

**Please Note:** The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

**COUNCIL PRAYER**

Ministerial Alliance

**AGENDA OF THE ROLLA CITY COUNCIL**

**Monday, June 7th, 2021; 6:30 P.M.**

**City Hall Council Chambers**

**901 North Elm Street**

**PRESIDING: MAYOR LOUIS J. MAGDITS, IV**

**COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, ANN MURPHEY, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JODY EBERLY, ROBERT KESSINGER, CAROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND DEANNE LYONS**

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**PLEDGE OF ALLEGIANCE**

Councilperson Robert Kessinger

**I. CONSENT AGENDA**

A. Consider Approval of the City Council Minutes of:

- 1) City Council Meeting – May 3rd, 2021
- 2) City Council Meeting – May 17th, 2021

**II. PUBLIC HEARINGS - None**

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS - None**

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- a. Environmental Services Department Monthly Report – April 2021
- b. Building Codes Monthly Report – April 2021 and May 2021
- c. Park Advisory Commission Minutes for May 26<sup>th</sup>, 2021
- d. Police Department Monthly Report – March 2021
- e. Animal Control Division Report – March 2021
- f. Rolla Planning and Zoning Commission Minutes for May 11th, 2021
- g. Development Review Committee Minutes for May 4th, 2021
- h. Rolla Municipal Court Summary Reporting - February and March 2021
- i. RMU monthly reports – April 2021
- j. RMU board meeting notes for March 23, 2021
- k. New Council Orientation Notes (No quorum) for May 13<sup>th</sup>, 2021
- l. Bicycle Pedestrian Advisory Meeting Minutes for April 28<sup>th</sup>, 2021

V. **OLD BUSINESS**

- A. **Ordinance** allowing a minor subdivision at 511 Christy Dr. - Deer Crossing (City Planner Tom Coots) **Final Reading**

VI. **NEW BUSINESS**

- A. **Motion** allowing the preparation of an MOU to be used for a 6 month trial of service for Bird Scooters. (Public Works Director Steve Hargis) **Motion**

VII. **CLAIMS and/or FISCAL TRANSACTIONS**

- A. **Motion** to award bid for Project #523 – FY 2021 Phase I Asphalt Improvements to NB West Contracting and **first reading** of ordinance authorizing the Mayor to enter into the contract with NB West Contracting for \$313,467.00. (City Engineer Darin Pryor) **Motion and First Reading**
- B. **Motion** to award bid for second phase of Public Works Facility to Alexander Construction, LLC and **first reading** of ordinance authorizing the Mayor to enter into the contract with Alexander Construction, LLC for \$2,438,977.00. (Public Works Director Steve Hargis) **Motion and First Reading**

VIII. **CITIZEN COMMUNICATION**

IX. **MAYOR/CITY COUNCIL COMMENTS**

- A. Councilwoman Megan Johnson: Abandoned Properties  
B. Council Calendar

X. **COMMENTS FOR THE GOOD OF THE ORDER**

XI. **CLOSED SESSION**: NONE

XII. **ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, MAY 3, 2021; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance via Zoom Videoconferencing:** - None

**Council Members in Physical Attendance:** Moriah Renaud, Terry Higgins, Megan Johnson, Ann Murphey, Matt Fridley, Lister Florence, Jody Eberly, Robert Kessinger, Stanley Mayberry, Carrolyn Bolin, Victoria Steen, and Deanne Lyons

**Council Members Absent:** None.

**Department Directors in Attendance via Zoom Videoconferencing:** Finance Director Steffanie Rogers

**Department Directors and Other City Officials in Physical Attendance:** City Administrator John Butz, Fire Chief Ron Smith, City Engineer Darin Pryor, Police Captain Doug James, Environmental Services Director Brady Wilson, Public Works Director Steve Hargis, RMU General Manager Rodney Bourne, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, and City Counselor Lance Thurman.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilperson Matt Fridley to lead in the Pledge of Allegiance.

**I. CONSENT AGENDA**

A. Consider Approval of the City Council Minutes of:

- 1) City Council Meeting – April 5th, 2021
- 2) City Council Meeting – April 19th, 2021

A motion was made by Bolin and seconded by Eberly to accept the proposed Minutes. A voice vote unanimously carried to approve as submitted.

**II. PUBLIC HEARINGS** - None

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS**

A. Meramec Regional Planning Commission (MRPC) and Southeast Missouri Transportation Service Inc. (SMTS) Deviated Fixed-Route study.

A presentation was given by Anne Freand (MRPC), and Jenny Smith, and Daniel Smith (SMTS) regarding a study being conducted to assess the feasibility for a deviated fixed-route bus service in the Rolla area with possible connections to St. James and Salem.

Citizens were encouraged to participate in the survey to gauge interest and help identify

**MAY 3RD, 2021**

I.A.1

**COUNCIL MEETING MINUTES**

**MAY 3RD, 2021**

**PAGE 2**

needs.

- B. Proclamation for the National Day of Prayer – Mayor Magdits Proclaimed May 6<sup>th</sup> 2021 as the National Day of Prayer. He stated that the community has been supportive of this particular day for over two decades. Dr. Samuel Frimpong spoke on the history of the National Day of Prayer and encouraged citizens to participate in the “Jericho Walk” as participants convoy (drive) around the City of Rolla and pray for the city.

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- a. Environmental Services Department Monthly Report – March 2021
- b. Building Codes Monthly Report - March 2021
- c. Parks Monthly Activity Report – May 2021
- d. Police Department Monthly Report – March 2021
- e. Animal Control Division Report – March 2021
- f. Rolla Planning and Zoning Commission Minutes for April 13th, 2021
- g. Development Review Committee Minutes for April 20th, 2021
- h. The Centre Health & Rec Complex Monthly Income Statement – February 2021
- i. RMU monthly reports - March 2021

**V. OLD BUSINESS**

- A. **Ordinance** to approve the minor subdivision final plat of Drury Development Addition – 2004/2006 N. Bishop. (City Planner Tom Coots) **Final Reading**  
City Planner Tom Coots said the Drury Development plat is located at Highway 63 and I44 where Steak & Shake and the Peartree Inn are located. The applicant seeks to subdivide the property into two commercial lots, with the restaurant on one lot, and the motel on the other lot so they can be sold separately.  
City Counselor Lance Thurman read the proposed Ordinance for its final reading by title: **ORDINANCE NO. 4615: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DRURY DEVELOPMENT ADDITION. (SUB20-01)**  
A motion was made by Eberly and seconded by Murphey to approve the ordinance as written. A roll call vote showed the following results: Ayes: Fridley, Kessinger, Higgins, Bolin, Renaud, Steen, Mayberry, Murphey, Lyons, Johnson, Eberly, and Florence. Nays: none. Ordinance Passed
- B. **Resolution** approving license agreement for MS&T Little Miners Child Care Center to construct and maintain a canopy within the public right-of-way. (Public Works Director Steve Hargis) **Motion**  
Director Hargis stated the license agreement is to replace the existing canopy with one that is larger. While it will be in the right-of-way, it will not affect the sidewalk.

City Counselor Lance Thurman read the proposed Resolution for one reading by title:

**MAY 3<sup>RD</sup>, 2021**

I.A.2



## COUNCIL MEETING MINUTES

MAY 3RD, 2021

PAGE 3

RESOLUTION NO. 1989: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A GRANT OF LICENSE BY THE CITY OF ROLLA BETWEEN MISSOURI UNIVERSITY OF SCIENCE AND TECHNOLOGY LITTLE MINERS CHILD CARE CENTER AND THE CITY OF ROLLA, FOR THE CONSTRUCTION AND MAINTENANCE OF A CANOPY. A motion was made by Bolin and seconded by Lyons to approve the resolution as written. A voice vote unanimously carried to approve as submitted. Resolution passed.

- C. **Ordinance** Rezoning: 512 E. 18<sup>th</sup> Street from M-2, Heavy Manufacturing district to the C-3, Highway Commercial district. (City Planner Tom Coots) **Final Reading**  
City Planner Tom Coots advised the proposed property is on 18<sup>th</sup> Street near the railroad tracks. The request is to rezone from M-2 to C-3. The proposed use is a baseball training facility.

City Counselor Lance Thurman read the proposed Ordinance for its final reading by title: ORDINANCE NO. 4616: AN ORDINANCE TO APPROVE THE RE-ZONING OF 512 E 18<sup>TH</sup> STREET FROM M-2, HEAVY MANUFACTURING TO C-3, HIGHWAY COMMERCIAL DISTRICT (ZON21-01) A motion was made by Eberly and seconded by Kessinger to approve the ordinance as written. A roll call vote revealed the following results: Ayes: Murphey, Lyons, Mayberry, Bolin, Renaud, Steen, Kessinger, Higgins, Eberly, Florence, Fridley, and Johnson. Nays: zero. Ordinance passed.

- D. **Ordinance** to authorize a minor subdivision at 608 W. 6<sup>th</sup> Street and 625 W 7<sup>th</sup> Street. (City Planner Tom Coots) **Final Reading**  
City Planner Tom Coots stated the property is on Highway 63 between 6<sup>th</sup> and 7<sup>th</sup> street. Otherwise known as the late Ford dealership. There used to be a utility easement running beside the property. The easement is no longer used and one of the buildings sits on the easement. This ordinance will reorganize the lot into two commercial lots, allowing the two lots to be sold separately and to vacate the utility easement.

City Counselor Lance Thurman read the proposed Ordinance for its final reading by title: ORDINANCE NO. 4617: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DCM HOLDINGS SUBDIVISION. A motion was made by Eberly and seconded by Johnson to approve the ordinance as written. A roll call vote showed the following results: Ayes: Bolin, Higgins, Steen, Fridley, Mayberry, Murphey, Lyons, Johnson, Kessinger, Florence, Eberly, and Renaud. Ordinance passed.

### VI. NEW BUSINESS

- A. **Motion** to allow temporary closure of 9th street from Elm to Oak Street for AK Vendor Events. (City Engineer Darin Pryor) **Motion**  
After some discussion, it was discovered that this was not a street closure issue but a parking lot issue. City Engineer Darin Pryor, AK Vendor events, and a representative of the Farmers Market all spoke on the parking issue. The Farmers Market is concerned that

MAY 3<sup>RD</sup>, 2021

I.A.3

## COUNCIL MEETING MINUTES

MAY 3RD, 2021

PAGE 4

the use of the band shell parking lot would be detrimental to the attendance of the Farmers Market. It was decided that the city would do their best to work on making both events work for this first year.

- B. **Motion** to allow temporary street and parking lot closures for Rolla's 2021 Route 66 Summerfest on June 4<sup>th</sup> and 5<sup>th</sup>, 2021. (Public Works Director Steve Hargis) Director Hargis submitted a list of street and parking lot closures for Rolla's Annual Route 66 Summerfest to be held on June 4<sup>th</sup> and June 5<sup>th</sup>, 2021. A motion was made by Kessinger and seconded by Bolin to approve the closures. A voice vote unanimously carried to approve as submitted.

### VII. CLAIMS and/or FISCAL TRANSACTIONS -None

### VIII. CITIZEN COMMUNICATION

- A. Robert Miller 2101 Vienna – Expressed appreciation for Law Enforcement and Military, stating that our community will never be safe without them. Mayor Magdits added that May 9<sup>th</sup>-15<sup>th</sup> was National Police week with May 15<sup>th</sup> being Peace Officer Memorial Day.

### IX. MAYOR/CITY COUNCIL COMMENTS

- A. Proclamation for Missouri Local Government Week. Mayor Magdits read his proclamation celebrating May 2-8, 2021 as Local Government Week and thanked all the employees and those that volunteer their time to the City of Rolla.
- B. Pending City Council appointments:
1. Planning & Zoning Commission representative (April 2022)
    - a. Lister Florence Jr.  
A motion was made by Johnson and seconded by Murphey to accept the nomination. A voice vote unanimously carried to approve.
  2. Finance Audit Committee (April 2022)
    - a. Jody Eberly
    - b. Robert Kessinger
    - c. Matt Fridley  
A motion was made by Lister and seconded by Bolin to accept the nomination. A voice vote unanimously carried to approve.
  3. Bicycle Pedestrian Advisory Committee (April 2024)
    - a. Moriah Renaud  
A motion was made by Eberly and seconded by Higgins to accept the nomination. A voice vote unanimously carried to approve.

MAY 3<sup>RD</sup>, 2021

I.A.4

**COUNCIL MEETING MINUTES**

**MAY 3RD, 2021**

**PAGE 5**

**X. COMMENTS FOR THE GOOD OF THE ORDER**

- A. Capt. Doug James - Rolla Police Department's Citizens Police Academy – The Rolla Police Department is taking applications for their Citizens Police Academy; an 8 week course set to begin on June 2nd. Applications will be taken until the end of May, allowing 25-30 participants.
- B. Councilperson Deanne Lyons spoke on non-traditional family and need for love and respect.
- C. Councilperson Florence spoke on the late Fred S. Kummer and his contribution to the University and community.

**XI. CLOSED SESSION: NONE**

**XII. ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 7:51 PM  
Minutes respectfully submitted by City Clerk Lorri Thurman.

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CITY CLERK

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MAYOR

**MAY 3<sup>RD</sup>, 2021**

I.A.5

**ROLLA CITY COUNCIL MEETING MINUTES**  
**MONDAY, May 17th, 2021; 6:30 P.M.**  
**ROLLA CITY HALL COUNCIL CHAMBERS**  
**901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance via Zoom Videoconferencing:** Deanne Lyons

**Council Members in Physical Attendance:** Moriah Renaud, Terry Higgins, Megan Johnson, Ann Murphey, Matt Fridley, Lister Florence, Jody Eberly, Robert Kessinger, Carolyn Bolin, Stanley Mayberry, and Victoria Steen.

**Department Directors in Attendance via Zoom Videoconferencing:** Parks Director Floyd Jernigan

**Department Directors and Other City Officials in Physical Attendance:** City Administrator John Butz, Finance Director Steffanie Rogers, Fire Chief Ron Smith, City Engineer Darin Pryor, Police Chief Sean Fagan, Environmental Services Director Brady Wilson, City Planner Tom Coots, Community Development Director Steve Flowers, RMU General Manager Rodney Bourne, and City Counselor Lance Thurman

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilperson Jody Eberly to lead in the Pledge of Allegiance.

**I. PUBLIC HEARINGS** - NONE

**II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS**

- A. RMU 2nd Quarter Report (Rodney Bourne, RMU General Manager)  
Mr. Bourne reported that operating Revenues were down \$216,990 as compared to last year. Operating Expenses were up \$4,330,478 for the same period resulting in a Operating Income of (\$3,887,180), due primarily to the peak demand from the February freeze. He shared the results of the 2021 Comparative Rate Summary for water and electric.
- B. Presentation of Fiscal Year 2020 City of Rolla Independent Audit and a **Motion** Accepting the Audit. (Finance Director Steffanie Rogers and Michael Keenan, of Cochran Head Vick & Co) Mr. Keenan briefed Council on the results of the financial audit for year ending September 30, 2020. A motion to accept the audit results was made by Murphey and seconded by Bolin. A voice vote revealed 12 Ayes and zero Nays. Motion passed

**III. OLD BUSINESS** - NONE

**MAY 17TH, 2021**

I.A.6

**COUNCIL MEETING MINUTES  
MAY 17TH, 2021  
PAGE 2**

**IV. NEW BUSINESS**

- A. **Ordinance** allowing a minor subdivision at 810 Soest Rd. (City Planner Tom Coots) **First and Final requested.** Mr. Coots stated a request had been submitted to subdivide a property at 810 Soest Road from one property into two similarly sized lots. Applicants have requested a first and final reading due to an upcoming closing date on May 30<sup>th</sup>. City Counselor Lance Thurman read the proposed ordinance for its first reading. **ORDINANCE NO.4618: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF JORDAN + JORDAN DESIGNS PLAT NO. 1. (Sub 21-03)** A motion was made by Bolin and seconded by Eberly to suspend the rules. A voice vote revealed 9 Ayes. Mr. Thurman read the ordinance for its final reading. A motion was made by Bolin and seconded by Eberly to allow the subdivision. A voice vote unanimously carried to approve as submitted. Motion passed.
- B. **Ordinance** allowing a minor subdivision at 511 Christy Dr. (City Planner Tom Coots) **First Reading.** Mr. Coots stated that a request was made to subdivide one large lot into two residential lots located at 511 Christy Drive; (Deer Crossing East V). This division would allow the original owner to maintain his 40 acres and residence in the woods while giving the neighbor to the south, more room around his newly developed water feature. City Counselor Lance Thurman read the proposed ordinance for its first reading: **ORDINANCE NO.: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DEER CROSSING EAST V. (SUB 21-02)**
- C. **Motion** to approve street closure for The Great Race. (City Engineer Darin Pryor) Mr. Pryor stated that the Chamber of Commerce requested to close a portion of 4<sup>th</sup>, 5<sup>th</sup>, and cedar Streets for the Great Race Event on Tuesday, June 22<sup>nd</sup> from 9:00AM to 3:00PM. Tourism Director Aimee Campbell explained that Ditrapani's would be hosting lunch for the racers but access to the Benton Square would still be available. The public is invited to come out and view the vintage racecars; all of which will be older than 1975. A motion was made by Kessinger and seconded by Murphey to allow the closure. A voice vote revealed 12 Ayes and zero Nays. Motion passed.

**V. CLAIMS and/or FISCAL TRANSACTIONS**

- A. **Motion** to award bid for the purchase of a Hydraulic Breaching Tool to the lowest bid, Tactical & Rescue Gear LTD for a total of \$9,999.95. (Rolla Police Captain Jason Smith) **Motion**  
Police Chief Sean Fagan stated that bids were submitted for a battery powered hydraulic breaching tool kit. The equipment is to upgrade the current equipment to provide a more efficient and safer breaching method for the police SWAT Team. The lowest bid was from Tactical and Rescue Gear LTD for \$9,999.95. The South Central Drug Task Force will be contributing \$8440.00 toward this purchase, and the remaining \$1559.95 will be taken from the Department's Seizures and Forfeitures fund. A motion was made by Fridley and seconded by Johnson to award the bid to Tactical and Rescue Gear LTD for

**MAY 17TH, 2021**

I.A.7

**COUNCIL MEETING MINUTES  
MAY 17TH, 2021  
PAGE 3**

\$9,999.95. A voice vote revealed 11 Ayes and 1 Nay. Motion passed.

**VI. CITIZEN COMMUNICATION**

A. Open Citizen Communication - NONE

**VII. MAYOR/CITY COUNCIL COMMENTS**

Councilman Matt Fridley recognized the accomplishments and community contributions of the late Missouri State Senator Dr. Dan Brown.

Councilwoman Terry Higgins thanked and recognized the excellent service provided when Rolla City Fire, EMS, and Police responded to a family apartment fire. She expressed pride in her community for all the citizens that reached out for support and help during the actual emergency.

Councilwoman Ann Murphey thanked EMS and the excellent service received by Phelps Health in regards to a family medical emergency.

**VIII. COMMENTS FOR THE GOOD OF THE ORDER - NONE**

**IX. CLOSED SESSION - NONE**

**X. ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 8:01 PM  
Minutes respectfully submitted by City Clerk Lorri Thurman.

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CITY CLERK

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MAYOR

**MAY 17TH, 2021**

I.A.8

# APRIL MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Apr 2021	Mar 2021	Apr 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Cardboard	155.0 ton	208.0 ton	153.0 ton	552.0 ton	535.0 ton	1,567.4 ton
Newspaper	58.5 ton	60.0 ton	40.5 ton	217.5 ton	175.4 ton	443.9 ton
High Grade Paper	0.0 ton	0.0 ton	21.0 ton	22.0 ton	42.5 ton	65.0 ton
Aluminum	2.3 ton	3.5 ton	0.0 ton	8.0 ton	4.1 ton	19.0 ton
Steel Cans/Scrap Metal	4.7 ton	9.1 ton	2.3 ton	25.8 ton	16.8 ton	59.7 ton
Plastic	20.2 ton	10.6 ton	11.0 ton	40.8 ton	41.7 ton	114.0 ton
Glass	0.0 ton	35.0 ton	40.0 ton	73.0 ton	102.5 ton	283.5 ton
Batteries	0.3 ton	0.0 ton	0.0 ton	0.3 ton	0.8 ton	0.8 ton
Electronic Waste	3.7 ton	8.5 ton	0.0 ton	18.9 ton	15.0 ton	45.3 ton
Household HW	0.3 ton	0.0 ton	0.0 ton	0.3 ton	0.0 ton	4.0 ton
<b>TOTAL</b>	<b>244.9 ton</b>	<b>334.7 ton</b>	<b>267.8 ton</b>	<b>958.5 ton</b>	<b>933.9 ton</b>	<b>2,602.6 ton</b>

## SERVICES PROVIDED

Type of Service	Apr 2021	Mar 2021	Apr 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Special Pick-ups	59	68	91	236	238	911
Paper Shredding	4.0 hours	9.0 hours	0.0 hours	27.5 hours	15.8 hours	61.2 hours
Reported Trash Nuisances	0	0	0	0	77	156
Households Dropping Off Hazardous Waste	109	99	0	287	179	804

## DISPOSAL TONNAGE

(Sanitation Division)

Material	Apr 2021	Mar 2021	Apr 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Refuse	1,697.7 ton	1,744.3 ton	1,346.7 ton	5,726.5 ton	5,271.2 ton	15,987.6 ton





Management Report  
FISCAL YEAR 2021

April 2021

BUILDING PERMITS ISSUED	APRIL FY 2021		APRIL FY 2020		YTD FY 2021		YTD FY 2020		Δ CHANGE FY 20 - FY 21	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	45		27		214		207		3.4%	
Electric, Plumbing, etc. Only	13		8	\$ 30,000	79	\$ 54,000	73	\$ 260,000	8.2%	-79.2%
Single Family Detached	3	\$ 579,533	1	\$ 197,275	7	\$ 1,576,303	8	\$ 2,424,839	-12.3%	-35.0%
Single Family Attached										
Duplexes										
3-or-4 family	3	\$ 942,000	-	\$ -	-	\$ -	5	\$ 1,556,953	-100.0%	-100.0%
5-or-more family					4	\$ 1,434,700	-	\$ -		
Hotels, Motels							1	\$ 440,000	-100.0%	-100.0%
Other nonhousekeeping shelter										
Amusement, social, recreational										
Churches, other religious										
Industrial										
Parking garages					1	\$ 10,000	-	\$ -	-100.0%	-100.0%
Service stations, repair garages										
Hospitals, institutional										
Offices, banks, professional					1	\$ 614,100	-	\$ -		
Public Works, utilities										
Schools, other educational										
Stores, customer										
Towers, antennas										
Signs, attached and detached	2	\$ 6,700	4	\$ 20,275	24	\$ 156,412	21	\$ 111,050	14.3%	40.8%
Commercial addition, remodel	6	\$ 193,950	9	\$ 294,898	34	\$ 673,150	46	\$ 755,136	-26.1%	-10.9%
Residential addition, remodel	7	\$ 644,500	3	\$ 159,000	26	\$ 2,578,200	30	\$ 4,338,883	-13.3%	-40.6%
Residential garage, carport										
Demolition, single family	5		1	\$ -	30	\$ -	15	\$ -	100.0%	
Demolition, 2-family							2	\$ -	-100.0%	
Demolition, 3-or-4 family										
Demolition, 5-or-more family										
Demolition, all other	6		1	\$ -	8	\$ -	3	\$ -		
Total Residential Units	6	\$ 1,521,533	1	\$ 197,275	13	\$ 2,737,584	29	\$ 3,784,592	166.7%	-27.7%
EST. CONSTRUCTION COSTS		\$ 2,366,683		\$ 701,448		\$ 7,096,865		\$ 11,440,701		-38.0%
Building Permit Fees		\$ 10,470		\$ 3,228		\$ 37,811		\$ 37,454		1.0%
FEES		\$ 28,920		\$ 11,328		\$ 89,861		\$ 98,254		-8.5%
<b>INSPECTIONS PERFORMED</b>										
	APRIL FY 2021		APRIL FY 2020		YTD FY 2021		YTD FY 2020		FY	
Building Inspections	179		113		884		1,004		-1.4%	
Electrical Inspections	61		55		462		619		-25%	
Excavation Inspections	0		0		0		0			
Plumbing Inspections	51		40		336		479		-30%	
Mechanical Inspections	39		17		222		225		-1%	
Code Inspections	240		162		1271		1,367		-7%	
Nuisance Inspections	49		212		310		860		-64%	
Business License Inspections	15		1		66		46		43%	
<b>TOTAL INSPECTIONS</b>	<b>634</b>		<b>600</b>		<b>1055</b>		<b>4600</b>		<b>-77%</b>	

**Management Report  
FISCAL YEAR 2021**

May 2021

BUILDING PERMITS ISSUED	MAY FY 2021		MAY FY 2020		YTD FY 2021		YTD FY 2020		Δ CHANGE FY 20 - FY 21	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	26		27		240		234			
Electric, Plumbing, etc. Only	8		11	\$ -	87	\$ 54,000	84	\$ 260,000	3.6%	-79.2%
Single Famil Detached			1	\$ 201,000	7	\$ 1,576,303	9	\$ 2,625,839	-22.2%	-40.0%
Single Family Attached			-	\$ -	-	\$ -	-	\$ -		
Duplexes			2	\$ 637,200	-	\$ -	7	\$ 2,194,153	-100.0%	-100.0%
3-or-4 family			1	\$ 456,308	4	\$ 1,434,700	1	\$ 456,308	300.0%	214.4%
5-or-more family			-	\$ -	-	\$ -	1	\$ 440,000	-100.0%	-100.0%
Hotels, Motels			-	\$ -	-	\$ -	-	\$ -		
Other nonhousekeeping shelter			-	\$ -	-	\$ -	-	\$ -		
Amusement, social, recreational			-	\$ -	-	\$ -	-	\$ -		
Churches, other religious			-	\$ -	-	\$ -	-	\$ -		
Industrial			-	\$ -	-	\$ -	2	\$ 1,553,840	-100.0%	-100.0%
Parking garages			-	\$ -	1	\$ 10,000	-	\$ -		
Service stations, repair garages			-	\$ -	-	\$ -	-	\$ -		
Hospitals, Institutional			-	\$ -	-	\$ -	-	\$ -		
Offices, banks, professional			-	\$ -	1	\$ 614,100	-	\$ -		
Public Works, utilities			-	\$ -	-	\$ -	-	\$ -		
Schools, other educational			-	\$ -	-	\$ -	-	\$ -		
Stores, customer			-	\$ -	-	\$ -	-	\$ -		
Towers, antennas			-	\$ -	-	\$ -	-	\$ -		
Signs, attached and detached	3	\$ 5,750	4	\$ 8,386	27	\$ 162,162	25	\$ 119,436	8.0%	35.8%
Residential addition, remodel	5	\$ 184,500	4	\$ 137,900	39	\$ 867,650	50	\$ 893,036	-22.0%	-4.0%
Commercial addition, remodel	6	\$ 184,300	3	\$ 108,000	32	\$ 2,762,500	33	\$ 4,446,883	-3.0%	-37.9%
Residential garage, carport			-	\$ -	-	\$ -	-	\$ -		
Demolition, single family	1		1	\$ -	31	\$ -	16	\$ -	93.8%	
Demolition, 2-family			-	\$ -	1	\$ -	2	\$ -	-50.0%	
Demolition, 3-or-4 family			-	\$ -	-	\$ -	-	\$ -		
Demolition, 5-or-more family	1		-	\$ -	1	\$ -	-	\$ -		
Demolition, all other	1		-	\$ -	9	\$ -	3	\$ -		
Total Residential Units	-		8	\$ 1,294,508	13	\$ 2,737,584	37	\$ 5,079,100	-46.1%	
EST. CONSTRUCTION COSTS		\$ 374,500	-	\$ 1,548,794	-	\$ 7,471,365	-	\$ 12,989,495	-42.5%	
Building Permit Fees		\$ 3,430	-	\$ 4,726	-	\$ 41,241	-	\$ 42,180	-2.2%	
FEES		\$ 8,680	-	\$ 13,001	-	\$ 98,541	-	\$ 111,255	-11.4%	
<b>INSPECTIONS PERFORMED</b>										
	MAY FY 2021		MAY FY 2020		YTD FY 2021		YTD FY 2020		FY	
Building Inspections	155		144		1019		1,191		-1.4%	
Electrical Inspections	82		68		544		706		-2.3%	
Excavation Inspections	0		0		0		0			
Plumbing Inspections	50		46		386		534		-2.8%	
Mechanical Inspections	26		19		248		263		-6%	
Code Inspections	230		210		1501		1,672		-10%	
Nuisance Inspections	75		287		385		1,285		-7.0%	
Business License Inspections	14		11		80		68		18%	
<b>TOTAL INSPECTIONS</b>	<b>632</b>		<b>785</b>		<b>1053</b>		<b>5719</b>		<b>-8.2%</b>	

IV. b.2

## Park Advisory Commission

### Meeting Minutes

May 26, 2021

Splash Zone

**Members Present:** Larry Thomas, Susan Wrasmann, Andrew Meggitt and Mike Fleishhauer

**Absent:** Ken Kwantes, Sue Arnold

**Others Present:** Floyd Jernigan

#### 1. Call to Order

- Andrew Meggitt called the meeting to order at 5:01 p.m.

#### 2. Approval of Minutes

- Larry Thomas made a motion to approve the March 24, 2021, minutes. Mike Fleishhauer seconded and the motion carried unanimously.

#### 3. Elections

Larry Thomas made a motion that all current officers would continue in their role for the next year. Susan Wrasmann seconded. Motion passed unanimously.

#### 4. Review of financials

- Mr. Jernigan referred to the April Park Financial Analysis spreadsheet. Expenses are down, although that is primarily due to a dearth of employees. Applicants are still needed for parks maintenance, lifeguards and concessions and admissions. By this time last year, staffing was close to full, unlike the present.

Rentals for pavilions and the Eugene Northern Community Hall are up compared to last year. Recreation programming fees and ballfield user fees are also up.

Prop P tax revenues continue above last year.

Major projects underway that will impact expenses include the new all-inclusive playground in progress at Ber Juan Park, the renovation of the slides at Splash Zone and a valve replacement there.

#### 5. Narrative

- An open house in conjunction with the Public Works Department is June 24 from 4 to 6 p.m. at Eugene Northern.
- Splash Zone will open Monday, Memorial Day.
- Irrigation systems have been installed on two of the ballfields.
- Floyd attended the annual Missouri Parks and Recreation Association convention and went through three days of the aquatics track.
- Patching is wrapping up at the Pickleball and Tennis Courts that should extend the life of the courts. Additional new courts will likely be part of the discussion at the open house.

IV.C.1

- Two S&T student groups did tombstone cleaning. The Missouri Cemetery Preservation Society of Franklin County did a tombstone repair workshop and returned 14 stones to whole status as well as helped unearth two monuments that had been buried for at least several years and possibly longer.
- Phelps County Monument repaired and replanted several stones in the cemetery. Mr. Jernigan thanked Larry Anson and his staff for their efforts in the effort.
- More than a dozen new plantings and replacement trees were done by the parks staff.
- Mr. Jernigan also commended Joshua Giesey, Troop 81, on his Eagle Scout project, placing an identifying plaque at the location of a dozen differing trees in the cemetery.

#### 6. Commission comments

Mr. Fleischhauer asked if the parks department had received the Missouri Department of Conservation payment (reimbursement) for the TRIM Grant that paid for the tree inventory and management plan by Davey. Mr. Thomas suggested meetings going forward to start at 5 p.m. Members agreed in unison. Next meeting will be July 28 at 5 p.m.

#### 7. Adjournment

- The meeting adjourned at 5:55 p.m.



## Rolla Police Department Monthly Report YTD 2021

### Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2020 YTD</u>	<u>% Increase</u>
Abandoned/Recovered Property	20	17	11	21									69	74	-6.76%
Abandoned Vehicle	16	15	15	12									58	36	61.11%
Accident - Fatality	0	0	0	0									0	1	-100.00%
Accident - Injury	21	11	25	16									73	36	102.78%
Accident - Leave The Scene	13	16	15	17									61	40	52.50%
Accident - No Injury	48	37	39	34									158	125	26.40%
Accident - Private Property	12	20	23	27									82	74	10.81%
Accident - Road Blocked	6	8	10	11									35	23	52.17%
Adult Abuse	0	0	0	0									0	0	#DIV/0!
Alarm LE	74	73	56	67									270	146	84.93%
Animal Bite/Attack	2	2	5	4									13	7	85.71%
Animal Control	79	82	124	116									401	343	16.91%
Arson	0	0	0	0									0	1	-100.00%
Assault	7	10	9	10									36	37	-2.70%
Assist Agency Non-LEA	85	63	94	69									311	205	51.71%
Assist Citizen	10	14	6	6									36	18	100.00%
Assist LEA	28	14	24	22									88	38	131.58%
Assist Motorist	32	49	29	27									137	76	80.26%
Benevolent Fund	0	0	0	0									0	32	-100.00%
Bomb Threat	0	0	0	0									0	1	-100.00%
Building Lockout	0	1	0	0									1	2	-50.00%
Burglary	20	17	21	15									73	77	-5.19%
Business/Building Check	303	179	202	129									813	488	66.60%
Call for Police	77	60	105	105									347	256	35.55%
Check Well Being	96	98	88	92									374	302	23.84%
Child Abuse	1	2	5	8									16	8	100.00%
Child Exploitation/Pornography	0	0	0	0									0	0	#DIV/0!
Commitment Order (Muni)	0	0	0	0									0	0	#DIV/0!
Confidential Investigation	0	0	0	0									0	4	-100.00%
Conservation Violation	0	0	0	0									0	0	#DIV/0!
Court	3	10	13	21									47	33	42.42%
Crossing Guard (Officer coverage)	7	11	0	4									22	7	214.29%
CWB 911 Hangup	237	249	266	259									1,011	1,033	-2.13%
Death	0	0	3	3									6	3	100.00%
Destruction of Property	16	8	19	23									66	42	57.14%
Disturbance-Fireworks	0	0	0	1									1	2	-50.00%
Disturbance-Liquor	2	1	2	1									6	5	20.00%
Disturbance-Other	62	68	91	81									302	265	13.96%
Domestic Violence	32	40	50	38									160	132	21.21%
Driving While Intoxicated	6	3	10	5									24	26	-7.69%
Drown/Water Rescue	0	0	0	0									0	0	#DIV/0!
Drug Paraphernalia	13	15	5	6									39	51	-23.53%
Escort - Bank	0	1	0	0									1	1	0.00%
Escort - Courtesy	12	8	10	20									50	24	108.33%
Escort - Funeral	10	9	6	6									31	18	72.22%
Exparte Violation	5	5	8	7									25	15	66.67%
Field Interview	34	28	54	49									165	127	29.92%
Fight	4	1	7	6									18	22	-18.18%
Fingerprints	1	3	6	17									27	18	50.00%
Follow-up	175	117	103	137									532	403	32.01%
Foot Patrol	0	1	4	0									5	0	#DIV/0!
Forgery-Counterfeiting	0	0	0	0									0	2	-100.00%
Fraud - Checks/Credit Card	11	15	10	30									66	84	-21.43%
Harassment	12	21	17	13									63	48	31.25%
Hotel/Motel Check	0	0	0	0									0	0	#DIV/0!
Identity Theft	1	0	1	1									3	0	#DIV/0!
Information Request	204	179	220	215									818	795	2.89%
Intoxicated Person	7	7	19	6									39	28	39.29%
Juvenile Complaint	5	3	14	4									26	30	-13.33%
Keep the Peace/Standby	2	5	17	4									28	29	-3.45%
Kidnapping	0	0	0	0									0	2	-100.00%

*IV. d. 1*

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2020 YTD	% Increase
Leave without Pay	0	2	1	0									3	10	-70.00%
Liquor Violation	0	0	2	0									2	1	100.00%
Littering/Dumping	0	0	3	4									7	11	-36.36%
Loitering	8	4	4	6									22	32	-31.25%
Lost or Stolen Property	6	5	3	3									17	16	6.25%
Loud Noise Complaint	22	19	16	30									87	121	-28.10%
Malicious Mischief	1	2	0	0									3	3	0.00%
Mask Ordinance Violation	4	0	0	0									4	0	#DIV/0!
Mental Health	35	26	22	21									104	93	11.83%
Missing Person	5	5	9	7									26	23	13.04%
Narcotics Violation	22	21	35	28									106	92	15.22%
No Business License	0	0	0	0									0	0	#DIV/0!
Open Door	13	4	7	3									27	21	28.57%
Overdose	23	8	9	13									53	20	165.00%
Paper Service	12	27	16	36									91	118	-22.88%
Prisoner Transport	1	1	2	3									7	15	-53.33%
Property Damage-Non Criminal	2	0	1	0									3	5	-40.00%
Prowler	3	0	5	2									10	7	42.86%
Public Indecency	0	1	1	2									4	0	#DIV/0!
Public Relations	1	6	8	10									25	25	0.00%
Pursuit	0	0	0	1									1	1	0.00%
Rape - Sexual Assault	0	1	1	0									2	2	0.00%
Robbery	0	1	0	1									2	2	0.00%
Runaway	2	2	1	3									8	14	-42.86%
Search Warrant	1	0	0	0									1	2	-50.00%
Vacation/Security Check	6	3	9	2									20	85	-76.47%
Selective Enforcement	0	0	1	1									2	6	-66.67%
Sewer Alarm	0	0	0	0									0	1	-100.00%
Sex Offenses	4	2	5	5									16	13	23.08%
Shots Fired	5	1	4	2									12	17	-29.41%
Soliciting	0	0	1	1									2	7	-71.43%
Stabbing	0	0	0	0									0	3	-100.00%
Stabbing or Shooting with Injury	0	1	0	0									1	2	-50.00%
Stalking	0	0	0	1									1	1	0.00%
Stay Home Order	0	0	0	0									0	2	-100.00%
Stealing	82	64	85	71									302	359	-15.88%
Stolen Vehicle	12	8	14	5									39	33	18.18%
Suspicious Activity	77	69	84	84									314	365	-13.97%
Suspicious Package/Item	1	1	0	0									2	0	#DIV/0!
SWAT Callout	0	0	0	0									0	0	#DIV/0!
Tampering	8	6	3	8									25	27	-7.41%
Telephone Harassment	9	8	8	6									31	23	34.78%
Tow Sticker Expired	6	8	6	10									30	23	30.43%
Traffic Complaint	113	98	129	124									464	399	16.29%
Traffic Stop	244	160	394	306									1,104	663	66.52%
Trespassing	17	16	18	18									69	95	-27.37%
Try to Contact	7	9	9	10									35	52	-32.69%
Vehicle Identification	86	44	73	54									257	157	63.69%
Vehicle Lockout	2	4	6	4									16	7	128.57%
Vehicle Repossession	7	6	2	2									17	23	-26.09%
Veterinary Call	4	1	5	8									18	23	-21.74%
Weapons Violation	1	2	3	4									10	6	66.67%
<b>Totals</b>	<b>2,663</b>	<b>2,242</b>	<b>2,866</b>	<b>2,664</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,435</b>	<b>8,721</b>	<b>19.65%</b>

### Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes":

	<u>Criminal Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Felony Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Change from Previous Yr</u>
April	0	1	2	4	7	39	4	0	57	
YTD 2021	0	3	5	16	33	165	10	1	233	
2020	1	11	1	93	156	712	59	1	1034	11.42%
2019	0	16	6	87	164	604	46	5	928	14.71%
2018	0	30	7	84	102	547	34	5	809	-5.49%
2017	0	18	14	80	114	593	32	5	856	12.19%
2016	0	11	8	62	112	534	33	3	763	

IV.d.2

### Overdoses

The following data pertains to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to increase as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
April	14	8	2
YTD 2021	59	27	8
2020	136	49	4





## ANIMAL CONTROL MONTHLY TOTALS

April 2021

ANIMALS IMPOUNDED							
	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2021 YTD Total	2020 YTD Total
City of Rolla	23	10	0	10	43	106	87
Rolla Area	3	0	0	0	3	16	8
City of Newburg	0	0	0	0	0	0	0
Newburg Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	0	0
Other Agencies	0	0	0	0	0	0	0
St. James Area	1	0	0	0	1	1	1
Ft. Leonard Wood	0	0	0	0	0	0	0
<b>Monthly Total</b>	<b>27</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>47</b>		
<b>2021 YTD Total</b>	<b>72</b>	<b>22</b>	<b>0</b>	<b>24</b>		<b>123</b>	
<b>2020 YTD Total</b>	<b>55</b>	<b>24</b>	<b>1</b>	<b>16</b>			<b>96</b>
<b>Total Phelps County</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>16</b>	<b>8</b>

ANIMAL DISPOSITION							
	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2021 YTD Total	2020 YTD Total
Animals Adopted ①	7	0	0	0	7	106	28
Animals Claimed	8	0	0	0	8	40	34
Euthanized(III/Injured)	0	0	0	3	3	3	1
Euthanized(Dangerous)	4	9	0	0	13	19	5
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	1	0	5	6	23	14
Transferred to Rescue ③	10	0	0	0	10	10	4
Wildlife Relocated	0	0	0	2	2	2	6
Other (Died under care)	0	0	0	0	0	1	3
<b>Monthly Total</b>	<b>29</b>	<b>10</b>	<b>0</b>	<b>10</b>	<b>49</b>		
<b>2021 YTD Total</b>	<b>71</b>	<b>22</b>	<b>0</b>	<b>24</b>		<b>117</b>	
<b>2020 YTD Total</b>	<b>62</b>	<b>16</b>	<b>1</b>	<b>16</b>			<b>95</b>

ADDITIONAL STATISTICS				
	Monthly Total	2021 YTD Total	2020 YTD Total	
Adoption Rate (① +③)+(①+②+③)	100%	100%	100%	
PR Programs	1	3	3	
Calls for Service	80	430	300	
Written Warnings	0	0	0	
Citations	5	9	3	
Total Incinerator Hours	54	271	223	

IV.e.1



**MINUTES**  
**ROLLA PLANNING AND ZONING COMMISSION MEETING**  
**ROLLA CITY HALL COUNCIL CHAMBERS**  
**TUESDAY, May 11<sup>th</sup>, 2021**

**Presiding:** Don Brown, Chairperson

**Commission Members Present:** Russell Schmidt, Lister Florence Jr., Janece Martin, Kevin Crider, Monte Shields

**Commission Members Absent:** Robert Anderson, Steven Shields, Walte Bowe

**City Officials in Attendance:** Tom Coots, *City Planner*, Madelyn Brown, *Administrative Assistant*, Jody Eberly, *City Council*

**I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, April 13<sup>th</sup>, 2021. **Chairperson Don Brown approved the minutes as printed and distributed.**

**II. REPORT ON RECENT CITY COUNCIL ACTIONS:**

1. **SUB21-01, DCM Holdings:** A request for a minor subdivision to reorganize portions of two platted subdivisions into two commercial lots located at 608 West 6<sup>th</sup> Street and 623 West 7<sup>th</sup> Street. **This request was approved by City Council on May 3<sup>rd</sup>, 2021.**

2. **ZON21-01:** Rezoning for a property located at 512 East 18<sup>th</sup> Street from M-2, Heavy Manufacturing to C-3, Heavy Commercial. **This request was approved by City Council on May 3<sup>rd</sup>, 2021.**

3. **SUB20-01, Drury Development Addition:** Final Plat for Minor Subdivision to subdivide property located at 2004/2006 North Bishop Avenue into two commercial lots. **This request was approved by City Council on May 3<sup>rd</sup>, 2021.**

**III. NEW BUSINESS:**

1. **Introduction of new City Council Representative:** Chairperson Don Brown welcomes Lister Florence Jr., the new City Council member representing Ward 3 that will be serving on the Planning and Zoning Commission. Brown thanks Council member Jody Eberly for her time served and commends her for her excellent service.

2. **SUB21-02, Deer Crossing East V:** A request for a minor subdivision to create two lots located at 511 Christy Drive.

Applicant, John Renick, has requested a minor subdivision to subdivide a large property to create a new lot about 3 acres in size near Southview and Winchester Drive. Tom Coots

IV.f.1

explains that there had been some plats done to create and combine some lots in this area. There will be sidewalks and stormwater fees required for the new lot. On the larger lot, which has an existing house, will be considered to be an existing lot. It appears to be in compliance with all the requirements.

**Don Brown** asked if there were any further questions from commissioners. Seeing none, **Brown** entertained a motion.

*A motion was made by Monte Shields seconded by Russell Schmidt to recommend approval of a request for a minor subdivision to create two lots located at 511 Christy Drive A roll call vote on the motion showed the following: Ayes: Crider, Florence Jr., Martin, Schmidt, Monte Shields. Nays: None. Absent: Anderson, Bowe, Steven Shields. The motion passes unanimously.*

After the vote, the applicant attempted to ask that the sidewalk requirement be waived. **Brown**, explained that that was not something the Board could take up at this time.

3. **SUB21-03, Jared + Jared Designs, Plat No. 1:** A request for a minor subdivision to create two lots located at 810 Soest Road.

**Coots** explained that applicant is seeking to split the property in two so that an additional house can be built on the new lot. Both properties are zoned R-1, Single Family District. Stormwater and parks fees will be required. All appears to be in compliance.

**Brown** asks if there are any questions.

**Russell Schmidt** asked if a new house would meet the required setbacks for the R-1, Single Family District. **Coots** explained that the setbacks are 25 front, 5 on the sides, and 10 on the rear; there should be plenty of room for a house to be built on the new lot. 5000 square feet is the minimum lot size.

**Brown** says that it seems oddly narrow. **Coots** explains that the minimum is 60 width, and the lot is 70.

**Schmidt** asked if this would limit the size of the home. **Coots** explains that with how deep the lot is, and since the applicant is planning to build a home in comparable size to the existing home, there should not be any issues with building something comparable.

**Don Brown** asked if there were any further questions from commissioners. Seeing none, **Brown** entertained a motion.

*A motion was made by Russell Schmidt seconded by Janece Martin to recommend approval of a request for a minor subdivision to create two lots located 810 Soest Road. A roll call vote on the motion showed the following: Ayes: Crider, Florence Jr., Martin, Schmidt, Monte Shields. Nays: None. Absent: Anderson, Bowe, Steven Shields. The motion passes unanimously.*

IV. PUBLIC HEARING: NONE

V. OLD BUSINESS: NONE

VII. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF:

1. **Discussion and Presentation**: Revisiting the Schuman/Ber Juan Neighborhood Plan (No Action)

**Tom Coots** presents details of the Schuman/Ber Juan Neighborhood Plan and its startup. It began developing in 2019. There was a kickoff presentation, in which surveys were conducted shortly after for residents and owners in the neighborhood. A decent amount of feedback was received, enough to make some assumptions based on the level of response. Another meeting with the residents was planned, but due to the COVID-19 pandemic, things were put on hold. **Coots** then had the plan be available online on the City's website for others to review.

A few residents were skeptical that the University had some sort of underlying scheme to take over the neighborhood. He addressed those fears the best of his ability. **Coots** did incorporate comments and concerns from residents in the revised copy of the plan. **Coots** went on to present the history of the area, as well as ideas that he has for the area as well. The plan includes suggestions for improvements to the parks, streets, sidewalks, and utilities.

The plan proposes alterations to the zoning codes, altering design requirements, setback and lot requirements and change of zoning in certain areas. The plan proposes higher density residential uses west of the railroad, medium density around 12<sup>th</sup> street and lower density in the remainder of the area. **Coots** explains that the plan will take around 10 years to accomplish all actions once adopted.

The plan will be presented with a public hearing at the next meeting.

2. **Election of Officers**: Annual election of commissioners.

**Brown** opened the annual election of officers. Currently, **Brown** is the chairperson, **Schmidt**, the vice chairperson, **Walte Bowe** is a sub in the absence of **Robert Anderson**, who is treasurer. *A motion was made by Russ Schmidt to keep all the officers the same. Seconded by Janice Martin. Ayes: Russell Schmidt, Lister Florence Jr., Janece Martin, Kevin Crider, Monte Shields. Nays: None. The motion passed unanimously.*

VII. CITIZEN COMMENTS: NONE

Meeting adjourned: 6:33 p.m.

Minutes prepared by: Madelyn Brown

NEXT MEETING:

June 8<sup>th</sup>, 2021

IV . f . 3



**DEVELOPMENT REVIEW COMMITTEE MINUTES**  
**TUESDAY, May 4<sup>th</sup>, 2021 @ 1:30 P.M.**

**MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com Dev.  
Darin Pryor, Public Works  
Dale Brown, RMU  
Ron Smith, Fire Dept.

Steve Flowers, Com Dev.  
Brady Wilson, Env. Services  
Madelyn Brown, Com. Dev.  
Floyd Jernigan, Parks & Rec.

**NEW BUSINESS:**

**1. Discussion:** Potential city-initiated annexation Stone Ridge Estates Plat #2, Sandstone Street. Property located near Coventry Park and City Limits line. Originally platted in the city, but another section was platted adjacent to the existing lots in the county. **Steve Flowers** asked if the application for this were to be submitted to RMU, would there be any reason for rejection. **Chad Davis** said no. **Flowers** asked if the county fire department would likely waive their fees, **Ron Smith** said less than \$100, but yes.

**2. Burger King:** Building permit to rebuild the restaurant at 1022 Kingshighway. **Coots** explains that the plan is to tear down the existing building and re-build an all new building. **Smith** asked what the timeline for the project was. **Flowers** said that they are just now getting started, and are starting to submit plans and drawings. **Darin Pryor** said that they intend to tie in the main, but not the manhole.

**3. Public Works Building:** Building permit to build a city facility at 2301 N. McCutcheon.

**Coots** asked **Pryor** what the use of the building was. **Pryor** said it was for Street Maintenance. **Flowers** asked if it will ever have a use where non-workers will be in it. **Pryor** said that it is possible down the road. **Flowers** asked about parking. **Pryor** said they intend to pave a large portion of the area to allow for parking. **Coots** said that Butz was in agreeance that they should rezone the South half of the property. **Pryor** said that it is possible that the North half of the property would be sold. There is 100 acres total and they would rezone all the way to the platted lots. **Brady Wilson** said there is an area for a dumpster enclosure.

**Meeting Adjourned: 2:10 PM**  
**Minutes by: Madelyn Brown**

**NEXT MEETING:**

**TUESDAY, June 1<sup>st</sup>, 2021**

iv.g. l





## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Rolla Municipal	Reporting Period: Feb 1, 2021 - Feb 28, 2021	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		20	1,053	239
B. Cases (citations/informations) filed		1	147	12
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		6	54	30
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	75	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		1	52	9
8. certified for jury trial (not heard in Municipal Division)		0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		7	181	39
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		14	1,019	212
E. Trial de Novo and/or appeal applications filed		0	0	0
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>			<b><u>IV. PARKING TICKETS</u></b>	
1. # Issued during reporting period	131	1. # Issued during period		80
2. # Served/withdrawn during reporting period	47	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	972			

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Rolla Municipal	Reporting Period: Feb 1, 2021 - Feb 28, 2021
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<b><u>V. DISBURSEMENTS</u></b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$4,001.00	Court Automation	\$698.73
Clerk Fee - Excess Revenue	\$609.82	Law Enf Arrest-Local	\$216.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$18.79	Overpayment	\$5.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Overpayment-E/R	\$0.50
<b>Total Excess Revenue</b>	<b>\$4,629.61</b>	<b>Total Other Disbursements</b>	<b>\$995.73</b>
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	
Fines - Other	\$6,739.00	<b>Bond Refunds</b>	<b>\$146.00</b>
Clerk Fee - Other	\$588.00	<b>Total Disbursements</b>	
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00	<b>\$14,567.00</b>	
Peace Officer Standards and Training (POST) Commission surcharge	\$99.82		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$711.71		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$18.13		
Law Enforcement Training (LET) Fund surcharge	\$198.00		
Domestic Violence Shelter surcharge	\$198.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$243.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	<b>\$8,795.66</b>		

iv.h.2

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Rolla Municipal	Reporting Period: Mar 1, 2021 - Mar 31, 2021	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		14	1,019	212
B. Cases (citations/informations) filed		3	212	24
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		3	45	23
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	112	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	48	6
8. certified for jury trial (not heard in Municipal Division)		0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		3	205	29
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		14	1,026	207
E. Trial de Novo and/or appeal applications filed		0	0	0
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>		<b><u>IV. PARKING TICKETS</u></b>		
1. # Issued during reporting period	189	1. # Issued during period	119	
2. # Served/withdrawn during reporting period	103	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	1,056			

iv. h. 3

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Rolla Municipal	Reporting Period: Mar 1, 2021 - Mar 31, 2021
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<b><u>V. DISBURSEMENTS</u></b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$4,978.00	Court Automation	\$672.51
Clerk Fee - Excess Revenue	\$648.87	Law Enf Arrest-Local	\$234.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$20.02	Overpayment-E/R	\$5.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	<b>Total Other Disbursements</b>	
<b>Total Excess Revenue</b>	<b>\$5,646.89</b>	<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>		<b>Bond Refunds</b>	
Fines - Other		<b>Total Disbursements</b>	
Clerk Fee - Other			
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF			
Peace Officer Standards and Training (POST) Commission surcharge			
Crime Victims Compensation (CVC) Fund surcharge - Paid to State			
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other			
Law Enforcement Training (LET) Fund surcharge			
Domestic Violence Shelter surcharge			
Inmate Prisoner Detainee Security Fund surcharge			
Sheriffs' Retirement Fund (SRF) surcharge			
Restitution			
Parking ticket revenue (including penalties)			
Bond forfeitures (paid to city) - Other			
<b>Total Other Revenue</b>			

10.h.4



**FINANCIAL STATEMENT**  
April 2021

<b>RECEIPTS:</b>		
Electric, Water, Tax, Sewer and Refuse Charge	\$3,187,824.07	
Accounts Receivable - Miscellaneous	\$36,840.37	
Customer's Deposits - Refundable	\$47,735.00	
Misc Non-Operating Revenue	<u>\$3,903.76</u>	
Total Receipts	\$3,276,303.20	
FSCB Super-Now Account Interest (March 31, 2021)	\$1,930.98	
FSCB Money Market Account Interest (March 31, 2021)	\$0.00	
FSCB Electronic Payment Account Interest (March 31, 2021)	\$730.64	
FSCB ISC Sweep Account Interest (March 31, 2021)	\$19,766.03	
PCB Super-Now Account Interest (March 31, 2021)	\$0.11	
Public Utility Cash In Bank (March 31, 2021)	<u>\$31,221,703.34</u>	
Total Receipts and Cash In Bank		<u><u>\$34,520,434.30</u></u>
<b>DISBURSEMENTS:</b>		
Power Purchased	\$1,754,278.56	
Operating Expenses	\$173,049.56	
Administrative and General Expenses	\$103,343.08	
Payroll	\$180,168.78	
Capital Expenditures	\$33,539.75	
Stock Purchases (Inventory)	\$91,104.10	
Balance of Customer's Deposits after Finals	\$17,657.87	
Medical, Dental, Vision and Life Insurance Paid by Employees	\$12,287.00	
Support Payment	\$0.00	
U.S. Withholding Tax	\$22,860.38	
Missouri Dept. of Revenue (Sales Tax)	\$45,052.29	
Missouri Dept. of Revenue (Income Tax)	\$9,498.00	
First State Community Bank (Social Security)	\$36,401.48	
Sewer Service Charge	\$314,529.56	
Refuse Service Charge	\$195,282.30	
PILOT to City of Rolla	\$137,238.47	
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00	
Standpipes Lease/Purchase	\$1,643.86	
Construction in Progress	\$0.00	
Utility Incentives	\$0.00	
Unclaimed Deposits to State	\$0.00	
Primacy Fees	\$0.00	
Void Checks:	<u>\$0.00</u>	
Total Disbursements	\$3,127,935.04	
Cash in Bank (April 30, 2021)	<u>\$31,392,499.26</u>	
Total Disbursements and Cash In Bank		<u><u>\$34,520,434.30</u></u>
<b>BALANCE OF OTHER FUNDS:</b>		
<b>PUBLIC UTILITY ACCOUNTS:</b>		
Citizens Bank of Newburg, Check #1264 for \$153.11	\$2,237.38	
First State Community Bank-Electronic Payment Account, Check #1051 for \$1,460,380.30	\$376,768.31	
First State Community Bank-Money Market	\$0.00	
First State Community Bank-ICS Sweep Account	\$130,262.78	
First State Community Bank-General Fund, Checks #34121 thru #34251 for \$3,127,935.04	\$3,333,634.80	
PCB-Super Now, Check #26343 for \$21,840.93	\$3,803.99	
Town & Country Bank, Check #1263 for \$267.79	<u>\$2,000.00</u>	
Total Public Utility Accounts	\$3,848,707.26	
<b>ELECTRIC RESERVES:</b>		
Certificates of Deposit	\$0.00	
Money Market Account	\$10,195,583.00	FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Electric Reserves	\$10,195,583.00	
<b>RESTRICTED ELECTRIC RESERVES:</b>		
Certificates of Deposit	\$0.00	
Money Market Account	\$14,250,000.00	FY21 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Electric Reserves	\$14,250,000.00	
<b>WATER RESERVES:</b>		
Certificates of Deposit	\$0.00	
Money Market Account	\$3,098,209.00	FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Water Reserves	\$3,098,209.00	
<b>TOTAL RESERVES:</b>		<u>\$27,543,792.00</u>
<b>TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:</b>		<u><u>\$31,392,499.26</u></u>

v.i.l



STATISTICS

April 2021

PRODUCTION

Date of Demand	04/21/2021
Time of Demand	07:10 AM
Scada Demand	45,610.00
kWh Purchased	22,311,690
Total Cost	\$1,740,776.16 *
Cost per kWh	0.078021 *
Load Factor	68.6%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,150,000
Pumped #5 Well	0
Pumped #6 Well	5,667,000
Pumped #7 Well	1,504,000
Pumped #8 Well	834,000
Pumped #9 Well	4,450,000
Pumped #10 Well	3,383,000
Pumped #11 Well	4,046,000
Pumped #12 Well	2,342,000
Pumped #13 Well	6,265,000
Pumped #14 Well	9,017,000
Pumped #15 Well	2,964,000
Pumped #16 Well	5,481,000
Pumped #17 Well	4,138,000
Pumped # 1 Ind Park Well	4,590,000
Pumped # 2 Ind Park Well	3,455,000
Total Gallons	<u>61,286,000</u>

METERS IN SERVICE	Electric	Water
Residential - Single Phase	7,986	6,412
Residential - Three Phase	22	20
Commercial - Single Phase	947	518
Commercial - Three Phase	491	302
Power Service	102	92
Industrial	6	2
Area Lighting	16	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		517
Total	9,598	7,876

ELECTRIC SALES

Residential - Single Phase kWh	7,600,026
Residential - Three Phase kWh	105,346
Commercial - Single Phase kWh	1,214,690
Commercial - Three Phase kWh	2,956,514
Power Service kWh	5,943,460
Industrial kWh	2,813,800
Area Lighting kWh	8,793
Street Lighting kWh	31,232
Rental Lights kWh	78,141
Total kWh Sold	20,752,002
Demand kW	24,384
Revenue	\$1,921,428.63
Monthly Loss	6.99%
Fiscal Year to Date Loss	4.92%

WATER SALES

Residential - Single Phase Gallons	25,445,000
Residential - Three Phase Gallons	281,000
Commercial - Single Phase Gallons	6,244,000
Commercial - Three Phase Gallons	4,418,000
Power Service Gallons	8,328,000
Industrial Gallons	1,723,000
Missouri S&T Gallons	2,016,000
PWSD #2 Gallons	1,735,000
Total Gallons Sold	50,190,000
Revenue	\$262,696.93
Pumping Cost, Electric	\$32,677.14
Monthly Unidentified Loss	14.84% **
Fiscal Year to Date Unidentified Loss	8.56% ***

Sewer Service Charge	\$322,241.93
Refuse Service Charge	\$199,360.15
Gross Payroll	\$243,058.66

\* Energy losses are not included in this statistic and are estimated at an additional 12%.

\*\* Loss includes 2,000,000 gallons per water main flushing records.

\*\*\* FY loss includes 57,506,500 gallons per water main flushing records.

IV.i.2

**REGULAR SESSION - March 23, 2021**

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:35 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

- Board members: Vice President Albert Crump, Jr.  
Secretary Dr. Wm. E. Showalter
- RMU Staff: General Manager Rodney P. Bourne, P.E.  
Operations Manager Chad Davis, P.E.  
Business Manager Jason Grunloh  
Finance Manager Gwen Cresswell

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

\* \* \* \* \*

**I. APPROVAL OF MINUTES**

Crump made a motion, seconded by Showalter, the minutes of the February 23, 2021, Board meeting Regular session be approved as presented. Motion passed unanimously.

**II. CITIZEN COMMUNICATION (None)**

**III. SPECIAL PRESENTATION (None)**

**IV. STAFF REPORTS**

**A. FINANCE MANAGER'S REPORT'S (Cresswell)**

1. The Board received the Statement of Income & Expenses reports for February 2021 (FY21). Cresswell reviewed February reports (FY21), with the following February comparisons:  
Month-to-Date comparison of February 2020 to February 2021
  - February 2021 Operating Income increased \$7,235 from February 2020 and decreased \$113,307 year-to-date. Purchased Power expense increased \$4,079,707 from February 2020 and \$4,256,544 year-to-date. This increase is mainly due to the extremely cold weather in February which resulted in our power bill being about three times more than a typical February. All indications are that power costs have returned to normal. This resulted in Operating Income decreasing \$3,940,384 from February 2020, and \$4,394,580 year-to-date. The total Net Income decreased \$3,878,075 from February 2020 and increased \$4,019,913 year-to-date.
2. Cresswell presented RMU's Financial Statement, Statistics report, and the Disbursement Summary for February 2021 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26340
	First State Community Bank - General Fund	Checks #33879-33984
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1049
	Citizens Bank of Newburg	Check #1262

Crump made a motion, seconded by Showalter, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

**3. Audit Update**

- Cresswell reported that as of last week, accounting finished up the final steps with the auditor. The audit will be presented by the auditor at next month's Board meeting.

**B. BUSINESS MANAGER'S REPORT (Grunloh)**

**1. Outsourcing Customer bills/ebills**

- Grunloh reported that RMU has created a new bill for customers and is fairly close to initiating the transition. The bill will include two year's worth of comparisons and adjustments. Also, this bill will provide a break down of the services that the City of Rolla provides. There is a sample copy included in each packet for review.
- Grunloh reported that Paymentus ebilling is also in the works. Although, for customers to review their ebill they will have to create a Paymentus login.

IV.3.1



**C. OPERATIONS MANAGER'S REPORT (Davis)**

1. Updates on:

- a. Development Review Committee Meeting (DRC). Davis reported that there were two DRC meetings held in March. The first DRC meeting was held on March 3<sup>rd</sup>, with one item on the agenda regarding minor subdivision to subdivide a property located at 608 W 6<sup>th</sup> Street. RMU had no comments concerning this subdivision proposal. The second DRC meeting was held on March 16<sup>th</sup>, with one item on the agenda regarding batting cages and training facility. RMU had no comment concerning this rezoning proposal.

b. Current RMU projects

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

**ELECTRIC DEPARTMENT -**

- (E1) Kingshighway - Highway 63 to Fairgrounds Road. Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Conversion of operating voltage in vicinity of Lynwood Drive and Morrell Avenue since reconfiguration of Kingshighway will eliminate current feed to this area. Started, November 12, 2019. Ongoing.
- (E2) Alfermann Substation. Modifications to accommodate sale of 138kV assets to Ameren. Started, July 23, 2020. Significant milestones:  
November 27, 2020: Ameren's new 138 tie breaker at Alfermann placed into service.  
December 3, 2020: RMU transformers placed into parallel operation and 34 kV tie breaker closed. Ongoing.
- (E3) University Drive Relocation. Reconfiguration of electric distribution system to accommodate relocation of University Drive in conjunction with Move Rolla Transportation Development District improvements. Started, November 24, 2020. Ongoing.
- (E4) Electric services to Missouri University of Science and Technology campus. Relocation of electric metering to MO S&T substation to accommodate University Drive relocation. Started, January 22, 2021. Ongoing.
- (E5) Elm Street: 14<sup>th</sup> Street to 16<sup>th</sup> Street. Overhead electric distribution system modifications. Started, January 22, 2021. Ongoing.

**WATER DEPARTMENT -**

- (W1) Olive Street: Hwy 72 to 1<sup>st</sup> Street  
Phelps Avenue: Oak Street to Olive. Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, December 21, 2020. Ongoing.
- (W2) Scottsvale Drive and Cheswick Court. Replacement of water service lines. Started, January 25, 2021. Completed, March 2, 2021.
- (W3) Vibernum Lane, Peachtree Lane, Dogwood Lane, and Redbud Lane. Replacement of water service lines. Started, January 25, 2021. Completed, March 2, 2021.
- (W4) Well #5. Replacement of electric disconnect and motor starter. Started, February 11, 2021. Ongoing.
- (W5) Well #6. Replacement of motor starter. Started, February 17, 2021. Completed, March 8, 2021.
- (W6) Service taps. 1" service line (Pine Tree Road)

**TRAINING/PERSONNEL -**

1. Service Department. America's Aging Infrastructure on March 9, 2021. Attended by Darren Hoffman, Bruce Lineback, and Robert Castle.

**MoPEP/MPUA UPDATE -**

1. MoPEP Committee: Columbia, MO (conference call).  
Attended by Chad Davis & Rodney Bourne. March 1, 2021.
2. MPUA Executive Committee: Columbia, MO (conference call).  
Attended by Chad Davis & Rodney Bourne. March 10, 2021.
3. MPUA Quarterly Board Meeting: Columbia, MO (conference call).  
Attended by Chad Davis & Rodney Bourne. March 11, 2021.

**MISCELLANEOUS**

1. Street repairs for new water mains and main breaks.  
February 24 - 25, 2021 Invoices
- Total cost: \$72,497.34
  - Olive Street: \$66,110.34 (20,158 sq. ft.)
  - Main breaks: \$6,387.00 (42.58 tons)

**D. GENERAL MANAGER'S REPORT (Bourne)**

1. Budget Discussion

- Bourne reported that management met to discuss and draft the projected FY2021 and preliminary FY2022 Capital Expenditures. Enclosed in your packets is our draft for preliminary review.



- Bourne reported several large ticket items that were pushed back a year. This will reduced our FY21 spending significantly. There are several well houses in our inventory that are well past their useful life. We have budgeted for upgrading HyPoint Well #2 next year. The remaining items are pretty typical annual expenditures. The proposed rate and fee changes are pretty straightforward. Bourne reported that this meeting is discussion only and formal action will take place at the July meeting.
- 2. GBS Reserves Update
  - Bourne reported that as discussed last month, the health insurance program is underfunded due to several large claims. Accounting issued a special check this month to cover the underfunded amount and made an adjustment in our future payment schedule.
- 3. MoPEP/MPUA/MJMEUC Update
  - Bourne reported that the majority of the conversations centered around the mid-February cold snap and the ensuing cost impacts. The MoPEP group of cities fared better than most in MO with about a 3X cost increase over normal for February wholesale cost. In Rolla, this equated to approximately \$4M over-run on our wholesale cost.
  - Many MO cities are experiencing higher wholesale costs and some utilities in other states filling for bankruptcy. Customer utility bills in Rolla have been running higher due to the cold weather and increased consumption. We are not guaranteed on any relief of the February wholesale costs. If there is any relief management will provide updates.
  - Bourne reported that MoPEP units experienced operational issues during the cold weather. Prairie States #1 went offline prior to the cold weather but had a hard time restarting. Plum Point dealt with interruptions due to frozen coal and instrument lines. Nebraska City #2 was offline February 10-13th due to tube leaks that were unrelated to the cold but the cold made restarting more difficult, and the plant was derated when it did go back online. Both units at Dogwood were derated due to lack of natural gas and ultimately had to go offline on February 17<sup>th</sup>, when gas was not available.
  - Bourne reported highlighted portions of the Legislative Activities. There are several bills the group is following significantly such as HB527, which targets the Grain Belt Express line. This bill was passed out of the House February 25<sup>th</sup>. Another bill of interest proposes changes to where electric cooperatives can provide service by increasing the maximum population of the city from 1,500 to 20,000 and how services are provided in areas around a city after annexations.

V. OLD BUSINESS (None)


VI. NEW BUSINESS


A. RFB #21-110: 25KV Wire

- Davis reported that RMU received four (4) bids for wire to be used for QuikTrip and other future uses. The low bidder has inserted an escalation/de-escalation clause in their bid which may complicate things slightly. RMU is working to clarify the escalation parameters prior to award. This may become a more common occurrence with regard to volatile commodities going forward and we plan to adjust our bid language. Staff recommends low bid. After a brief discussion, Showalter made a motion, seconded by Crump to accept the low bid from Harry Cooper Supply, Co. with management review of the final escalation clause for acceptability prior to award of \$25,865.00. Motion passed unanimously.

VIII. ADJOURNMENT

With no further business appearing, Showalter made a motion, seconded by Crump, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:11 p.m.

  
\_\_\_\_\_  
Nick Barrack, President

  
\_\_\_\_\_  
Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, April 27, 2021 at 4:30 p.m.

**Operation Manager's Report  
RMU Board of Public Works Meeting  
March 23, 2021**

**ELECTRIC**

1. Kingshighway - Highway 63 to Fairgrounds Road
  - Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Conversion of operating voltage in vicinity of Lynwood and Morrell Avenue since reconfiguration of Kingshighway will eliminate current feed to this area.  
Started: November 12, 2019  
Ongoing
  
2. Alfermann Substation
  - Modifications to accommodate sale of 138 kV assets to Ameren.  
Started: July 23, 2020  
Significant Milestones:  
November 27, 2020: Ameren's new 138 kv tie breaker at Alfermann placed into service.  
December 3, 2020: RMU transformers placed into parallel operation and 34 kV tie breaker closed.  
Ongoing
  
3. University Drive Relocation
  - Reconfiguration of electric distribution system to accommodate relocation of University Drive in conjunction with Move Rolla Transportation Development District improvements.  
Started: November 24, 2020  
Ongoing
  
4. Electric Service to Missouri University of Science and Technology
  - Relocation of electric metering to MO S&T substation to accommodate University Drive Relocation.  
Started: January 22, 2021  
Ongoing
  
5. Elm Street: 14<sup>th</sup> Street to 16<sup>th</sup> Street
  - Overhead electric distribution system modifications.  
Started: January 22, 2021  
Ongoing

**WATER**

1. Olive Street: Hwy 72 to 1<sup>st</sup> Street  
Phelps Avenue: Oak Street to Olive
  - Replacement of existing 4" and 6" mains with new 8" PVC mains.  
Started: December 21, 2020  
Ongoing
  
2. Scottsvale Drive and Cheswick Court
  - Replacement of water service lines.  
Started: January 25, 2021  
Completed: March 2, 2021

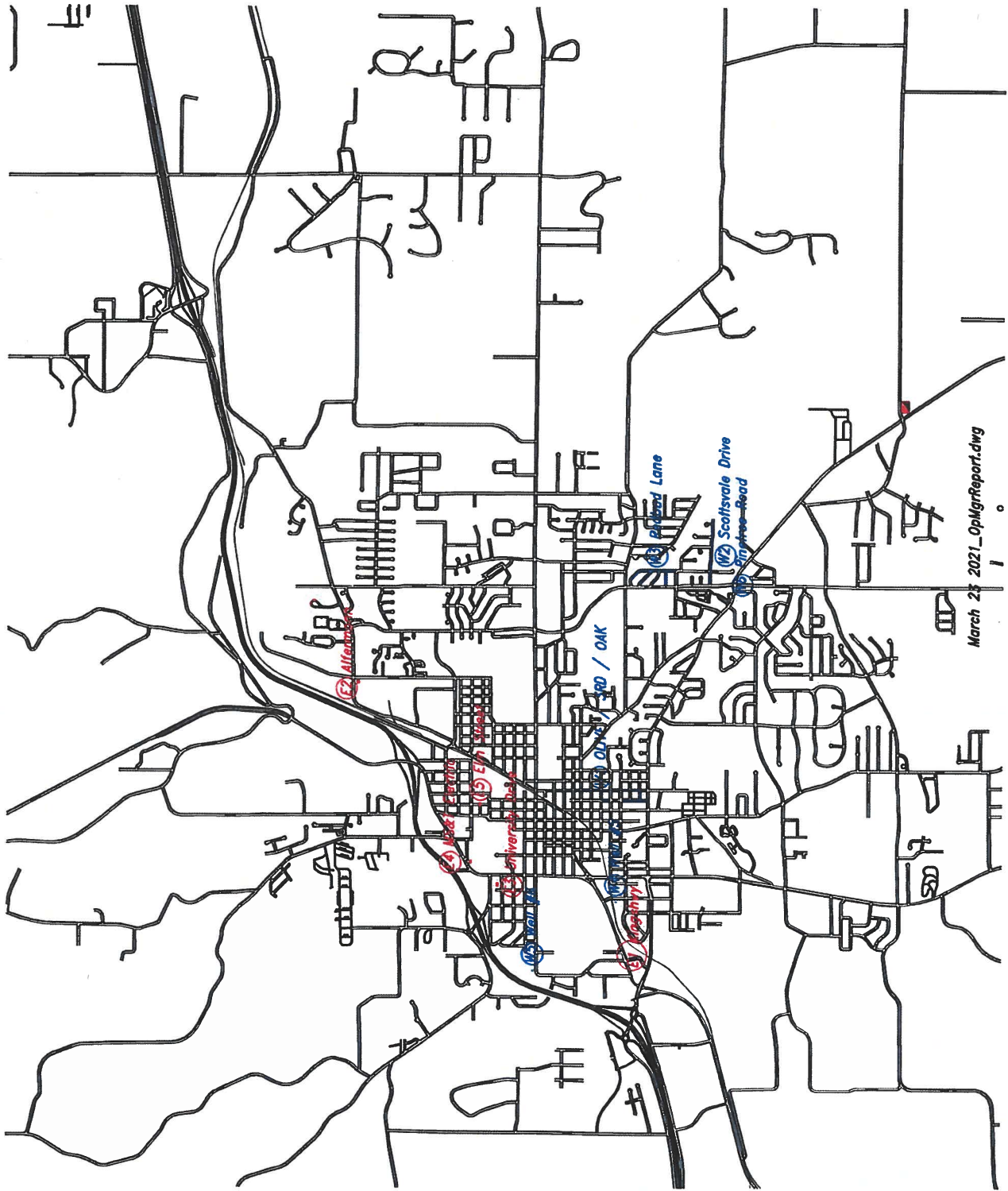
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March 23 2021\_OpMgrReport.dwg

IV.j.6

City Council Notes  
(no quorum)

New Council Orientation  
Thursday, May 13<sup>th</sup>, 2021  
3<sup>rd</sup> floor Conference Room  
Rolla, City Hall, 901 N.

**Councilmembers Present:** Lister Florence, Moriah Renaud, Megan Johnson, Stanley Johnson, Robert Kessinger

**Other City Officials Present:** Mayor Louis J Magdits IV, City Administrator John Butz, City Attorney Carolyn Buschjost

1. **Introductions** – Personal Introduction were made around the table.
2. **3rd Class city- Role of City Council, Mayor, City Administrator**
  - a) City Administrator John Butz explained the roles and relationships of the Office of Mayor, City Administrator, and City Council.
  - b) Mr. Butz briefed on parts of RSMO Chapter 77, the state statute on 3<sup>rd</sup> class cities.
  - c) City Attorney Carolyn Buschjost discussed the role of the law firm and proper protocol for communication between the firm and Council.
3. **Effective working relationships**

**Mayor Magdits shared insights on:**

  - a) The importance of effective and efficient working relationships
  - b) Email etiquette
  - c) Emails and the Sunshine law
4. **Structure of City council meetings**

**Mayor Magdits shared insights on:**

  - a) Roberts Rules of Order
  - b) Council's procedure for getting items on the agenda.
5. **Considerations when dealing with citizens/public hearings**

**Mayor Magdits shared insights on:**

  - a) The Citizen Communication portion of the agenda
  - b) Etiquette when conversing with the public in Council Meetings and presenting one's self objectively.
6. **Introduce Sunshine Law, P&Z/BOA, Budgeting, Conflict of Interest (legal)**
  - a) City Councilor Carolyn Buschjost spoke on Revised Missouri Statutes 610-021 regarding Closed meetings and confidentiality.
  - b) Mayor Magdits spoke on Planning and Zoning issues and what to look for in the Agenda packet for better understanding and more informed decisions.
  - c) A discussion was had on the waiving of the rules and examples were given as to usage appropriateness.
7. **Upcoming Sessions/Training**
  - Future trainings will held at 5:00pm before the Council Meetings with a variety of community partners to provide the building blocks that new Councilmembers will need to better serve the community.

8. **Adjournment** – Meeting was adjourned at approximately 7:45pm.

Notes respectfully submitted by City Clerk, Lorri Thurman

IV. K. 2



## City of Rolla – Bicycle Pedestrian Advisory Meeting Meeting Minutes – April 28, 2021

**Sign-in and Call to Order:** Ken Kwantes called the April 28, 2021 meeting of the Bicycle Pedestrian Advisory Committee to order at 4:30 p.m.

**Members in attendance:** Ken Kwantes, Steve Hargis, Jonathan Garrett, Tom Coots, Cody Norris, Jeremy Jamison, David Schott, Jacob Rohter **In attendance via ZOOM:** Dennis Noel, Doug James **Members Absent:** Dick Elgin

**Approval of Minutes:** Minutes of the September 16, 2020 meeting were read and approved (motion by Jeremy Jamison, second by David Schott).

### Old Business

#### Staff discussion items –

- 1) Staff will be conducting an Open House meeting in June of 2021 to discuss projects slated for 2020, 2021, 2022, and 2023. Committee members are invited to attend.
- 2) The committee has received a letter of resignation from Dick Elgin and will need to replace city council committee member as well. David Schott will remain on the committee as a citizen representative.

### New Business

#### Staff discussion items –

- 1) The City has been approached by BIRD Scooters regarding the implementation of a scooter rental service. They would like to place 50 to 75 scooters in town. Staff will report to Council, then seek out reviews from three comparably sized towns. Reviews should include scooter entrepreneurs, university and city personnel.
- 2) Project scheduled for 2020 through 2023 are currently funded. These will be discussed at the Open House taking place in June.
  - a) FY20-21 improvement projects, Oak from 6<sup>th</sup> to Highway 72 and 7<sup>th</sup> from Holloway to Forum Drive are either ready for construction or completing design.
  - b) FY21-22 improvement projects, Cemetery Trail, Pine Street from 10<sup>th</sup> to Highway 63 and 14<sup>th</sup> Street from Pine to Schuman Park are in the design process. Pine Street improvements will include work on Elm Street as well. Staff will discuss the merits of one way/two way traffic on Pine with the consultant. Dennis Noel suggested narrowing Pine Street to one lane to allow for outdoor seating/dining areas as well as installing “painted bike” décor. This could be tied to a “bicycle friendly business” award.
  - c) FY22-23 improvement projects, 12<sup>th</sup> Street from Pine to the Centre and the north side of 18<sup>th</sup> Street from Farrar Drive to Forum Drive, are funded and in the preliminary stages of design. Coventry Trail Phase II was inadvertently left off the agenda, but will be included in FY22-23 improvements as well.

#### Board discussion items –

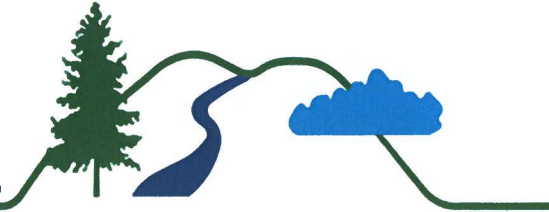
- 1) Dennis Noel revisited the concept of using surplus bikes from the Police Department as décor in the downtown area as well as along the trails. Doug James stated that there was a good supply of surplus available. The committee would like to set up a meeting to get the Downtown Business Association involved. Doug James later reported that PD had 75 bicycles available.
- 2) Tom Coots and David Schott expressed concern regarding the possible removal of trees along 7<sup>th</sup> Street in conjunction with the proposed improvements. It was suggested that perhaps the width of 7<sup>th</sup> Street could be reduced to alleviate the problem. Mr. Hargis assured committee members that the removal of trees would be at a minimum and that he would consider reducing the lane width on 7<sup>th</sup>. Discussed the feasibility of running the 7<sup>th</sup> Street sidewalk along the creek located to the south of the current proposed location and developing it as a trail instead. Staff will investigate the possibility.

- 3) David Schott would like to include signage along with the Cemetery Trail that would create a loop in the trail network.
- 4) The use of small columnar trees and groundcover along Pine Street was discussed. The Downtown Business Association has already expressed interest in installing Christmas lights on them.
- 5) Jeremy Jamison suggested more frequent meetings in the committee's efforts to achieve Silver status with the League of American Bicyclists. He also suggested a fall "Bicycle Carnival" with giveaways, streamers for the bicycles, etc.
- 6) It was suggested that the committee have a presence at Summerfest at the Kids Bike Race.
- 7) The committee will attend the Kids Safety Day event at Lions Club Park on May 22<sup>nd</sup>. The booth will include the existing banner, maps, brochures, giveaways and possibly a suggestion box.

**Next meeting – May 12, 2021, 4<sup>th</sup> floor conference room, City Hall or via Zoom.**

**Meeting adjourned 5:30 p.m.**





**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Final Reading

**SUBJECT:** Deer Crossing East V: a minor subdivision to subdivide one lot into two platted residential lots located at 511 Christy Drive

(SUB21-02)

**MEETING DATE:** June 7, 2021

---

**Application and Notice:**

Applicant/Owner- John Renick

Public Notice - Information available on city website

**Background:**

The subject property consists of large lot with over 40 acres. The lot is proposed to be subdivided into two lots. The existing house would be located on one lot. The remainder is planned to be sold to the property owner to the south.

**Property Details:**

Current zoning - R-1, Single-family

Current use - Residential

Proposed use - Residential

Land area - Lot 18: 3.45 acres; Lot 19: 40.32 acres

**Public Facilities/Improvements:**

Streets - The subject property has frontage Southview Drive, a collector street. Lot 19 is accessed from Christy Drive, a local street.

Sidewalks - Sidewalks are not located adjacent to the properties. Sidewalks will be required if/when Lot 19 is subdivided or developed. Sidewalks will be required adjacent to Lot 18 at this time.

Utilities - The subject property should have access to all needed utilities.

Drainage - Drainage will be reviewed at the time of development, if developed.

V.A. 1

**Comprehensive Plan:** The Comprehensive Plan designates the subject property as being appropriate for Low-density Residential uses.

**Discussion:** The proposed plat appears to meet all zoning and subdivision requirements. Sidewalk will be required to be constructed or a bond provided prior to recording the plat. Some stormwater fees will be due prior to recording the plat. The parks dedication was satisfied with the previous platting.

**Planning and Zoning Commission Recommendation:**

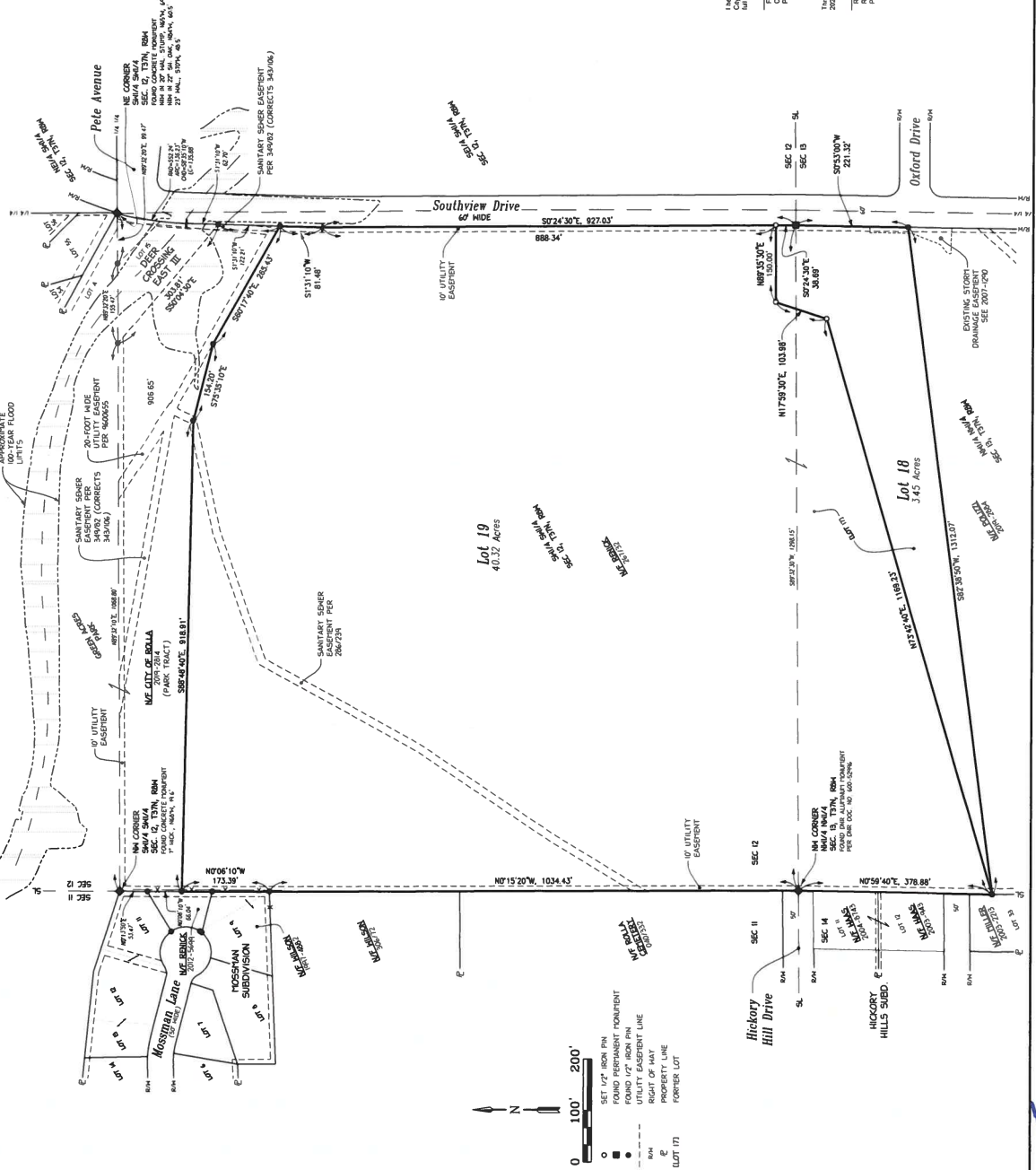
The Rolla Planning and Zoning Commission conducted a meeting on May 11, 2021 and voted 5-0 to recommend approval of the request.

**Prepared by:** Tom Coots, City Planner

**Attachments:** Final Plat, Ordinance

V.A. 2

# Final Plat of Deer Crossing East V A Minor Subdivision being a Resubdivision of Lot 17, Deer Crossing East IV Rolla, Missouri



**DEDICATION**

John B. Hirsch and Sharon K. Hirsch hereby certify that they are the owners of the property shown on this plat and that they have caused this property to be platted as shown on this plat and that they have caused this property to be platted as shown on this plat. The owners hereby adopt this plat of subdivision and dedicate the same to the public for the purposes shown on this plat. The owners also warrant that they have caused this plat to be recorded in the public records of the State of Missouri and that they have caused this plat to be recorded in the public records of the State of Missouri. The owners also warrant that they have caused this plat to be recorded in the public records of the State of Missouri. The owners also warrant that they have caused this plat to be recorded in the public records of the State of Missouri.

**NOTARY PUBLIC**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Notary Public

**IMPROVEMENT ACCEPTANCE**

Accepted subject to the conditions of improvement acceptance with development plans on file with the City of Rolla. This plat meets certain subdivision codes of the City of Rolla.

**BLANKET ZONING APPROVAL**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

City of Rolla

**AGREEMENT OF PERSONAL BY CITY COUNCIL**

This is to acknowledge that the City Council of the City of Rolla, Missouri has agreed to accept this plat for record in the Office of the Recorder of Deeds, Phelps County, Missouri.

**RECORDING CERTIFICATE**

This plat was filed for record in my office on this \_\_\_\_\_ day of \_\_\_\_\_, 2021. Plat filed at Cabinet \_\_\_\_\_, Number \_\_\_\_\_.

**NOTES**

- I certify that to the best of my professional knowledge and belief, this plat and survey meets the current Missouri Standards for Property Boundary Surveys (MS-CBS-2020-05).
- This is a standard urban lot (see 2020 MS-CBS-05).
- Date of field work: April 12, 2021.
- Plat represents a survey of all or parts of lands depicted at 201/02, 2003/14, 2004/02, and 2012/02.
- Documents shown are measured. For record documents, see documents) need.
- Only the record documents related herein were provided to or discovered by me. I am not responsible for any other records, current or former, or other records that may exist.
- Tract is zoned R-1, Single Family District.

REVISIONS	Final Plat of Deer Crossing East V, Rolla, Missouri
DATE	April 12, 2021
BY	John Reink
FOR	John Reink
SCALE	AS SHOWN
DATE	April 12, 2021
BY	John Reink
FOR	John Reink

**ARCTER-ELGIN**

Professional Surveyors

1100 North Main Street  
Rolla, Missouri 65701  
Phone: 336-4444  
Fax: 336-4444  
www.arcter-elgin.com

**COUNCIL CITY RELEASE**

I hereby certify that all property taxes owed by the County of Phelps and the City of Rolla against the real estate restricted on this plat have been paid in full for 2020 and all prior years.

**RECORDING CERTIFICATE**

This plat was filed for record in my office on this \_\_\_\_\_ day of \_\_\_\_\_, 2021. Plat filed at Cabinet \_\_\_\_\_, Number \_\_\_\_\_.

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V.A.3

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DEER CROSSING EAST V.**

(SUB 21-02)

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:**

**SECTION 1:** An ordinance approving the Minor Subdivision Final Plat of Deer Crossing East V, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

**SECTION 2:** That certain fees and improvements or improvement guarantees must be provided prior to the final plat being recorded.

**SECTION 3:** That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7TH DAY OF JUNE, 2021.**

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

V.A.4

**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Steve Hargis**

**ACTION REQUESTED: Motion**

**ITEM/SUBJECT: Bird Scooters**

**BUDGET APPROPRIATION N/A            DATE: 6/7/2021**

\*\*\*\*\*

**COMMENTARY:**

**We have been approached by Bird Scooters to allow them to operate Bird Scooter Rentals in the City of Rolla. They would like to enter into a Memorandum of Understanding with the City of Rolla to operate a 50 to 100 stand-up electric scooter sharing system in Rolla.**

**We introduced this to our Bicycle Pedestrian Advisory Committee (BPAC) and were directed to check references in other university cities that already have this service. The cities provide by Bird were Pittsburg Kanas, Hays Kansas and Columbia Missouri. Columbia is our best example on implementing a successful scooter sharing system. The other communities had a mix of experiences, but did report that the sharing system was being used by various individuals in the community.**

**Both the Rolla Police Department and Missouri S&T Police Department expressed concerns with the roll out of such a service in Rolla.**

**After consideration the BPAC did recommend to at least give them a six month trial.**

**I have attached an information document prepared by Bird for the City of Rolla. I also have a YouTube link from a Cincinnati news station reporting the arrival of Bird in their community. It does give a very good overview of how the service works. You also just type Bird Cincinnati in the YouTube search bar and it should be the first one up.**

<https://www.youtube.com/watch?v=9dpe5hDMdws>

**Staff is seeking a motion from the City Council to prepare a Draft of an MOU to be used for a six month trial of the service.**

ITEM NO. VI. A. 1



# Hello, Rolla

2021

VI. A.2







V1.A.3

# What is Bird?

Bird is a last-mile, stand-up electric vehicle sharing company dedicated to bringing affordable, environmentally-friendly transportation solutions to communities everywhere.

## Our mission is to get people out of cars and:



Solve the last-mile challenge by connecting more residents to transit options.



Reduce congestion and over-reliance on single occupancy car trips



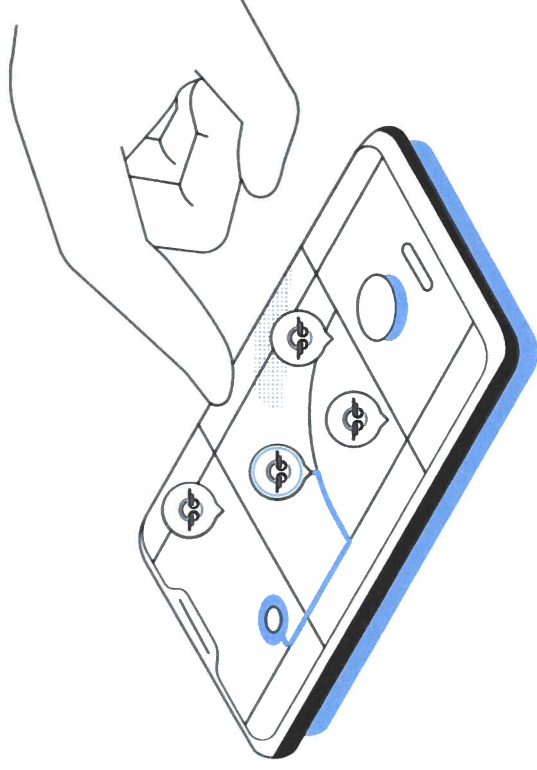
Improve air quality and reduce Greenhouse Gas emissions



Improve the overall quality of life in cities

# How it works

Using the Bird smartphone app, riders find the closest Bird scooter on a map, unlock it and complete the safety tutorial to start their ride. It costs \$1 to start, then a per minute fee.

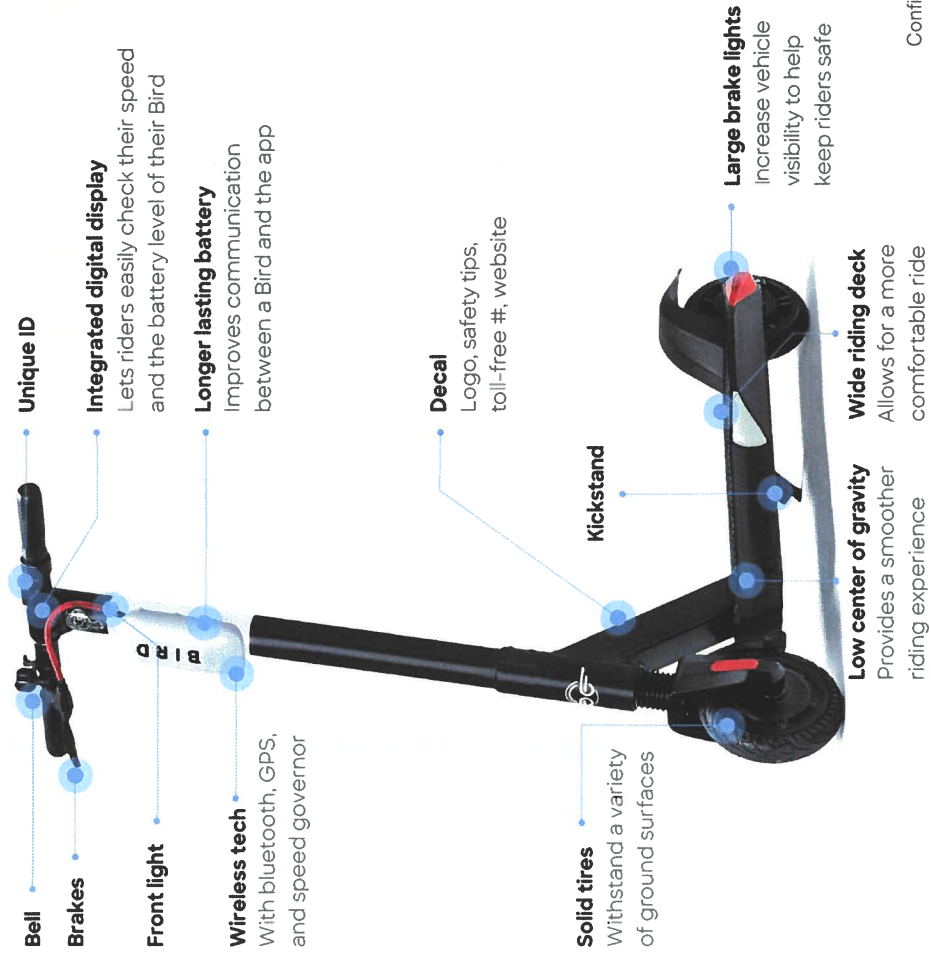


- 1 FIND BIRDS ON THE MAP
- 2 SCAN QR TO BEGIN RIDE
- 3 WATCH SAFETY TUTORIAL
- 4 ENJOY THE RIDE!



# Bird Scooter

<b>BirdZero</b>	
<b>Braking</b>	Drum Brake + Regenerative Brake
<b>Lights</b>	Front/Rear LEDs
<b>Weight</b>	44.66 lbs.



UNIQUE ID



SAFETY DECAL

## Ride Safely

- Helmet Required
- License Required
- No Riding on Sidewalks
- No Double Riding
- 18+ Years Old

HELLO@BIRD.CO  
1-866-205-2442



V/A.5

# Transportation Benefits

- ✓ **No cost** micromobility solution for the city
- ✓ Provide a sustainable, open-air-ed transportation option
- ✓ Reduce congestion & carbon emissions
- ✓ Supplement bus and transit trips
- ✓ Alternative parking solution
- ✓ Provide increased access to businesses throughout the city
- ✓ Establish a multimodal transportation network



V1.A.6

# Localized Operations

We work with a **local entrepreneur** from the community to manage the fleet on the ground, and in exchange they earn money on each ride.

## How cities benefit:

### Local Touch:

- ✓ Deep community ties, local pride, and fast issue resolution
- ✓ Nuanced knowledge of where to deploy
- ✓ Economic Opportunity

### Backed by the Industry Leader:

- ✓ World-class technology & compliance tools
- ✓ Operational know-how
- ✓ Industry's Safest Vehicles



“

I like being my own boss, the flexibility of setting my own schedule and being able to hire my nephew because he also needed a job. I also like being part of the growing micromobility industry. It's in line with my values regarding city transportation solutions.

”  
- Mark, Azbri Productions, Nashville

V1.A.7

# The Local Impact



56%

of rides have connected to a local business



\$70K+

average take-home earnings from local entrepreneurs partnering with Bird.



16%

more jobs accessible





# Customer Service

Available 24/7

Our customer service phone number along with our e-mail address are clearly displayed on each of our scooters to report any concerns or to ask questions.



Our **Community Mode** enables both riders and non-riders to notify Bird of improperly parked scooters directly through the Bird app.



BIRD

VIA.9



VI.A.10

# Community Access

In order to bring sustainable transportation to more people in the communities where we operate — we've rolled out Bird's Community Pricing program.

Our **Bird Access** program is an option for low-income riders that offers five (5) 30-minute rides per day for only \$5 a month for those who are enrolled or eligible for a government assistance program.

Our **Community Pricing** also offers 50% off rides to veterans, senior citizens and select community and non-profit groups.

# Leading the way on innovative solutions for cities

## Warm Up Mode

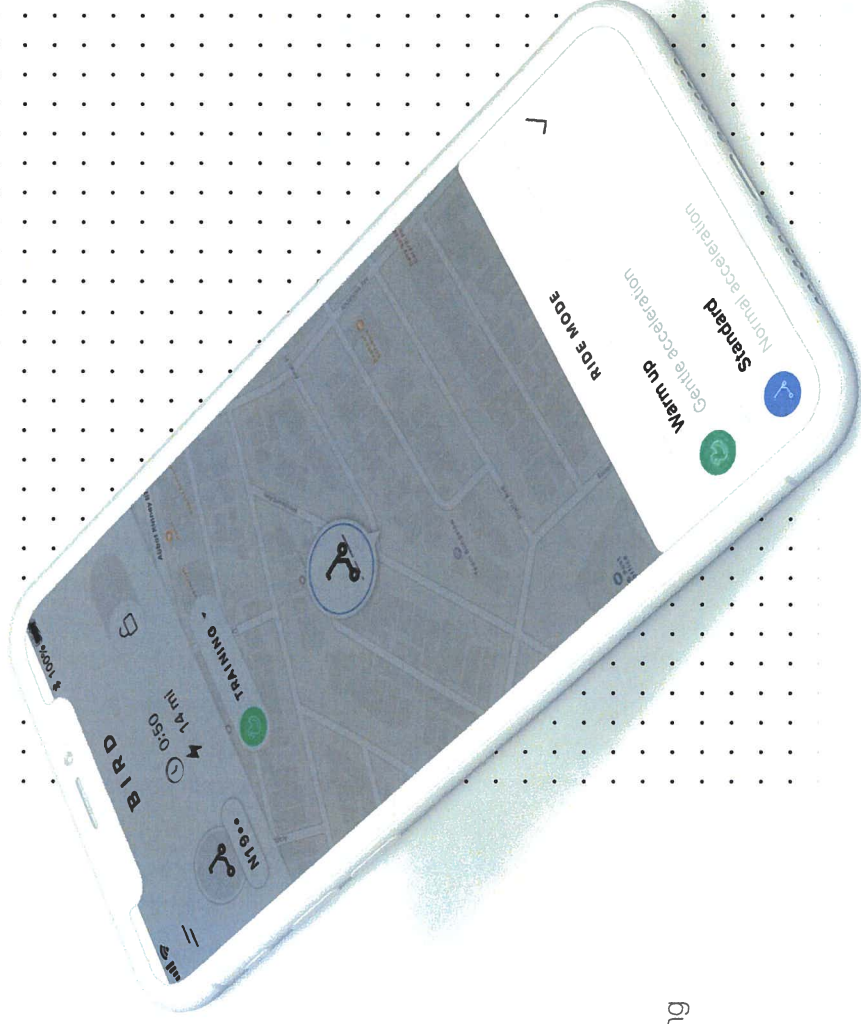
This feature offers a gentle acceleration profile that helps users learn to ride safely and confidently.

## Quick Start

An industry-first feature that automatically detects when a Bird is within range and offers riders the opportunity to unlock it with the tap of a button.

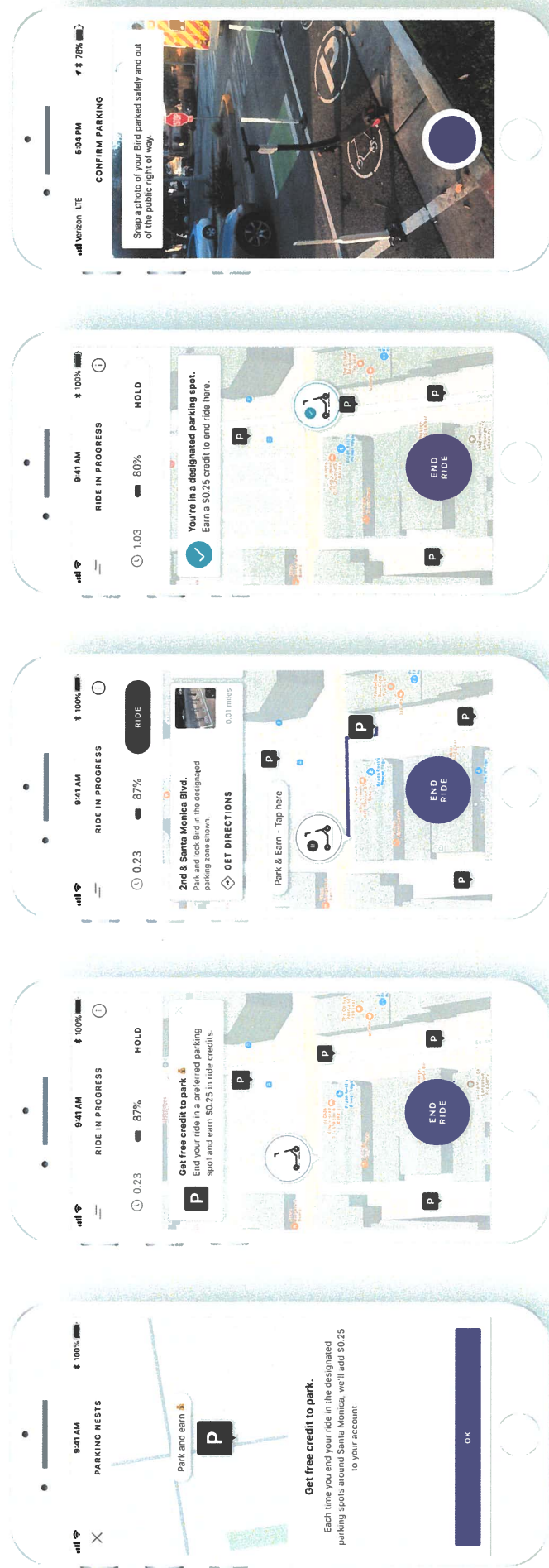
## Parking Management

Bird offers a comprehensive suite of parking tools that bridges the gap between technology and infrastructure by both directing and incentivizing riders to park in city-designated areas.



# Recommended Parking Areas

Always know where to park



Identify Locations

Direct Riders

Verify Parking



Thank you



VI.A.13



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor**

**ACTION REQUESTED: Bid Award/Ordinance Motion/1st Reading**

**ITEM/SUBJECT: Project #523 – FY 2021 Phase I Asphalt Improvements**

**BUDGET APPROPRIATION: \$350,000 DATE: 06/07/21**

\*\*\*\*\*

**COMMENTARY:**

**City staff received bids for the FY 2021 Phase I Asphalt Improvements project. The bids were as follows:**

**Pierce Asphalt, LLC \$345,573.62  
PO Box 1264  
Rolla, MO 65402**

**N.B. West Contracting \$313,467.00  
1035 N. Service Rd.  
Sullivan, MO 63080**

**This phase overlays several sections of roads listed in the chart below. A bid tab is attached.**

<b>2021 ASPHALT OVERLAYS (PROJECT 523)</b>							
<b>LOCATION</b>	<b>FROM</b>	<b>TO</b>	<b>DEPTH</b>	<b>SQ FT</b>	<b>MILLING SY</b>	<b>Tack</b>	<b>TONS</b>
OLIVE STREET	RR TRACKS	72-HWY	2" BP-1	119,673	13,297	1,064	1,646
OAK STREET	6TH STREET	72-HWY	2" BP-1	75,458	8,384	671	1,038
5TH STREET	ELM STREET	WALNUT STREET	1" BP-2	35,919	3,991	319	247
MCCUTCHEN	LIBERTY	10TH STREET	1" BP-2	94,905	10,545	844	653

**Staff is requesting a motion for bid award and the first reading of the ordinance authorizing the Mayor to enter into the contract with NB West Contracting for \$313,467.00.**

ITEM NO. VII. A. 1



**DEPARTMENT OF PUBLIC WORKS**  
 901 North Elm  
 P.O. Box 979  
 Rolla, MO 65402

Phone: (573) 364-8659

FAX: (573) 364-8602

e-mail: [shargis@rollacity.org](mailto:shargis@rollacity.org)

*Handwritten:* 2.4.11

**FY 2021 PHASE I ASPHALT IMPROVEMENTS**  
**PROJECT 523**  
 May 19th, 2021

		<b>Pierce Asphalt, L.L.C.</b> Gene Stroup P.O. Box 696 Rolla, MO 65402 Ph: 573-465-8534 <a href="mailto:gstroup.pierceasphalt@gmail.com">gstroup.pierceasphalt@gmail.com</a>		<b>N. B West Contracting</b> Dave Laramore 1035 N. Service Rd. Sullivan, MO 63080 Ph: 573-468-4533 FAX: 573-468-3007 <a href="mailto:dlaramore@nbwest.com">dlaramore@nbwest.com</a>		
DESCRIPTION	QTY.	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	
BP-1	2,700 TON	\$ 72.50	\$ 195,750.00	\$ 75.00	\$ 202,500.00	
BP-2	900 TON	\$ 72.50	\$ 65,250.00	\$ 75.00	\$ 67,500.00	
Milling (1 inch)	14,536 TON	\$ 1.53	\$ 22,240.08	\$ 1.00	\$ 14,536.00	
Milling (2 inch)	21,681 SY	\$ 2.34	\$ 50,733.54	\$ 1.00	\$ 21,681.00	
Tack	2,900 GAL	\$ 4.00	\$ 11,600.00	\$ 2.50	\$ 7,250.00	
<b>TOTAL BID PRICE</b>		<b>\$</b>	<b>345,573.62</b>	<b>\$</b>	<b>313,467.00</b>	

## EXHIBIT A

### CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_\_ Day of \_\_\_\_\_ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and \_\_\_\_\_ **N.B. West Contracting Company** \_\_\_\_\_ Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **FY 2021 Phase I Asphalt Improvements, PROJECT 523**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **FY 2021 Phase I Asphalt Improvements, PROJECT 523**.

VII.A.3

## EXHIBIT A

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

### ARTICLE III. Occupational Safety and Health Administration (OSHA)

#### **Safety Training:**

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

#### **Notice of Penalties for Failure to Provide Safety Training**

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

## EXHIBIT A

Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$313,467.00 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

VII.A.5

EXHIBIT A

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY \_\_\_\_\_  
Mayor, Owner, Party of the First Part

BY \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name/Title

STATE OF MISSOURI )  
SS )  
County of Phelps )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City  
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the  
corporate seal of said municipal corporation and that said instrument is the corporate seal of said  
municipal corporation and that said instrument was signed under authority of the City Council of  
of the City of Rolla, Missouri; and the said \_\_\_\_\_ Acknowledged  
said instrument to be the free act and deed of said municipal corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF MISSOURI )  
SS )  
County of Phelps )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that (s)he is the \_\_\_\_\_  
of \_\_\_\_\_  
and that the seal affixed to said instrument is the corporate seal of said corporation by authority  
of its board of directors; and the said \_\_\_\_\_ acknowledged said  
instrument to be the free act and deed of said corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

VII.A.6



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND N.B. WEST CONTRACTING COMPANY FOR FY 2021 PHASE I ASPHALT IMPROVEMENTS, PROJECT #523.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla, Missouri and N.B. West Contracting Company for FY 2021 Phase I Asphalt Improvements, Project #523, a copy of said agreement being attached hereto and marked Exhibit A.

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 21<sup>st</sup> DAY OF JUNE 2021.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

vll.A.7



CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Steve Hargis

ACTION REQUESTED: Bid Award / Ordinance

Motion / 1<sup>st</sup> Reading

ITEM/SUBJECT: Public Works Facility Street and Traffic

BUDGET APPROPRIATION \$2,500,000

DATE: 6/7/2021

\*\*\*\*\*

**COMMENTARY:**

Several years ago the city began developing a public works complex in the 2300 block of McCutchen Road. This area houses our Solid Waste and Vehicle Maintenance Departments, and is adjacent to our Recycling Department. Even though our Street and Traffic Operations long ago outgrew our facility on Sharp Road, there were insufficient funds to construct an additional facility at the complex. Since that time, we have retired enough of a 2015 financing bond to be able to repackage this instrument into a lease purchase using the same revenue stream to pay for these improvements.

In late 2020 the City Council approved a design contract for the Street/Traffic complex with Archer-Elgin. The amount of the contract is \$249,200.00.

In early April the City Council approved a contract with Alexander Construction LLC of Rolla for \$729,438.00 to provide and construct the metal shell of the building. This was bid as the first phase of a two phase project. This phased approach was used in anticipation of an extended manufacture/delivery time for the building shell.

On May 26, 2021 we received six bids for completion of the building in the second phase. These bids ranged from a low of \$2,438,977.00 from Alexander Construction, LLC of Rolla to a high bid of \$2,949,000.00 from Prost Builders, Inc. of Jefferson City. A bid tabulation of all bids is attached. This is \$1,000,000 over what was originally budgeted for this project. The project was to include construction of a new salt storage facility estimated at \$100,000 but has been put on hold due to rising construction prices.

Given the number of bids received and their range, we believe the low bid reflects the present day value of the proposed improvements.

Construction prices continue to rise, interest rates are very low and the future of interest rates unsure. We already have a contract for the metal shell and the Architectural/Engineering contract to see us through construction. We see no reasonable alternative but to proceed with the project.

In 2020 we consulted with Piper Sandler & Company, a company we have worked with in the past which specializes in public finance investment banking. We had proposed financing

VII. B. 1

these improvements by refinancing an existing Street Fund 2015A-COP Certificate of Participation using the same revenue stream. We consulted with Piper Sandler and the project can be financed with a new COP. In order to keep the annual payment the same as the existing COP we would need to do it for a term of 12 years. The total bond would consist of the existing balance of \$2,300,000 and a new amount of \$3,500,000 for a total of approximately \$5,800,000. The salt storage facility will be constructed next budget year using existing reserves.

This new facility will house Street, Traffic and Mowing Divisions of Public Works with approximately 27 of our 55 employees. The total structure will have 30,400 square feet under roof. Of this total, 11,800 will be covered outside storage. The indoor space will be heated, and contain five drive through equipment bays, equipment wash bay, employee space, offices and our traffic sign shop. It also houses a training room that can be used by all Public Works employees as well as other departments.

Attached is a letter from our consultant Archer-Elgin, a tabulation of the bids received, plan and elevation views of the new facility.

Staff recommends awarding the bid to low bidder Alexander Construction, LLC and have the first reading of the ordinance authorizing the mayor to enter into contract with Alexander Construction, LLC for \$2,438,977.00.

ITEM NO. \_\_\_\_\_

VII. B. 2



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310 East 6th Street ■ Rolla, MO 65401-3343 ■ PHONE 573.364.6362 ■ FAX 573.364.4782 ■ EMAIL [archer-elgin@cmarcher.com](mailto:archer-elgin@cmarcher.com)

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**June 1, 2021**

**City of Rolla  
901 North Elm Street  
Rolla, MO 65401**

**ATTN: Honorable Mayor Lou Magdits & Board of Aldermen**

**RE:           Engineer's Review and Recommendation of Bids for:  
              Rolla Public Works Facility Project – Bid Package #2**

Dear Mayor Magdits & Board of Aldermen,

On May 26, 2021, City staff and I were on-hand to open and read aloud bids for the above-mentioned project. Accompanying this letter is a summary of the bids received.

Bid Package #2 received very strong bidding interest from the general contracting community, resulting in a total of six bids received ranging from the low bid of \$2,438,977 to a high bid of \$2,949,000. Alexander Construction of Rolla, MO was low bidder on the project. Although the bid results do reflect recent construction material cost escalation and market volatility issues, we believe the cost to construct the project is unlikely to decrease for the foreseeable future.

Based upon review of the bids with City Staff, it is recommended that Base Bid be awarded to Alexander Construction in the amount of \$2,438,977. Since Alexander Construction is also under contract to furnish and erect the pre-engineered metal building shell as part of Bid Package #1, schedule and coordination concerns related to having multiple general contractors on-site are eliminated in this scenario.

Archer-Elgin appreciates the opportunity to serve the City and looks forward to completing another successful project for the Public Works Department!

**Respectfully,**

**Archer-Elgin Engineering, Surveying and Architecture**

  
**Cameron Schweiss, P.E.**

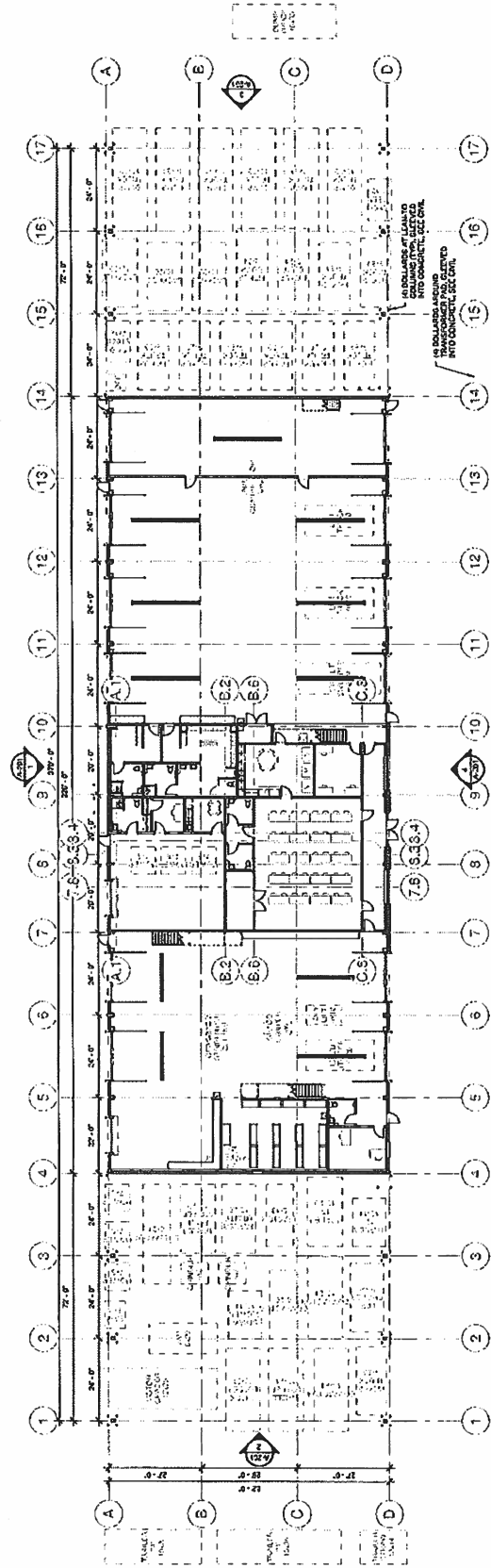
**Encl**

**Cc:   Steve Hargis, PE, Public Works Director.  
      Darin Pryor, PE, City Engineer**

VII.B.3

**BID SUMMARY**  
**City of Rolla Public Works Facility - Bid Package #2**  
**Rolla, Missouri**  
**Wednesday, May 26, 2021, 11:00 A.M.**

	Bid Bond	Addenda	Base Bid Total
Alexander Construction, LLC	YES	YES	\$2,438,977.00
Bales Construction	YES	YES	\$2,948,000.00
Cahills Construction, Inc.	YES	YES	\$2,457,700.00
K&S Associates	YES	YES	\$2,549,000.00
Reese Equipment Co., LLC	NO BID		
Thomas Construction	NO BID		
Prost Builders, Inc.	YES	YES	\$2,949,000.00
Wright Construction Services, Inc.	YES	YES	\$2,878,000.00

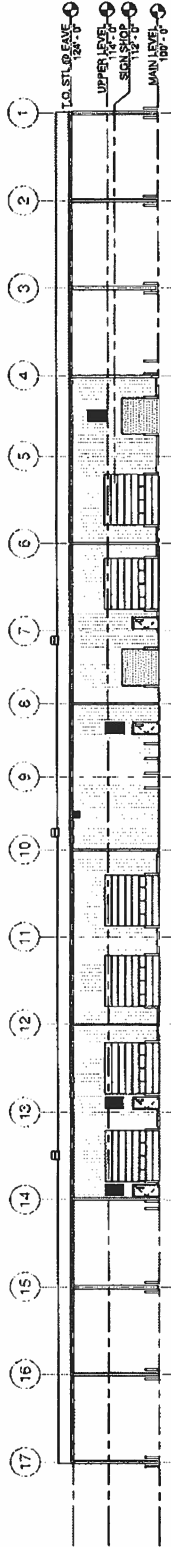


1 OVERALL PLAN  
SCALE: 1/8" = 1'-0"

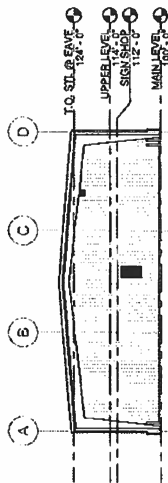


PROJECT TITLE <b>CITY OF ROLLA PUBLIC WORKS BUILDING</b>		PROJECT NO. <b>20141908</b>	
ARCHITECT <b>ARCHER-ELGIN</b> engineering surveying architecture <small>201 East Street, Suite 100, Rolla, MO 65864 Phone: 336-3444 Fax: 336-3445 www.archer-elgin.com</small>		DRAWING NO. <b>A-100</b>	
DESIGNER DATE <b>4/27/2011</b>		CHECKER DATE	
APPROVED FOR THE CITY DATE		APPROVED FOR THE ARCHITECT DATE	

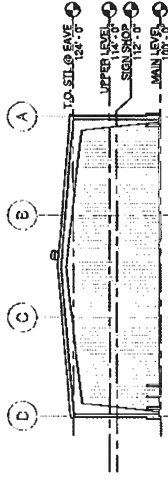
1.B.5



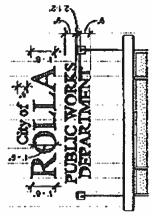
1 NORTH ELEVATION  
SCALE: 1/8" = 1'-0"



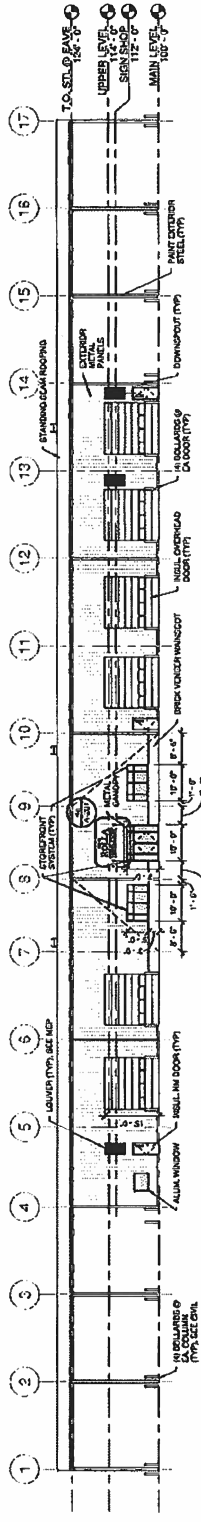
2 WEST ELEVATION  
SCALE: 1/8" = 1'-0"



3 EAST ELEVATION  
SCALE: 1/8" = 1'-0"



4a SIGNAGE DETAIL  
SCALE: 1/4" = 1'-0"



4 SOUTH ELEVATION  
SCALE: 1/8" = 1'-0"



PROJECT NO. 20141908 LOCATION A-201	CITY OF ROLLA PUBLIC WORKS BUILDING EXTERIOR ELEVATIONS		ARCHER-ELGIN engineering architecture 401 West Olive St., Suite 100, St. Louis, MO 63101 314.433.1111 100 South Olive St., Suite 400, St. Louis, MO 63101 314.433.1111	SHEET NO. DATE
				REVISION BLOCK
NOTES: 1. Fabrication, set for construction, mounting hardware and fasteners shall be as indicated.				NO. DATE BY
2. This is a reference only; not for construction.				NO. DATE BY
3. This is a reference only; not for construction.				NO. DATE BY
4. This is a reference only; not for construction.				NO. DATE BY
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28. This is a reference only; not for construction.				NO. DATE BY
29. This is a reference only; not for construction.				NO. DATE BY
30. This is a reference only; not for construction.				NO. DATE BY

VII.B.6



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND ALEXANDER CONSTRUCTION LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a Contract between the City of Rolla, Missouri and Alexander Construction LLC., a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 21ST DAY OF JUNE, 2021.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

vii.B.7

EXHIBIT A

**CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ Day of \_\_\_\_\_ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and \_\_\_\_\_ **Alexander Construction, LLC** \_\_\_\_\_ Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **Public Works Building, PROJECT 225, Bid Package #2**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **Public Works Building, PROJECT 225, Bid Package #2**.

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

**Safety Training:**

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

**Notice of Penalties for Failure to Provide Safety Training**

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

VII.B.9

Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$2,438,977.00 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract and that the Contractor shall complete said work within **210** consecutive calendar days from the thirtieth day after the Effective Date of the Agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

OWNER and Contractor recognize time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 12 of the General Conditions. OWNER and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay OWNER Five Hundred dollars (**\$ 800** ) each consecutive calendar day of each section that expires following the time specified above for completion of the work.

Liquidated damages will be waived for any one period of time covered by a time extension granted by the OWNER.

In case of joint responsibility for any delay in the final completion of the Work covered by the Agreement; where two or more separate Agreements are in force at the same time and cover work on the same project and at the same site, the total amount of liquidated damages assessed against all contractors under such Agreement for any one day of delay in the final completion of the Work will not be greater than the approximate total of the damages sustained by the OWNER by reason of such delay in completion of the Work, and the amount assessed against any Contractor for such one day of delay will be based upon the individual responsibility of such Contractor for the aforesaid delay as determined by and in the judgment of the OWNER.

The OWNER shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due or to become due to said Contractor, or sue for and recover compensation for damages for nonperformance of the Agreement at the time stipulated herein and provided for.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

VII. B. 10

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY \_\_\_\_\_  
Mayor, Owner, Party of the First Part

BY \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name/Title

STATE OF MISSOURI    )  
SS                            )  
County of Phelps        )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the corporate seal of said municipal corporation and that said instrument is the corporate seal of said municipal corporation and that said instrument was signed under authority of the City Council of the City of Rolla, Missouri; and the said \_\_\_\_\_ Acknowledged said instrument to be the free act and deed of said municipal corporation.

VII.B.11

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF MISSOURI    )  
SS                            )  
County of Phelps        )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that (s)he is the \_\_\_\_\_  
of \_\_\_\_\_  
and that the seal affixed to said instrument is the corporate seal of said corporation by authority  
of its board of directors; and the said \_\_\_\_\_ acknowledged said  
instrument to be the free act and deed of said corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

VII. B. 12

# June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 MML Regional Meeting @ The Centre – MO Legislative Review 5:30	2	3 Summerfest Downtown	4 Summerfest Downtown	5 Summerfest Downtown
6	7 City Council 6:30pm	8	9	10 MML Elected Officials Training in Columbia	11 MML Elected Officials Training in Columbia	12 Chamber Annual Event – Dine on Pine
13	14	15	16	17 Mo Ethics PAC Seminar 6:00-7:00pm	18	19
20	21 Pre-Council Partners 5:00 City Council 6:30pm	22	23	24 Public Works/Parks Open House – Community Hall	25	26 City Council Bus Tour? 9 am – 11:30 am
27	28 10 Year Gen Fund Sustainability Workshop 5:30 pm	29	30			

Revised 06/03/2021

Pre-Council Partners  
June 21 – RACC, RREC, RDBA, RCDC

# EVENTS

R.B.1



# July 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Lion's Club Carnival	2 Lion's Club Carnival	3 Lion's Club Carnival
4 Independence Day Lion's Club Carnival	5 Holiday – Closed	6 Pre-Council Partners 5:00 City Council 6:30pm	7	8	9	10
11	12	13	14	15	16	17
18 Pre-Council Partners 5:00 City Council 6:30pm	19 Pre-Council Partners 5:00 City Council 6:30pm	20	21	22	23	24
25	26	27	28	29	30	31

Revised 06/03/2021

Pre-Council Partners  
 July 6 – County, PCESB, RPS  
 July 19 – S&T, Phelps Health, MRTDD, PCESB

# EVENTS

IX.B.2



# August 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Pre-Council Partners 5:00 City Council 6:30pm	3	4	5	6	7
8	9	10	11	12	13	14
15	16 Pre-Council Partners 5:00 City Council 6:30pm	17	18	19	20	21
22	23	24	25	26	27	28
29	30 Budget Workshop TBA	31				

Revised 06/03/2021

Pre-Council Partners  
August 2 – Centre/Power Wellness  
August 16 MRPC, SOP, RHA

# EVENTS

IX.B.3

# September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 Labor Day – Closed	7 City Council 6:30 pm	8	9	10	11
12	13	14	15	16	17	18
19	20 City Council 6:30pm	21	22	23	24	25
26 MML Conference in St. Louis	27 MML Conference in St. Louis	28 MML Conference in St. Louis	29 MML Conference in St. Louis	30		

Revised 06/03/2021

# EVENTS

IX.B.4



# October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 City Council 6:30pm	5	6	7	8	9
10	11 Columbus Day - closed	12	13	14	15	16
17	18 City Council 6:30pm	19	20	21	22	23
24	25	26	27	28	29	30
31 Halloween						

Revised 06/03/2021

# EVENTS

IX.B.5

# November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 City Council 6:30pm	2	3	4	5	6
7	8	9	10	11	12	13
14	15 City Council 6:30pm	16	17	18	19	20
21	22	23	24	25 Thanksgiving – Closed	26 Day after Thanksgiving - Closed	27 Small Business Saturday- All Day
28	29	30				

Revised 06/03/2021

# EVENTS

IX-B.6



# December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 Annual Christmas parade 10:00am
5	6 City Council 6:30pm	7	8	9	10	11
12	13	14	15	16	17	18
19	20 City Council 6:30pm	21	22	23	24 Christmas Eve - Closed	25 Christmas
26	27	28	29	30	31 New Years Eve	

Revised 06/03/2021

# EVENTS

IX.B.7

IX. B. 8