

**Please Note:** The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at [https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA\\_](https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA_)

**COUNCIL PRAYER**

Ministerial Alliance

**AGENDA OF THE ROLLA CITY COUNCIL**

**Tuesday, September 8, 2020; 6:30 P.M.**

**City Hall Council Chambers**

**901 North Elm Street**

**PRESIDING: MAYOR LOUIS J. MAGDITS, IV**

**COUNCIL ROLL: RACHEL SCHNEIDER, TERRY HIGGINS, MATTHEW CROWELL, ANN MURPHEY, LISTER B. FLORENCE, JR., DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CAROLYN BOLIN, MARIE ALLEN, CHRISTINE RUDER, AND DEANNE LYONS**

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**PLEDGE OF ALLEGIANCE**

Councilwoman Terry Higgins

**I. CONSENT AGENDA**

A) Consider Approval of the City Council Minutes of:

- 1) City Council Meeting, August 3, 2020
- 2) City Council Closed Session Meeting, August 3, 2020
- 3) City Council Meeting, August 17, 2020
- 4) City Council Closed Session, August 17, 2020
- 5) City Council Workshop (Ten Year Sustainability Plan) – August 24, 2020
- 6) City Council FY 2021 Budget Workshop – August 31, 2020

**II. PUBLIC HEARINGS**

A) **Ordinance** Considering the FY 2021 Budget – (City Administrator John Butz) – **First Reading.**

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS**

A) National Recovery Month Proclamation

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- A) Environmental Services Department Monthly Report – July 2020
- B) Parks Financial Analysis – July 2020
- C) The Centre Financial Analysis – July 2020
- D) Municipal Court Monthly Report – July 2020
- E) Police Department Monthly Report – July 2020
- F) Animal Control Division Monthly Report – July 2020
- G) Building Codes Monthly Report – July 2020
- H) Rolla Municipal Utilities Monthly Report – July 2020
- I) Rolla Board of Public Works Meeting Minutes – July 28, 2020
- J) City's Cash Analysis Report – June 2020
- K) Planning and Zoning Commission Meeting Minutes – August 11, 2020

**V. OLD BUSINESS**

- A) **Ordinance** to Amend Sec. 30-16 (Marijuana Possession)– (City Administrator John Butz) –  
**Final Reading**
- B) **Ordinance** Approving Minor Subdivision Plat of Westside Marketplace 2 –  
(City Planner Tom Coots) – **Final Reading**

**VI. NEW BUSINESS**

- A) Consideration to Extend COVID Return-to Work Ordinance – (City Administrator John Butz) –  
**First/Final Reading Requested**

**VII. CLAIMS and/or FISCAL TRANSACTIONS**

**VIII. CITIZEN COMMUNICATION**

- A) Open Citizen Communication

**IX. MAYOR/CITY COUNCIL COMMENTS**

- A) **Motion** Reappointing Mr. Steve Bowles to the Industrial Development Authority (IDA) –  
(August 2026) - **Motion**
- B) **Motion** Reappointing Ms. Elizabeth Smith to the Industrial Development Authority (IDA) =  
(September 2026) – **Motion**
- C) **Motion** Appointing Ms. Megan Johnson to the Library Board to Complete the Unexpired  
Term of Ms. Sara Marcus ( May 2021) – **Motion**
- D) Follow-up discussion on illegal marijuana possession charges and other related issues

**X. COMMENTS FOR THE GOOD OF THE ORDER**

**XI. CLOSED SESSION**

- Pursuant to RSMo. 610.021, the Council will discuss the following in Closed Session:
- A) Real Estate/Contract Negotiations

**XII. ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, AUGUST 3, 2020; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance via Zoom Videoconferencing:** Christine Ruder

**Council Members in Physical Attendance:** Rachel Schneider, Terry Higgins, Matthew Crowell, Ann Murphey, Lister B. Florence, Jr., David Schott, Jody Eberly, John Meusch, Carolyn Bolin, Marie Allen, and Deanne Lyons

**Council Members Absent:** None.

**Department Directors in Attendance via Zoom Videoconferencing:** Public Works Director Steve Hargis, Environmental Services Director Brady Wilson, and Finance Director Steffanie Rogers

**Department Directors in Physical Attendance:** Fire Chief Ron Smith and Police Chief Sean Fagan

**Other City Officials in Attendance via Zoom Videoconferencing:** City Administrator John Butz

**Other City Officials in Physical Attendance:** City Counselor Carolyn Buschjost, City Engineer Darin Pryor, and City Clerk Carol Daniels

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:32 p.m. and asked Councilwoman Christine Ruder to lead in the Pledge of Allegiance.

**MAYOR'S COMMENT: Meeting Decorum and Conduct**

Mayor Magdits began the meeting by making the following statement. Over the last several City Council meetings, I think we have all noticed a slide in formality, professionalism, and decorum. We have been discussing several controversial issues with high levels of emotion. We have seen citizens and councilpersons talking over one another as well as verbal cheering and jeering along with some level of personal friction. As the presiding officer of these meetings, I take full responsibility for allowing this to

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**MAYOR'S COMMENT: Meeting Decorum and Conduct (continued):** occur. Starting this evening, we are going to go back to basics. I ask all councilpersons that would like to ask a question or make a point to please raise your hand. I will recognize you by your first name and you will have the floor. If you prefer something other than your first name, please let me know. Councilpersons will be given all the time you need to ask a question, make your point, or follow up with clarifications. I ask all councilpersons to refrain from cheering, jeering, or applauding when others are speaking. It is not professional and please extend some courtesy to the speakers. I ask citizens in attendance to do the same for the same reason. If this occurs, I will respectfully point out to the person that it is disruptive to the group and the speaker. Secondly, some citizens that have spoken or would like to speak to city council have expressed some reservations due to actual or perceived harassment. Some of this has occurred via social media, but there has also been at least one case of an incident outside City Hall after leaving. Until further notice, a police officer will be outside of City Hall at the end of the open session of each meeting. Lastly, I would like to address the section of the agenda titled "Citizen Communication." The primary purpose of the City Council meeting is to conduct City business. A section for general citizen comment is not required by law and historically has been included on the agenda as a courtesy to citizens. Personally, I firmly believe that this section belongs on our agenda, however over the past few months I have given much more latitude to the speakers and to the detriment of the agenda, and the items that need ample time for discussion. Citizen Comments under this section are for follow up later. They are not intended to be free-flowing discussions or repetitive topics. This is one of the reasons that the comments have been traditionally limited to three minutes. When citizens have issues or problems, they should first contact City staff, City Administrator, the Mayor or in some cases, the department heads. If this course does not suffice, then the next level of contact should be that citizen's city council person. Recently, the Citizen Comment section of our agenda has included lengthy comments, repetitive points, unsolicited legal opinion, and personal stories. While thoughtful in nature, are not really for public discussion. Starting tonight, citizen comments will be held firm to three minutes or less. Citizens wishing to speak should be prepared and succinct. I will keep track of the time and notify the speaker when there is 30 seconds left. The length of time each person can speak will depend on the length of the agenda and the number of topics in the closed session that follow. I will use discretion and advise the citizens prior to the start of section that three minutes may end up being two minutes or one minute. I would encourage citizens that if that is not enough time to come back at a later meeting. Priority will be given to city of Rolla residents. County residents

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**MAYOR'S COMMENT: Meeting Decorum and Conduct (continued):** have an elected body that represents their interests. However, I recognize that some county residents own businesses in Rolla or are our civic leaders within the city. Again, discretion will be used.

**I. CONSENT AGENDA**

A motion was made by Bolin and seconded by Meusch to approve the consent agenda as submitted. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The consent agenda consisted of the following:

**(A) Approval of the Rolla City Council Minutes for the following:**

- 1) City Council Meeting, July 6, 2020
- 2) City Council Closed Session Meeting, July 6, 2020
- 3) City Council Meeting, July 20, 2020
- 4) City Council Closed Session Meeting, July 20,, 2020

**I. PUBLIC HEARINGS**

None.

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS**

**(A) ETC Direction Finder Citizen Attitude Survey Report:** City Administrator John Butz recalled the City has been a participant in ETC's DirectionFinder Survey for about 18 years. The survey is conducted every two years and is a good benchmark for the City to track progress in the community and to be able to do a comparison between our results and a number of the high quality communities in Missouri and Kansas. Mr. Butz then turned the floor over to Mr. Chris Tatham (via Zoom Videoconferencing) who walked the Council through the major findings of the survey.

Mr. Butz indicated the complete survey would be placed on the City's website for additional review.

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**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS (continued)**

**(B) CIT (Crises Intervention Team) National Award Proclamation to Corporal Leann Robertson, CIT Coordinator:** Mayor Magdits read the proclamation he presented to Rolla Police Corporal Leann Robertson, which recognized her accomplishments with the City of Rolla Police Department, the South Central CIT Council, and for her selfless service to the citizens of Rolla, Missouri. Mayor Magdits pointed out that in July 2020, CIT International, Inc. named Corporal Robertson the “First Responder of the Year”.

**(C) Rolla Police Department Presentation – Mission, Services Operation:** Police Chief Sean Fagan provided an explanation of the operations of the Rolla Police Department. He said the Department’s Mission Statement focuses on integrity, respect, and fairness. Chief Fagan entertained several questions and comments from the Council.

**IV. PUBLIC COMMENTS**

**(A) Future Vision of The Centre – Power Wellness Proposal:** Mayor Magdits first introduced Health and Recreation Center Board members in attendance, Dr. Kent Wray, Missouri S&T Police Chief Doug Roberts, Dr. Bill Moorkamp, Ms. Francine Merenghi, and Ms. Linda Goff. He noted these folks have been an enormous help to the City and have put in a tremendous amount of work for The Centre.

Mayor Magdits commented The Centre has been in Rolla for eighteen years and it has been a very successful eighteen years. As time has gone on, he pointed out we have had some challenges, and those challenges exist because there is competition around us that was not there before, such as Planet Fitness, Anytime Fitness, etc. Additionally, he noted the University has had two expansions to their facility and it has been more difficult to recapture or make all ends meet. Mayor Magdits emphasized that during the eighteen years, not one dime from the General Fund has ever gone to operate the recreation center. In reality, the recreation center and its users have been sending about \$70,000 a year to the General Fund.

Mayor Magdits stated the City needs a long-term solution and he reported that he, City Administrator John Butz, and the Health and Recreation Center Board have spent a considerable amount of time looking at every available option. Mayor Magdits reported a company was found where the City could outsource the management of The Centre. With their help, The Centre would not only achieve financial stability, but would

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**IV. PUBLIC COMMENTS (continued):** introduce the concept called medical integration that focuses on the community health. That community health element would be working in partnership with the medical providers in our area.

Mayor Magdits said staff has selected a firm and we have gotten to the point where we have negotiated an agreement. The City wants to give the public an opportunity to offer comment if they wish.

Ms. Francine Merenghi, Vice Chair of the Health and Recreation Center Board, a Centre loyalist and a frequent user stated she realizes the value of the Centre as a significant City asset and one that should be maintained and enhanced. To that end, she said she wanted to throw support for outsourcing The Centre to a professional management company, specifically, Power Wellness. Ms. Merenghi stated a professional fitness management company has expertise in critical areas of fitness and operation that the City of Rolla does not have. A professional fitness management company is an expert in fitness management so the City of Rolla does not have to be. A professional management fitness management company knows fitness industry standards and best practices. A professional fitness management company would give The Centre its best chance of becoming financially sustaining and the very best chance of meeting its stated mission to enhance our region's quality of life by promoting health and wellness for all ages and fitness levels. Power Wellness successfully operates more than thirty specialized fitness centers for municipalities like Rolla. Ms. Merenghi stated that Power Wellness is extremely competent in managing fitness and wellness centers because that is its core business – it does not do anything else. Power Wellness has a successful track record of increasing membership and improving the financial position of its clients as well as enhancing member customer service. Power Wellness has developed a comprehensive strategy on how to effectively reopen fitness centers post COVID-19. Power Wellness has a fully developed medical integration model, which would give The Centre the opportunity to improve population health by offering medical fitness programs for individuals managing a medical condition. In closing, Ms. Merenghi stated it is her opinion that Power Wellness, as a management partner, would give The Centre its best chance of becoming financially self-sustaining and the very best chance of meeting its mission to enhance our region's quality of life by promoting health and wellness.

Mr. Scott Kickbush, 13 Pauline Lane, Rolla, Missouri, asked in terms of making up the shortfall, would Power Wellness be able to bill insurance. He asked how this is going to work.

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**IV. PUBLIC COMMENTS (continued):** Mayor Magdits responded this would be just one piece of the puzzle. As stated by Ms. Merenghi, he said Power Wellness has the expertise on running these facilities. They might start with increasing membership, increasing programs, increasing revenues through add on programs, servicing and health assessments, and the medical integration part. He added the City is not losing this facility – it will still be a City-owned asset.

Councilwoman Allen said she received an e-mail from someone who was unable to attend the meeting and who had a couple of specific questions. One question was about whether current employees' jobs would be lost or created by this situation. Additionally, there was a question about public benefit and was there any vision for that.

Mayor Magdits responded the City would not have employees on the payroll at The Centre. The basic premise is the current employees would work for Power Wellness. Mayor Magdits said some positions would probably be added because some employees recently resigned. The City did not intentionally refill those positions.

Councilwoman Allen said the second question was specifically would there be any way for low-income families to access the facility under Power Wellness.

Mayor Magdits said there is a foundation that currently exists. To what extent it could be expanded, he said he did not know this answer.

Ms. Allen asked if it would be fair to say programming decisions are still yet to be decided and management of the facility is going to go largely into the purview of Power Wellness.

Mayor Magdits responded, the City is a partner. However, to be realistic, something has to change.

Councilwoman Rachel Schneider said she also received e-mails from constituents. Does Power Wellness taking over mean that membership fees are going to rapidly increase? Another question was how the City evaluated Power Wellness. Did the City talk to former clients and current clients.

Regarding the membership fee question, Mayor Magdits said for the most part the City does not have enough added services to drive that extra revenue. So during the next couple of years, Power Wellness is going to get the revenue per person up significantly, but it does not necessarily mean it is going to be on the backs of the membership fees.

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**IV. PUBLIC COMMENTS (continued):** Mayor Magdits asked Ms. Merenghi to address the due diligence. Ms. Merenghi stated that once the decision was made that Power Wellness was the City's preferred partner she was asked to check references. She reported she spoke with current Power Wellness clients and a former Power Wellness client. One client was a municipality like Rolla and had been a client for four years, one was a community recreation center, which was characterized by the client as a locally owned YMCA and they had been a client for eleven years. Ms. Merenghi summarized the findings of the Health and Recreation Center Board's questions as follow: 1) the findings were Power Wellness is a competent and national leader in successfully managing these types of centers. It is a great management partner, very responsive and professional. Power Wellness has exceptional deep resources, such as marketing, HR, legal, information technology, purchasing, accounting, marketing and sales, and medical integration. She added the references also said that transitioning to Power Wellness was seamless, easy, and transparent to members and that Power Wellness had increased membership with each client that she spoke with. Power Wellness improved the financial position of each client, preventing one client from filing bankruptcy, bringing one client back from the brink of financial disaster, and helping one client break even within three years with a net profit projection going forward. The references also said that medical integration, building on a beneficial relationship with a local health system or hospital, or groups of physicians is what Power Wellness does best. It is the only management company that has an operational medical integration model. Ms. Merenghi pointed out that each client indicated they would absolutely select Power Wellness if it had to select that management company again. All of the references were extremely positive with no negative comments.

Councilperson Lyons indicated there are some low-income people who want access to The Centre. Most of them use the Your Community Health Center, which uses a sliding scale. Councilperson Lyons asked if it is possible for The City, in its negotiations, to make it so there are sliding scale services so we are not seeing just one class of people have access to The Centre.

Mayor Magdits said the City could ask, but he does not want to make that promise, but beyond that, if we are going to start to tell them how to run the business and what to charge, and having sliding scales, etc., then what are we trying to accomplish. Councilperson Lyons responded by "making it a community center for everybody."

Mayor Magdits stated The Centre has to be fiscally sustainable and that is not a negotiable point. He said staff would ask, but he cannot commit to it.

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**IV. PUBLIC COMMENTS (continued):** Councilman Schott asked who would be responsible for repairing or replacing the HVAC, etc. Additionally, if the City does not have the funds to cover the repairs, he asked if a loan would be made from another City department.

Mayor Magdits stated he assumes the City would not borrow from another department. He said when the original modeling for The Centre was done eighteen years ago, it was known that the tax receipts would exceed the amount of money needed to build the facility and pay its debt. The amount that was eventually spent was limited to the bonding capacity that the City had at that time. About \$4 million or \$5 million was projected to be built up in an escrow fund that would be used for a number of things. It would smooth out the off years.

No one else present addressed the Council.

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/ CITY DEPARTMENTS**

Mayor Magdits referred the Council to the (A) the June 2020, Environmental Services Department Monthly Report; (B) the June 2020, Parks Financial Analysis; (C) the June 2020, Centre Financial Analysis; (D) the June 2020, Municipal Court Monthly Report; (E) the June 2020, Police Department Monthly Report; (F) the June 2020, Animal Control Division Monthly Report; (G) the June 2020 Building Codes Monthly Report; (H) the June 2020 Rolla Municipal Utilities Monthly Report; (I) the June 23, 2020, Rolla Board of Public Works Meeting Minutes; and (J) the May 2020, City's Cash Analysis Report.

**V. OLD BUSINESS**

**(A) Ordinance Amending Sec. 30-16.d.4. of the Code Pertaining to "Plead & Pay"– Marijuana Possession:** City Administrator John Butz said the Council is asked to consider the final reading of an ordinance that would amend Section 30-16.d.4 of the Code. He recalled Municipal Judge James Crump addressed the Council in July and explained the current ordinance is inconsistent with OSCA's (Office of the State Court Administrators) uniform plead and pay program. Mr. Butz informed the Council that the current City Code stipulates that a first time offense of the possession of a small quantity

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**V. OLD BUSINESS (continued)**

**(A) Ordinance Amending Sec. 30-16.d.4. of the Code Pertaining to “Plead & Pay”– Marijuana Possession (continued):** (10 grams or less) of marijuana allows the defendant to plead guilty and pay the fine of \$100 without appearing in court. Additionally, the City was initially under the impression that if the City chose to continue, we risk the “violations bureau”. Based on new information relayed by OSCA on Friday, the provision of Section 30-16 will not invalidate the City’s “violations bureau.” However, Mr. Butz said failure to amend the ordinance would leave a conflict between the ordinance and what a defendant would need to do.

Councilman Schott questioned why the Council was not informed sooner regarding OSCA’s correction about the City possibly losing its “plead and pay” system. Following much dialogue, Mayor Magdits and City Administrator John Butz agreed it was an oversight on staff’s part.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4568: AN ORDINANCE AMENDING SECTION 30-16.d.4. OF THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO MARIJUANA – POSSESSION. A motion was made by Schneider and seconded by Meusch to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Bolin, Higgins, Ruder, Murphey, Crowell, Meusch, Florence, Eberly, and Schneider. Nays; Schott, Allen, and Lyons. Absent; None. Motion carried. The ordinance passed.

**VI. NEW BUSINESS**

**(A) Ordinance Re-Adopting Procedure to Disclose Potential Conflicts of Interest:** City Administrator John Butz informed the Council there is a State law that contains the provision that all City officers are to file an annual financial disclosure report. That same law has a provision that says cities may adopt their own financial disclosure policy. He told the Council that Rolla has used the exact same policy for several years. Mr. Butz noted Council members are exempted from the provisions of the ordinance, unless they have a financial conflict. The ordinance specifically requires the Mayor, Rolla Municipal Utilities General Manager, City Administrator, and Finance Director to file the report. Additionally, the law requires the re-adoption of the local policy every two years.

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**VI. NEW BUSINESS**

**(A) Ordinance Re-Adopting Procedure to Disclose Potential Conflicts of Interest (continued):** City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE OF THE CITY OF ROLLA, MISSOURI, REPEALING SECTION 2-237 OF THE CODE OF THE CITY OF ROLLA, MISSOURI, A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS AND ENACTING A NEW SECTION IN LIEU THEREOF.

**(B) Motion to Approve FY 2020 Budget Adjustment for Use Tax/Initial Public Safety Compensation:** City Administrator John Butz recalled that in November 2019, the voter's approved the use tax. The use tax is applied to out-of-state and internet purchases, as long as there is a physical presence in the state. Mr. Butz said the use tax took effect on April 1, 2020. He noted the City has received two months' (April and May 2020) from the State and so far, the City has received \$52,000. Mr. Butz said the City is committed to putting the use tax toward public safety, first. Number one on that list is compensation and then some of those funds would be used for equipment replacement and furnishings in the Police Station, Fire Station, and Animal Control. After those unmet needs are satisfied, the City can then address other needs in the General Fund, but it will be a few years before that can happen.

Mr. Butz said staff would like to do a \$1,500 lump sum distribution in August (FY 2020) to all sixty-six police, firefighters, and animal control officers. He pointed out that this would not affect the dispatchers, who are funded through the Phelps County Emergency Services Board.

A motion was made by Eberly and seconded by Meusch to authorize the budget adjustment as outlined in the agenda materials. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**VII. CLAIMS and/or FISCAL TRANSACTIONS**

**(A) Motion Awarding Pedestrian Bridge Accent Lighting:** Public Works Director Steve Hargis stated that as part of the Move Rolla Transportation Development District a pedestrian bridge would be constructed on University Drive at Highway E. Three bids for the accent lighting were received and the low bidder was Butler Supply, Rolla,



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**VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)**

**(A) Motion Awarding Pedestrian Bridge Accent Lighting (continued):** Missouri, for \$109,755.90. Mr. Hargis noted Butler Supply also submitted an alternate bid for \$56,758.30. He informed the Council the bid information was submitted to the City's consultant on this project to evaluate. Mr. Hargis informed the Council the consultant has requested another week to further evaluate the alternate bid. Mr. Hargis suggested to the Council that they award the bid to the low bidder, Butler Supply for \$56,758.30. If the consultant determines the alternate bid is not equivalent to the regular bid, then the bid would be awarded to Butler Supply for \$109,755.90. A motion was made by Murphey and seconded by Schott to award the bid for the Pedestrian Bridge Accent Lighting to the low, alternate bid to Butler Supply for \$56,758.30, if considered equivalent. If not considered equivalent, the bid would be awarded to Butler Supply for \$109,755.90. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**(B) Motion Awarding Health Insurance Excess Coverage:** Finance Director Steffanie Rogers reported the City's Health Insurance consultant, Hays Companies, have obtained three bids for the City's stop loss coverage and staff recommends remaining at the \$75,000 deductible. Ms. Rogers pointed out the QBE Renewal quotation, noted in paragraph two of her memorandum, should have been changed to SunLife, since QBE withdrew their quotation. Ms. Rogers reported staff's recommendation is to award the bid for the stop loss coverage to the renewal of SunLife with a stop loss of \$75,000. A motion was made by Bolin and seconded by Eberly to award the health insurance excess coverage to SunLife with a deductible of \$75,000. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**VIII. CITIZEN COMMUNICATION**

**(A) Open Citizen Communication:** Mayor Magdits opened the floor to anyone wishing to address the Council.

Ms. Shirley Martin, 11480 Private Drive 2048, Rolla, Missouri, cofounder of Rolla Cannabis Action Network, told the Council they are a non-profit organization and an advocate for the citizens of Rolla, Missouri. Additionally, Rolla Cannabis Action Network works to educate the public on numerous issues, including cannabis, through action and education. Ms. Martin stated their intent is to change the way people look at cannabis. Ms. Martin then elaborated on some ways that cannabis can be used without smoking it.

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**VIII. CITIZEN COMMUNICATION (continued)**

**(A) Open Citizen Communication (continued):** Ms. Destiny Thompson, 2136 Tenbrink, Rolla, Missouri, continued Ms. Martin's comments by informing the Council that the Rolla Cannabis Action Network has been cleaning up areas of the city, including city parks, by disposing of drug paraphernalia and other trash. Ms. Thompson reported the network is scheduled to clean up the area around the Frisco Train on Wednesday. She encouraged the Council and public to participate with them.

Ms. Jackie Childers, 306 East 18<sup>th</sup> Street, Apt. 2, Rolla Missouri, said she has lived in Rolla since 1977. Because of the hypodermic needles throughout Rolla, she said she must make sure her grandson has shoes on every time we walk to town. Ms. Childers stated she would prefer to see people use marijuana or use CBD oil than to see all the other stuff that is going on in this town. Ms. Childers said she has personally watched family members struggle with opioids and emphasized the opioid crises has to stop in this town because it is killing young people daily. Ms. Childers stated somehow all of us have to come together and we have to figure out what we are going to do.

Ms. Samara Weber, 10485 County Road 3110, Townhouse B, Rolla, Missouri, suggested that as a deterrent the possibility of giving a ticket, with a form of deferred prosecution agreement. Basically, the alleged perpetrator would allow their name to be given to the Rolla Cannabis Action Network and they would work toward the funding of a medical marijuana card. If they were able to obtain their card within 60 days from the time the ticket was issued, the offender would not be prosecuted. Ms. Weber said it costs \$175 to get your initial card and it covers a person for one year. She said this could be a way everyone could win. Ms. Weber asked the Council to give this some thought. .

No one else present addressed the Council.

**(B) Sanctuary City/Deprioritization - Herman Gutersloh, Attorney at Law:** Mr. Gutersloh was unable to attend the meeting.

**IX. MAYOR/CITY COUNCIL COMMENTS**

**(A) Legal Opinion on Marijuana Possession Penalties:** Mayor Magdits said he asked City Counselors Thurman and Buschjost to prepare a legal opinion on what is, in fact, legal and defensible.

**IX. MAYOR/CITY COUNCIL COMMENTS (continued)**

**(A) Legal Opinion on Marijuana Possession Penalties (continued):** City Counselor Buschjost summed up the legal recommendation would be to remove the jail time from the range of punishment and set a specific fine amount similar to the way the City handles parking tickets.

City Prosecuting Attorney Brad Neckermann addressed the Council and said he thinks it is important to keep a level of punishment in place that would deter someone from committing that crime again. He said he is not suggesting that marijuana offenses should be punished by jail time. Very few if any offenders for possession of marijuana are punished by jail. Mr. Neckermann stated he is the current City prosecutor, but will not be forever and not all City prosecutors may have that view. He said he believes the opinion from Mr. Thurman and Ms. Buschjost to eliminate jail time as a punishment is something that would not cause his office any problems.

Ms. Buschjost noted that if jail time is eliminated, it does not however give the City the power to commit that no appearance is required.

Mr. Neckermann said it also does not keep the police officer from referring the case to State court where jail time would be a possibility. There is no action the Council could take that would prevent a police officer from sending a case to State court as opposed to Municipal Court.

A motion was made by Lyons and seconded by Schott that Mr. Herman Gutersloh be added to the next City Council agenda so he can speak to this issue of decriminalizing and/or deprioritizing and give the Council the information that Councilman Schott feels we are missing and the residents also feel is missing. A hand count on the motion showed four ayes, eight nays, and zero absent. Motion failed.

A motion was made by Allen and seconded by Schneider to prepare an ordinance that would remove the jail time from the City's marijuana ordinance for 35 grams and under. A hand count on the motion showed nine ayes, three nays, and zero absent. Motion carried.

A motion was made by Lyons and seconded by Schott to prepare an ordinance that would lower the fine for under 35 grams of marijuana. A hand count on the motion showed eight ayes, four nays, and zero absent. Motion carried.

**IX. MAYOR/CITY COUNCIL COMMENTS (continued)**

**(B) “Sanctuary City” Discussion:** Councilman Schott indicated that most of his comments were mostly about allowing Mr. Gutersloh to speak and the Council already made their decision.

Mayor Magdits said “sanctuary cities” are not legal. Rather it is a way for people to snub their nose at the law who just do not like the laws.

Mayor Magdits said going down the path of a sanctuary city is going to take a lot of time to present it, it is certainly going to divide this community. If the Council is wanting to go down the path of a sanctuary city, he asked the Council to raise their hands if that is what they want the City to do.

Mr. Schott said there were updates to it and Mr. Gutersloh found out whether it does or does not apply. Now we will not hear it.

Mayor Magdits again asked how many Council members wanted to place on the agenda “Update on Sanctuary City Discussion.” Three Council members indicated they did want it placed on the agenda.

**(C) Forum Roundabout:** Councilwoman Allen indicated she received an e-mail about vehicles parking too close to the roundabout at Eighteenth Street and Forum Drive. She explained that this is especially a problem at night. She said she drove there today and noticed the yellow paint has faded and noted a couple of faded spots in front of the houses where a car is parked at the corner. This causes oncoming traffic to swerve into the wrong lane to get around the car to enter the round a bout.

City Administrator John Butz indicated staff would check into the matter.

**(D) Agenda:** Councilman Schott asked City Counselor Carolyn Buschjost if she would explain what it takes to get something on the agenda before it is prepared.

Ms. Buschjost said it is her understanding that there should be a consensus of the Council.

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AUGUST 3, 2020  
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**IX. MAYOR/CITY COUNCIL COMMENTS (continued)**

**(D) Agenda (continued):** Mayor Magdits told Mr. Schott that he should just contact City staff and let them know he wants to speak to a certain issue and it would be placed under “Mayor/Council Comments” and the body can then decide whether it wants to have it placed on the agenda for further discussion.

Councilperson Lyons asked that City Counselor Lance Thurman or City Counselor Carolyn Buschjost create and implement a local training on Robert’s Rules and the Sunshine Law.

City Administrator John Butz added staff provides an Elected Officials Manual and the Missouri Municipal League elected officials manual. He said the Newly Elected Officials Conference, provided by the Missouri Municipal League begins tomorrow. Mr. Butz stated there is really no way to answer all of those questions because it is just too random and too diverse. Mr. Butz said some of it just takes time, questions, and experience. There is no manual that is going to answer all of these questions, because they are too specific to be able to address in that kind of format.

Councilperson Lyons asked that a local training be held so the public can be educated on it because there is a lot of misunderstanding from the public and it seems there is a lot of misunderstanding on the Council as well.

**X. COMMENTS FOR THE GOOD OF THE ORDER**

None.

**XI. CLOSED SESSION**

A motion was made by Schneider and seconded by Allen to adjourn into Closed Session pursuant to RSMO. 610.021 to discuss contract negotiations. A roll call vote on the motion showed the following: Ayes; Lyons, Allen, Murphey, Bolin, Schneider, Florence, Meusch, Higgins, Eberly, Crowell, Schott, and Ruder. Nays; None. Absent; None. Motion carried.

The Council adjourned into Closed Session at approximately 10:27 p.m.

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*I.A.15.*

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**XII. CLOSED SESSION ACTION**

The Council reconvened into open session at approximately 10:57 p.m.

City Counselor Carolyn Buschjost reported that during closed session the Council discussed one matter of contract negotiations. No final action was taken.

**XIII. ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 10:58 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

**AUGUST 3, 2020**

*I.A. 16.*

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, AUGUST 17, 2020; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance via Zoom Videoconferencing:** Ann Murphey, Christine Ruder, and Lister B. Florence, Jr.

**Council Members in Physical Attendance:** Rachel Schneider, Terry Higgins, Matthew Crowell, David Schott, Jody Eberly, John Meusch, Carolyn Bolin, Marie Allen, and Deanne Lyons

**Council Members Absent:** None.

**Department Directors in Attendance via Zoom Videoconferencing:** Parks Director Floyd Jernigan, Public Works Director Steve Hargis, and Finance Director Steffanie Rogers

**Department Directors in Physical Attendance:** Finance Director Steffanie Rogers, Interim Recreation Center Director Marci Fairbanks, Fire Chief Ron Smith, and Police Chief Sean Fagan

**Other City Officials in Physical Attendance:** City Administrator John Butz, City Counselor Carolyn Buschjost, Rolla Municipal Utilities General Manager Rodney Bourne, Parks Director Floyd Jernigan, and City Clerk Carol Daniels

**Other City Officials in Attendance via Zoom Videoconferencing:** City Engineer Darin Pryor

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Rachel Schneider to lead in the Pledge of Allegiance.

**I. PUBLIC HEARINGS**

**(A) Ordinance Setting the 2020 Tax Rate:** Finance Director Steffanie Rogers referred the Council to the 2020 tax rate information contained in the agenda materials. She informed the Council the tax rates would remain the same as the 2019 rate, which is

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*I. A. 17.*

**COUNCIL MEETING MINUTES  
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PAGE 2**

**I. PUBLIC HEARINGS (continued)**

**(A) Ordinance Setting the 2020 Tax Rate (continued):** \$0.7649 per \$100 evaluation. Ms. Rogers noted the revenue budgeted for the General Fund portion of the rate is estimated at \$1,938,390, an increase of \$105,740 over the previous year. Since the rates must be certified to the County by September 1, 2020, Ms. Rogers asked the Council to consider the first and final readings of the subject ordinance at this meeting.

Mayor Magdits opened the public hearing to anyone wishing to address the Council concerning the proposed 2020 tax rate.

At the request of Councilwoman Murphey, Ms. Rogers briefly explained how the tax rate is calculated.

No one else present responded. Mayor Magdits closed the public hearing.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4569: AN ORDINANCE FIXING THE TAX LEVY FOR GENERAL REVENUE, LIBRARY AND PARK BY THE CITY OF ROLLA, MISSOURI, FOR THE YEAR 2020. A motion was made by Allen and seconded by Schneider to suspend the rules and that the ordinance be read for its final reading, by title. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. Ms. Buschjost read the following proposed ordinance for its final reading, by title. A motion was made by Bolin and seconded by Murphey to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Florence, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Higgins, Eberly, Lyons, Bolin, and Meusch. Nays; None. Absent; None. Motion carried. The ordinance passed.

**II. SPECIAL PRESENTATIONS**

**(A) Sustainable Ozarks Partnership (SOP):** Mr. Dorsey Newcomb, Executive Director of the Sustainable Ozarks Partnership (SOP), told the Council that the SOP was formed in 2012 and the idea behind it was to formalize regional support for Fort Leonard Wood. The organization was formed around four counties (Phelps, Laclede, Texas, and Pulaski) and we all work together to help Fort Leonard Wood sustain its current mission and help it grow in the future.

**AUGUST 17, 2020**

*I.A. 18.*



**II. SPECIAL PRESENTATIONS (continued)**

**(A) Sustainable Ozarks Partnership (SOP) (continued):** Mr. Newcomb concluded by highlighting a new hospital at Fort Leonard Wood, which should be ready for patients by 2023. He also invited the Council to attend the SOP's 8<sup>th</sup> Annual Meeting virtually on Thursday, August 20 from 9 a.m. until noon.

**(B) Mid-Year 2020 Tourism Report:** Rolla Area Chamber of Commerce (RACC) Executive Director Ms. Stevie Kears provided an overview of the RACC's 2020 Mid-Year tourism report.

**(C) Rolla Municipal Utilities (RMU) Third Quarter FY 2020 Report and FY 2021 Budget Overview:** RMU General Manager Rodney Bourne provided an overview of RMU's FY 2020 Third Quarter Report. He noted the complete report is available on RMU's website. Additionally, Mr. Bourne summarized RMU's proposed budget for FY 2021.

**III. OLD BUSINESS**

**(A) Ordinance Readopting Procedure to Disclose Potential Conflicts of Interest:** City Administrator John Butz stated that by State law, the City is required to have its officers file an annual financial disclosure report to the Missouri Ethics Commission. Years ago, the City exercised an option under State law to allow the City of Rolla to adopt its own ordinance, which we did. Mr. Butz said the ordinance requires the city administrator, mayor, finance director, and Rolla Municipal Utilities general manager to file the annual report. He noted there is a caveat that every two years the ordinance is to be readopted to stay compliant with the State. Staff is recommending the final reading of the renewal of the City's local policy on financial disclosure.

Councilman Meusch briefly left the meeting during discussion of this item.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. **ORDINANCE NO. 4570: AN ORDINANCE OF THE CITY OF ROLLA, MISSOURI, REPEALING SECTION 2-237 OF THE CODE OF THE CITY OF ROLLA, MISSOURI, A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS AND ENACTING A NEW SECTION IN LIEU THEREOF. A motion was made by Bolin and seconded by Schneider to approve the proposed ordinance. A roll call**

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**III. OLD BUSINESS (continued)**

**(A) Ordinance Readopting Procedure to Disclose Potential Conflicts of Interest (continued):** vote on the motion showed the following: Ayes; Higgins, Bolin, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Florence, Eberly, and Schott. Nays; None. Absent; Meusch. Motion carried. The ordinance passed.

**(B) Ordinance to Contract The (Rec) Centre Management to Power Wellness:** City Administrator John Butz said the subject contract with Power Wellness is a way of ensuring the financial sustainability of the Recreation Center. For an eighteen-year-old facility, it looks great and has served well over three million visitors. Mr. Butz noted, however, that it never fully covered its operating and capital costs ranging anywhere from 70% to about 85%. After exploring many different avenues, the City has selected Power Wellness out of Illinois to negotiate a Management Agreement. He indicated the effective date of the agreement is November 15, 2020.

Mr. Butz pointed out a couple of minor amendments that were made to the agreement on Friday.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4571: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A MANAGEMENT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND POWER WELLNESS MANAGEMENT, LLC. as amended. A motion was made by Bolin and seconded by Crowell to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Allen, Lyons, Murphey, Bolin, Schneider, Ruder, Meusch, Florence, Eberly, Crowell, Schott, and Higgins. Nays; None. Absent; None. Motion carried. The ordinance passed.

**IV. NEW BUSINESS**

**(A) Ordinance to Amend Sec. 30-16 (Marijuana Possession):** City Administrator John Butz recalled that during its last meeting the Council voted to draft an ordinance that would remove the threat of jail time for ordinance violations for illegally possessing marijuana. Additionally, there are also blanks in the proposed ordinance for fines and penalties that was left undetermined at the last Council meeting.

The Council discussed possibly using some of the fine money toward the purchase of a medical marijuana card for the offender.

**AUGUST 17, 2020**

*I.A.20.*

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**IV. NEW BUSINESS (continued)**

**(A) Ordinance to Amend Sec. 30-16 (Marijuana Possession) (continued):** A motion was made by Crowell to postpone consideration of the subject ordinance to a future date until the Council can have further discussion on the options available. The motion did not receive a second.

A motion was made by Allen and seconded by Schneider to amend the proposed ordinance by removing jail time penalty and leaving the fines as they currently are until the Council can have further discussion. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Ruder, Schneider, Higgins, Lyons, Florence, Eberly, and Allen. Nays; Murphey, Bolin, and Meusch. Motion carried.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title, as amended. ORDINANCE: AN ORDINANCE AMENDING SECTION 30-16 OF THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO MARIJUANA – POSSESSION.

A motion was made by Schott and seconded by Meusch to schedule an agenda item to discuss the use of fine money as well as further options to go along with it. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Schneider, Ruder, Meusch, Higgins, Lyons, Crowell, Schott, and Florence. Nays; Murphey and Bolin. Motion carried.

**(B) Ordinance Approving Minor Subdivision Plat of Westside Marketplace 2:** City Planner Tom Coots explained the City engaged in a contract to sell two small parcels of land to the co-applicant, Mr. Stephen Dunaway. The small parcels total 0.71 acres from a platted lot owned by the City. The sale would “square up” Mr. Dunaway’s property. Mr. Coots noted Mr. Dunaway’s property is not located within the city limits. He said Lot 2 would be a combination of the two parcels and Mr. Dunaway’s property. Mr. Coots reported the Planning and Zoning Commission recommend approval of the proposed plat.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF WESTSIDE MARKETPLACE 2. (SUB 20-02).

**V. CLAIMS and/or FISCAL TRANSACTIONS**

None.

AUGUST 17, 2020

*T. A. 21.*

VI. MAYOR/CITY COUNCIL COMMENTS

**(A) Motion Reappointing Councilmen Meusch, Crowell, and Schott to the Audit Committee:** A motion was made by Eberly and seconded by Allen to reappoint Councilmen Meusch, Crowell, and Schott to the Audit Committee. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**(B) FY 2021 Budget Schedule:** City Administrator John Butz announced the Council would be meeting in special session on Monday, August 24, 2020, to discuss the Ten Year Forecast. He said the Council would also be meeting at 5:30 p.m. on Monday, August 31, to review the proposed FY 2021 budget.

**(C) COVID-19 Update:** Mayor Magdits reported that on Sunday, two-thirds of the students that would be living on campus have moved in. The University partnered with Phelps Health to conduct appropriate screening and there will be subsequent screening in the ensuing days. Mayor Magdits noted the initial screening indicated that no one has appeared sick. The University has put a lot of time and effort in their plan and the plan is available on their website.

Mayor Magdits encouraged those who are testing positive to cooperate with the Health Department if contacted regarding contact tracing.

City Administrator John Butz reminded the Council that the City's current ordinance expires on September 9, 2020.

Mayor Magdits informed the Council that as of today, the positive cases in Phelps County are climbing. Currently there are 143 cumulative positive cases, which is up 20 in just three or four days. Of the 143, there are approximately 33 active cases. Mayor Magdits stated the local hospitalizations have increased. He noted Phelps County went months with few cases and no hospitalization. There are now five hospitalizations and we have been told these people are very ill.

Councilwoman Murphey encouraged everyone to get their seasonal flu shots this year. The problems will compound with seasonal flu and COVID and it will have terrible results.

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**VII. CITIZEN COMMUNICATION (continued)**

**(A) Open Citizen Communication:** Ms. Destiny Thompson, 2136 Tenbrink Drive, told the Council she is secretary of Rolla Cannabis Action Network. She showed the Council slides of what they have been finding while they are cleaning up various areas of the city. In addition to regular litter, she showed pictures of some drug paraphernalia that was found.

Mr. Tristan Dunlap, 11251 Pinedale Drive, continued Ms. Thompson's presentation. She thanked the Councilmembers and the other individuals who have been part of this cleanup. She said the Rolla Cannabis Action Network cares about this community.

Ms. Shirley Martin, 11480 Private Drive 2048, Rolla, Missouri, said the Council can choose to allow this plant to elevate this community with acceptance and reasonable practices or you can destroy it by keeping it in the same circles as the items pictured. She noted the Rolla Cannabis Action Network was contacted on two separate occasions due to misinformation regarding law enforcement education on medical marijuana laws. She said it is time for Missouri to protect its patient population and it is time for Rolla to show up and show them the way.

Mr. Thomas Maples, 1400 Block of Ozark Street, Ward 1, said he would personally like to see the fines go toward those who are being helped by a plant. He said he thinks the Council is going in the right direction and would like to see the Council deprioritize marijuana.

Ms. Samara Webber, 10485 County Road 3110, Townhouse C, director of Best Practices for the Rolla Cannabis Action Network, told the Council that the total fine cost is \$222.50, which includes fines and court costs. Additionally, she said she wanted to give the Council an option where they would not have to consider a fine, because Rolla Cannabis Action Network would provide the card for any cases that are in need. Ms. Webber said they have a doctor who will provide them with a card. She encouraged the Council to consider Councilman Crowell's recommendation.

Councilman Crowell suggested the Cannabis Action Network might want to personally address some cases with City Prosecutor Brad Neckermann.

Mr. Daniel Jones, 710 E. 7<sup>th</sup> Street, Rolla, Missouri, stated that in Missouri we have one of the most comprehensive cannabis programs in the United States. One of those

**AUGUST 17, 2020**

*T. A. 23.*

**VII. CITIZEN COMMUNICATION (continued)**

**(A) Open Citizen Communication (continued):** qualifying conditions is the addiction to opioids. Mr. Jones emphasized that marijuana is not a gateway drug – it is an exit drug. He stated he hopes the Council starts embracing that because he is tired of coming up here and telling them that.

Ms. Megan Johnson, 1601 Broadway, asked what the City is doing about the needles being found in the parks. She expressed concern with them being found in parks and taking her children to play in the parks.

City Administrator John Butz said when the Parks Department finds them they are turned over to the Police Department. Unfortunately, the City is not going to get ahead of them. It takes many eyes to be out there.

Councilman Schott suggested possibly marking on the map where the needles are found.

No one else present addressed the Council.

**(B) Herman Guetersloh – “Deprioritization”:** Mr. Herman Guetersloh, Attorney at Law, mentioned that after he recently addressed the Council, he recalled he had gone to school with someone who spent the better part of their career as a prosecutor in San Francisco. He indicated he contacted him about the “sanctuary” concept. Mr. Guetersloh stated it turns out that it is probably not a good model because the “sanctuary cities” were created pursuant to the Federal statute to create its own asylum for refugees and part of that asylum was that you were not to give out addresses, and locations. In the process there was something called a “deprioritization” ordinance that was enacted in California, Seattle, and Montana, and it seems like it was enacted on the road toward legalization. Mr. Guetersloh provided the Council with a copy of one such ordinance.

**VIII. COMMENTS FOR THE GOOD OF THE ORDER**

**(A) Buehler Park Sign:** Councilman Schott noted that while he was at Buehler Park, he happened to notice a huge crack in the new sign at Buehler Park.

Parks Director Floyd Jernigan said he would follow up on this problem.

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**IX. CLOSED SESSION**

A motion was made by Bolin and seconded by Allen to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Schneider, Florence, Ruder, Bolin, Higgins, Murphey, Schott, Crowell, Allen, Eberly, and Lyons. Nays; None. Absent; Meusch. Motion carried.

Note: Councilman Meusch left the meeting just before the roll call vote.

The Council adjourned into Closed Session at approximately 10:05 p.m.

**X. CLOSED SESSION ACTION**

The Council reconvened into open session at approximately 10:21 p.m.

City Counselor Carolyn Buschjost reported that during closed session the Council discussed one real estate matter. No final action was taken.

**XI. ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 10:22 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

AUGUST 17, 2020

*T. A. 25.*





**SPECIAL ROLLA CITY COUNCIL WORKSHOP MINUTES  
MONDAY, AUGUST 24, 2020; 5:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance:** Rachel Schneider, Terry Higgins, Matthew Crowell, Ann Murphey, Lister B. Florence, Jr., David Schott, John Meusch, Carrolyn Bolin, Marie Allen, and Christine Ruder

**Council Members Absent:** Jody Eberly and Deanne Lyons

**Department Directors in Attendance:** Finance Director Steffanie Rogers, Fire Chief Ron Smith, Police Chief Sean Fagan, Public Works Director Steve Hargis, and Community Development Director Steve Flowers

**Other City Officials in Attendance:** City Administrator John Butz, City Engineer Darin Pryor, and City Clerk Carol Daniels

Mayor Louis J. Magdits, IV called the workshop to order at approximately 5:30 p.m.

**COVID Update:** Mayor Magdits first reported that the numbers of COVID cases are increasing. He noted thus far, there have been 170 cases (40 active) in Phelps County with two deaths. Additionally, the hospital now has employees who have tested positive. Mayor Magdits stated we have yet to see the results from the return of Missouri S&T students. Mayor Magdits pointed out the Council's next meeting is scheduled for September 8, 2020. He encouraged the Council to give some thought as to how they wish to proceed.

**Ten Year Sustainability Plan:** Mayor Magdits stated the Ten Year Sustainability Plan is probably more important than the entire budget document. He then turned the floor over to City Administrator John Butz.

Mr. Butz then expanded on the contents of the plan, which included unaddressed major expenses looming. One of the major items listed was police body cameras (\$1,200 per officer per year (est. \$25,200 per year for 21 road officers)).

Councilman Schott stressed the importance of every police officer in the Police Department being equipped with body cameras. He stated it should be a public safety priority, regardless of the cost. If it has not been placed in this year's budget, the Council should make it a priority and replace it with something that is not a priority.

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*I. A. 26.*

**COUNCIL MEETING MINUTES  
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**Ten Year Sustainability Plan (continued):** Mr. Butz and Mayor Magdits entertained questions and comments from the Council. Mayor Magdits reminded the Council that the budget workshop would be held on Monday, August 31, 2020, beginning at 5:30 p.m. in the Council Chambers.

**ADJOURNMENT**

Having no further business, the workshop adjourned at approximately 7:13 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

**AUGUST 24, 2020**

*I.A. 27.*

**SPECIAL ROLLA CITY COUNCIL WORKSHOP MINUTES  
MONDAY, AUGUST 31, 2020; 5:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance:** Rachel Schneider, Terry Higgins (arrived at 5:50 p.m., Matthew Crowell, Ann Murphey (arrived 6:15 p.m.), David Schott, John Meusch, Jody Eberly, Carrolyn Bolin, Marie Allen, and Deanne Lyons

**Council Members in Attendance via Zoom Videoconferencing:** Lister B. Florence, Jr. and Christine Ruder

**Council Members Absent:** None.

**Department Directors in Attendance:** Finance Director Steffanie Rogers, Fire Chief Ron Smith, Police Chief Sean Fagan, Public Works Director Steve Hargis, Environmental Services Director Brady Wilson, Parks Director Floyd Jernigan, Interim Centre Director Marci Fairbanks, and Community Development Director Steve Flowers

**Other City Officials in Attendance:** City Administrator John Butz, City Engineer Darin Pryor, and City Clerk Carol Daniels

Mayor Louis J. Magdits, IV called the workshop to order at approximately 5:30 p.m.

**COVID Update:** Mayor Magdits first reminded the Council that the next Council meeting would be held on Tuesday, September 8, 2020. He noted the current COVID return-to-work ordinance expires on Wednesday, September 9, 2020. He said staff would be placing the existing ordinance, with blanks, in the September 8, 2020, agenda packets. He asked the Council to give some thought between now and the meeting as to how they wish to proceed.

**FY 2020-2021 Budget:** Mayor Magdits turned the floor over to City Administrator John Butz. He explained the total proposed budget for all nine funds has revenues estimated at \$54,222,380 and expenses at \$53,837,866. Regarding personnel related costs, he informed the Council that a 1% cost-of-living adjustment (COLA) increase is budgeted with no merit increase consideration. Public Safety employees would be granted a 1% COLA plus 5% for a total of 6%. He pointed out that no layoffs or furloughs are anticipated. However, there is a reduction in part-time hours.

Councilwoman Higgins entered the meeting at approximately 5:50 p.m. and Councilwoman Murphey entered the meeting at approximately 6:15 p.m.

**AUGUST 31, 2020**

*I. A. 28*

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**FY 2020-2021 Budget (continued):** Mr. Butz continued by providing an overview of the General Fund divisions. He outlined the following “critical funded requests”: Public Safety Compensation at 282,075, Rolla Police Department HVAC replacement at \$75,000, Fire Vehicle at \$45,000, Body Cameras at \$25,500, Fire Minimum Staffing (6 to 7) at \$23,900. Conversely, he outlined the “critical unfunded requests:” Public Safety Radios (financed) \$135,000, Animal Control Staff/Expansion at \$90,000, Animal Shelter Design at \$75,000, Administration Succession Staffing at \$75,000, and three of six police vehicles at \$139,500.

Mr. Butz then reviewed the proposed budgets for the Sewer Fund, Environmental Services Fund, Airport Fund, Cemetery Fund, Street Fund, Recreation Center Fund, Park Fund, Parkland Reserve Fund. He noted that staff has considered exploring the possibility of contracting out SplashZone.

Mr. Butz then expanded on the City’s debt position.

Councilwoman Eberly pointed out the Fire Department’s budget includes radios, but she noted they are not included in the Police Department budget.

Mr. Butz explained that staff plans to budget \$850,000 in next year’s police budget

Councilman Schott expressed his concern about the lack of funding for body cameras. He said body cameras provide accountability of the officers to the citizens and to other officers and avoids lawsuits. Although he would like to purchase six vehicles for the Police Department, Mr. Schott said he believes the City would be better off getting all crucial items that are missing.

Mayor Magdits stated he does not disagree about the body cameras, but stated the City needs to go about the purchase in a methodical way.

After a lengthy discussion, a motion was made by Allen and seconded by Lyons to increase the Police Department “Use Tax Lease Purchase” line item from \$25,500 to \$45,000 for the purchase of body cameras. After further discussion, a roll call vote on the motion showed the following: Ayes; Murphey, Lyons, Allen, Bolin, Schneider, Ruder, Higgins, Eberly, and Schott. Nays; Meusch, Florence, and Crowell. Motion carried.

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*I.A. 29.*

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**ADJOURNMENT**

Having no further business, the workshop adjourned at approximately 7:54 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

**AUGUST 31, 2020**

*I A. 30.*



CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz *JB* City Administrator ACTION REQUESTED: Public Hearing/1<sup>st</sup> Reading

ITEM/SUBJECT: Ordinance to Approve FY2021 Budget

BUDGET APPROPRIATION (IF APPLICABLE) \$ 55M DATE: 9/8/2020

\*\*\*\*\*

COMMENTARY:

Attached are the key documents of the proposed FY21 budget of \$55,250,366. The unusually large budget reflects 3 significant capital improvement projects that differentiate from a more typical operating budget of \$28M. Specifically the budget includes bond/lease funding of \$17.2M for sewer treatment plant expansions, \$7.8M in Transportation Development District (TDD) projects such as Kingshighway and University Drive, and \$2.M to construct a new public works facility off McCutchen Drive.

The remainder of the budget is very close to the FY20 budget with the addition of the Use Tax for public safety compensation and capital items of \$475,000 (voter approval in November 2019 with 55% support). The budget anticipates a 1% COLA for all full-time City employees but a 6% increase for public safety. The budget anticipates a 3<sup>rd</sup> School Resource Officer (75% paid by RPS) and an additional maintenance position in Parks (loss of Licking prisoners due to COVID). The budget also anticipates contracted management services for both the Centre and SplashZone. And finally, the budget recognizes a sewer fee increase and an increase in building permit fees.

The budget, and specifically the \$12M General Fund, remains very tight. There are a number of needs not addressed in the budget that will result in a loss of services or additional revenue enhancements.

Recommendation: Public Hearing and 1<sup>st</sup> Reading.

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ITEM NO. II. A.1.





**Critical Funded Requests:**

Public Safety Compensation	\$282,075
RPD HVAC replacement	\$75,000
Fire Vehicle	\$45,000
Body Cameras	\$45,000
Fire Minimum Staffing (6 to 7)	\$23,900

**Critical Unfunded Requests:**

Public Safety Radios (financed)	\$135,000
Animal Control Staff/Expansion	\$90,000
Animal Shelter Design	\$75,000
Admin Succession Staffing	\$75,000
3 of 6 Police Vehicles	\$139,500

**Sewer Fund**

Solid Reserves of \$1.6 M (+ \$2M in bond funds)  
Sewer Revenue Bonds of \$17,200,000 for Treatment Plant Upgrades (2 year spend)  
4<sup>th</sup> of 4 year Service Availability Fee Inc (\$9/mo to \$12/mo)  
\$.15/1,000 gal inc in user rate (total \$5.40/1,000 gal)

**Environmental Services**

Good Reserves of \$1.4 M  
Recycling market down but a little rebound (\$200,000 proj rev)  
Landfill/Disposal Rate Unchanged (6 year flat rate)  
Pilot Program – Automated Trash Truck (\$315,000) delivery delayed due to COVID  
Internal Financing of Vehicle Maintenance Facility 7/15 years (bal of \$596k)

**Airport Fund**

Minimal Reserves (proj \$17,543)  
Transferred to Street/Cap Imp Fund in 2020 (Transfer of \$175,000)  
\$3.5M 4/22 Runway Rehab project completed  
Fuel Sales down 35% in 2020 due to COVID; Jet A Rebounding  
Star Loan (MoDOT) for 5% grant match (\$34,000 for 5 years)

**Cemetery Fund**

Fiduciary/Trust projected balance of \$306,022  
Driving lane storm sewer and overlay; building roof (\$70,000)

**Street Fund**

Solid Reserve projected \$1.35 M  
MRTDD Projects of \$7.7 M (\$8.8M in 2020) - Hwy E Ped bridge, Kingshighway,  
University Dr. realignment and Hwy 72 modifications)  
Construction and Financing of Street Shop – PW Yard (\$2.5M)  
Primary City Projects: Olive St., 19<sup>th</sup> St., McCutcheon and Oak St; 9 miles surface seal;  
1.5 miles 2” overlay

### **Rec Center Fund**

Diminishing Reserve Fund – Proj 9/30/21 balance of \$293,877  
(perhaps 1 yr to depletion – COVID impact)  
Budget includes 2 mos operations with Power Wellness assuming management as of 11/14/20.

General fund (overhead) Transfer is eliminated  
Centre employees transfer to Power Wellness employees as of 11/14/2020

### **Park Fund**

Reserve Fund Balance of \$294,859  
Property Tax and Sales Tax (2% with redirect of TIF)  
Increase Cemetery Burial Fees (last increased in 2019)  
Capital Improvements of \$233,700 (SplashZone slide resurfacing, BerJuan signature playground, parking lot paving)  
SplashZone operations – proposed contract management services  
Prop P was critical! Provides \$1,154,000 in dedicated park funding (25% expires in 4/23)

### **Park Land Reserve Fund**

Balance in Escrow - \$122,666 (from land sales & residential subdivision development)  
Requires 2/3 Council Vote with timely spend down  
\$50,000 project TBD (BerJuan playground?)

### **Debt Position**

FY 2021 debt/lease payments (expense) - \$4.3 M  
Sewer Revolving Fund Debt of \$27,225,000 (voter approval Nov 2018)  
Total Other Outstanding Debt/leases - \$16.1 M (not including SRF)  
General Obligation Debt: \$0  
Constitutional Debt Authority (20% Assessed Valuation) - \$49,000,000

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020 AND APPROPRIATING FUNDS PURSUANT THERETO.

WHEREAS, the City Administrator as Budget Officer has presented to the City Council an annual budget for the fiscal year beginning on October 1, 2020, and

WHEREAS, a public meeting on the budget was conducted on August 31, 2020, and the required public hearing scheduled on September 8, 2020, at which hearing citizens were given an opportunity to be heard:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: The annual budget for the City of Rolla, Missouri, for the fiscal year beginning October 1, 2020, a copy of which is attached hereto and made a part thereof as if fully set forth herein, having been heretofore submitted by the City Administrator, is hereby adopted.

Section 2: Funds are hereby appropriated for the objects and purposes of expenditure set forth in said budget.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 21<sup>st</sup> DAY OF SEPTEMBER 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

II. A. 5.



# **CITY OF ROLLA BUDGET**

## **FISCAL YEAR 2020-2021**

II. A. 6.

The Mission of the City of Rolla is to promote the enhanced quality of life for citizens of all ages and abilities. We do so by pursuing strong public safety services, a quality infrastructure network based on properly planned growth, and a diverse and vibrant economy. Through effective leadership in cooperation with our citizens, businesses and community organizations we can ensure the desired balance between our urban development with the charm of our rural history through open and participative communication with our customers and citizens.

(City Council Retreat, 2000)

III. A. 7.

**CITY OF ROLLA**  
**2020-2021 Budget Summary**  
**The Funding of City Services**

The City of Rolla is a large service organization. Our customers range from general citizens desiring the basic services of health, public safety, and welfare to churches, schools, and neighborhoods to businesses, tourists, and prospective residents. The City's mission is to protect and enhance the quality of life of all customers. And like any business the City provides roads, utilities, sanitation, public safety, parks and recreation, leadership, planning and economic opportunity based on the value customers are willing to pay to support these endeavors. As such it is helpful to understand where the money goes (services provided) and where the money comes from.

**What is Budgeting?**

Legally, budgeting is the balancing of revenues and retained earnings (reserves) with planned expenditures – a work plan with accountability. The City of Rolla's budget is organized in a series of funds, each of which is considered a set of self-balancing accounts, to record and maintain the assets, liabilities, fund equity, revenues, and expenditures for each primary activity. The City of Rolla operates with the following ten (10) funds: General Fund, Sewer Fund, Airport Fund, Solid Waste Fund, Cemetery Trust Fund, Street/Capital Improvement Fund, Recreation Center Fund, Park Fund, Park Land Reserve Fund and Health Insurance Internal Service Fund (not budgeted). Rolla Municipal Utilities (RMU) derives its authority to operate the electric and water system directly from the City Council. RMU is a part of the City with a separate budget under the Board of Public Works that works closely with the City in addressing the many needs of the community.

H A-8.

**Main Purposes of Budgeting:** A means of balancing revenues and expenditures (legal requirement)

- a) Budgeting as a “**semi-judicial process**” where departments and divisions come to the City Council to plead their case;
- b) Budgeting is “**accountability**” where the people hold the City Council accountable through the electoral process;
- c) Budgeting is “**control**” whereas appropriations are the first line of defense against overspending;
- d) Budgeting is “**public relations**” where we attempt to respond to the public’s needs and requests by establishing public policy;
- e) Budgeting is an “**instrument**” of good management;
- f) Budgeting is a “**work plan**” with a dollar sign attached;
- g) Budgeting is an instrument for “**planning**” which requires project costs and program levels at least several years ahead.

*Source “Public Budgeting in America”*



## FUND ACCOUNTING

Accounts of the City organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate.

### **Governmental Funds:**

**General Fund** – the general operating fund of the City. It is used to account for all financial resources except those requiring separate accounting. (General Fund and Airport Fund)

**Special Revenue Funds** – used to account for the proceeds of specific revenue sources that are legally restricted. (Parks Fund, Recreation Fund and Park Land Reserve Fund)

**Capital Projects Funds** – used to account for financial resources to be used for the acquisition or construction of major capital facilities. (Street Fund)

### **Proprietary Funds:**

Enterprise Funds – used to account for operations that are financed and operated in a matter similar to private business enterprises. (Sewer Fund and Environmental Services Fund)

### **Fiduciary funds:**

Trust & Agency Funds – used to account for assets held by the city in a trustee capacity. (Cemetery Fund)

H.A.10.

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**ALL FUNDS**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021	% of Budget
<b>REVENUES</b>					
Sales/Property Tax	14,286,975	14,414,015	14,568,570	15,176,476	28%
Licenses & Permits	179,135	174,427	144,240	157,250	0%
Intergovernmental	287,762	777,957	3,531,194	346,250	1%
Charges for Service	9,960,064	9,949,647	9,287,774	10,811,130	20%
Fines & Forfeitures	207,962	215,867	128,200	183,800	0%
Misc. Income	10,820,542	2,057,628	1,020,105	8,714,974	16%
Bond Proceeds	1,349,992	0	10,954,833	19,700,000	36%
<b>Total Revenues</b>	<b>\$ 37,092,431</b>	<b>\$ 27,589,541</b>	<b>\$ 39,634,915</b>	<b>\$ 55,089,880</b>	<b>100%</b>
<b>EXPENDITURES</b>					
Personnel	13,294,836	14,080,418	14,202,612	14,067,675	25%
Supplies & Bldg. Mtrc.	1,088,947	1,061,046	900,875	825,160	1%
Services	3,718,454	5,192,491	4,049,954	6,024,070	11%
Maintenance & Imp.	2,894,739	2,635,025	2,147,053	2,828,875	5%
Capital Exp.	17,462,577	8,075,888	17,683,023	31,057,511	56%
Use Tax Exp.	0	0	129,009	447,075	1%
<b>Total Expenditures</b>	<b>\$ 38,459,553</b>	<b>\$ 31,044,868</b>	<b>\$ 39,112,526</b>	<b>\$ 55,250,366</b>	<b>100%</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$ (1,367,122)</b>	<b>\$ (3,455,327)</b>	<b>\$ 522,389</b>	<b>\$ (160,486)</b>	
<b>FUND TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>\$ (1,367,122)</b>	<b>\$ (3,455,327)</b>	<b>\$ 522,389</b>	<b>\$ (160,486)</b>	
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>\$ 14,300,435</b>	<b>\$ 12,933,313</b>	<b>\$ 9,477,986</b>	<b>\$ 10,000,375</b>	
<b>ENDING FUND BALANCE - ALL FUNDS (9/30)</b>	<b>\$ 12,933,313</b>	<b>\$ 9,477,986</b>	<b>\$ 10,000,375</b>	<b>\$ 9,839,889</b>	
<b>FOOTNOTES:</b>					
<b>RESTRICTED CASH</b>	<b>\$ 6,554,280</b>	<b>\$ 6,228,867</b>	<b>\$ 5,164,138</b>	<b>\$ 4,286,429</b>	
<b>PROJECTED UNRESTRICTED CASH</b>	<b>\$ 6,379,033</b>	<b>\$ 3,249,119</b>	<b>\$ 4,836,237</b>	<b>\$ 5,553,460</b>	

II. A. 11.

**CITY OF ROLLA  
REVENUE TOTALS  
FY 2020 - 2021**

<b>Fund</b>	<b>2017-2018 ACTUAL</b>	<b>2018-2019 ACTUAL</b>	<b>2019-2020 ESTIMATED</b>	<b>2020-2021 PROPOSED</b>	<b>% OF BUDGET</b>
General Fund	11,915,573	10,450,441	10,498,623	11,036,655	20.03%
Sewer Fund	3,697,036	3,786,937	5,894,654	21,852,350	39.67%
Environmental Services Fund	3,621,697	3,503,490	3,525,580	3,560,000	6.46%
Park Fund	1,579,684	1,604,918	1,561,235	1,618,338	2.94%
Park Land Reserve Fund	490	27,730	350	740	0.00%
Airport Fund	451,529	614,799	3,580,861	371,328	0.67%
Cemetery Fund	7,588	13,572	8,700	8,100	0.01%
Street Fund	14,660,893	6,508,841	14,074,556	15,619,469	28.35%
Recreation Fund	1,157,942	1,078,812	490,356	1,022,900	1.86%
<b>REVENUE TOTAL</b>	<b>37,092,431</b>	<b>27,589,541</b>	<b>39,634,915</b>	<b>55,089,880</b>	<b>100%</b>

*II.A.12.*

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## CITY OF ROLLA EXPENDITURE TOTALS FY 2020 - 2021

Department	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ADOPTED	2019-2020 ESTIMATED	2020-2021 PROPOSED	% OF BUDGET
Administration	646,402	638,918	660,106	593,176	626,681	1.13%
City Administration	319,783	327,617	303,275	314,883	313,645	0.57%
Library	208,051	240,606	278,145	264,550	287,900	0.52%
Finance	635,138	611,318	597,255	605,850	621,625	1.13%
Legal	69,150	72,829	64,900	63,085	64,725	0.12%
Court	88,273	87,427	87,503	85,807	88,675	0.16%
911/Telecommunications	1,054,713	1,070,600	1,155,430	1,185,505	1,232,430	2.23%
Animal Control	134,209	139,523	148,155	150,231	170,495	0.31%
Police	3,784,026	3,715,698	3,795,863	3,850,995	4,067,200	7.36%
Fire	4,061,972	3,061,277	3,118,200	3,124,500	3,340,250	6.05%
Building Services	86,844	93,400	87,025	78,785	81,540	0.15%
Engineering	790,812	827,965	818,325	806,005	787,790	1.43%
Community Development	367,903	421,984	440,140	426,300	451,200	0.82%
Economic Development	226,834	237,403	163,550	90,559	54,110	0.10%
<b>GENERAL FUND TOTAL</b>	<b>12,474,109</b>	<b>11,546,564</b>	<b>11,717,872</b>	<b>11,640,231</b>	<b>12,188,266</b>	<b>22.06%</b>
Sewer	4,354,792	5,822,996	7,506,900	4,739,939	20,822,099	37.69%
Recycling	651,064	548,784	562,675	555,604	550,940	1.00%
Sanitation	2,642,680	2,731,091	2,708,750	2,550,135	2,313,300	4.19%
Vehicle Maintenance	437,465	399,600	419,910	410,495	425,735	0.77%
Parks	1,483,030	1,480,816	1,533,690	1,446,403	1,530,535	2.77%
Cemetery	2,188	0	65,000	5,000	70,000	0.00%
Park Land Reserve	0	0	0	0	50,000	0.09%
Airport	614,804	762,427	3,626,840	3,729,341	530,305	0.96%
Street	14,285,966	6,177,198	12,964,365	13,041,695	15,049,736	27.24%
Recreation Center	1,513,454	1,575,391	1,562,695	993,683	1,719,450	3.11%
<b>OTHER FUNDS TOTAL</b>	<b>25,985,444</b>	<b>19,498,304</b>	<b>30,950,825</b>	<b>27,472,295</b>	<b>43,062,100</b>	<b>77.81%</b>
<b>EXPENDITURE TOTAL</b>	<b>38,459,553</b>	<b>31,044,868</b>	<b>42,668,697</b>	<b>39,112,526</b>	<b>55,250,366</b>	<b>100%</b>

II. A. 13.

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**GENERAL FUND**  
**City of Rolla**  
**Fiscal Year 2020-2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Taxes	8,128,216	8,103,541	8,151,025	8,639,000
Licenses & Permits	179,135	174,427	144,240	157,250
Intergovernmental Revenue	246,820	270,874	371,025	326,250
Charges for Services	1,644,495	1,546,988	1,602,178	1,641,030
Fines and Forfeitures	207,962	215,867	128,200	183,800
Miscellaneous	158,952	138,745	101,955	89,325
Lease Proceeds	1,349,992	0	0	0
<b>Total Revenues</b>	<b>11,915,573</b>	<b>10,450,441</b>	<b>10,498,623</b>	<b>11,036,655</b>
<b>EXPENDITURES</b>				
Administrative	646,402	638,918	593,176	626,881
City Administration	319,783	327,617	314,883	313,845
Library	208,051	240,606	264,550	287,900
Finance	635,138	611,318	605,850	621,625
Legal Service	69,150	72,829	63,085	64,725
City Court	88,273	87,427	85,807	88,675
911/Communications	1,054,713	1,070,600	1,185,505	1,232,430
Animal Control	134,209	139,523	150,231	170,495
Police	3,784,026	3,715,698	3,850,995	4,067,200
Fire	4,061,972	3,061,277	3,124,500	3,340,250
Buildings	86,844	93,400	78,785	81,540
Engineering	790,812	827,965	806,005	787,790
Community Development	367,903	421,984	426,300	451,200
Economic Development	226,834	237,403	90,559	54,110
<b>Total Expenditures</b>	<b>12,474,109</b>	<b>11,546,564</b>	<b>11,640,231</b>	<b>12,188,266</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(558,536)</b>	<b>(1,096,123)</b>	<b>(1,141,608)</b>	<b>(1,151,611)</b>
<b>FUND TRANSFERS</b>				
From Street Fund	478,700	475,125	491,400	516,500
From Park Fund	77,800	72,100	69,300	80,700
To Airport Fund	(170,000)	(220,000)	0	0
From Sewer, Env Svs & Recreation Fund	510,600	615,625	563,400	629,600
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>338,564</b>	<b>(153,273)</b>	<b>(17,508)</b>	<b>75,189</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>2,219,774</b>	<b>2,558,338</b>	<b>2,405,065</b>	<b>2,387,557</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>2,558,338</b>	<b>2,405,065</b>	<b>2,387,557</b>	<b>2,462,746</b>
<b>FOOTNOTES:</b>				
<b>RESTRICTED CASH</b>	<b>1,310,775</b>	<b>1,673,967</b>	<b>1,270,445</b>	<b>1,250,000</b>
<b>PROJECTED UNRESTRICTED CASH</b>	<b>1,247,563</b>	<b>731,098</b>	<b>1,117,112</b>	<b>1,212,746</b>

*II. A. 14*

9/2/2020

CITY OF ROLLA  
GENERAL FUND REVENUE PROJECTIONS

Account Titles	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Proposed
<b>TAXES</b>					
<i>R.E. Type Taxes</i>					
01/ 4-000-41-020	\$ 989,377.98	\$ 987,214.38	\$ 1,095,000.00	\$ 1,030,000.00	\$ 1,050,000.00
01/ 4-000-41-021	\$ -	\$ (11,774.56)	\$ -	\$ (40,000.00)	\$ (42,000.00)
01/ 4-000-41-080	\$ 9,169.48	\$ 6,320.72	\$ 8,160.00	\$ 6,000.00	\$ 7,000.00
01/ 4-000-41-200	\$ 33,900.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Sub-Total	\$ 1,032,447.46	\$ 981,760.54	\$ 1,108,160.00	\$ 1,091,000.00	\$ 1,058,000.00
<i>Sales Taxes</i>					
01/ 4-000-41-140	\$ 4,326,365.41	\$ 4,683,330.22	\$ 4,600,000.00	\$ 4,600,000.00	\$ 4,690,000.00
01/ 4-000-41-141	\$ (61,512.00)	\$ (310,626.74)	\$ (262,000.00)	\$ (285,000.00)	\$ (285,000.00)
01/ 4-000-41-150	\$ -	\$ -	\$ -	\$ -	\$ 475,000.00
01/ 4-000-41-155	\$ 378,912.58	\$ 357,641.83	\$ 375,000.00	\$ 265,000.00	\$ 315,000.00
01/ 4-000-41-180	\$ 177,735.55	\$ 178,684.76	\$ 172,000.00	\$ 182,000.00	\$ 170,000.00
Sub-Total	\$ 4,799,491.54	\$ 4,987,029.07	\$ 4,885,000.00	\$ 5,092,000.00	\$ 5,365,000.00
<i>Franchise &amp; Excise Taxes</i>					
01/ 4-000-41-100	\$ 1,533,659.06	\$ 1,535,660.36	\$ 1,550,000.00	\$ 1,475,000.00	\$ 1,485,000.00
01/ 4-000-41-101	\$ 268,114.06	\$ 252,181.60	\$ 250,000.00	\$ 208,000.00	\$ 200,000.00
01/ 4-000-41-103	\$ 128,122.70	\$ 117,207.85	\$ 116,000.00	\$ 108,000.00	\$ 100,000.00
01/ 4-000-41-104	\$ 196,536.83	\$ 162,455.67	\$ 188,000.00	\$ 145,000.00	\$ 155,000.00
01/ 4-000-41-104	\$ 101,786.10	\$ 98,306.55	\$ 96,000.00	\$ 96,000.00	\$ 95,000.00
01/ 4-000-41-420	\$ 28,537.50	\$ 28,859.40	\$ 30,000.00	\$ 28,000.00	\$ 28,000.00
01/ 4-000-41-500	\$ 112.09	\$ 78.62	\$ -	\$ 25.00	\$ -
Sub-Total	\$ 2,298,667.36	\$ 2,214,760.06	\$ 2,229,000.00	\$ 2,088,025.00	\$ 2,064,000.00
<b>LICENSES AND PERMITS</b>					
01/ 4-000-42-020	\$ 45,430.50	\$ 47,108.50	\$ 53,000.00	\$ 49,000.00	\$ 49,500.00
01/ 4-000-42-050	\$ 6,414.00	\$ 6,929.00	\$ 6,400.00	\$ 5,000.00	\$ 6,000.00
01/ 4-000-42-080	\$ 105,100.84	\$ 93,719.28	\$ 120,000.00	\$ 85,000.00	\$ 75,000.00
01/ 4-000-42-100	\$ 6,008.77	\$ 14,822.06	\$ 6,000.00	\$ 10,000.00	\$ 11,000.00
01/ 4-000-42-102	\$ 6,412.50	\$ 4,089.00	\$ 5,000.00	\$ 6,000.00	\$ 6,500.00
01/ 4-000-42-120	\$ 9,768.09	\$ 7,759.42	\$ 16,000.00	\$ 9,000.00	\$ 9,250.00
01/ 4-000-42-130	\$ -	\$ -	\$ 200.00	\$ 240.00	\$ -
Sub-Total	\$ 176,134.70	\$ 174,427.26	\$ 206,600.00	\$ 144,240.00	\$ 167,250.00
<b>INTERGOVERNMENTAL</b>					
01/ 4-000-43-020	\$ 13,558.33	\$ 82,420.71	\$ 49,000.00	\$ 157,000.00	\$ 65,000.00
01/ 4-000-43-021	\$ 3,948.00	\$ 3,045.00	\$ 3,250.00	\$ 2,500.00	\$ 2,750.00
01/ 4-000-43-022	\$ 13,654.00	\$ -	\$ -	\$ -	\$ -
01/ 4-000-43-023	\$ -	\$ 22,830.97	\$ -	\$ 48,000.00	\$ -
01/ 4-000-43-030	\$ 120,400.41	\$ 155,238.17	\$ 155,000.00	\$ 155,000.00	\$ 245,000.00
01/ 4-000-43-035	\$ 8,305.62	\$ 7,125.00	\$ 5,000.00	\$ 2,000.00	\$ 3,000.00
01/ 4-000-43-040	\$ -	\$ -	\$ 500.00	\$ -	\$ -
01/ 4-000-43-041	\$ 44,482.75	\$ (34,282.75)	\$ 12,000.00	\$ 1,325.00	\$ 1,000.00
01/ 4-000-43-081	\$ 42,470.68	\$ 34,497.60	\$ 5,000.00	\$ 4,200.00	\$ 4,500.00
01/ 4-000-43-225	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total	\$ 248,818.79	\$ 270,874.20	\$ 229,750.00	\$ 371,025.00	\$ 328,250.00

II.A.15

**CITY OF ROLLA  
GENERAL FUND REVENUE PROJECTIONS**

Account Titles	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Proposed
<b>CHARGES FOR SERVICES</b>					
01/ 4-000-44-020	\$ 54,348.60	\$ 55,328.87	\$ 55,800.00	\$ 59,433.41	\$ 57,000.00
01/ 4-000-44-030	\$ 2,876.50	\$ 2,739.00	\$ 2,800.00	\$ 5,500.00	\$ 6,000.00
01/ 4-000-44-050	\$ 216,417.00	\$ 243,188.97	\$ 283,148.00	\$ 271,000.00	\$ 297,900.00
01/ 4-000-44-060	\$ 1,074,580.25	\$ 1,042,632.10	\$ 1,165,830.00	\$ 1,195,505.00	\$ 1,246,430.00
01/ 4-000-44-061	\$ -	\$ -	\$ -	\$ 3,117.85	\$ -
01/ 4-000-44-063	\$ 2,437.85	\$ 2,071.25	\$ 2,000.00	\$ -	\$ -
01/ 4-000-44-064	\$ 5,389.48	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
01/ 4-000-44-064	\$ 120,699.12	\$ 124,648.78	\$ 98,328.00	\$ 45,000.00	\$ 8,000.00
01/ 4-000-44-082	\$ 131,505.68	\$ 58,300.00	\$ 37,000.00	\$ 10,000.00	\$ 10,000.00
01/ 4-000-44-083	\$ 30,000.00	\$ 2,000.00	\$ 16,000.00	\$ 10,000.00	\$ 1,000.00
01/ 4-000-44-090	\$ 6,231.97	\$ 6,074.64	\$ 6,500.00	\$ 4,300.00	\$ 4,700.00
Sub-Total	\$ 1,644,498.46	\$ 1,645,987.61	\$ 1,675,208.00	\$ 1,662,178.01	\$ 1,641,038.00
<b>FINES AND FORFEITURES</b>					
01/ 4-000-45-020	\$ 203,455.98	\$ 211,010.21	\$ 210,000.00	\$ 125,000.00	\$ 180,000.00
01/ 4-000-45-021	\$ 4,508.00	\$ 4,858.67	\$ 4,488.00	\$ 3,200.00	\$ 3,800.00
Sub-Total	\$ 207,963.98	\$ 215,868.88	\$ 214,488.00	\$ 128,200.00	\$ 183,800.00
<b>MISCELLANEOUS</b>					
01/ 4-000-46-005	\$ 1,349,992.02	\$ -	\$ -	\$ -	\$ -
01/ 4-000-46-020	\$ 7,930.00	\$ 7,930.00	\$ 8,160.00	\$ 7,930.00	\$ 8,300.00
01/ 4-000-46-021	\$ 52,116.15	\$ 62,788.72	\$ 20,000.00	\$ 50,000.00	\$ 50,000.00
01/ 4-000-46-040	\$ 16,034.03	\$ 34,276.73	\$ 32,000.00	\$ 12,000.00	\$ 6,000.00
01/ 4-000-46-060	\$ 32,133.55	\$ 17,766.56	\$ 13,000.00	\$ 20,000.00	\$ 15,000.00
01/ 4-000-46-400	\$ 50,670.67	\$ 15,908.57	\$ 3,300.00	\$ 12,000.00	\$ 10,000.00
01/ 4-000-46-100	\$ 67.89	\$ 76.13	\$ 50.00	\$ 25.00	\$ 25.00
Sub-Total	\$ 1,608,944.31	\$ 138,744.71	\$ 78,510.00	\$ 101,958.00	\$ 89,328.00
<b>CONTRIBUTIONS TO/FROM</b>					
01/ 4-000-47-200	\$ 273,600.00	\$ 371,300.00	\$ 325,900.00	\$ 325,900.00	\$ 458,100.00
01/ 4-000-47-300	\$ 165,000.00	\$ 172,200.00	\$ 166,900.00	\$ 168,900.00	\$ 173,500.00
01/ 4-000-47-400	\$ 77,800.00	\$ 72,100.00	\$ 69,300.00	\$ 69,300.00	\$ 80,700.00
01/ 4-000-47-500	\$ (170,000.00)	\$ (220,000.00)	\$ -	\$ -	\$ -
01/ 4-000-47-600	\$ -	\$ -	\$ -	\$ -	\$ -
01/ 4-000-43-100	\$ 478,700.00	\$ 475,125.00	\$ 491,400.00	\$ 491,400.00	\$ 516,500.00
01/ 4-000-47-700	\$ 72,000.00	\$ 72,125.00	\$ 70,600.00	\$ 70,600.00	\$ -
01/ 4-000-47-900	\$ 897,100.00	\$ 942,860.00	\$ 1,124,100.00	\$ 1,124,100.00	\$ 1,228,800.00
Sub-Total	\$ 12,812,672.68	\$ 11,393,291.32	\$ 11,748,814.00	\$ 11,622,723.01	\$ 12,283,466.00
<b>FUND TOTAL</b>					

II. A.16.

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**SANITARY SEWER FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	<u>Audit 2018</u>	<u>Audit 2019</u>	<u>Estimated 2020</u>	<u>Proposed 2021</u>
<b>REVENUES</b>				
Charges for Services	3,401,400	3,649,995	3,788,504	4,488,700
Grants	0	0	0	0
Other Income	295,636	136,943	106,150	163,650
Bond Proceeds	0	0	2,000,000	17,200,000
<b>Total Revenues</b>	<u>3,697,036</u>	<u>3,786,937</u>	<u>5,894,654</u>	<u>21,852,350</u>
<b>EXPENDITURES</b>				
Personnel	902,013	979,834	1,012,740	1,107,470
Supplies & Bldg. Mntc.	290,801	299,162	292,090	298,300
Services	643,004	1,852,717	1,140,878	1,471,100
Maintenance & Imp.	528,900	450,665	495,000	486,700
Capital Expenditures	1,990,075	2,240,618	1,799,231	17,458,529
<b>Total Expenditures</b>	<u>4,354,792</u>	<u>5,822,996</u>	<u>4,739,939</u>	<u>20,822,099</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(657,756)</b>	<b>(2,036,058)</b>	<b>1,154,715</b>	<b>1,030,251</b>
<b>FUND TRANSFERS</b>				
To General Fund	<u>(273,600)</u>	<u>(371,300)</u>	<u>(325,900)</u>	<u>(456,100)</u>
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(931,356)</b>	<b>(2,407,358)</b>	<b>828,815</b>	<b>574,151</b>
<b>BEGINNING CASH BALANCE (10/1)</b>	<u>5,560,039</u>	<u>4,628,684</u>	<u>2,221,325</u>	<u>3,050,140</u>
<b>ENDING CASH BALANCE (9/30)</b>	<b>4,628,684</b>	<b>2,221,325</b>	<b>3,050,140</b>	<b>3,624,291</b>

NOTE: Depreciation expense is not included in the FY20 & FY21 budget. This will be factored into the audit.

*II.A.17.*

9/2/2020



**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**City of Rolla**  
**ENVIRONMENTAL SERVICES FUND**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Charges for Services	2,872,058	2,963,975	2,924,500	3,023,600
Recyclable Sales	287,678	216,291	150,000	200,000
Grant Revenue	15,609	13,114	16,000	20,000
Misc. Income (Veh. Mntc )	348,372	256,462	255,000	260,000
Lease Purchase Rev	0	0	0	0
Other Income	97,981	53,648	180,080	56,400
<b>Total Revenues</b>	<b>3,621,697</b>	<b>3,503,490</b>	<b>3,525,580</b>	<b>3,560,000</b>
<b>EXPENDITURES</b>				
Recycling Division	651,064	548,784	555,604	550,940
Sanitation Division	2,642,680	2,731,091	2,550,135	2,313,300
Vehicle Maintenance Division	437,465	399,600	410,495	425,735
<b>Total Expenditures</b>	<b>3,731,210</b>	<b>3,679,475</b>	<b>3,516,234</b>	<b>3,289,975</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(109,513)</b>	<b>(175,985)</b>	<b>9,346</b>	<b>270,025</b>
<b>FUND TRANSFERS</b>				
To General Fund	(165,000)	(172,200)	(166,900)	(173,500)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(274,513)</b>	<b>(348,185)</b>	<b>(157,554)</b>	<b>96,525</b>
<b>BEGINNING CASH BALANCE (10/1)</b>	<b>2,096,791</b>	<b>1,822,278</b>	<b>1,474,093</b>	<b>1,316,539</b>
<b>ENDING CASH BALANCE (9/30)</b>	<b>1,822,278</b>	<b>1,474,093</b>	<b>1,316,539</b>	<b>1,413,064</b>

NOTE Depreciation expense is not included in the FY20 & FY21 budget. This will be factored into the audit.

**EXPENDITURES BY CATEGORY**

Personnel	1,535,570	1,616,544	1,633,406	1,726,950
Supplies & Bldg Mntc	33,458	32,092	29,705	30,950
Services	914,444	899,840	864,678	905,375
Maintenance & Imp.	577,568	454,164	442,365	457,700
Capital Expenditures	670,169	676,835	546,080	169,000
<b>Total Expenditures</b>	<b>3,731,210</b>	<b>3,679,475</b>	<b>3,516,234</b>	<b>3,289,975</b>

II A.18.

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**AIRPORT FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	<u>Audit 2018</u>	<u>Audit 2019</u>	<u>Estimated 2020</u>	<u>Proposed 2021</u>
<b>REVENUES</b>				
Charges for Services	368,062	304,149	192,000	260,000
Other Income	80,453	88,534	110,168	111,328
Grants	3,014	222,116	3,116,000	0
Lease Proceeds	0	0	162,693	0
<b>Total Revenues</b>	<b>451,529</b>	<b>614,799</b>	<b>3,580,861</b>	<b>371,328</b>
<b>EXPENDITURES</b>				
Personnel	149,213	158,243	162,500	165,975
Supplies & Bldg. Maintenance	21,398	20,799	18,900	19,325
Services	333,529	475,684	455,278	215,855
Maintenance & Improvements	36,681	52,007	38,400	39,650
Capital Expenditures	73,983	55,694	3,054,263	89,500
<b>Total Expenditures</b>	<b>614,804</b>	<b>762,427</b>	<b>3,729,341</b>	<b>530,305</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(163,275)</b>	<b>(147,628)</b>	<b>(148,480)</b>	<b>(158,977)</b>
<b>FUND TRANSFERS</b>				
From Street Fund	0	0	150,000	175,000
From General Fund	170,000	220,000	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>6,725</b>	<b>72,372</b>	<b>1,520</b>	<b>16,023</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>(79,097)</b>	<b>(72,372)</b>	<b>0</b>	<b>1,520</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>(72,372)</b>	<b>0</b>	<b>1,520</b>	<b>17,543</b>

*II. A. 19.*

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**CEMETERY TRUST FUND**  
City of Rolla  
Fiscal Year 2020 - 2021

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Eternal Care	5,400	10,260	7,000	7,000
Other Income	2,188	3,312	1,700	1,100
<b>Total Revenues</b>	<u>7,588</u>	<u>13,572</u>	<u>8,700</u>	<u>8,100</u>
<b>EXPENDITURES</b>				
Miscellaneous	2,188	0	0	0
Capital Improvements	0	0	5,000	70,000
<b>Total Expenditures</b>	<u>2,188</u>	<u>0</u>	<u>5,000</u>	<u>70,000</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>5,400</b>	<b>13,572</b>	<b>3,700</b>	<b>(61,900)</b>
<b>FUND TRANSFERS</b>				
From General Fund	0	0	0	0
To General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>5,400</b>	<b>13,572</b>	<b>3,700</b>	<b>(61,900)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<u><b>345,250</b></u>	<u><b>350,650</b></u>	<u><b>364,222</b></u>	<u><b>367,922</b></u>
<b>ENDING FUND BALANCE (9/30)</b>	<b>350,650</b>	<b>364,222</b>	<b>367,922</b>	<b>306,022</b>

*II. A. 20.*

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**STREET/CAPITAL IMPROVEMENT FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	<u>Audit 2018</u>	<u>Audit 2019</u>	<u>Estimated 2020</u>	<u>Proposed 2021</u>
<b>REVENUES</b>				
Taxes	4,841,074	4,935,868	5,007,047	5,101,588
Grants	22,319	271,852	28,169	0
Other Income	174,082	272,839	247,200	252,960
Bond Proceeds	0	0	0	2,500,000
TDD Reimbursements	9,623,418	1,028,282	8,792,140	7,764,921
<b>Total Revenues</b>	<b>14,660,893</b>	<b>6,508,841</b>	<b>14,074,556</b>	<b>15,619,469</b>
<b>EXPENDITURES</b>				
Personnel	1,153,731	1,292,399	1,325,302	1,381,300
Supplies & Bldg. Maintenance	22,843	22,555	21,590	24,250
Services	119,889	243,259	169,714	477,800
Maintenance & Improvements	1,139,186	1,003,471	566,300	1,222,000
Capital Expenditures	2,046,620	2,161,902	2,166,649	4,179,465
TDD Expenditures	9,803,698	1,453,612	8,792,140	7,764,921
<b>Total Expenditures</b>	<b>14,285,966</b>	<b>6,177,198</b>	<b>13,041,695</b>	<b>15,049,736</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>374,926</b>	<b>331,643</b>	<b>1,032,861</b>	<b>569,733</b>
<b>FUND TRANSFERS</b>				
From/To Sewer/Airport Fund	0	0	(150,000)	(175,000)
To General Fund	(478,700)	(475,125)	(491,400)	(516,500)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(103,774)</b>	<b>(143,482)</b>	<b>391,461</b>	<b>(121,767)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>1,331,642</b>	<b>1,227,868</b>	<b>1,084,386</b>	<b>1,475,847</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>1,227,868</b>	<b>1,084,386</b>	<b>1,475,847</b>	<b>1,354,080</b>

*II. A. 21.*

1

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**RECREATION (CENTRE) FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021 City 2 Months	Proposed 2021 City 10 Months
<b>REVENUES</b>					
Taxes	2,535	474	100	0	0
Charges for Services	1,135,681	1,051,868	479,056	66,900	950,000
Other Income	19,725	28,470	11,200	6,000	0
<b>Total Revenues</b>	<b>1,157,942</b>	<b>1,078,812</b>	<b>490,356</b>	<b>72,900</b>	<b>950,000</b>
<b>EXPENDITURES</b>					
Guest Services Division	117,030	112,246	78,691	0	0
Indoor Recreation Division	123,727	167,185	85,724	0	0
Aquatics Division	244,095	253,065	195,630	0	0
Fitness Division	313,100	270,539	151,780	0	0
Administration Division	422,518	452,227	201,566	319,450	1,400,000
Custodial Division	292,985	320,129	280,292	0	0
<b>Total Expenditures</b>	<b>1,513,454</b>	<b>1,575,391</b>	<b>993,683</b>	<b>319,450</b>	<b>1,400,000</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(355,513)</b>	<b>(496,579)</b>	<b>(503,327)</b>	<b>(246,550)</b>	<b>(450,000)</b>
<b>FUND TRANSFERS</b>					
To General Fund	0	0	0	0	0
From General Fund	(72,000)	(72,125)	(70,600)	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(427,513)</b>	<b>(568,704)</b>	<b>(573,927)</b>	<b>(246,550)</b>	<b>(450,000)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>2,560,571</b>	<b>2,133,058</b>	<b>1,564,354</b>	<b>990,427</b>	<b>743,877</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>2,133,058</b>	<b>1,564,354</b>	<b>990,427</b>	<b>743,877</b>	<b>293,877</b>
<b>EXPENDITURES BY CATEGORY</b>					
Personnel	920,089	955,018	604,552	76,100	
Supplies & Bldg. Mntc.	287,957	262,343	136,895	35,550	
Services	124,975	153,466	122,276	1,503,300	
Maintenance & Imp.	54,018	63,688	46,280	10,000	
Capital Expenditures	126,415	140,875	83,680	94,500	
<b>Total Expenditures</b>	<b>1,513,454</b>	<b>1,575,391</b>	<b>993,683</b>	<b>1,719,450</b>	

*II. A. 2a.*

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**PARKS FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Taxes	1,315,149	1,374,132	1,410,398	1,435,888
Charges for Services	245,290	206,122	144,536	173,900
Other Income	19,244	24,665	6,302	8,550
<b>Total Revenues</b>	<b>1,579,684</b>	<b>1,604,918</b>	<b>1,561,235</b>	<b>1,618,338</b>
<b>EXPENDITURES</b>				
Administration Division	164,370	164,031	209,264	217,260
Maintenance Division	52,826	40,959	0	0
Parks Division	942,787	929,828	865,004	917,720
Splashzone Division	133,105	172,837	213,042	219,300
Outdoor Recreation Division	189,942	173,161	159,093	176,255
<b>Total Expenditures</b>	<b>1,483,030</b>	<b>1,480,816</b>	<b>1,446,403</b>	<b>1,530,535</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>96,653</b>	<b>124,101</b>	<b>114,832</b>	<b>87,803</b>
<b>FUND TRANSFERS</b>				
To General Fund	(77,800)	(72,100)	(69,300)	(80,700)
From General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>18,853</b>	<b>52,001</b>	<b>45,532</b>	<b>7,103</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>171,369</b>	<b>190,222</b>	<b>242,224</b>	<b>287,756</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>190,222</b>	<b>242,224</b>	<b>287,756</b>	<b>294,859</b>
<b>EXPENDITURES BY CATEGORY</b>				
Personnel	755,120	746,301	844,734	856,870
Supplies & Bldg. Mntc.	115,285	96,915	92,495	103,080
Services	123,503	123,858	126,323	216,185
Maintenance & Imp.	101,626	139,352	125,929	120,700
Capital Expenditures	387,496	374,391	256,922	233,700
<b>Total Expenditures</b>	<b>1,483,030</b>	<b>1,480,816</b>	<b>1,446,403</b>	<b>1,530,535</b>

*II. A. 23.*

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**PARK LAND RESERVE FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Other Income	490	27,730	350	740
<b>Total Revenues</b>	<u>490</u>	<u>27,730</u>	<u>350</u>	<u>740</u>
<b>EXPENDITURES</b>				
Miscellaneous	0	0	0	0
Capital Improvements	0	0	0	50,000
<b>Total Expenditures</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>490</b>	<b>27,730</b>	<b>350</b>	<b>(49,260)</b>
<b>FUND TRANSFERS</b>				
To General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>490</b>	<b>27,730</b>	<b>350</b>	<b>(49,260)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<u><b>94,096</b></u>	<u><b>94,586</b></u>	<u><b>122,316</b></u>	<u><b>122,666</b></u>
<b>ENDING FUND BALANCE (9/30)</b>	<b>94,586</b>	<b>122,316</b>	<b>122,666</b>	<b>73,406</b>

*II.A.24.*





# Proclamation

**WHEREAS**, recovery from mental and substance use disorders, including co-occurring disorders is an essential part of health and one's overall wellness; and

**WHEREAS**, treatment and recovery services for mental and substance use disorders and co-occurring disorders is effective, and people can and do recover in our area and around the nation; and

**WHEREAS**, addressing and overcoming mental and substance use disorders and co-occurring disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

**WHEREAS**, we must encourage relatives and friends of people with mental and substance use disorders and co-occurring disorders to implement preventive measures, recognize the signs of a problem, and encourage those in need of help to seek appropriate treatment and recovery support services; and

**WHEREAS**, an estimated 18 drug or alcohol related deaths were reported in Phelps County during 2017 - with an increase from 5 drug induced deaths in 2015 to 15 drug induced deaths in the 2017 reporting year. Also, approximately 1800 people were hospitalized either for mental health issues or alcohol/drug use in Phelps County, Missouri during the 2017 reporting year; and

**WHEREAS**, to help more people with lived experience achieve and sustain recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), and **the City of Rolla** invite all residents of Rolla, Missouri to participate in *National Recovery Month*; and

**NOW, THEREFORE, I, Louis J. Magdits, IV** by virtue of the authority vested in me by the laws of City of Rolla, Missouri do hereby proclaim the month of September 2020, as

## ***"NATIONAL RECOVERY MONTH"***

In Rolla, Missouri and call upon the people of Rolla to observe this month with appropriate programs, activities, and ceremonies to support this year's National Recovery Month's theme:

*"Join the Voices for Recovery: Celebrating Connections"*

and celebrate the 31st anniversary of the *Recovery Month* observance.

***IN WITNESS WHEREOF***, I have hereunto set my hand and caused the Seal of the City of Rolla to be affixed this 8<sup>th</sup> Day of September in the Year of Our Lord, Two thousand Twenty,

MAYOR

*L. J. Magdits*  
III . A. I.





# JULY MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Jul	Jun	Jul	Year-to-Date	Year-to-Date	Yearly Total
	2020	2020	2019	2020	2019	
Cardboard	125.2 ton	120.5 ton	175.4 ton	890.9 ton	938.7 ton	1,610.6 ton
Newspaper	37.0 ton	20.5 ton	36.6 ton	268.4 ton	202.6 ton	405.1 ton
High Grade Paper	0.0 ton	0.0 ton	17.2 ton	42.5 ton	143.9 ton	226.6 ton
Aluminum	0.0 ton	3.7 ton	2.5 ton	9.8 ton	4.5 ton	12.6 ton
Steel Cans/Scrap Metal	6.0 ton	6.0 ton	3.1 ton	35.0 ton	32.6 ton	53.8 ton
Plastic	10.6 ton	10.5 ton	10.5 ton	73.5 ton	64.5 ton	104.8 ton
Glass	0.0 ton	63.0 ton	43.1 ton	165.5 ton	137.4 ton	230.7 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.8 ton	0.0 ton	0.0 ton
Electronic Waste	7.2 ton	2.8 ton	3.5 ton	25.0 ton	26.3 ton	48.5 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	2.2 ton	5.4 ton
<b>TOTAL</b>	<b>186.0 ton</b>	<b>227.0 ton</b>	<b>291.9 ton</b>	<b>1,511.3 ton</b>	<b>1,552.7 ton</b>	<b>2,698.2 ton</b>

## SERVICES PROVIDED

Type of Service	Jul	Jun	Jul	Year-to-Date	Year-to-Date	Yearly Total
	2020	2020	2019	2020	2019	
Special Pick-ups	97	107	90	533	401	687
Paper Shredding	10.0 hours	11.0 hours	4.8 hours	36.8 hours	41.5 hours	59.5 hours
Reported Trash Nuisances	0	0	32	77	186	304
Households Dropping Off Hazardous Waste	139	140	132	458	690	1109

## DISPOSAL TONNAGE

(Sanitation Division)

Material	Jul	Jun	Jul	Year-to-Date	Year-to-Date	Yearly Total
	2020	2020	2019	2020	2019	
Refuse	1,256.5 ton	1,343.2 ton	1,460.7 ton	9,193.3 ton	9,874.0 ton	15,326.9 ton

H.A.I.



PARK FINANCIAL ANALYSIS (UNAUDITED) - JULY

DESCRIPTION	May-19		June-19		June-20		July-20		PREVIOUS YTD		CURRENT YTD		FY 19-20
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Budget
<b>Administration</b>													
Revenue													
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses													
Personnel	\$ 9,759.83	\$ 14,658.26	\$ 9,555.89	\$ 13,825.91	\$ 10,533.33	\$ 17,058.22	\$ 99,581.15	\$ 131,197.29	\$ 129,253.58	\$ (117,041.58)	\$ 161,832.89	\$ (170,830.00)	\$ 129,980.00
Supplies	\$ 73.15	\$ 99.48	\$ 151.35	\$ 154.73	\$ 119.49	\$ 342.30	\$ 1,848.05	\$ 1,296.78	\$ 27,005.45	\$ 818.93	\$ 227.50	\$ 600.00	\$ 3,250.00
Services	\$ 651.39	\$ 318.52	\$ 1,134.88	\$ 453.78	\$ 193.53	\$ 1,593.17	\$ 27,005.45	\$ 29,111.32	\$ 818.93	\$ 227.50	\$ 600.00	\$ 3,250.00	\$ 37,000.00
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 401.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ 10,484.37	\$ 15,076.26	\$ 10,842.12	\$ 14,434.42	\$ 11,247.78	\$ 18,993.69	\$ 129,253.58	\$ 161,832.89	\$ (117,041.58)	\$ 161,832.89	\$ (170,830.00)	\$ 170,830.00	\$ (170,830.00)
<b>Administration Revenue over Expenses</b>	\$ (10,484.37)	\$ (15,076.26)	\$ (10,842.12)	\$ (14,434.42)	\$ (11,247.78)	\$ (18,993.69)	\$ (129,253.58)	\$ (161,832.89)	\$ (117,041.58)	\$ 161,832.89	\$ (170,830.00)	\$ 170,830.00	\$ (170,830.00)
<b>Maintenance</b>													
Revenue													
Reimburse/Donation	\$ -	\$ -	\$ 54.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rentals	\$ 490.00	\$ -	\$ 750.00	\$ -	\$ 1,010.00	\$ -	\$ 273.90	\$ -	\$ 10,760.00	\$ -	\$ -	\$ -	\$ -
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 490.00	\$ -	\$ 804.19	\$ -	\$ 1,010.00	\$ -	\$ 11,023.90	\$ -	\$ 10,760.00	\$ -	\$ -	\$ -	\$ -
Expenses													
Personnel	\$ 1,595.76	\$ -	\$ 1,638.49	\$ -	\$ 2,040.37	\$ -	\$ 17,798.50	\$ -	\$ 234.77	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 24.35	\$ -	\$ 33.31	\$ -	\$ 39.97	\$ -	\$ 234.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services	\$ 16.78	\$ -	\$ 271.95	\$ -	\$ 18.03	\$ -	\$ 2,231.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ 1,636.89	\$ -	\$ 1,943.75	\$ -	\$ 2,098.37	\$ -	\$ 20,460.17	\$ -	\$ 234.77	\$ -	\$ -	\$ -	\$ -
<b>Maintenance Revenue over Expenses</b>	\$ (1,146.89)	\$ -	\$ (1,139.56)	\$ -	\$ (1,088.37)	\$ -	\$ 9,463.73	\$ -	\$ 10,525.23	\$ -	\$ -	\$ -	\$ -
<b>Parks</b>													
Revenue													
Charges for Services	\$ 50.00	\$ -	\$ 75.00	\$ 760.00	\$ 45.00	\$ 60.00	\$ 4,235.00	\$ 1,170.00	\$ 29,940.00	\$ 13,590.00	\$ 33,000.00	\$ 1,000.00	\$ 33,000.00
Cemetery Burial Fees	\$ 4,830.00	\$ -	\$ 3,600.00	\$ 1,240.00	\$ 2,920.00	\$ 760.00	\$ 29,940.00	\$ 13,590.00	\$ 3,756.54	\$ 6,865.99	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00
Reimburse/Donation	\$ 208.11	\$ -	\$ 200.98	\$ 215.99	\$ -	\$ 570.00	\$ 3,756.54	\$ 6,865.99	\$ 3,315.00	\$ 1,490.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
Pavillion Reservation	\$ 295.00	\$ 100.00	\$ 475.00	\$ 380.00	\$ 545.00	\$ 505.00	\$ 3,315.00	\$ 1,490.00	\$ 1,220.00	\$ 8,345.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
Eugene Northern Rentals	\$ -	\$ 165.00	\$ -	\$ 970.00	\$ -	\$ 1,060.00	\$ 1,220.00	\$ 8,345.00	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 5,383.11	\$ 265.00	\$ 4,350.98	\$ 3,565.99	\$ 3,510.00	\$ 8,085.00	\$ 42,466.54	\$ 31,460.99	\$ 42,466.54	\$ 55,500.00	\$ 55,500.00	\$ 55,500.00	\$ 55,500.00
Expenses													
Personnel	\$ 28,982.84	\$ 38,460.08	\$ 37,739.44	\$ 43,733.19	\$ 41,565.03	\$ 61,263.00	\$ 309,240.68	\$ 409,055.51	\$ 309,240.68	\$ 453,250.00	\$ 453,250.00	\$ 453,250.00	\$ 453,250.00
Supplies	\$ 2,151.36	\$ 5,182.48	\$ 2,601.35	\$ 2,488.15	\$ 2,686.03	\$ 3,642.94	\$ 23,594.81	\$ 27,766.81	\$ 23,594.81	\$ 30,800.00	\$ 30,800.00	\$ 30,800.00	\$ 30,800.00
Services	\$ 1,591.96	\$ 835.41	\$ 1,248.74	\$ 3,427.68	\$ 1,227.95	\$ 510.51	\$ 14,722.08	\$ 46,916.00	\$ 14,722.08	\$ 45,900.00	\$ 45,900.00	\$ 45,900.00	\$ 45,900.00
Maintenance	\$ 9,031.37	\$ 8,806.96	\$ 11,719.17	\$ 20,130.81	\$ 18,784.04	\$ 10,161.74	\$ 80,993.23	\$ 96,330.07	\$ 80,993.23	\$ 95,500.00	\$ 95,500.00	\$ 95,500.00	\$ 95,500.00
<b>Total Expenses</b>	\$ 41,757.53	\$ 53,284.93	\$ 53,308.70	\$ 69,779.83	\$ 64,263.05	\$ 75,578.19	\$ 428,550.80	\$ 580,068.39	\$ 428,550.80	\$ 548,607.40	\$ 548,607.40	\$ 548,607.40	\$ 548,607.40
<b>Parks Revenue over Expenses</b>	\$ (36,374.42)	\$ (53,019.93)	\$ (48,957.72)	\$ (66,213.84)	\$ (60,753.05)	\$ (67,493.19)	\$ (386,084.26)	\$ (569,950.00)	\$ (386,084.26)	\$ (548,607.40)	\$ (548,607.40)	\$ (548,607.40)	\$ (548,607.40)

III. B.1.

PARK FINANCIAL ANALYSIS (UNAUDITED) - JULY

DESCRIPTION	May-19	May-20	June-19	June-20	July-19	July-20	PREVIOUS YTD ACTUAL	CURRENT YTD ACTUAL	FY 19-20 BUDGET
	<b>Rolla Dog Park</b>								
Revenue									
Reimburse/Donations/Programs	\$ 0.69	\$ -	\$ 300.76	\$ -	\$ 0.94	\$ -	\$ 2,349.04	\$ -	\$ -
Total Revenue	\$ 0.69	\$ -	\$ 300.76	\$ -	\$ 0.94	\$ -	\$ 2,349.04	\$ -	\$ -
Expenses									
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,123.02	\$ -	\$ -
Rolla Dog Park Revenue over Expenses	\$ 0.69	\$ -	\$ 300.76	\$ -	\$ 0.94	\$ -	\$ (2,773.98)	\$ -	\$ -
<b>Splashzone</b>									
Revenue									
Reimburse/Donations/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105.00	\$ -	\$ 105.00	\$ -
Resale	\$ 16.00	\$ -	\$ 79.00	\$ -	\$ 75.00	\$ 90.00	\$ 225.00	\$ 90.00	\$ 300.00
Passes	\$ 8,982.50	\$ -	\$ 15,913.00	\$ 18,084.00	\$ 19,349.50	\$ 14,478.00	\$ 44,720.00	\$ 32,562.00	\$ 56,000.00
Rentals	\$ 720.00	\$ (300.00)	\$ 4,170.00	\$ 425.00	\$ 1,535.00	\$ 750.00	\$ 7,025.00	\$ 1,435.00	\$ 10,000.00
Misc	\$ 157.00	\$ -	\$ 506.50	\$ -	\$ 909.00	\$ -	\$ 1,572.50	\$ -	\$ 1,700.00
Concessions	\$ 1,972.50	\$ -	\$ 5,836.75	\$ 7,305.46	\$ 8,364.25	\$ 6,325.30	\$ 16,173.50	\$ 14,120.76	\$ 20,000.00
Total Revenue	\$ 11,848.00	\$ (300.00)	\$ 26,505.25	\$ 25,814.46	\$ 30,232.75	\$ 21,748.30	\$ 69,716.00	\$ 48,312.76	\$ 88,000.00
Expenses									
Personnel	\$ 813.65	\$ 715.15	\$ 11,685.25	\$ 7,118.23	\$ 12,998.30	\$ 26,588.58	\$ 37,956.28	\$ 38,897.55	\$ 62,100.00
Supplies	\$ 5,652.73	\$ 2,163.63	\$ 7,586.90	\$ 10,565.78	\$ 9,210.50	\$ 5,126.92	\$ 26,834.06	\$ 22,308.12	\$ 37,200.00
Services	\$ 468.84	\$ 453.38	\$ 749.92	\$ 2,781.12	\$ 1,962.00	\$ 412.92	\$ 4,583.22	\$ 5,373.37	\$ 12,800.00
Maintenance	\$ 4,904.51	\$ 2,816.29	\$ 2,728.12	\$ 4,813.07	\$ 1,812.49	\$ 1,729.49	\$ 11,083.13	\$ 12,717.14	\$ 12,100.00
Total Expenses	\$ 11,839.73	\$ 6,148.45	\$ 22,750.19	\$ 25,278.20	\$ 25,983.29	\$ 33,857.91	\$ 80,456.69	\$ 79,296.18	\$ 124,200.00
Splashzone Revenue over Expenses	\$ 8.27	\$ (6,448.45)	\$ 3,755.06	\$ 536.26	\$ 4,249.46	\$ (12,109.61)	\$ (10,740.69)	\$ (30,983.42)	\$ (36,200.00)
<b>Outdoor Recreation</b>									
Revenue									
Reimburse/Donation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180.00	\$ -	\$ 180.00	\$ -
Recreation Program Fees	\$ 608.00	\$ 1,458.00	\$ 2,293.75	\$ 10,118.00	\$ 2,200.25	\$ 3,390.00	\$ 10,949.15	\$ 18,028.20	\$ 12,000.00
Resale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ -
Ballfield User Fees	\$ 5,025.00	\$ 3,516.00	\$ (62.00)	\$ 2,511.00	\$ 1,446.00	\$ -	\$ 21,903.00	\$ 14,248.50	\$ 28,000.00
Batting Cage Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92.75	\$ -	\$ -
Misc Income	\$ 3.00	\$ -	\$ -	\$ -	\$ (3.00)	\$ -	\$ 166.50	\$ -	\$ -
Concessions	\$ 4,665.25	\$ -	\$ 3,207.28	\$ 193.90	\$ 3,397.46	\$ 2,066.59	\$ 12,881.06	\$ 4,635.00	\$ 18,000.00
Total Revenue	\$ 10,301.25	\$ 4,974.00	\$ 5,439.03	\$ 12,822.90	\$ 7,040.71	\$ 5,636.59	\$ 46,192.46	\$ 37,091.70	\$ 58,000.00
Expenses									
Personnel	\$ 8,566.88	\$ 7,406.88	\$ 10,267.85	\$ 14,843.03	\$ 10,083.71	\$ 28,594.00	\$ 94,455.29	\$ 79,354.73	\$ 100,870.00
Supplies	\$ 5,806.62	\$ 2,928.47	\$ 2,820.67	\$ 2,410.67	\$ 3,863.65	\$ 1,597.38	\$ 17,995.48	\$ 12,581.45	\$ 25,840.00
Services	\$ 498.77	\$ 257.65	\$ 3,544.27	\$ (21.89)	\$ 5,292.39	\$ 6,710.11	\$ 11,199.79	\$ 10,268.62	\$ 21,900.00
Maintenance	\$ -	\$ 53.24	\$ 936.46	\$ -	\$ 226.99	\$ 107.00	\$ 1,223.94	\$ 225.24	\$ 500.00
Total Expenses	\$ 14,872.27	\$ 10,646.24	\$ 17,569.25	\$ 17,231.81	\$ 19,466.74	\$ 37,008.49	\$ 124,874.50	\$ 102,430.04	\$ 149,110.00

IV. B.2.



PARK FINANCIAL ANALYSIS (UNAUDITED) - JULY

DESCRIPTION	May-19		May-20		June-19		June-20		July-20		CURRENT YTD		FY 19-20	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Outdoor Rec Revenue over Expenses	\$ (4,574.02)	\$ (5,672.24)	\$ (12,130.22)	\$ (4,408.91)	\$ (12,426.03)	\$ (31,371.90)	\$ (78,682.04)	\$ (65,338.34)	\$ (91,110.00)					
Total Operating Revenues	\$ 28,022.36	\$ 4,939.00	\$ 37,089.45	\$ 42,203.35	\$ 41,793.46	\$ 35,469.89	\$ 183,959.94	\$ 116,865.45	\$ 201,500.00					
Total Operating Expenses	\$ 80,590.79	\$ 85,155.88	\$ 106,414.01	\$ 126,724.26	\$ 123,059.23	\$ 165,438.28	\$ 783,585.74	\$ 923,627.50	\$ 1,069,590.00					
<b>OPERATING REVENUES OVER EXPENSES</b>	\$ (52,568.43)	\$ (80,216.88)	\$ (69,314.56)	\$ (84,520.91)	\$ (81,265.77)	\$ (129,968.39)	\$ (599,625.80)	\$ (806,762.05)	\$ (868,090.00)					
Operating Recapture %	0.35	0.06	0.35	0.33	0.34	0.21	0.23	0.13	0.19					
Operating Recapture %	0.35	0.06	0.35	0.33	0.34	0.21	0.24	0.13	0.19					
<b>W/ INTEREST</b>														
<b>OTHER REVENUES</b>														
Real Estate Taxes	\$ 1,114.26	\$ 677.23	\$ 1,989.98	\$ 1,580.56	\$ 940.66	\$ -	\$ 260,187.65	\$ 270,397.56	\$ 271,600.00					
Sales Tax	\$ 72,714.84	\$ 86,288.77	\$ 108,124.16	\$ 99,535.88	\$ 93,806.66	\$ 98,254.73	\$ 905,661.54	\$ 927,918.70	\$ 1,085,000.00					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Interest Income	\$ 462.60	\$ 20.02	\$ 123.16	\$ 42.33	\$ 217.97	\$ 67.96	\$ 2,848.22	\$ 1,178.06	\$ 4,000.00					
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 20.00	\$ 4,000.00					
Contribution to General Fund	\$ -	\$ -	\$ (18,025.00)	\$ (17,325.00)	\$ -	\$ -	\$ (54,075.00)	\$ (51,975.00)	\$ (69,300.00)					
<b>TOTAL OTHER REVENUES:</b>	\$ 74,291.70	\$ 86,986.02	\$ 92,212.30	\$ 83,833.77	\$ 94,965.29	\$ 98,322.69	\$ 1,115,622.41	\$ 1,147,539.32	\$ 1,295,300.00					
<b>CAPITAL EXPENSES</b>														
Leases Purchases	\$ 329.18	\$ -	\$ 96.10	\$ -	\$ (401.43)	\$ -	\$ 199.98	\$ -	\$ -					
Equipment	\$ 26,398.92	\$ 533.76	\$ 1,889.92	\$ 6,558.50	\$ 405.48	\$ 6,471.90	\$ 35,751.35	\$ 15,283.39	\$ 42,500.00					
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,911.00	\$ -	\$ -					
Building & Grounds	\$ 2,386.12	\$ 24,754.50	\$ 895.54	\$ 8,635.50	\$ 2,487.65	\$ 1,291.16	\$ 48,025.73	\$ 136,955.82	\$ 186,600.00					
Major Parks Improvements	\$ 4,357.56	\$ -	\$ 1,740.83	\$ 69.20	\$ 47,838.11	\$ -	\$ 133,553.51	\$ 90,069.20	\$ 235,000.00					
<b>TOTAL CAPITAL EXPENSES:</b>	\$ 33,471.78	\$ 25,288.26	\$ 4,622.39	\$ 15,263.20	\$ 50,329.81	\$ 7,763.06	\$ 266,441.57	\$ 242,308.41	\$ 464,100.00					
Total Revenues (operating + other)	\$ 102,314.75	\$ 91,925.02	\$ 129,612.51	\$ 126,037.12	\$ 136,759.69	\$ 133,792.58	\$ 1,299,582.35	\$ 1,264,404.77	\$ 1,496,800.00					
Total Expenses (operating + capital)	\$ 114,062.57	\$ 110,444.14	\$ 111,036.40	\$ 141,987.46	\$ 173,389.04	\$ 173,201.34	\$ 1,050,027.31	\$ 1,165,935.91	\$ 1,533,690.00					
<b>TOTAL REVENUES OVER EXPENSES</b>	\$ (11,747.82)	\$ (18,519.12)	\$ 18,576.11	\$ (15,950.34)	\$ (36,629.35)	\$ (39,408.76)	\$ 249,555.04	\$ 96,468.86	\$ (36,890.00)					

IV. B.3.





THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - JULY

DESCRIPTION GUEST SERVICES	May-20		June-20		July-19		July-20		2019 YTD ACTUAL	2020 YTD ACTUAL	83% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
	May-19	June-19	June-20	July-19	July-20	2019 YTD ACTUAL	2020 YTD ACTUAL						
Revenue	\$ 50,577.90	\$ 42,609.05	\$ 10,027.24	\$ 33,989.19	\$ 23,642.67	\$ 273,641.25	\$ 520,410.00	\$ 627,000.00	\$ 480,922.04	\$ 273,641.25	\$ 520,410.00	0.00%	\$ 627,000.00
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	52.58%	\$ -
Passes	\$ 173.05	\$ 293.45	\$ -	\$ 240.00	\$ -	\$ 988.00	\$ 2,075.00	\$ 2,500.00	\$ 4,630.04	\$ 988.00	\$ 2,075.00	0.00%	\$ 2,500.00
Day Passes	\$ 220.30	\$ 54.00	\$ 1.00	\$ 24.00	\$ 2.00	\$ 545.50	\$ 2,075.00	\$ 2,500.00	\$ 1,085.65	\$ 545.50	\$ 2,075.00	48.10%	\$ 2,500.00
Programs	\$ 662.50	\$ 435.00	\$ 2.00	\$ 1,210.00	\$ (490.00)	\$ 11,561.50	\$ 14,940.00	\$ 18,000.00	\$ 14,715.00	\$ 11,561.50	\$ 14,940.00	77.39%	\$ 18,000.00
Rental	\$ 42.00	\$ -	\$ -	\$ 32.00	\$ -	\$ 369.00	\$ 830.00	\$ 1,000.00	\$ 1,051.00	\$ 369.00	\$ 830.00	44.46%	\$ 1,000.00
Misc.	\$ 539.46	\$ 704.14	\$ 464.44	\$ 881.95	\$ 106.40	\$ 3,515.01	\$ 7,304.00	\$ 8,800.00	\$ 7,144.09	\$ 3,515.01	\$ 7,304.00	48.12%	\$ 8,800.00
Concessions	\$ 52,215.21	\$ 44,095.64	\$ 10,494.68	\$ 36,377.14	\$ 23,261.07	\$ 290,630.26	\$ 547,634.00	\$ 659,800.00	\$ 509,547.82	\$ 290,630.26	\$ 547,634.00		\$ 659,800.00
<b>Total Revenue</b>	\$ 52,215.21	\$ 44,095.64	\$ 10,494.68	\$ 36,377.14	\$ 23,261.07	\$ 290,630.26	\$ 547,634.00	\$ 659,800.00	\$ 509,547.82	\$ 290,630.26	\$ 547,634.00		\$ 659,800.00
Expenses	\$ 8,474.74	\$ 8,038.51	\$ 4,139.22	\$ 7,349.63	\$ 10,484.03	\$ 59,727.07	\$ 89,889.00	\$ 108,300.00	\$ 73,295.93	\$ 59,727.07	\$ 89,889.00	66.45%	\$ 108,300.00
Personnel	\$ 370.95	\$ 661.22	\$ 38.93	\$ 74.71	\$ 38.15	\$ 3,478.97	\$ 4,855.50	\$ 5,850.00	\$ 3,663.52	\$ 3,478.97	\$ 4,855.50	71.65%	\$ 5,850.00
Supplies	\$ 79.50	\$ 20.14	\$ 164.14	\$ 47.30	\$ 20.14	\$ 2,366.92	\$ 16,392.50	\$ 19,750.00	\$ 2,366.92	\$ 3,309.28	\$ 16,392.50	20.19%	\$ 19,750.00
Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 271.68	\$ 207.50	\$ 250.00	\$ -	\$ -	\$ 207.50	0.00%	\$ 250.00
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Total Expenses</b>	\$ 8,925.27	\$ 8,436.07	\$ 4,342.29	\$ 7,471.64	\$ 10,542.32	\$ 66,515.32	\$ 111,344.50	\$ 134,150.00	\$ 79,598.05	\$ 66,515.32	\$ 111,344.50		\$ 134,150.00
<b>Guest Services Revenue over Expenses</b>	\$ 43,289.94	\$ 35,659.57	\$ 6,152.39	\$ 28,905.50	\$ 12,718.75	\$ 224,114.94	\$ 436,289.50	\$ 525,650.00	\$ 429,949.77	\$ 224,114.94	\$ 436,289.50		\$ 525,650.00
<b>RECREATION</b>													
Revenue	\$ 14,865.50	\$ 25,985.75	\$ 8.00	\$ 23,555.75	\$ 1,505.00	\$ 49,544.75	\$ 147,159.00	\$ 177,300.00	\$ 136,801.14	\$ 49,544.75	\$ 147,159.00	33.67%	\$ 177,300.00
Recreation Programs	\$ 2,300.00	\$ 1,808.00	\$ 92.00	\$ 2,352.00	\$ -	\$ 16,559.50	\$ 31,540.00	\$ 38,000.00	\$ 30,334.01	\$ 16,559.50	\$ 31,540.00	52.50%	\$ 38,000.00
Day Passes	\$ 17,165.50	\$ 27,793.75	\$ 100.00	\$ 25,907.75	\$ 1,505.00	\$ 66,104.25	\$ 178,699.00	\$ 215,300.00	\$ 167,135.15	\$ 66,104.25	\$ 178,699.00		\$ 215,300.00
Expenses	\$ 10,873.85	\$ 16,910.61	\$ 633.57	\$ 19,814.41	\$ 452.42	\$ 53,381.47	\$ 159,530.00	\$ 206,800.00	\$ 103,714.02	\$ 53,381.47	\$ 132,409.90	40.32%	\$ 159,530.00
Personnel	\$ 1,123.53	\$ 2,791.60	\$ 1,631.55	\$ 1,672.68	\$ 1,629.55	\$ 22,011.91	\$ 17,164.40	\$ 20,680.00	\$ 15,038.26	\$ 22,011.91	\$ 17,164.40	128.24%	\$ 20,680.00
Supplies	\$ 210.35	\$ 37.52	\$ 97.01	\$ 59.96	\$ 12.52	\$ 4,160.79	\$ 10,229.75	\$ 12,325.00	\$ 4,160.79	\$ 3,576.71	\$ 10,229.75	34.96%	\$ 12,325.00
Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 486.54	\$ 415.00	\$ 500.00	\$ -	\$ -	\$ 415.00	0.00%	\$ 500.00
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Total Expenses</b>	\$ 12,207.73	\$ 19,799.22	\$ 2,833.14	\$ 21,546.05	\$ 2,094.49	\$ 78,970.09	\$ 160,219.05	\$ 193,035.00	\$ 123,399.61	\$ 78,970.09	\$ 160,219.05		\$ 193,035.00
<b>Recreation Revenue over Expenses</b>	\$ 4,957.77	\$ 1,898.41	\$ 2,733.14	\$ 4,361.70	\$ (589.49)	\$ (12,865.84)	\$ 18,479.95	\$ 22,265.00	\$ 43,735.54	\$ (12,865.84)	\$ 18,479.95		\$ 22,265.00
<b>AQUATICS</b>													
Revenue	\$ 12,696.50	\$ 9,284.50	\$ 3,662.00	\$ 8,361.50	\$ 3,474.00	\$ 42,465.44	\$ 75,945.00	\$ 91,500.00	\$ 77,739.40	\$ 42,465.44	\$ 75,945.00	56.92%	\$ 91,500.00
Aquatic Programs	\$ 4,709.00	\$ 5,582.00	\$ 21.00	\$ 3,768.00	\$ -	\$ 11,442.99	\$ 33,200.00	\$ 40,000.00	\$ 32,972.00	\$ 11,442.99	\$ 33,200.00	34.47%	\$ 40,000.00
Aquatic Day Pass	\$ 17,405.50	\$ 14,866.50	\$ 3,683.00	\$ 12,149.50	\$ 3,474.00	\$ 53,908.43	\$ 109,145.00	\$ 131,500.00	\$ 110,711.40	\$ 53,908.43	\$ 109,145.00		\$ 131,500.00
Expenses	\$ 13,320.29	\$ 5,431.36	\$ 6,035.09	\$ 15,358.03	\$ 14,811.90	\$ 125,428.55	\$ 189,450.00	\$ 210,000.00	\$ 137,637.59	\$ 125,428.55	\$ 157,243.50	79.77%	\$ 189,450.00
Personnel	\$ 1,435.73	\$ 4,777.99	\$ 302.24	\$ 304.57	\$ 6,166.43	\$ 73,025.93	\$ 85,160.00	\$ 100,000.00	\$ 4,308.33	\$ 73,025.93	\$ 4,282.80	1705.10%	\$ 100,000.00
Supplies	\$ 562.41	\$ 13.69	\$ 448.29	\$ 588.70	\$ 13.69	\$ 8,272.60	\$ 10,956.00	\$ 13,200.00	\$ 4,928.49	\$ 8,272.60	\$ 10,956.00	75.51%	\$ 13,200.00
Services	\$ 2,317.72	\$ 35.96	\$ 205.97	\$ 239.94	\$ 211.82	\$ 6,545.03	\$ 32,200.00	\$ 32,200.00	\$ 16,664.47	\$ 6,545.03	\$ 26,726.00	24.49%	\$ 32,200.00
Maintenance	\$ 17,636.15	\$ 10,259.00	\$ 19,641.42	\$ 16,491.24	\$ 23,203.84	\$ 213,272.11	\$ 240,010.00	\$ 240,010.00	\$ 163,538.88	\$ 213,272.11	\$ 199,208.30		\$ 240,010.00
<b>Aquatics Revenue over Expenses</b>	\$ (230.65)	\$ (11,849.00)	\$ (15,958.42)	\$ (4,341.74)	\$ (19,729.84)	\$ (159,363.69)	\$ (90,063.30)	\$ (108,510.00)	\$ (52,827.48)	\$ (159,363.69)	\$ (90,063.30)		\$ (108,510.00)

A.C.I.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - JULY

DESCRIPTION	May-19		May-20		June-19		June-20		July-19		July-20		2019 YTD ACTUAL	2020 YTD ACTUAL	83% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET	
<b>FITNESS</b>																		
Revenue	\$ 11,563.38	\$ -	\$ 8,433.16	\$ 1,094.41	\$ 6,296.80	\$ 969.52	\$ 6,296.80	\$ 969.52	\$ 969.52	\$ 969.52	\$ 969.52	\$ 969.52	\$ 86,779.50	\$ 27,443.79	\$ 83,498.00	32.87%	\$ 100,600.00	
Fitness Programs	\$ 166.00	\$ -	\$ 238.00	\$ 9.00	\$ 454.00	\$ -	\$ 454.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,603.99	\$ 1,069.57	\$ 3,735.00	28.64%	\$ 4,500.00	
Fitness Day Pass	\$ 11,719.38	\$ -	\$ 8,671.16	\$ 1,103.41	\$ 6,750.80	\$ 969.52	\$ 6,750.80	\$ 969.52	\$ 969.52	\$ 969.52	\$ 969.52	\$ 969.52	\$ 90,383.49	\$ 28,513.36	\$ 87,233.00		\$ 105,100.00	
<b>Expenses</b>																		
Personnel	\$ 15,429.30	\$ 5,168.09	\$ 14,519.68	\$ 7,342.80	\$ 14,664.99	\$ 12,970.52	\$ 14,664.99	\$ 12,970.52	\$ 12,970.52	\$ 12,970.52	\$ 12,970.52	\$ 12,970.52	\$ 165,065.08	\$ 85,133.10	\$ 116,988.50	72.77%	\$ 140,950.00	
Supplies	\$ 334.84	\$ 2,281.68	\$ 515.22	\$ 3,332.07	\$ 75.59	\$ 4,067.31	\$ 75.59	\$ 4,067.31	\$ 4,067.31	\$ 4,067.31	\$ 4,067.31	\$ 4,067.31	\$ 2,425.65	\$ 33,003.81	\$ 4,498.60	733.65%	\$ 5,420.00	
Services	\$ 123.29	\$ 13.69	\$ 4,023.46	\$ 13.69	\$ 296.30	\$ 41.68	\$ 296.30	\$ 41.68	\$ -	\$ -	\$ -	\$ -	\$ 8,477.91	\$ 5,406.13	\$ 9,254.50	58.42%	\$ 11,150.00	
Maintenance	\$ -	\$ -	\$ -	\$ 336.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,305.28	\$ 630.89	\$ 4,316.00	14.62%	\$ 5,200.00	
<b>Total Expenses</b>	\$ 15,887.43	\$ 7,463.46	\$ 19,058.36	\$ 11,025.06	\$ 15,036.88	\$ 17,079.51	\$ 15,036.88	\$ 17,079.51	\$ 17,079.51	\$ 17,079.51	\$ 17,079.51	\$ 17,079.51	\$ 181,273.92	\$ 124,173.93	\$ 135,057.60		\$ 162,720.00	
<b>Fitness Revenue over Expenses</b>	\$ (4,334.05)	\$ (7,463.46)	\$ (10,625.20)	\$ (9,930.65)	\$ (8,740.08)	\$ (16,103.99)	\$ (8,740.08)	\$ (16,103.99)	\$ (16,103.99)	\$ (16,103.99)	\$ (16,103.99)	\$ (16,103.99)	\$ (94,494.42)	\$ (96,730.14)	\$ (51,559.60)		\$ (62,120.00)	
<b>ADMINISTRATION</b>																		
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 550.00	\$ 996.00	0.00%	\$ 1,200.00	
Advertising Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 550.00	\$ -	#DIV/0!	\$ -	
Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 550.00	\$ -		\$ 1,200.00	
<b>Expenses</b>																		
Personnel	\$ 9,986.00	\$ 6,881.88	\$ 9,151.72	\$ 5,972.71	\$ 8,953.95	\$ 11,024.09	\$ 8,953.95	\$ 11,024.09	\$ 11,024.09	\$ 11,024.09	\$ 11,024.09	\$ 11,024.09	\$ 118,292.09	\$ 106,200.65	\$ 146,744.00	72.37%	\$ 176,800.00	
Supplies	\$ 15,527.92	\$ 1,826.60	\$ 15,862.03	\$ 2,262.06	\$ 17,390.16	\$ 2,559.70	\$ 17,390.16	\$ 2,559.70	\$ 2,559.70	\$ 2,559.70	\$ 2,559.70	\$ 2,559.70	\$ 168,141.93	\$ 26,855.17	\$ 173,055.00	15.52%	\$ 208,500.00	
Services	\$ 19,454.46	\$ 2,927.40	\$ 5,139.69	\$ 3,173.63	\$ 5,316.70	\$ 1,796.66	\$ 5,316.70	\$ 1,796.66	\$ 1,796.66	\$ 1,796.66	\$ 1,796.66	\$ 1,796.66	\$ 51,743.42	\$ 54,510.39	\$ 77,704.60	70.15%	\$ 93,620.00	
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,130.00	\$ 1,307.50	\$ 1,120.50	116.69%	\$ 1,350.00	
<b>Total Expenses</b>	\$ 44,978.38	\$ 11,635.88	\$ 30,153.44	\$ 11,408.60	\$ 31,660.81	\$ 15,380.45	\$ 31,660.81	\$ 15,380.45	\$ 15,380.45	\$ 15,380.45	\$ 15,380.45	\$ 15,380.45	\$ 339,307.44	\$ 188,873.71	\$ 398,624.10		\$ 480,270.00	
<b>Administration Revenue over Expenses</b>	\$ (44,978.38)	\$ (11,635.88)	\$ (30,153.44)	\$ (11,408.60)	\$ (31,660.81)	\$ (15,380.45)	\$ (31,660.81)	\$ (15,380.45)	\$ (15,380.45)	\$ (15,380.45)	\$ (15,380.45)	\$ (15,380.45)	\$ (335,307.44)	\$ (188,323.71)	\$ (398,624.10)		\$ (479,070.00)	
<b>MAINTENANCE</b>																		
Revenue	\$ 36.47	\$ -	\$ 1,254.99	\$ 440.45	\$ 1,038.84	\$ 49.84	\$ 1,038.84	\$ 49.84	\$ 49.84	\$ 49.84	\$ 49.84	\$ 49.84	\$ 8,864.89	\$ 3,015.11	\$ 8,300.00	36.33%	\$ 10,000.00	
Reimbursement	\$ 36.47	\$ -	\$ 1,254.99	\$ 440.45	\$ 1,038.84	\$ 49.84	\$ 1,038.84	\$ 49.84	\$ 49.84	\$ 49.84	\$ 49.84	\$ 49.84	\$ 8,864.89	\$ 3,015.11	\$ 8,300.00		\$ 10,000.00	
<b>Expenses</b>																		
Personnel	\$ 14,876.88	\$ 9,875.26	\$ 14,504.29	\$ 9,341.03	\$ 16,290.44	\$ 14,476.43	\$ 16,290.44	\$ 14,476.43	\$ 14,476.43	\$ 14,476.43	\$ 14,476.43	\$ 14,476.43	\$ 158,211.78	\$ 138,948.21	\$ 147,192.20	94.40%	\$ 177,340.00	
Supplies	\$ 1,957.82	\$ 1,421.17	\$ 2,287.00	\$ 813.75	\$ 1,952.97	\$ 96.36	\$ 1,952.97	\$ 96.36	\$ 96.36	\$ 96.36	\$ 96.36	\$ 96.36	\$ 20,095.15	\$ 13,601.01	\$ 20,185.60	67.38%	\$ 24,320.00	
Services	\$ 160.87	\$ 966.16	\$ 2,225.18	\$ 357.06	\$ 50.48	\$ 11.21	\$ 50.48	\$ 11.21	\$ 11.21	\$ 11.21	\$ 11.21	\$ 11.21	\$ 5,258.50	\$ 26,806.37	\$ 19,297.50	138.91%	\$ 23,250.00	
Maintenance	\$ 7,053.03	\$ 3,558.21	\$ 572.46	\$ 720.73	\$ 195.78	\$ 2,222.72	\$ 195.78	\$ 2,222.72	\$ 2,222.72	\$ 2,222.72	\$ 2,222.72	\$ 2,222.72	\$ 27,868.09	\$ 27,302.90	\$ 21,829.00	125.08%	\$ 26,300.00	
<b>Total Expenses</b>	\$ 24,048.60	\$ 15,820.80	\$ 19,588.93	\$ 11,232.55	\$ 18,489.67	\$ 16,806.72	\$ 18,489.67	\$ 16,806.72	\$ 16,806.72	\$ 16,806.72	\$ 16,806.72	\$ 16,806.72	\$ 211,433.52	\$ 206,658.49	\$ 208,504.30		\$ 251,210.00	
<b>Maintenance Revenue over Expenses</b>	\$ (24,012.13)	\$ (15,820.80)	\$ (18,333.94)	\$ (10,792.10)	\$ (17,450.83)	\$ (16,756.88)	\$ (17,450.83)	\$ (16,756.88)	\$ (16,756.88)	\$ (16,756.88)	\$ (16,756.88)	\$ (16,756.88)	\$ (202,568.63)	\$ (203,643.38)	\$ (200,204.30)		\$ (241,210.00)	

IV C.2.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - JULY

DESCRIPTION	May-19		June-19		June-20		July-19		July-20		2019 YTD ACTUAL		2020 YTD ACTUAL		83% YTD BUDGET		% MONTHLY BUDGET		2020 BUDGET		
Total Operating Revenues	\$ 98,542.06	\$ (1,642.49)	\$ 96,682.04	\$ 15,821.54	\$ 29,259.43	\$ 82,224.03	\$ 85,107.33	\$ 29,259.43	\$ 85,107.33	\$ 931,011.00	\$ 442,721.41	\$ 890,642.75	\$ 442,721.41	\$ 931,011.00	\$ 1,122,900.00			47.55%		\$ 1,122,900.00	
Total Operating Expenses	\$ 123,683.56	\$ 47,627.64	\$ 111,992.35	\$ 60,483.06	\$ 110,696.29	\$ 110,696.29	\$ 85,107.33	\$ 110,696.29	\$ 85,107.33	\$ 1,212,957.85	\$ 878,463.65	\$ 1,098,551.42	\$ 878,463.65	\$ 1,212,957.85	\$ 1,461,395.00			72.42%		\$ 1,461,395.00	
<b>OPERATING REVENUES OVER EXPENSES</b>	\$ (25,141.50)	\$ (49,270.13)	\$ (15,310.31)	\$ (44,661.52)	\$ (55,847.90)	\$ (28,472.26)	\$ (55,847.90)	\$ (55,847.90)	\$ (55,847.90)	\$ (281,946.85)	\$ (435,742.24)	\$ (207,908.67)	\$ (435,742.24)	\$ (281,946.85)	\$ (338,485.00)					\$ (338,485.00)	
Operating %	79.67%	-3.45%	86.33%	26.16%	34.38%	74.28%	34.38%	74.28%	34.38%	77%	50%	81%	50%	77%	77%					77%	
Operating %	81.26%	-2.29%	88.10%	26.97%	34.97%	76.14%	34.97%	76.14%	34.97%	83%	52%	83%	52%	78%	79%					79%	
<b>WI/INTEREST</b>																					
<b>OTHER REVENUES</b>																					
Sales Tax	\$ -	\$ 44.07	\$ 17.54	\$ -	\$ -	\$ 11.63	\$ -	\$ 11.63	\$ -	\$ -	\$ 362.44	\$ 101.48	\$ 101.48	\$ 166.00	\$ 200.00			0.00%		\$ 200.00	
Interest Income	\$ 1,964.01	\$ 563.95	\$ 1,985.33	\$ 490.06	\$ 505.91	\$ 2,064.45	\$ 505.91	\$ 2,064.45	\$ 505.91	\$ 20,625.10	\$ 10,218.73	\$ 20,750.00	\$ 10,218.73	\$ 20,750.00	\$ 25,000.00			49.25%		\$ 25,000.00	
Miscellaneous/Reimb/Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15.64	\$ -	\$ 15.64	\$ -	\$ -	\$ 165.82	\$ 35.00	\$ 35.00	\$ 415.00	\$ 500.00			100.00%		\$ 500.00	
Sale of property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			#DIV/0!		\$ -	
Contribution to General Fund	\$ -	\$ -	\$ (18,031.25)	\$ (17,650.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (54,093.75)	\$ (52,950.00)	\$ (52,950.00)	\$ (58,598.00)	\$ (70,600.00)			90.36%		\$ (70,600.00)	
<b>TOTAL OTHER REVENUES:</b>	\$ 1,964.01	\$ 598.02	\$ (16,028.38)	\$ (17,159.94)	\$ 540.91	\$ 2,091.72	\$ 540.91	\$ 2,091.72	\$ 540.91	\$ (31,382.39)	\$ (42,594.79)	\$ (37,267.00)	\$ (42,594.79)	\$ (37,267.00)	\$ (44,900.00)					\$ (44,900.00)	
<b>CAPITAL EXPENSES</b>																					
Equipment	\$ 2,867.18	\$ -	\$ 3,087.75	\$ -	\$ -	\$ 31,640.00	\$ -	\$ 31,640.00	\$ -	\$ -	\$ 44,799.77	\$ 9,117.76	\$ 9,117.76	\$ 20,750.00	\$ 25,000.00			43.94%		\$ 25,000.00	
Lease Purchases	\$ 3,012.42	\$ 233.66	\$ 5,332.46	\$ 2,346.42	\$ 2,778.76	\$ 2,778.76	\$ 2,778.76	\$ 2,778.76	\$ 2,778.76	\$ 20,169.00	\$ 27,223.67	\$ 20,169.00	\$ 27,223.67	\$ 20,169.00	\$ 24,300.00			134.98%		\$ 24,300.00	
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			#DIV/0!		\$ -	
Building & Grounds	\$ -	\$ 13,823.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,861.97	\$ 47,084.60	\$ 47,084.60	\$ 43,160.00	\$ 52,000.00			109.09%		\$ 52,000.00	
Donation/Grant Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,592.00	\$ -	\$ -	\$ -	\$ -			#DIV/0!		\$ -	
<b>TOTAL CAPITAL EXPENSES:</b>	\$ 5,879.60	\$ 14,057.26	\$ 8,420.21	\$ 2,346.42	\$ -	\$ 34,418.76	\$ -	\$ 34,418.76	\$ -	\$ -	\$ 104,353.73	\$ 83,426.03	\$ 83,426.03	\$ 84,079.00	\$ 101,300.00					\$ 101,300.00	
Total Revenues (operating + other)	\$ 100,506.07	\$ (1,044.47)	\$ 80,653.66	\$ (1,338.40)	\$ 29,800.34	\$ 84,315.75	\$ 29,800.34	\$ 84,315.75	\$ 29,800.34	\$ 893,744.00	\$ 400,126.62	\$ 859,260.36	\$ 400,126.62	\$ 893,744.00	\$ 1,078,000.00			44.77%		\$ 1,078,000.00	
Total Expenses (operating + capital)	\$ 129,563.16	\$ 61,684.90	\$ 120,412.56	\$ 62,829.48	\$ 85,107.33	\$ 145,115.05	\$ 85,107.33	\$ 145,115.05	\$ 85,107.33	\$ 1,297,036.85	\$ 961,869.68	\$ 1,202,905.15	\$ 961,869.68	\$ 1,297,036.85	\$ 1,562,695.00			74.16%		\$ 1,562,695.00	
<b>TOTAL REVENUES OVER EXPENSES</b>	\$ (29,057.09)	\$ (62,729.37)	\$ (39,758.90)	\$ (64,167.88)	\$ (55,306.99)	\$ (60,799.30)	\$ (55,306.99)	\$ (60,799.30)	\$ (55,306.99)	\$ (403,292.85)	\$ (561,763.06)	\$ (343,644.79)	\$ (561,763.06)	\$ (403,292.85)	\$ (484,695.00)					\$ (484,695.00)	

**CURRENT CASH BALANCES** 08/06/20

Depreciation Account	\$ 1,984,874.70
Sales Tax Account	\$ -
Reserve Account	\$ 1,984,874.70
<b>Operating &amp; Misc</b>	\$ (1,021,912.44)
	\$ 962,962.26

T.V. C. 3.



MISSOURI JUDICIARY  
 ROLLA MUNICIPAL COURT  
 OPEN ITEMS DETAIL REPORT  
 AS OF DATE: 31-Jul-2020

BANK NAME: FIRST STATE COMMUNITY BANK  
 BANK ACCOUNT NUMBER: 5918487

OTHER GENERAL LEDGER ACCOUNTS

ACCOUNT NO./DESCRIPTION	BALANCE
5002 Clerk Fee-Municipal	538.91 ✓
5008 Court Automation	915.22 ✓
5010 DO NOT USE (Brd Bill-Dft)	43.54 ✓
5016 CVC Surcharge State	932.21 ✓
5018 CVC Surcharge Muni	16.62 ✓
5020 Law Enf Arrest-Local	324.00 ✓
5022 LET-Muni	262.00 ✓
5024 POST-State	130.74 ✓
5032 Dom Viol - Muni	266.00 ✓
5040 Fine	3,684.50 ✓
5041 Fine - Highway	2,740.50 ✓
5042 Parking Penalties	806.35 ✓
5102 Clerk Fee-E/R	1,030.03 ✓
5112 DO NOT USE (Brd Bill-ER Dft)	34.50 ✓
5118 CVC Surcharge-E/R	31.77 ✓
5141 Fines-E/R	6,279.50 ✓
5168 Overpayment-E/R	1.50 ✓
8202 Bond-Forfeited	100.00 ✓
<b>TOTAL OTHER GENERAL LEDGER ACCOUNTS</b>	<b>18,137.89 ✓</b>

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

\*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

\*Confidential - For Court Use Only\*

*Handwritten initials: R. D. I.*

MISSOURI JUDICIARY  
ROLLA MUNICIPAL COURT  
OPEN ITEMS SUMMARY REPORT  
AS OF DATE: 31-Jul-2020

BANK NAME: FIRST STATE COMMUNITY BANK  
BANK ACCOUNT NUMBER: 5918487

ACCOUNT	SUB TOTAL	BALANCE
BONDS IN OPEN ITEMS	4,700.00	4,700.00 ✓
BONDS IN OPEN ITEMS (not posted)	0.00	
DEBIT ACCOUNTS WITH BALANCE	0.00	0.00
DEBIT ACCOUNTS WITH BALANCE (not posted)	0.00	
GARNISHMENT ACCOUNTS	0.00	0.00
OPEN ITEMS/SUSPENSE ACCOUNTS	48.50	48.50 ✓
OPEN ITEMS/SUSPENSE ACCOUNTS (not posted)	0.00	
OTHER GENERAL LEDGER ACCOUNTS	18,137.89	18,137.89
OUTSTANDING PAYABLES	0.00	0.00
UNSATISFIED RECOVERABLES	0.00	0.00
<b>TOTAL</b>		<b>22,886.39</b> ✓

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

\*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

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IV. 02.

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Rolla Municipal Court	Reporting Period: Jul 1, 2020 - Jul 31, 2020	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		13	868	197
B. Cases (citations/informations) filed		2	190	43
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		4	52	20
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	63	1
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		1	48	6
8. certified for jury trial (not heard in Municipal Division)		0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		5	163	27
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		10	895	213
E. Trial de Novo and/or appeal applications filed		0	0	0
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>		<b><u>IV. PARKING TICKETS</u></b>		
1. # Issued during reporting period	127	1. # Issued during period	61	
2. # Served/withdrawn during reporting period	60	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	967			

IV. D. 3.

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Rolla Municipal Court	Reporting Period: Jul 1, 2020 - Jul 31, 2020
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<b><u>V. DISBURSEMENTS</u></b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$6,279.50	Court Automation	\$915.22
Clerk Fee - Excess Revenue	\$1,030.03	DO NOT USE (Brd Bill-Dft)	\$43.54
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$31.77	DO NOT USE (Brd Bill-ER Dft)	\$34.50
		Law Enf Arrest-Local	\$324.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Overpayment-E/R	\$1.50
<b>Total Excess Revenue</b>	<b>\$7,341.30</b>	Overpayments Detail Code	\$103.00
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>		<b>Total Other Disbursements</b>	<b>\$1,421.76</b>
		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	<b>\$18,304.39</b>
Fines - Other	\$6,425.00	<b>Bond Refunds</b>	<b>\$558.00</b>
Clerk Fee - Other	\$538.91	<b>Total Disbursements</b>	<b>\$18,862.39</b>
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$130.74		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$932.21		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$16.62		
Law Enforcement Training (LET) Fund surcharge	\$262.00		
Domestic Violence Shelter surcharge	\$266.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$63.50		
Parking ticket revenue (including penalties)	\$806.35		
Bond forfeitures (paid to city) - Other	\$100.00		
<b>Total Other Revenue</b>	<b>\$9,541.33</b>		

IV. 2.4.



## Monthly Report of Offenses

RPD - Year 2020

Statistics are tallied as reports are entered. Serious crimes and arrest reports are prioritized. Monthly statistics are not always final.

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
<b>All Offense Types</b>	<b>132</b>	<b>98</b>	<b>113</b>	<b>88</b>	<b>61</b>	<b>41</b>	<b>35</b>						<b>568</b>
<b>Crimes Against Person</b>	<b>36</b>	<b>41</b>	<b>32</b>	<b>27</b>	<b>13</b>	<b>3</b>	<b>2</b>						<b>154</b>
Murder and Nonnegligent Manslaughter													
Negligent Manslaughter		1											1
Justifiable Homicide													
Kidnapping/Abduction	1												1
Rape			1										1
Sodomy	1	1											2
Sexual Assault With An Object													
Fondling													
Incest													
Statutory Rape													
Aggravated Assault	9	12	9	5	3								38
Simple Assault	21	21	16	20	7	2	1						88
Intimidation	4	6	6	2	3	1	1						23
Human Trafficking, Commercial Sex Acts													
Human Trafficking, Involuntary Servitude													
Suicide													
<b>Crimes Against Property</b>	<b>75</b>	<b>40</b>	<b>56</b>	<b>57</b>	<b>39</b>	<b>24</b>	<b>19</b>						<b>310</b>
Arson													
Bribery													
Burglary/Breaking & Entering	10	6	6	11	8	1	1						43
Counterfeiting/Forgery	2	2	1										5
Destruction/Damage/Vandalism of Property	9	6	8	7	2	2	4						38
Embezzlement	1		2	1									4
Extortion/Blackmail													
False Pretenses/Swindle/Confidence Game	4	6	4	5	7	1							27
Credit Card/Automated Teller Machine Fraud	5	1	3			1							10
Impersonation			1	1	1								3
Welfare Fraud													
Wire Fraud													
Identity Theft													
Hacking/Computer Invasion													
Robbery	1												1
Pocket-picking													
Purse-snatching													
Shoplifting	24	12	18	26	18	13	9						120
Theft From Building	8	1	3	3		1							16
Theft From Coin Operated Machine or Device													
Theft From Motor Vehicle	2	1	5	1		3							12
Theft of Motor Vehicle Parts/Accessories	2												2
All Other Larceny	3		3	1	2		3						12
Motor Vehicle Theft	1		2	1	1	1							6
Stolen Property Offenses	3	5				1	2						11
<b>Crimes Against Society</b>	<b>21</b>	<b>17</b>	<b>25</b>	<b>4</b>	<b>9</b>	<b>14</b>	<b>14</b>						<b>104</b>
Drug/Narcotic Violations	12	8	15	2	6	9	9						61
Drug Equipment Violations	7	8	9	1	2	4	5						36
Betting/Wagering													
Operating/Promoting/Assisting Gambling													
Gambling Equipment Violations													
Sports Tampering													
Pornography/Obscene Material	1												1
Prostitution													
Assisting or Promoting Prostitution		1											1
Purchasing Prostitution													
Weapon Law Violations	1		1	1	1	1							5
Animal Cruelty													
Missing													

IV E. 1.

## Monthly Report of Calls for Service RPD - Year 2020

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Totals</u>
Abandoned/Recovered Property	14	16	21	23	17	22	32						145
Abandoned Vehicle	8	9	11	8	14	18	25						93
Accident - Fatality	0	0	1	0	0	0	0						1
Accident - Injury	13	4	13	6	14	14	12						76
Accident - Leave The Scene	12	9	10	9	15	14	16						85
Accident - No Injury	33	40	32	20	32	42	35						234
Accident - Private Property	24	19	23	8	24	27	29						154
Accident - Road Blocked	7	8	7	1	1	3	8						35
Adult Abuse	0	0	0	0	0	1	0						1
Alarm LE	46	44	31	25	37	67	45						295
Animal Bite - Attack	1	1	2	3	3	6	3						19
Animal Control	88	95	89	70	105	159	154						760
Arson	0	1	0	0	0	0	0						1
Assault	11	8	12	6	9	19	4						69
Assist Agency Non-LEA	55	38	57	47	70	64	68						399
Assist Citizen	6	4	4	4	5	7	10						40
Assist LEA	10	8	10	10	10	13	20						81
Assist Motorist	16	22	16	22	22	18	15						131
Benevolent Fund	11	14	7	0	6	5	4						47
Bomb Threat	1	0	0	0	0	0	0						1
Building Lockout	0	0	1	1	0	1	0						3
Burglary	19	15	22	21	24	21	24						146
Call for Police	53	62	80	61	82	66	78						482
Check Well Being	65	72	84	80	83	95	101						580
Child Abuse	1	0	2	5	2	5	1						16
Child Exploitation/Pornography	0	0	0	0	0	1	0						1
Confidential Investigation	0	2	1	1	0	2	0						6
Conservation Violation	0	0	0	0	1	0	0						1
Court	14	9	9	1	3	6	17						59
Crossing Guard	2	5	0	0	0	0	1						8
CWB 911 Hangup	213	241	302	277	347	419	368						2,167
Death	1	1	1	0	2	1	1						7
Destruction of Property	9	11	11	11	17	24	23						106
Disturbance-Fireworks	0	1	1	0	2	8	35						47
Disturbance-Liquor	2	2	1	0	0	1	1						7
Disturbance-Other	77	54	70	64	97	93	72						527
Domestic Violence	27	33	33	39	40	41	31						244
Driving While Intoxicated	8	5	8	5	14	16	13						69
Drown/Water Rescue	0	0	0	0	0	1	0						1
Drug Paraphernalia	13	13	9	16	15	14	9						89
Escort - Bank	0	0	1	0	0	0	2						3
Escort - Courtesy	11	5	8	0	6	8	4						42
Escort - Funeral	7	7	4	0	5	7	3						33
Exparte Violation	2	4	4	5	9	6	6						36
Field Interview	52	31	35	8	49	42	51						268
Fight	4	6	3	9	8	16	5						51
Fingerprints	5	6	6	1	7	17	13						55
Follow-up	99	99	97	108	114	155	177						849
Foot Patrol	0	0	0	0	0	1	1						2
Forgery-Counterfeiting	0	2	0	0	0	2	2						6
Fraud - Checks/Credit Card	23	24	22	15	20	30	21						155
Harassment	9	11	16	12	19	29	21						117
Hotel/Motel Check	0	0	0	0	0	3	1						4
Identity Theft	0	0	0	0	1	0	1						2
Information Request	185	179	223	208	228	238	277						1,538
Intoxicated Person	7	1	13	7	18	7	10						63
Juvenile Complaint	7	7	9	7	11	13	5						59
Keep the Peace/Standby	12	5	6	6	15	13	18						75

IV E.2

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Totals</u>
Kidnapping	2	0	0	0	0	0	0						2
Leave without Pay	4	5	1	0	3	4	1						18
Liquor Violation	0	1	0	0	0	0	0						1
Littering/Dumping	3	3	2	3	2	5	1						19
Loitering	8	5	5	14	11	15	19						77
Lost or Stolen Property	3	4	3	6	5	6	9						36
Loud Noise Complaint	22	34	42	23	33	18	10						182
Malicious Mischief	1	0	2	0	0	2	3						8
Mental Health	26	19	25	23	30	30	24						177
Missing Person	1	8	7	7	7	7	15						52
Narcotics Violation	31	16	27	18	49	46	36						223
No Business License	0	0	0	0	2	0	0						2
Open Door	4	4	10	3	5	4	9						39
Overdose	2	4	7	7	16	3	15						54
Paper Service	38	43	23	14	12	25	25						180
Prisoner Transport	5	7	3	0	1	1	4						21
Property Damage-Non Criminal	1	0	1	3	2	1	2						10
Prowler	3	0	1	3	2	3	4						16
Public Indecency	0	0	0	0	1	2	0						3
Public Relations	4	12	5	4	7	9	11						52
Pursuit	1	0	0	0	2	0	0						3
Rape - Sexual Assault	0	1	1	0	1	1	0						4
Robbery	1	0	1	0	0	0	0						2
Runaway	4	3	0	7	2	2	1						19
Search Warrant	0	0	2	0	0	0	0						2
Security Check	45	22	14	4	24	3	14						126
Selective Enforcement	3	2	1	0	1	0	0						7
Sewer Alarm	0	0	0	1	0	0	0						1
Sex Offenses	3	5	4	1	4	8	6						31
Shots Fired	4	3	7	3	5	2	2						26
Soliciting	2	0	1	4	0	3	4						14
Stabbing	1	0	1	1	0	0	0						3
Stabbing or Shooting with Injury	0	0	1	1	1	1	0						4
Stalking	0	1	0	0	0	0	1						2
Stay Home Order	0	0	0	2	2	0	0						4
Stealing	82	75	101	101	105	98	117						679
Stolen Vehicle	4	9	11	9	6	7	11						57
Suspicious Activity	79	78	97	105	117	97	110						683
Tampering	5	5	11	6	14	15	22						78
Telephone Harassment	8	4	3	8	9	14	20						66
Tow Sticker Expired	6	7	7	3	10	14	10						57
Traffic Complaint	96	98	120	85	123	133	143						798
Traffic Stop	167	199	260	37	397	468	493						2,021
Trespassing	24	18	17	32	37	35	33						196
Try to Contact	16	19	8	9	14	22	16						104
Vehicle Fire	2	2	2	2	2	2	2						14
Vehicle Identification	46	29	55	27	64	60	80						361
Vehicle Lockout	1	0	3	3	1	3	2						13
Vehicle Repossession	7	8	7	1	1	3	4						31
Veterinary Call	6	4	7	6	3	9	6						41
Weapons Violation	1	2	0	3	4	2	1						13
Zebra Check	123	120	118	127	92	117	134						831
													0
<b>Totals</b>	<b>2,178</b>	<b>2,132</b>	<b>2,452</b>	<b>1,946</b>	<b>2,852</b>	<b>3,201</b>	<b>3,293</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,054</b>

IV E.3



## ANIMAL CONTROL MONTHLY TOTALS

July 2020

### ANIMALS IMPOUNDED

	Canine	Feline	Other	Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
	Domestic						
City of Rolla	14	6	0	23	43	216	404
Rolla Area	1	0	0	0	1	10	23
City of Newburg	0	0	0	0	0	0	2
Newburg Area	0	0	0	0	0	0	3
Edgar Springs Area	0	0	0	0	0	0	2
Other Agencies	0	0	0	0	0	0	0
St. James Area	2	0	0	0	2	3	1
Ft. Leonard Wood	0	0	0	0	0	0	1
<b>Monthly Total</b>	<b>17</b>	<b>6</b>	<b>0</b>	<b>23</b>	<b>46</b>		
<b>2020 YTD Total</b>	<b>105</b>	<b>45</b>	<b>1</b>	<b>78</b>		<b>229</b>	
<b>2019 YTD Total</b>	<b>188</b>	<b>150</b>	<b>0</b>	<b>98</b>			<b>436</b>
<b>Total Phelps County</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>10</b>	<b>29</b>

### ANIMAL DISPOSITION

	Canine	Feline	Other	Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
	Domestic						
Animals Adopted ①	8	5	0	0	13	59	117
Animals Claimed	10	0	0	0	10	66	98
Euthanized(III/Injured)	0	0	0	0	0	2	32
Euthanized(Dangerous)	0	2	0	0	2	10	38
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	1	0	5	6	37	46
Transferred to Rescue ③	0	0	0	0	0	4	31
Wildlife Relocated	0	0	0	18	18	50	57
Other	0	0	0	0	0	7	3
<b>Monthly Total</b>	<b>18</b>	<b>8</b>	<b>0</b>	<b>23</b>	<b>49</b>		
<b>2020 YTD Total</b>	<b>111</b>	<b>45</b>	<b>1</b>	<b>73</b>		<b>235</b>	
<b>2019 YTD Total</b>	<b>182</b>	<b>138</b>	<b>1</b>	<b>101</b>			<b>422</b>

### ADDITIONAL STATISTICS

	Monthly Total	2020 YTD Total	2019 YTD Total	
Adoption Rate (① +③)÷(①+②+③)	100.00%	100.00%	100.00%	Average end of month numbers are significantly decreased due to the COVID-19 situation in early 2020.
PR Programs	0	3	11	
Calls for Service	200	750	1,675	
Written Warnings	0	0	2	
Citations	2	8	18	
Total Incinerator Hours	70	427	433	

*Medora* / 962  
IV.F.I.



Management Report  
FISCAL YEAR 2020

July 2020

BUILDING PERMITS ISSUED	JULY FY 2020		JULY FY 2019		YTD FY 2020		YTD FY 2019		Δ CHANGE FY 19 - FY 20	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	32		37		126		424			-70.3%
Electric, Plumbing, etc. Only	10	\$ 80,000	16	\$ 25,000	109	\$ 404,900	148	\$ 125,000		-26.4%
Single Famil Detached	3	\$ 965,269	-	-	-	\$ 3,591,108	7	\$ 1,362,334		71.4%
Single Family Attached							20	\$ 1,659,520		-100.0%
Duplexes							3	\$ 1,086,354		133.3%
3-or-4 family							1	\$ 2,194,153		0.0%
5-or-more family							1	\$ 456,308		129.3%
Hotels, Motels							4	\$ 12,413,869		-75.0%
Other nonhousekeeping shelter							1	\$ 1,579,270		-100.0%
Amusement, social, recreational							3	\$ 1,085,293		-100.0%
Churches, other religious							1	\$ 33,800		-100.0%
Industrial							-	\$ -		-
Parking Garages, Storage							2	\$ 1,553,840		-100.0%
Service stations, repair garages							3	\$ 11,000		-100.0%
Hospitals, institutional							-	\$ -		-
Offices, banks, professional							-	\$ -		-
Public Works, utilities							-	\$ -		-
Schools, other educational							1	\$ 168,903		-100.0%
Stores, customer	1	\$ 155,771	1	\$ 602,650	1	\$ 155,771	3	\$ 803,180		-66.7%
Towers, antennas							-	\$ -		-
Signs, attached and detached	6	\$ 19,400	4	\$ 11,250	38	\$ 164,836	58	\$ 291,783		-34.5%
Residential addition, remodel	8	\$ 90,424	8	\$ 105,250	66	\$ 1,035,710	66	\$ 726,112		0.0%
Commercial addition, remodel	2	\$ 490,020	3	\$ 569,250	39	\$ 5,178,403	37	\$ 5,894,024		-12.1%
Residential garage, carport							1	\$ 29,900		-87.5%
Demolition, single family	1		2		17		41			-58.5%
Demolition, 2-family							2			-
Demolition, 3-or-4 family							-			-
Demolition, 5-or-more family							-			-
Demolition, all other	1						4			-100.0%
Total Residential Units		\$ 965,269	0	\$ -	37	\$ 6,044,369	135	\$ 16,721,077		-63.9%
EST. CONSTRUCTION COSTS		\$ 1,800,884		\$ 1,318,400		\$ 15,204,929		\$ 27,467,642		-44.6%
Building Permit Fees		\$ 6,565		\$ 4,407		\$ 53,311		\$ 86,050		-38.0%
FEES		\$ 15,815		\$ 10,007		\$ 138,535		\$ 170,794		-18.9%

INSPECTIONS PERFORMED	JULY FY 2020		JULY FY 2019		YTD FY 2020		YTD FY 2019		FY	
	#	Value	#	Value	#	Value	#	Value	#	%
Building Inspections	126		138		1385		1,330			4%
Electrical Inspections	70		88		740		856			-14%
Excavation Inspections	0		0		0		0			-
Plumbing Inspections	36		83		482		660			-27%
Mechanical Inspections	28		34		252		305			-17%
Code Inspections	195		238		2041		2,005			2%
Nuisance Inspections	181		134		1197		1,291			-7%
Business License Inspections	14		8		160		81			98%
TOTAL INSPECTIONS	650		723		6257		6,528			-4%

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**FINANCIAL STATEMENT**  
July 2020

**RECEIPTS:**

Electric, Water, Tax, Sewer and Refuse Charge	\$3,107,515.93
Accounts Receivable - Miscellaneous	\$33,276.74
Customer's Deposits - Refundable	\$65,145.62
Misc Non-Operating Revenue	<u>\$6,027.88</u>
Total Receipts	\$3,211,966.17

FSCB Super-Now Account Interest (June 30, 2020)	\$1,765.19
FSCB Money Market Account Interest (June 30, 2020)	\$10,489.27
FSCB Electronic Payment Account Interest (June 30, 2020)	\$530.75
PCB Super-Now Account Interest (June 30, 2020)	\$0.07
Public Utility Cash In Bank (June 30, 2020)	<u>\$20,602,157.03</u>
Total Receipts and Cash In Bank	<u>\$23,826,908.48</u>

**\$23,826,908.48**

**DISBURSEMENTS:**

Power Purchased	\$1,681,653.15
Operating Expenses	\$119,972.16
Administrative and General Expenses	\$96,627.24
Payroll	\$164,627.77
Capital Expenditures	\$63,661.93
Stock Purchases (Inventory)	\$0.00
Balance of Customer's Deposits after Finals	\$26,532.75
Medical, Dental, Vision and Life Insurance Paid by Employees	\$13,978.53
Support Payment	\$0.00
U.S. Withholding Tax	\$21,463.88
Missouri Dept. of Revenue (Sales Tax)	\$35,251.23
Missouri Dept. of Revenue (Income Tax)	\$8,042.00
First State Community Bank (Social Security)	\$33,375.08
Sewer Service Charge	\$282,753.44
Refuse Service Charge	\$190,694.16
PILOT to City of Rolla	\$105,852.46
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$1,991.38
Construction in Progress	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	<u>\$0.00</u>
Total Disbursements	<u>\$2,846,477.16</u>

Cash in Bank (July 31, 2020)	<u>\$20,980,431.32</u>
Total Disbursements and Cash In Bank	<u>\$23,826,908.48</u>

**\$23,826,908.48**

**BALANCE OF OTHER FUNDS:**

**PUBLIC UTILITY ACCOUNTS:**

Southern Bank, Check #1256 for \$495.24	\$2,000.00
Citizens Bank of Newburg, Check #1255 for \$673.29	\$2,000.00
First State Community Bank-Electronic Payment Account, Check #1041 for \$1,193,400.77	\$347,315.11
First State Community Bank-Money Market	\$256,648.90
First State Community Bank-General Fund, Checks #33069 thru #33177 for \$2,846,477.16	\$3,473,758.31
PCB-Super Now, Check #26334 for \$7,248.79	\$2,578.73
Town & Country Bank, Check #1256 for \$1,315.16	<u>\$2,338.27</u>
Total Public Utility Accounts	<u>\$4,086,639.32</u>

**ELECTRIC RESERVES:**

Certificates of Deposit	\$0.00
Money Market Account	\$13,795,583.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	<u>\$13,795,583.00</u>

**WATER RESERVES:**

Certificates of Deposit	\$0.00
Money Market Account	\$3,098,209.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	<u>\$3,098,209.00</u>

**TOTAL RESERVES:** \$16,893,792.00

**TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:** \$20,980,431.32

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STATISTICS

July 2020

PRODUCTION

Date of Demand	07/23/2020
Time of Demand	05:15 PM
Scada Demand	53,120.00
kWh Purchased	28,651,130
Total Cost	\$1,771,697.91 *
Cost per kWh	0.061837 *
Load Factor	71.4%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	886,000
Pumped #5 Well	3,589,000
Pumped #6 Well	2,876,000
Pumped #7 Well	2,269,000
Pumped #8 Well	2,674,000
Pumped #9 Well	2,826,000
Pumped #10 Well	3,996,000
Pumped #11 Well	6,013,000
Pumped #12 Well	2,268,000
Pumped #13 Well	7,849,000
Pumped #14 Well	6,133,000
Pumped #15 Well	3,994,000
Pumped #16 Well	6,333,000
Pumped #17 Well	5,484,000
Pumped # 1 Ind Park Well	4,486,000
Pumped # 2 Ind Park Well	3,067,000
Total Gallons	64,743,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	7,989	6,355
Residential - Three Phase	22	19
Commercial - Single Phase	954	521
Commercial - Three Phase	488	298
Power Service	103	92
Industrial	6	2
Area Lighting	16	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		528
Total	9,606	7,828

ELECTRIC SALES

Residential - Single Phase kWh	7,847,508
Residential - Three Phase kWh	75,175
Commercial - Single Phase kWh	1,375,756
Commercial - Three Phase kWh	3,333,877
Power Service kWh	6,281,300
Industrial kWh	5,304,680
Area Lighting kWh	13,776
Street Lighting kWh	23,940
Rental Lights kWh	78,351
Total kWh Sold	24,334,363
Demand kW	25,937
Revenue	\$2,158,588.33
Monthly Loss	15.07%
Fiscal Year to Date Loss	5.59%

WATER SALES

Residential - Single Phase Gallons	29,245,000
Residential - Three Phase Gallons	128,000
Commercial - Single Phase Gallons	7,493,000
Commercial - Three Phase Gallons	4,277,000
Power Service Gallons	9,352,000
Industrial Gallons	718,000
Missouri S&T Gallons	4,031,000
PWSD #2 Gallons	2,032,000
Total Gallons Sold	57,276,000
Revenue	\$262,265.00
Pumping Cost, Electric	\$32,792.08
Monthly Unidentified Loss	7.22% **
Fiscal Year to Date Unidentified Loss	11.23% ***

Sewer Service Charge	\$348,139.31
Refuse Service Charge	\$191,494.27

Gross Payroll	\$223,368.07
---------------	--------------

\* Energy losses are not included in this statistic and are estimated at an additional 12%.  
 \*\* Loss includes 2,790,000 gallons per water main flushing records.  
 \*\*\* FY loss includes 27,439,000 gallons per water main flushing records.

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**Operation Manager's Report  
RMU Board of Public Works Meeting  
August 25, 2020**

**ELECTRIC**

- E1. St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive) - Installation of underground electric distribution system for new residential subdivision.  
Started: July 30, 2019  
Ongoing
- E2. Kingshighway - Highway 63 to Fairgrounds Road - Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Conversion of operating voltage in vicinity of Lynwood Drive and Morrell Avenue since reconfiguration of Kingshighway will eliminate current feed to this area.  
Started: November 12, 2019  
Ongoing
- E3. Alfermann Substation - Modifications to accommodate sale of 138 kV assets to Ameren.  
Started: July 23, 2020  
Ongoing

**FIBER**

- F1. RMU Communications Building - Installation of fiber between Business Office and Communications Building to allow for installation of equipment in Communications Building.  
Started: May 7, 2020  
Ongoing
- F2. Sale of Assets to Ameren - Reconfiguration of fiber connections at north end of RMU transmission assets.  
Started: July 10, 2020  
Ongoing

**WATER**

- W1. - Olive Street - Hwy 72 to 9<sup>th</sup> Street  
- 3<sup>rd</sup> Street - Olive to Oak Streets  
- Oak Street - 2<sup>nd</sup> to 3<sup>rd</sup> Streets - Replacement of existing 4" and 6" mains with new 8" PVC mains.  
Started: June 19, 2019  
September 2019: The project is completed from 9<sup>th</sup> Street to 5<sup>th</sup> Street. The remaining will be completed in 2020.  
Started: June 30, 2020  
Ongoing
- W2. Service and main taps - 1200 Missouri Avenue (1" service line)

**TRAINING / PERSONNEL**

1. Missouri Water and Wastewater Conference (online) Jefferson City, MO - Confined Space, Trenching and Shoring  
Attended by: Jason Bell, Alan Davis, and Curt Reppond  
July 28, 2020  
- Job Site Safety Review  
Attended by: Curt Reppond, Alan Davis, and Jason Bell  
July 30, 2020

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**Operation Manager's Report  
RMU Board of Public Works Meeting  
August 25, 2020**

- |  |   |
|--|---|
| 2. Missouri Public Utility Alliance (MPUA) Apprentice Lineman Training program<br>Fulton, MO | - Climbing, Bucket and Digger School (1 <sup>st</sup> year)<br>Attended by: Jared McBride<br>August 3 to 6, 2020                    |
| 3. Missouri Public Utility Alliance (MPUA) Apprentice Lineman Training program<br>Fulton, MO | - CT/PT, Grounding, Terminating and Splicing URD School (3 <sup>rd</sup> year)<br>Attended by: Jay Roberts<br>August 18 to 20, 2020 |
| 4. Service Department  | - Braden Tiddy: Laborer II<br>Transferred: August 11, 2020  |

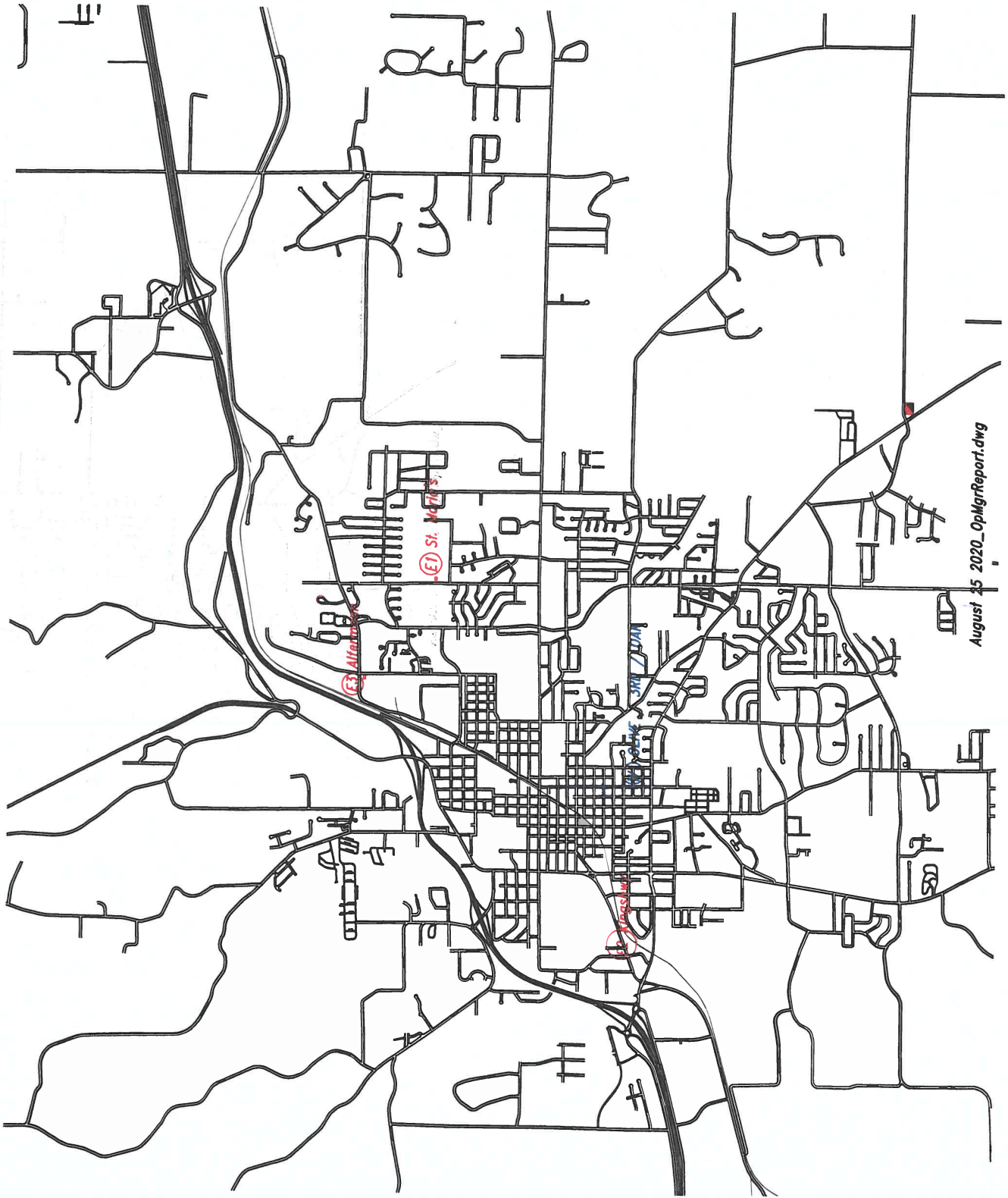
**MPUA / MoPEP UPDATE**

- |  |  |
|--|--|
| 1. MPUA Strategic Planning Committee<br>Columbia, MO             | - Attended by: Chad Davis<br>July 28, 2020 and August 13, 2020 (conference call) |
| 2. MoPEP Committee<br>Columbia, MO (conference call)             | - Attended by: Chad Davis<br>August 13, 2020                                     |
| 3. MJMEUC Executive Committee<br>Columbia, MO (conference calls) | - Attended by: Chad Davis<br>August 4, 2020 and August 21, 2020                  |

**MISCELLANEOUS**

- |  |  |
|--|--|
| 1. Street repairs for RMU water projects | - Ashwood (July 29, 2020) - 12,241 sq. ft: \$40,038.43<br>- Highland (July 25, 2020) - 6,789 sq. ft.: \$20,867.00<br>- Various locations (July 25, 2020) - 129.41 tons: \$19,411.50<br>TOTAL = \$80,316.90 |
|--|--|

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**REGULAR SESSION - July 28, 2020**

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

Board members, RMU staff, and the public could participate/observe via video conference.

The meeting was called to order at 4:32 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

- Board members: Vice President Albert Crump, Jr.
- Secretary Dr. Wm. E. Showalter (via conference)
- \*Vice Secretary Ted Read
- RMU Staff: General Manager Rodney P. Bourne, P.E.
- Operations Manager Chad Davis, P.E.
- Business/Finance Manager Dennis Roberts

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Donna Alexander.

\* \* \* \* \*

**I. APPROVAL OF MINUTES**

Crump made a motion, seconded by Showalter, the minutes of the June 23, 2020, Board meeting regular and Executive sessions be approved as presented. Motion passed unanimously.

**II. CITIZEN COMMUNICATION (None)**

**III. SPECIAL PRESENTATION (None)**

**IV. STAFF REPORTS**

**A. BUSINESS/FINANCE MANAGER'S REPORT (Roberts)**

1. The Board received the Statement of Income & Expenses reports for June 2020 (FY20).

Roberts reviewed the June 2020 report (FY20), with the following comparisons:

Month-to-Date comparison of June 2020 to June 2019

- 1. Operating Income decreased \$462,105. Purchased Power expense increased \$163,039 ; Operating Expenses increased \$209,759 resulting in an Operating Loss of \$348,208.56 which showed increased Operating Loss of \$671,864 ; Total Other Income decreased \$52,984. Total Net Loss for June 2020 was \$324,041 which showed an increased Loss of \$724,848.17 in comparison to June 2019.

Year-to-Date (YTD) FY2020 and FY2019

- Operating Income decreased \$1,686,159. Purchased Power expense decreased \$649,968; Operating Expenses decreased \$441,892 resulting in an Operating Loss of \$767,458.62 which showed an increased loss of \$1,244,267; Total Other Income decreased \$113,266. Total Net Loss was \$303,523.39, an increased loss of \$1,357,533 in comparison to FY2019.

Roberts stated that the Operating Loss was budgeted in the black at \$605,927.

2. Roberts presented RMU's Financial Statement, Statistics report, and the Disbursement Summary for June 2020 which included the following public utility account checks and transfers:

<u>Public Utility Checks</u>	Phelps Co Bank - Super Now	Checks #26333
	First State Community Bank - General Fund	Checks #32970 - 33068
<u>Transfer of Funds</u>	First State Community Bank - Electronic Pmt Acct	Checks #1040
	Southern Bank	Checks #1255
	Citizens Bank of Newburg	Checks #1254
	Town & Country Bank	Checks #1255

Crump made a motion, seconded by Showalter, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

\*Vice Secretary, Ted Read joined the meeting at 4:38 pm.

**3. Miscellaneous.**

- Roberts reported on the latest updates to the new E-bill design. Work is being done on mapping data files to download onto the E-bill. If work continues on schedule, we should go live in 90-120 days.
- Roberts reported delinquent account collections have progressed in July with over 30 day delinquent accounts being approximately \$14,000 greater than a year ago.
- Plans are to resume late fees beginning the first of FY2021 (October 1, 2020). A message will be added to September statements to all RMU customers informing them of the late fees resuming. RMU customer

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service representatives will also be instructed to remind customers.

**B. OPERATION MANAGER'S REPORT (Davis)**

**1. Updates on:**

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

- a. **Development Review Committee Meeting (None)**
- b. **GIS Mapping Project.** Davis reported the GIS mapping project continues to process. Discussions with the consultant continue to move forward with implementing operation in the field.
- c. **Current RMU projects**

**ELECTRIC DEPARTMENT -**

- (E1) St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive. Installation of underground electric distribution system for new residential subdivision. Started, July 30, 2019. Ongoing.
- (E2) Kingshighway - Highway 63 to Fairgrounds Road. Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Conversion of operating voltage in vicinity of Lynwood Drive and Morrell Avenue since reconfiguration of Kingshighway will eliminate current feed to this area. Started, November 12, 2019. Ongoing.
  - Davis reported that conversion of operating voltage is in progress in the Lynwood subdivision area, south of Kingshighway. This area will be fed from the Highway 72 area, south.
  - Water main construction will potentially begin next week.
  - Reconnecting electrical services for businesses will be performed during early morning or evening hours to prevent interruption in services.
- (E3) 603 South Bishop Avenue (southeast corner of Fort Wyman Road and South Bishop Avenue. Overhead extension, new pole, new transformer, and revised metering in conjunction with remodeling of commercial building. Started, April 30, 2020. Completed, July 6, 2020.
- (E4) Alfermann Substation. Modifications to accommodate sale of 138kV assets to Ameren. Started, July 23, 2020. Ongoing.
- (E5) Pole maintenance. Ongoing replacement of poles as those needing attention are identified. Recent work has included some identified where Socket is planning to install new attachments.

**FIBER -**

- (F1) RMU Communications Building. Installation of fiber between Business Office and Communications Building to allow for installation of equipment in Communications Building. Started, May 7, 2020. Ongoing.
- (F2) Sale of Assets to Ameren. Reconfiguration of fiber connections at north end of RMU transmission assets. Started, July 10 2020. Ongoing.

**WATER DEPARTMENT -**

- (W1) Olive Street - Hwy 72 to 9<sup>th</sup> Street.  
3<sup>rd</sup> Street - Olive to Oak Street.  
Oak Street - 2<sup>nd</sup> to 3<sup>rd</sup> Street.  
Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, June 19, 2019.  
- September 2019: The project is complete from 9<sup>th</sup> Street to 5<sup>th</sup> Street. The remaining portion will be completed in 2020. Started, June 30, 2020. Ongoing.
- (W2) Ashwood Drive, Bittersweet Lane, and Oaktree Lane. Replacement of 6" and 2" mains with new 8" PVC main. Started, March 25, 2020. Completed.
- (W3) Cambridge Drive. Replacing of water service lines. Started, May 26, 2020. Completed, June 23, 2020.
- (W4) Norwich Drive. Replacement of water service lines. Started, July 13, 2020. Completed, July 22, 2020.

**TRAINING/PERSONNEL -**

1. Service Department. Kyle Malone, Journeyman Lineman resigned June 19, 2020. Dalton Smith was promoted to Apprentice Lineman. Started, July 26, 2020.

**MoPEP/MPUA UPDATE -**

1. MPUA Strategic Planning Committee Meetings - Columbia, MO. Attended by Chad Davis. July 1, 2020.

**2. Miscellaneous.**

Davis reported that there has been no communication from CenturyLink in the past month regarding pole attachments in the Kingshighway area. Plans will be to adopt a new pole attachment agreement if CenturyLink desires to attach onto RMU steel poles.



**C. GENERAL MANAGER'S REPORT (Bourne)**

1. LAGERS annual Actuarial Valuation:

Bourne reported receiving the annual LAGERS actuarial valuation report and stated as of February 29, 2020, the unfunded accrued liabilities were at negative \$918,000 making the retirement program 109.7% funded.

2. Miscellaneous:

Bourne reported that RMU has been contacted by an EV charging station developer that is interested in installing a EV charging station in the Rolla area. He has been in touch with local businesses and has five (5) potential locations which he is hoping will qualify for the MoDNR VW Grant funding. Bourne will bring updates to the board as the they develop.

**V. OLD BUSINESS**

A. Approve FY2021 Budget:

B. Miscellaneous Fees and Equipment Rate Schedule:

With no additional changes made to the FY2021 Budget, Bourne requested the Board approve the FY2021 Budget, Miscellaneous Fees and Equipment Rate Schedule as presented. **Read made a motion, seconded by Crump that the FY2021 Budget and Miscellaneous Fees and Equipment Rate Schedule be approved as presented. Motion passed unanimously.**

**VI. NEW BUSINESS**

A. RFB #20-114E, Kingshighway Materials:

Davis stated that the Kingshighway Materials bid is for electric materials for a portion of the Kingshighway relocation project. He requested the Board approve and award the bid to low bidder Fletcher-Reinhardt in the amount of \$113,114.93. **Showalter made a motion, seconded by Read to approve the low bidder Fletcher-Reinhardt to receive RFB #20-114, Kingshighway Materials. Motion passed unanimously.**

**Crump made a motion, seconded by Read, that the Board adjourn to Executive Session to discuss Legal under RSMo (Supp. 1997) Section 610.021 (1) and Personnel under RSMo (Supp.1997) Section 610.021 (3). Roll call vote was taken 5:00 p.m. Votes: Barrack, yes; Crump, yes; Showalter, yes; Read, yes.**

**VII. EXECUTIVE SESSION**

A. Legal under RSMo (Supp. 1997) Section 610.021 (1)

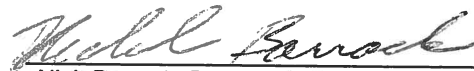
B. Personnel under RSMo (Supp. 1977) Section 610.021 (3).

**Crump made a motion, seconded by Read, that the meeting return to open session. Roll call vote taken at 5:59 p.m. Votes: Barrack, yes; Crump, yes; Showalter, yes; Read, yes.**


Bourne reported that the Board discussed Legal matters with no action taken. They also discussed personnel matter with action taken.

**VIII. ADJOURNMENT**

With no further business appearing, **Crump made a motion, seconded by Read , to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 6:00 p.m.**



Nick Barrack, President



Dr. Wm. Eric Showalter, Secretary

*The Board's next meeting is scheduled for Tuesday, August 25, 2020 at 4:30 p.m.*



**CITY OF ROLLA  
CASH ANALYSIS REPORT  
June 30, 2020**

**GENERAL FUND**

CASH IN BANK	\$ 76,702.14
NIB GENERAL FUND	\$ 85,495.73
RISK MANAGEMENT RESERVE	\$ -
RISK MANAGEMENT RESERVE - CDARS	\$ -
CASH - BAIL BONDS	\$ -
ROLLA MUNICIPAL COURT	\$ 5,587.02
ASI FLEX 125	\$ 11,187.99
CASH - HEALTH ACCOUNT	\$ -
TIF ACCOUNT - EATS	\$ 98,844.54
TIF ACCOUNT - PILOT	\$ 33.55
CASH - PAID UNDER PROTEST	\$ 15.12
INVESTMENTS - GENERAL FUND	\$ 305,714.04
MMA - GENERAL FUND RESERVE REBUILD	\$ 711,037.38
POLICE EVIDENCE FUNDS	\$ 12,554.48
SEIZURES & FORFEITURES	\$ 96,361.62
ANIMAL CONTROL SHELTER COMM PARTNER	\$ 129,031.15
ANIMAL CONTROL SHELTER RESERVE	\$ 582,723.58
ANIMAL CONTROL SHELTER RESERVE CDAR	\$ -
PROPERTY FIRE DAMAGE ACCOUNT	\$ 49.43
ANIMAL CONTROL SHELTER COMM PARTNER - ENDOW	\$ -
DISASTER RESPONSE	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 67,149.50
US BANK ESCROW	\$ -
INVESTMENTS - CDS	\$ -
EAC ACCOUNT	\$ 303.77
<b>GENERAL FUND TOTALS</b>	<b>\$ 2,182,791.04</b>

**SEWER FUND**

CASH IN BANK	\$ 331,633.81
NIB GENERAL FUND	\$ 445.11
RISK MANAGEMENT RESERVE	\$ -
SEWER FUND MMA	\$ 252,997.90
SEWER FUND MMA CDARS	\$ -
SEWER FUND DEPREC & RESERVE	\$ 500,790.30
INVESTMENTS - GENERAL FUND	\$ 3,640.05
GENERAL FUND CREDIT CARD ACCOUNT	\$ 354.30
US BANK ESCROW	\$ -
INVESTMENT - CDS	\$ -
<b>SEWER FUND TOTALS</b>	<b>\$ 1,089,861.47</b>

**ENVIRONMENTAL SERVICES FUND**

CASH IN BANK	\$ 1,072,631.83
NIB ENV SVS FUND	\$ 30.00
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 684.04
MMA PCB	\$ 494,063.41
ENV SVS CC	\$ 69,506.66
INVESTMENT - CDS	\$ -
<b>ENV SVS FUND TOTALS</b>	<b>\$ 1,636,915.94</b>

**AIRPORT FUND**

CASH IN BANK	\$ (696,094.16)
NIB GENERAL FUND	\$ 278,233.08
RISK MANAGEMENT RESERVE	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 1,336.90
INVESTMENTS - MMA	\$ 252,677.91
INVESTMENTS - MMA (BREWER LEASE AGREE)	\$ 21,580.00
INVESTMENTS - MMA CDARS	\$ -
<b>AIRPORT FUND TOTALS</b>	<b>\$ (142,266.27)</b>

N.J.

CITY OF ROLLA  
CASH ANALYSIS REPORT  
June 30, 2020

**CEMETERY FUND**

CASH IN BANK	\$ 3,000.00
CASH - MMA	\$ 368,842.35
CASH - MMA CDARS	\$ -
INVESTMENTS - RESTRICTED	\$ -
<b>CEMETERY FUND TOTALS</b>	<b>\$ 371,842.35</b>

**STREET FUND**

CASH IN BANK	\$ 319,444.91
NIB GENERAL FUND	\$ 214,328.89
RISK MANAGEMENT RESERVE	\$ -
US BANK - ESCROW	\$ -
GENERAL FUND MMA	\$ -
CASH - MMA	\$ 721,163.75
INVESTMENT - CDS	\$ -
<b>STREET FUND TOTALS</b>	<b>\$ 1,254,937.55</b>

**RECREATION FUND**

CASH IN BANK	\$ (960,770.02)
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 300.00
DEPR RES & EQUIP - MMA	\$ 1,984,326.41
DEPR RES & EQUIP - MMA CDARS	\$ -
INVESTMENT - CDS	\$ -
INVESTMENTS - SALES TAX	\$ 44.07
INVESTMENTS - SALES TAX CDARS	\$ -
CENTRE CC	\$ 22,210.93
<b>RECREATION FUND TOTALS</b>	<b>\$ 1,046,111.39</b>

**HEALTH INSURANCE FUND**

HEALTH INSURANCE RESERVE	\$ 560,402.34
HEALTH INSURANCE RESERVE CDARS	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 10,312.28
<b>HEALTH FUND TOTALS</b>	<b>\$ 570,714.62</b>

**PARK FUND**

CASH IN BANK	\$ 137,695.09
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - PARK SALES TAX	\$ 186,688.32
<b>PARK FUND TOTALS</b>	<b>\$ 324,383.41</b>

**PARK LAND RESERVE FUND**

CASH IN BANK	\$ 43,484.68
PARK LAND RESERVE ACCOUNT	\$ 79,120.95
<b>PARK LAND RESERVE FUND TOTALS</b>	<b>\$ 122,605.63</b>

**GRAND TOTAL ALL FUNDS** **\$ 8,457,897.13**

ANY AND ALL FINANCIAL RECORDS ARE OPEN TO THE PUBLIC

IV. J. 2.

**CITY OF ROLLA**  
**REVENUE/EXPENDITURE REPORT - UNAUDITED**  
 June 30, 2020  
 75% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<b><u>GENERAL FUND</u></b>				
REVENUES	\$11,896,814.00	\$ 8,054,027.45	\$ 3,842,786.55	67.7%
<b>EXPENDITURES</b>				
GENERAL ADMINISTRATIVE	\$ 660,106.00	\$ 408,336.22	\$ 251,769.78	61.9%
ADMINISTRATION	\$ 303,275.00	\$ 226,820.64	\$ 76,454.36	74.8%
LIBRARY	\$ 278,145.00	\$ 193,829.86		69.7%
FINANCE	\$ 597,255.00	\$ 463,686.37	\$ 133,568.63	77.6%
LEGAL	\$ 64,900.00	\$ 45,717.33	\$ 19,182.67	70.4%
COURT	\$ 87,503.00	\$ 59,848.69	\$ 27,654.31	68.4%
TELECOMMUNICATIONS	\$ 1,155,430.00	\$ 841,043.55	\$ 314,386.45	72.8%
ANIMAL CONTROL	\$ 148,155.00	\$ 104,156.56	\$ 43,998.44	70.3%
POLICE	\$ 3,795,863.00	\$ 2,828,328.60	\$ 969,534.40	74.5%
FIRE	\$ 3,118,200.00	\$ 2,140,689.68	\$ 977,510.32	68.7%
EDGAR SPRINGS FIRE	\$ -	\$ -	\$ -	#DIV/0!
ESFD HOLDING CO	\$ -	\$ -	\$ -	#DIV/0!
ROLLA RURAL FIRE	\$ -	\$ 353,858.18	\$ (353,858.18)	#DIV/0!
BUILDING SERVICES	\$ 87,025.00	\$ 57,670.42	\$ 29,354.58	66.3%
ENGINEERING	\$ 818,325.00	\$ 584,827.97	\$ 233,497.03	71.5%
COMMUNITY DEVELOPMENT	\$ 440,140.00	\$ 311,949.05	\$ 128,190.95	70.9%
ECONOMIC DEVELOPMENT	\$ 163,550.00	\$ 48,293.67	\$ 115,256.33	29.5%
TOTAL EXPENDITURES	<u>\$11,717,872.00</u>	<u>\$ 8,667,056.79</u>	<u>\$ 2,966,500.07</u>	74.0%
REVENUES OVER/UNDER EXPENDITURES	\$ 178,942.00	\$ (613,029.34)	\$ 876,286.48	
<b><u>SEWER FUND</u></b>				
REVENUES	\$31,037,900.00	\$ 2,147,198.86	\$ 28,890,701.14	6.9%
EXPENDITURES	<u>\$ 7,506,900.00</u>	<u>\$ 3,271,587.94</u>	<u>\$ 4,235,312.06</u>	43.6%
REVENUES OVER/UNDER EXPENDITURES	\$23,531,000.00	\$ (1,124,389.08)	\$ 24,655,389.08	
<b><u>ENVIRONMENTAL SERVICES FUND</u></b>				
REVENUES	\$ 3,307,040.00	\$ 2,368,782.49	\$ 938,257.51	71.6%
<b>EXPENDITURES</b>				
RECYCLING	\$ 562,675.00	\$ 416,428.10	\$ 146,246.90	74.0%
SANITATION	\$ 2,708,750.00	\$ 1,516,964.36	\$ 1,191,785.64	56.0%
VEHICLE MAINTENANCE	\$ 419,910.00	\$ 317,103.66	\$ 102,806.34	75.5%
TOTAL EXPENDITURES	<u>\$ 3,691,335.00</u>	<u>\$ 2,250,496.12</u>	<u>\$ 1,440,838.88</u>	61.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (384,295.00)	\$ 118,286.37	\$ (502,581.37)	
<b><u>AIRPORT FUND</u></b>				
REVENUES	\$ 3,560,650.00	\$ 365,033.20	\$ 3,195,616.80	10.3%
EXPENDITURES	<u>\$ 3,626,840.00</u>	<u>\$ 385,930.88</u>	<u>\$ 3,240,909.12</u>	10.6%
REVENUES OVER/UNDER EXPENDITURES	\$ (66,190.00)	\$ (20,897.68)	\$ (45,292.32)	

*IV. J. 3.*

CITY OF ROLLA  
REVENUE/EXPENDITURE REPORT - UNAUDITED  
June 30, 2020  
75% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<b><u>CEMETERY FUND</u></b>				
REVENUES	\$ 17,000.00	\$ 7,620.18	\$ 9,379.82	44.8%
EXPENDITURES	\$ 65,000.00	\$ -	\$ 65,000.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (48,000.00)	\$ 7,620.18	\$ (55,620.18)	
<b><u>STREET FUND</u></b>				
REVENUES	\$12,909,600.00	\$ 5,993,193.38	\$ 6,916,406.62	46.4%
EXPENDITURES				
STREET	\$ 4,757,365.00	\$ 3,275,778.84	\$ 1,481,586.16	68.9%
TDD	\$ 8,207,000.00	\$ 2,574,434.50	\$ 5,632,565.50	31.4%
TOTAL EXPENDITURES	\$12,964,365.00	\$ 5,850,213.34	\$ 7,114,151.66	
REVENUES OVER/UNDER EXPENDITURES	\$ (54,765.00)	\$ 142,980.04	\$ (197,745.04)	
<b><u>RECREATION FUND</u></b>				
REVENUES	\$ 1,078,000.00	\$ 370,326.28	\$ 707,673.72	34.4%
EXPENDITURES				
GUEST SERVICES	\$ 134,650.00	\$ 55,973.00	\$ 78,677.00	41.6%
RECREATION	\$ 194,035.00	\$ 76,875.60	\$ 117,159.40	39.6%
AQUATICS	\$ 252,510.00	\$ 212,719.27	\$ 39,790.73	84.2%
FITNESS	\$ 182,720.00	\$ 111,300.94	\$ 71,419.06	60.9%
ADMINISTRATION	\$ 505,070.00	\$ 197,938.17	\$ 307,131.83	39.2%
MAINTENANCE	\$ 293,710.00	\$ 221,975.37	\$ 71,734.63	75.6%
TOTAL EXPENDITURES	\$ 1,562,695.00	\$ 876,782.35	\$ 685,912.65	56.1%
REVENUES OVER/UNDER EXPENDITURES	\$ (484,695.00)	\$ (506,456.07)	\$ 21,761.07	
<b><u>PARK FUND</u></b>				
REVENUES	\$ 1,496,800.00	\$ 1,131,067.19	\$ 365,732.81	75.6%
EXPENDITURES				
ADMINISTRATION	\$ 171,330.00	\$ 143,038.18	\$ 28,291.82	83.5%
MAINTENANCE	\$ -	\$ -	\$ -	
PARKS	\$ 985,450.00	\$ 634,611.06	\$ 350,838.94	64.4%
ROLLA DOG PARK	\$ -	\$ -	\$ -	
SPLASHZONE	\$ 224,800.00	\$ 142,099.77	\$ 82,700.23	63.2%
OUTDOOR RECREATION	\$ 152,110.00	\$ 72,985.56	\$ 79,124.44	48.0%
TOTAL EXPENDITURES	\$ 1,533,890.00	\$ 992,734.57	\$ 540,955.43	64.7%
REVENUES OVER/UNDER EXPENDITURES	\$ (36,890.00)	\$ 138,332.62	\$ (175,222.62)	
<b><u>PARK LAND RESERVE FUND</u></b>				
REVENUES	\$ 2,700.00	\$ 308.00	\$ 2,392.00	11.4%
EXPENDITURES	\$ 15,000.00	\$ -	\$ 15,000.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (12,300.00)	\$ 308.00	\$ (12,608.00)	

IV. J. 4.

**MINUTES**  
**ROLLA PLANNING AND ZONING COMMISSION MEETING**  
**ROLLA CITY HALL COUNCIL CHAMBERS**  
**TUESDAY, AUGUST 11<sup>TH</sup>, 2020**

**Presiding:** Don Brown, Chairperson

**Commission Members Present:** Russell Schmidt, Walte Bowe, Janece Martin, Jody Eberly, Kevin Crider, Monte Shields, Steven Shields

**Commission Members Absent:** Robert Anderson

**City Officials in Attendance:** Steve Flowers, *Community Development Director*, Tom Coots, *City Planner*, Madelyn Brown, *Administrative Assistant*

**I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, May 12<sup>th</sup>, 2020. **Chairperson Don Brown approved the minutes as printed and distributed.**

**II. REPORT ON RECENT CITY COUNCIL ACTIONS:**

1. **Michael Kreher, ZON20-02** – Rezoning from the C-1, Neighborhood Commercial District to the C-2, General Retail District at a property located at 1800 East Highway 72. **City Council approved the ordinance on May 25<sup>th</sup>, 2020.**

**III. OLD BUSINESS:** NONE

**IV. PUBLIC HEARING:** NONE

**V. NEW BUSINESS:**

1. **SUB2020-02, Westside Marketplace:** A request for a minor subdivision to reorganize one platted lot and an unplatted property into two platted lots located at 10120 County Road 8110 (Sally Road).

**Tom Coots** explains that the minor subdivision request is intended to reorganize one platted lot and an unplatted property into two platted lots located at 10120 County Road 8110. Lot 2 (*approx. 3 acres*) is owned by the applicant, **Stephen Dunaway**. The larger property (Lot 1) (*approx. 20 acres*) is owned by the co-applicant, **The City of Rolla**. Presently, the Lot 1 is in city limits. After the subdivision, only a portion of Lot 2 would be in the city limits. The minor subdivision request is to adjust the lot lines so that **Dunaway** can square up his property.

IV. K. 1.

The two parcels to be added to the Dunaway property cannot be made into two separate lots on their own due to it not meeting frontage requirement and not having access to sewer. **Dunaway** is currently not served by any Rolla utilities.

Chairperson, **Don Brown**, asks **Coots** about the requested utility easement. **Coots** explains that the applicant is not willing to grant a utility easement at this time. There are two waterlines in this area, one belongs to the City, and the other belongs to the rural water district. The water lines are located in the existing road right-of-way. The Code does not require Dunaway to give a utility easement, but it can be requested.

**Brown** asked if there were any other questions from commissioners. Vice Chairperson, **Russell Schmidt**, asked if the applicant were to develop on this lot in the future, and the development was in the City's portion of the property, would he have to present a development plan to the Planning Commission. **Coots** explained that a rezoning may be necessary if development were to come across the City line. **Coots** believes that it may be beneficial to annex, or de-annex, the lot if any development were proposed that crossed the city limits line, that but it is highly unlikely due to the terrain.

**Brown** asked for any questions from the commissioners or the audience. Seeing none, **Brown** entertained a motion for a roll call vote.

*A motion was made by Monte Shields, seconded by Steven Shields to approve the request for a minor subdivision to reorganize one platted lot and an unplatted property into two platted lots located at 10120 County Road 8110 (Sally Road). A roll call vote on the motion showed the following: Ayes: Bowe, Crider, Eberly, Martin, Monte Shields, Steven Shields and Schmidt. Nays: None. Absent: Anderson. The motion passes unanimously.*

## VII. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF:

1. **Annual Election of Officers:** As required by City Ordinance and state statute, the commission is to hold an annual election of officers for the Planning Commission.

**Don Brown** recognized the current officers holding positions on the Planning Commission. Presently, **Brown** is serves the commission as Chairperson, **Schmidt** as Vice Chairperson, and **Robert Anderson** as Secretary/Treasurer.

*A motion was made by Steven Shields to re-elect the current officers, seconded by Monte Shields. A voice vote on the motion showed the following: Aye: Bowe, Crider, Eberly, Martin, Monte Shields, Steven Shields, and Schmidt. Nays: None. Absent: Anderson. The motion passes unanimously.*

2. **Announcement Regarding Upcoming Planning Commission:** **Coots** announced that the next Planning Commission has been arranged to take place on September 15<sup>th</sup>. The



meeting has been moved from its original date due to a schedule conflict with the City Council meeting taking place that evening.

**Brown** asked for any questions or comments from committee or staff. Seeing none, the meeting was adjourned.

**VII. CITIZEN COMMENTS:**

**NONE**

**Meeting adjourned: 5:48 p.m.**

**Minutes prepared by: Madelyn Brown**

**NEXT MEETING:**

**September 15<sup>th</sup>, 2020**

IV . K.3.



CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz  
City Administrator

ACTION REQUESTED: Final Reading

ITEM/SUBJECT: Ordinance to Amend Sec. 30-16 (Marijuana Possession)

BUDGET APPROPRIATION (IF APPLICABLE) N/A DATE: September 8, 2020

\*\*\*\*\*

COMMENTARY:

On August 17th Council held the first reading of an ordinance to remove jail time as a possible penalty for possession of marijuana (under 35 grams). Properly possessed medical marijuana is of course legal in Missouri now and the law already prohibits jail time for first time offenders in possession under 10 grams.

The proposed ordinance eliminates the possibility of jail time for ordinance violations for illegal marijuana possession but the maximum fine remains at \$100 for 10 grams or less (first offense) and \$500 for other possession charges under 35 grams. Current discretion for prosecution in municipal court remains with the elected City Prosecutor and Municipal Judge.

Recommendation: Motion to approve the ordinance.

V. A.1.

## POSSESSION OF MARIJUANA

	<u>STATE LAW</u>	<u>CURRENT ROLLA ORDINANCE</u>
1st offense & under 10 grams	Max: fine of \$500	Max: fine of \$100
2nd or subsequent offense	Max: \$2K fine & 1 year jail	Max: \$500 fine & 90 days jail
10-35 grams	Max: \$2k fine & 1 year jail	Max: \$500 fine & 90 days jail
Above 35 grams	2-7 years prison & \$10k fine	State charge

Also note that to be considered a prior offense, state law requires a prior finding of guilt for any drug offense, while the current Rolla ordinance prescribes the lower punishment for those with “no prior history of drug offenses.”

V. A. 2.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 30-16 OF THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO MARIJUANA – POSSESSION.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That Section 30-16 of the Code of the City of Rolla, Missouri, known as the Code of the City of Rolla, Missouri, relating to marijuana – possession is hereby amended to read as follows:

**Sec. 30-16. Marijuana - Possession.**

- a. It is unlawful for any person to have in his possession or under his control:
1. Marijuana in a quantity of less than thirty-five grams, or
  2. Drug paraphernalia.

except when that person is issued a Missouri medical marijuana card as a “qualifying patient” or “qualifying primary caregiver”. A “qualifying patient” means a Missouri resident diagnosed with at least one qualifying medical condition; and a “primary caregiver” means an individual twenty-one years of age or older who has significant responsibility for managing the well-being of a “qualifying patient” and who is designated as such on the primary caregiver’s application for a medical marijuana card. Persons who possess a Missouri issued medical marijuana card as defined herein may also possess drug paraphernalia commonly used for the consumption and/or manufacturing of marijuana when used for the purposes permitted by the lawful issuance of a Missouri medical marijuana card.

- b. For the purposes of this Section, "marijuana" means all parts of the plant genus Cannabis in any species or form thereof, including, but not limited to Cannabis Sativa L., Cannabis Indica, Cannabis Americana, Cannabis, Ruderalis and Cannabis Gigantea, whether growing or not, the seeds thereof, the resin extracted from any part of the plant and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin. It does not include the mature stalks of the plant, fiber produced from stalks (except the resin extracted therefrom), fiber, oil or cake or the pound, manufacture, salt, derivative, mixture or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil or cake or the sterilized seed of the plant which is incapable of germination.
- c. For the purposes of this Section, "drug paraphernalia" means all equipment, products, substances and materials of any kind which are used, intended for use, or designed for use, in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance or an imitation controlled substance.

V. A. 3.

- d. Any person who violating the provisions of this Section is found guilty and, upon conviction, shall be punished as follows:
1. By a fine not exceeding \$500.00;
  2. Persons who are found to unlawfully possess ten or less grams of marijuana, and have no prior history of drug offenses shall, in lieu of an arrest: (1) be issued a citation and (2) shall not be fined more than \$100.00.

**Section 2:** That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 8<sup>TH</sup> DAY OF SEPTEMBER 2020.

APPROVED:

\_\_\_\_\_  
MAYOR

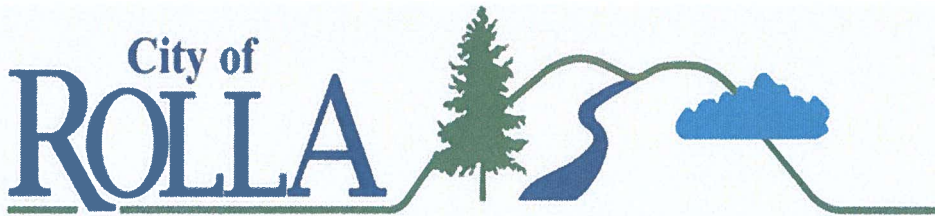
ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

V.A.4.



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Final Reading

**SUBJECT:** Westside Marketplace 2: Minor Subdivision to change property lines between one platted lot and an unplatted property located at 10120 County Rd 8110 (Sally Rd)

(SUB20-02)

**MEETING DATE: September 8, 2020**

---

**Application and Notice:**

Applicant/Owner - City of Rolla and Stephen and Carla Dunaway

Public Notice - Information available on city website

**Background:**

The City of Rolla has engaged in a contract to sell two small parcels of land to the co-applicant, Stephen Dunaway. The small parcels add up to 0.71 acres, from a platted lot owned by the City of Rolla. The sale would “square up” Mr. Dunaway’s property.

Mr. Dunaway’s property is not within the corporate limits of the City of Rolla. The resulting Lot 2 would be a combination of the two parcels and Mr. Dunaway’s property. Lot 2 would be one platted lot, but divided by zoning and the corporate limits. However, as the two parcels are not practical for building or as stand-alone lots due to the slopes, the unusual situation should not cause complications.

**Property Details:**

Current zoning - C-3, Highway Commercial and unincorporated Phelps County

Current use - residential/undeveloped

Proposed use - No development proposed

Land area - Lot 1: 19.75 acres; Lot 2: 2.96 acres

**Public Facilities/Improvements:**

Streets - The subject property has frontage on Sally Rd, a collector street; and Westside Drive, a local street.

Sidewalks - No sidewalks exist on either street frontages.

Utilities - Lot 1 should have access to all needed public utilities, however, Lot 2 is not served by the City of Rolla at this time.

Drainage - Drainage will be reviewed at the time of development.

V. B. I.

**Comprehensive Plan:** The Comprehensive Plan designates the subject property as being appropriate for commercial and residential mixed uses.

**Discussion:** The proposed plat appears to meet all requirements. RMU and Public Works staff did request additional utility easements along the Lot 2 Sally Rd frontage to match existing easements and be prepared for future needs. At this time, the co-applicant has declined to grant the easement, as his property is not within the city limits, served by city utilities, and only included in the plat so the two parcels could be combined into his existing property.

The situation is unusual, as a platted lot will be created that is partially inside the city limits and partially outside the city limits. Annexation or de-annexation may be appropriate in the future if any development on Lot 2 is proposed which would cross the corporate limits line.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a meeting on August 11, 2020 and voted 7-0 to recommend approval of the request.

**Prepared by:** Tom Coots, City Planner

**Attachments:** Final Plat, Ordinance

V.B. 2.





ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF WESTSIDE MARKETPLACE 2. (SUB 20-02)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**SECTION 1:** An ordinance approving the Minor Subdivision Final Plat of Westside Marketplace 2, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

**SECTION 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 8<sup>th</sup> DAY OF SEPTEMBER 2020.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

V. B. 4.

CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz, <sup>JB</sup> City Administrator ACTION REQUESTED: 1<sup>st</sup>/Final

ITEM/SUBJECT: Consideration to Extend COVID Return-to-Work Ordinance

BUDGET APPROPRIATION (IF APPLICABLE) \$ N/A DATE: 9/8/2020

\*\*\*\*\*

COMMENTARY:

The City's current return to work order, originally approved on June 1<sup>st</sup> and extended in July, is set to end on Wednesday, September 9<sup>th</sup>. Council can let the ordinance expire, can renew/extend the ordinance as-is, or can extend and modify. Despite cumulative and active cases, hospitalizations remain manageable by Phelps Health. Unfortunately there have been two COVID-related deaths but none within the last three weeks. We continue to consult with PCHD, PH and S&T officials on an appropriate response and plan. At this moment no real changes are recommended though we are working on a key metric on hospitalizations that could trigger a re-tightening of regulations.

Discussion needed.

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ITEM NO. VI.A.1.

ORDINANCE NO. 45\_\_

AN ORDINANCE AMENDING ORDINANCE NO. 45667 IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO ~~REMAIN OPEN~~OPERATE WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS.

**WHEREAS:** the novel coronavirus disease (COVID-19) is considered an infectious, highly contagious communicable and dangerous disease and on March 11, 2020 was declared by the World Health Organization to be a pandemic; and

**WHEREAS:** on March 13, 2020 the President of the United States declared the outbreak of COVID-19 in the United States constitutes a national emergency; and

**WHEREAS:** on March 13, 2020 Governor of the State of Missouri, Mike Parson, signed Executive Order 20-02 declaring a State of Emergency in Missouri in response to COVID-19; and

**WHEREAS:** On March 19, 2020 the Phelps County Commission declared a state of emergency, finding that proactive and extraordinary measures are necessary to prevent community spread of COVID-19; and

**WHEREAS:** On March 30, 2020 the City Council enacted Ordinance No. 4546 which declared a state of emergency in the City of Rolla through June 30, 2020; and

**WHEREAS:** On March 30, 2020 the City Council also enacted Ordinance No. 4547 which issued a Stay at Home Order in the City of Rolla through May 11, 2020 with the exception of “essential activities” and “essential businesses”; and

**WHEREAS:** On April 3, 2020 Missouri Governor Parsons issued an Executive Stay-at-Home Order for the State of Missouri through April 24 and reissued through May 4, 2020; and

**WHEREAS:** On Monday, April 28, 2020 Missouri Governor Parsons announced Phase 1 of the “Show Me Missouri Recovery Plan” which allows all Missouri businesses to open with safe-spacing requirements of six feet effective Monday, May 4, 2020;

**WHEREAS:** On Monday, May 4, 2020 the Rolla City Council unanimously approved ordinance No. 4554 to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions;

**WHEREAS:** On Monday, June 1, 2020 the Rolla City Council approved Ordinance No. 4565 to continue to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions;

**WHEREAS:** On Monday, June 15, 2020 the Rolla City Council approved Ordinance No. 4566 to extend the safe re-opening of all businesses through July 21, 2020;

WHEREAS: On Monday, July 20, 2020 the Rolla City Council approved Ordinance No. 4567 to extend the safe re-opening of all businesses through September 9, 2020; and

**WHEREAS:** pursuant to RSMo 77.530 the Rolla City Council in cooperation with the Phelps County Health Department has the authority to issue reasonable quarantine orders and restrictions for the prevention and abatement of contagious diseases, including the authority to prevent the assembling of persons within the city and the closing of businesses and amusements, and conversely the orderly re-opening of such gatherings and businesses.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:**

**SECTION 1. Effective date and applicability.**

The Rules and Regulations contained in this order shall be **effective 6:00 a.m. on Wednesday, September 9, 2020**~~Tuesday, July 20, 2020~~ and will continue through \_\_\_\_\_, 2020 unless amended by action of the Rolla City Council. By enactment hereof the City Council is also extending the declared state of emergency ~~that currently runs~~ through December 31, 2020~~September 30, 2020~~ unless amended by action of the Rolla City Council.

**SECTION 2. Intent.**

By enacting this Order it is the express intent to encourage all citizens to maintain minimum 6' social spacing in all activities outside of the home to slow the spread of COVID-19 within the City of Rolla while enabling businesses and services to operate safely.

The plan to re-open the economy in the City of Rolla is to encourage businesses to operate while maintaining a healthy workforce by:

- Flattening the curve and ensuring healthcare capacity;
- Protecting healthcare workers, first responders, and other direct care workers;
- Protecting our most vulnerable and at-risk populations
- Partnering with community leaders including Phelps Health, Phelps County Health Department, Rolla Public Schools, Missouri S&T and the Rolla Area Chamber of Commerce;
- Implementing a measured approach to mitigate the risk of a resurgence particularly with respect to the following significant events: summer travelers and visitors, large-scale community events, and the resumption of school activities including Missouri S&T.
- All provisions of this Order shall be interpreted to effectuate this intent.
- Wearing of clean and proper fitting protective masks are encouraged in public places, particularly for those with a compromised immunity system or vulnerable populations to reduce the transmission of COVID-19.

**SECTION 3. Safe Operation of Businesses and Services.**



**Section 3.01.** All individuals living in the City of Rolla are encouraged to limit unnecessary travel to COVID-19 hotspots nationally or internationally

To the extent individuals are using shared or outdoor spaces when outside their residence, they should as much as reasonably possible adhere to “Social Distancing Requirements”.

The following guidelines should be considered for all residents:

- Citizens who feel sick should stay home.
- Citizens should continue to practice good hygiene, including: washing hands with soap and water or using hand sanitizer, especially after touching frequently used items or surfaces; avoid touching your face; sneezing or coughing into a tissue or the inside of your elbow; and disinfecting frequently used items and surfaces.
- Citizens should avoid socializing in groups that do not readily allow for appropriate physical distancing. When in public citizens should maximize physical distance from others.
- Citizens are encouraged to wear proper fitting protective masks when visiting businesses or places of assembly.

**Section 3.02. All businesses may remain open; limitations.** All businesses and operations are allowed to maintain/resume reasonable and necessary activities provided CDC guidelines are maintained and subject to the following restrictions:

- a) Restaurants, bars, and retail food establishments that normally prepare food for on-site consumption may resume dine-in food service subject to safe spacing between tables subject to the following:
  - a. Such businesses are encouraged to provide pickup, drive-through, or delivery services.
  - b. All employees who take food or drink orders or serve prepared foods to customers are required to wear a proper fitting protective mask.
  - c. Tables must be arranged to maintain a minimum spacing of 6’ from any other table if no physical barrier exists. A qualifying physical barrier must extend above the head of adjoining tables or booths. This section shall not apply to establishments with a posted occupancy of 50 or less including employees.
  - d. Bars and restaurants with bar facilities may utilize bar seating provided there is maintained 6’ between group seatings. Bar operators should discourage the gathering and congregating at the bar for the health of patrons, servers and bartenders.
  - e. Self-serve dining, such as food bars, smorgasbords, buffets or salad bars, are allowed provided there is a dedicated server or adequate supervision to ensure that patrons use disposable utensils for self-service in compliance with Health Department approved food service protocols. Self-service items (non-packaged) in gas stations, convenience stores and the like are allowable provided there are sneeze-guards and disposable utensils available for serving.
- b) Personal service businesses (not limited to: tattoo parlors, message therapy, barbershops, hairdressers, nail salons) may continue business subject to the following limitations:

- a. Employees are required to wear a proper fitting protective mask when interacting with any customer.
- b. Businesses shall operate with scheduled appointments primarily.
- c. Lobbies or waiting rooms shall provide 6' spacing between unrelated family/household members.
- d. Businesses should encourage patrons to wear a proper fitting protective mask per CDC guidelines
- e. Facilities, seating, therapeutic chairs or beds, and other shared equipment shall be thoroughly sanitized between patrons
- c) Retail, commercial and manufacturing businesses should maintain 6' social distancing for all employees and customers. If 6' social distancing is not reasonably maintained employees shall either wear a proper fitting protective mask or be shielded by an installed barrier.
- d) Nursing homes, long-term care facilities, retirement homes or assisted living homes should follow MO DHSS guidelines on care. All visitors and employees should wear a proper fitting protective mask when engaging with residents within 6' and should perform daily temperature checks or health questionnaire upon arrival.
- e) All persons providing in-home services to the sick or elderly shall:
  - a. Check their own temperature each morning and not report to work if they have any primary COVID-19 symptoms.
  - b. Thoroughly wash hands upon entry of each person's home or place of residence.
  - c. Sanitize any equipment brought into the home that the occupant may touch.
  - d. Wear a properly fitting protective mask during all times that they are within 6' of the client.
- f) All businesses shall:
  - a. Maximize social distancing between employees, employees and customers, and customers (including standing in line, lobbies, aisles, etc.).
  - b. Provide hand-sanitizing stations for employees and customers at entrances and in high volume areas.
  - c. Increase sanitation, including disinfection of common and high-traffic areas.
  - d. Ensure frequent cleaning of high-touch items like door handles, credit card terminals, computers/tablets, etc.
  - e. Run daily temperature checks and/or perform a daily COVID-19 questionnaire on all employees to help identify health conditions on all employees.
  - f. Encourage telework opportunities whenever possible.
  - g. Modify workspace and employment benefits to provide enhanced flexibility and safety
  - h. Develop an infectious disease preparedness and response plan, including procedures for workforce contact tracing if an employee tests positive for COVID-19.

**Section 3.03. Social activities.** All public and private gatherings shall be permitted provided standard occupancy restrictions are adhered to and social distancing is encouraged.

Nothing in this Order prohibits the gathering of members of a household or residence of individuals who reside in such residence.

All places of amusement, whether indoors or outdoors, including but not limited to, locations with amusement rides, carnivals, water parks, roller skating rinks, museums, arcades, fairs, children's play centers, private playground (including children's play structures), funplexes, bowling alleys, movie and other theaters, concert and music halls, and golf clubs, social clubs and athletic clubs may operate provided they comply with CDC guidelines. Special events that take place on City property or on public right-of-way or special events that require the utilization or support of emergency services including public works, police, fire or EMS, shall provide a written health and safety plan. Said written health and safety plan must be approved by City and the Phelps County Health Department no less than fourteen (14) days prior to event.

Churches and other places of worship may continue services (including weddings, funerals, wakes, memorial services or similar gatherings) but should comply with CDC guidelines including social distancing and additional sanitizing practices.

All public parks, public restrooms and outdoor recreation areas may remain open. Park and recreational facilities and amenities including sports leagues, playgrounds, pavilions, The Centre and other group activities, and other City properties and services, may remain open~~be opened~~ upon order by the Mayor of the City of Rolla in keeping with CDC guidelines and proper industry practices.

#### **SECTION 4. Definitions.**

For purposes of this order, these terms, regardless of whether capitalized, are defined as follows:

- A. "Business" or "businesses" means any for-profit companies, non-profit organizations, benevolent associations, limited liability companies, or partnerships, regardless of legal organization, form, entity, tax-treatment, or structure;
- B. "CDC" means the Centers for Disease Control and Prevention of the United States Department of Health and Human Services;
- C. "City" means Rolla, Missouri;
- D. "Gathering" means an occasion when people come together as a group, whether formal or informal and whether public or private;
- E. "Residences" means a house, a condominium unit, an apartment unit, a dwelling, a hotel room, a motel room, a shared rental unit, shelters, or similar facilities but extends only within the bounds of a person's ownership, the person's leasehold interest, or the space occupied in a hotel, motel or shared rental unit and does not include common areas;
- F. "Social Distancing Requirements" means the social distancing recommendations of the CDC which include maintaining at least six-foot social distancing from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer with more than sixty percent alcohol, covering coughs or sneezes with something other than hands, regularly cleaning high-touch surfaces, and not shaking hands, or as otherwise defined by order;



**SECTION 5. Enforcement; Severability**

**Section 5.01. Application with other laws.** Unless otherwise specifically provided or suspended in this Order, any order of the Mayor, or any Executive Order, this Order shall not supplant, supersede, replace, rescind, amend, or modify any other law or ordinance.

**Section 5.02. Inspection by City.** The City shall designate Inspectors charged with regular, daily monitoring of businesses and organizations for compliance with this order.

**Section 5.03. Enforcement.** Violation of a repeated failure to comply with this Order is a misdemeanor crime punishable by fine. In addition to the criminal enforcement authority of the Prosecuting Attorney, the City Counselor is delegated the authority to take appropriate actions with respect to any person or business that has failed to comply or attempted to fail to comply with the Order, including, after offering notice and an opportunity to be heard that are reasonable in the circumstances or other actions the City Counselor may deem appropriate to ensure compliance with this Order, to address non-compliance, or to deter non-compliance by others. The City Counselor may also seek emergency injunctive or other civil relief as the City Counselor deems appropriate. Any action by the City Counselor, if taken after consulting the Mayor, shall be considered an emergency proceeding that is necessary to protect the public health and safety.

**Section 5.04. Savings clause.** If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of the Order are severable.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.**

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor



Name of Board to Serve Library Board

Citizens Name: Megan Johnson, Broadway Street, Rolla, MO

Phone No. 308-1613

e-mail address: joni.megan.johnson@gmail.com

Status: (New Appointment – Re-Appointment): New Appointment (to fill the term vacated by Sara Marcus - (May 2021)

My name is Megan Johnson and I'd like to take the time to introduce myself. I was born in Fort Leonard Wood, Missouri while being raised here in Rolla. This community has always been my home and is now my children's home as well. These are the main reasons I keep the success of our town close to my heart and enjoy staying active throughout.

My current place in our community is being a stay at home mother in the modern-day working world with four beautiful children. It's the best job I could ever ask for and definitely keeps me on my toes! I have experience not only in a home school environment but also with Rolla Public Schools. I have served our youth community through various organizations such as Girl Scouts, homeschooling groups, Optimist Club and RYBS. I've been a part of many activities supporting and empowering families in and out of our community and I look forward to continuing to do so.

IX.C.1.

