

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, DECEMBER 18TH, 2023; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Pro-Tem Lister Florence

**Council Members in Physical Attendance:** Joshua Vroman, Terry Higgins, Megan Johnson, Nathan Chirban, Matt Fridley, Lister Florence, Jaired Hall, Rob Kessinger, Kevin Greven, Stanley Mayberry, Tina Balch and Victoria Steen

**Council Members Absent:** None

**Department Directors and Other City Officials in Physical Attendance:** Fire Chief Jeff Breen, Police Chief Sean Fagan, Public Works Director Darin Pryor, Finance Director Steffanie Rogers, Environmental Services Director Roger Pankey, Recreation Centre Director Marci Fairbanks, Parks Director Floyd Jernigan and City Counselor Carolyn Buschjost.

Mayor Pro-Tem Lister Florence called the meeting to order at approximately 6:30 p.m. and asked Councilman Kevin Greven to lead in the Pledge of Allegiance.

I. **PUBLIC HEARINGS** – None

II. **ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** – None

III. **OLD BUSINESS** –

**Ordinance** to approve Task Order #4 with Archer-Elgin to provide professional services to prepare plans and specifications for Pine Street Lighting. (Pw Director Darin Pryor) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4774: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND CM ARCHER GROUP, P.C., DBA ARCHER-ELGIN FOR PINE STREET LIGHTING– TASK ORDER #4. A motion was made by Vroman and seconded by Johnson to approve the ordinance. A roll call vote showed the following: Ayes: Mayberry, Balch, Chirban, Greven, Vroman, Steen Kessinger, Florence, Hall, Johnson, Fridley and Higgins. Nays: none. Absent: none.

**Ordinance** to approve a Technical Service Agreement between the City of Rolla and Rolla Public Library. (Finance Director Steffanie Rogers) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4775: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE ROLLA PUBLIC LIBRARY. A motion was made by Higgins and seconded by Balch to approve the ordinance. A roll call vote showed the following: Ayes: Johnson, Fridley, Steen, Vroman, Higgins, Chirban, Balch, Greven, Kessinger, Florence, Hall, and Mayberry. Nays: none. Absent: None.

**Ordinance** to approve a Technical Service Agreement between the City of Rolla and Rolla Rural Fire. (Finance Director Steffanie Rogers) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4776: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE ROLLA RURAL FIRE PROTECTION DISTRICT. A motion was made by Vroman and seconded by Higgins to approve the ordinance. A roll call vote showed the following: Ayes: Hall, Mayberry, Chirban, Greven, Vroman, Steen, Kessinger, Higgins, Balch, Johnson, Fridley and Florence. Nays: none. Absent: none.

**Ordinance** to approve a Technical Service Agreement between the City of Rolla and Shady Oaks Sewer District. (Finance Director Steffanie Rogers) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4777: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A TECHNICAL ASSISTANCE CONTRACT BY AND BETWEEN THE SHADY OAKS SEWER DISTRICT (SHADY OAKS) AND THE CITY OF ROLLA. A motion was made by Greven and seconded by Higgins to approve the ordinance. A roll call vote showed the following: Ayes: Vroman, Florence, Steen, Greven, Higgins, Chirban, Fridley, Johnson, Kessinger, Mayberry, Hall, and Balch. Nays: none. Absent: none.

**Ordinance** to approve a Technical Service Agreement between the City of Rolla and Cedar Grove Sewer District. (Finance Director Steffanie Rogers) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4778: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A TECHNICAL ASSISTANCE CONTRACT BY AND BETWEEN THE CEDAR GROVE SEWER DISTRICT (CEDAR GROVE) AND THE CITY OF ROLLA. A motion was made by Chirban and seconded by Vroman to approve the ordinance. A roll call vote showed the following: Ayes: Fridley, Kessinger, Higgins, Greven, Vroman, Steen, Mayberry, Chirban, Balch, Johnson, Hall and Florence. Nay: none. Absent: none.

**Ordinance** to approve a Technical Service Agreement between the City of Rolla and College Hills Sewer District. (Finance Director Steffanie Rogers) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4779: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A TECHNICAL ASSISTANCE CONTRACT BY AND BETWEEN THE COLLEGE HILLS SEWER DISTRICT (COLLEGE HILLS) AND THE CITY OF ROLLA. A motion was made by Chirban and seconded by Balch to approve the ordinance. A roll call vote showed the following: Ayes: Steen, Chirban, Higgins, Vroman, Mayberry, Greven, Balch, Johnson, Kessinger, Florence, Fridley, and Hall. Nay: none. Absent: none.

**Ordinance** to approve a Technical Service Agreement between the City of Rolla and Phelps County Emergency Services Board. (Finance Director Steffanie Rogers) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4780: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE PHELPS COUNTY EMERGENCY SERVICES BOARD. A motion was made by Balch and seconded by Higgins to approve the ordinance. A roll call vote showed the following: Ayes: Chirban, Balch, Mayberry, Greven, Vroman, Steen, Kessinger, Higgins, Hall, Florence, Fridley, and Johnson. Nays: none. Absent: none.

IV. **NEW BUSINESS** –

**Ordinance** to enter into a Supervised Institutional Work Release Program Agreement with the Missouri Department of Corrections. (PW Director Darin Pryor) City Counselor Carolyn Buschjost read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MISSOURI DEPARTMENT OF CORRECTIONS.

V. **CLAIMS and/or FISCAL TRANSACTIONS** – None

VI. **CITIZEN COMMUNICATION** - None

VII. **MAYOR/CITY COUNCIL COMMENTS**

- A. **Motion** to appoint Lauber Law Firm subject to contract for Legal Services. (Mayor Pro-Tem Lister Florence) A motion was made by Johnson and seconded by Higgins to approve the appointment of Lauber Law Firm for City Legal Services. A roll call votes showed the following: Ayes: Balch, Mayberry, Chirban, Greven, Vroman, Florence, Kessinger, Higgins, Hall, Johnson, Fridley, and Steen. Nays: none. Absent: none.
- B. Councilman Fridley mentioned the December 5<sup>th</sup> Housing Forum that discussed the need to increase housing to support the economic growth in Rolla. He also asked those considering to run for Council to make the growth of the community a priority.

VIII. **COMMENTS FOR THE GOOD OF THE ORDER**

- A. Parks Director Floyd Jernigan shared that recently, volunteers assisted Wreaths Across America place 550 wreaths on the graves of Veterans laid to rest at the Rolla City Cemetery.
- B. Mayor Pro-Tem Lister Florence reminded everyone that Candidate Filing for the April 2, 2024 General Municipal Election would be open until 5pm, December 26<sup>th</sup>.
- C. Centre Recreation Director Marci Fairbanks shared a video that showed the progression of the new training area at the Centre.
- D. Councilwoman Balch shared that March 6, 2024 is the last day to register to vote.
- E. City Administer John Butz shared with Council the passing of former Rolla City Administrator, Merle Strouse.

IX. **CLOSED SESSION** –

- A. Closed Session per RSMo 610.021- (3) Personnel (12) Contract Negotiations  
At 7:11 a motion was made by Chirban and seconded by Kessinger to go into closed session. A roll call vote showed the following: Ayes: Mayberry, Balch, Chirban, Greven, Vroman, Steen, Kessinger, Florence, Hall, Johnson, Fridley, and Higgins.

At 8:13, Council returned from Closed session where personnel was discussed with no final action and another item of personnel was discussed where the final action will be available to the public within the next 72 hours. An item regarding contract negotiations was also discussed with no final action.

X. **ADJOURNMENT** - Having no further business, the meeting adjourned at approximately 8:14 p.m.

Minutes respectfully submitted by City Clerk Lorri Powell.

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CITY CLERK

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MAYOR