

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, March 7th, 2022; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, ANN MURPHEY, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JODY EBERLY, ROBERT KESSINGER, CAROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND DEANNE LYONS

PLEDGE OF ALLEGIANCE
Councilwoman Megan Johnson

I. CONSENT AGENDA

- A. Consider Approval of the City Council Minutes of:
1. City Council Meeting – February 7, 2022
 2. City Council Meeting – February 22, 2022

II. PUBLIC HEARINGS - None

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

- A. St. Pat's Celebration Update (City Engineer Darin Pryor)
- B. First Annual Rolla Craft Fair, April 2, 2022. (Tourism Director Aimee Campbell and Executive Director Stevie Kears)

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – January 2022
- b. Building Codes monthly report – February 2022
- c. Police Department Monthly Report – January 2022
- d. Animal Control Division Report – January 2022
- e. RMU monthly reports – January 2022
- f. Rolla Board of Public Works minutes for January 25, 2022
- g. The Centre Income Statement – January 2022
- h. Municipal Court Division Summary – January 2022
- i. City of Rolla Financial Reports – December 2021
- j. Planning and Zoning Commission Minutes – February 15, 2022
- k. Parks Advisory Commission Minutes – January 26th, 2022
- l. Development Review Committee Minutes – March 1st, 2022

March 7th, 2022

V. OLD BUSINESS

- A. **Ordinance** to approve the minor subdivision plat of Davis Addition. (City Planner Tom Coots) **Final Reading**
- B. **Ordinance** to enter into a contract with Hutchinson Recreation for a new Buehler Park playground structure. (Parks Director Floyd Jernigan) **Final Reading**

VI. NEW BUSINESS

- A. **Ordinance** to amend section 18-3 and 18-16 regarding curb-side recycling. (Environmental Services Director Brady Wilson) **First Reading**
- B. **Ordinance** to amend Section 27-36 of the City Code regarding UTV operations. (City Administrator John Butz) **First Reading**

VII. CLAIMS and/or FISCAL TRANSACTIONS

VIII. CITIZEN COMMUNICATION

IX. MAYOR/CITY COUNCIL COMMENTS

X. COMMENTS FOR THE GOOD OF THE ORDER

XI. CLOSED SESSION – None

XII. ADJOURNMENT

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 7, 2022; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits IV

Council Members in Attendance via Zoom Videoconferencing: Deanne Lyons

Council Members in Physical Attendance: Moriah Renaud, Terry Higgins, Megan Johnson, Ann Murphey, Matt Fridley, Lister Florence, Carolyn Bolin, Robert Kessinger, Stanley Mayberry, and Victoria Steen.

Council Members Absent: Jody Eberly

Department Directors in Attendance via Zoom Videoconferencing: None

Department Directors and Other City Officials in Physical Attendance: City Administrator John Butz, Community Development Director Steve Flowers, Public Works Director Steve Hargis, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Fire Chief Ron Smith, Parks Director Floyd Jernigan, Centre Director Marci Fairbanks, and City Counselor Lance Thurman.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Moriah Renaud to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A. Consider Approval of the City Council Minutes of:

1. City Council Meeting – January 3, 2022
2. City Council Meeting – January 18th, 2022
3. City Council Closed Session Minutes: January 18th, 2022
4. City Council Workshop Minutes: January 10th, 2022

A motion was made by Johnson and seconded by Murphey to accept the minutes. A voice vote revealed 11 Ayes, zero Nays, and 1 absent.

II. PUBLIC HEARINGS - None

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – None

February 7th, 2022

I.A.1

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – December 2021
- b. Building Codes monthly report – January 2022
- c. Police Department Monthly Report – December 2021
- d. Animal Control Division Report – December 2021 & end of Year 2021
- e. RMU monthly reports – December 2021
- f. Rolla Board of Public Works minutes for January 4, 2022
- g. The Centre Income Statement – December 2021
- h. Municipal Court Division Summary – December 2021
- i. Parks and Recreation update – February 2022
- j. City of Rolla Financial Reports – November 2021

V. OLD BUSINESS

- A. **Ordinance** to approve interagency agreement between the City of Rolla and RADE (Rolla Area Drug Enforcement) (Police Chief Sean Fagan) City Counselor Lance Thurman read the ordinance for its final reading, by title: **ORDINANCE 4667: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI AN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND THE ROLLA AREA DRUG ENFORCEMENT TASKFORCE (RADE).** A motion was made by Fridley and seconded by Kessinger to pass the ordinance. A roll call vote showed the following results: Ayes: Higgins, Bolin, Steen, Renaud, Mayberry, Murphey, Johnson, Kessinger, Florence, and Fridley. Nays: Lyons. Absent: Eberly.

VI. NEW BUSINESS

- A. **Ordinance** to authorize the City of Rolla Police Department to apply for traffic grants through the Missouri Department of Transportation (MoDOT). (Police Chief Sean Fagan) City Counselor Lance Thurman read the Ordinance for its first reading, by title: **ORDINANCE 4668: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE MISSOURI DEPARTMENT OF TRANSPORTATION PERTAINING TO GRANTS.** A motion was made by Renaud and seconded by Murphey to suspend the rules for final reading. A voice vote showed 11 Ayes and zero Nays. 1 absent. City Counselor Lance Thurman read the ordinance for its final reading. A motion was made by Bolin and seconded by Fridley to pass the ordinance as written. A roll call vote revealed the following: Ayes: Johnson, Fridley, Steen, Renaud, Higgins, Murphey, Lyons, Bolin, Kessinger, Florence, and Mayberry. Nays: None. Absent: Eberly.
- B. **Resolution** to authorize a Memorandum of Understanding (MOU) with the Rolla Downtown Business Association (RDBA) regarding the Historic Fountain Plaza. (City Administrator John Butz) City Counselor Lance Thurman read the resolution for one reading; by title: **RESOLUTION 2003: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ROLLA AND THE ROLLA DOWNTOWN BUSINESS ASSOCIATION (RDBA) REGARDING THE HISTORIC FOUNTAIN PLAZA.** A motion was made by Fridley and seconded by Renaud to approve the resolution. A roll call vote revealed the following: Ayes: Mayberry, Murphey, Bolin, Renaud, Steen, Kessinger, Higgins, Lyons, Fridley, and Florence. Nays: Johnson. Absent: Eberly.

- C. **Ordinance** to repeal and re-enact all of existing Section 27-92 of the Rolla City Code pertaining to no parking zones. (Public Works Director Steve Hargis) The ordinance would add 110 feet of no parking on the east side of Vichy Road south of Meadowbrook Drive. City Counselor Lance Thurman read the ordinance for its first reading, by title: AN ORDINANCE REPEALING SECTION 27-92 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 27-92 IN LIEU THEREOF PERTAINING TO PARKING.
- D. **Discussion** regarding service challenges and rates. (Environmental Services Director Brady Wilson) A discussion was had regarding the increase of monthly trash fees and lack of reliable manpower. Discontinuing certain services, such as curbside recycling, could alleviate the burden on existing employees and could postpone or significantly reduce the amount of rate increase needed. A resolution to suspend or cancel curbside recycling to be presented at a future meeting.

VII. CLAIMS and/or FISCAL TRANSACTIONS

- A. **Award** of bid to Cahill's Construction for the new Animal Shelter Phase 1 and **ordinance** to enter into an agreement with same. (City Administrator John Butz) A motion was made by Bolin and seconded by Renaud to award the bid to the lowest bidder, Cahill's Construction for \$465,000. A roll call vote showed the following: Ayes: Steen, Murphey, Higgins, Renaud, Mayberry, Bolin, Johnson, Kessinger, Florence Fridley. Nays: none. Absent: Eberly and Lyons (zoom temporarily crashed) City Counselor Lance Thurman read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND CAHILL'S CONSTRUCTION, INC.
- B. **Award** of bid to Hutcheson Ford of St. James for the purchase of two vehicles. (City Engineer Darin Pryor) The original bid award recommendation was going to be Hutcheson Ford of St. James. After receiving information that Ford was shutting down their plants due to the chip shortage, Hutcheson Ford and Republic Ford (state bid) both advised they may now be unable to obtain those vehicles. Taylor Dodge is a little higher but assured they would be able to provide the City with Trucks in a 10-12 week delivery time. Since item #2 (2022 crew cab ½ ton short bed truck) is significantly more, it is recommended that the award be made for two of Item #1(2022 regular cab ½ ton pickup with short bed). A motion was made by Johnson and seconded by Bolin. A voice vote revealed 11 Ayes. Zero Nays. One absent.
- C. **Award** of Telephone Services for City Hall. (MIS Coordinator Brian Kinsey) Postponed until the February 22nd meeting.
- D. **Award** of bid to Federal Signal Safety Corporation and Resolution to enter into a sales agreement with same for the purchase of 2 storm sirens. (Rolla City Fire Chief Ron Smith) A motion was made by Bolin and seconded by Johnson to award the bid to Federal Signal Safety Corporation for \$48,617.84. SEMA will reimburse the City of Rolla \$36,083.85. A voice vote showed 11 Ayes, zero Nays, and one absent. City Counselor Lance Thurman read the resolution for one reading, by title: RESOLUTION 2004, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN SALES AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND FEDERAL SIGNAL SAFETY CORPORATION FOR TWO EMERGENCY STORM SIRENS. A motion was made by Bolin and seconded by Kessinger to pass the resolution. A voice vote revealed 11 Ayes, zero Nays, and one absent.

VIII. CITIZEN COMMUNICATION

Brock Johnson – Redbud in Ward 3:

- Shared his recycling experience with Council from when he lived in West Virginia.
- Shared with Council of how someone was buying up dilapidated houses in Salem to remodel and sell.
- Asked Council if the money being used to fund the fountain project could be reassigned to better fund salaries within the Parks Department
- Suggested Park Security to help make the Parks a safer place for families to take their children.

IX. MAYOR/CITY COUNCIL COMMENTS

- A. **Motion** to appoint Marie Allen to the Board of Adjustment (June 2025) A motion was made by Murphey and seconded by Florence to make the appointment. A roll call vote showed the following: Ayes: Mayberry, Murphey, Lyons, and Florence. Nays: Kessinger, Fridley, Steen, Renaud, Johnson, Higgins, and Bolin. Absent: Eberly. Appointment was denied.
- B. **Motion** to appoint Jonathan Hines as an Alternate for the Board of Adjustment (May 2027) A motion was made by Higgins and seconded by Murphey to approve the appointment. A roll call vote revealed the following: Ayes: Florence, Johnson, Murphey, Fridley, Renaud, Steen, Mayberry, Higgins, Lyons, Bolin, and Kessinger. Nays: none. Absent: Eberly.
- C. **Motion** to approve the formation and appointment of Ad-Hoc Zoning Review committee. A motion was made by Bolin and seconded by Murphey to approve. A roll call vote showed the following: Ayes: Higgins, Bolin, Steen, Renaud, Mayberry, Murphey, Lyons, Johnson, Kessinger, Florence, and Fridley. Nays: none. Absent: Eberly.

X. COMMENTS FOR THE GOOD OF THE ORDER

1. Councilman Florence:
 - Reminded the public to be mindful of the current COVID numbers in the area.
 - Acknowledged Public Works for their snow removal efforts last week.
 - Reminded the public that it is the property owner's responsibility to clean the entrance of their drives after a snow plow makes a pass.
 - Urged citizens to be good neighbors and help those within their neighborhood who need extra assistance for snow removal.
2. Mayor Magdits: Verified that it is the property owner's responsibility to clear the sidewalks in front of their residence so that citizens can safely walk on the sidewalk and not on the state highways.
3. Councilwoman Bolin: Questioned the current gas prices being at \$3.09 for so long and was informed that Council had no responsibility in the setting of fuel prices.
4. Councilman Kessinger thanked Public Works for a specific snow removal instance.

XI. CLOSED SESSION – None

XII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:28 pm
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

February 7th, 2022

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I.A.5

**ROLLA CITY COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 22, 2022; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits IV

Council Members in Attendance via Zoom Videoconferencing: Deanne Lyons

Council Members in Physical Attendance: Moriah Renaud, Terry Higgins, Megan Johnson, Ann Murphey, Matt Fridley, Lister Florence, Jody Eberly, Carolyn Bolin, Robert Kessinger, Stanley Mayberry, and Victoria Steen.

Council Members Absent: None

Department Directors in Attendance via Zoom Videoconferencing: None

Department Directors and Other City Officials in Physical Attendance: City Administrator John Butz, Community Development Director Steve Flowers, Public Works Director Steve Hargis, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Fire Chief Ron Smith, Parks Superintendent Stan Busch, Centre Director Marci Fairbanks, Finance Director Steffanie Rogers, City Planner Tom Coots, RMU GM Rodney Bourne, and City Counselor Carolyn Buschjost.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Terry Higgins to lead in the Pledge of Allegiance.

- Mayor Magdits chose to begin with item VII. A. Status of Application for Use variance – The Mission The Mayor reported the Mission filed for a Use Variance with the Board of Adjustment. The Board of Adjustment will determine on March 10th whether the application meets the stipulations pertaining to the allowance of a variance. City Counselor Carolyn Buschjost read chapter 42-255.7 of the Rolla City Code, which specifically addresses the Board of Adjustment and Use Variance applications. City Administrator John Butz spoke on Planned Unit Developments (PUD) and that the Mission has, thus far, chosen not to go that route and is waiting to see if the variance applies.

A motion was made by Johnson and seconded by Kessinger for a draft ordinance to be created pertaining to homeless shelters. A roll call vote showed the following: Ayes: Mayberry, Bolin, Renaud, Steen, Kessinger, Higgins, Johnson, and Fridley. Nays: Eberly, Murphey, Lyons, and Florence.

The Mayor then spoke on the complex issue of homelessness.

February 22nd, 2022

IA.6

I. **PUBLIC HEARINGS** – None

II. **ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** – None

A. Share a Heart Proclamation – This item was cancelled for this agenda.

B. RMU 1st quarter report for Fiscal Year 2022. (General Manager Rodney Bourne)

- Operating income was up approximately \$1 million dollars from last year.
- Current projects
- Water main installation projects
- In January, RMU initiated their first “Peak Shaving” alert.
- Missouri will receive several billions in American Rescue Plan funds for investments in infrastructure and other programs. RMU is focused on water, broadband, and industrial site development projects.

III. **OLD BUSINESS**

A. **Ordinance** to repeal and re-enact all of existing Section 27-92 of the Rolla City Code pertaining to no parking zones including an additional 110’ on the east side of Vichy Road. (Public Works Director Steve Hargis) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4669: AN ORDINANCE REPEALING SECTION 27-92 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 27-92 IN LIEU THEREOF PERTAINING TO PARKING. A motion was made by Johnson and seconded by Higgins to pass the ordinance. A roll call vote revealed the following: Ayes: Renaud, Florence, Steen, Bolin, Higgins, Murphey, Fridley, Johnson, Kessinger, Mayberry, and Eberly. Nays: Lyons.

B. **Discussion** regarding the elimination of residential curbside recycling or a 20% increase in residential service rates. (Environmental Services Director Brady Wilson) A motion was made by Kessinger and seconded by Fridley to rewrite City Code to facilitate the removal of curbside recycling. A voice vote showed 12 Ayes and zero Nays.

C. **Ordinance** to enter into an agreement with Cahill’s Construction for the new Animal Shelter Phase 1. (City Administrator John Butz) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4670: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND CAHILL’S CONSTRUCTION, INC. A motion was made by Murphey and seconded by Bolin. A roll call vote showed the following: Ayes: Steen, Murphey, Higgins, Renaud, Mayberry, Bolin, Lyons, Johnson, Kessinger, Florence, Fridley, and Eberly. Nays: none

IV. **NEW BUSINESS**

A. **Ordinance** to approve the minor subdivision plat of Davis Addition. (City Planner Tom Coots) The applicant seeks to combine three platted lots and a formerly vacated alleyway into one large commercial lot, appropriate for neighborhood commercial use. City Counselor Carolyn Buschjost read the ordinance for its first reading, by title: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DAVIS ADDITION.

B. **Discussion** regarding UTV operations in City limits. (City Administrator John Butz) A motion was made by Kessinger and seconded by Steen to draft an ordinance to outline appropriate safety and permissible uses of UTVs on city streets. A voice vote showed 9 Ayes and 3 Nays (Bolin, Eberly, and Murphey).

- C. **Report** on abandoned building ordinance. (Community Development Director Steve Flowers) An update was given regarding the successful progress of Ordinance 4624, passed on July 19th, 2021 regarding the vacant building registry.

V. CLAIMS and/or FISCAL TRANSACTIONS

- A. **Motion** to award bid for a new Buehler Park playground structure to Hutchinson Recreation and **Ordinance** to enter into contract with same. (Parks Director Floyd Jernigan)
- A motion was made by Eberly and seconded by Johnson to award the bid to Huchinson Recreation for Miracle Option A. A voice vote revealed 12 Ayes.
 - City Counselor Carolyn Buschjost read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN SALES AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND HUTCHINSON RECREATION FOR THE PURCHASE OF A NEW PLAYGROUND STRUCTURE FOR BUEHLER PARK.
- B. **Motion** to authorize expenditure of \$39,500 from Park Land Reserve Fund for partial payment of Buehler Park playground structure. (Parks Director Floyd Jernigan) A motion was made by Murphey and seconded by Bolin to allow the transfer of funds from the Parkland reserve fund in the amount of \$39,500 for partial payment of the new playground structure. (The remaining balance will be paid from the Parks Fund made possible by Proposition P.) A roll call vote showed the following: Ayes: Kessinger, Fridley, Steen, Renaud, Mayberry, Murphey, Lyons, Johnson, Florence, Higgins, Eberly, and Bolin.

VI. CITIZEN COMMUNICATION

Mike Ashcroft – Phelps County resident and City of Rolla employee: asked about the status of ARPA funds to be paid to essential workers during the pandemic.

Dale Trainer – St. James resident and City of Rolla employee: Spoke on the frustration of current wage rates in relation to their trade, required certification, and in comparison to fast food restaurants.

Brock Johnson Ward 3: Followed up on the proposal he made regarding the City of Salem using Federal Funds to flip abandoned houses.

The following residents spoke in opposition of the use variance application by The Mission or related issues pertaining to the homeless shelter that is being reviewed by the Board of Adjustment on March 10th.

Chris Bartle, Brett Bruner, Kevin Bowers, Jerry Bartle, Pam McCall, Lela Weibbenmeier, Danette Sherrell, Wanda Crane, Dale Wands, Terry Baker, Jacob Lepich, Alice Halbert, and Able Delagarza.

VII. MAYOR/CITY COUNCIL COMMENTS

- A. Status of Application for Use variance – The Mission. *See notes for this at the start of the meeting.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

- Councilwoman Johnson: Asked if the public safety research had been completed on the fountain maintenance yet. City Administrator John Butz replied that it was going to involve a trip to see an existing fountain on the Hill.

- Councilman Fridley: Responded to a comment that citizen Delagarza had made regarding the vote for a BOA appointment and that he disagreed with the Mayor on his comment that Council should have contacted him directly if the general consensus was that the appointment wouldn't be a good fit. He also spoke about negative experiences he has had on his personal property with the homeless and his desire to find a solution and protect the community.
- Councilwoman Johnson: Stated that she appreciates the work the Mayor puts into trying to find appointments for the different boards but that ultimately the decision is up to the Council.
- Councilman Florence: Thanked the citizens for coming in to speak and reinforced a previous comment he had made about the community coming together as a whole and taking care of one another.
- Councilman Kessinger: Told the citizens their voice had been heard and thanked them for coming out.

IX. **CLOSED SESSION** – None

X. **ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 10:05 pm
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

February 22nd, 2022

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I.A.9

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Motion

ITEM/SUBJECT: St. Pat's 2022

BUDGET APPROPRIATION

DATE: 03/07/2022

COMMENTARY:

St. Pat's Court will arrive Wednesday, March 16th at the "Puck" on campus. The annual St. Pat's Parade will take place on Pine Street Saturday, March 19th beginning at 11:00 a.m. with a concert at the Band Shell following.

The following is a list of parking lot/street closures for this year's events.

Friday March 18

6:00 pm to Midnight Northeast Festival Lot
Northwest Festival Lot
Band Shell Festival Lot

Saturday March 19

Midnight to 4:00 pm Northeast Festival Lot
Northwest Festival Lot
Band Shell Festival Lot

3:00 am to 2:00 pm Pine Street from 6th to 13th
7th, 8th, 9th, 11th, at Pine Street

6:00 am to 4:00 pm Elm from 10th to 9th
9th from Oak to Elm

6:00 am to 2:00 pm Rolla from 5th to 9th
7th, 8th from Rolla to Park
Main from 6th to 9th
7th from Bishop to State
State from 6th to 7th
Park from 6th to Railroad
4th from Beech to Park
5TH from Beech to Main

Staff from the Rolla Police Department and Rolla Public Works will assist with street closures for the parade.

Staff also received a request from the Pike Fraternity to close a portion of 8th street for a private event. A map detailing the closure and event is included in the packet.

ITEM NO. III A.1



Pike Private Event

Pi Kappa Alpha

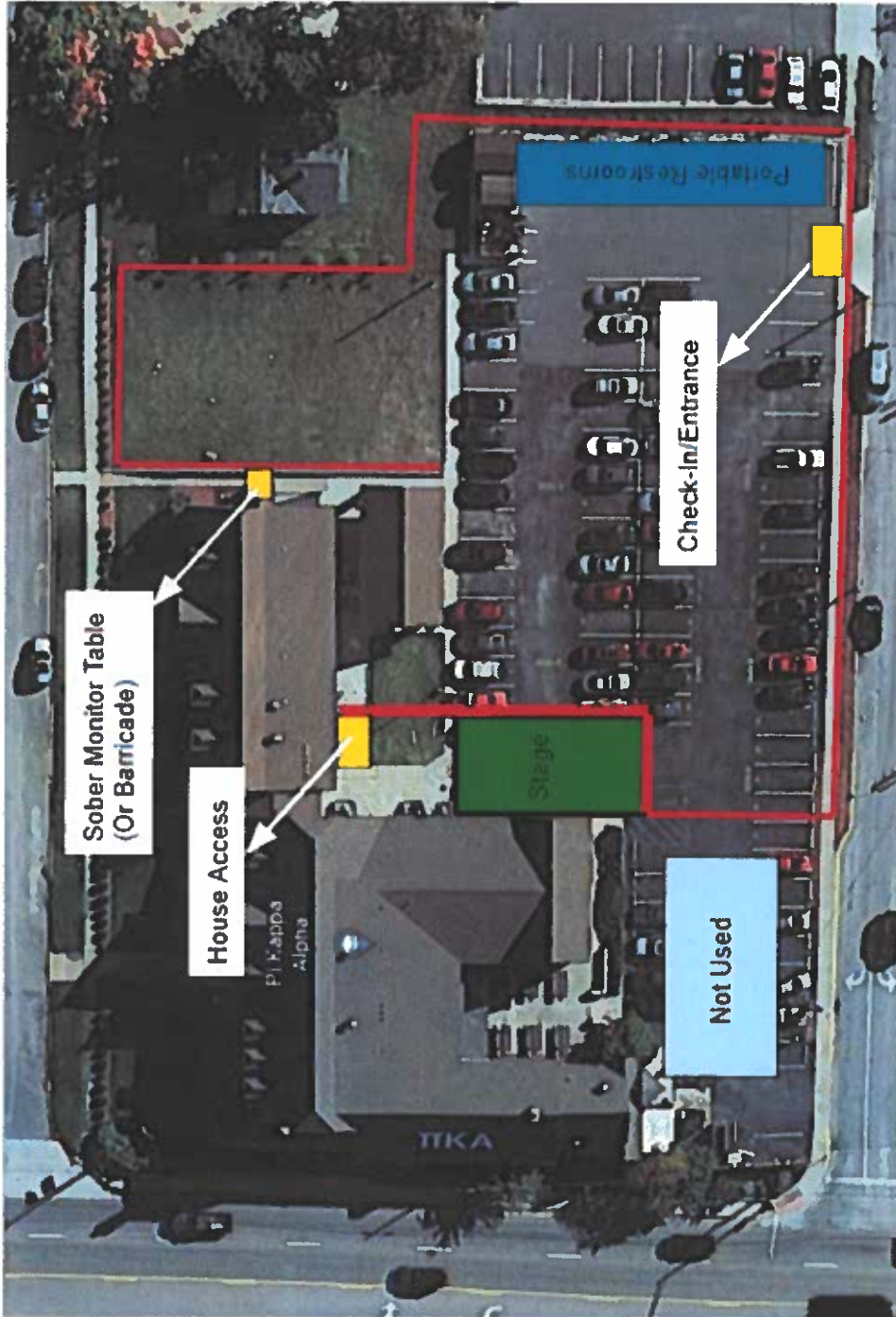
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Proposed Closure

8TH STREET

U.S. 63



Presented By:



Town & Country Bank



BEST EVER ST. PAT'S 5K



Saturday, March 19

Registration 7 am Race Start 8:00 am

Location

7th & Rolla St.
Downtown Rolla

Cost

\$35 by March 1
\$60 for 5K & Beer Run

Register at VisitRolla.com

Contact the
Rolla Chamber of Commerce 573-364-3577

Sponsored By:



Alex's Pizza
Cahill's Construction
El Maguey
Jenks/Long Insurance
Infuze Credit Union

Kumer Center for STEM Education
Phelps County Bank
Schmidt Associates, P.C.
Silverstone Place

Presented By:



BEST EVER ST. PAT'S BEER RUN



Saturday, March 19

Registration 8 am Race Start 9:30 am

Location

7th & Rolla St.
Downtown Rolla

Cost

\$35 by March 1
\$60 for 5K & Beer Run

Register at VisitRolla.com

Contact the
Rolla Chamber of Commerce 573-364-3577

Sponsored By:



III.A.4

memo

To: Rolla City Council
From: RDBA/RACC
Date: March 7, 2022
Re: First Annual Spring Arts and Crafts Festival – April 2, 2022

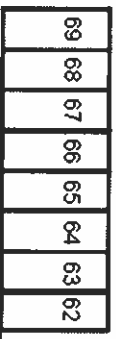
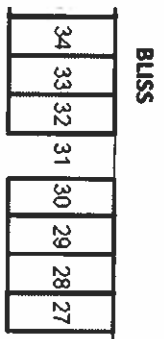
Comments: A request has been made from the Rolla Downtown Business Association to close the following streets for the First Annual Spring Arts and Crafts Festival Saturday, April 2, 2022.

Pine Street from 7th Street to 10th Street.

The street will be closed from 9:00 a.m. to 3:00 p.m.

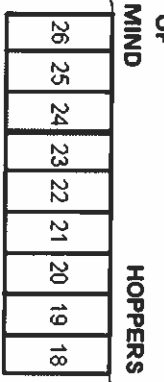
III.B.1

FIRST STATE COMMUNITY BANK

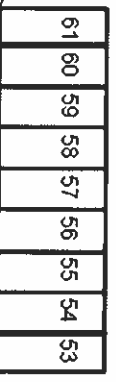


SHELTER INSURANCE

SEVENTH STREET

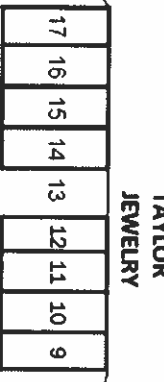


PINE STREET

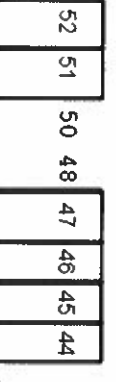


RED DOOR GIFTS

PHELPS COUNTY BANK



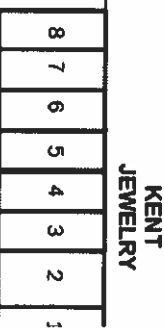
PINE STREET



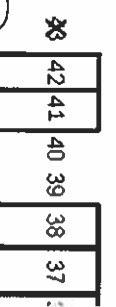
ALEX'S PIZZA

JENKS/SLONG INSURANCE

EIGHTH STREET



NINTH STREET



LIBRARY

FOOD COURT



CITY HALL

ELM STREET



PARKING AVAILABLE IN ROLLA HIGH SCHOOL PARKING LOT
3 BLOCKS EAST



JANUARY MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Jan 2022	Dec 2021	Jan 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Cardboard	148.0 ton	122.5 ton	104.0 ton	148.0 ton	104.0 ton	1,649.0 ton
Newspaper	34.5 ton	36.5 ton	40.0 ton	34.5 ton	40.0 ton	527.1 ton
High Grade Paper	0.0 ton	0.0 ton	22.0 ton	0.0 ton	22.0 ton	65.5 ton
Aluminum	0.0 ton	1.7 ton	0.0 ton	0.0 ton	0.0 ton	19.7 ton
Steel Cans/Scrap Metal	6.5 ton	3.6 ton	4.5 ton	6.5 ton	4.5 ton	63.7 ton
Plastic	11.0 ton	20.5 ton	10.0 ton	11.0 ton	10.0 ton	122.6 ton
Glass	21.0 ton	22.0 ton	19.0 ton	21.0 ton	19.0 ton	260.2 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.3 ton
Electronic Waste	4.0 ton	3.2 ton	3.6 ton	4.0 ton	3.6 ton	47.8 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.3 ton
TOTAL	225.0 ton	210.0 ton	203.1 ton	225.0 ton	203.1 ton	2,756.0 ton

SERVICES PROVIDED

Type of Service	Jan 2022	Dec 2021	Jan 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Special Pick-ups	55	58	65	55	65	732
Paper Shredding	10.5 hours	3.5 hours	11.0 hours	10.5 hours	11.0 hours	64.3 hours
Reported Trash Nuisances	0	0	0	0	0	0
Households Dropping Off Hazardous Waste	53	58	39	53	39	762

DISPOSAL TONNAGE

(Sanitation Division)

Material	Jan 2022	Dec 2021	Jan 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Refuse	1,306.5 ton	1,503.3 ton	1,180.1 ton	1,306.5 ton	1,180.1 ton	18,681.1 ton

N.A.I

Management Report
FISCAL YEAR 2022

February 2022

BUILDING PERMITS ISSUED	FEBRUARY FY 2022		FEBRUARY FY 2021		YTD FY 2022		YTD FY 2021		Δ CHANGE FY 21 - FY 22	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	28	\$ 2,253,150	22	\$ 50,000	167	\$ -	138	\$ -	21.0%	\$ -
Electric, Plumbing, etc. Only	8	\$ -	13	\$ 50,000	50	\$ -	55	\$ 54,000	-9.1%	-100.0%
Single Family Detached	-	\$ -	-	\$ -	5	\$ 1,570,027	2	\$ 525,820	150.0%	198.6%
Single Family Attached	-	\$ -	-	\$ -	8	\$ 1,437,000	-	\$ -	-	-
Duplexes	-	\$ -	-	\$ -	1	\$ 291,800	-	\$ -	-	-
3-or-4 family	-	\$ -	-	\$ -	8	\$ 3,402,590	1	\$ 492,700	700.0%	590.6%
5-or-more family	1	\$ 2,057,200	-	\$ -	1	\$ 2,057,200	-	\$ -	#DIV/0!	#DIV/0!
Hotels, Motels	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Other nonhousekeeping shelter	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Amusement, social, recreational	-	\$ -	-	\$ -	2	\$ 291,500	-	\$ -	-	-
Churches, other religious	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Industrial	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Parking garages	-	\$ -	-	\$ -	2	\$ 82,500	-	\$ -	-	-
Service stations, repair garages	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Hospitals, institutional	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Offices, banks, professional	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Public Works, utilities	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Schools, other educational	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Stores, customer	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Towers, antennas	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Signs, attached and detached	6	\$ 16,350	4	\$ 23,465	24	\$ 154,150	18	\$ 113,465	33.3%	35.9%
Residential addition, remodel	5	\$ 179,600	1	\$ 25,000	33	\$ 1,079,250	22	\$ 328,500	50.0%	228.5%
Commercial addition, remodel	-	\$ -	3	\$ 102,000	14	\$ 2,305,600	14	\$ 455,100	0.0%	406.6%
Residential garage, carport	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Demolition, single family	7	\$ -	1	\$ -	15	\$ -	23	\$ -	-34.8%	#DIV/0!
Demolition, 2-family	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Demolition, 3-or-4 family	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Demolition, 5-or-more family	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	-
Demolition, all other	1	\$ -	-	\$ -	3	\$ -	2	\$ -	50.0%	-
Total Residential Units	54	\$ 2,057,200.00	-	\$ -	60	\$ 8,758,617	5	\$ 745,101	1100.0%	1075.5%
EST. CONSTRUCTION COSTS	\$	\$ 2,253,150	-	\$ 200,485	-	\$ 12,671,617	-	\$ 2,583,685	#DIV/0!	390.4%
Building Permit Fees	\$	\$ 8,225	-	\$ 3,335	-	\$ 46,048	-	\$ 17,230	#DIV/0!	167.3%
FEES	\$	\$ 18,075	-	\$ 7,235	-	\$ 103,098	-	\$ 41,480	#DIV/0!	148.5%

INSPECTIONS PERFORMED	FEBRUARY FY 2022		FEBRUARY FY 2021		YTD FY 2022		YTD FY 2021		FY 21 - FY 22	
	#	Value	#	Value	#	Value	#	Value	#	%
Building Inspections	121	\$ -	114	\$ -	824	\$ -	516	\$ -	60%	60%
Electrical Inspections	48	\$ -	58	\$ -	314	\$ -	328	\$ -	-4%	-4%
Excavation Inspections	0	\$ -	0	\$ -	0	\$ -	0	\$ -	#DIV/0!	#DIV/0!
Plumbing Inspections	32	\$ -	43	\$ -	216	\$ -	217	\$ -	0%	0%
Mechanical Inspections	20	\$ -	30	\$ -	116	\$ -	140	\$ -	-17%	-17%
Code Inspections	162	\$ -	156	\$ -	1191	\$ -	798	\$ -	49%	49%
Nuisance Inspections	138	\$ -	29	\$ -	467	\$ -	223	\$ -	109%	109%
Business License Inspections	13	\$ -	1	\$ -	59	\$ -	40	\$ -	48%	48%
TOTAL INSPECTIONS	534	\$ -	431	\$ -	3187	\$ -	2,260	\$ -	41%	41%

W.6.1

Rolla Police Department Monthly Report

YTD 2022

Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2021 YTD</u>	<u>% Increase</u>
Abandoned/Recovered Property	18												18	20	-10.00%
Abandoned Vehicle	13												13	16	-18.75%
Accident - Fatality	0												0	0	#DIV/0!
Accident - Injury	19												19	21	-9.52%
Accident - Leave The Scene	13												13	13	0.00%
Accident - No Injury	45												45	48	-6.25%
Accident - Private Property	23												23	12	91.67%
Accident - Road Blocked	5												5	6	-16.67%
Adult Abuse	0												0	0	#DIV/0!
Alarm LE	75												75	74	1.35%
Animal Bite/Attack	2												2	2	0.00%
Animal Control	88												88	79	11.39%
Arson	0												0	0	#DIV/0!
Assault	13												13	7	85.71%
Assist Agency Non-LEA	85												85	85	0.00%
Assist Citizen	4												4	10	-60.00%
Assist LEA	16												16	28	-42.86%
Assist Motorist	24												24	32	-25.00%
Building Lockout	0												0	0	#DIV/0!
Burglary	14												14	20	-30.00%
Business/Building Check	410												410	303	35.31%
Call for Police	73												73	77	-5.19%
Check Well Being	96												96	96	0.00%
Child Abuse	2												2	1	100.00%
Child Exploitation/Pornography	0												0	0	#DIV/0!
Confidential Investigation	0												0	0	#DIV/0!
Conservation Violation	0												0	0	#DIV/0!
Court	8												8	3	166.67%
Crossing Guard (Officer coverage)	5												5	7	-28.57%
CWB 911 Hangup	251												251	237	5.91%
Death	1												1	0	#DIV/0!
Destruction of Property	13												13	16	-18.75%
Disturbance-Fireworks	1												1	0	#DIV/0!
Disturbance-Liquor	0												0	2	-100.00%
Disturbance-Other	73												73	62	17.74%
Domestic Violence	39												39	32	21.88%
Driving While Intoxicated	13												13	6	116.67%
Drown/Water Rescue	0												0	0	#DIV/0!
Drug Paraphernalia	5												5	13	-61.54%
Escort - Bank	0												0	0	#DIV/0!
Escort - Courtesy	7												7	12	-41.67%
Escort - Funeral	7												7	10	-30.00%
Exparte Violation	2												2	5	-60.00%
Field Interview	38												38	34	11.76%
Fight	4												4	4	0.00%
Fingerprints	6												6	1	500.00%
Follow-up	141												141	175	-19.43%
Foot Patrol	0												0	0	#DIV/0!
Forgery-Counterfeiting	1												1	0	#DIV/0!
Found Body	0												0	0	#DIV/0!
Fraud - Checks/Credit Card	13												13	11	18.18%
Harassment	16												16	12	33.33%
Hotel/Motel Check	0												0	0	#DIV/0!
Identity Theft	0												0	1	-100.00%
Information Request	202												202	204	-0.98%
Intoxicated Person	11												11	7	57.14%
Juvenile Complaint	12												12	5	140.00%
Keep the Peace/Standby	22												22	2	1000.00%
Kidnapping	1												1	0	#DIV/0!

IV.C.1

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2021 YTD</u>	<u>% Increase</u>
Leave without Pay	0												0	0	#DIV/0!
Liquor Violation	0												0	0	#DIV/0!
Littering/Dumping	2												2	0	#DIV/0!
Loitering	9												9	8	12.50%
Lost or Stolen Property	7												7	6	16.67%
Loud Noise Complaint	19												19	22	-13.64%
Malicious Mischief	3												3	1	200.00%
Mask Ordinance Violation	0												0	4	-100.00%
Mental Health	35												35	35	0.00%
Missing Person	3												3	5	-40.00%
Narcotics Violation	14												14	22	-36.36%
No Business License	1												1	0	#DIV/0!
Open Door	6												6	13	-53.85%
Overdose	5												5	23	-78.26%
Paper Service	30												30	12	150.00%
Prisoner Transport	1												1	1	0.00%
Property Damage-Non Criminal	0												0	2	-100.00%
Prostitution	0												0	0	#DIV/0!
Prowler	1												1	3	-66.67%
Public Indecency	0												0	0	#DIV/0!
Public Relations	4												4	1	300.00%
Pursuit	1												1	0	#DIV/0!
Rape/Sexual Assault	0												0	0	#DIV/0!
Robbery	0												0	0	#DIV/0!
Runaway	7												7	2	250.00%
Search Warrant	0												0	1	-100.00%
Vacation/Security Check	32												32	6	433.33%
Selective Enforcement	0												0	0	#DIV/0!
Sewer Alarm	0												0	0	#DIV/0!
Sex Offenses	11												11	4	175.00%
Shots Fired	2												2	5	-60.00%
Smoking Violation	0												0	0	#DIV/0!
Soliciting	1												1	0	#DIV/0!
Stabbing	0												0	0	#DIV/0!
Stabbing or Shooting with Injury	0												0	0	#DIV/0!
Stalking	0												0	0	#DIV/0!
Stealing	54												54	82	-34.15%
Stolen Vehicle	10												10	12	-16.67%
Suicide	1												1	0	#DIV/0!
Suspicious Activity	80												80	77	3.90%
Suspicious Package/Item	0												0	1	-100.00%
SWAT Callout	0												0	0	#DIV/0!
Tampering	3												3	8	-62.50%
Telephone Harassment	8												8	9	-11.11%
Tow Sticker Expired	11												11	6	83.33%
Traffic Complaint	122												122	113	7.96%
Traffic Stop	291												291	244	19.26%
Trespassing	36												36	17	111.76%
Try to Contact	14												14	7	100.00%
Vehicle Identification	60												60	86	-30.23%
Vehicle Lockout	1												1	2	-50.00%
Vehicle Repossession	6												6	7	-14.29%
Veterinary Call	7												7	4	75.00%
Weapons Violation	4												4	1	300.00%
Totals	2,832	0	0	0	0	0	0	0	0	0	0	0	2,832	2,663	6.35%

IV.C.2

Rolla Police Department Monthly Report
YTD 2022

Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes":

	<u>Criminal</u> <u>Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Felony</u> <u>Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Change from</u> <u>Previous Yr</u>
January	0	0	0	6	6	34	3	0	49	
YTD 2022	0	0	0	6	6	34	3	0	49	
2021	0	11	9	65	116	566	34	1	802	-22.44%
2020	1	11	1	93	156	712	59	1	1034	11.42%
2019	0	16	6	87	164	604	46	5	928	14.71%
2018	0	30	7	84	102	547	34	5	809	-5.49%
2017	0	18	14	80	114	593	32	5	856	12.19%

Overdoses

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to increase as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
January	8	1	1
YTD 2022	8	1	1
2021	140	58	15

IV.C.3

ANIMAL CONTROL MONTHLY TOTALS

January 2022

ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2022 YTD Total	2021 YTD Total
City of Rolla	17	4	0	8	29	29	21
Rolla Area Rural Areas))	3	0	0	0	3	3	3
Newburg Area	0	0	0	0	0	0	0
Doolittle Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	0	0
St. James Area	0	0	0	0	0	0	0
Ft. Leonard Wood (Mil)	0	0	0	0	0	0	0
Other Law Enf. Agencies	0	0	0	0	0	0	0
Monthly Total	20	4	0	8	32		
2022 YTD Total	20	4	0	8		32	
2021 YTD Total	15	3	0	6			24
Total Phelps County	3	0	0	0	3	3	3

ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2022 YTD Total	2021 YTD Total
Animals Adopted ①	7	5	0	0	12	12	3
Animals Claimed	11	0	0	0	11	11	10
Euthanized(III/Injured)	0	0	0	1	1	1	0
Euthanized(Dangerous)	2	1	0	0	3	3	3
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	1	1	0	6	8	8	6
Transferred to Rescue ③	1	0	0	0	1	1	0
Wildlife Relocated	0	0	0	1	1	1	0
Other	0	0	0	0	0	0	0
Monthly Total	22	7	0	8	37		
2022 YTD Total	22	7	0	8		37	
2021 YTD Total	14	3	0	5			22

ADDITIONAL STATISTICS

	Monthly Total	2022 YTD Total	2021 YTD Total
Adoption Rate (① +③)+(①+②+③)	100.00%	100.00%	100.00%
PR Programs	1	1	0
Calls for Service	96	96	50
Written Warnings	0	0	0
Citations	2	2	2
Total Incinerator Hours	67	67	53

iv.d.1



**FINANCIAL STATEMENT
JANUARY 2022**

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$2,973,431.24
Accounts Receivable - Miscellaneous	\$56,065.39
Customer's Deposits - Refundable	\$45,990.90
Misc Non-Operating Revenue	<u>\$2,742.69</u>
Total Receipts	\$3,078,230.22

FSCB Super-Now Account Interest (December 31, 2021)	\$1,952.26
FSCB Money Market Account Interest (December 31, 2021)	\$0.00
FSCB Electronic Payment Account Interest (December 31, 2021)	\$565.69
FSCB ISC Sweep Account Interest (December 31, 2021)	\$17,721.52
PCB Super-Now Account Interest (December 31, 2021)	\$0.34
Public Utility Cash In Bank (December 31, 2021)	<u>\$31,637,356.54</u>
Total Receipts and Cash In Bank	<u>\$34,735,826.57</u>

DISBURSEMENTS:

Power Purchased	\$1,631,597.86
Operating Expenses	\$163,524.27
Administrative and General Expenses	\$131,214.08
Payroll	\$186,511.62
Capital Expenditures	\$13,339.28
Construction in Progress	\$3,911.64
Stock Purchases (Inventory)	\$0.00
Balance of Customer's Deposits after Finals	\$21,261.65
Medical, Dental, Vision and Life Insurance Paid by Employees	\$21,427.91
Support Payment	\$0.00
U.S. Withholding Tax	\$24,177.60
Missouri Dept. of Revenue (Sales Tax)	\$40,746.03
Missouri Dept. of Revenue (Income Tax)	\$10,204.00
First State Community Bank (Social Security)	\$37,502.54
Sewer Service Charge	\$337,655.32
Refuse Service Charge	\$202,331.69
PILOT to City of Rolla	\$107,343.64
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$1,054.74
Utility Incentives	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	<u>\$0.00</u>
Total Disbursements	\$2,933,803.87

Cash in Bank (January 31, 2021)	<u>\$31,802,022.70</u>
Total Disbursements and Cash In Bank	<u>\$34,735,826.57</u>

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Citizens Bank of Newburg, Ck#1272 for \$272.41	\$2,000.00
First State Community Bank-Electronic Payment Account, Ck#1061 for \$1,550,442.28	\$297,479.27
First State Community Bank-Money Market	\$0.00
First State Community Bank-ICS Sweep Account	\$287,074.70
First State Community Bank-General Fund, Checks #35325 thru #35461 for \$2,933,920.43	\$3,665,555.44
PCB-Super Now, Check #26353 for \$6,490.28	\$4,121.29
Town & Country Bank	<u>\$2,000.00</u>
Total Public Utility Accounts	\$4,258,230.70

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$10,195,583.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$10,195,583.00

RESTRICTED ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$14,250,000.00 FY21 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$14,250,000.00

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$3,098,209.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	\$3,098,209.00

TOTAL RESERVES:	<u>\$27,543,792.00</u>
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TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u>\$31,802,022.70</u>
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IV.e.1



STATISTICS

January 2022

PRODUCTION

Date of Demand	01/20/2022
Time of Demand	07:40 AM
Scada Demand	68,440.00
kWh Purchased	34,237,400
Total Cost	\$2,045,794.04 *
Cost per kWh	0.059753 *
Load Factor	68.7%

ELECTRIC SALES

Residential - Single Phase kWh	10,781,332
Residential - Three Phase kWh	114,301
Commercial - Single Phase kWh	1,478,916
Commercial - Three Phase kWh	3,333,563
Power Service kWh	6,482,900
Industrial kWh	5,761,820
Area Lighting kWh	7,722
Street Lighting kWh	41,654
Rental Lights kWh	78,141
Total kWh Sold	28,080,349
Demand kW	26,483
Revenue	\$2,445,940.61
Monthly Loss	17.98%
Fiscal Year to Date Loss	8.61%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,232,000
Pumped #5 Well	3,195,000
Pumped #6 Well	3,713,000
Pumped #7 Well	894,000
Pumped #8 Well	289,000
Pumped #9 Well	2,784,000
Pumped #10 Well	1,696,000
Pumped #11 Well	4,719,000
Pumped #12 Well	2,665,000
Pumped #13 Well	5,883,000
Pumped #14 Well	8,920,000
Pumped #15 Well	3,085,000
Pumped #16 Well	5,582,000
Pumped #17 Well	3,014,000
Pumped # 1 Ind Park Well	5,400,000
Pumped # 2 Ind Park Well	3,649,000
Total Gallons	58,720,000

WATER SALES

Residential - Single Phase Gallons	24,765,000
Residential - Three Phase Gallons	199,000
Commercial - Single Phase Gallons	5,180,000
Commercial - Three Phase Gallons	4,412,000
Power Service Gallons	8,043,000
Industrial Gallons	2,333,000
Missouri S&T Gallons	1,908,000
PWSD #2 Gallons	1,767,000
Total Gallons Sold	48,607,000
Revenue	\$261,878.58
Pumping Cost, Electric	\$32,291.38
Monthly Unidentified Loss	13.25% **
Fiscal Year to Date Unidentified Loss	10.32% ***

METERS IN SERVICE

	Electric	Water
Residential - Single Phase	7,988	6,395
Residential - Three Phase	22	20
Commercial - Single Phase	930	511
Commercial - Three Phase	496	306
Power Service	100	90
Industrial	6	2
Area Lighting	16	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		547
Total	9,586	7,884

Sewer Service Charge	\$344,268.10
Refuse Service Charge	\$204,530.90
Gross Payroll	\$262,005.18

* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,330,000 gallons per water main flushing records.

*** FY loss includes 10,414,000 gallons per water main flushing records.

REGULAR SESSION - January 25, 2022

~ Meeting was held in the Board Room at RMU's Tucker Professional Centre at 4:30 p.m. ~

The meeting was called to order at 4:30 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

- Board members: Vice President Albert Crump, Jr.
- Secretary Dr. Wm. E. Showalter
- Vice Secretary Ted Read
- RMU Staff: General Manager Rodney P. Bourne, P.E.
- Operations Manager Chad Davis, P.E.
- Business Manager Jason Grunloh
- Finance Manager Gwen Cresswell

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

* * * * *

I. APPROVAL OF MINUTES

Showalter made a motion, seconded by Read, the minutes of the January 4, 2022, Board meeting Regular session be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)

III. SPECIAL PRESENTATION (None)

IV. STAFF REPORTS

A. FINANCE MANAGER'S REPORT'S (Cresswell)

1. The Board received the Statement of Income & Expenses reports for December 2021 (FY22). Cresswell reviewed December reports (FY22), with the following December comparisons: For December we are showing operating income of \$2,348,393. This is an increase of over \$104,000 from December 2021. Year to date operating income is \$7,223,454 which is \$224,512 over this time last year. Purchased power expenses were \$1,666,000 which is a decrease of over \$310,000 from December 2021. For the first quarter of the year, our purchased power is \$4,864,586 which is a decrease of over \$799,000 from this time last year. Total operating expenses for December were \$2,375,924 which includes purchased power. This is down over \$462,000 from December of 2021 and down over \$788,000 year to date. This gives us a total net gain for the month of \$109,317 and a net gain of \$289,969 for the year.
2. Cresswell presented RMU's Financial Statement, Statistics report, and the Disbursement Summary for December 2021 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26352
	First State Community Bank - General Fund	Checks #35206-35324
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1060

Read made a motion, seconded by Showalter, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

3. Audit Update

Cresswell reported that RMU has been working with the auditor virtually. As of today, there is not an on-site date chosen but it is anticipated that the audit will be completed in March.

IV.5.1

B. BUSINESS MANAGER'S REPORT

1. MIRMA Annual Evaluation

Grunloh reported that MIRMA's Sr. Loss Control Consultant Kelly Beets will be on-site February 2nd to complete the annual safety audit.

2. Miscellaneous

Staff Update.

Grunloh reported that Veronica Messenger has been promoted to Utility Administrative Clerk. Disconnect Notices.

Grunloh reported that to date, we still have not received any complaints regarding not sending out mailed late notices.

C. OPERATIONS MANAGER'S REPORT (Davis)

1. Updates on:

a. Current RMU projects

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

ELECTRIC DEPARTMENT -

(E1) 1600 Old Wire Outer Road (EJ Holdings). Installation of new pole and underground electric distribution system extension to allow for commercial redevelopment. Started, May 13, 2021. Ongoing.

(E2) 3551 HyPoint Industrial Park Drive (QuikTrip). Installation of new pole and underground electric distribution system extension to allow for commercial development. Started, May 26, 2021. Transformer set and temporary service energized on November 16, 2021. Completed, January 12, 2022.

(E3) 1022 Kingshighway (Burger King). Reconfiguration of poles, primary underground padmount transformer, and metering in conjunction reconstruction of the business. Started, September 2, 2021. Ongoing.

(E4) Downtown North Substation:
Circuit 1B (Northeast).

Reconfiguration of some of the overhead and underground electric distribution system to replace underground conductor that failed. Some work on Circuit 4B (Northwest) also. Started, September 28, 2021. Ongoing.

(E5) Country Trace Subdivision (Sunny Drive between Christy Drive and Victoria Lane on South Rolla Street). Reconfiguration of some overhead electric distribution to underground distribution and installation of new underground electric to serve new residential subdivision. Started, September 28, 2021. Ongoing.

(E6) Lions Club Drive: Installation of street lighting.

a. Hwy to 1000 E Lions Club Drive. Completed

b. 1000 E Lions Club Drive to Rolla Street. Started, January 13, 2022

c. Rolla Street to Hwy 63. Future

FIBER

(F1) 11th and Cedar Streets to 10th Street and Forum Drive (Salem Avenue and Summit Avenue to Salem Avenue and Highway 72). Installation of overhead fiber optic cable. Started, November 22, 2021. Ongoing.

WATER DEPARTMENT -

(W1) Highway 72, east of South Rucker Street. Replacement of 8" water main with new 8" PVC in conjunction with commercial development. Started, December 21, 2021. Ongoing.

(W2) Turkey Run (Sycamore Drive to Sycamore Drive) and Mallard Square. Replacement of water main with new 8" PVC water main. Started, January 10, 2022. Ongoing.

2. Annual Net Metering Report

Davis reported that RMU is required to notify customers of the availability of a Net Metering program for qualifying renewable energy sources. RMU's General Rules and Regulations include Section XI. Net Meter Service and this information is available to customers on RMU's website.

Davis reported that RMU is also required to report the following data annually as per RSMO 386.890:

Total number of customer-generators (as of December 31, 2021): 9

Total estimated generating capacity of customer-generators (as of December 31, 2021): 86.97kW

Total estimated net kilowatt-hours received from customer-generators (all of 2021): 44,184 kWh

RSMO 386.890 also details the capacity of net metering facilities that RMU is mandated to accept. If the installation complies with standards, RMU must allow customer-generators up to the following amounts:

- o The total rated generating capacity of net metering systems meets 5% of RMU's single-hour peak load during the previous year. RMU's peak demand in 2021 was 74,202 kW, therefore the installed capacity is about 0.12% of RMU's peak demand from the prior year.
- o Additional installations in a single year with a total rated capacity of up to 1% of the single-hour peak demand for the prior year.

D. GENERAL MANAGER'S REPORT (Bourne)

1. Building Expansion Update

Bourne reported that the RFQ's for architecture/engineering services for expansion of the Service Department are due January 28th. To date, there has been two onsite visits which went extremely well. There has been quite a bit of interest in firms out of the St. Louis area. Once RMU receives the results, management will schedule committee meetings to evaluate the RFQ's for final interviews and a recommendation for approval.

2. Peak Shaving Update

Bourne reported RMU's first Peak alert was on Friday, January 21st. It was announced at the Chamber of Commerce meeting prior to initial date. RMU had radio spots, Facebook posts and our large local agencies all indicated they would participate. By Friday, we had 221 sign-ups for the text alert system. Our peak on Friday morning was 68.28MW compared to the prior day of 68.49MW. Friday gave us slightly lower temps, and we would normally expect the peak to be higher on the 2nd day of sustained cold temperatures. Bourne reported that there were plenty of feedback on our Facebook posts. The results were discussed with our MoPEP staff, and the peak peaks were very similar for Thursday/Friday of 450.3MW and 450.1MW respectively.

V. OLD BUSINESS (None)

VI. NEW BUSINESS

1. RFB #22-107T: Transformer

Davis Reported that this is a rebid of transformers bids that were due in November 2021 and rejected in December 2021. This bid included both new and re-manufactured units. In the final analysis we chose mostly rebuilt units with a few new units. There were some transformers that we could do without for now that were removed from the bid. There were six (6) bids. Staff recommends the pricing as laid out in the bid tabulation. After a brief discussion, Read made a motion, seconded by Showalter that purchase orders be created for Harry Cooper in the amount of \$89,489.00, Jerry's Electric Inc. in the amount of \$108,180.00, and Sunbelt Solomon in the amount of \$323,700.00. Motion passed unanimously.

2. RFB #22-108: Cargo Van

Davis reported that the only bid received was from Hutcheson Ford. Some potential bidders noted that the manufacturers are not currently accepting fleet orders. Staff recommends approval to Hutcheson Ford bid. After a brief discussion, Showalter made a motion, seconded by Crump to accept the bid from Hutcheson Ford in the amount of \$34,828.00. Motion passed unanimously.

3. RFB #22-109: Electric Poles

Davis reported that this is a stock bid and we received four (4) bids. Staff recommends low bid. After a brief discussion, Read made a motion, seconded by Showalter to accept the low bid from McFarland Cascade (Stella-Jones) in the amount of \$29,587.00. Motion passed unanimously.

4. RFB #22-110E: Electric Wire

Davis reported that this is a stock bid and we received six (6) bids. Staff recommends low bid for all the items but one that was not bid by the lower bidder, and we will direct purchase the remaining item. After a brief discussion, Showalter made a motion, seconded by Crump to accept the low bid from Wesco in the amount of \$30,499.00. Motion passed unanimously.

5. RFB #22-111E: Electric Materials

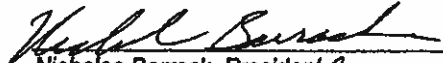
Davis reported that this is a stock bid and we received three (3) bids. Staff recommends low bid. After a brief discussion, Read made a motion, seconded by Showalter to accept the low bid from Cape Electric Supply in the amount of \$138,148.51.

January 25, 2022

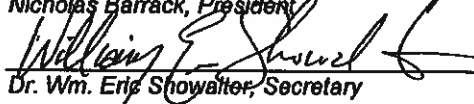
page 4

VII. ADJOURNMENT

With no further business appearing, Read made a motion, seconded by Showalter, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:03 p.m.



Nicholas Barrack, President



Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, February 22, 2022, at 4:30 p.m.

**Operation Manager's Report
RMU Board of Public Works Meeting
January 25, 2022**

ELECTRIC

- E1. 1600 Old Wire Outer Road (EJ Holdings) - Installation of new pole and underground electric distribution system extension to allow for commercial redevelopment.
Started: May 13, 2021
Ongoing
- E2. 3551 Hy Point Industrial Park Drive (QuickTrip) - Installation of new pole and underground electric distribution system extension to allow for commercial development.
Started: May 26, 2021
Transformer set and temporary service energized on November 16, 2021.
Completed: January 12, 2022
- E3. 1022 Kingshighway (Burger King) - Reconfiguration of poles, primary underground, padmount transformer, and metering in conjunction reconstruction of the business.
Started: September 2, 2021
Ongoing
- E4. Downtown North Substation: Circuit 1B (Northeast) - Reconfiguration of some of the overhead and underground electric distribution system to replace failed underground conductor. Some work on Circuit 4B (Northwest) also.
Started: September 28, 2021
Ongoing
- E5. Country Trace Subdivision (Sunny Drive between Christy Drive and Victoria Lane on South Rolla Street) - Reconfiguration of some overhead electric distribution to underground distribution and installation of new underground electric to serve new residential subdivision.
Started: September 28, 2021
Ongoing
- E6. Lions Club Drive - Installation of street lighting.
a. Hwy 72 to 1000 E Lions Club Dr - Completed
b. 1000 E Lions Club Dr to Rolla Street - Started: January 13, 2022
c. Rolla Street to Hwy 63 - Future

FIBER

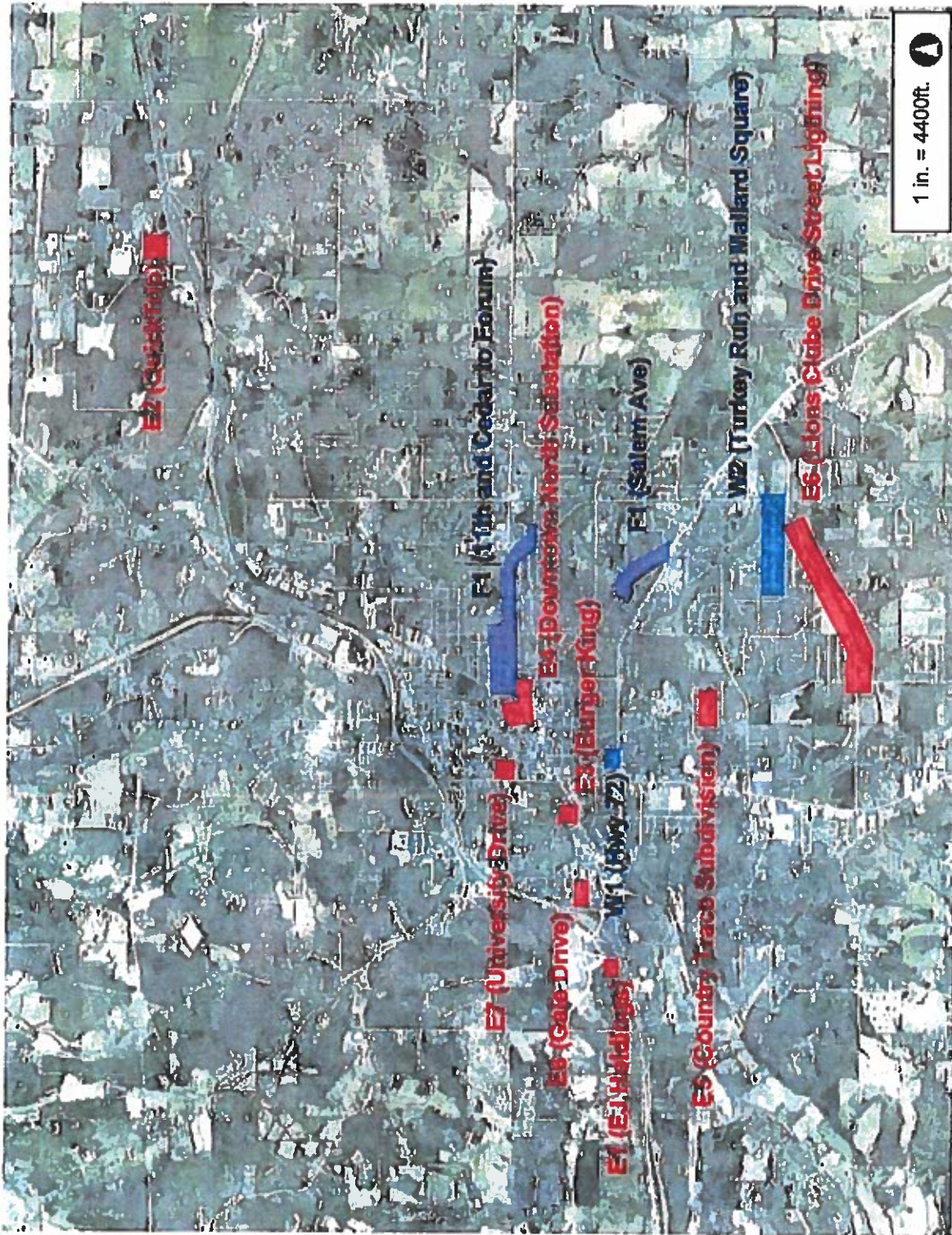
- F1. - 11th and Cedar Streets to 10th Street and Forum Drive - Installation of overhead fiber optic cable.
Started: November 22, 2021
- Salem Avenue and Summit Avenue to Salem Avenue and Highway 72 - Ongoing

**Operation Manager's Report
RMU Board of Public Works Meeting
January 25, 2022**

WATER

- W1. Highway 72, east of South Rucker Street - Replacement of 8" watermain with new 8" PVC in conjunction with commercial development.
Started: December 21, 2021
Ongoing
- W2. Turkey Run (Sycamore Drive to Sycamore Drive) and Mallard Square - Replacement of water main with new 8" PVC water main.
Started: January 10, 2022
Ongoing

Operation Manager's Report January 25, 2022



1 in. = 4400ft.



This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend

Notes

iv.f.7



**FINANCIAL STATEMENT
JANUARY 2022**

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$2,973,431.24
Accounts Receivable - Miscellaneous	\$50,086.39
Customer's Deposits - Refundable	\$45,980.90
Misc Non-Operating Revenue	<u>\$2,742.69</u>
Total Receipts	\$3,076,230.22

FSCB Super-Now Account Interest (December 31, 2021)	\$1,952.28
FSCB Money Market Account Interest (December 31, 2021)	\$0.00
FSCB Electronic Payment Account Interest (December 31, 2021)	\$585.69
FSCB ISC Sweep Account Interest (December 31, 2021)	\$17,721.52
PCB Super-Now Account Interest (December 31, 2021)	\$0.34
Public Utility Cash In Bank (December 31, 2021)	<u>\$31,637,356.64</u>
Total Receipts and Cash In Bank	<u>\$34,735,826.67</u>

DISBURSEMENTS:

Power Purchased	\$1,631,697.86
Operating Expenses	\$163,524.27
Administrative and General Expenses	\$131,214.08
Payroll	\$186,511.62
Capital Expenditures	\$13,339.28
Construction in Progress	\$3,911.84
Stock Purchases (Inventory)	\$0.00
Balance of Customer's Deposits after Finals	\$21,281.85
Medical, Dental, Vision and Life Insurance Paid by Employees	\$21,427.91
Support Payment	\$0.00
U.S. Withholding Tax	\$24,177.60
Missouri Dept. of Revenue (Sales Tax)	\$40,746.03
Missouri Dept. of Revenue (Income Tax)	\$10,204.00
First State Community Bank (Social Security)	\$37,502.54
Sewer Service Charge	\$337,655.32
Refuse Service Charge	\$202,331.69
PILOT to City of Rolla	\$107,343.64
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$1,054.74
Utility Incentives	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	<u>\$0.00</u>
Total Disbursements	<u>\$2,933,803.87</u>

Cash in Bank (January 31, 2021)	<u>\$31,802,022.70</u>	<u>\$34,735,826.67</u>
Total Disbursements and Cash In Bank		

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Citizens Bank of Newburg, Ck#1272 for \$272.41	\$2,000.00
First State Community Bank-Electronic Payment Account, Ck#1061 for \$1,550,442.28	\$297,479.27
First State Community Bank-Money Market	\$0.00
First State Community Bank-ISC Sweep Account	\$287,074.70
First State Community Bank-General Fund, Checks #35325 thru #35461 for \$2,933,920.43	\$3,885,655.44
PCB-Super Now, Check #26353 for \$6,490.28	\$4,121.26
Town & Country Bank	<u>\$2,000.00</u>
Total Public Utility Accounts	<u>\$4,268,230.70</u>

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$10,195,583.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	<u>\$10,195,583.00</u>

RESTRICTED ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$14,250,000.00 FY21 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	<u>\$14,250,000.00</u>

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$3,098,209.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	<u>\$3,098,209.00</u>

TOTAL RESERVES:	<u>\$27,543,792.00</u>
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TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u>\$31,802,022.70</u>
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IV.F.8



STATISTICS

January 2022

PRODUCTION

Date of Demand	01/20/2022
Time of Demand	07:40 AM
Scada Demand	68,440.00
kWh Purchased	34,237,400
Total Cost	\$2,045,794.04 *
Cost per kWh	0.059763 *
Load Factor	68.7%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,232,000
Pumped #5 Well	3,195,000
Pumped #6 Well	3,713,000
Pumped #7 Well	894,000
Pumped #8 Well	289,000
Pumped #9 Well	2,784,000
Pumped #10 Well	1,696,000
Pumped #11 Well	4,719,000
Pumped #12 Well	2,665,000
Pumped #13 Well	5,883,000
Pumped #14 Well	8,920,000
Pumped #15 Well	3,085,000
Pumped #16 Well	5,582,000
Pumped #17 Well	3,014,000
Pumped # 1 Ind Park Well	5,400,000
Pumped # 2 Ind Park Well	3,649,000
Total Gallons	58,720,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	7,988	6,385
Residential - Three Phase	22	20
Commercial - Single Phase	930	511
Commercial - Three Phase	498	306
Power Service	100	90
Industrial	6	2
Area Lighting	18	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		547
Total	9,586	7,884

ELECTRIC SALES

Residential - Single Phase kWh	10,781,332
Residential - Three Phase kWh	114,301
Commercial - Single Phase kWh	1,478,916
Commercial - Three Phase kWh	3,333,563
Power Service kWh	6,482,900
Industrial kWh	5,761,820
Area Lighting kWh	7,722
Street Lighting kWh	41,654
Rental Lights kWh	78,141
Total kWh Sold	28,080,349
Demand kW	26,483
Revenue	\$2,446,940.61
Monthly Loss	17.98%
Fiscal Year to Date Loss	8.61%

WATER SALES

Residential - Single Phase Gallons	24,765,000
Residential - Three Phase Gallons	199,000
Commercial - Single Phase Gallons	5,180,000
Commercial - Three Phase Gallons	4,412,000
Power Service Gallons	8,043,000
Industrial Gallons	2,333,000
Missouri S&T Gallons	1,908,000
PWSD #2 Gallons	1,767,000
Total Gallons Sold	48,607,000
Revenue	\$281,878.58
Pumping Cost, Electric	\$32,291.38
Monthly Unidentified Loss	13.25% **
Fiscal Year to Date Unidentified Loss	10.32% ***

Sewer Service Charge	\$344,288.10
Refuse Service Charge	\$204,530.90

Gross Payroll	\$282,005.16
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* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,330,000 gallons per water main flushing records.

*** FY loss includes 10,414,000 gallons per water main flushing records.

IV. f. 9

The Centre Rolla's Health & Recreation Complex
Income Statement
For the 4 Months Ending
January 31, 2022

	<u>Period To Date</u>	<u>PTD Budget</u>	<u>Variance</u>	<u>Last Year</u>	<u>Year To Date</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Last Year</u>
Members:								
New	222	191	16%	193	640	602	6%	354
Net New & Reactivated Bridge/Freezes	(11)				(58)			
Cancelled	80	72	-11%	85	305	300	-2%	162
Net	131	119	10%	108	277	302	-8%	192
Total Members	1,821	1,927	-6%	1,807	1,821	1,927	-6%	1,807
Revenues								
Rental & Other								
Conference Room & Other Rental	\$520	\$0	\$520	\$0	\$520	\$0	\$520	\$0
Miscellaneous Income	0	0	0	0	0	0	0	2,706
	520	0	520	0	520	0	520	2,706
Member Services								
Membership Dues	46,816	48,175	(1,359)	16,161	165,847	180,325	(14,478)	85,980
Guest Fees	7,357	6,000	1,357	5,288	24,250	24,000	250	8,926
Special Programs	0	0	0	0	1,990	0	1,990	0
Locker Rent	10	0	10	0	236	0	236	0
	54,182	54,175	7	21,449	192,324	204,325	(12,001)	94,905
Fitness								
Enrollment Fees/Health Assessments	0	4,775	(4,775)	0	701	15,050	(14,349)	0
Special Programs	875	100	775	36	1,486	400	1,086	1,237
	875	4,875	(4,000)	36	2,187	15,450	(13,263)	1,237
Ancillary								
Swim Programs/Outdoor Pool	9,546	11,000	(1,454)	2,344	28,549	44,000	(15,451)	11,536
General Medical Integration	0	1,063	(1,063)	0	0	3,340	(3,340)	0
Recreation	6,185	3,000	3,185	850	26,572	12,000	14,572	1,414
Café	465	650	(185)	0	1,190	2,600	(1,410)	117
Pro Shop	40	354	(314)	125	297	1,180	(883)	125
Personal Training/Pilates	6,900	6,359	541	(6,015)	13,435	23,803	(10,368)	(6,015)
Children's Area	1,454	500	954	69	4,447	2,000	2,447	69
	24,590	22,926	1,664	(2,628)	74,490	88,923	(14,433)	7,245
Total Revenue	80,167	81,976	(1,809)	18,857	269,520	308,698	(39,178)	106,093
Expenses								
Salaries & Burden	80,699	86,898	6,199	74,615	331,392	345,848	14,456	264,776
Other Employee Expenses	2,862	2,000	(862)	3,761	10,171	8,000	(2,171)	13,731
General Supplies & Services	0	375	375	393	1,079	1,500	421	1,936
Program Supplies	0	150	150	375	0	600	600	375
Environmental Supplies	48	2,250	2,202	720	5,369	9,000	3,631	5,943
Cost of Goods Sold	20	671	651	60	228	2,518	2,290	60
Minor Equipment	0	817	817	369	1,077	3,268	2,191	1,706
Repairs & Maintenance/Service Contracts	7,506	7,572	66	4,838	25,931	30,288	4,357	11,662
Marketing & Collateral	2,517	5,200	2,683	1,924	16,006	20,800	4,794	4,835
Utilities	15,125	15,125	0	18,591	57,100	60,500	3,400	52,050
Bank Fees & Miscellaneous	1,122	1,387	265	492	7,231	5,548	(1,683)	888
CAN, Taxes & Fees	1,519	2,136	617	3,778	7,893	8,544	651	5,578
Total Expenses	111,417	124,581	13,164	109,918	463,478	496,414	32,936	363,541
Net Operating Income	(31,250)	(42,605)	11,355	(91,061)	(193,958)	(187,716)	(6,242)	(257,448)
Management Fees	8,000	10,000	2,000	8,000	32,000	40,000	8,000	30,896
Net Income (Loss)	(\$39,250)	(\$52,605)	\$13,355	(\$99,061)	(\$225,958)	(\$227,716)	\$1,758	(\$288,344)
Ancillary Services Net Income (Loss)								
Swim Programs/Outdoor Pool (Net)	\$6,070	\$6,600	(\$530)	(\$6,090)	\$13,941	\$26,400	(\$12,459)	(\$24,901)
Recreation (Net)	\$4,309	\$900	\$3,409	(\$733)	\$16,325	\$3,600	\$12,725	(\$1,958)
Café (Net)	\$465	\$227	\$238	\$0	\$1,190	\$908	\$282	\$117
Pro Shop (Net)	\$20	\$106	(\$86)	\$65	\$69	\$354	(\$285)	\$65
Personal Training/Pilates (Net)	\$3,713	\$2,226	\$1,487	(\$6,375)	\$3,562	\$8,332	(\$4,770)	(\$7,759)
Children's Area (Net)	\$106	(\$995)	\$1,101	\$69	(\$780)	(\$3,980)	\$3,200	\$69
Total Ancillary Services Net Income (Loss)	\$14,683	\$9,064	\$5,619	(\$13,064)	\$34,307	\$35,614	(\$1,307)	(\$34,367)

IV.g.1

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Rolla Municipal	Reporting Period: Jan 1, 2022 - Jan 31, 2022	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		13	1,101	214
B. Cases (citations/informations) filed		4	363	25
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		3	52	12
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	190	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		1	58	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		4	300	12
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		13	1,164	227
E. Trial de Novo and/or appeal applications filed		0	0	0
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS		
1. # Issued during reporting period	76	1. # Issued during period	199	
2. # Served/withdrawn during reporting period	60	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	1,149			

IV.h.1

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Jan 1, 2022 - Jan 31, 2022
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V. DISBURSEMENTS			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$3,928.50	Court Automation	\$703.95
Clerk Fee - Excess Revenue	\$536.30	Law Enf Arrest-Local	\$144.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$16.52	Overpayment-E/R	\$24.00
Bond forfeitures (paid to city) - Excess Revenue	\$200.00	Overpayments Detail Code	\$26.00
Total Excess Revenue	\$4,681.32	Total Other Disbursements	\$897.95
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	
Fines - Other		Bond Refunds	\$589.50
Clerk Fee - Other		Total Disbursements	
Judicial Education Fund (JEF)			
<input checked="" type="checkbox"/> Court does not retain funds for JEF			
Peace Officer Standards and Training (POST) Commission surcharge			
Crime Victims Compensation (CVC) Fund surcharge - Paid to State			
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other			
Law Enforcement Training (LET) Fund surcharge			
Domestic Violence Shelter surcharge			
Inmate Prisoner Detainee Security Fund surcharge			
Restitution			
Parking ticket revenue (including penalties)			
Bond forfeitures (paid to city) - Other			
Total Other Revenue			

W.h.2

**CITY OF ROLLA
CASH ANALYSIS REPORT
December 31, 2021**

GENERAL FUND

CASH IN BANK	\$ 6,496.42
NIB GENERAL FUND	\$ 47,348.55
RISK MANAGEMENT RESERVE	\$ -
RISK MANAGEMENT RESERVE - CDARS	\$ -
CASH - BAIL BONDS	\$ -
ROLLA MUNICIPAL COURT	\$ 6,339.00
ASI FLEX 125	\$ 17,896.14
CASH - HEALTH ACCOUNT	\$ 213,552.62
TIF ACCOUNT - EATS	\$ 100,959.08
TIF ACCOUNT - PILOT	\$ 33.69
CASH - PAID UNDER PROTEST	\$ 15.00
INVESTMENTS - GENERAL FUND	\$ 92,034.55
USE TAX MMA	\$ 509,752.97
MMA - GENERAL FUND RESERVE REBUILD	\$ 502,464.43
POLICE EVIDENCE FUNDS	\$ 20,533.64
CITY SEIZURES & FORFEITURES	\$ 17,635.47
TASKFORCE SEIZURES & FORFEITURES	\$ 550,786.96
ANIMAL CONTROL SHELTER COMM PARTNER	\$ 130,753.97
ANIMAL CONTROL SHELTER RESERVE	\$ 615,126.28
ANIMAL CONTROL SHELTER RESERVE CDAR	\$ -
PROPERTY FIRE DAMAGE ACCOUNT	\$ 17.01
ANIMAL CONTROL SHELTER COMM PARTNER - ENDOW	\$ -
DISASTER RESPONSE	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 9,359.16
US BANK ESCROW	\$ -
INVESTMENTS - CDS	\$ -
EAC ACCOUNT	\$ -
GENERAL FUND TOTALS	\$ 2,841,104.94

SEWER FUND

CASH IN BANK	\$ 195,714.90
NIB GENERAL FUND	\$ 602.34
RISK MANAGEMENT RESERVE	\$ -
SEWER FUND MMA	\$ 330.54
SEWER FUND MMA CDARS	\$ -
SEWER FUND DEPREC & RESERVE	\$ 502,738.69
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 3,531.54
US BANK ESCROW	\$ -
INVESTMENT - CDS	\$ -
SEWER FUND TOTALS	\$ 702,918.01

ENVIRONMENTAL SERVICES FUND

CASH IN BANK	\$ 1,284,865.44
NIB ENV SVS FUND	\$ -
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 6,418.06
MMA PCB	\$ 70,039.51
ENV SVS CC	\$ 44,818.09
INVESTMENT - CDS	\$ -
ENV SVS FUND TOTALS	\$ 1,406,141.10

ARPA FUNDING

CASH IN BANK	\$ 97.42
ARPA FUNDING MMA	\$ 2,061,340.51
AIRPORT FUND TOTALS	\$ 2,061,437.93

W.I.L

**CITY OF ROLLA
CASH ANALYSIS REPORT
December 31, 2021**

AIRPORT FUND

CASH IN BANK	\$ (844,746.27)
NIB GENERAL FUND	\$ 536,092.51
RISK MANAGEMENT RESERVE	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 9,850.64
INVESTMENTS - MMA	\$ 76,695.26
INVESTMENTS - MMA (BREWER LEASE AGREE)	\$ 24,440.00
INVESTMENTS - MMA CDARS	\$ -
AIRPORT FUND TOTALS	\$ (197,667.86)

CEMETERY FUND

CASH IN BANK	\$ -
CASH - MMA	\$ 325,281.60
CASH - MMA CDARS	\$ -
INVESTMENTS - RESTRICTED	\$ -
CEMETERY FUND TOTALS	\$ 325,281.60

STREET FUND

CASH IN BANK	\$ 603,274.00
NIB GENERAL FUND	\$ -
RISK MANAGEMENT RESERVE	\$ -
GENERAL FUND MMA	\$ 3,000.00
CASH - MMA	\$ 3,274,777.58
MODOT RESERVE	\$ 1,505,432.97
INVESTMENT - CDS	\$ -
STREET FUND TOTALS	\$ 5,386,484.55

RECREATION FUND

CASH IN BANK	\$ (416,317.36)
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 306.50
DEPR RES & EQUIP - MMA	\$ -
DEPR RES & EQUIP - MMA CDARS	\$ -
INVESTMENT - CDS	\$ -
INVESTMENTS - SALES TAX	\$ -
INVESTMENTS - SALES TAX CDARS	\$ -
CENTRE CC	\$ -
RECREATION FUND TOTALS	\$ (416,010.86)

HEALTH INSURANCE FUND

HEALTH INSURANCE RESERVE	\$ 500,582.17
HEALTH INSURANCE RESERVE CDARS	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 20,066.00
HEALTH FUND TOTALS	\$ 520,648.17

PARK FUND

CASH IN BANK	\$ 21,751.45
NIB GENERAL FUND	\$ 250.00
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - PARK SALES TAX	\$ 130,686.21
PARKS CC	\$ 100,354.03
PARK FUND TOTALS	\$ 253,041.69

PARK LAND RESERVE FUND

CASH IN BANK	\$ 44,767.18
PARK LAND RESERVE ACCOUNT	\$ 29,772.49
PARK LAND RESERVE FUND TOTALS	\$ 74,539.67

GRAND TOTAL ALL FUNDS **\$ 10,896,481.01**

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
December 31, 2021
25% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>GENERAL FUND</u>				
REVENUES	\$ 14,359,238.00	\$ 2,524,227.70	\$ 11,835,010.30	17.6%
EXPENDITURES				
GENERAL ADMINISTRATIVE	\$ 676,855.00	\$ 225,215.04	\$ 451,639.96	33.3%
ADMINISTRATION	\$ 312,932.00	\$ 75,627.87	\$ 237,304.13	24.2%
LIBRARY	\$ 300,750.00	\$ 70,205.82		23.3%
FINANCE	\$ 679,960.00	\$ 165,204.73	\$ 514,755.27	24.3%
LEGAL	\$ 67,300.00	\$ 20,383.25	\$ 46,916.75	30.3%
COURT	\$ 92,990.00	\$ 24,554.38	\$ 68,435.62	26.4%
TELECOMMUNICATIONS	\$ 1,438,550.00	\$ 311,919.92	\$ 1,126,630.08	21.7%
ANIMAL CONTROL	\$ 831,455.00	\$ 60,143.67	\$ 771,311.33	7.2%
POLICE	\$ 5,522,076.00	\$ 1,508,559.89	\$ 4,013,516.11	27.3%
FIRE	\$ 3,990,300.00	\$ 782,426.19	\$ 3,207,873.81	19.6%
ROLLA RURAL FIRE	\$ -	\$ 128,014.20	\$ (128,014.20)	#DIV/0!
BUILDING SERVICES	\$ 92,165.00	\$ 21,288.67	\$ 70,876.33	23.1%
ENGINEERING	\$ -	\$ -	\$ -	#DIV/0!
COMMUNITY DEVELOPMENT	\$ 513,925.00	\$ 110,489.65	\$ 403,435.35	21.5%
ECONOMIC DEVELOPMENT	\$ 54,110.00	\$ 40,067.16	\$ 14,042.84	74.0%
TOTAL EXPENDITURES	<u>\$14,573,368.00</u>	<u>\$ 3,544,100.44</u>	<u>\$ 10,798,723.38</u>	24.3%
REVENUES OVER/UNDER EXPENDITURES	\$ (214,130.00)	\$ (1,019,872.74)	\$ 1,036,286.92	
<u>SEWER FUND</u>				
REVENUES	\$ 9,294,965.01	\$ 18,804,311.65	\$ (9,509,346.64)	202.3%
EXPENDITURES	<u>\$ 8,607,349.00</u>	<u>\$ 3,204,397.24</u>	<u>\$ 5,402,951.76</u>	37.2%
REVENUES OVER/UNDER EXPENDITURES	\$ 687,616.01	\$ 15,599,914.41	\$(14,912,298.40)	
<u>ENVIRONMENTAL SERVICES FUND</u>				
REVENUES	\$ 3,760,750.00	\$ 640,913.91	\$ 3,119,836.09	17.0%
EXPENDITURES				
RECYCLING	\$ 582,720.00	\$ 102,983.00	\$ 479,737.00	17.7%
SANITATION	\$ 2,822,900.00	\$ 608,023.81	\$ 2,214,876.19	21.5%
VEHICLE MAINTENANCE	\$ 448,560.00	\$ 101,150.29	\$ 347,409.71	22.6%
TOTAL EXPENDITURES	<u>\$ 3,854,180.00</u>	<u>\$ 812,157.10</u>	<u>\$ 3,042,022.90</u>	21.1%
REVENUES OVER/UNDER EXPENDITURES	\$ (93,430.00)	\$ (171,243.19)	\$ 77,813.19	
<u>ARPA FUNDING</u>				
REVENUES	\$ -	\$ -	\$ -	#DIV/0!
EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!
REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ -	\$ -	
<u>AIRPORT FUND</u>				
REVENUES	\$ 661,206.00	\$ 178,920.66	\$ 482,285.34	27.1%

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
December 31, 2021
25% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
EXPENDITURES	\$ 663,425.00	\$ 269,792.06	\$ 393,632.94	40.7%
REVENUES OVER/UNDER EXPENDITURES	\$ (2,219.00)	\$ (90,871.40)	\$ 88,652.40	

IV.i.4

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
December 31, 2021
25% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>CEMETERY FUND</u>				
REVENUES	\$ 13,200.00	\$ 10,123.16	\$ 3,076.84	76.7%
EXPENDITURES	\$ 20,000.00	\$ 1,052.50	\$ 18,947.50	5.3%
REVENUES OVER/UNDER EXPENDITURES	\$ (6,800.00)	\$ 9,070.66	\$ (15,870.66)	
<u>STREET FUND</u>				
REVENUES	\$14,707,990.50	\$ 1,083,322.78	\$ 13,624,667.72	7.4%
EXPENDITURES				
STREET	\$ 6,459,175.00	\$ 1,978,948.83	\$ 4,480,226.17	30.6%
TDD	\$ 4,869,228.00	\$ 317,718.19		
ENGINEERING	\$ 883,150.00	\$ 187,024.67	\$ 696,125.33	21.2%
TOTAL EXPENDITURES	\$12,211,553.00	\$ 2,483,691.69	\$ 5,176,351.50	
REVENUES OVER/UNDER EXPENDITURES	\$ 2,496,437.50	\$ (1,400,368.91)	\$ 8,448,316.22	
<u>RECREATION FUND</u>				
REVENUES	\$ 815,000.00	\$ 2.24	\$ 814,997.76	0.0%
EXPENDITURES				
ADMINISTRATION	\$ 750,205.00	\$ 253,281.73	\$ 496,923.27	33.8%
MAINTENANCE	\$ -	\$ 17,676.28	\$ (17,676.28)	#DIV/0!
TOTAL EXPENDITURES	\$ 750,205.00	\$ 270,958.01	\$ 479,246.99	36.1%
REVENUES OVER/UNDER EXPENDITURES	\$ 64,795.00	\$ (270,955.77)	\$ 335,750.77	
<u>PARK FUND</u>				
REVENUES	\$ 1,760,942.00	\$ 409,260.80	\$ 1,351,681.20	23.2%
EXPENDITURES				
ADMINISTRATION	\$ 226,125.00	\$ 61,761.40	\$ 164,363.60	27.3%
PARKS	\$ 1,168,790.00	\$ 219,613.52	\$ 949,176.48	18.8%
SPLASHZONE	\$ 232,250.00	\$ 11,816.10	\$ 220,433.90	5.1%
OUTDOOR RECREATION	\$ 199,935.00	\$ 25,967.84	\$ 173,967.16	13.0%
TOTAL EXPENDITURES	\$ 1,827,100.00	\$ 319,158.86	\$ 1,507,941.14	17.5%
REVENUES OVER/UNDER EXPENDITURES	\$ (66,158.00)	\$ 90,101.94	\$ (156,259.94)	
<u>PARK LAND RESERVE FUND</u>				
REVENUES	\$ 1,000.00	\$ 1,293.76	\$ (293.76)	129.4%
EXPENDITURES	\$ 39,500.00	\$ -	\$ 39,500.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (38,500.00)	\$ 1,293.76	\$ (39,793.76)	

MINUTES
 ROLLA PLANNING AND ZONING COMMISSION MEETING
 ROLLA CITY HALL COUNCIL CHAMBERS
 TUESDAY, FEBRUARY 15, 2022

Presiding: Don Brown, Chairperson

Commission Members Present: Walter Bowe, Lister Florence Jr., Janece Martin, Russell Schmidt, Kevin Crider

Commission Members Absent: Robert Anderson, Monte Shields

I. OTHER BUSINESS:

1. Election of Chairperson, Vice-Chairperson, and Secretary/Treasurer

A motion was made by Walter Bowe, seconded by Janece Martin, to vote for all three officials at once. The motion passes unanimously. A motion was made by Janece Martin, seconded by Walter Bowe to keep the current officials in office. Don Brown, Chairperson, Russell Schmidt, Vice-Chairperson, and Robert Anderson, Secretary/Treasurer. The motion passes unanimously.

2. Announcement: Steven Shields term expired, did not seek re-appointment

II. APPROVE MINUTES: Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, December 15, 2021. **Chairperson Don Brown approved the minutes as printed and distributed.**

III. REPORT ON RECENT CITY COUNCIL ACTIONS:

1. **CUP21-02, Collective Solutions, LLC:** Conditional Use Permit (CUP) to allow a Wireless Communications Facility not permitted by Section 42-400 or 42-401. ***Denied by City Council at Dec 20, 2021 meeting.***
2. **ZON21-12, 602 N Cedar/407 E 6th St/603 N Walnut:** Rezoning from the C-2, General Retail District to the C-1, Neighborhood Commercial District, and rezoning from the R-3, Multi-family District to the C-1, Neighborhood Commercial District. ***Approved by the City Council at Jan 3, 2022 meeting.***
3. **ZON21-13, 4120 State Route V/4122 State Route V:** Rezoning from the R-2, Two-family District to the M-2, Heavy Manufacturing District. ***Approved by City Council at Jan 3, 2022 meeting.***
4. **SUB21-08, Subway Subdivision #2:** A Minor Subdivision Final Plat to relocate a property line between two commercial lots. ***Approved by City Council at Jan 3, 2022 meeting – plat recorded.***

IV. OLD BUSINESS:

NONE

V. PUBLIC HEARING:

1. **SUB21-07, Ridgeview Christian Church Plat 1**: A Minor Subdivision Final Plat to combine several lots into one lot and vacate the rights-of-way of Walker Ave and Ridgeview Rd adjacent to the property.

Tom Coots presents the staff report.

Russell Schmidt asks if it is possible to have C-O and R-1 zoning on one lot. **Coots** confirms this is possible. **Schmidt** ask how the road right-of-way would be maintained. **Coots** states the proposed vacation will add a public access easement, so the City would still perform basic maintenance on the roadway.

Brown asks if it is possible to collect compensation for the vacated area from the applicant. **Coots** states that it is not possible with a vacation because the property was given to the City. Property which the City buys and then sells does go through the City Council and a sales price can be collected. For example, the applicant asked to purchase the property south of Ridgeview Road, but City Council declined to sell.

Brown asks if letters were sent out to surrounding areas. **Coots** confirms letters were sent out to any property within 300 feet of the proposed vacation. **Brown** also states he would like to see reports from Emergency and Law Enforcement departments as well as additional public outreach.

Martin asks what the zoning would be for the combined lots, since several lots are zoned R-1, but the church building is zoned C-O. **Coots** states the current zoning will not change. **Martin** asks if the one lot can have two separate zonings. **Coots** confirms this to be true.

Brown opens the public hearing.

Bryan Harrington is a representative of Allstate Consultants, located at 3312 LeMone Industrial Blvd in Columbia, Missouri. He stated since this case may have a big impact on the City, they were trying to reach a compromise before any major plans were made.

Craig Stevens, residing at 734 Oak Knoll Road, is the Chairman of the Elders for the Ridgeview Church. He expresses concern about the safety issues having pedestrians cross the street.

Seeing no more questions from the audience, **Brown** closes the public hearing.

Darin Pryor, an engineer from Public Works, gave the traffic counts for Ridgeview Road and Adrian Avenue. He states that Adrian should be able to handle any increase in traffic if Walker and Ridgeview were to be closed to traffic.

Schmidt asks if the vacation is granted, what changes would be evident to Walker Avenue. **Pryor** states that no changes will be evident at this time; it will still appear as a City street.

Florence asks for clarification about liability issues if the vacation is granted. **Pryor** states that once the property is vacated, it may be the property owner's responsibility. He states it would only be the City's responsibility to make the road safe and passable for emergency vehicles.

Schmidt asks if any additional signage would be needed. **Pryor** did not believe any was needed.

Bowe asked if the reasoning behind the applicant not applying for a rezoning was due to not being far into their plans. **Coots** states a rezoning would not be necessary unless an addition to the church was planned that conflicted with current height or setbacks restrictions.

A motion was made by Lister Florence, seconded by Kevin Crider, to table the subdivision case to the March 15 meeting. A roll call vote on the motion showed the following: Ayes: Bowe, Florence, Martin, and Crider. Nays: Schmidt. The motion passes.

VI. NEW BUSINESS:

1. **SUB22-01, Davis Addition:** A Minor Subdivision Final Plat to combine 3 commercial lots into one lot.

Coots presents the staff report.

Brown asks if the property is buildable since the lot is in the floodplain. **Coots** states the applicant is aware of the potential floodplain issues and the lot cannot be built upon until and unless the applicant demonstrates they meet the city requirements.

A motion was made by Russell Schmidt, seconded by Janece Martin, to recommend approval to the City Council to combine three commercial lots into one. A roll call vote on the motion showed the following: Ayes: Bowe, Florence, Martin, Schmidt, and Crider. Nays: None. The motion passes unanimously.

VII. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF:

1. Presentation on 2020/2021 activity and planned 2022 Community Development Department goals

VIII. CITIZEN COMMENTS:

NONE

Meeting adjourned: 6:25 p.m.

Minutes prepared by: Sarah West

NEXT MEETING:

Tuesday, March 15, 2022

1V.j-4

Park Advisory Commission Meeting Minutes

January 26, 2022

Zoom/City Hall, 3rd Floor Conference Room

Members Present: None

Members Present by Zoom: Ken Kwantes, Larry Thomas, Andrew Meggitt, Mike Fleishhauer, and Susan Wrasmann

Absent: Sue Arnold

Others Present: Floyd Jernigan, Stan Busch, and Julie Rodgers

1. Call to Order

- After technical difficulties with Zoom communications, Mr. Kwantes called the meeting to order at 5:17 p.m. The group conducted an abbreviated meeting partially through Zoom, but were primarily connected through Mr. Jernigan's cell phone.

2. Approval of Minutes

- Larry Thomas made a motion to approve the Nov. 17, 2021, minutes and financials. Mike Fleishhauer seconded approval and the motion passed by unanimous vote.

3. Narrative

- Mr. Jernigan talked to the group about the new proposed playground structure for Buehler Park. According to the Park's Master Plan, Buehler Park was the site of the next playground project. Bid opening is scheduled for Feb. 9.
- The Downtown Plaza "Fountain" Park is still being discussed. City Council heard an hour long presentation of the project begun by RDBA. The proposed location is at 6th & Pine Streets. It is expected to utilize Public Works (construction) and Parks (maintenance and paying for lighting, water, electric, chemicals, and systems for water filtration, quality and disinfection). Operational details are still yet to be determined.

Mr. Jernigan reported to the group about his post on the NRPA site and reaching out to other Missouri cities, asking about fountains. There were a number of postings which listed problems other cities have encountered with public fountains. For fountains in public areas, they must be maintained with much of the same requirements for chemicals, equipment, and regular testing as public bodies of water unless there is signage and a barrier. With those in place, the CDC doesn't require the same standards, which would then significantly lessen labor and maintenance costs. Mike Fleishhauer had questions about a possible barrier. Several cities that responded had low fencing that did help lessen vandalism and public bathing. Those same cities shared their experience with misuse of the structures, as well as maintenance.

IV. K. 1

Mr. Jernigan said more discussions were expected with city administration and department directors. Mike Fleishhauer asked that the Park Board's reservations with the proposed structure be expressed.

- Tinkergarden has approached us to come back to our parks to run their private youth programming. They have been using Audubon Nature Center. They are considering holding classes on Saturdays. As was the case with the last proposal, Tinkergarden organizers were informed they needed to make a presentation to the Park Advisory Commission and that a new memorandum of understanding would need to be approved.

4. Commission comments

The group will meet again for a special meeting to discuss further details on the proposed downtown fountain and to discuss the bid opening for the new Buehler Park play structure. The group will meet on Thursday, Feb. 10, at 5 p.m.

For Park Board Meetings, Mr. Jernigan said those who want to come in person, should do so. Those who want to participate through Zoom for the meeting are welcome to do that.

The next regular Park Board Meeting is scheduled for Wednesday, March 23, at 5 p.m.

5. Adjournment

- Mr. Thomas made a motion to adjourn. Susan Wrasmann seconded. The meeting adjourned at 5:35 p.m.

**DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, MARCH 1ST, 2022 @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com. Dev.
Steve Flowers, Com. Dev.
Darin Pryor, Public Works
Steve Hargis, Public Works
Ron Smith, Fire Dep.

Sarah West, Com. Dev.
Chad Davis, RMU
David Forshee, Public Works
Dale Brown, RMU
Brady Wilson, Env Services

NEW BUSINESS:

1. SUB22-03: Bradley Addition:

Ron Smith asked if fire was currently using Spring Avenue as an access point to the buildings on University Drive. **Darin Pryor** no, currently there is no access to the subject property parking lot from Spring Avenue. Committee had discussion about the vacation of 13th Street, and access points to proposed project.

Chad Davis said the ROWs that are being vacated need to be retained as easements. Committee had discussion about location of easements and restrictions. Decision to ask that any ROW with utilities in it be retained as a utility easement, as utility relocation plans have not been discussed.

Smith asked if hydrants will remain on 13th Street. **Davis** yes, but the main has been abandoned on 13th Street between Spring and Poole Avenue. Committee had discussion about location of hydrants.

Committee had discussion about address changes, and the location that Route E turns into Tim Bradley Way.

2. ZV21-06: QuikTrip:

Smith asked if any signs were in the ROW. **Tom Coots** no.

No comments were made.

3. ZV22-01: Collective Solutions:

No comments were made on the request.

4. ZV22-02: Immanuel Lutheran Church:

No comments were made on the request.

5. ZV22-03: Rolla Mission:

10.1.1

Pryor asked if there was a way in the Codes to require them to obtain a permit. Committee had discussion about the zoning for the Rolla Mission.

6. SUB22-02: Jordan Subdivision #2:

This subdivision is on the same property as the request for the Rolla Mission, but it is to address a split of the property that occurred last year. A lot was split and sold with the storage buildings. The remainder and another lot is for sale and under contract with the Rolla Mission. The subdivision will need to be approved to allow for any building permits on either property.

Minutes Prepared By: Sarah West

NEXT MEETING:

Tuesday, March 15 @ 1:30 P.M.



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Davis Addition: a Minor Subdivision Final Plat to combine three commercial lots into one lot.

(SUB22-01)

MEETING DATE: March 7, 2022

Application and Notice:

Applicant/Owner - Jeff Davis of 24/7 Homes, LLC

Public Notice - <https://www.rollacity.org/agenda.shtml>

Background:

The applicant intends to develop the subject property. The property was recently rezoned to allow for the planned development. To make development easier without having to consider interior lot lines, the applicant seeks to combine the three platted lots and a formerly vacated alleyway into one large commercial lot. Most of the entire property is within the designated floodplain. The applicant is aware of the floodplain development requirements, which could greatly impact the ability to develop the property.

Property Details:

Current zoning - C-2, General Retail

Current use - Residential/Undeveloped

Land area - 0.49 acres

Public Facilities/Improvements:

Streets - The subject property has frontage on Hwy 72, a Major Arterial road; and frontage on Olive Street, a collector street; and Oak Street, a local street.

Sidewalks - Sidewalks are located along the frontage of the property on all streets.

Utilities - The subject property should have access to all needed utilities.

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for Neighborhood Commercial uses.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a meeting on February 15, 2022 and voted 5-0 to recommend approval of the request.

Prepared by: Tom Coats, City Planner

Attachments: Area Map, Plat, Ordinance

V.A.1

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DAVIS ADDITION.

(SUB 22-01)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Davis Addition, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7TH DAY OF MARCH, 2022.

APPROVED:

Mayor

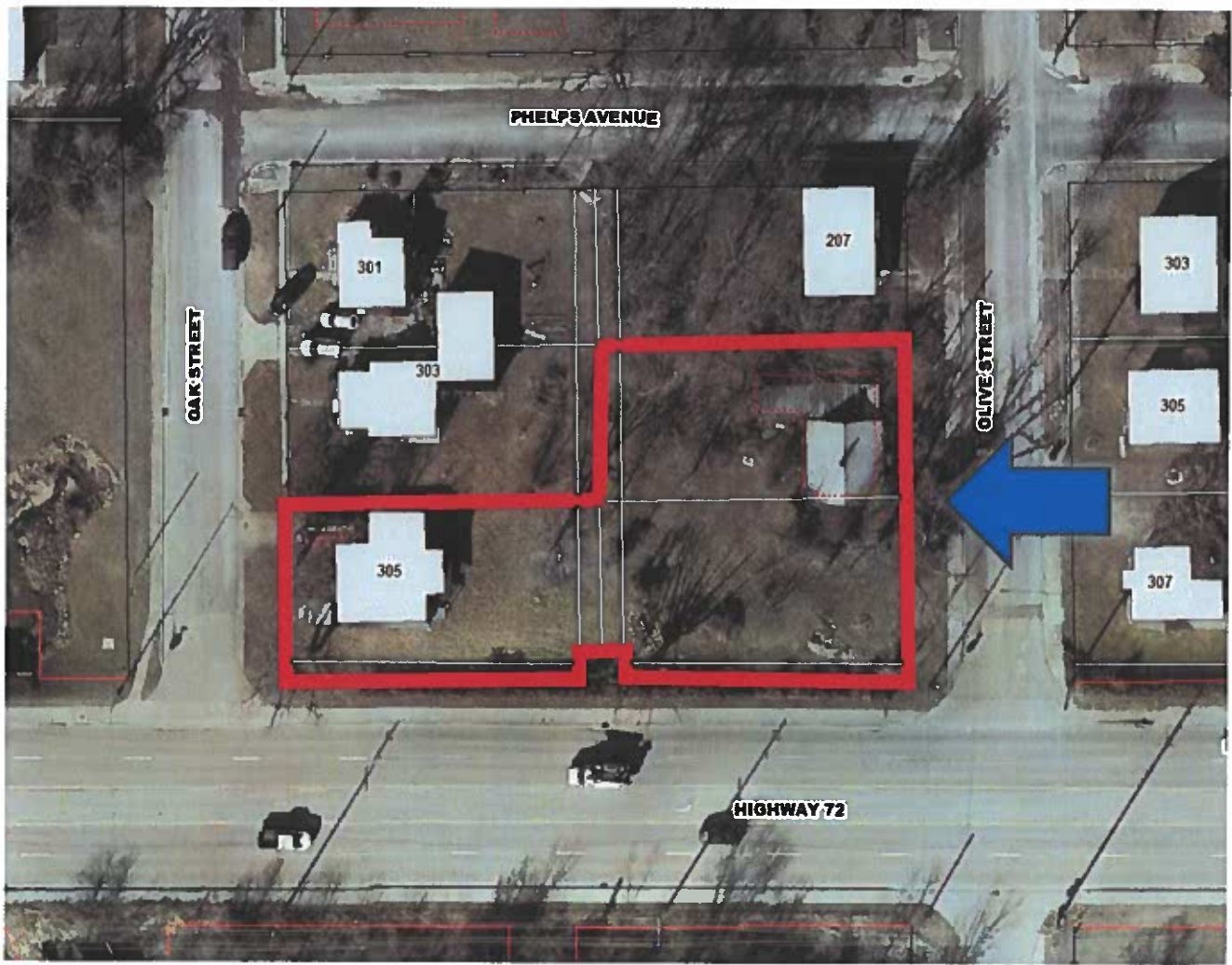
ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

V.A.2



Project Information:

Case No: SUB22-01
 Location: 304 S Olive/305 S Oak
 Applicant: 24/7 Homes, LLC
 Request:
 Minor Subdivision to combine 3 commercial lots



For More Information Contact:

Tom Coots, City Planner
 tcoots@rollacity.org

 (573) 426-6974
 901 North Elm Street
 City Hall: 2nd Floor
 8:00 – 5:00 P.M.
 Monday - Friday

V.A.3

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director
ITEM/SUBJECT: New playground structure for Buehler Park

TOTAL BUDGET APPROPRIATION \$130,000 DATE: March 7, 2022

COMMENTARY:
City Council awarded the bid to Hutchinson/Miracle Recreation for Miracle Option A, a dinosaur themed playground in Buehler Park. This playground will replace the current slide/tunnel piece that is no longer structurally sound after 30 years. City crews will do the site finishing work and will also do the ADA sidewalk to the playground.

RECOMMENDATION: Final reading of the ordinance to approve the contract with Hutchinson Recreation.



ITEM NO. V.B.1

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN SALES AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND HUTCHINSON RECREATION FOR THE PURCHASE OF A NEW PLAYGROUND STRUCTURE FOR BUEHLER PARK.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a Sales Agreement between the City of Rolla, Missouri and Hutchinson Recreation, a copy of said agreement being attached hereto and marked Exhibit A.

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7th DAY OF MARCH 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.B.2



MIRACLE RECREATION C/O
 HUTCHINSON RECREATION & DESIGN
 1000 EDGEWATER PT STE 101
 LAKE SAINT LOUIS, MO 63367

Miracle D

Name/Address		
Rolla Park Department 901 N Elm Street Rolla, MO 65401 BUEHLER PARK A/B/C		
Date	Quotation #	REP
02/15/22	11676	CRH

Terms
TBD

Quantity	Description	Total
	Miracle is made in Missouri! Miracle Kids' Choice Custom Play system. UPC DINO SKULL/DINO TAIL BONE/LARGE HOP ROCK/SMALL HOP ROCK Freight. City to store equipment until crew arrives to install. Crew will transport equipment to site at no extra charge. Installation and unload equipment with prevailing wages Installation of rubber poured in place 50/50 color/black blend. City to secure site after surface is installed. City to remove trash from site or provide dumpster INSTALLATION OF CONCRETE SLAB 4" ROCK/4" CONCRETE Excavate site backfill dirt to concrete slab Performance Bond	125,168.00T
	CITY TO REMOVE EXISTING EQUIPMENT AND PREPARE SITE TO DIRT BASE. Tax Exempt	0.00

The acceptance signature below serves as authorization to order the items quoted & indicates acceptance of the listed prices and payment terms enclosed. Signature will not substitute for a Purchase Order.

Total	\$125,168.00
--------------	---------------------

Unloading, storage and installation of equipment upon arrival is not included in above pricing unless specifically noted on quote.

Acceptance Signature: _____

Printed Name: _____

Phone: (800) 848.5616

www.hutchinson-recreation.com

Fax: (314) 332.2877

NOTE: Purchase orders & checks for equipment should be made out to Miracle Recreation.

V.B.3

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ Day of _____ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Miracle Recreation c/o Hutchinson Recreation & Design Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of "**FY 2021-22 – BUEHLER PARK PLAYGROUND, PROJECT 070-580-1**", in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of "**FY 2021-22 – BUEHLER PARK PLAYGROUND, PROJECT 070-580-1**".

It is further stipulated that not less than the prevailing hourly rate of wages, as set out in the wage order attached to, and made part of the specification for work under the contract, as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court

V.B.4

of Appeal, shall be paid to all workers performing work under this Contract. Further, the contractor will forfeit a penalty to the contracting public body of \$100 per day (or portion of a day) for each worker that is paid less than the prevailing rate for any work done under the contract by the contractor or by any subcontractor."

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

Contractor must require and shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo., unless they have previously completed the program and have documentation of having done so, which will be provided to the city.

Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.

The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.

Violations of Article III -- Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. Any wage subsidy, bid supplement or rebate that is provided must be reported to the City within 30 days of receipt of payment, in accordance with Section 290.095, RSMo.

ARTICLE V. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$125,168.00 for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract, and that the Contractor shall complete said work within the specified consecutive calendar days as noted in the Scope of Work Page No. 22. A Notice to Proceed will be issued as soon as they are made available to the City. *Completion Date 11/15/22. (JLW)*

It is further stipulated that in the event that the Contractor fails in the performance of the work specified and required to be performed within the period of time specified, the Contractor shall pay the Owner, as and for liquidated damages, and not as a penalty, the sum of one hundred dollars (\$100.00) per calendar day that the Contractor shall be in default.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete a return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions sections.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

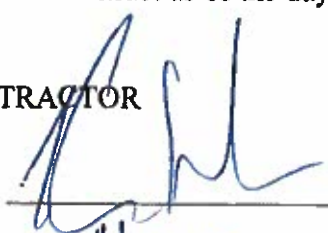
ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY _____
Mayor, Owner, Party of the First Part

BY  _____
TITLE Manager

STATE OF MISSOURI)
) SS
County of Phelps)

On this _____ day of _____ before me appeared _____, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the corporate seal of said municipal corporation and that said instrument is the corporate seal of said municipal corporation and that said instrument was signed under authority of the City Council of the City of Rolla, Missouri; and the said _____ acknowledged said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

STATE OF MISSOURI)
) SS
County of Phelps Barry)

On this 2nd day of March 2020 before me appeared David Walker, to me personally known, who, being by me duly sworn, did say that ~~he~~ is the Manager of Miracle Recreation Equipment Co and that the seal affixed to said instrument is the corporate seal of said corporation by authority of its board of directors; and the said David Walker acknowledged said instrument to be the free act and deed of said corporation.

My commission expires: 4/13/22

Notary Public [Signature]


KIM TIMMSEN
My Commission Expires
April 13, 2022
Barry County
Commission #14435117

V.B. 7

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Brady Wilson

ACTION: First Reading

ITEM/SUBJECT: Ordinance to Amend Section 18-3 and 18-16 regarding curb-side recycling

BUDGET APPROPRIATION: NA

DATE: March 7, 2022

COMMENTARY:

After much deliberation, staff has recommended the elimination of residential curbside recycling collection services due to the following reasons:

- 1) The high cost of providing the service in comparison to the relatively small amount of tonnage/volume collected and diverted. The annual net cost of \$172,000 diverts approximately 400 tons, which equates to a cost of \$430.00 per ton (3 times the cost of trash collection).
- 2) Consistent lack of available manpower. Attracting and hiring qualified CDL drivers has become increasingly challenging. Lack of manpower places an additional workload on the remaining employees.
- 3) High rate of employee turnover. The labor-intensive nature of the work along with competition from other higher-paying employment opportunities make retention of employees difficult. On average, the department is attempting to fill open positions on a monthly basis.

As part of this action, Chapter 18 of the Rolla City Code should be amended to remove references that might be interpreted to imply that the City is required to provide residential curbside recycling services.

The Department will continue to focus on overall recycling efforts, including operation of the recycling center for drop-off recycling, collection of cardboard and paper from commercial sources, special collection events, etc.

The curbside service will be phased out through the end of March. This would allow time to notify residents of the change in service. The final week of collection would be March 28-April 1, 2022. Additionally, staff recommends postponing the rate increase included in the FY 2022 budget for further analysis in FY 2023.

V1.A.1

ORDINANCE NO. _____

AN ORDINANCE REPEALING SECTION 18-3 AND SECTION 18-16, OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION IN LIEU THEREOF PERTAINING TO RECYCLING COLLECTIONS.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That Section 18-3 of the Code of the City of Rolla, Missouri, is hereby repealed and new section enacted in lieu thereof as follows:

Sec. 18-3. Recycling of solid waste materials encouraged.

The City **may**, as a matter of public welfare, promote recycling as a preferred waste management alternative, make available collection services and drop-off facilities, and, as approved by the City Council, adopt such charges as will encourage refuse customers to recycle appropriate solid waste materials.

In addition to the City's existing programs and services, persons or entities are encouraged to target recyclable materials or recycling services not being addressed by the City's collection/drop-off services. Commercial customers with significant quantities are encouraged to recover materials for recycling. Not-for-profit entities are encouraged to utilize recycling opportunities for fund raising efforts.

Upon request by the City, any person, business, or entity providing recycling services within the City of Rolla, shall provide to the City, records of types and quantities of materials recycled.

Section 2: That Section 18-16 of the Code of the City of Rolla, Missouri is hereby repealed and a new section enacted in lieu thereof as follows:

Sec. 18-16. Service charge rates for residential refuse collection.

Each residential refuse customer shall pay to the City a service charge of \$12.75 per month for the weekly collection of the contents of each 35 gallon container **and**, all acceptable yard wastes in biodegradable bags (**seasonally March – November**), **and all-specified-recyclables**. Each residential refuse customer shall pay to the City a service charge of \$15.25 per month for the weekly collection of the contents of each 90 gallon container; **and** all acceptable yard wastes in biodegradable bags (**seasonally March - November**), **and all-specified-recyclables**.

ORDINANCE NO. _____

Page 2

Section 3: That this ordinance shall be in full force and effect on April 2, 2022~~from and after the date of its passage and approval.~~

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 21ST DAY OF MARCH 2022.

APPROVED:

ATTEST:

MAYOR

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.A.3

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: City Administrator John Butz ACTION REQUESTED: First Reading

ITEM/SUBJECT: Ordinance to Amend Sec. 27-36 of City Code: UTV operations in Rolla

BUDGET APPROPRIATION: \$250 +/-

DATE: March 7, 2022

COMMENTARY:

At the February 22nd Council Meeting, in response to a citizens' request filed by Mr. Kelly Martin, Council authorized the drafting of an ordinance to amend Section 27-36 of the Rolla City Code which currently prohibits the operation of "all-terrain vehicles" inside the city limits. The issue of allowing "utility vehicles" on city streets, allowed per state statutes (RSMo 304.032) by local action, has been growing in recent years. Initially very small rural communities began allowing, but in the last couple years the issue has been granted by larger communities such as Kirkwood, O'Fallon, Union, and Popular Bluff.

State regulations address ATVs, UTVs, and golf carts separately. While very unpopular by law enforcement due to safety concerns (see 02/07/22 memo from Chief Fagan) communities have been experimenting with various forms of permits and requirements. Attached is an ordinance for first reading. The ordinance does not require an inspection by any City Department but includes a permit (and issued decal) by the Finance Department. Law enforcement would be responsible for ensuring the posted license and safety requirements when given cause to pull same over for traffic violations.

Recommendation: First reading of ordinance to amend Sec. 27-36 of City Code pertaining to UTVs inside the City Limits.



VI.B.1

Ordinance _____

AN ORDINANCE OF THE CITY OF ROLLA, MISSOURI TO AMEND SECTION 27-36 OF THE CODE OF THE CITY OF ROLLA, MISSOURI TO ALLOW THE OPERATION OF UTILITY VEHICLES WITHIN THE LIMITS OF SAID CITY, TO ESTABLISH REASONABLE REGULATIONS THERETO, AND TO REPEAL ALL CONFLICTING ORDINANCES.

WHEREAS, the City Council of the City of Rolla, Missouri has determined that it is in the best interest of the City to authorize the operation of utility vehicles within the limits of said City and to establish reasonable regulations regarding such operations as authorized by RSMo 304.032;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA AS FOLLOWS:

Section 1. Section 27-36 of the Rolla City Code is hereby repealed and a new Section 27-36 is enacted in lieu thereof as follows:

Sec. 27-36 Non-licensed All-Terrain Vehicles – prohibit, exceptions.

1. **Definitions.** For purposes of this Section, the following definitions shall apply:

- A. "All-Terrain Vehicle" shall mean any motorized vehicle manufactured and used exclusively for off-highway use that is 50 inches or less in width, with an unladen dry weight of one thousand five hundred (1,500) pounds or less, traveling on three, four or more low-pressure tires, with a seat designed to be straddled by the operator and handlebars for steering control;
- B. "Utility Vehicle" shall mean any motorized vehicle manufactured and used exclusively for off-highway use which is sixty-three inches or less in width, with an unladen dry weight of three thousand five hundred (3,500) pounds or less, traveling on four or six wheels.
- C. "Golf Cart" shall mean any motorized vehicle originally designed for carrying golfers and their equipment over a golf course, including any such vehicle modified to carry additional passengers that is not capable of exceeding speeds of twenty (20) miles per hour.

2. It shall be unlawful for any person to operate on multi-use paths or sidewalks in the City of Rolla, Missouri any all-terrain vehicle, utility vehicle or golf car except for those operated for and by the City of Rolla or expressed authorization thereto.

3. **Operation in Violation of Regulations Prohibited.** No person shall operate an All-terrain Vehicle or golf cart as defined herein on any street within the City of Rolla. No person shall operate a Utility Vehicle on any street within the City of Rolla except as authorized herein.

4. **Only Licensed Drivers May Operate.** Any person operating a Utility Vehicle on any street within the City of Rolla must be validly licensed to operate a motor vehicle under the Laws of the State of Missouri or his or her state of residence (unless exempt under Missouri law), however, no additional licensure shall be required.

5. Time of Operation. No Utility Vehicle shall be operated on any street within the City of Rolla between the hours of sunset and sunrise or in such conditions as the Utility Vehicle cannot be seen by another motorist traveling a reasonable distance behind.

6. Speed of Operation. No Utility Vehicle shall be operated on any street within the City of Rolla at a speed greater than thirty (30) miles per hour or in excess of the posted speed limit, whichever is less.

7. Limit on Passengers. No person shall operate any Utility Vehicle on any street within the City Rolla with a greater number of passengers than said Utility Vehicle is designed to safely carry.

8. Careless and Imprudent Operation Prohibited. Notwithstanding any other provision of law, every person operating any Utility Vehicle on any street within the City Rolla shall do so in a careful and prudent manner and at a rate of speed so as not to endanger the property of another or the life or limb of any person and shall exercise the highest degree of care.

9. Operation Under the Influence Prohibited. No person shall operate any Utility Vehicle on any street within the City of Rolla while under the influence of alcohol or any drug or drugs.

10. Operation on Highways Prohibited. Notwithstanding any other provision of law, no person shall operate any Utility Vehicle upon any federal or state highway unless otherwise permitted by law except for the purpose of crossing any such highway whose posted speed limit is less than forty-five (45) miles per hour.

12. Insurance Required. All owners and/or operators of any Utility Vehicle operated on any street within the City Rolla shall meet the minimum standards for liability insurance as set forth by RSMo 303.160 for each Utility Vehicle so operated.

13. Safety Requirements. The following shall apply at all times:

1) Flag Required. Any Utility Vehicle operated on any street within the City of Rolla shall have a bicycle flag, which extends not less than seven feet above the ground, attached to the rear of the vehicle; the flag shall be day-glow in color (bright) and shall be triangular shaped, with an area not less than 30 square Inches.

2) Drivers and occupants shall be properly secured by safety restraints. No driver or passenger may be seated anywhere other than a properly designated seat. Children must be in an age appropriate car seat.

3) Utility Vehicle must maintain working lighted headlight and tail light, brakes, mirrors, muffler, and roll-over cage.

4) Utility Vehicle must have operating turn-signals.

5) Utility Vehicle must comply with all State Laws including RSMo 304.032.

13. **Permit Required.** No Utility Vehicle may be operated on any street within the City of Rolla unless there shall be issued an annual permit by the City Finance Department. Applicants shall provide proof of ownership and insurance. Each permit so issued shall cost fifteen dollars (\$15) and shall expire on December 31st of the year in which it is issued. Upon approval of the permit the City shall issue a decal to be affixed to the left rear of the UTV which must be clearly visible.

Section 2. That all other Ordinances in conflict herewith are hereby expressly repealed.

Section 3. A violation of this section shall be a misdemeanor and subject to a fine of not less than one hundred dollars (\$100.00).

Section 3. That this Ordinance shall be in full force and effect upon its passage, approval and adoption by the City Council of the City of Rolla, Missouri.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

ROLLA POLICE DEPARTMENT

Memorandum

Date: 07 February 2022
To: Mayor Lou Magdits & City Administrator John Butz
From: Colonel Sean Fagan, Chief of Police
Subject: Use of Off Road Vehicles

Sirs,

Recently there has been a lot of talk about possibly allowing off road vehicles to operate on the streets of Rolla. Other smaller cities such as St. James have recently passed ordinances allowing them to be operated on their streets. I including all of my staff are very much against allowing these off road vehicles to operate on the paved streets of Rolla. There are several reasons for this which I will try to articulate:

By 1989, Chrysler offered airbags in every passenger car. We've come a long way since then. Today, airbags, along with seatbelts, antilock brakes, traction control, stability control, and backup cameras, are government-mandated. You can expect many of the current crop of gee-whiz driver-aid safety features to be mandatory at some point.

- **Shatter resistant glass.** Shatter resistant glass provides a windshield that breaks into numerous, harmless pieces in the event of an accident. The windshields in earlier motor vehicles were dangerous. If the windshield was to break, the driver would be covered in shards of glass. Shatterproof glass is laminated in such a way as to prevent injuries
- **Seatbelts.** This safety feature, invented in 1849, was not standard equipment until 1966, when the National Traffic and Motor Vehicle Act and the Highway Safety Act gave control to the federal government. The federal government formed the National Highway Traffic Safety Administration or NHTSA. The NHTSA made it mandatory for all vehicle manufacturers to make seatbelts standard in all motor vehicles. Since the 1960's several improvements to seatbelts have been made
- **Airbags.** In 1968, Allen Breed invented the first electronic sensor to set off air bags in the case of an accident. In 1988, Chrysler made airbags standard equipment in all their

VI.B.5

vehicle models. Chrysler was ahead of the game, since it was not until 1998 that airbags became mandatory in all motor vehicles

- **Anti-lock braking systems.** The earliest braking systems in automobiles only applied braking pressure to the rear wheels. During emergency braking situations the rear wheels would lock up, causing the vehicle to slide and swerve to a stop. It was not until the 1920's that four wheel brakes were introduced. Four wheel brakes helped prevent swerving in an emergency braking situation. The introduction of ABS solved the skidding problem and also allowed the driver to maintain control of steering, while braking on slick surfaces
- **Stability control.** Stability control allows drivers to avoid dangerous rollover accidents, by the computer helping to compensate for driver error. If you turned too hard in a vehicle without stability control you may have a rollover accident. If you did the same maneuver in a vehicle with stability control the computer compensates for the amount of over steer by sending power to different wheels to avoid an accident
- **Lights.** Three types of lights are essential for any vehicle: brake lights, turn signals and headlights. Make sure that you use all these. You should also check the bulbs regularly to ensure that they're in perfectly working condition. Have a bulb replaced as soon as it fails. If you're frequently traveling on long routes at nighttime, you should consider having powerful bulbs or HIDs installed for your headlights
- **Mirrors.** Proper positioning of side and rear view mirrors is very important. Proper alignment of mirrors ensures high visibility and eliminates the blind spots
- **Bumpers.** Perhaps the most primitive of safety features, bumpers are built to withstanding minor collisions. They can prevent damage to the main body and engine of the car.

These are only a few of the over 100 safety features that have been incorporated in today's motor vehicles, all of which were implemented for the safety of the driver and passengers in vehicle.

Side by sides, UTVs and ATVs do not have these safety features (with the exception of seat belts).

They do not have anti-lock brakes, and are unstable due to being top heavy. Recently one tipped over next to the property of Captain Smith, which he stated was not the first time.

The Consumer Products Safety Commissions report includes off-highway vehicle (OHV)-related estimated injury statistics during the period 2017 through 2019, and deaths from 2015 through 2017. OHVs are comprised of recreational off-highway vehicles (ROVs) and utility terrain vehicles (UTVs), in addition to ATVs.

These off road vehicles accounted for approximately 97 percent of total off-highway vehicle (OHV)-related emergency department-treated injuries. There were about 1,700 ATV-related fatalities and 445 ROV-related fatalities reported during this period.

Ann Marie Buerkle, CPSC acting chair in 2018. "Off-road vehicles are not designed to be driven on paved surfaces, and collisions with cars and other on-road vehicles can be deadly."

The U.S. Consumer Product Safety Commission urges riders to keep all off-road vehicles off roads, the commission said in 2016. "This includes all-terrain vehicles, recreational off-highway vehicles, side-by-sides, dirt bikes, and other utility vehicles."

Children Are at High Risk

ATVs and ROVs become more dangerous when children drive adult-sized vehicles, or when more than one passenger rides on vehicles built for a single rider. Children under 16 accounted for the third-highest percentage of OHV deaths by age group; almost 50 percent of this group were children under 12.

Never Ride ATVs and ROVs on Paved Roads

It is extremely dangerous to use ATVs and ROVs on paved roads intended for vehicles; they are simply not designed for that purpose. Because ATVs and ROVs can be unwieldy on paved surfaces, the risk of collision with a car, truck, or other vehicle is significantly higher. The risk of tip-over is also dramatically increased. Even if a locality allows ATVs and RTVs on paved roads, CPSC strongly recommends not using them on paved surfaces.

Two national lobbying groups that represent manufacturers of off-highway vehicles said in position papers recently forwarded to local officials that they were opposed to on-highway use of OHVs and all-terrain vehicles. Additionally, a federal commission on consumer safety published guidance in 2016 and again in 2018 that Americans should not drive the vehicles on paved, public roads.

"Off-road vehicles are not designed to be driven on paved surfaces, and collisions with cars and other on-road vehicles can be deadly for ATV operators."

I had a meeting with Captain Eddy Blaylock, Troop I Commander for the Missouri State Highway Patrol. When asked, he indicated to me the Highway Patrol is very aggressive in its enforcement of these types of vehicles being operated on State Routs and Highways. Also, Missouri S&T does not allow these vehicles to be operated on campus.

In closing, let me state that it is true that some smaller cities are allowing these vehicles on their roadways. Rolla is not a small city in comparison to these other cities. Considering the number of accidents we handle every year, it is a concern that we will inevitably have accidents with these off road vehicles. I fear of the injuries and deaths that these accidents will incur.

Respectfully Submitted,

Col. Sean Fagan

Chief of Police

City of Rolla