Midwest to participate in same. The City will have no cost in hosting the 4 day visit. Staff reported that EAA and the Bomber provide full insurance and name the City as additional insured. A motion was made by Dr. Wilkerson and seconded by Chairman Schmitt to proceed. Motion passed unanimously.

John distributed a letter and layout from MO DOC of a proposed 2 – 3 acre pollinator garden on Airport Property just off Hwy 63. The Committee discussed pros and cons of same with Staff reporting on the cost of properly planting and maintain same. The Committee proposed an alternate location along Hwy. 28 (Rolla Modeler's Club Property) but was lukewarm to the idea. The discussion suggested the City should not incur any cost in supporting same.

John also reported that the Rolla National Airport Industrial and Technology Park (a 70 acre area off Hwy 28) received a Certified Site designation from the MO DED in December – thanks in large part to the work of Cyndra Lorey, RREC and City Staff. The designation considers the

IV. M. 2.

property fully “shovel ready” and allows it to be profiled by the State. The Committee was thrilled to hear of the designation though there are no active leads on development at this time.

Under “Other Business” Chairman Schmitt asked Joe Pestka if there was any news out of DC for funding security out of the FAA for general aviation airports. Joe indicated the primary revenue stream – taxes on commercial airline tickets – seemed solid.

There being no further matter the Committee voted to go into closed session to discuss 2 matters of real estate pursuant to RSMo 610.021 – a motion made by Chairman Schmitt, seconded by Delbert Day and approved unanimously by roll-call vote.

Airport Advisory Committee Report

Closed Session – 5:45 pm, Wednesday, January 22nd.

The Committee discussed two matters of real estate and will forward recommendations to the Rolla City Council for their meeting on Feb. 3rd.

There being no further business the meeting ended at 6:22 pm.

IV.M.3.

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz, City Administrator ACTION REQUESTED: Motion

ITEM/SUBJECT: Consider Ag Lease Proposals - RNA

BUDGET APPROPRIATION (IF APPLICABLE) \$41,000

DATE: 2/3/2020

COMMENTARY:

After 25 years, the City solicited proposals for the Ag Lease at RNA for the next 5-10 years. Proposals were mailed to 30 interested parties and advertised locally. Proposals were publicly opened on January 15th with six proposals submitted. The attached bid tabulation was reviewed by the Airport Advisory Committee on January 22nd. The Committee was pleased with the quality of proposals and the farming experience of the owners.

It is the recommendation of the Airport Committee and Staff to award the Ag Lease to Doctors Joe and John Barnhart of Vienna, Missouri in the amount of \$41,718 subject to final negotiation and approval of the Ag Lease. The proposed lease will incorporate performance standards on the primary fields and soil sample analysis in years 1, 5, and 9 of the anticipated lease.

Recommendation: Motion to award the RNA Ag Lease to Doctors Joe and John Barnhart subject to final lease terms.

ITEM NO. _____

VI.A.1.

Rolla National Airport Agriculture Lease

<u>Proposal Name</u>	<u>Proposer</u>	<u>Use</u>	<u>Rent/Year</u>	<u>Field 19 Grazing Y/N</u>	<u>Special Conditions</u>	<u>5 Year Total</u>
Greg Wilson 6525 Hwy H Salem, MO 573-247-6708	Dr. Joe & John Barnhart P.O. Box 999 Vienna, MO 65582 573-578-3086	Hay/cow/calf operation	0 \$13,088 (\$16/acre) \$13,088 \$16,360 (\$20/acre) \$16,360	Yes	Lime/Fertilizer - Annually \$5,500/year	<u>\$58,896.00</u>
Cary Bouse Bouse Land & Cattle 21050 Maries Road 451 Vichy, MO 65580 573-259-2279	Dr. Joe & John Barnhart P.O. Box 999 Vienna, MO 65582 573-578-3086	Hay/pasture for cattle	\$25,000 (\$35/acre) Same Same Same Same	Yes	250 head Angus 850 Acres Familiarity with current Ag lease & field condition Adjacent to Airport 3 FTE with Work Comp Construction Equipment	<u>\$125,000</u>
Brian Patterson P.O. Box 307 Linn, MO 65051 573-690-1249	Brian Patterson P.O. Box 307 Linn, MO 65051 573-690-1249	Grazing (cattle)/hay	\$14,724 (\$18/A) \$16,360 (\$20/A) \$18,814 (\$23/A) \$20,450 (\$25) \$22,904 (\$28)	Yes	40+ yrs of experience Up to 600 Cattle May put in beans spray, fertilize, lime Farm liability in lieu of Work Comp	<u>\$93,252</u>
Bruce Shanks, PhD 165 Sasafra Valley Lane Belle, MO 65013 573-578-3945	Bruce Shanks, PhD 165 Sasafra Valley Lane Belle, MO 65013 573-578-3945	Grazing (cattle) and hay production	\$20,000 (\$61.50/A) Same Same Same Same	Yes	Manages 1,300 acres w/ 250 cows, 200 sheep and 40 goats. Full-time Farmer with BS/MS in Animal Science Assoc. Prof Agriculture Open to cost-share/grants Spend \$30,000/year on Land Improvements	<u>\$100,000</u>
Bruce Streumph P.O. Box 261 Vienna, MO 65582 573-619-2075	Bruce Streumph P.O. Box 261 Vienna, MO 65582 573-619-2075	High Quality hay and cattle pasturing	\$22,777.77 (\$27.84/A) \$23,777.77 (\$29.06/A) \$24,777.77 (\$30.29/A) \$25,777.77 (\$31.51/A) \$27,777.77 (\$33.95/A)	Yes	Rented and did a nice job on Ag Lease 2 - 2019 USDA inspection/report - if awarded Letters of support Some equipment to purchase	<u>\$124,888.85</u>

VI. A. 2.

City of Rolla, MO

Request for Proposals – Agricultural Lease Rolla National Airport

The City of Rolla, Missouri invites interested persons to submit written (and sealed) proposals to lease approximately 818 acres of land for the purpose of crop production and/or grazing surrounding Rolla National Airport located in Maries County.

General Information

The leased premises are to be used by the tenant exclusively for agricultural purposes using sound farmland management practices. The tenant will take possession of the premises in its “as is” condition effective March 7, 2020, and agrees to maintain the premises in its present condition or better. The anticipated term of the lease will be from March 7, 2020 to February 28, 2025 with an option for an additional five year term based on mutual consent of the parties. The City will consider all reasonable agricultural uses provided they are compatible with operations in proximity to an active general aviation airport. The anticipated lease consists of 818 acres of land including the following fields as referenced in Exhibit A: Fields 10, 12, 13, 14, 15, 16, 17, 18, 21, 22, 23, 24, 25, 26, and 27 otherwise known as “AG LEASE 1”.

Anticipated Timeline for Submittal and Award

Issue Date: Wednesday, December 15, 2019

Revised: Friday, December 27, 2019

Sealed Proposals Due (opening): 10:00 am, Wednesday, January 15, 2020

Mail/deliver to Rolla City Clerk Carol Daniels, PO Box 979,
901 N. Elm St., Rolla, MO 65402

City Council Award: Monday, February 2, 2020

Final Lease Approval: Monday, February 16, 2020

Inquiries to: Rolla City Administrator John D. Butz (573 426-6948; admin@rollacity.org)
Airport Manager Darrin Bacon (573 299-4633; airport@rollacity.org)

The City of Rolla reserves the right to accept any proposal, reject any or all proposals, or to waive formalities in the best interest of the City.

VI. A. 3.

Scope of Services and Specifications

- 1) Qualifications of Bidders: Bidders must demonstrate (in the written proposal) the capability to competently and responsibly engage in soil cultivation, crop production and livestock. The City reserves the right to reject any proposal if the bidder fails to provide sufficient experience to satisfy the City that they are qualified to perform the work contemplated. **Bidders should include information related to agricultural operations, financial ability, equipment and experience.** The award of this proposal/lease shall be to the highest qualified and responsible bidder who is not only financially able, but who possesses the judgment, skill, ability and capacity to perform the lease. The City may choose to conduct interviews of qualified and responsible bidders.
- 2) The successful bidder shall provide a soil assessment/plan from the US Department of Agriculture to include the intended uses, soil conditions and fertilization plan within the first 90 days of the lease effective date and every 4 years thereafter.
- 3) The successful bidder shall provide receipts on annual herbicide, insecticide or fertilization treatments by December of each year of the lease.
- 4) The successful bidder shall execute a Lease Agreement within thirty (30) days after notice of award. The City intends to enter into a 5-year lease with the mutual option to renew for an additional 5-year term.
- 5) The proposals shall include the haying/cutting of the 110.3 acres along Hwy 63 and the 126.8 acres within the 3 runways no less than twice a year – completion by July 1 and November 1 (See Exhibit A – Fields 24 & 25).
- 6) The proposal may include the grazing of the northern-most parcel identified as Field 19 on Exhibit A from November 1 – April 1; however, the area is not considered a part of the leased property. The City needs to retain and maintain the property for the sewer irrigation system.
- 7) The selected proposal must abide by and shall be subject to all applicable federal, State and local regulations including those put forth by the Federal Aviation Administration. Additionally the selected proposal shall obey and abide by all laws relating to the employment of labor including workers compensation.
- 8) The selected bidder agrees to indemnify and hold harmless the City of Rolla and their officers, employees and agents from any and all liability, loss, or damage as a result of claims, actions, suits, causes of action, proceedings, costs, expenses, judgments and liabilities of any kind arising out of the selected bidder's performance.
- 9) The selected bidder shall procure and maintain during the life of the lease the following coverage from a company or companies licensed to sell insurance in Missouri with an A-

VI.A.4.

A.M. Best rating or equivalent: Workers Compensation in compliance with MO law; Comprehensive General Liability Insurance in the amount of \$1,000,000 each occurrence for Bodily Injury Liability and Property Damage Liability and \$2,000,000 for general aggregate. Insurance of an occurrence basis coverage shall be maintained without interruption from date of commencement of lease operations until no longer required. The City of Rolla shall be added as an Additional Insured. All certificates of insurance must be forwarded to the City of Rolla prior to commencement of the lease. Required insurance policies shall not be changed or canceled without thirty (30) days prior written notice to the City of Rolla. (see Exhibit B for a more detailed listing of insurance specifications). Reasonable alternatives that protect both the City and Owner can be considered but should be noted accordingly.

- 10) The lease includes exclusive use/access to the red barn (electric available)
- 11) The area identified as "AG LEASE 2 (99.83 acres)" on Exhibit A is not part of this RFP. The City anticipates leasing that property out in 2 – 3 year terms as it is property that may be desired for development purposes.

The tenant shall not:

- a) Plow, till or plant any land within 25' of the nearest edge of paved runways.
- b) Drive vehicles or equipment upon or across any active runway or taxiway without express permission from the Airport Manager.
- c) Produce any illegal crop or other illegal substance on the premises.
- d) Apply any aerial application of herbicides, insecticides or fertilizers without formal approval.
- e) Dump, rinse, or flush sprayers and other equipment used in the application of insecticides, herbicides, fertilizers or other chemicals used in the crop production process on the leased property.
- f) The tenant shall neither assign nor sublet the premises without the written consent of the City.
- g) Dispose, deposit, or bury any trash or rubbish on the leased premises.
- h) Leave any baled hay or equipment within 150' from the runways at the end of the day.
- i) Remove, relocate or replace any fencing or gates without notification of the Airport Manager.

VI.A.5.

2020 Agriculture Lease Proposal Summary

(Attach written statement on qualifications and familiarity with this RFP)

Proposed Use (summarize):

Proposed Rent per year:	Total Price	*Price/Acre
2020	_____	_____
2021	_____	_____
2022	_____	_____
2023	_____	_____
2024	_____	_____

(* price/acre is established for any acreage the City removes from the lease for aviation or economic development-related activities)

Interest in grazing Field 19 from November 1 – April 1? Yes/No

Bidder's Signature: _____ Date: _____

Print: _____

Mailing address: _____

Contact information (phone/email):

VI. A. 6.

Exhibit B (Insurance Specifications)

Insurance Specifications

1. Prior to the beginning of the lease, tenant must provide to City, certificates of insurance showing that Tenant has coverage for itself and its employees, agents and subcontractors. Tenant's insurance must provide adequate coverage for any workers compensation obligations, employer's liability and automobile liability. If any of these policies is terminated, tenant must provide to City certificates of insurance showing replacement coverage.
2. All coverage must be placed with insurance companies duly admitted in Missouri and must be reasonably acceptable to City.
3. All tenant insurance carriers must maintain an A.M. Best rating of "A-" or better.
4. Tenant's policy must name City as an additional insured. Coverage must be afforded to the City as an additional insured whether or not a claim is in litigation. Additional insured coverage must apply as primary insurance with respect to any other insurance afforded to the City.
5. Each certificate of insurance must provide that the insurer must give to City written notice of cancellation and termination of tenant's coverage at least 30 days prior.
6. At least two weeks prior to the expiration, cancellation or termination of any policy required by this agreement, Tenant must give to City new and replacement certificates of insurance and additional insured endorsements.
7. Tenant must provide City with a waiver of subrogation from each of Tenant's insurers on commercial general liability in favor of City with respect to losses arising out of or in connection with the work.
8. Tenant must secure a workers' compensation insurance policy. The workers' compensation policy must cover all of Tenant's work and performance and provide coverage for all employees, executive officers, sole proprietors, partners and members of a limited liability company, in the amounts required by all applicable laws.
9. Tenant must secure an employers' liability insurance policy to cover the damages that become due in case of bodily injury, occupational sickness or disease or death of Tenant employees. This policy must be written with limits of \$1,000,000 for each accident policy, \$1,000,000 for each disease policy and \$1,000,000 per disease, per each employee.
10. Tenant must secure a commercial general liability insurance policy to cover the damages that become due in case of bodily injury, property damage and personal or advertising injury arising out of or related to:
 - All Tenant's operations and premises;
 - All Tenant's products and completed operations;
 - All liability or responsibility assumed by the Tenant in the Indemnity section of this agreement;
 - All liability assumed in a business contract;
 - City as an additional insured; and
 - Defense expenses paid in addition to the policy limits.

There will be no endorsement or modification of the commercial general liability from risks arising from pollution, explosion, collapse, underground property damage or work performed by Tenant.

VI. A. 7.

In addition, Tenant must provide City proof of insurance with a Certificate of Insurance and Additional Insured Endorsement on ISO form CG 2010 and CG 2037 (or substitute forms providing equivalent coverage). Tenant is responsible for maintaining this insurance policy.

The coverage available to City, as additional insured, in the types of insurance policies mentioned above must be at least:

- \$1,000,000 for each occurrence;
 - \$2,000,000 for general aggregate
 - \$2,000,000 for products/completed operations aggregate; and
 - \$1,000,000 for personal and advertising injury limits.
11. Tenant must secure an automobile liability insurance policy to cover the damages that become due in case of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of any motor vehicle or trailer owned, hired, leased, used on behalf of or borrowed by Tenant. The policy must also include coverage for any equipment subject to motor vehicle laws, City and Owner (if different than City) and any Tenant liability or responsibility described in the Indemnity section. Business auto liability insurance must be written in the amount of not less than \$1,000,000 for each accident.
 12. Tenant must secure an umbrella liability insurance policy to cover the damages that become due in case of bodily injury, property damage and personal and advertising injury with, at least, the same terms and conditions as the policies mentioned above.

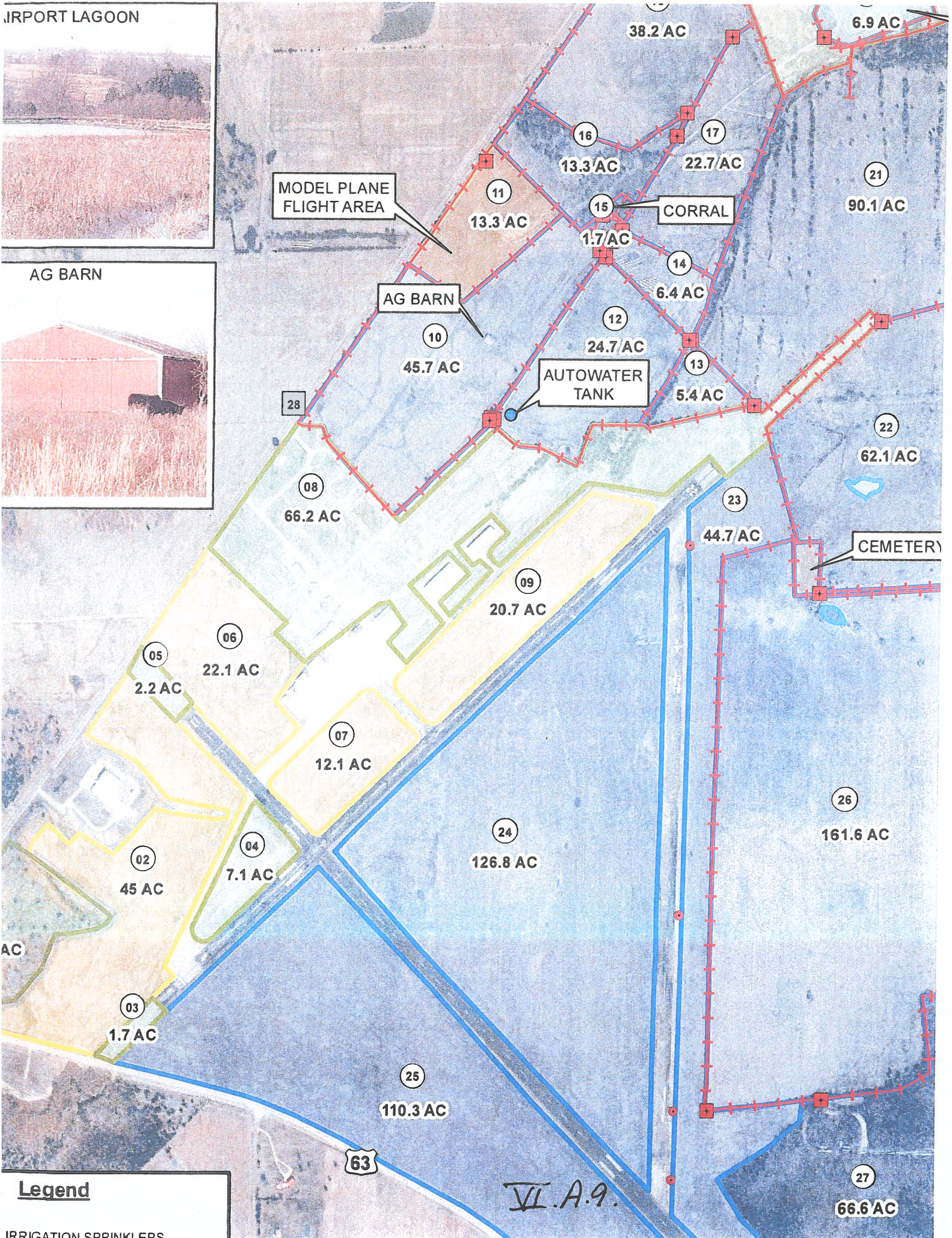
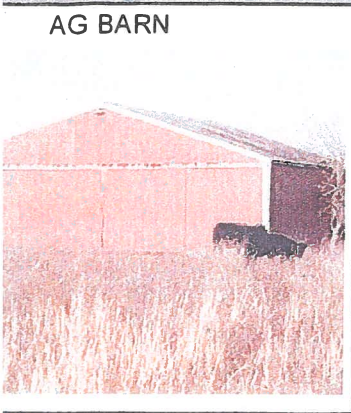
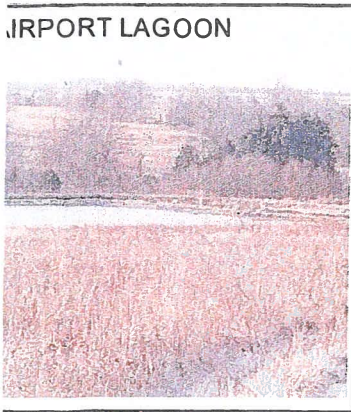
Liability for Damage to Property or Person

Tenant assumes all risk of damage to or loss of its equipment howsoever caused and does release the City from all claims and demands with respect thereto including to or loss of equipment arising from the act, default or omission of the City, its agents, servants, employees, subcontractors, customers, invitees or licensees or resulting from any cause whatsoever (save and except damage or loss resulting solely from the City's willful or reckless disregard or gross negligence).

Indemnity

The tenant shall protect and defend the City and indemnify and hold it harmless from any and all claims, demands, actions, losses, causes of actions, proceedings, suits, damages, expenses or liability of any kind, including reasonable legal fees and expenses of litigation, brought on by any person, whether in respect of damage (including death) to person or property, arising from any occurrence occasioned, whether in whole or part whether directly or indirectly, by an act or omission or negligence of the tenant, its agents, servants, employees, subcontractors, customers, invitees or licensees.

VI.A.8.



Legend

IRRIGATION SPRINKLERS

VI.A.9.

Thank You for considering us for the pasture and hay ground lease of the Rolla Regional Airport. We would love the opportunity to create a mutually beneficial relationship with the city of Rolla to help realize goals you have for the property.

Following are our main areas of emphasis on leased properties. We have followed this protocol on a number of tracts including recently an 800-acre abandoned dairy farm and have found it to have a very definite positive long-term effect.

We have our own dozer and sprayers which are an additional plus to help maintain leased ground and make necessary improvements.

Improvements and Concerns:

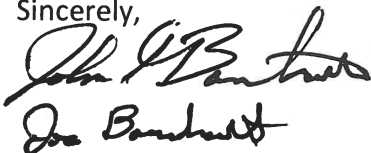
- 1.) Fertility of land
 - a. Soil test and plan a long-term program of improvement using lime & fertilizer. Also using a strict rotational grazing plan to increase prevalence of desirable species of plants.
- 2.) Fencing
 - a. Improving existing fencing so that it is functional.
 - b. Possible addition of cross fences to increase rotational grazing capabilities.
- 3.) Weed and brush control
 - a. Control of noxious weeds by spraying and clipping.
 - b. Control of woody brush by clipping, spraying or dozing.
- 4.) Water supply
 - a. Make sure all pastures have good water supplies
 - i. Clean out any ponds that need it.
 - ii. Run additional water lines if necessary.

Another point of interest, we have had a closed herd of angus cattle for over 25 years. We can assure you that these animals will be maintained in top health and that no "trader cattle" will ever be present. We also never sublease any pasture or custom graze cattle. We feel this brings in an unpredictable 3rd party which very often leads to serious complications. We are a family owned operation since its beginning in 1977. We are also very strong advocates of a good open line of communication between ourselves and the property owners.

In closing, if one word could be used to describe our potential arrangement it would be flexible. We want to develop a long term mutually beneficial agreement that will result in the land being well kept with regard to fertility care and management. We want this property to represent the City of Rolla so it is important for it to be properly cared for and very presentable at all times.

For a more in-depth description of our operation go to www.jbcattle.com.

Sincerely,



John F. Barnhart
Joseph W. Barnhart

VI. A.10.

At this point, we have no Workman's Comp. on our farm employees.
We do, however, have them covered under an umbrella type policy.

Any further questions can be referred to Mr. Chad Martin. He is the
Farm Bureau agent here in Rolla. 573-578-8490

He can verify type and quantity of coverage for our operation.

Sincerely,

A handwritten signature in blue ink that reads "John Barnhart". The signature is written in a cursive style with a large initial "J" and "B".

John Barnhart

VI.A.11.

2020 Agriculture Lease Proposal Summary

(Attach written statement on qualifications and familiarity with this RFP)

Proposed Use (summarize):

Hay production and pasture production for cattle.

Proposed Rent per year:	Total Price	*Price/Acre
2020	<u>\$41,718</u>	<u>\$51</u>
2021	<u>\$41,718</u>	<u>\$51</u>
2022	<u>\$41,718</u>	<u>\$51</u>
2023	<u>\$41,718</u>	<u>\$51</u>
2024	<u>\$41,718</u>	<u>\$51</u>

(* price/acre is established for any acreage the City removes from the lease for aviation or economic development-related activities)

Interest in grazing Field 19 from November 1 – April 1? Yes No

Bidder's Signature:  Date: 1-7-20

Print: John F. Barnhart Joe Barnhart

Mailing address: P.O. Box 999 Vienna, Mo 65582

Contact information (phone/email):
John Barnhart 573-578-3086
Joe Barnhart 573-578-3088

Opened 1-15-20
10:08 am
Carol

VI.A.12.

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director

ITEM/SUBJECT: Replacement of Splash Zone grates

ACTION REQUESTED: Approval of staff recommendation

BUDGET APPROPRIATION (IF APPLICABLE) \$12,000

DATE: February 3, 2020

COMMENTARY:

Splash Zone is in need to replacing and installing 11 drain grates for patron safety and to stay in compliance with the Virginia Graeme Baker Act, a federal law which aims to prevent drain entrapment and child drowning in swimming pools and spas. These drain grates are specially designed suction outlet covers that are manufactured with mandated flow requirements. The current grates have a finite useful life, which ended with last season. The new grates will have a 25-year service life on them per the manufacturer. The law also requires that these grate drains must use the manufacturer supplied screws. Staff recommends acceptance of the low bid from Westport Pools. Parks Advisory Commission gave approval at the Jan. 22 meeting.

Company	Model	Price
Westport Pools, Maryland Heights, Mo.	Waterway style and Lawson style	\$11,217.00
Capri Pool & Aquatics Edwardsville, Ill.	Waterway style and Lawson style	\$12,093.00
Vaughan Pools, Rolla, Mo.	Waterway style and Lawson style	\$15,306.83



ITEM NO. VII.A.1.

Virginia Graeme Baker Pool & Spa Safety Act Summary

Drowning is a leading cause of death of children between the ages of one and four years old. The government is helping to prevent these fatalities through the enactment of the Virginia Graeme Baker Pool & Spa Safety Act (VGB).

In June 2002, seven-year-old Virginia Graeme Baker became entrapped underwater by a faulty hot tub drain cover and died from drowning. Nancy Baker, the young girl's mother, was unable to free her due to the strength of the suction. It took two men to pull her away from the drain, which ended up breaking from the force.

After her daughter's death, Nancy began advocating for pool and spa safety. U.S. Representative Debbie Wasserman Schultz of Florida sponsored the Virginia Graeme Baker Pool & Spa Safety Act. It was signed into law by former President George W. Bush in December 2007.