

MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, NOVEMBER 9th, 2021

- Presiding:** Don Brown, Chairperson
- Commission Members Present:** Robert Anderson, Walter Bowe, Lister Florence Jr., Janece Martin, Russell Schmidt, Monte Shields, Steven Shields, Kevin Crider
- Commission Members Absent:** None
- City Officials in Attendance:** Tom Coots, *City Planner*, Sarah West, *Administrative Assistant*, Steve Flowers, *Community Development Director*
- I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, October 12th, 2021. **Chairperson Don Brown approved the minutes as printed and distributed.**
- II. REPORT ON RECENT CITY COUNCIL ACTIONS:**
1. **ZON21-06: 438 W Little Oaks Rd:** Rezoning from the C-2, General Retail district to the RMH, Residential Manufactured Home district.
 2. **ZON21-07: 1879 Longview Ln:** Rezoning from the R-R, Rural Residential district to the R-1, Single-family district.
 3. **ZON21-08: RCDC:** Rezoning from the M-2, Heavy Manufacturing district to the C-3, Highway Commercial district.
 4. **ZON21-09: Ozark Rivers Chapter of National Audubon Society:** Rezoning from the R-1, Single-family district to the GI, Government and Institutional district.
 5. **SUB21-05: Parker Addition:** Minor subdivision to reorganize two platted lots in the R-1, Single-family district.
- III. OLD BUSINESS:** NONE
- IV. PUBLIC HEARING:**
1. **ZON21-10, 305 S Oak St/304 S Olive St:** Rezoning from the C-1, Neighborhood Commercial district to the C-2, General Retail district.

Tom Coots presents the staff report.

Don Brown opens the public hearing. Seeing no questions from the audience or commissioners, he closes the public hearing.

A motion was made by Martin, seconded by Monte Shields, to recommend approval to the City Council for the subject property to be rezoned from C-1, Neighborhood Commercial district to the C-2, General Retail district. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Florence, Martin, Schmidt, Monte Shields, Steven Shields, Kevin Crider. Nays: None. The motion passes unanimously.

2. **ZON21-11, 306 N Walnut St:** Rezoning from the R-1, Single-family district to the R-3, Multi-family district.

Coots presents the staff report.

Brown mentions he rents the garage adjacent to the subject property and confirms the property was used an apartment.

Brown opens the public hearing. Seeing no questions from the audience or commissioners, he closes the public hearing.

A motion was made by Florence, seconded by Monte Shields, to recommend approval to the City Council for the subject property to be rezoned from R-1, Single-family district to the R-3, Multi-family district. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Florence, Martin, Schmidt, Monte Shields, Steven Shields, Kevin Crider. Nays: None. The motion passes unanimously.

V. NEW BUSINESS: NONE

VII. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF:

1. Presentation of new public notice signage.

VII. CITIZEN COMMENTS: NONE

Meeting adjourned: 5:44 p.m.

Minutes prepared by: Sarah West

NEXT MEETING:

Tuesday, December 14, 2021