

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, February 1, 2021; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: RACHEL SCHNEIDER, TERRY HIGGINS, MATTHEW CROWELL, ANN MURPHEY, LISTER B. FLORENCE, JR., DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CAROLYN BOLIN, MARIE ALLEN, CHRISTINE RUDER, AND DEANNE LYONS

PLEDGE OF ALLEGIANCE
Councilperson Terry Higgins

I. CONSENT AGENDA

- A) Consider Approval of the City Council Minutes of:
- 1) City Council Meeting - January 4th, 2021
 - 2) City Council Meeting - January 19th, 2021
 - 3) City Council Closed Session Meeting - January 19th, 2021

II. PUBLIC HEARINGS

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – December 2020
- b. Building Codes Monthly Report – December 2020
- c. Parks Financial Analysis – FY ending Sept 2020 and December 2020
- d. Parks Advisory Commission Minutes for January 11th, 2021
- e. Police Department Monthly Report – December 2020
- f. Animal Control Division 2020 Year End Report – December 2020
- g. Rolla Municipal Court Monthly Report – November & December 2020
- h. Development Review Committee Minutes for January 19th, 2021
- i. Rolla Planning and Zoning Commission Minutes for January 12th, 2021

V. OLD BUSINESS

- A. **Ordinance** to extend Facial Covering Ordinance (City Administrator John Butz) **Final Reading**
- B. **Ordinance** adopting Appendix D of the 2018 International Fire Code and amending Section 14-1 of the Rolla City Code. (Rolla City Fire Chief, Ron Smith) **Final Reading**
- C. **Ordinance** to approve a minor subdivision at 1600 Old Wire Outer Road. (City Planner, Tom Coots) **Final Reading**
- D. **Ordinance** to approve a minor subdivision at 809 and 811 Black Street. (City Planner, Tom Coots) **Final Reading**
- E. **Ordinance** authorizing a contract with Hutchinson Recreation and Design for inclusive playground. (Parks Director Floyd Jernigan) **Final Reading**

VI. NEW BUSINESS

- A. **Ordinance** to amend City Personnel Rules (City Administrator John Butz) **First Reading**
- B. **Ordinance** to amend City Code Sections 27-98 & 27-110 relating to parking. (City Engineer Darin Pryor) **First Reading**

VII. CLAIMS and/or FISCAL TRANSACTIONS

VIII. CITIZEN COMMUNICATION

- A) Open Citizen Communication

IX. MAYOR/CITY COUNCIL COMMENTS

X. COMMENTS FOR THE GOOD OF THE ORDER

XI. CLOSED SESSION

Pursuant to RSMo. 610.021, Section 12 – the Council will discuss the following in Closed Session:
Sealed proposal/negotiated contract.

XII. ADJOURNMENT

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, JANUARY 4, 2021; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: John Meusch

Council Members in Physical Attendance: Rachel Schneider, Lister Florence, Christine Ruder, Terry Higgins, Matthew Crowell, David Schott, Carrolyn Bolin, Marie Allen, and Deanne Lyons

Council Members Absent: Jody Eberly.

Department Directors in Attendance via Zoom Videoconferencing: Parks Director Floyd Jernigan, Community Development Director Steve Flowers, and Public Works Director Steve Hargis

Department Directors and Other City Officials in Physical Attendance: City Administrator John Butz, Fire Chief Ron Smith, City Engineer Darin Pryor, City Clerk Lorri Thurman, and Rolla Police Captain Doug James

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilperson Christine Ruder to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Marie Allen and seconded by Rachel Schneider to approve the consent agenda as submitted. A roll call vote on the motion showed the following: Ayes; Schott, Meusch, Higgins, Bolin, Schneider, Ruder, Allen, Murphey, Lyons, Crowell, and Florence. Nays; None. Absent; Eberly Motion carried.

The consent agenda consisted of the following:

(A) Consider Approval of the Rolla City Council Minutes for the following:

- 1) City Council Meeting, December 7, 2020
- 2) City Council Closed Session Meeting, December 7, 2020
- 3) City Council Meeting, December 21, 2020
- 4) City Council Closed Session Meeting, December 21, 2020

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II. PUBLIC HEARINGS

None

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

None

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/ CITY DEPARTMENTS

Mayor Magdits referred the Council to the (A) the November 2020, Environmental Services Department Monthly Report; (B) the November 2020, Parks Financial Analysis; (C) the November 2020, Centre Financial Analysis; (D) the November 2020, Police Department Monthly Report; (E) the November 2020, Animal Control Division Monthly Report; (F) the October 2020, Rolla Municipal Utilities Monthly Report (G) the Rolla Board of Public works Meeting Minutes; October 27, 2020; (H) Development Review Committee Minutes for December 15th, 2020.

V. OLD BUSINESS

None.

VI. NEW BUSINESS

(A) **Resolution** authorizing the application for Transportation Alternative Program grant funding. (City Engineer, Darin Pryor) – **Final Reading**

City Engineer, Darin Pryor, requested authorization to apply for a Transportation Alternatives Grant (TAP). The TAP funds would be utilized to construct approximately 3,000 lineal feet of ADA compliant curb, gutter and sidewalk along one side of Route E from Vista Drive to Danata Street if the project is selected for funding. This sidewalk would provide a safe means of non-motorized transportation for students and residents wishing to travel along Route E. The estimated cost of this project is \$400,000.00 of which \$80,000 (20%) would be required from the City of Rolla for matching funds.

After some discussion regarding the middle portion of this project located in county jurisdiction, a motion was made by Crowell and seconded by Lyons to set aside this Resolution until the next meeting, giving Mr. Pryor the opportunity to make a

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presentation to the County Commission for support and possible financial participation.
A roll call vote on the motion showed the

following: Ayes; Ruder, Murphey, Higgins, Schneider, Allen, Bolin, Lyons, Crowell, Meusch, Florence, and Schott. Nay; none. Absent Eberly. Motion passed.

(B) Ordinance to Amend Ord. NO 4591 – Facial Coverings & Religious Services. (City Administrator John Butz) First and Final Reading Requested

City Administrator John Butz recalled that on November 23rd, City Council did a 1st/final reading of the ordinance adopting facial coverings in all places of public accommodations. The ordinance identified several business and organizational activities and adopted various provisions to reduce the spread of COVID. Fortunately, over 4 weeks later, positive cases in Phelps County have dropped from 600+ to 300+ cases. There is no certainty or direct cause and effect but renewed focus by citizens during the risky holiday season has made a positive difference.

Shortly after passage of Ord. No 4591, the U.S. Supreme Court issued a series of rulings on various restrictions imposed, somewhat uniquely, on religious services. In light of same and upon legal input, the attached amendment re-adopts facial coverings (now Ordinance No 4595) but removes the specific occupancy limit (25%) on religious services and places them on the same level as restaurants and other businesses (except “enhanced risk activities”) – facial coverings, and six (6) feet spacing between “individual households and/or family units.” The 6’ spacing between rows and seating in effect limits capacity. A motion was made by Crowell and seconded by Higgins to amend the modified extension date from March 2nd back to February 2nd. A roll call vote showed the following results: Ayes; Bolin, Schneider, Meusch, Higgins, Florence, and Crowell. Nays; Murphey, Lyons, Allen, Ruder, and Schott. Absent; Eberly.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title as amended. **ORDINANCE 4595: AN ORDINANCE AMENDING ORDINANCE NO. 4591 IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO REMAIN OPEN WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS INCLUDING FACE COVERINGS, OCCUPANCY LIMITS, GATHERING SIZE, AND PHYSICAL DISTANCING TO RESPOND TO THE COVID-19 PANDEMIC.** A motion was made by Crowell and seconded by Schneider to suspend the rules and the ordinance be read for its final reading as amended. A roll call vote on the motion showed the following: Ayes; Bolin, Higgins, Ruder, Schott, Allen, Muphey, Lyons, Crowell, Meusch, and Schneider. Nays; Florence. Absent; Eberly.

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Motion carried. Mr. Thurman then read the proposed ordinance for its final reading by title. A motion was made by Schneider and seconded by Crowell to approve the proposed ordinance. A roll call vote on the motion showed the following:

Aye; Lyons, Allen, Murphey, Bolin, Schneider, Meusch, Higgins, Eberly, Crowell, Schott, and Ruder. Nays; Florence, Absent; Eberly Motion carried. The ordinance passed.

VII. CLAIMS and/or FISCAL TRANSACTIONS

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council.

Megan Johnson, 1601 Broadway: Commented on the rising crime statistics reflected in the Police Department's Monthly Report.

Victoria Culver, 2143 Vichy Road: Stated she feels that Council needs to shift their focus to rising crime rates and not just the mask mandate.

Robert Miller, 2101 Vienna: Spoke on the need for unity and leadership by example. Also commented on the amount of mask litter in the area and urged Council to discuss ways to communicate with the public regarding this as well as active enforcement for littering.

Wesley Crutcher, 590 Basswood: Expressed displeasure towards mask mandate.

Councilperson Schott read a letter from Cynthia Harris on Sandstone, who asked for further breakdown on COVID hospitalization statistics regarding residents verses non-resident admissions.

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IX. MAYOR/CITY COUNCIL COMMENTS

A) Councilperson Schott asked about jurisdictional boundaries within the Phelps County Courthouse regarding COVID regulation. Attorney Lance Thurman advised the inside of the Courthouse was under the direction of the Circuit Judge and was County Jurisdiction.

X. COMMENTS FOR THE GOOD OF THE ORDER

(A) Candidate filing for the April 6th Municipal Election is open until Tuesday, January 19th, 2021 at 5:00 PM.

XI. CLOSED SESSION

None

XII. CLOSED SESSION ACTION

None

XIII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:01 PM

Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

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**ROLLA CITY COUNCIL MEETING MINUTES
TUESDAY, JANUARY 19TH, 2021; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Pro-Tem Matthew Crowell.

Council Members in Attendance via Zoom Videoconferencing: Ann Murphey, Deanne Lyons, and David Schott

Council Members in Physical Attendance: Terry Higgins, Matthew Crowell, Lister B. Florence, Jr., Jody Eberly, John Meusch, Carrolyn Bolin, Marie Allen, Christine Ruder, and Rachel Schneider.

Council Members Absent: None.

Other City Officials and Department Directors in Attendance via Zoom Videoconferencing: Community Development Director Steve Flowers

Department Directors and City Officials in Physical Attendance: Rolla City Fire Assistant Chief Jeff Breen, Rolla City Fire Chief Ron Smith, Parks Director Floyd Jernigan, Finance Director Stephanie Rogers, City Engineer Darin Pryor, City Planner Tom Coats, City Administrator John Butz, Rolla City Police Chief Sean Fagan, and Director of Environmental Services Brady Wilson,

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Pro-Tem Matthew Crowell called the meeting to order at approximately 6:30 p.m. and asked Councilperson Rachel Schneider to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

None.

II. SPECIAL PRESENTATIONS

(A) Library Board Presentation (Library Board President - Dr. Diana Ahmad and Library Director - Rebecca Buckley)

Dr. Diana Ahmad and Library Director Buckley spoke on the Library's current conditions as affected by COVID and detailed the ample services provided for all ages of

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the community to include curbside services, hot spots, Chromebooks, and tablets, which were made possible by CARES grant awards.

(B) Life Saving Award Presentation (Chief Sean Fagan)

Chief Fagan awarded both Senior Patrol Officer Isaiah Wills and Cpl. Jaron Ratliff, Life Saving Awards, for going above and beyond in their assistance of a community member in crisis. Portions of the thank you letter written by this same citizen were shared stressing that it was the Officers' genuine empathy and kindness that helped her move forward.

III. OLD BUSINESS

(A) RESOLUTION AUTHORIZING THE APPLICATION FOR GRANT FUNDING.
(City Engineer Darin Pryor) **Motion**

City Engineer Darin Pryor reported that the Phelps County Commission, while supportive of the Highway E sidewalk initiative, was unable to commit any additional funding at this time. Staff kept with the original request to apply for a Transportation Alternatives Program Grant (TAP). The estimated cost of this project is \$400,000.00, which \$80,000 (20%) would be required from the City of Rolla for matching funds.

City Counselor Carolyn Buschjost read the following proposed resolution for one reading by title. RESOLUTION NO. 1983: A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE MISSOURI DEPARTMENT OF TRANSPORTATION FOR THE 2020 TRANSPORTATION ALTERNATIVE PROGRAM. A motion was made to authorize the submittal of the grant application by Schott and seconded by Allen. A roll call vote on the motion showed the following: Ayes; Florence, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Higgins, Eberly, Lyons, Bolin, and Meusch. Nays; None. Absent; None. Motion carried. The Resolution passed.

(B) ORDINANCE TO EXTEND FACIAL COVERING ORDINANCE (City Administrator John Butz) **First Reading.**

City Administrator John Butz advised that Ordinance 4595 is set to expire on February 2nd, 2021. Council's options are to let it expire; leaving it up to the courtesy of businesses and citizens to encourage mask wearing, or extend the mandate. If passed, Ordinance 4596 would extend the Facial Covering Ordinance to March 17th, 2021.

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City Councilor Carolyn Buschjost read the following proposed ordinance for first reading, by title. ORDINANCE NO 4596: AN ORDINANCE AMENDING ORDINANCE NO. 4595 IN THE CITY OF ROLLA, MISSOURI. EXTENDING THE FACIAL COVERING REQUIREMENT IN THE CITY OF ROLLA.

IV. NEW BUSINESS

(A) **Ordinance** adopting Appendix D of the 2018 International Fire Code. (Fire Chief Ron Smith) **First Reading**

Chief Ron Smith explained to Council that Fire Administration was unaware that the ordinance adopting International Fire Code 2018; approved January 1st 2019, didn't include Appendix D. Appendix D is a vital document for planning and fire safety operations and has already been used as a guiding documentation since 2000.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO : AN ORDINANCE AMENDING SECTION 14-1 THROUGH 14-3 OF THE ROLLA CITY CODE, AND ADOPTING APPENDIX D OF THE 2018 INTERNATIONAL FIRE CODE.

(B) **Timber Project** at Rolla National Airport (City Administrator John Butz) **Information Only**

City Administrator John Butz informed Council of 80+ timber acres located on remote airport property. Russell Schmidt with Schmidt Forestry Consulting inventoried and identified 2,649 Oak trees between 12"-20" for potential harvest with an estimated timber value of \$40-\$50K. Bids will be solicited and submitted for Council's approval in the next couple months.

(C) **Ordinance** to approve a minor subdivision at 1600 Old Wire Outer Road. (City Planner Tom Coots) **First Reading**

City Planner Tom Coots described for Council, a plot of Land at 1600 Old Wire Outer Road that is zoned for commercial and could be subdivided into 2 lots.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO : AN ORDINANCE TO APPROVE A MINOR SUBDIVISION FINAL PLAT OF OUTER ROAD PARK. (SUB 20-04)

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(D) **Ordinance** to approve a minor subdivision at 809 and 811 Black Street. (City Planner Tom Coots) **First Reading**

City Planner Tom Coots described for Council the need for the reorganization of two plotted lots located at 809 and 811 Black Street.

City Counselor Carolyn Buschjost read the following proposed ordinance for first reading, by title. ORDINANCE NO : AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DALTON'S DIVISION. (SUB 20-03)

(E) **Motion** to award bid for All Inclusive Playground and **Ordinance** to approve contract. (Parks & Recreation Director, Floyd Jernigan) **Motion, First Reading**

Parks & Recreation Director, Floyd Jernigan reported to Council that 22 proposals from 8 companies were received with a project range of \$150,000 - \$200,000 for an inclusive playground in Ber Juan Park; location to be above Splash Zone and below the pavilion. An inclusive playground will welcome all ages and abilities as well as provide quiet spaces for children on the autism spectrum. He proposed that \$150,000 of this project would come from the Park Funds budget with the other \$50,000 coming from Park Land Reserve.

A motion was made by Schott and seconded by Eberly to award the bid to Hutchinson Recreation out of Lake St. Louis, MO. A roll call vote on the motion showed the following: Ayes: Schneider, Florence, Ruder, Bolin, Higgins, Murphey, Schott, Crowell, Meusch, Allen, Eberly, and Lyons. Nays: none. Absent: none. Motion passed.

A motion was made by Schott and seconded by Schneider to authorize an expenditure of \$50,000 from the Park Land Reserve. A roll call vote on the motion showed the following: Ayes: Schott, Meusch, Higgins, Bolin, Schneider, Ruder, Allen, Murphey, Lyons, Crowell, Eberly, and Florence. Nays: none. Absent: none.

City Counselor Carolyn Buschjost read the following proposed ordinance for first reading by title. ORDINANCE NO : AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND HUTCHINSON RECREATION AND DESIGN, LAKE ST. LOUIS, MISSOURI.

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V. CLAIMS and/or FISCAL TRANSACTIONS

A) **Motion** Awarding Bid for (1) half ton pickup truck. (Brady Wilson – Director of Environmental Services) **Motion**

Director of Environmental Services Brady Wilson advised Council that three bids were received for a half-ton pickup truck, the lowest being from Joe Machen's Ford Columbia, MO; 2021 Ford F-150 for \$25,107. The second lowest was from Hutcheson Ford, St. James, MO; 2021 Ford F-150 for \$25,695. A motion was made to accept the second lowest bid from Hutcheson Ford by Florence and seconded by Meusch. A roll call vote showed the following result: Ayes: Bolin, Meusch, and Florence. Nays: Murphey, Lyons, Allen, Schneider, Ruder, Higgins, Eberly, Schott, and Crowell. Absent: none. Motion failed.

A motion was made to accept the lowest bid from Joe Machen's Ford in Columbia by Schott and seconded by Allen. A roll call vote showed the following results: Ayes: Higgins, Ruder, Schott, Allen, Murphey, Lyons, Crowell, Meusch, Florence, Eberly, and Schneider. Nays: Bolin. Absent: None. Motion passed.

B) **Motion** to transfer funds from the Park and Recreation Sales Tax Account to cover the Recreation Operating Deficit. (Finance Director Steffanie Rogers) **Motion**

Finance Director Steffanie Rogers requested the annual transfer of funds from the Depreciation Reserve and Equipment Replacement account to cover the projected operating deficit and capital expenditures at the Centre. The General Fund administrative transfer and capital expenditures transfer (\$155,426) has already taken place since it was approved during the budget process. Staff is again requesting a motion to authorize the transfer of \$593,300 from the Depreciation Reserve & Equipment Replacement account to cover the estimated operating deficit and capital expenditures for fiscal year 2019-2020. A motion was made by Eberly and seconded by Allen to allow the transfer of funds. A roll call vote yielded the following results: Ayes: Lyons, Allen, Murphey, Bolin, Schneider, Florence, Higgins, Eberly, Crowell, Schott, and Ruder. Nays: none. Absent Meusch. Motion passed.

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C) **Resolution** authorizing budget adjustments for fiscal year 2020. (Finance Director, Steffanie Rogers) **Motion**

Finance Director Steffanie Rogers reported that the City follows State Statute Chapter 67 for the year-end process where actual expenditures cannot exceed budgeted expenditures. She referred the Council to a list of proposed budget adjustments included in the agenda packets. Once these adjustments are made, Ms. Rogers noted there will be an increase in budgeted revenues of \$1,009,325 and an increase of expenditures of \$1,974,600 (depreciation expense to the Sewer Fund and Environmental Services Fund of \$500,000 and \$346,250 respectively). Once the revenues and expenditures are adjusted, there will be a net change of \$180,975 (not including depreciation).

City Counselor Carolyn Buschjost read the following proposed resolution for one reading by title. RESOLUTION NO 1984: A RESOLUTION AUTHORIZING BUDGET ADJUSTMENTS FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2019, AND APPROPRIATING FUNDS PURSUANT THERETO. A motion was made by Eberly and seconded by Allen to make the revisions to the FY 2020 budget. A roll call vote yielded the following results: Ayes: Schott, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Florence, Higgins, Eberly, and Bolin. Nays: none. Absent: Meusch. Motion passed.

VI. MAYOR/CITY COUNCIL COMMENTS

A) Mayor Pro-Tem Matthew Crowell briefly addressed threats that were made towards a candidate for City Council which ultimately led to the withdrawal of his candidacy. An appeal for civility in local elections was expressed.

VII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Pro-Tem Matthew Crowell opened the floor to anyone wishing to address the Council.

Presentation of Business Survey Results. (Carmin Hribar, Rolla Chamber Board President and Stevie Kearse, Executive Director): Mrs. Hribar informed Council that a 5 question survey was sent out via email to 443 businesses. Feedback from the 126 members who responded, yielded fairly equal positive/negative results on the City's facial covering ordinance and COVID impacts on businesses.

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Brock Johnson – Ward 3: Stressed that he believes Council should have accepted the second lowest bid on the Pick-up Truck from Hutchinson Ford, because it was only about \$500 higher and would have helped support local economy (actual difference of \$588).

Josh Vroman – Ward 1: Expressed his hopes that Council would allow the Mask mandate to expire and explained how COVID has directly affected the restaurants in the area which eventually trickled down where his wife worked leading to layoffs.

Moriah Renaud – Ward 1: Asked that Council consider that the statistics they are receiving are from inconsistent sources, stating that the raising or dropping figures depend on whether or not long-term care facilities are being included as well as the active range being dropped from 14 days down to 10 days.

Dane Crutcher – Ward 4: Asked that Council look at locations that have had mask mandates for long periods of time and how he believes it has not improved their situations. Feels that a healthy body is the best defense against the virus.

Mike Kaelin – Ward 3: Stated that he believed the Community would be more receptive of the COVID statistics being provided by Phelps Health if they would differentiate between residents and those outside of the Rolla City and Phelps County areas.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

IX. CLOSED SESSION

A motion was made by Allen and seconded by Meusch to adjourn into Closed Session pursuant to RSMO. 610.021 (3) to discuss Personnel. A roll call vote on the motion showed the following: Ayes: Florence, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Higgins, Eberly, Lyons, Bolin, and Meusch. Nays; None. Absent; None. Motion carried.

The Council adjourned into Closed Session at approximately 8:34 p.m.

The Council reconvened into open session at approximately 9:19 p.m.

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X. Closed Session Action: City Counselor Carolyn Buschjost reported the Council discussed Personnel and no final action was taken.

XI. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 9:19 p.m.

Minutes respectfully submitted by Rolla City Clerk Lorri Thurman.

CITY CLERK

MAYOR

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**DECEMBER MATERIALS COLLECTED & SHIPPED
FROM RECYCLING CENTER**

(Based on Calendar Year)

Material	Dec 2020	Nov 2020	Dec 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Cardboard	157.5 ton	105.0 ton	126.7 ton	1,567.4 ton	1,610.6 ton	1,610.6 ton
Newspaper	38.5 ton	41.0 ton	40.0 ton	443.9 ton	405.1 ton	405.1 ton
High Grade Paper	0.0 ton	0.0 ton	0.0 ton	65.0 ton	226.6 ton	226.6 ton
Aluminum	1.9 ton	1.6 ton	0.0 ton	19.0 ton	12.6 ton	12.6 ton
Steel Cans/Scrap Metal	7.3 ton	3.8 ton	5.9 ton	59.7 ton	53.8 ton	53.8 ton
Plastic	10.1 ton	10.0 ton	0.0 ton	114.0 ton	104.8 ton	104.8 ton
Glass	18.0 ton	0.0 ton	17.5 ton	283.5 ton	230.7 ton	230.7 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.8 ton	0.0 ton	0.0 ton
Electronic Waste	0.0 ton	8.5 ton	7.9 ton	45.3 ton	48.5 ton	48.5 ton
Household HW	0.0 ton	0.0 ton	1.7 ton	0.0 ton	5.4 ton	5.4 ton
TOTAL	233.2 ton	169.9 ton	199.7 ton	2,598.6 ton	2,698.2 ton	2,698.2 ton

SERVICES PROVIDED

Type of Service	Dec 2020	Nov 2020	Dec 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Special Pick-ups	65	75	52	911	687	687
Paper Shredding	3.5 hours	1.5 hours	4.8 hours	61.2 hours	59.5 hours	59.5 hours
Reported Trash Nuisances	8	12	7	156	304	304
Households Dropping Off Hazardous Waste	29	80	60	804	1109	1109

DISPOSAL TONNAGE

(Sanitation Division)

Material	Dec 2020	Nov 2020	Dec 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Refuse	1,375.3 ton	1,300.5 ton	1,310.0 ton	15,987.6 ton	15,326.9 ton	15,326.9 ton

IV.a.1

Management Report
FISCAL YEAR 2021

December 2020

BUILDING PERMITS ISSUED	DECEMBER FY 2021		DECEMBER FY 2020		YTD FY 2021		YTD FY 2020		Δ CHANGE FY 20 - FY 21	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	35		30		93		89		4.5%	
Electric, Plumbing, etc. Only	11	\$ 4,000	12	\$ 200,000	30	\$ 4,000	37	\$ 200,000	-18.9%	-98.0%
Single Famil Detached	1	\$ 252,400	-	\$ -	1	\$ 252,400	2	\$ 131,136	-50.0%	92.5%
Single Family Attached			-		-		-			
Duplexes			2	\$ 538,100	-	\$ -	2	\$ 538,100	-100.0%	-100.0%
3-or-4 family	1	\$ 492,700	-	\$ -	1	\$ 492,700	-	\$ -		
5-or-more family			-		-		1	\$ 440,000	-100.0%	-100.0%
Hotels, Motels			-		-		-			
Other nonhousekeeping shelter			-		-		-			
Amusement, social, recreational			-		-		-			
Churches, other religious			-		-		-			
Industrial			1	\$ 650,000	-	\$ -	1	\$ 650,000	-100.0%	-100.0%
Parking garages			-		-		-			
Service stations, repair garages			-		-		-			
Hospitals, institutional			-		-		-			
Offices, banks, professional			-		1	\$ 614,100	-			
Public Works, utilities			-		-		-			
Schools, other educational			-		-		-			
Stores, customer			-		-		-			
Towers, antennas			-		-		-			
Signs, attached and detached	7	\$ 69,000	-	\$ -	13	\$ 88,550	-	\$ -	333.3%	1388.2%
Residential addition, remodel	10	\$ 93,800	9	\$ 114,175	15	\$ 168,800	23	\$ 239,138	-34.8%	-29.4%
Commercial addition, remodel	2	\$ 20,000	4	\$ 310,000	8	\$ 210,000	11	\$ 1,990,800	-27.3%	-89.5%
Residential garage, carport			-		-		-			
Demolition, single family	3		1	\$ -	22	\$ -	6	\$ -	266.7%	
Demolition, 2-family			-		-		-			
Demolition, 3-or-4 family			-		-		-			
Demolition, 5-or-more family			-		-		-			
Demolition, all other			1	\$ -	2	\$ -	1	\$ -	100.0%	
Total Residential Units	5	745,100	4	538,100	5	745,100	18	1,109,236	-32.8%	
EST. CONSTRUCTION COSTS		\$ 931,900		\$ 1,812,275		\$ 1,830,550		\$ 4,195,124	-56.4%	
Building Permit Fees		\$ 4,912		\$ 4,988		\$ 10,587		\$ 12,150	-12.9%	
FEES		\$ 11,162		\$ 14,088		\$ 26,887		\$ 38,975	-31.0%	

INSPECTIONS PERFORMED	DECEMBER FY 2021		DECEMBER FY 2020		YTD FY 2021		YTD FY 2020		Δ CHANGE FY	
	#	Value	#	Value	#	Value	#	Value	#	%
Building Inspections	123		161		273		490		-44%	
Electrical Inspections	55		81		177		353		-50%	
Excavation Inspections	0		0		0		0			
Plumbing Inspections	39		47		117		222		-47%	
Mechanical Inspections	21		33		79		136		-42%	
Code Inspections	191		202		436		641		-32%	
Nuisance Inspections	36		54		138		290		-52%	
Business License Inspections	5		36		17		50		-66%	
TOTAL INSPECTIONS	470		614		891		2182		-59%	

IV. b. 1
1/4/2021

PARK FINANCIAL ANALYSIS (UNAUDITED) - SEPTEMBER

DESCRIPTION	July-19		July-20		August-19		August-20		September-19		September-20		CURRENT YTD		FY 19-20	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Administration																
Revenue																
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,029.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,029.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses																
Personnel	\$ 10,533.33	\$ 18,979.53	\$ 12,014.92	\$ 12,292.85	\$ 15,062.36	\$ 25,021.01	\$ 126,658.43	\$ 170,432.46	\$ 126,658.43	\$ 170,432.46	\$ 129,980.00	\$ 126,658.43	\$ 170,432.46	\$ 129,980.00	\$ 170,432.46	\$ 129,980.00
Supplies	\$ 119.49	\$ 342.30	\$ 124.15	\$ 112.60	\$ 240.44	\$ 255.76	\$ 2,212.64	\$ 1,665.14	\$ 240.44	\$ 255.76	\$ 3,250.00	\$ 2,212.64	\$ 1,665.14	\$ 3,250.00	\$ 2,212.64	\$ 3,250.00
Services	\$ 193.53	\$ 1,618.46	\$ 275.31	\$ 1,685.75	\$ 5,565.55	\$ 319.44	\$ 32,846.31	\$ 31,141.80	\$ 5,565.55	\$ 319.44	\$ 37,000.00	\$ 32,846.31	\$ 31,141.80	\$ 37,000.00	\$ 32,846.31	\$ 37,000.00
Maintenance	\$ 401.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 818.93	\$ 227.50	\$ -	\$ -	\$ 600.00	\$ 818.93	\$ 227.50	\$ 600.00	\$ 818.93	\$ 600.00
Total Expenses	\$ 11,247.78	\$ 20,940.29	\$ 12,414.38	\$ 14,091.20	\$ 20,868.35	\$ 25,596.21	\$ 162,536.31	\$ 203,466.90	\$ 20,868.35	\$ 25,596.21	\$ 170,830.00	\$ 162,536.31	\$ 203,466.90	\$ 170,830.00	\$ 162,536.31	\$ 170,830.00
Administration Revenue over Expenses	\$ (11,247.78)	\$ (20,940.29)	\$ (12,414.38)	\$ (14,091.20)	\$ (12,839.35)	\$ (25,596.21)	\$ (142,295.31)	\$ (203,466.90)	\$ (12,839.35)	\$ (25,596.21)	\$ (170,830.00)	\$ (142,295.31)	\$ (203,466.90)	\$ (170,830.00)	\$ (142,295.31)	\$ (170,830.00)
Maintenance																
Revenue																
Reimburse/Donation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rentals	\$ 1,010.00	\$ 480.00	\$ 480.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 11,440.00	\$ 273.90	\$ 210.00	\$ 210.00	\$ 273.90	\$ 11,440.00	\$ 273.90	\$ 273.90	\$ 11,440.00	\$ 273.90
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 1,010.00	\$ 480.00	\$ 480.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 11,713.90	\$ 273.90	\$ 210.00	\$ 210.00	\$ 273.90	\$ 11,713.90	\$ 273.90	\$ 273.90	\$ 11,713.90	\$ 273.90
Expenses																
Personnel	\$ 2,040.37	\$ 2,407.06	\$ 2,407.06	\$ 1,840.50	\$ 1,840.50	\$ 22,046.06	\$ 335.53	\$ 22,046.06	\$ 1,840.50	\$ 1,840.50	\$ 22,046.06	\$ 335.53	\$ 22,046.06	\$ 335.53	\$ 22,046.06	\$ 335.53
Supplies	\$ 39.97	\$ 30.47	\$ 30.47	\$ 70.29	\$ 70.29	\$ 70.29	\$ 15,604.31	\$ 185.85	\$ 70.29	\$ 70.29	\$ 15,604.31	\$ 185.85	\$ 185.85	\$ 185.85	\$ 15,604.31	\$ 185.85
Services	\$ 18.03	\$ 11,464.24	\$ 11,464.24	\$ 1,909.02	\$ 1,909.02	\$ 3,819.81	\$ 38,171.75	\$ 26,457.85	\$ 1,909.02	\$ 1,909.02	\$ 38,171.75	\$ 38,171.75	\$ 26,457.85	\$ 38,171.75	\$ 38,171.75	\$ 26,457.85
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 2,098.37	\$ 13,901.77	\$ 13,901.77	\$ 3,819.81	\$ 3,819.81	\$ 26,457.85	\$ 38,171.75	\$ 26,457.85	\$ 3,819.81	\$ 3,819.81	\$ 26,457.85	\$ 38,171.75	\$ 26,457.85	\$ 38,171.75	\$ 26,457.85	\$ 38,171.75
Maintenance Revenue over Expenses	\$ (1,088.37)	\$ (13,421.77)	\$ (13,421.77)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)	\$ (3,609.81)
Parts																
Revenue																
Charges for Services	\$ 45.00	\$ 60.00	\$ 40.00	\$ 100.00	\$ 210.00	\$ 100.00	\$ 4,485.00	\$ 1,370.00	\$ 210.00	\$ 100.00	\$ 4,485.00	\$ 1,370.00	\$ 1,370.00	\$ 1,370.00	\$ 4,485.00	\$ 1,370.00
Cemetery Burial Fees	\$ 2,920.00	\$ 760.00	\$ 2,800.00	\$ 2,680.00	\$ 3,030.00	\$ 2,550.00	\$ 35,770.00	\$ 18,820.00	\$ 3,030.00	\$ 2,550.00	\$ 35,770.00	\$ 18,820.00	\$ 18,820.00	\$ 18,820.00	\$ 35,770.00	\$ 18,820.00
Reimburse/Donation	\$ -	\$ 5,700.00	\$ 410.00	\$ 500.00	\$ 590.32	\$ 500.00	\$ 4,756.86	\$ 7,865.99	\$ 590.32	\$ 500.00	\$ 4,756.86	\$ 7,865.99	\$ 7,865.99	\$ 4,400.00	\$ 4,756.86	\$ 4,400.00
Pavillion Reservation	\$ 545.00	\$ 505.00	\$ 547.50	\$ 360.00	\$ 455.00	\$ 507.50	\$ 4,317.50	\$ 2,357.50	\$ 455.00	\$ 507.50	\$ 4,317.50	\$ 2,357.50	\$ 2,357.50	\$ 3,600.00	\$ 4,317.50	\$ 3,600.00
Eugene Northern Rentals	\$ -	\$ 1,060.00	\$ -	\$ 620.00	\$ -	\$ 592.72	\$ 1,220.00	\$ 9,557.72	\$ -	\$ 592.72	\$ 1,220.00	\$ 9,557.72	\$ 9,557.72	\$ 13,500.00	\$ 1,220.00	\$ 13,500.00
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 3,510.00	\$ 8,085.00	\$ 3,797.50	\$ 4,260.00	\$ 4,285.32	\$ 4,250.22	\$ 50,549.36	\$ 39,971.21	\$ 4,285.32	\$ 4,250.22	\$ 50,549.36	\$ 39,971.21	\$ 39,971.21	\$ 55,500.00	\$ 50,549.36	\$ 55,500.00
Expenses																
Personnel	\$ 41,585.03	\$ 66,642.66	\$ 49,674.81	\$ 44,719.92	\$ 57,747.00	\$ 78,390.95	\$ 416,862.49	\$ 537,546.04	\$ 57,747.00	\$ 78,390.95	\$ 416,862.49	\$ 537,546.04	\$ 537,546.04	\$ 453,250.00	\$ 416,862.49	\$ 453,250.00
Supplies	\$ 2,686.03	\$ 4,448.06	\$ 2,773.09	\$ 3,338.47	\$ 4,352.64	\$ 5,118.03	\$ 30,720.54	\$ 37,028.43	\$ 4,352.64	\$ 5,118.03	\$ 30,720.54	\$ 37,028.43	\$ 37,028.43	\$ 30,800.00	\$ 30,720.54	\$ 30,800.00
Services	\$ 1,227.95	\$ 510.51	\$ 1,271.77	\$ 1,434.10	\$ 30,527.13	\$ 1,480.91	\$ 46,520.98	\$ 59,811.01	\$ 30,527.13	\$ 1,480.91	\$ 46,520.98	\$ 59,811.01	\$ 59,811.01	\$ 45,900.00	\$ 46,520.98	\$ 45,900.00
Maintenance	\$ 18,784.04	\$ 11,985.76	\$ 25,309.36	\$ 7,745.22	\$ 18,019.73	\$ 13,216.16	\$ 124,322.32	\$ 119,644.90	\$ 18,019.73	\$ 13,216.16	\$ 124,322.32	\$ 119,644.90	\$ 119,644.90	\$ 95,500.00	\$ 124,322.32	\$ 95,500.00
Total Expenses	\$ 64,263.05	\$ 83,586.99	\$ 79,029.03	\$ 67,237.71	\$ 110,646.50	\$ 98,186.05	\$ 618,226.33	\$ 754,030.38	\$ 110,646.50	\$ 98,186.05	\$ 618,226.33	\$ 754,030.38	\$ 754,030.38	\$ 625,450.00	\$ 618,226.33	\$ 625,450.00
Parks Revenue over Expenses	\$ (60,753.05)	\$ (75,501.99)	\$ (75,231.53)	\$ (62,977.71)	\$ (106,361.18)	\$ (93,935.83)	\$ (567,676.97)	\$ (714,059.17)	\$ (106,361.18)	\$ (93,935.83)	\$ (567,676.97)	\$ (714,059.17)	\$ (714,059.17)	\$ (569,950.00)	\$ (567,676.97)	\$ (569,950.00)

IV.C.1

PARK FINANCIAL ANALYSIS (UNAUDITED) - SEPTEMBER

DESCRIPTION	July-19	July-20	August-19	August-20	September-19	September-20	PREVIOUS YTD ACTUAL	CURRENT YTD ACTUAL	FY 19-20 BUDGET
	Rolla Dog Park								
Revenue									
Reimburse/Donations/Programs	\$ 0.94	\$ -	\$ 0.34	\$ -	\$ 0.01	\$ -	\$ 2,349.39	\$ -	\$ -
Expenses	\$ 0.94	\$ -	\$ 0.34	\$ -	\$ 0.01	\$ -	\$ 2,349.39	\$ -	\$ -
Total Revenue	\$ 0.94	\$ -	\$ 0.34	\$ -	\$ 0.01	\$ -	\$ 2,349.39	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 89.91	\$ -	\$ 5,212.93	\$ -	\$ -
Rolla Dog Park Revenue over Expenses	\$ 0.94	\$ -	\$ 0.34	\$ -	\$ (89.90)	\$ -	\$ (2,863.54)	\$ -	\$ -
Splashzone									
Revenue									
Reimburse/Donations/Programs	\$ 75.00	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105.00	\$ -
Resale	\$ 19,349.50	\$ 14,478.00	\$ 10.00	\$ 4,643.00	\$ -	\$ 863.00	\$ 235.00	\$ 90.00	\$ 300.00
Passes	\$ 1,535.00	\$ 750.00	\$ 5,449.00	\$ -	\$ 310.00	\$ -	\$ 50,479.00	\$ 38,068.00	\$ 56,000.00
Rentals	\$ 909.00	\$ -	\$ 560.00	\$ -	\$ -	\$ -	\$ 7,585.00	\$ 1,435.00	\$ 10,000.00
Misc	\$ 8,364.25	\$ 6,325.30	\$ 312.00	\$ -	\$ 15.00	\$ -	\$ 1,899.50	\$ -	\$ 1,700.00
Concessions	\$ 30,232.75	\$ 21,748.30	\$ 2,316.75	\$ 1,883.10	\$ 161.00	\$ 640.75	\$ 18,651.25	\$ 16,644.61	\$ 20,000.00
Total Revenue	\$ 30,232.75	\$ 21,748.30	\$ 8,647.75	\$ 6,526.10	\$ 486.00	\$ 1,503.75	\$ 78,849.75	\$ 56,342.61	\$ 88,000.00
Expenses									
Personnel	\$ 12,998.30	\$ 26,895.99	\$ 15,945.22	\$ 8,956.90	\$ 3,311.56	\$ 4,655.71	\$ 57,213.06	\$ 52,817.57	\$ 62,100.00
Supplies	\$ 9,210.50	\$ 7,594.47	\$ 6,581.43	\$ 4,841.78	\$ 6,958.42	\$ 4,244.42	\$ 40,373.91	\$ 33,861.87	\$ 37,200.00
Services	\$ 1,962.00	\$ 412.92	\$ 406.80	\$ 1,138.37	\$ 1,334.22	\$ 73.66	\$ 6,324.24	\$ 6,585.40	\$ 12,800.00
Maintenance	\$ 1,812.49	\$ 1,774.47	\$ 1,208.19	\$ 546.97	\$ 141.55	\$ 599.48	\$ 12,432.87	\$ 13,908.57	\$ 12,100.00
Total Expenses	\$ 25,983.29	\$ 36,677.85	\$ 24,141.64	\$ 15,484.02	\$ 11,745.75	\$ 9,573.27	\$ 116,344.08	\$ 107,173.41	\$ 124,200.00
Splashzone Revenue over Expenses	\$ 4,249.46	\$ (14,929.55)	\$ (15,493.89)	\$ (8,957.92)	\$ (11,259.75)	\$ (8,069.52)	\$ (37,494.33)	\$ (50,830.80)	\$ (36,200.00)
Outdoor Recreation									
Revenue									
Reimburse/Donation	\$ -	\$ 180.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180.00	\$ -
Recreation Program Fees	\$ 2,200.25	\$ 3,390.00	\$ 469.00	\$ 586.00	\$ 1,694.75	\$ 680.00	\$ 13,112.90	\$ 19,294.20	\$ 12,000.00
Resale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ -
Balfield User Fees	\$ 1,446.00	\$ -	\$ 7,523.00	\$ 7,528.00	\$ 3,332.00	\$ 2,230.00	\$ 32,758.00	\$ 24,006.50	\$ 28,000.00
Batting Cage Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92.75	\$ -	\$ -
Misc Income	\$ (3.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166.50	\$ -	\$ -
Concessions	\$ 3,397.46	\$ 2,066.59	\$ 2,631.42	\$ 1,462.17	\$ 816.65	\$ 919.38	\$ 16,329.13	\$ 7,471.55	\$ 18,000.00
Total Revenue	\$ 7,040.71	\$ 5,636.59	\$ 10,623.42	\$ 9,576.17	\$ 5,843.40	\$ 3,829.38	\$ 62,659.28	\$ 50,952.25	\$ 58,000.00
Expenses									
Personnel	\$ 10,083.71	\$ 29,746.78	\$ 9,744.18	\$ 13,177.04	\$ 19,521.78	\$ 15,710.84	\$ 123,721.25	\$ 108,395.39	\$ 100,870.00
Supplies	\$ 3,863.65	\$ 1,857.48	\$ 3,526.33	\$ 2,183.81	\$ 1,760.35	\$ 5,670.77	\$ 23,272.16	\$ 20,696.13	\$ 25,840.00
Services	\$ 5,292.39	\$ 6,710.11	\$ 4,020.19	\$ 1,163.74	\$ 7,342.07	\$ 109.76	\$ 22,562.05	\$ 11,542.12	\$ 21,900.00
Maintenance	\$ 226.99	\$ 107.00	\$ 367.73	\$ -	\$ -	\$ -	\$ 1,591.67	\$ 225.24	\$ 500.00
Total Expenses	\$ 19,466.74	\$ 38,421.37	\$ 17,658.43	\$ 16,524.59	\$ 28,614.20	\$ 21,491.37	\$ 171,147.13	\$ 141,858.88	\$ 149,110.00

IV.C.2

PARK FINANCIAL ANALYSIS (UNAUDITED) - SEPTEMBER

DESCRIPTION	July-19		July-20		August-19		August-20		September-19		September-20		PREVIOUS YTD ACTUAL		CURRENT YTD ACTUAL		FY 19-20 BUDGET	
	\$		\$		\$		\$		\$		\$		\$		\$		\$	
Outdoor Rec Revenue over Expenses																		
Total Operating Revenues	\$ 41,793.46	\$ 35,469.89	\$ 32,784.78	\$ 20,362.27	\$ 18,853.73	\$ 9,583.35	\$ 17,661.99	\$ 226,362.68	\$ 147,266.07	\$ 201,500.00								
Total Operating Expenses	\$ 123,059.23	\$ 179,626.50	\$ 147,145.25	\$ 113,337.52	\$ 175,694.61	\$ 154,846.90	\$ 1,106,425.60	\$ 1,206,529.57	\$ 1,069,590.00									
OPERATING REVENUES OVER EXPENSES	\$ (81,265.77)	\$ (144,156.61)	\$ (123,596.24)	\$ (92,975.25)	\$ (156,840.88)	\$ (145,263.55)	\$ (880,062.92)	\$ (1,059,263.50)	\$ (868,090.00)									
Operating Recapture %	\$ 0.34	\$ 0.20	\$ 0.16	\$ 0.18	\$ 0.22	\$ 0.06	\$ 0.20	\$ 0.12	\$ 0.19									
Operating Recapture %	\$ 0.34	\$ 0.20	\$ 0.16	\$ 0.18	\$ 0.23	\$ 0.06	\$ 0.21	\$ 0.12	\$ 0.19									
W/INTEREST																		
OTHER REVENUES																		
Real Estate Taxes	\$ 940.66	\$ 1,424.24	\$ 1,478.02	\$ 550.50	\$ 4,575.68	\$ (44,887.81)	\$ 285,313.83	\$ 228,412.01	\$ 271,600.00									
Sales Tax	\$ 93,806.66	\$ 98,254.73	\$ 78,856.82	\$ 90,150.49	\$ 124,299.34	\$ 125,651.44	\$ 1,108,817.70	\$ 1,143,720.63	\$ 1,085,000.00									
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -									
Interest Income	\$ 217.97	\$ 67.96	\$ 256.55	\$ 56.68	\$ 318.79	\$ 58.81	\$ 3,423.56	\$ 1,293.55	\$ 4,000.00									
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,885.98	\$ 1,000.00	\$ 30,905.98	\$ 4,000.00									
Contribution to General Fund	\$ -	\$ -	\$ -	\$ -	\$ (18,025.00)	\$ (17,325.00)	\$ (72,100.00)	\$ (69,300.00)	\$ (69,300.00)									
TOTAL OTHER REVENUES:	\$ 94,965.29	\$ 99,746.93	\$ 91,685.19	\$ 79,663.87	\$ 111,168.81	\$ 94,383.42	\$ 1,306,455.09	\$ 1,335,032.17	\$ 1,295,300.00									
CAPITAL EXPENSES																		
Leases Purchases	\$ (401.43)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199.98	\$ -	\$ -									
Equipment	\$ 405.48	\$ 6,471.90	\$ 463.35	\$ -	\$ 2,250.23	\$ -	\$ 38,464.93	\$ 15,283.39	\$ 42,500.00									
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,911.00	\$ -	\$ -									
Building & Grounds	\$ 2,487.65	\$ 1,291.16	\$ 59,914.62	\$ 7,262.91	\$ 31,519.43	\$ 55,698.80	\$ 139,459.78	\$ 199,917.53	\$ 186,600.00									
Major Parks Improvements	\$ 47,838.11	\$ -	\$ 958.85	\$ -	\$ 7,629.89	\$ -	\$ 142,142.25	\$ 90,069.20	\$ 235,000.00									
TOTAL CAPITAL EXPENSES:	\$ 50,329.81	\$ 7,763.06	\$ 61,336.82	\$ 7,262.91	\$ 41,399.55	\$ 55,698.80	\$ 369,177.94	\$ 305,270.12	\$ 464,100.00									
Total Revenues (operating + other)	\$ 136,759.69	\$ 135,216.82	\$ 103,212.88	\$ 112,047.46	\$ 130,022.54	\$ 103,966.77	\$ 1,532,817.77	\$ 1,482,288.24	\$ 1,496,800.00									
Total Expenses (operating + capital)	\$ 173,389.04	\$ 187,389.56	\$ 208,482.07	\$ 120,600.43	\$ 217,184.07	\$ 210,545.70	\$ 1,475,603.54	\$ 1,511,799.69	\$ 1,533,690.00									
TOTAL REVENUES OVER EXPENSES	\$ (36,629.35)	\$ (52,172.74)	\$ (105,269.19)	\$ (8,552.97)	\$ (87,161.53)	\$ (106,578.93)	\$ 57,214.23	\$ (29,501.45)	\$ (36,890.00)									

A.C. 3

PARK FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	October-19		October-20		November-19		November-20		December-19		December-20		PREVIOUS YTD ACTUAL		CURRENT YTD ACTUAL		FY 20-21 BUDGET		
Administration																			
Revenue	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reimbursements/donations																			
Sale of Property																			
Total Revenue	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Expenses																			
Personnel	\$	7,965.46	\$	9,190.42	\$	11,244.54	\$	10,778.66	\$	15,749.61	\$	20,936.23	\$	34,959.61	\$	40,905.31	\$	176,500.00	
Supplies	\$	-	\$	-	\$	99.06	\$	100.05	\$	98.56	\$	256.60	\$	197.62	\$	356.65	\$	2,150.00	
Services	\$	3,947.88	\$	479.01	\$	1,196.76	\$	2,510.15	\$	10,944.91	\$	17,649.48	\$	16,089.55	\$	20,638.64	\$	38,010.00	
Maintenance	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	100.00	
Total Expenses	\$	11,913.34	\$	9,669.43	\$	12,540.36	\$	13,388.86	\$	26,793.08	\$	38,842.31	\$	51,246.78	\$	61,900.60	\$	216,760.00	
Administration Revenue over Expenses	\$	(11,913.34)	\$	(9,669.43)	\$	(12,540.36)	\$	(13,388.86)	\$	(26,793.08)	\$	(38,842.31)	\$	(51,246.78)	\$	(61,900.60)	\$	(216,760.00)	
Maintenance																			
Revenue	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reimburse/Donation																			
Rentals																			
Misc																			
Total Revenue	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Expenses																			
Personnel	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Supplies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Services	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Maintenance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total Expenses	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Maintenance Revenue over Expenses	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Parks																			
Revenue	\$	200.00	\$	50.00	\$	30.00	\$	-	\$	15.00	\$	-	\$	245.00	\$	50.00	\$	1,500.00	
Charges for Services	\$	1,880.00	\$	4,520.00	\$	1,600.00	\$	1,360.00	\$	2,190.00	\$	2,330.00	\$	5,670.00	\$	8,210.00	\$	17,500.00	
Cemetery Burial Fees	\$	600.00	\$	-	\$	250.00	\$	-	\$	-	\$	-	\$	850.00	\$	-	\$	6,000.00	
Reimburse/Donation	\$	55.00	\$	140.00	\$	(40.00)	\$	(5.00)	\$	-	\$	-	\$	15.00	\$	135.00	\$	3,000.00	
Pavillion Reservation	\$	100.00	\$	1,470.00	\$	1,680.00	\$	770.00	\$	1,400.00	\$	(80.00)	\$	3,180.00	\$	2,160.00	\$	10,000.00	
Eugene Northern Rentals	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Miscellaneous	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Total Revenue	\$	2,835.00	\$	6,180.00	\$	3,520.00	\$	2,125.00	\$	3,605.00	\$	2,250.00	\$	9,960.00	\$	10,555.00	\$	38,000.00	
Expenses																			
Personnel	\$	29,466.51	\$	32,895.60	\$	41,286.09	\$	33,164.30	\$	50,331.83	\$	42,565.87	\$	121,084.43	\$	108,625.77	\$	534,590.00	
Supplies	\$	1,942.93	\$	1,886.01	\$	2,134.32	\$	2,764.41	\$	2,537.51	\$	2,255.46	\$	6,614.76	\$	6,905.88	\$	35,400.00	
Services	\$	15,022.78	\$	7,129.43	\$	1,647.51	\$	13,337.95	\$	1,241.81	\$	713.54	\$	17,912.10	\$	21,180.92	\$	64,530.00	
Maintenance	\$	10,269.10	\$	5,142.99	\$	5,686.79	\$	6,957.82	\$	5,586.90	\$	3,179.39	\$	21,542.79	\$	15,280.20	\$	106,200.00	
Total Expenses	\$	56,701.32	\$	47,054.03	\$	50,754.71	\$	56,224.48	\$	59,698.05	\$	48,714.26	\$	167,154.08	\$	151,992.77	\$	740,720.00	
Parks Revenue over Expenses	\$	(53,866.32)	\$	(40,874.03)	\$	(47,234.71)	\$	(54,099.48)	\$	(56,093.05)	\$	(46,464.26)	\$	(157,194.08)	\$	(141,437.77)	\$	(702,720.00)	

IV.C.4

PARK FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	October-19	October-20	November-19	November-20	December-19	December-20	PREVIOUS YTD ACTUAL	CURRENT YTD ACTUAL	FY 20-21 BUDGET
	Rolla Dog Park								
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reimburse/Donations/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Splashzone									
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00
Reimburse/Donations/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00
Resale	\$ -	\$ 94.26	\$ -	\$ 7.56	\$ -	\$ -	\$ -	\$ 101.82	\$ 45,000.00
Passes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00
Rentals	\$ 260.00	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ 260.00	\$ 150.00	\$ -
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Concessions	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 20,000.00
Total Revenue	\$ 300.00	\$ 244.26	\$ -	\$ 7.56	\$ -	\$ -	\$ 300.00	\$ 251.82	\$ 72,700.00
Expenses									
Personnel	\$ 545.96	\$ 439.73	\$ 652.22	\$ -	\$ 651.96	\$ 341.68	\$ 1,850.14	\$ 781.41	\$ 19,800.00
Supplies	\$ 173.60	\$ 911.36	\$ 823.83	\$ 1,023.55	\$ 654.87	\$ 727.64	\$ 1,652.30	\$ 2,662.55	\$ 39,800.00
Services	\$ 271.64	\$ 134.59	\$ 7.60	\$ 466.89	\$ 230.32	\$ 10.29	\$ 509.56	\$ 611.77	\$ 93,400.00
Maintenance	\$ 500.00	\$ 250.84	\$ 250.00	\$ -	\$ -	\$ 118.93	\$ 750.00	\$ 369.77	\$ 14,100.00
Total Expenses	\$ 1,491.20	\$ 1,736.52	\$ 1,733.65	\$ 1,490.44	\$ 1,537.15	\$ 1,198.54	\$ 4,762.00	\$ 4,425.50	\$ 167,100.00
Splashzone Revenue over Expenses	\$ (1,191.20)	\$ (1,492.26)	\$ (1,733.65)	\$ (1,482.88)	\$ (1,537.15)	\$ (1,198.54)	\$ (4,462.00)	\$ (4,173.68)	\$ (94,400.00)
Outdoor Recreation									
Revenue	\$ -	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30.00	\$ 200.00
Reimburse/Donation	\$ 725.00	\$ 1,355.00	\$ 666.45	\$ 668.00	\$ 480.00	\$ 465.00	\$ 1,871.45	\$ 2,488.00	\$ 22,000.00
Recreation Program Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Resale	\$ 90.00	\$ 65.00	\$ 2,354.00	\$ -	\$ 8.00	\$ 965.00	\$ 2,452.00	\$ 1,030.00	\$ 28,000.00
Ballfield User Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bating Cage Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Income	\$ 1,654.00	\$ 1,438.00	\$ 80.26	\$ -	\$ 190.25	\$ -	\$ 1,924.51	\$ 1,438.00	\$ 13,000.00
Concessions	\$ 2,469.00	\$ 2,888.00	\$ 3,100.71	\$ 668.00	\$ 678.25	\$ 1,430.00	\$ 6,247.96	\$ 4,986.00	\$ 63,200.00
Expenses									
Personnel	\$ 3,519.19	\$ 5,532.06	\$ 249.56	\$ 4,758.02	\$ 2,851.60	\$ 9,910.82	\$ 6,620.35	\$ 20,200.90	\$ 125,980.00
Supplies	\$ 1,060.29	\$ 3,825.46	\$ 388.80	\$ 637.20	\$ 53.11	\$ 520.85	\$ 1,502.20	\$ 4,983.51	\$ 25,500.00
Services	\$ 1,722.91	\$ 383.39	\$ 49.57	\$ 1,348.22	\$ 13.11	\$ -	\$ 1,785.59	\$ 1,731.61	\$ 20,475.00
Maintenance	\$ 65.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65.00	\$ -	\$ 300.00
Total Expenses	\$ 6,367.39	\$ 9,740.91	\$ 687.93	\$ 6,743.44	\$ 2,917.82	\$ 10,431.67	\$ 9,973.14	\$ 26,916.02	\$ 172,255.00

IV.C.S

PARK FINANCIAL ANALYSIS (UNAUDITED) - DECEMBER

DESCRIPTION	Outdoor Rec Revenue over Expenses				November-19	November-20	December-19	December-20	PREVIOUS YTD		CURRENT YTD		FY 20-21 BUDGET
	October-19	October-20	November-19	November-20					December-19	December-20	ACTUAL	ACTUAL	
Total Operating Revenues	\$ 5,604.00	\$ 9,312.26	\$ 6,620.71	\$ 2,800.56	\$ 4,283.25	\$ 3,680.00	\$ 16,507.96	\$ 15,792.82	\$ 173,900.00	\$ 173,900.00	\$ 173,900.00	\$ 173,900.00	
Total Operating Expenses	\$ 76,473.25	\$ 68,200.89	\$ 65,716.65	\$ 77,847.22	\$ 90,946.10	\$ 99,186.78	\$ 233,136.00	\$ 245,234.89	\$ 1,296,835.00	\$ 1,296,835.00	\$ 1,296,835.00	\$ 1,296,835.00	
OPERATING REVENUES OVER EXPENSES	\$ (70,869.25)	\$ (58,888.63)	\$ (59,095.94)	\$ (75,046.66)	\$ (86,662.85)	\$ (95,506.78)	\$ (216,628.04)	\$ (229,442.07)	\$ (1,122,935.00)	\$ (1,122,935.00)	\$ (1,122,935.00)	\$ (1,122,935.00)	
<i>Operating Recapture %</i>	7.33%	13.65%	10.07%	3.60%	4.71%	3.71%	0.07	0.06	0.13	0.13	0.13	0.13	
<i>Operating Recapture %</i>	7.79%	13.72%	10.35%	3.60%	4.85%	3.71%	0.07	0.06	0.13	0.13	0.13	0.13	
W/ INTEREST													
OTHER REVENUES													
Real Estate Taxes	\$ (4,072.20)	\$ (3,801.55)	\$ 1,027.87	\$ -	\$ 52,588.37	\$ 73,035.95	\$ 49,544.04	\$ 69,234.40	\$ 281,888.00	\$ 281,888.00	\$ 281,888.00	\$ 281,888.00	
Sales Tax	\$ 92,883.03	\$ 92,793.78	\$ 80,771.26	\$ 92,944.69	\$ 95,101.89	\$ 100,878.32	\$ 268,756.18	\$ 286,616.79	\$ 1,154,000.00	\$ 1,154,000.00	\$ 1,154,000.00	\$ 1,154,000.00	
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interest Income	\$ 352.60	\$ 45.85	\$ 179.03	\$ -	\$ 128.26	\$ -	\$ 659.89	\$ 45.85	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,963.71	\$ -	\$ 16,963.71	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	
Contribution to General Fund	\$ -	\$ -	\$ -	\$ -	\$ (17,325.00)	\$ -	\$ (17,325.00)	\$ -	\$ (80,700.00)	\$ (80,700.00)	\$ (80,700.00)	\$ (80,700.00)	
TOTAL OTHER REVENUES:	\$ 89,163.43	\$ 89,038.08	\$ 81,978.16	\$ 92,944.69	\$ 130,493.52	\$ 190,877.98	\$ 301,635.11	\$ 372,860.75	\$ 1,363,738.00	\$ 1,363,738.00	\$ 1,363,738.00	\$ 1,363,738.00	
CAPITAL EXPENSES													
Leases Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Equipment	\$ 315.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 315.00	\$ -	\$ 46,700.00	\$ 46,700.00	\$ 46,700.00	\$ 46,700.00	
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Building & Grounds	\$ 1,632.39	\$ -	\$ 1,831.39	\$ 5,907.00	\$ -	\$ -	\$ 3,463.78	\$ 5,907.00	\$ 67,000.00	\$ 67,000.00	\$ 67,000.00	\$ 67,000.00	
Major Parks Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	
TOTAL CAPITAL EXPENSES:	\$ 1,947.39	\$ -	\$ 1,831.39	\$ 5,907.00	\$ -	\$ -	\$ 3,778.78	\$ 5,907.00	\$ 233,700.00	\$ 233,700.00	\$ 233,700.00	\$ 233,700.00	
Total Revenues (operating + other)	\$ 94,767.43	\$ 98,350.34	\$ 88,598.87	\$ 95,745.25	\$ 134,776.77	\$ 194,557.98	\$ 318,143.07	\$ 388,653.57	\$ 1,537,638.00	\$ 1,537,638.00	\$ 1,537,638.00	\$ 1,537,638.00	
Total Expenses (operating + capital)	\$ 78,420.64	\$ 68,200.89	\$ 67,548.04	\$ 83,754.22	\$ 90,946.10	\$ 99,186.78	\$ 236,914.78	\$ 251,141.89	\$ 1,530,535.00	\$ 1,530,535.00	\$ 1,530,535.00	\$ 1,530,535.00	
TOTAL REVENUES OVER EXPENSES	\$ 16,346.79	\$ 30,149.45	\$ 21,050.83	\$ 11,991.03	\$ 43,830.67	\$ 95,371.20	\$ 81,228.29	\$ 137,511.68	\$ 7,103.00	\$ 7,103.00	\$ 7,103.00	\$ 7,103.00	

D.C.6

Park Advisory Commission Meeting Minutes

January 11, 2021
Meeting by Zoom Conference

Members Present: Ken Kwantes, Susan Wrasmann, Sue Arnold, Larry Thomas, Mike Fleischhauer, Andrew Meggitt

Others Present: Floyd Jernigan, Stan Busch

1. Call to Order

Ken Kwantes called the meeting to order at 5:35 p.m.

2. Approval of Minutes

Larry Thomas made a motion to approve the November 18, 2020, minutes. Sue Arnold seconded and the motion carried unanimously.

3. Discussion of the options for an All Inclusive Playground at Ber Juan

The Director noted that the City received 23 proposals from 8 companies with a project range of \$150,000-\$200,000 for an inclusive playground in Ber Juan Park. Three of those proposals did not meet that range.

We do not have any inclusive playgrounds among the 17 in city parks. Inclusive welcomes all ages and abilities and supports movement and balance, body position, touch, hearing, visual approaches, and quiet spaces that supports children on the autism spectrum.

The playground will be above Splash Zone and below the pavilion at Ber Juan. City crews will do the concrete sub base and the site finishing work and will also do the ADA sidewalk to the playground at a cost of \$14,000 for materials.

We will add an ADA accessible fence (est. \$9000) for safety upon completion and prior to opening.

Superintendent Stan Busch noted the cost was figured at \$25 a foot.

All the remaining 20 proposals were within budget, and included installation, shipping, and ADA safety surface and also meet our requirements specified in our proposal.

The age range given was for 2-12. Elements were distinguished by elevated, accessible by ramp or transfer, and ground, with the numbers of different ground activities noted.

Funding for the playground will come from Prop P (\$150,000) and Parkland Reserve (\$50,000).

When the Parkland ordinance was rewritten in 2018, those fees collected for providing adequate park facilities and services to new development during the course of the subdivision process would be spent within five years of deposit and used for one of three specific purposes. Purpose C, acquisition or improvement of larger regional or community-wide parks, would apply in this case as Ber Juan is considered the city's signature, Regional Park.

Staff narrowed the choices to two – Option A from Hutchinson Recreation/Miracle and Option 1 from All Inclusive Rec. Both companies' playgrounds are made in Missouri.

Superintendent Busch noted that there was some flexibility in changing out options if so desired.

Director Jernigan pointed out unique features of both options.

IV. d. 1

Board members discussed differences and number of activities in relation to cost between the options. Each option's specific activities were listed as were the sizes of the area.

Board members Larry Thomas and Andrew Meggitt pointed out to the commission that even though Hutchinson had a higher cost, there was more value per feature for the money due to the greater number and variety of the activities.

Thomas then recommended the board propose the recommendation of Hutchinson to City Council. Susan Wrasmann seconded. The vote was unanimous.

4. Discussion of management options for Splash Zone

Director Jernigan reviewed a spreadsheet outlining the various proposals from five difference companies. He explained the rationale behind seeking such an option.

As part of the discussion, the spreadsheet detailed the past three years of operational costs and revenues. The past year numbers illustrated the Covid impact (higher personnel costs due to repeated daily cleanings, lower revenue due to a 25 % capacity limit designed to help mitigate any potential for viral spread. The two prior years were averages for comparison.

The director provided some historical context.

Over the past two searches for a seasonal part-time pool manager with the necessary pool qualifications relating to safety, chemical and aquatic operations, the city received only one applicant. Last year's pool was overseen by the director, with mechanical help from the parks superintendent, and some technical aid by former pool managers now employed elsewhere.

An onsite manager is needed to ensure the best level of safety, the primary responsibility, while also coordinating programming and daily pool operational efficiencies.

Director Jernigan noted that a full-time pool manager, similar to what other cities the size of Rolla provide, has not been possible in the budget priorities.

Director Jernigan then took the group through each management company's proposal and presented the commonalities and differences between them.

All five companies presented their rationale for their management fee and what that paid for. All also stated they believed that Covid will still be a factor and that the more realized benefits of a management company would come more in years 2 and beyond.

Four were selected for zoom presentations to a committee made up of parks management, City Administrator John Butz and Parks Advisory Commission Ken Kwantes.

Three of those four provided costs that included options for all personnel, lifeguards, concessions, admissions and cleaning.

Those three were questioned on programming options and their impact on the financial picture, with one providing the more numerous and creative activities.

Another difference among the three were noted by the committee relative to revenue generation and overall financial performance.

Commission members asked if other options were considered, as well as possible competition with the indoor pool and their programs, and how Splash Zone's rates compare with those competitors.

The director noted that options such as not opening this year and leasing were also discussed, in addition to hiring a full-time manager or engaging a management company.

Not opening was not considered optional, given that it's believed that most all pools in Missouri will be open this year. Further, Prop P funds were earmarked for the continuing operation of existing facilities.

Two of the companies were asked if they were interested in a leasing operation and said were just wasn't enough volume to do that due to the short term life of an outdoor seasonal pool.

There might be some overlaps with the indoor pool but due to the inherent differences of an outdoor pool vs an indoor pool, each has its own niche, said Director Jernigan.

Rates are either in line with neighboring communities or, depending on the competitor, significantly less. There are some differences in the audience demographics that each of these water options attract.

Member Larry Thomas asked about bottom line impact by having a management company.

Financially, we will essentially add the cost of the management fee, said the director, since the other costs would be there regardless.

That management fee can be offset in time, with greater potential revenue gains, he said.

With the ever increasing competition to SZ, the pool needs its own dedicated management team that isn't having to juggle this area along with 30 parks, a 40-acre cemetery, and a host of recreation programming, to move forward rather than "tread water," which the pool has been doing due to this lack of direct, dedicated involvement.

Most importantly, going this route should improve direct supervision as it relates to pool safety.

Staff detailed their rationale for recommending USA Pools.

Superintendent Busch said that he liked USA's plan for selling passes during the current season for next year and its sales incentives for staff.

Director Jernigan pointed to USA's emphasis on safety, particularly as it relates to voluntary swim testing of youth; more fully realized programming; an examination of existing rates and membership tiers; the opportunity for more locker and space rentals; and a diversity of revenue generating ideas.

Commission chair Ken Kwantes pointed out a number of factors that weigh in to the financial picture – the vagaries of the weather on a daily basis, Covid's continuing impact, and the mandated yearly minimum wage increases.

Kwantes noted that it "getting later in the timetable to determine a director for the pool." He added that he believed USA Pools or Midwest Pools provided the best options for Splash Zone, with the emphasis on safety, fun and attendance. "USA Pools appears to be hungry and wants to get in the market."

Sue Arnold made the motion to recommend USA Pools as the management company for Splash Zone. Andrew Meggitt seconded the motion. Motion passed unanimously.

5. Next meeting will tentatively be in February, the fourth Wednesday, the 24th, at 5:30.

6. Adjournment

Sue Arnold moved to adjourn, with Susan Wrasmann providing the second. The meeting adjourned at 6:42 p.m.

Monthly Report of Calls for Service RPD - Year 2020

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call.

"Calls for Service" should also not be mistaken for "Reports Taken". Calls that do result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. This process can be lengthy, due to the varying nature of crimes committed and the standards for state and federal reporting. The totals for offenses reported to the Rolla Police Department in 2020 will be presented as soon as they are available.

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2019 YTD	% Increase
Abandoned/Recovered Property	14	16	21	23	17	22	32	30	23	38	16	17	269	234	14.96%
Abandoned Vehicle	8	9	11	8	14	18	25	19	20	18	14	14	178	138	28.99%
Accident - Fatality	0	0	1	0	0	0	0	0	0	0	0	0	1	0	#DIV/0!
Accident - Injury	13	4	13	6	14	14	12	18	21	21	15	17	168	170	-1.18%
Accident - Leave The Scene	12	9	10	9	15	14	16	21	10	15	7	10	148	149	-0.67%
Accident - No Injury	33	40	32	20	32	42	35	31	41	55	42	38	441	470	-6.17%
Accident - Private Property	24	19	23	8	24	27	29	22	25	24	17	17	259	300	-13.67%
Accident - Road Blocked	7	8	7	1	1	3	8	7	6	9	9	11	77	91	-15.38%
Adult Abuse	0	0	0	0	0	1	0	0	0	0	0	0	1	2	-50.00%
Alarm LE	46	44	31	25	37	67	45	44	42	42	44	49	516	657	-21.46%
Animal Bite/Attack	1	1	2	3	3	6	3	5	3	5	4	3	39	In Animal Control	
Animal Control	89	95	89	70	105	159	154	109	126	129	90	97	1,312	1,622	-19.11%
Arson	0	1	0	0	0	0	0	0	0	0	0	0	1	1	0.00%
Assault	11	8	12	6	9	20	4	12	12	13	5	8	120	104	15.38%
Assist Agency Non-LEA	57	40	59	49	72	66	70	81	73	102	78	76	823	579	42.14%
Assist Citizen	6	4	4	4	5	7	10	9	7	3	9	5	73	80	-8.75%
Assist LEA	10	8	10	10	10	13	20	6	15	17	10	24	153	367	-58.31%
Assist Motorist	16	22	16	22	22	18	15	24	11	15	19	16	216	312	-30.77%
Benevolent Fund	11	14	7	0	6	5	4	4	3	9	7	11	81	90	-10.00%
Bomb Threat	1	0	0	0	0	0	0	0	0	0	0	0	1	2	-50.00%
Building Lockout	0	0	1	1	0	1	0	0	2	2	0	0	7	6	16.67%
Burglary	19	15	22	21	24	21	24	19	17	21	19	28	250	199	25.63%
Business/Building Check	123	120	118	127	92	117	134	138	160	247	204	233	1,813	346	423.99%
Call for Police	53	62	80	61	82	66	78	65	81	81	62	69	840	791	6.19%
Check Well Being	66	72	84	80	83	95	101	96	98	86	73	80	1,014	968	4.75%
Child Abuse	1	0	2	5	2	5	1	1	3	0	3	0	23	24	-4.17%
Child Exploitation/Pornography	0	0	0	0	0	1	0	0	0	0	0	0	1	0	#DIV/0!
Commitment Order (Muni)	0	0	0	0	0	0	2	0	0	0	0	0	2	16	-87.50%
Confidential Investigation	0	2	1	1	0	2	0	1	0	0	0	0	7	7	0.00%
Conservation Violation	0	0	0	0	1	0	0	0	0	1	0	0	2	0	#DIV/0!
Court	14	9	9	1	3	6	17	10	13	5	4	2	93	113	-17.70%
Crossing Guard (Officer coverage)	2	5	0	0	0	0	1	0	5	15	1	0	29	24	20.83%
CWB 911 Hangup	213	241	302	277	347	290	369	310	267	230	219	229	3,294	2,611	26.16%
Death	1	1	1	0	2	1	1	3	1	0	0	3	14	33	-57.58%
Destruction of Property	9	11	11	11	17	24	23	16	20	11	14	12	179	145	23.45%
Disturbance-Fireworks	0	1	1	0	2	8	35	1	0	2	0	2	52	37	40.54%
Disturbance-Liquor	2	2	1	0	0	1	1	0	0	2	0	0	9	14	-35.71%
Disturbance-Other	77	54	70	64	97	93	72	90	86	71	67	56	897	768	16.80%
Domestic Violence	27	33	33	39	40	41	31	46	45	44	39	31	449	343	30.90%
Driving While Intoxicated	8	5	8	5	14	16	13	17	17	8	7	6	124	117	5.98%
Drown/Water Rescue	0	0	0	0	0	1	0	1	0	0	0	0	2	0	#DIV/0!
Drug Paraphernalia	13	13	9	16	15	14	9	13	6	7	2	4	121	In Narc Violation	
Escape	0	0	0	0	0	0	0	0	0	0	0	0	0	3	-100.00%
Escort - Bank	0	0	1	0	0	0	2	0	0	0	0	0	3	3	0.00%
Escort - Courtesy	11	5	8	0	6	8	4	7	13	11	2	7	82	138	-40.58%
Escort - Funeral	7	7	4	0	5	7	3	8	9	10	8	13	81	104	-22.12%
Exparte Violation	2	4	4	5	9	6	6	6	16	7	3	10	78	79	-1.27%
Field Interview	52	31	35	9	49	43	51	83	67	55	37	29	541	682	-20.67%
Fight	4	6	3	9	8	16	5	7	4	6	9	9	86	40	115.00%
Fingerprints	5	6	6	1	7	17	13	12	11	11	8	0	97	112	-13.39%
Follow-up	99	99	97	108	114	155	177	158	127	154	95	145	1,528	1,430	6.85%
Foot Patrol	0	0	0	0	0	1	1	0	0	2	0	1	5	8	-37.50%
Forgery-Counterfeiting	0	2	0	0	0	2	2	4	1	3	1	1	16	In Fraud	
Fraud - Checks/Credit Card	23	24	22	15	20	30	21	23	20	23	19	22	262	292	-10.27%
Harassment	9	11	16	12	19	29	21	24	21	14	20	22	218	198	10.10%
Hotel/Motel Check	0	0	0	0	0	3	1	2	0	2	0	0	8	49	-83.67%
Identity Theft	0	0	0	0	1	0	1	0	1	1	0	0	4	In Fraud	

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2019 YTD	% Increase
Information Request	185	179	223	208	229	238	277	259	240	235	173	200	2,646	2,643	0.11%
Intoxicated Person	7	1	13	7	18	7	10	7	10	6	17	15	118	114	3.51%
Juvenile Complaint	7	7	9	7	11	13	5	7	11	8	7	3	95	131	-27.48%
Keep the Peace/Standby	12	5	6	6	15	13	18	22	15	6	10	7	135	132	2.27%
Kidnapping	2	0	0	0	0	0	0	1	0	0	0	0	3	2	50.00%
Leave without Pay	4	5	1	0	3	4	1	3	1	3	1	1	27	104	-74.04%
Liquor Violation	0	1	0	0	0	0	0	0	4	0	1	0	6	2	200.00%
Littering/Dumping	3	3	2	3	2	5	1	4	4	3	7	1	38	30	26.67%
Loitering	8	5	5	14	11	15	19	13	13	6	4	7	120	76	57.89%
Lost or Stolen Property	3	4	3	6	5	6	9	6	7	7	4	0	60	68	-11.76%
Loud Noise Complaint	22	34	42	23	33	18	10	21	24	23	19	22	291	266	9.40%
Malicious Mischief	1	0	2	0	0	2	3	0	0	0	0	1	9	10	-10.00%
Mask Ordinance Violation	0	0	0	0	0	0	0	0	0	0	5	10	15	N/A	
Mental Health	26	19	25	23	30	30	24	29	29	32	24	40	331	248	33.47%
Missing Person	1	8	7	7	7	7	15	9	5	5	9	4	84	87	-3.45%
Narcotics Violation	31	16	27	18	49	46	36	38	32	36	20	32	381	485	-21.44%
No Business License	0	0	0	0	2	0	0	0	0	0	0	0	2		#DIV/0!
Open Door	4	4	10	3	5	4	9	6	7	6	5	14	77	52	48.08%
Overdose	2	4	7	7	16	3	15	10	14	10	12	10	110	38	189.47%
Paper Service	38	43	23	14	12	25	25	25	13	17	21	14	270	391	-30.95%
Prisoner Transport	5	7	3	0	1	1	4	8	3	4	3	1	40	52	-23.08%
Property Damage-Non Criminal	1	0	1	3	2	1	2	3	1	3	3	0	20	21	-4.76%
Prowler	3	0	1	3	2	3	4	5	7	2	3	9	42	38	10.53%
Public Indecency	0	0	0	0	1	2	0	0	1	1	1	0	6		In Sex Offenses
Public Relations	4	12	5	4	7	9	11	29	4	11	8	11	115	142	-19.01%
Pursuit	1	0	0	0	2	0	0	0	0	1	0	0	4	11	-63.64%
Rape - Sexual Assault	0	1	1	0	1	1	0	1	2	1	1	2	11		In Sex Offenses
Robbery	1	0	1	0	0	0	0	0	1	0	0	0	3	5	-40.00%
Runaway	4	3	0	7	2	2	1	4	4	4	5	2	38	56	-32.14%
Search Warrant	0	0	2	0	0	0	0	1	0	0	0	0	3	9	-66.67%
Vacation/Security Check	45	22	14	4	24	3	14	8	4	5	8	8	159	1,297	-87.74%
Selective Enforcement	3	2	1	0	1	0	0	0	0	0	0	0	7	4	75.00%
Sewer Alarm	0	0	0	1	0	0	0	1	0	0	0	0	2	2	0.00%
Sex Offenses	3	5	4	1	4	8	6	8	6	1	4	1	51	69	-26.09%
Shots Fired	4	3	7	3	5	2	2	3	1	4	3	1	38	32	18.75%
Smoking Violation	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Soliciting	2	0	1	4	0	3	4	0	4	0	2	0	20	13	53.85%
Stabbing	1	0	1	1	0	0	0	0	0	0	0	0	3	2	50.00%
Stabbing or Shooting with Injury	0	0	1	1	1	1	0	1	1	1	1	0	8		In Stabbing/Shots Fired
Stalking	0	1	0	0	0	0	1	0	0	0	0	0	2	0	#DIV/0!
Stay Home Order	0	0	0	2	2	0	0	0	0	0	0	0	4		N/A
Stealing	82	75	101	101	105	98	117	90	100	116	116	115	1,216	1,061	14.61%
Stolen Vehicle	4	9	11	9	6	7	11	13	8	21	7	6	112	100	12.00%
Suspicious Activity	80	80	98	107	118	99	111	139	134	108	89	94	1,257	1,118	12.43%
SWAT Callout	0	0	0	0	0	0	0	1	1	0	0	0	2	3	-33.33%
Tampering	5	5	11	6	14	15	22	12	13	7	8	12	130	56	132.14%
Telephone Harassment	8	4	3	8	9	14	20	13	12	13	5	5	114	81	40.74%
Tow Sticker Expired	6	7	7	3	10	14	10	10	7	9	5	7	95	112	-15.18%
Traffic Complaint	96	98	120	85	123	133	143	129	157	127	102	110	1,423	1,634	-12.91%
Traffic Stop	167	199	260	37	397	468	493	468	283	223	172	253	3,420	4,901	-30.22%
Trespassing	25	19	18	33	38	37	35	30	34	35	25	29	358	237	51.05%
Try to Contact	16	19	8	9	14	22	16	15	13	13	7	9	161	160	0.63%
Vehicle Identification	46	29	55	27	64	60	80	63	63	73	62	52	674	564	19.50%
Vehicle Lockout	1	0	3	3	1	3	2	2	2	7	4	2	30	32	-6.25%
Vehicle Repossession	7	8	7	1	1	3	4	4	3	7	5	7	57	49	16.33%
Veterinary Call	6	4	7	6	3	9	6	5	4	11	2	6	69	93	-25.81%
Weapons Violation	1	2	0	3	4	2	1	1	6	4	3	2	29	30	-3.33%
Totals	2,182	2,135	2,454	1,950	2,855	3,078	3,299	3,130	2,857	2,862	2,295	2,552	31,649	31,932	-0.89%

IV.e.2

ANIMAL CONTROL MONTHLY TOTALS

END OF YEAR REPORT FOR 2020

ANIMALS IMPOUNDED

	Canine	Feline	Other	Wildlife	2020	2019	2018
	Domestic				EOY Total	EOY Total	EOY Total
City of Rolla	156	69	2	132	359	679	588
Rolla Area (Rural Areas)	11	5	0	0	16	38	60
Newburg Area	0	0	0	0	0	2	0
Doolittle Area	0	0	0	0	0	3	0
Edgar Springs Area	4	0	0	0	4	1	0
St. James Area	6	1	0	0	7	1	0
Ft. Leonard Wood (Mil)	1	0	0	0	1	1	2
Other Law Enf. Agencies	0	0	0	0	0	1	2
2020 EOY Total	178	75	2	132	387		
2019 EOY Total	339	224	1	162		726	
2018 EOY Total	357	143	9	143			652
Total Phelps County	21	6	0	0	27	47	62

ANIMAL DISPOSITION

	Canine	Feline	Other	Wildlife	2020	2019	2018
	Domestic				EOY Total	EOY Total	EOY Total
Animals Adopted ①	70	41	1	0	112	215	200
Animals Claimed	107	3	0	0	110	186	181
Euthanized (Ill/Injured)	0	3	0	0	3	43	21
Euthanized (Dangerous)	5	12	0	0	17	59	20
Euthanized (Un-Placed) ②	0	0	0	0	0	0	0
Deceased on Arrival	3	8	0	62	73	134	91
Transferred to Rescue ③	1	4	0	0	5	50	71
Wildlife Relocated	0	0	0	68	68	85	75
Other	4	6	0	0	10	18	3
2020 EOY Total	190	77	1	130	398		
2019 EOY Total	339	225	1	225		790	
2018 EOY Total	357	145	8	152			662

ADDITIONAL STATISTICS

	2020	2019	2018
	EOY Total	EOY Total	EOY Total
Adoption Rate (① + ③) ÷ (① + ② + ③)	100.00%	100.00%	100.00%
PR Programs	3	35	36
Calls for Service	3150	2950	2,907
Written Warnings	5	5	7
Citations	30	32	32
Total Incinerator Hours	812	750	854

DUE TO THE COVID SITUATION, ALL INTAKE AND ADOPTION NUMBERS HAVE BEEN AFFECTED AND ARE SIGNIFICANTLY LOWER THAN NORMAL.

IV.F.1

ANIMAL CONTROL MONTHLY TOTALS

December 2020

ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
Rolla Area (Rural Areas)	0	0	0	0	0	16	38
Newburg Area	0	0	0	0	0	0	2
Doolittle Area	0	0	0	0	0	0	3
Edgar Springs Area	0	0	0	0	0	4	4
St. James Area	0	0	0	0	0	0	1
Ft. Leonard Wood (Mil)	0	0	0	0	0	8	1
Other Law Enf. Agencies	0	0	0	0	0	0	1
Monthly Total	6	2	0	7	15		
2020 YTD Total	178	75	2	132		387	
2019 YTD Total	340	226	0	162			728
Total Phelps County	0	0	0	0	0	16	47

ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
Animals Claimed	6	0	0	0	6	110	186
Euthanized (Ill/Injured)	0	0	0	0	0	3	39
Euthanized (Dangerous)	0	1	0	0	1	17	59
Euthanized (Un-Placed) ②	0	0	0	0	0	0	0
Deceased on Arrival	0	0	0	4	4	73	90
Transferred to Rescue ③	0	0	0	0	0	5	40
Wildlife Relocated	0	0	0	2	2	68	96
Other	0	1	0	0	1	10	5
Monthly Total	8	2	0	6	16		
2020 YTD Total	190	77	1	130		398	
2019 YTD Total	339	225	1	165			730

	Monthly Total	2020 YTD Total	2019 YTD Total
Adoption Rate (① + ③) ÷ (① + ② + ③)	100.00%	100.00%	100.00%
PR Programs	0	27	35
Calls for Service	150	3,150	2,950
Written Warnings	0	5	5
Citations	2	30	32
Total Incinerator Hours	65	812	750

IV.f.2

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Rolla Municipal	Reporting Period: Nov 1, 2020 - Nov 30, 2020		
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401					
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25	
Telephone Number: (573)3648590		Fax Number:			
Prepared by: RELAUUN SMITH		E-mail Address:			
Municipal Judge: James T. Crump					
<u>II. MONTHLY CASELOAD INFORMATION</u>			Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month			13	930	207
B. Cases (citations/informations) filed			3	88	10
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)			0	0	0
2. court/bench trial - GUILTY			0	0	0
3. court/bench trial - NOT GUILTY			0	0	0
4. plea of GUILTY in court			1	12	3
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)			0	47	0
6. dismissed by court			0	0	0
7. <i>nolle prosequi</i>			0	15	1
8. certified for jury trial (not heard in Municipal Division)			0	0	0
9. TOTAL CASE DISPOSITIONS			1	74	4
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]			15	944	213
E. Trial de Novo and/or appeal applications filed			0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>			<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	0	1. # Issued during period	86		
2. # Served/withdrawn during reporting period	49	<input type="checkbox"/> Court staff does not process parking tickets			
3. # Outstanding at end of reporting period	939				

IV.9.1

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Nov 1, 2020 - Nov 30, 2020
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$3,095.00	Bad Check Fee-E/R	\$15.00
Clerk Fee - Excess Revenue	\$423.27	Court Automation	\$429.55
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$13.06	DO NOT USE (Brd Bill-ER Dft)	\$160.00
Bond forfeitures (paid to city) - Excess Revenue	\$100.00	Law Enf Arrest-Local	\$90.00
Total Excess Revenue	\$3,631.33	Total Other Disbursements	\$695.05
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$10,542.50
Fines - Other	\$3,051.00	Bond Refunds	\$0.00
Clerk Fee - Other	\$313.09	Total Disbursements	\$10,542.50
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$61.36		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$437.52		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$9.65		
Law Enforcement Training (LET) Fund surcharge	\$126.00		
Domestic Violence Shelter surcharge	\$126.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$150.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$1,841.50		
Bond forfeitures (paid to city) - Other	\$100.00		
Total Other Revenue	\$6,216.12		

IV. g. 2

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Rolla Municipal	Reporting Period: Dec 1, 2020 - Dec 31, 2020	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		15	943	213
B. Cases (citations/informations) filed		3	149	19
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	3	0
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	26	1
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	26	1
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	55	2
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		18	1,037	230
E. Trial de Novo and/or appeal applications filed		0	0	0
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS		
1. # Issued during reporting period	0	1. # Issued during period	60	
2. # Served/withdrawn during reporting period	37	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	902			

IV-3.3

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Dec 1, 2020 - Dec 31, 2020
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$1,216.00	Court Automation	\$231.00
Clerk Fee - Excess Revenue	\$228.00	DO NOT USE (Brd Bill-ER Dft)	\$319.49
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$7.03	Overpayment-E/R	\$33.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Other Disbursements	\$583.99
Total Excess Revenue	\$1,451.03	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$6,410.99
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$0.00
Fines - Other	\$2,265.50	Total Disbursements	\$6,410.99
Clerk Fee - Other	\$168.00		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$33.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$235.29		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$5.18		
Law Enforcement Training (LET) Fund surcharge	\$66.00		
Domestic Violence Shelter surcharge	\$66.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$75.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$1,462.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$4,375.97		

IV.9.4

DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, January 19th, 2021 @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE

Tom Coots, Com Dev.
Steve Hargis, Public Works
Brady Wilson, Environmental Services
Ron Smith, Fire Dept.

Madelyn Brown, Com Dev.
Darin Pryor, Public Works
Chad Davis, RMU
Dale Brown, RMU

NEW BUSINESS:

1. QuikTrip: Tom Coots opens the meeting by explaining that the applicant, **QuikTrip**, submitted their plans and applications to begin the process of building a QuikTrip Truck Stop off of Hy-Point Boulevard. Staff discussed any planned comments for a comment letter to be sent to the applicant by the end of the week.

2. CUP2021-01, 2nd Amendment Wholesale: Coots explained that a conditional use permit was submitted for a building located at 4060 HyPoint North Boulevard. The property is zoned M-2 Heavy Manufacturing and was previously used as a FedEx building. The applicant, 2nd Amendment Wholesale, will be distributing and warehousing guns and ammunition, but will not allow for retail sales on-site. The building is currently sprinkled.

Meeting Adjourned: 2:35 P.M.

Minutes Prepared By: Madelyn Brown

NEXT MEETING:

Tuesday, February 16th @ 1:30 P.M.

IV.h.1

**MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, JANUARY 12th, 2020**

Presiding: Don Brown, Chairperson
Commission Members Present: Russell Schmidt, Walte Bowe, Janece Martin, Jody Eberly, Kevin Crider, Monte Shields, Steven Shields
Commission Members Absent: Robert Anderson
City Officials in Attendance: Tom Coots, *City Planner*, Madelyn Brown, *Administrative Assistant*

I. APPROVE MINUTES: Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, November 10th, 2020. **Chairperson Don Brown approved the minutes as printed and distributed.**

II. REPORT ON RECENT CITY COUNCIL ACTIONS: NONE

III. OLD BUSINESS: NONE

IV. PUBLIC HEARING:

1. SUB2020-03, Dalton’s Division: A request for a minor subdivision to reorganize two platted lots into two differently oriented lots located at 809/811 Black Street.

Tom Coots explains that the minor subdivision request is intended to divide one lot located on the corner of Black Street and Walker Avenue into two reorganized, platted lots. The lot is located in the R-3 Multi-Family District. Two buildings currently exist on the lot and will be on separate lots once replatted as they are currently on the property line.

Brown asked if there were any questions from commissioners. **Jody Eberly** asked **Coots** to clarify issues with the sewer line access.

Coots explained that the sewer line is actually on Walker Avenue and that a private easement will have to be established and recorded with the deed.

Brown asked for any questions from the commissioners or the audience. Seeing none, **Brown** entertained a motion for a roll call vote.

A motion was made by Russ Schmidt, seconded by Monte Shields to approve the request for a minor subdivision to reorganize two platted lots into two differently oriented lots located at 809/811 Black Street. A roll call vote on the motion showed the following:

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Ayes: Bowe, Crider, Eberly, Martin, Monte Shields, Steven Shields and Schmidt. Nays: None. Absent: Anderson. The motion passes unanimously.

2. SUB2020-04, Outer Road Park: A request for a minor subdivision to subdivide a platted lot into two commercial lots located at 1600 Old Wire Outer Road.

Coots explains that the lot is currently zoned C-2 and is located in the General Retail District. The applicant would like to purchase the property, which currently hosts mini storage shed units and redevelop it, but wants to be sure that this location can be subdivided into two separate lots first. The lot is located at 1600 Old Outer Wire Road near Menards and the Westside Shopping Center. The applicant plans to fill the front half, and leave the back half of the property undeveloped due to issues with rough terrain and ground levels.

Brown asked if there were any questions from commissioners. **Eberly** asked if some storage buildings will be on both of the lots after is it subdivided. **Walte Bowe** asked if the plan is to keep the storage units. **Coots** explains that the sheds will not be crossing any proposed property lines and that the existing buildings would be removed if the property is redeveloped, as planned. **Russell Schmidt** asked if there were any issues accessing Outer Wire Road. **Coots** explains that the road is owned by MoDot. The applicant has been in communication with MoDot. The property may not have access to Westside Drive or Westside Connector, which is also adjacent.

Brown asked for any questions from the commissioners or the audience. Seeing none, **Brown** entertained a motion for a roll call vote.

A motion was made by Monte Shields, seconded by Janece Martin to approve the request for a minor subdivision to subdivide a platted lot into two commercial lots located at 1600 Old Wire Road. A roll call vote on the motion showed the following: Ayes: Bowe, Crider, Eberly, Martin, Monte Shields, Steven Shields and Schmidt. Nays: None. Absent: Anderson. The motion passes unanimously.

V. NEW BUSINESS:	NONE
VII. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF:	
VII. CITIZEN COMMENTS:	NONE

Meeting adjourned: 5:51 p.m.
Minutes prepared by: Madelyn Brown

NEXT MEETING: February 10th, 2020

IV, i. 2

PLANNING & ZONING COMMISSION ACTION
January 12th, 2021

The motion passes / fails to recommend to the City Council to approve / deny a request for a minor subdivision to reorganize two platted lots into two differently oriented residential lots located at 809/811 Black Street.

MOTION: *Russell Schmidt*

SECOND: *Monte Shields*

	YES	NO	ABSENT	ABSTENTION
ANDERSON			X	
BOWE	X			
EBERLY	X			
MARTIN	X			
SCHMIDT	X			
MONTE SHIELDS	X			
STEVEN SHIELDS	X			
CRIDER	X			
BROWN (tie)				

PLANNING & ZONING COMMISSION ACTION
January 12th, 2021

The motion passes / fails to recommend to the City Council to approve / deny a request for a minor subdivision to subdivide a platted lot into two commercial lots located at 1600 Old Wire Outer Road.

MOTION: *monte shields*

SECOND: *janee martin*

	YES	NO	ABSENT	ABSTENTION
ANDERSON			X	
BOWE	X			
EBERLY	X			
MARTIN	X			
SCHMIDT	X			
MONTE SHIELDS	X			
STEVEN SHIELDS	X			
CRIDER	X			
BROWN (tie)				

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: John Butz, City Administrator

ACTION REQUESTED: Final Reading

ITEM/SUBJECT: Ordinance to Extend Facial Covering Ordinance

BUDGET APPROPRIATION: NA

DATE: February 1, 2021

COMMENTARY:

As directed by Council, attached is an Ordinance to consider extending the City's facial covering Ordinance initially approved at a Special meeting on November 23rd. On January 4th, Council amended that Ordinance to remove "religious services" as enhanced risk activities (eliminated 25% occupancy) subject to facial coverings and 6' separation. Council's desire was to address the duration of the mandate separately. As drafted, the Ordinance extends the effective date from February 2nd to March 17th. The renewed community focus and effort has seen the number of active positive cases drop from 600+ to under 200 over the last 6 weeks. Vaccine rollout has been slower than anticipated but the CDC is advising facial coverings and other safety measures be maintained.

Recommendation: Final Reading (validation of ending/review date).

Note: April 6th election; will swear new Council in on April 19th

V. A. 1

ORDINANCE NO. 4596

AN ORDINANCE AMENDING ORDINANCE NO. 4595 IN THE CITY OF ROLLA, MISSOURI, EXTENDING THE FACIAL COVERING REQUIREMENT IN THE CITY OF ROLLA.

WHEREAS: the novel coronavirus disease (COVID-19) is considered an infectious, highly contagious communicable and dangerous disease and on March 11, 2020 was declared by the World Health Organization to be a pandemic; and

WHEREAS: on March 13, 2020 the President of the United States declared the outbreak of COVID-19 in the United States constitutes a national emergency; and

WHEREAS: on March 13, 2020 Governor of the State of Missouri, Mike Parson, signed Executive Order 20-02 declaring a State of Emergency in Missouri in response to COVID-19; and

WHEREAS: On March 30, 2020 the City Council enacted Ordinance No. 4546 which declared a state of emergency in the City of Rolla through June 30, 2020; and

WHEREAS: On March 30, 2020 the City Council also enacted Ordinance No. 4547 which issued a Stay at Home Order in the City of Rolla through May 11, 2020 with the exception of “essential activities” and “essential businesses”; and

WHEREAS: On April 3, 2020 Missouri Governor Parsons issued an Executive Stay-at-Home Order for the State of Missouri through April 24 and reissued through May 4, 2020; and

WHEREAS: On Monday, May 4, 2020 the Rolla City Council unanimously approved Ordinance No. 4554 to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions;

WHEREAS: On Monday, June 1, 2020 the Rolla City Council approved Ordinance No. 4565 to continue to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions;

WHEREAS: On Monday, June 15, 2020 the Rolla City Council approved Ordinance No. 4566 to extend the safe re-opening of all businesses through July 21, 2020;

WHEREAS: On Monday, July 20, 2020 the Rolla City Council approved Ordinance No. 4567 to extend the safe re-opening of all businesses through September 9, 2020;

WHEREAS: On Tuesday, September 8, 2020 the Rolla City Council approved Ordinance No. 4574 to extend the safe re-opening of all businesses through December 22, 2020;

WHEREAS: As of November 20, 2020 the Phelps County Health Department reported successive days of active positive cases in excess of 515, 40 cumulative deaths, and a positivity

V.A.2

rate in excess of 16%. In addition inpatient bed capacity in central Missouri was at 29%. Lastly Rolla Public Schools reported 43 active cases of students and faculty with S&T reporting 61 active cases;

WHEREAS: On November 23, 2020, following a public hearing, City Council enacted Ordinance No. 4591 to impose facial coverings with targeted occupancy limitations on certain activities;

WHEREAS: As of January 12, 2021 the Phelps County Health Department is reporting active positive cases of 290, 105 cumulative deaths, and a positivity rate in excess of 19%. Inpatient bed capacity in central Missouri is 46% according to the MO DHSS Dashboard; and

WHEREAS: pursuant to RSMo 77.530 the Rolla City Council in cooperation with the Phelps County Health Department has the authority to issue reasonable quarantine orders and restrictions for the prevention and abatement of contagious diseases, including the authority to require the wearing of facial coverings and to limit the assembling of persons within the city and the closing of businesses and amusements, and conversely the orderly re-opening of such gatherings and businesses with reasonable pandemic-mitigation strategies.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

SECTION 1. Effective date and applicability.

The Rules and Regulations contained in Ordinance No. 4595 will continue through Wednesday, March 17, 2021 unless amended by action of the Rolla City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 1ST DAY OF FEBRUARY, 2021.

APPROVED:

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPT. HEAD: Ron Smith, Fire Chief **ACTION REQUESTED:** Final Reading

ITEM/SUBJECT: Adopt International Fire Code 2018 – Appendix D

BUDGET APPROPRIATION: N/A

DATE: February 1st, 2021

The City of Rolla approved an ordinance effective January 1, 2019, adopting International Fire Code 2018.

At that time, Fire Administration was unaware; adoption of any appendix of the International Fire Code would require additional approval by City Council.

Appendix D is a vital document for the planning and fire safety operations for community development of commercial and residential areas and has been used as a guiding document since 2000.

Appendix D is used for the development of properties to address Fire Apparatus Access Roads.

Recommendation: Fire Administration is requesting a second reading to adopt International Fire Code Appendix D as amended.

V.B.1

APPENDIX D FIRE APPARATUS ACCESS ROADS

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance or legislation of the jurisdiction.

User note:

About this appendix: Appendix D contains more detailed elements for use with the basic access requirements found in Section 503, which gives some minimum criteria, such as a maximum length of 150 feet and a minimum width of 20 feet, but in many cases does not state specific criteria. This appendix, like Appendices B and C, is a tool for jurisdictions looking for guidance in establishing access requirements and includes criteria for multiple-family residential developments, large one- and two-family subdivisions, specific examples for various types of turnarounds for fire department apparatus and parking regulatory signage.

SECTION D101 GENERAL

D101.1 Scope.

Fire apparatus access roads shall be in accordance with this appendix and all other applicable requirements of the *International Fire Code*.

SECTION D102 REQUIRED ACCESS

D102.1 Access and loading.

Facilities, buildings or portions of buildings hereafter constructed shall be accessible to fire department apparatus by way of an *approved* fire apparatus access road with an asphalt, concrete or other *approved* driving surface capable of supporting the imposed load of fire apparatus weighing up to ~~75~~ 85,000 pounds (38,553.4050 kg).

SECTION D103 MINIMUM SPECIFICATIONS

D103.1 Access road width with a hydrant.

Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet (7925 mm), exclusive of shoulders (see Figure D103.1).

V. B. 2

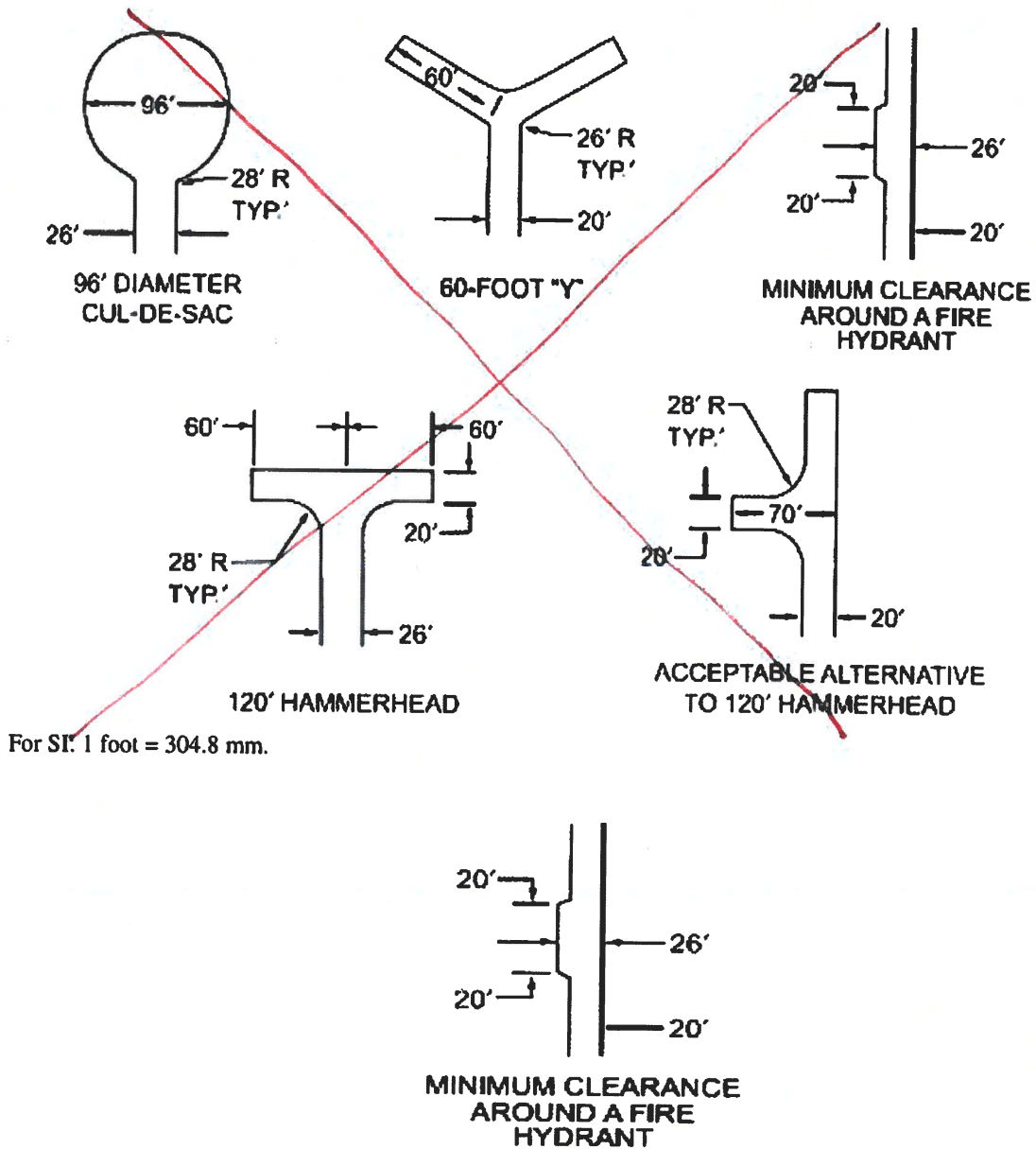


FIGURE D103.1
DEAD-END FIRE APPARATUS ACCESS ROAD TURNAROUND

D103.2 Grade.

Fire apparatus access roads shall not exceed 10 percent in grade.

Exception: Grades steeper than 10 percent as *approved by the fire code official.*

D103.3 Turning radius.

The minimum turning radius shall be determined by the *fire code official.*

V.B.3

D103.4 Dead ends.

Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4.

**TABLE D103.4
REQUIREMENTS FOR DEAD-END FIRE APPARATUS ACCESS ROADS**

LENGTH(feet)	WIDTH(feet)	TURNAROUNDS REQUIRED
0-150	20	None required
151- 500 600	20	120-foot Hammerhead, 60-foot "Y" or 8496-foot diameter cul-de-sac with minimum property line diameter of 100 feet. See ordinance 42-26.2. in accordance with <u>Figure D103.1</u>
501-750	26	120-foot Hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with <u>Figure D103.1</u>
Over 750 600		Special approval required <u>A turnaround would be required every additional 600 feet. See ordinance 42-26.2</u>

For SI: 1 foot = 304.8 mm.

D103.5 Fire apparatus access road gates.

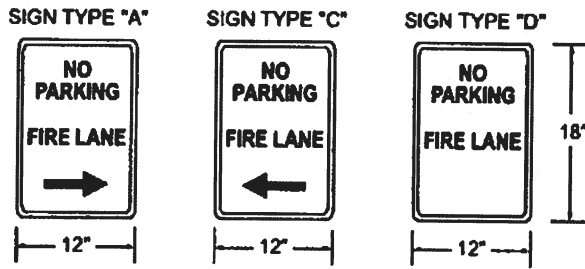
Gates securing the fire apparatus access roads shall comply with all of the following criteria:

1. Where a single gate is provided, the gate width shall be not less than 20 feet (6096 mm). Where a fire apparatus road consists of a divided roadway, the gate width shall be not less than 12 feet (3658 mm).
2. Gates shall be of the swinging or sliding type.
3. Construction of gates shall be of materials that allow manual operation by one person.
4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access. Emergency opening devices shall be *approved* by the *fire code official*.
6. Methods of locking shall be submitted for approval by the *fire code official*.
7. Electric gate operators, where provided, shall be *listed* in accordance with UL 325.
8. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

D103.6 Signs.

Where required by the *fire code official*, fire apparatus access roads shall be marked with permanent NO PARKING—FIRE LANE signs complying with Figure D103.6. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.

V. B. 4



**FIGURE D103.6
FIRE LANE SIGNS**

D103.6.1 Roads 20 to 26 feet in width.

Fire lane signs as specified in Section D103.6 shall be posted on both sides of fire apparatus access roads that are 20 to 26 feet wide (6096 to 7925 mm).

D103.6.2 Roads more than 26 feet in width.

Fire lane signs as specified in Section D103.6 shall be posted on one side of fire apparatus access roads more than 26 feet wide (7925 mm) and less than 32 feet wide (9754 mm).

SECTION D104 COMMERCIAL AND INDUSTRIAL DEVELOPMENTS

D104.1 Buildings exceeding three stories or 30 feet in height.

Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have not fewer than two means of fire apparatus access for each structure.

D104.2 Buildings exceeding 62,000 square feet in area.

Buildings or facilities having a gross *building area* of more than 62,000 square feet (5760 m²) shall be provided with two separate and *approved* fire apparatus access roads.

Exception: Projects having a gross *building area* of up to 124,000 square feet (11 520 m²) that have a single *approved* fire apparatus access road where all buildings are equipped throughout with *approved automatic sprinkler systems*.

D104.3 Remoteness.

Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one half of the length of the maximum overall diagonal dimension of the lot or area to be served, measured in a straight line between accesses.

V. B. 5

SECTION D105 AERIAL FIRE APPARATUS ACCESS ROADS

D105.1 Where required.

Where the vertical distance between the grade plane and the highest roof surface exceeds 30 feet (9144 mm), *approved* aerial fire apparatus access roads shall be provided. For purposes of this section, the highest roof surface shall be determined by measurement to the eave of a pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.

D105.2 Width.

Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet (7925 mm), exclusive of shoulders, in the immediate vicinity of the building or portion thereof.

D105.3 Proximity to building.

One or more of the required access routes meeting this condition shall be located not less than 15 feet (4572 mm) and not greater than 30 feet (9144 mm) from the building, and shall be positioned parallel to one entire side of the building. The side of the building on which the aerial fire apparatus access road is positioned shall be approved by the *fire code official*.

D105.4 Obstructions.

Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus road and the building. Other obstructions shall be permitted to be placed with the approval of the *fire code official*.

SECTION D106 MULTIPLE-FAMILY RESIDENTIAL DEVELOPMENTS

D106.1 Projects having more than 100 dwelling units.

Multiple-family residential projects having more than 100 *dwelling units* shall be equipped throughout with two separate and *approved* fire apparatus access roads.

Exception: Projects having up to 200 *dwelling units* shall have not fewer than one *approved* fire apparatus access road where all buildings, including nonresidential occupancies, are equipped throughout with *approved automatic sprinkler systems* installed in accordance with Section 903.3.1.1 or 903.3.1.2.

D106.2 Projects having more than 200 dwelling units.

Multiple-family residential projects having more than 200 *dwelling units* shall be provided with two separate and *approved* fire apparatus access roads regardless of whether they are equipped with an *approved automatic sprinkler system*.

D106.3 Remoteness.

Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

V. B. G

**SECTION D107
ONE- OR TWO-FAMILY
RESIDENTIAL DEVELOPMENTS**

D107.1 One- or two-family dwelling residential developments.

Developments of one- or two-family *dwelling units* where the number of *dwelling units* exceeds 30 shall be provided with two separate and *approved* fire apparatus access roads.

Exceptions:

1. Where there are more than 30 *dwelling units* on a single public or private fire apparatus access road and all *dwelling units* are equipped throughout with an *approved automatic sprinkler system* in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3, access from two directions shall not be required.
2. The number of *dwelling units* on a single fire apparatus access road shall not be increased unless fire apparatus access roads will connect with future development, as determined by the *fire code official*.

D107.2 Remoteness.

Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTIONS 14-1 THROUGH 14-3 OF THE ROLLA CITY CODE, AND ADOPTING APPENDIX D OF THE 2018 INTERNATIONAL FIRE CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, AS FOLLOWS:

Section 1: That Sections 14-1 through 14-3 of the Rolla City Code are hereby repealed and new sections 14-1 through 14-3 are hereby enacted to read as follows.

Sec. 14-1. International Fire Code - Adopted

- a. There is hereby adopted by the City for the purpose of establishing fire control measures and other rules and regulations controlling conditions which could impede or interfere with fire suppression forces, that certain code known as the International Fire Code, 2018 Edition, and Appendix D as amended of which code not less than one copy has been and now is filed in the office of the City Clerk, and the same is hereby adopted and incorporated in the Code of the City of Rolla, Missouri, as if set out at length herein.
- b. This Ordinance shall be in full force and effect from and after February 1, 2021. (Ord. 4454, §2)

Sec. 14-2. Same - Amendments.

101.1 **Title**, is hereby amended by inserting the words "City of Rolla, Missouri".

105.3.1 **Expiration.** Every permit issued shall be valid for one year after issuance unless work authorized by the permit is not commenced within 180 days after its issuance, or if the authorized work is suspended or abandoned for a period of 180 days after the time the work is commenced. At that time the permit would become void and re-application would need to be made. A one-time, one-year extension of a valid permit may be obtained at a cost of one half of the original permit fee.

106.4 **Fee Schedule.** Refer to fee schedule provided in Section 109 of the International Building Code.

109.3 **Violation Penalties.** Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct alter or repair a building or structure in violation of an approved plan or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a Misdemeanor, punishable by a fine of not more than \$500.00, or by imprisonment not exceeding 90 days; or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

903.2.8.1 Exceptions.

- a. An automatic sprinkler system shall not be required in Group R as adopted by Missouri State Statute 67.281 "Any governing body of any political subdivision that adopts the 2009 International Residential Code for One- and Two-Family Dwellings or a subsequent edition of such code without mandated automatic fire sprinkler systems in Section R313 of such code shall retain the language in section R317 of the 2006 International Residential Code for two-family dwellings (R317.1) and townhouses (R317.2)."
- b. An automatic sprinkler system shall not be required in Group R when the habitable space is less than 3,750 sq. ft. for a three unit multiple family home (Three-Plex), or less than 5,000 sq. ft. for

a four unit multiple family home (Four-Plex), and no more than 1 story above grade. Each individual apartment, must be constructed with a 1 hour fire separation separating individual units and all garage areas must be protected by a one hour fire separation

3301.1.3 **Fireworks** Add #5 to Exceptions:

5.

- a) Any individual or organization may discharge fireworks as herein defined, without permit, on the 1st, 2nd, 3rd and 4th and 5th days of July.
- b) No fireworks shall be discharged within 50 feet of any stand, booth, or other location where fireworks are being sold.
- c) Every person who shall sell fireworks in a accordance with this Chapter shall post notice at his place of sale warning that no fireworks shall be discharged within 50 feet of such place of sale as per city ordinance and shall post notice that fireworks may be discharged within the city limits on July 1st, 2nd, 3rd, 4th and 5th.

c) This Ordinance shall be in full force and effect from and after February 1, 2021.

(Ord. 4104; Ord. 4454, §2)

Sec. 14-3. International Fire Code

a) That certain standard code known as the International Fire Code, 2018 edition and Appendix D as amended, published by the International Code Council, is hereby adopted and incorporated by reference as the article setting forth the fire prevention standards for the city. In addition to the inspection authority provided for in the said International Fire Code, the code official shall also have the following authority:

The Code Administrator shall have the right but not the responsibility to inspect all structures and premises, except single-family dwellings and dwelling units in two-family and multiple family dwellings category for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire, contribute to the spread of fire, interfere with firefighting operations, endanger life or any violations of the provisions or intent of this code or any other ordinance affecting fire safety. Whenever, in the enforcement of this code, another code or ordinance, it is determined that an inspection should be conducted and the responsibility of more than one code official of the jurisdiction is involved, it shall be the duty of the code officials involved to coordinate their inspections and administrative orders as fully as practicable so that the owners and/or occupants of the structure shall not be subjected to visits by numerous inspectors or multiple orders. Whenever an inspector from any agency or department observes an apparent or actual violation of some provision of some law, ordinance, or code not within the inspector's authority to enforce, the inspector shall report the findings to the code official having jurisdiction.

Liability. This article shall not be constructed to relieve from responsibility or to lessen responsibility of any person liable under the provisions of this article, nor shall the city be held as assuming any liability of any nature by reasons of the inspection authority hereby issued to the Building Inspector or Fire Chief for inspection for fire prevention.

V.B.9

Expiration. Every permit issued shall be valid for one year after issuance unless work authorized by the permit is not commenced within 180 days after its issuance, or if the authorized work is suspended or abandoned for a period of 180 days after the time the work is commenced. At that time, the permit would become void and re-application would need to be made. A one-time, one-year extension of a valid permit may be obtained at a cost of one-half of the original permit fee.

Fee schedule. Refer to fee schedule provided in Section 109 of the International Building Code.
(Ord. 4104)

Section 3: This Ordinance shall be in full force and effect from and after the date of February 1, 2021.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 1ST DAY OF FEBRUARY 2021.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

V. B. 10



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Outer Road Park: Minor Subdivision to subdivide a platted lot into two commercial lots located at 1600 Old Wire Outer Rd

(SUB20-04)

MEETING DATE: February 1, 2021

Application and Notice:

Applicant- Jeff Kemp, Commercial Realty NWA, LLC
Owner - Ed Bracket, Mid America Self Storage
Public Notice - Information available on city website

Background: The subject property is currently a platted lot with a mini-storage business. The proposed minor subdivision would split the lot into two lots in preparation for redevelopment of the property.

Property Details:

Current zoning - C-2, General Retail
Current use - Commercial (mini-storage business)
Proposed use - Potential redevelopment for commercial uses to be decided
Land area - Lot 1: 2.61 acres; Lot 2: 2.92 acres

Public Facilities/Improvements:

Streets - The subject property has frontage on Old Wire Outer Road, a Collector Road controlled by MoDOT. The property also has frontage on the lot which is leased to the city for the Westside Dr Connector and Westside Dr, however it is not clear that the agreements allow for access for the property.

Sidewalks - No sidewalks exist on either street frontages, however sidewalks will be required along Old Wire Outer Road if the property is developed.

Utilities - Both lots have access to utilities, except sewer. Plans for a sewer main extension must be submitted. The plat cannot be recorded until the sewer is built or a bond is provided. The redevelopment of the property may necessitate additional easements for electric service and modifications to the existing waterline along Old Wire Outer Road.

Drainage - Drainage will be reviewed at the time of development, if redeveloped.

V.C.1

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for Community Commercial uses.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements. The property is not currently served by sewer. Plans for the extension of the public sewer to serve both proposed lots will need to be submitted. The sewer will need to be built or a bond provided before the plat can be recorded.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a meeting on January 12, 2021 and voted 8-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner

Attachments: Final Plat, Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF OUTER ROAD PARK. (SUB 20-04)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Outer Road Park, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 1ST DAY OF FEBRUARY, 2021.

APPROVED:

Mayor

ATTEST:

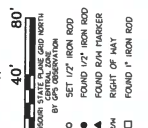
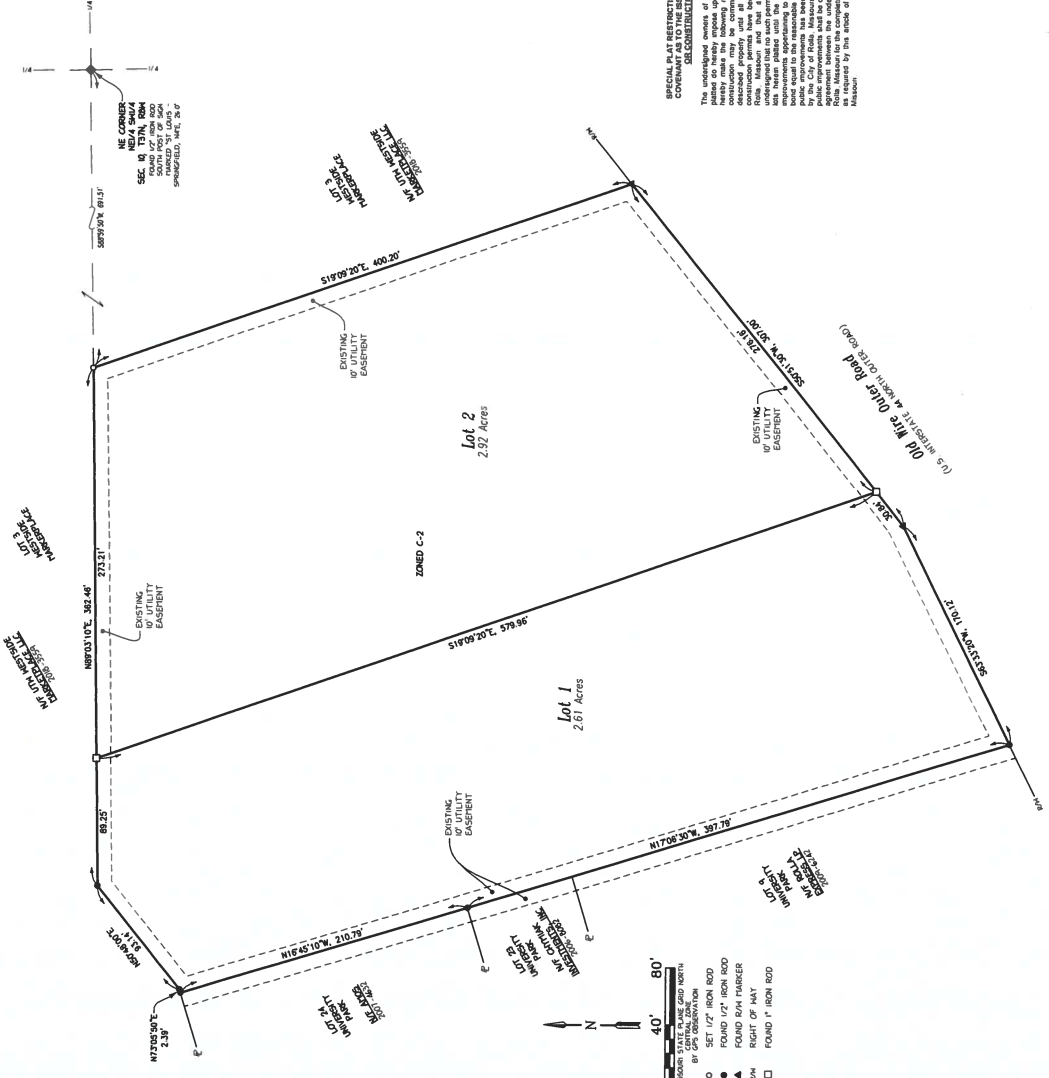
City Clerk

APPROVED AS TO FORM:

City Counselor

V.C.3

Final Plat of OUTER ROAD PARK A Resubdivision of Lot 1 of JOHNS ACRES PLAT NO. 1; Rolla, Phelps County, Missouri



DEDICATION
 Madisson Storage, LLC hereby certifies that it is the owner of the property described in this plat, that it has created this property to be placed as shown on this plat, and that it has no other claims or interests in this property.
 The owners hereby dedicate this plat of subdivision
 to the public for use as a park and recreational area.
 Madisson Storage, LLC
 DATE: _____ 2021
 Madisson Storage, LLC
 Brian Edwards, Organizer
 Madisson Storage, LLC
 Madisson Storage, LLC
 EDUCATOR

STATE OF MISSOURI: _____
 COUNTY OF: _____
 CITY OF: _____
 Notary Public

IMPROVEMENT AGREEMENT
 Approved subject to construction of improvements in accordance with the plat. This plat meets correct subdivision of the City of Rolla.
 Date: _____
 Date: _____
 Date: _____
 Approved this _____ day of _____, 2021
 Planning & Zoning Commission
 City of Rolla

EXAMINER'S ZONING APPROVAL
 Approved this _____ day of _____, 2021
 Planning & Zoning Commission
 City of Rolla
ACKNOWLEDGMENT OF APPROVAL BY CITY COUNCIL
 This is to acknowledge that the City Council of the City of Rolla, Missouri has, by ordinance, approved this plat and has authorized the City of Rolla to record this plat with the Office of the Recorder of Deeds, Phelps County, Missouri.
 Date: _____
 Mayor
 City of Rolla
 Date: _____
 City Clerk

DESCRIPTION
 All of Lot 1 of JOHN'S ACRES PLAT NO. 1, Rolla, Phelps County, Missouri, as recorded at Phelps County Recorder's Office Plat C-182. Above described first contains 2.32 acres more or less.

EXAMINER'S CERTIFICATE
 This plat was filed for record in my office on the _____ day of _____, 2021. Plat filed at Chatham, Missouri.
 Recorder of Deeds
 Phelps County, Missouri

RECORDING INFORMATION
 I, SYLVESTER FARRIS IV, do hereby certify that the above described plat is a true and correct copy of the original as shown to me by the architect and engineer, ARCHER-FLOIN ARCHITECTS AND ENGINEERS, LLC, P.C., 3713 N. Investment Drive, Suite 3, Fayetteville, AR 72703, and that the same conform to the provisions of the Missouri Plat Act, Chapter 456, R.S.Mo., and that the same conform to the provisions of the Missouri Plat Act, Chapter 456, R.S.Mo., and that the same conform to the provisions of the Missouri Plat Act, Chapter 456, R.S.Mo.

SPECIAL PLAT RESTRICTION AND RESTRICTIVE COVENANTS AS TO THE USE AND OCCUPANCY OF THE BUILDING
 The following restrictions shall apply to any and all buildings erected on the lots shown on this plat:
 1. No building shall be erected on any lot shown on this plat which is not in accordance with the zoning ordinance of the City of Rolla, Missouri.
 2. No building shall be erected on any lot shown on this plat which is not in accordance with the building code of the City of Rolla, Missouri.
 3. No building shall be erected on any lot shown on this plat which is not in accordance with the fire code of the City of Rolla, Missouri.
 4. No building shall be erected on any lot shown on this plat which is not in accordance with the health code of the City of Rolla, Missouri.
 5. No building shall be erected on any lot shown on this plat which is not in accordance with the safety code of the City of Rolla, Missouri.
 6. No building shall be erected on any lot shown on this plat which is not in accordance with the electrical code of the City of Rolla, Missouri.
 7. No building shall be erected on any lot shown on this plat which is not in accordance with the plumbing code of the City of Rolla, Missouri.
 8. No building shall be erected on any lot shown on this plat which is not in accordance with the mechanical code of the City of Rolla, Missouri.
 9. No building shall be erected on any lot shown on this plat which is not in accordance with the gas code of the City of Rolla, Missouri.
 10. No building shall be erected on any lot shown on this plat which is not in accordance with the elevator code of the City of Rolla, Missouri.
 11. No building shall be erected on any lot shown on this plat which is not in accordance with the accessibility code of the City of Rolla, Missouri.

ARCHER-FLOIN
 ARCHITECTS AND ENGINEERS, LLC
 3713 N. Investment Drive, Suite 3
 Fayetteville, AR 72703
 Phone: (501) 782-2121
 Fax: (501) 782-2122
 www.archer-floin.com

REVISED: _____
 DATE: _____
 SHEET NO. _____ OF _____
 TOTAL SHEETS _____

V.C.4



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Dalton's Division: Minor Subdivision to reorganize two platted lots into two differently oriented residential lots located at 809 and 811 Black Street

(SUB20-03)

MEETING DATE: February 1, 2021

Application and Notice:

Applicant/Owner - Deborah Dalton

Public Notice - Information available on city website

Background:

The subject property consists of two platted lots, oriented with the fronts toward Walker Avenue. A duplex and a single-family dwelling are located on the lots currently. The proposed minor subdivision would reorient the lots to front Black Street and allow each existing building to be located on separate lots.

The existing residential structures are already served by all utilities. However, the sewer access to Lot 2 is via an existing lateral line apparently crossing Lot 1. A private utility easement is proposed to provide continued access to sewer for Lot 2.

Property Details:

Current zoning - R-3, Multi-family

Current use - residential (duplex and single-family)

Proposed use - No development proposed

Land area - Lot 1: About 12,600 sq. ft.; Lot 2: About 10,500 sq. ft.

Public Facilities/Improvements:

Streets - The subject property has frontage on Black Street and Walker Avenue, both local streets.

Sidewalks - No sidewalks exist on either street frontages.

Utilities - Both lots have access to utilities. Access to Lot 2 is by crossing Lot 1.

Drainage - Drainage will be reviewed at the time of development, if redeveloped.

V.D.1

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for Low and Medium Density residential uses.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements. The plat simply reorganizes the lot lines to allow for the existing structures to be on separate lots, rather than being considered to be one large lot due to the buildings straddling the existing lot lines.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a meeting on January 12, 2021 and voted 8-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner

Attachments: Final Plat, Ordinance

V.D.2

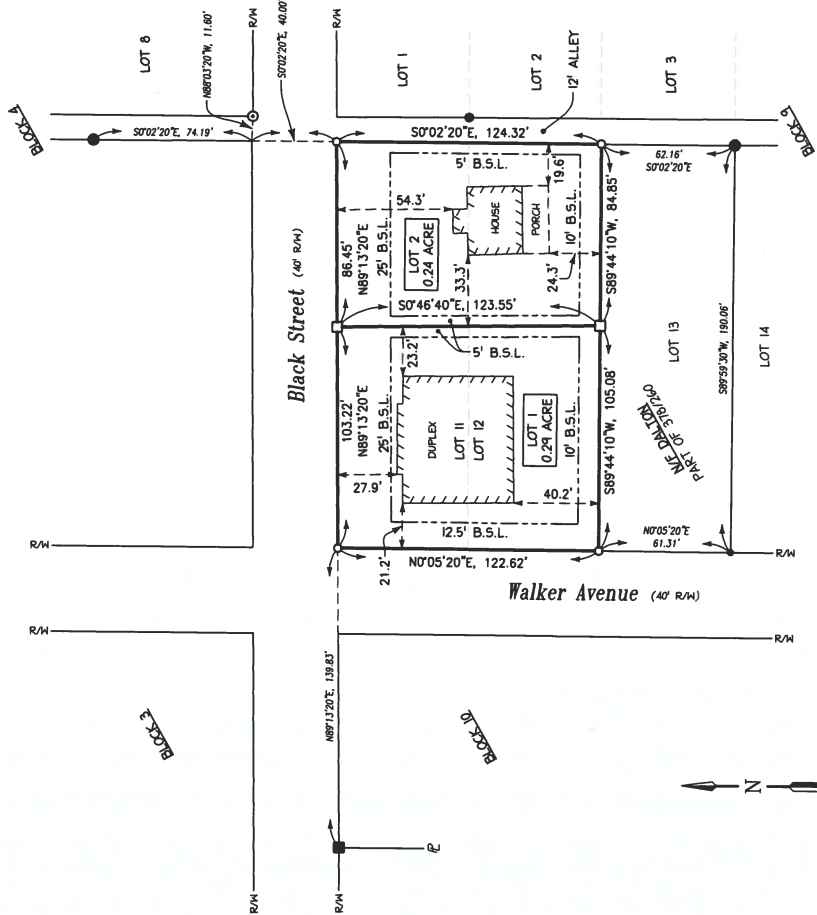
Final Plat of

DALTON'S DIVISION

A Resubdivision of Lots 11 & 12, Block 9; COWAN'S ADDITION, Rolla, Phelps County, Missouri

DESCRIPTION
All of Lots 11 and 12 of COWAN ADDITION, Rolla, Phelps County Above described tract contains 0.53 acres, more or less.

I, SYLVESTER FARRIS FURSE IV, do hereby certify that this plat was prepared under my supervision from an actual survey of the land herein described prepared by Archer-Elgin Surveying and Engineering, LLC, dated L.S. No. 201107288 and that corner monuments, lot corner pins shown hereon were placed under the personal supervision of Sylvester Furse, L.S. No. 201107288 in accordance with this article of the City Code of Rolla, Missouri.



- SPECIAL PLAT RESTRICTION AND RESTRICTIVE COVENANTS AS TO THE ISSUANCE OF BUILDING OR CONSTRUCTION PERMITS**
- The undersigned owners of the tract of land herein platted do hereby impose upon said property and do hereby make the following restrictive covenant. No construction may be commenced upon the above described tract until the following building and construction permits have been issued by the City of Rolla, Missouri and that it is understood by the undersigned that no such permits shall be issued for any lot herein platted until the completion of all public improvements appearing to such lots or until a cash bond is furnished to the City of Rolla, Missouri for the completion of such public improvements as shall be required by the City Code of Rolla, Missouri.
- SET 1/2" IRON ROD
 - FOUND 3/8" IRON ROD
 - FOUND 1/2" IRON ROD
 - FOUND 5/8" IRON ROD
 - FOUND 1" IRON PIPE
 - FOUND 1" IRON ROD
 - PROPERTY LINE
 - ℄ RIGHT OF WAY
 - POINT OF BEGINNING
 - FOUND 1" IRON ROD

NOTES:

- I declare that to the best of my professional knowledge and belief, this plat and survey meets the current "Missouri Standards for Property Boundary Surveys" (20 CSR 2030.16).
- Tract is classified Urban (20 CSR 2030.16.040).
- Date of field work: November, 2020.
- Plat represents a survey of Lots 11 and 12 of COWAN'S ADDITION, being a portion of lands described at 378/280.
- Dimensions shown are measured. For record dimensions, see document(s) noted.
- Tract is zoned both R-3, Multi-Family District and applicable "Area Requirements" for R-3 districts:
 - R-3 Area Requirements (Sec. 42.189.03)
 - Minimum lot area: 7,500 square feet
 - Minimum lot frontage: 75 feet at front lot line
 - Minimum lot width: 75 feet at building line
 - Maximum % of lot occupied by buildings: 40 percent
 - Maximum building height: 4 stories and 64 feet
 - Minimum front yard setback: 25 feet
 - Minimum side yard setback: 5 feet
 - Minimum rear yard setback: 10 feet

COUNTY & CITY TAX RELEASE

I hereby certify that all property taxes levied by the County of Phelps and the City of Rolla against the real estate described on this plat have been paid in full for 2020 and all prior years.

RECORDER'S CERTIFICATE
This plat was filed for record in my office on this ___ day of ___ 2021. Plat filed at Cabinet ___ Number ___

Collector of Revenue
Phelps County, Missouri

Recorder
Phelps County, Missouri

DEDICATION

Deborah Dalton hereby certifies that she is the owner of the property described and shown hereon, which property is located within the subdivision jurisdiction of the City of Rolla, Missouri, and that said property shall be known and designated as "DALTON'S DIVISION". The owner hereby freely accepts this plan of subdivision.

Dedicators do further grant to all political subdivisions and public and franchised utility companies providing utility services to the land described on this plat the right to use, install, maintain, repair, replace, relocate, upgrade, and operate overhead power lines, water, telephone, cable television, sanitary sewer, storm sewer, gas and fiber optic lines within and along those utility easements which are created by virtue of this plat.

DATED: _____, 2021

Deborah Dalton

DEDICATOR

STATE OF MISSOURI)
COUNTY OF PHELPS)

On this ___ day of _____, 2021 before me appeared Deborah Dalton, to me known to be the person described in and who executed the same as her free act and deed. **IN TESTIMONY WHEREOF** I have hereunto set my hand and affixed my official seal in the county and state aforesaid, this ___ day of _____, 2021.

NOTARY PUBLIC

IMPROVEMENT ACCEPTANCE

Approved subject to construction of improvements in accordance with development plans on file with the City of Rolla. The plat meets current subdivision codes of the City of Rolla

Steve Higgins, PE
Director of Public Works

Rodney Bourne, PE
General Manager
Rolla Municipal Utilities

Floyd Jernigan
Parks Director

PLANNING & ZONING APPROVAL

Approved this ___ day of _____, 2021.

Don Brown, Chairman
Planning & Zoning Commission

Steve Flowers
Community Development Director

ACKNOWLEDGMENT OF APPROVAL BY CITY COUNCIL

This is to acknowledge that the City Council of the City of Rolla, Missouri has, by ordinance duly adopted, approved this plat and has authorized the City of Rolla to record in the Office of the Recorder of Deeds, Phelps County, Missouri.

Louis J Magdoff IV
Mayor, City of Rolla

Lorr Thurman
City Clerk

ARCHER-ELGIN
engineering
surveying
architecture

310 East 6th Street
Rolla, Missouri 65401
Phone: 673-644-3322
Fax: 673-364-4792
www.archer-elgin.com

REVISIONS

NO.	DATE	DESCRIPTION
1	11-40-20	11-40-20
2	12-30-20	12-30-20

Final Plat of
DALTON'S DIVISION
Rolla, Phelps County, Missouri
Debbie Dalton
103 S. Walker St., Rolla, Missouri 65401

Sheet No. **J3514**

V.D.3

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DALTON'S DIVISION. (SUB 20-03)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Dalton's Division, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 1ST DAY OF FEBRUARY, 2021.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

I.D.4

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director

ACTION REQUESTED: Final Reading

ITEM/SUBJECT: Ordinance to Authorize Contract for All Inclusive Playground for BJ Park

TOTAL BUDGET APPROPRIATION \$225,000

DATE: February 1, 2021

COMMENTARY:

Council earlier awarded the inclusive playground in Ber Juan Park to Hutchinson Rec/Miracle. Inclusive welcomes all ages and abilities and supports movement and balance, body position, touch, hearing, visual approaches, and quiet spaces. The playground will be above Splash Zone and below the pavilion at Ber Juan. City crews will do the concrete sub base and the site finishing work and will also do the ADA sidewalk to the playground at a cost of \$14,000 for materials. We will add an ADA accessible fence (est. \$9000) for safety upon completion and prior to opening. The current playground will remain.



Recommendation: Final reading of Ordinance Authorizing Contract with Hutchinson Recreation/Miracle for All Inclusive Playground.



Anti-Microbial Paint Options Available at No Extra Cost



All-Inclusive Slide

Stacked Decks

All-Inclusive New Miracle Museum Pieces

Massive 8' x 8' Deck Area w/Steel Roof

All-Inclusive Free-Standing Items

New Slides & Climbers Throughout!

Alta-Glide

All-Inclusive Ramped Deck System

Age 2-5 & 5-12 Areas Throughout

16' x 16' Shade



Final Colors TBD

This is only a picture actual equipment color and surfacing layout may vary.

Ten Spin

Poured-in-Place Surfacing

Ber Juan Park Option A

Hutchinson Recreation & Design Ph: (800) 848.5616 - www.hutchinson-recreation.com



CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this 25 Day of January by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Miracle Recreation Equipment Company Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of **"FY2020-21 – BER JUAN PARK ALL-INCLUSIVE PLAYGROUND, PROJECT 070-580-1."** in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **"FY2020-21 – BER JUAN PARK ALL-INCLUSIVE PLAYGROUND, PROJECT 070-580-1."**

It is further stipulated that not less than the prevailing hourly rate of wages, as set out in the wage order attached to, and made part of the specification for work under the contract, as found by the

V.E.3

Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal, shall be paid to all workers performing work under this Contract. Further, the contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the contractor or by any subcontractor.”

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

Contractor must require and shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo., unless they have previously completed the program and have documentation of having done so, which will be provided to the city.

Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.

The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.

Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. Any wage subsidy, bid supplement or rebate that is provided must be reported to the City within 30 days of receipt of payment, in accordance with Section 290.095, RSMo.

V.E.4

ARTICLE V. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$200,000.00 (Two-Hundred Thousand) for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract, and that the Contractor shall complete said work within the specified consecutive calendar days as noted in the Scope of Work Page No. 22. A Notice to Proceed will be issued as soon as they are made available to the City.

It is further stipulated that in the event that the Contractor fails in the performance of the work specified and required to be performed within the period of time specified, the Contractor shall pay the Owner, as and for liquidated damages, and not as a penalty, the sum of one hundred dollars (\$100.00) per calendar day that the Contractor shall be in default.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete a return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions sections.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

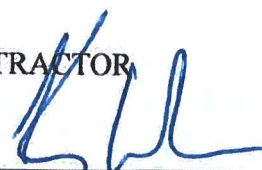
ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

BY _____
Mayor, Owner, Party of the First Part

CONTRACTOR

BY  _____
TITLE Manager

V.E.5

STATE OF MISSOURI)
) SS
County of Phelps)

On this _____ day of _____ before me appeared _____, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the corporate seal of said municipal corporation and that said instrument is the corporate seal of said municipal corporation and that said instrument was signed under authority of the City Council of of the City of Rolla, Missouri; and the said _____ acknowledged said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

STATE OF MISSOURI)
) SS
County of ~~Phelps~~ Barry)

On this 25th day of Jan '21 before me appeared Kevin Walker, to me personally known, who, being by me duly sworn, did say that (s)he is the manager of Miracle Recreation Equipment Co. and that the seal affixed to said instrument is the corporate seal of said corporation by authority of its board of directors; and the said manager acknowledged said instrument to be the free act and deed of said corporation.

My commission expires: April 13, 2022

Notary Public Kim Timmsen



KIM TIMMSEN
My Commission Expires
April 13, 2022
Barry County
Commission #14435117

V. E. 6



MIRACLE RECREATION C/O
HUTCHINSON RECREATION & DESIGN
1000 EDGEWATER PT STE 101
LAKE SAINT LOUIS, MO 63367

Miracle A

Name/Address		
Rolla Park Department The Centre 901 N Elm Street Rolla, MO 65401		
Date	Quotation #	REP
01/14/21	10925	CRH

Quantity	Description	Total
	2021 Pricing. MIRACLE IS MADE IN MISSOURI! Miracle Kids' Choice Custom INCLUSIVE RAMPED Play system. INCLUDES SWING. COLORS TBD Freight. Includes unload equipment/storage container on site DELIVERY AND INSTALLATION OF RUBBER POURED IN PLACE 50/50 COLOR/BLACK. CITY TO PROVIDE TRASH REMOVAL AND SECURITY AFTER FINAL POUR. CITY TO POUR CONCRETE SLAB. AUTOCAD DIMENSIONS PROVIDED FOR CONCRETE SLAB Installation of Equipment w/prevaling wages. Performance Bond Tax Exempt	200,000.00 0.00

Total	\$200,000.00
--------------	---------------------

The acceptance signature below serves as authorization to order the items quoted & indicates acceptance of the listed prices and payment terms enclosed. Signature will not substitute for a Purchase Order.

Unloading, storage and installation of equipment upon arrival is not included in above pricing unless specifically noted on quote.

Acceptance Signature: _____

Printed Name: _____

Phone: (800) 848.5616

www.hutchinson-recreation.com

Fax: (314) 332.2877

NOTE: Purchase orders & checks for equipment should be made out to Miracle Recreation.

V.E.7

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND HUTCHINSON RECREATION AND DESIGN, LAKE ST. LOUIS, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a Contract Agreement between the City of Rolla, Missouri and Hutchinson Recreation and Design, Lake St Louis, Missouri, a copy of said agreement being attached hereto and marked Exhibit A.

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 1st DAY OF FEBRUARY, 2021.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.E.8

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: John Butz, City Administrator

ACTION REQUESTED: 1st Reading

ITEM/SUBJECT: Ordinance to amend minor provisions of City Personnel Rules

BUDGET APPROPRIATION: NA

DATE: February 1, 2021

COMMENTARY:

The City last reviewed the City of Rolla Personnel Rules in 2018. From time to time issues arise that justify review and modification of same. The attached Ordinance amends three provisions dealing with nepotism and potential conflict of interest, garnishment, and personnel records.

1) Chapter 9 Job Application and Selection – amends the Personnel Rules to allow related family members to be hired within the same department and to be eligible for promotion provided there is no violation of nepotism and with reasonable safeguards.

2) Chapter 11 Performance Evaluation – outlines retention requirements of personnel files and refers to Ch. 24 for paper or digital copies of same.

3) Chapter 19 Miscellaneous Provisions – provides flexibility on enforcement and penalties of repeated garnishments.

4) Chapter 20 Loss Control – minor amendment on Hwy Patrol investigations – RPD accidents.

Recommendation: First Reading to amend 4 sections of the City's personnel Manual.

VI.A.1

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE AMENDMENT TO THE CITY OF ROLLA PERSONNEL MANUAL, DATED OCTOBER 1, 2018.

Whereas, the City of Rolla last enacted a revision to the City of Rolla Personnel Manual on September 17, 2018; and,

Whereas, issues and clarification to the Personnel Rules surface from time to time that could affect all city employees or groups of employees.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1. Chapter 9 Job Application and Selection

10) a. Neotism: The MO Constitution prohibits any City Officer or employee who by virtue of his office or employment, names or appoints any relative within the fourth degree, by consanguinity or affinity, to City employment. A violation of nepotism shall result in forfeiture of his employment or Office.

b. Employment as it relates to family members: It is permissible having related family members working within the same Department provided there is a formal search and selection process for the most qualified candidate. In such cases a related family member may be eligible for promotion through a competitive selection process. A supervisor or manager shall not recommend, approve or appoint a related family member for promotion or hire within the same Department. Approval by the City Administrator is required for any promotions or evaluations when related family members exist within the same Department. Reclassifications and compensatory adjustments applicable to all employees is permissible.

Section 2. Chapter 11 Performance Evaluation

Section 5) Record Keeping

a) Employees shall sign evaluations, not to necessarily show agreement, but to acknowledge that the evaluation was received and reviewed by the employee. The employee may request a copy of the performance evaluation after the Department Director and City Administrator have reviewed it. The fully executed evaluation and interim evaluation will be placed in the primary employee personnel file as stipulated in the Chapter 24 (records and reports).

b) Employee performance evaluations shall remain confidential.

Section 3. Chapter 19 Miscellaneous Provisions

Section 2) Garnishment Policy

VI. A. 2

Subsection a) 2) c) Third or more court ordered garnishment – The Finance Department shall notify the Department Director for the third or more garnishments. The Department Director will counsel the employee, issue a written warning and suspend the employee for twenty-four hours without pay. The Department Director and City Administrator will review the case and determine whether the employee should be terminated from city employment. In considering termination for multiple garnishments the city will consider the timing and severity of the garnishments and the position involved.

Section 4. Chapter 20 Loss Prevention Program Policy

Section 7) Worker’s Compensation Program:

Subsection e) When an employee is involved in an equipment or vehicle accident, the Rolla Police Department must be notified for immediate investigation and reporting. When a member of the Rolla Police Department is involved in a motor vehicle accident where damage is caused to property other than city equipment or property, the Missouri Highway Patrol must be notified for immediate investigation and reporting. In case an accident occurs outside City limits, the appropriate law enforcement agency must be notified for immediate investigation and reporting. Once proper authorities are notified, the Supervisor and/or Department Director must be notified. The Department Director shall notify the Finance Department immediately. A general liability report and supervisor’s investigation report shall be submitted to the Finance department no later than forty-eight (48) hours after the accident or injury. Failure to submit the required reports, without notice, will result in the loss of the entire annual safety incentive. Depending on the circumstances and employee involvement, any failure to report an injury will result in the forfeiture of the entire annual safety incentive for both employees and the supervisor. Reporting is required even if the damages are perceived to be minimal. This is to insure proper coverage will be extended if unforeseen damages arise.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 16TH DAY OF FEBRUARY, 2021.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

VI. A.3

CITY OF ROLLA

CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor, Engineer

ACTION REQUESTED: Ordinance 1st Reading

ITEM/SUBJECT: Police Parking Only

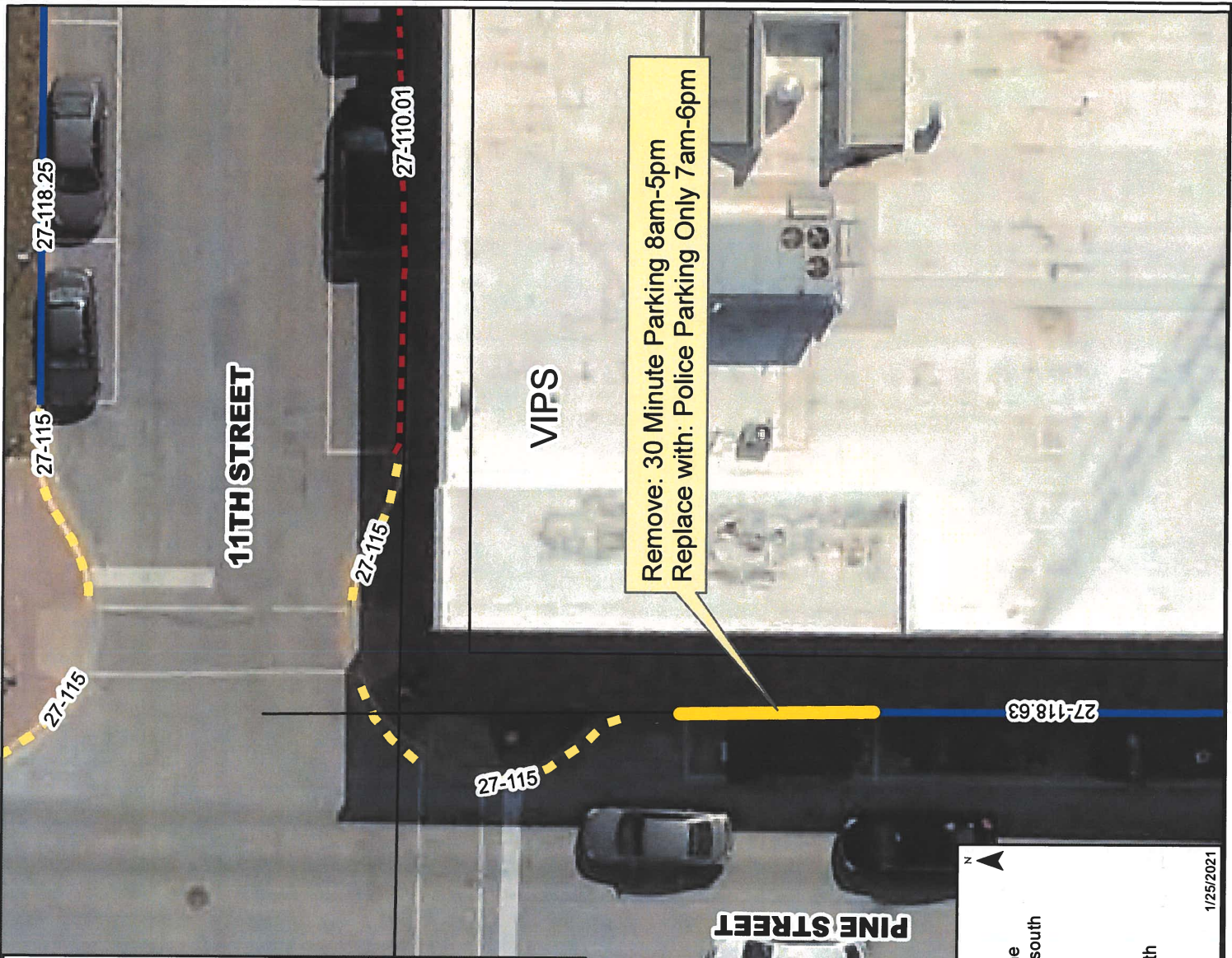
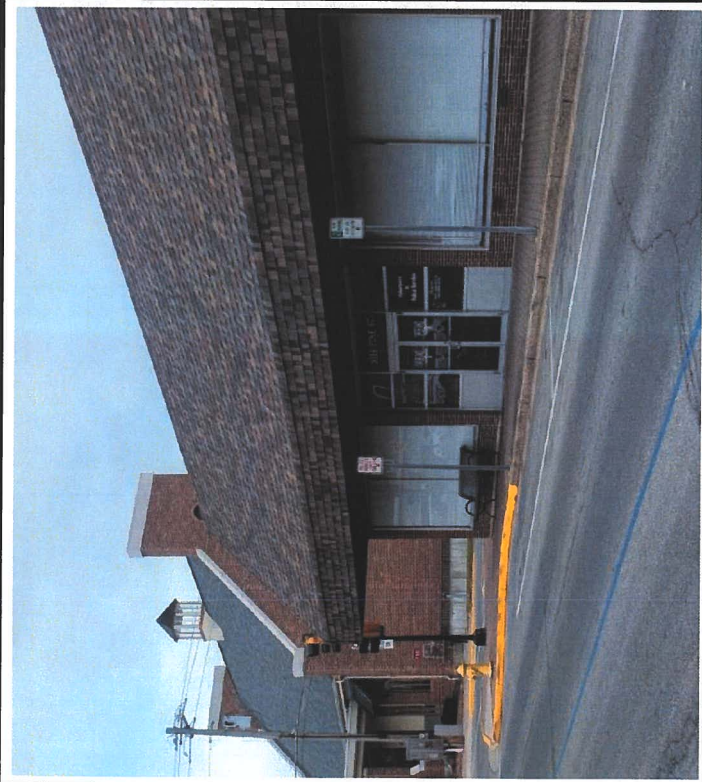
BUDGET APPROPRIATION (IF APPLICABLE) \$ DATE: 02/01/21

COMMENTARY:

Staff received a request from the Rolla Police Department to change 30 minute parking spot in front of the VIPS office (on Pine Street) to Police Parking Only. If approved the attached ordinance would make this change.

ITEM NO. _____

VI. B. 1



Delete: Sec. 27-98. Thirty minute parking - From 8:00 A.M. to 5:00 P.M.
 .06 Pine Street, on the east side, from a point thirty-six feet south of the
 intersection of Pine Street and Eleventh Street, to a point fifty-six feet south
 of the intersection of Pine Street and Eleventh Street.

Add: Sec. 27-110. Police Parking Only 7:00 A.M. to 6:00 P.M.
 .03 Pine Street, on the east side, from a point thirty feet south of the
 intersection of Pine Street and Eleventh Street, to a point fifty feet south
 of the intersection of Pine Street and Eleventh Street.

VIP R 2

ORDINANCE NO.

AN ORDINANCE AMENDING SECTIONS 27-98 AND 27-110 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING NEW SECTIONS 27-98 AND 27-110 IN LIEU THEREOF RELATING TO PARKING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That Section 27-98 of the Code of the City of Rolla, Missouri, pertaining to parking is hereby amended to read as follows:

Sec. 27-98 Thirty minute parking-From 8:00 A.M. to 5:00 P.M.

- .01- Eleventh Street, on the north side from a point fifty-three feet east of the intersection of Eleventh Street and Elm Street to a point one hundred and sixty-nine feet east of the intersection of Eleventh Street and Elm Street. (Ord. 3942)
- .02- Eleventh Street, on the south side from a point fourteen feet east of the intersection of Eleventh Street and Rolla Street to a point fifty-three feet east of the intersection of Eleventh Street and Rolla Street. (Ord. 3942)
- .03- Elm Street, on the east side from a point sixty feet north of the intersection of Elm Street and Eleventh Street to a point two hundred and twenty-two feet north of the intersection of Elm Street and Eleventh Street. (Ord. 3942)
- .04- Park Street, on the east side from a point thirty feet north of the intersection of Park Street and Sixth Street to a point one hundred fifty-feet north of the intersection of Park Street and Sixth Street. (Ord. 3942)
- .05- Pine Street, on the west side, from a point thirty-three feet south from the intersection of Pine Street and Eighth Street to a point seventy-four feet south of the intersection of Pine Street and Eighth Street. (Ord. 3942)
- .06- Rolla Street, on the east side from a point twenty feet south of the intersection of Rolla Street and Eleventh Street to a point two hundred and forty-five feet south of the intersection of Rolla Street and Eleventh Street. (Ord. 3942)
- .07- State Street, on the east side from a point thirty feet south of the intersection of State Street and Eighth Street to a point one hundred fifty-two feet south of the intersection of State Street and Eighth Street. (Ord. 3942)
- .08- Rolla Street, on the west side, from a point eighty-five feet north of the intersection of Rolla Street and Tenth Street, to a point one hundred and thirty feet north of the intersection of Rolla Street and Tenth Street. (Ord. 4289)

.09- Rolla Street, on the east side, from a point fifty feet north of the intersection of Rolla Street and Eleventh Street, to a point one hundred and eighty-five feet north of the Intersection of Rolla Street and Eleventh Street. (Ord. 4305)

It shall be unlawful for any person to cause or permit any motor vehicle registered in his/her name to be unlawfully parked as set out in this Section.

Section 2: That Section 27-110 of the Code of the City of Rolla, Missouri, pertaining to parking is hereby amended to read as follows:

Sec. 27-110. Police Parking Only 7:00 A.M. to 6:00 P.M.

.01- Eleventh Street, on the south side, from a point thirty feet east of the intersection of Eleventh Street and Pine Street, to a point one hundred and fifteen feet east of the intersection of Eleventh Street and Pine Street.

.02- Eleventh Street, on the south side, from a point thirty feet west of the intersection of Eleventh Street and Elm Street, to a point one hundred and fifteen feet west of the intersection of Eleventh Street and Elm Street.

.03 - Pine Street, on the east side, from a point thirty feet south of the intersection of Pine Street and Eleventh Street, to a point fifty feet south of the intersection of Pine Street and Eleventh Street.

It shall be unlawful for any person to park a vehicle at or in the following designated areas at the time set forth:

Section 3: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 16th DAY OF FEBRUARY, 2021.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

VI.B.4