

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, November 7th, 2022; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, NATHAN CHIRBAN, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JAIED HALL, ROBERT KESSINGER, CAROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND TINA BALCH

PLEDGE OF ALLEGIANCE
Councilman Matthew Fridley

I. CONSENT AGENDA

- A. Consider Approval of the City Council Minutes of:
 - 1. City Council Meeting – October 3rd, 2022
 - 2. Closed Session Minutes – October 3rd, 2022
 - 3. City Council Meeting – October 17th, 2022
 - 4. Council Budget Workshop Minutes – October 24th, 2022

II. PUBLIC HEARINGS –

- A. **Public Hearing and Ordinance** to allow a street name change, renaming Fraternity Circle to Spruce Drive. (City Planner Tom Coots) **Public Hearing and First Reading**
- B. **Public Hearing and Ordinance** to allow a street name change, renaming University Drive to Tim Bradley Way. (City Planner Tom Coots) **Public Hearing and First Reading**
- C. **Public Hearing and Ordinance** to allow a street name change, renaming a portion of Kingshighway and Ridgeview Rd. to Highway 72. (City Planner Tom Coots) **Public Hearing and First Reading**

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

- A. Presentation of the new campus meal delivery service via robot. (Mark Potrafka – Director, Havener Center & Hospitality Services)

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – September 2022
- b. Building Codes monthly report – September 2022
- c. Police Department Monthly Report – September 2022
- d. Animal Control Division Report – September 2022
- e. City of Rolla Financial Reports – July 31st, 2022

- f. Rolla Board of Public Works minutes for September 27th, 2022
- g. The Centre Income Statement ending September 30, 2022
- h. Development Review Committee Minutes for October 18th, 2022
- i. Park Advisory Commission Meeting Minutes for October 24th & September 28th, 2022
- j. Rolla Planning and Zoning Commission Meeting for September 13th, 2022
- k. Board of Adjustment Minutes for July 7th, 2022

V. **OLD BUSINESS** –

- A. **Ordinance** to allow a Minor Subdivision to combine two residential lots at 3 Lewis Lane. (City Planner Tom Coots) **Final Reading**
- B. **Ordinance** regarding Text Amendment pertaining to Overnight Shelters. (City Planner Tom Coots) Final reading

VI. **NEW BUSINESS** –

VII. **CLAIMS and/or FISCAL TRANSACTIONS** –

- A. **Resolution** to authorize the Mayor to sign a contract with Axon Enterprise for a 5 year lease to purchase agreement for Tasers and body cameras. (Police Chief Sean Fagan) **One Reading**
- B. **Motion** to allow the purchase of 11 MDT's from Turn-Key Mobile Inc. (Police Chief Sean Fagan)
- C. **Motion** to award bid to Alexander Construction to perform EIFS replacement on the exterior wall of the Rolla Police Department. (Police Chief Sean Fagan)
- D. **Motion** to award bid to Musco All Purpose out of Lebanon, Ill for replacement lighting for Morgan Field. (Park's Director Floyd Jernigan)
- E. **Resolution** to approve the application for federal funding available through Land, Water, Conservation grants for field lighting and turf. (Park's Director Floyd Jernigan)
- F. **Motion** to approve Round 2 ARPA spending. (City Administrator John Butz)

VIII. **CITIZEN COMMUNICATION**

IX. **MAYOR/CITY COUNCIL COMMENTS**

X. **COMMENTS FOR THE GOOD OF THE ORDER**

XI. **CLOSED SESSION** – Closed Session per RSMo 610.021 (1) legal action.

XII. **ADJOURNMENT** -

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, OCTOBER 3, 2022; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits IV

Council Members in Attendance via Zoom Videoconferencing: None

Council Members in Physical Attendance: Moriah Renaud, Megan Johnson, Nathan Chirban, Matt Fridley, Carolyn Bolin, Jaired Hall, Rob Kessinger, Stanley Mayberry, Terry Higgins, Lister Florence, and Tina Balch.

Council Members Absent: Victoria Steen

Department Directors in Attendance via Zoom Videoconferencing: - None

Department Directors and Other City Officials in Physical Attendance: PW Director Steve Hargis, Community Development Director Steve Flowers, City Planner Tom Coots, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Fire Chief Ron Smith, Centre Recreation Director Marci Fairbanks, Park Director Floyd Jernigan, RMU GM Rodney Bourne and City Counselor Lance Thurman.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked representatives of Troop 145 to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

- A. Consider Approval of the City Council Minutes of:
1. City Council Meeting – September 6th, 2022
 2. Closed Session Minutes – September 6th, 2022
 3. City Council Meeting – September 19th, 2022
 4. Closed Session Minutes – September 19th, 2022

A motion was made by Johnson and seconded by Kessinger to remove the word “may” as she was miss-quoted. A voice vote showed 11 Ayes, zero Nays and 1 absent. A motion was made by Johnson and seconded by Chirban to accept the amended minutes. A voice vote showed 11 Ayes, zero Nays and 1 Absent.

II. PUBLIC HEARINGS – None

- A. **ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** – ABLE Commission update – Jennifer Lewis and Susan Birdsong spoke on the many ways that ABLE has been dedicated in serving the Seniors of the community. ABLE has been asked to vacate their current location, inside the Holloway House, by

October 3, 2022

the end of the year due to safety and health conditions of the building. Limited funds and time restraints has made finding a place to relocate to be challenging. They are asking that the City continue with the annual allocation through the end of 2023 as they anticipate moving into the new Senior Center at that time. They are also asking that the City assist the ABLE commission in finding a place to relocate.

- B. SAVE/Rolla Animal Shelter update – Sue Eudaly, Dawn Smith, Jamie Rigsby Jankins, and Lauren Ranney gave an update on the progress of the new Animal Shelter and the fundraising efforts that have been underway since 2016. To date, \$810,000 has been donated to fund the new shelter. Phase 1, the building shell is under construction with completion in mid-November. Friday, October 28th SAVE will be having a Trivia Night at the Lion’s Club Den with silent auction items and a costume contest. All funds will go towards the Animal Shelter.

III. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – Aug 2022
- b. Building Codes monthly report – Aug 2022
- c. Police Department Monthly Report – August 2022
- d. Animal Control Division Report – August 2022
- e. City of Rolla Financial Reports – July 31st, 2022
- f. Rolla Board of Public Works minutes for August 30, 2022
- g. Municipal Court Division Summary – Aug 2022
- h. The Centre Income Statement ending August 31, 2022
- i. Development Review Committee Minutes for September 6th and 20th, 2022
- j. Park Advisory Commission Meeting Minutes for July 27th, 2022
- k. Rolla Planning and Zoning Commission Meeting for July 12th, 2022

IV. OLD BUSINESS –

- A. **Ordinance** allowing a Minor Subdivision to combine lots and create an outlot at 2000 Hwy E. (City Planner Tom Coots) City Counselor Lance Thurman read the ordinance for its final reading by title: ORDINANCE 4699 – AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF GRACIE PLACE 2. A motion was made by Johnson and seconded by Balch to approve the ordinance. A Roll call voted showed: Ayes: Mayberry, Balch, Chirban, Bolin, Renaud, Kessinger, Florence, Hall, Johnson, Fridley, and Higgins. Nays: none. Absent: Steen.
- B. **Ordinance** regarding Text Amendment pertaining to Overnight Homeless Shelters. (City Planner Tom Coots)
A motion was made by Chirban and seconded by Johnson to change soup kitchens from CC to CUP. A roll call votes showed: Ayes: Hall, Mayberry, Chirban, Bolin, Renaud, Kessinger, Higgins, Balch, Johnson, Fridley, and Florence. Nays: none. Absent: Steen
- A motion was made to move soup kitchens under C3 commercial from permitted by right to conditional use. A roll call voted showed the following: Ayes: Renaud, Florence, Bolin, Higgins, Chirban, Fridley, Johnson, Kessinger, Mayberry, Hall, and Balch. Nays: none Absent: Steen.

A motion was made by Johnson to not allow overnight shelters to be permitted in C3. Mr. Butz explained that this action could be deemed as overly restrictive by staff. It is important that such uses have some flexibility. Motion died for lack of second.

The Mayor stated that copies of the best practices would be emailed to Council before the next meeting and a map would be presented at the next meeting to show what a 1000 ft. buffer from schools, playgrounds and daycares would look like.

V. NEW BUSINESS –

- A. Ordinance** amending Chapter 18 of the Rolla City code pertaining to Environmental Service Fees. Environmental Services Director Brady Wilson explained to Council that the last increase in fees for waste collection services was implemented in January of 2019. Rising costs of supplies and operations have caused the Environmental Services Department to operate with a deficit budget the last couple of years. A \$0.50/month increase for residential services is being requested. There is also a request for a 5% increase for commercial/dumpster services. City Counselor Lance Thurman read the ordinance for its first reading by title: AN ORDINANCE REPEALING SECTION 18-16 (a), AND SECTION 18-25 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING NEW SECTIONS IN LIEU THEREOF PERTAINING TO RESIDENTIAL AND COMMERCIAL REFUSE DISPOSAL AND COLLECTION.
- B. Resolution** approving a one-year Contract for Service with the ABLE Commission – (Parks Director Floyd Jernigan) City Counselor Lance Thurman read the Resolution for one reading by title: RESOLUTION 2011: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT FOR SERVICES WITH THE A.B.L.E. COMMISSION, INC., PERTAINING TO SENIOR CITIZEN SERVICES. A motion was made by Johnson and seconded by Renaud to approve the contract. A voice vote showed 11 Ayes, zero Nays, and 1 absent.
- C. Motion** to allow certain street closings for Boo Palooza on, Monday, October 31st from 5:00 pm to 7:00pm in Downtown Rolla. (Public Works Director Steve Hargis) A motion was made by Bolin and seconded by Johnson to allow the street closures. A voice vote showed 11 Ayes, zero Nays, and 1 absent.
- D. Ordinance** approving a License Agreement with GRACE to modify building canopy over City Right of Way. (Public Works Director Steve Hargis) GRACE applied for a building permit to replace the roof on the canopy at 601 North Elm which is partially in City Right of Way. The license agreement would allow GRACE to operate and maintain this canopy in the City Right of Way. City Counselor Lance Thurman read the ordinance for its first reading by title: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN LICENSE AGREEMENT WITH THE GREATER ROLLA AREA CHARITABLE ENTERPRISE.

- E. **Resolution** authorizing the process to consider the re-naming of a portion of Kingshighway and Ridgeview Rd to Highway 72. (City Planner Tom Coots) A motion was made by Hall and seconded by Johnson to begin the renaming process. A voice vote showed 11 Ayes, zero Nays, and 1 Absent.
- F. **Resolution** authorizing the process to consider the renaming of University Drive to Tim Bradley Way. (City Planner Tom Coots) A motion was made by Bolin and seconded by Higgins to allow the process to begin the renaming process. A voice vote showed 11 Ayes, zero Nays, and 1 Absent.
- G. **Resolution** authorizing the process to consider the renaming of Fraternity Circle to Spruce Drive. (City Planner Tom Coots) A motion was made by Kessinger and seconded by Balch to begin the renaming process. A voice vote showed 11 Ayes, zero Nays, and 1 absent.

VI. **CLAIMS and/or FISCAL TRANSACTIONS** – None

VII. **CITIZEN COMMUNICATION** - None

VIII. **MAYOR/CITY COUNCIL COMMENTS**

- A. Councilwoman Renaud asked Police Chief Fagan if there was an explanation regarding the weapons violation increase reflected on their monthly crime statistics report. Chief Fagan replied there was not and further explained what constitutes a weapons violation.

IX. **COMMENTS FOR THE GOOD OF THE ORDER**

- A. RMU 7th Annual Public Power Celebration - RMU GM Rodney Bourne invited the public to join in the 7th Annual Public Power Celebration on Wednesday, October 5th from 11:00 a.m. to 1:00 p.m. under the blue shade structure in the City Hall Parking lot. There will be hotdogs and door prizes.
- B. Fire Chief Ron Smith stated that next week was Fire Prevention Week. They will continue to visit the different schools and talking about fire prevention. Chief Smith shared that all households should have a fire safety plan and know where to go in the event that there is a fire. All homes should have fire alarms in the bedrooms leading to an exit. If a house uses gas or wood heat, there should also be a CO2 alarm that is not kept in the furnace room.
- C. Councilwoman Renaud stated there would be a Ward 1 Council meeting on Monday, October 10th at 6:30pm in the parking lot of the Kessinger Care Clinic on Highway 72.

X. **CLOSED SESSION** –

Closed Session per RSMo 610.021 – (2) Real Estate and (3) Personnel

At 8:50 pm a motion was made by Johnson and seconded by Higgins to enter into closed session. A roll call voted showed the following: Ayes: Mayberry, Balch, Chirban, Bolin, Renaud, Kessinger, Florence, Hall, Johnson, Fridley, and Higgins. Nays: none Absent: Steen

At 9:18 pm Council returned from Closed Session where they discussed an item regarding real estate and a personnel issue. No final action was taken.

XI. **ADJOURNMENT** -

Having no further business, the meeting adjourned at approximately 9:19 p.m.
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

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October 3, 2022

5 | Page

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**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, OCTOBER 17, 2022; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits IV

Council Members in Attendance via Zoom Videoconferencing: None

Council Members in Physical Attendance: Moriah Renaud, Megan Johnson, Nathan Chirban, Matt Fridley, Carolyn Bolin, Jaired Hall, Rob Kessinger, Terry Higgins, Lister Florence, Victoria Steen and Tina Balch.

Council Members Absent: Stanley Mayberry

Department Directors in Attendance via Zoom Videoconferencing: - None

Department Directors and Other City Officials in Physical Attendance: City Planner Tom Coots, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Assistant Fire Chief Jeff Breen, and City Counselor Carolyn Buschjost.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilman Nathan Chirban to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS –

- A. **Public Hearing and Ordinance** to allow the vacation of a portion of an alley between 11th, 10th, Cedar, and Maple Streets. City Planner Tom Coots stated the applicant would like a fraction of the ally between Cedar and Maple and 10th and 11th to be vacated. The Ally is no longer in use. At 6:32, Mayor Magdits opened the public hearing. Applicant Anne McClay from 407 East 10th Street requested a first and final reading of the ordinance to accommodate for a small structure they are needing to have delivered before acclimate weather. With no other citizen comments, the public hearing was closed at 6:35 pm. City Counselor Carolyn Buschjost read the ordinance for its first reading by title: ORDINANCE 4702: AN ORDINANCE APPROVING THE VACATION OF A PORTION OF AN ALLEY BETWEEN 10TH, 11TH, CEDAR, AND MAPLE STREETS. A motion was made by Hall and seconded by Renaud to suspend the rules for a final reading. City Counselor Carolyn Buschjost read the ordinance for its final reading. A motion was made by Chirban and seconded by Kessinger to approve the ordinance. A roll call vote showed the following: Ayes: Chirban, Balch, Bolin, Renaud, Steen, Kessinger, Higgins, Hall, Florence, Fridley, and Johnson. Nays: none. Absent: Mayberry

*** At this point, Mayor Magdits chose to present a proclamation recognizing November 5th as Korean War Veteran’s Day. Andy Davis received the proclamation as a representative of the Veterans of Korean War and the Veteran’s Memorial Park. He invited the public to celebrate “Everyday Hero’s” on November 5th at the Veteran’s Memorial Park.

October 17, 2022

II. **OLD BUSINESS** –

A. **Ordinance** amending Chapter 18 of the Rolla City code pertaining to Environmental Service Fees. (Environmental Services Director Brady Wilson) City Counselor Lance Thurman read the ordinance for its final reading by title: ORDINANCE 4703: AN ORDINANCE REPEALING SECTION 18-16 (A), AND SECTION 18-25 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING NEW SECTIONS IN LIEU THEREOF PERTAINING TO RESIDENTIAL AND COMMERCIAL REFUSE DISPOSAL AND COLLECTION. A motion was made by Bolin and seconded by Kessinger to approve the ordinance. A roll call vote showed: Ayes: Balch, Chirban, Bolin, Renaud, Florence, Kessinger, Higgins, Hall, Johnson, Fridley, and Steen. Nays: none. Absent: Mayberry

B. **Ordinance** approving a License Agreement with GRACE to modify building canopy over City Right of Way. (Public Works Director Steve Hargis) City Counselor Carolyn Buschjost read the ordinance for its final reading by title: ORDINANCE 4704: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE IN BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN LICENSE AGREEMENT WITH THE GREATER ROLLA AREA CHARITABLE ENTERPRISE. A motion was made by Hall and seconded by Johnson to approve ordinance. A roll call vote showed the following: Ayes: Kessinger, Fridley, Steen, Renaud, Chirban, Balch, Johnson, Florence, Higgins, Hall, and Bolin. Nay: none. Absent: Mayberry.

C. **Ordinance** regarding Text Amendment pertaining to Overnight Shelters. (City Planner Tom Coots) A motion was made by Kessinger and seconded by Johnson to change in 42-224 Section 11, in the first paragraph, to change it to read as, “Any Overnight Shelter use, except shelters which meet the definition of a Domestic violence shelter, must adhere to the following requirements, subject to any state or federal regulations. A voice vote showed 11 Ayes, zero Nays, 1 Absent. (Mayberry)

A motion was made by Johnson and seconded by Renaud to change in 42-224 Section 6 to read as, “Overnight Shelters must be located a minimum of 750 feet from any school, playground, or daycare as measured from the closest point of the shelter facility.” This would remove “Unless specifically permitted as a family or youth shelter” and change the distance from 500 feet to 750 feet.

A motion was made by Hall requesting her to withdraw her motion and divide it into two motions and Johnson agreed.

A motion was made by Johnson and seconded by Hall to remove “Unless specifically permitted as a family or youth shelter” from 42-224 #6. A voice vote showed 11 Ayes, zero Nays, 1 Absent (Mayberry).

A motion was made by Johnson and seconded by Kessinger to change the distance from 500 feet to 750 feet in 42-224 #6. A voice vote showed 9 Ayes, 2 Nays (Florence and Hall) and 1 Absent (Mayberry)

A motion was made by Renaud and seconded by Johnson to remove “Overnight Shelters” from 42-192.2 to make it not permitted in the C-C zoning district.

Mayor Magdits cautioned council that this could leave the City potentially vulnerable to legal action.

Mr. Butz stated for the record that CC is the one district that by its definition is both residential and commercial. By making that change, Council would be saying that R3 and C3 are acceptable, subject to conditional use, but not the one district that is a blending of residential and commercial. The conditional use is a way to at least allow

that subject to the scrutiny of the public and review process. Mayor Magdits stated that was a good observation and that this ordinance would not make any changes to what is currently existing but it will lay the ground work for the future. A voice vote showed 9 Ayes, 2 Nays (Hall and Florence), 1 Absent. (Mayberry)

Mr. Butz raised an issue regarding 42-224 #4 with background checks. Originally it was written that shelters had 72 hours to conduct background checks on persons wishing to stay at an overnight shelter. At Council’s request, that stipulation has been reduced to one day. The concern raised in the best practices guidelines was to remove obstacles that might keep someone from getting the assistance and help they needed. Someone who has to, by state law, register on the Missouri Sex Offender registry, has 72 hours to do so and that is not unreasonable. The Russell house voiced concerns that they are unable to comply with that requirement due to funding stipulations. Mayor stated Council can put that provision in place but the city has no way to monitor or enforce. City Counselor Buschjost stated that the provision only says that the shelter must check the sex offender registry. It doesn’t express expectations as to what to do with the person if they are located on the sex offender registry. Council suggested no changes to this section.

A motion was made by Chirban and seconded by Johnson that “overnight shelters” in C3 Highway Commercial be taken from conditional use to not permitted in 42-177.3 Section 6.

City Administrator John Butz stated for the record that this motion was against the advice of staff for being too restrictive. A roll call vote showed, Ayes: Chirban and Johnson. Nays: Higgins, Bolin, Steen, Renaud, Balch, Kessinger, Florence, Hall, and Fridley. Absent. Mayberry. Motion failed.

A motion was made by Johnson and seconded by Chirban to change 42.194.3 Section 9 to remove overnight shelters in manufacturing to be conditional use as well (M1 and M2). A roll call vote showed Ayes: Balch, Chirban, Bolin, Renaud, Kessinger, Florence, Johnson, Fridley, and Higgins. Nays: Steen, Hall, Absent: Mayberry.

Councilman Chirban brought to attention that “emergency shelters” was still in the ordinance title. City Counselor Buschjost stated that this was an editing error and can be removed.

A motion was made by Hall and seconded by Renaud to change 42-224 #1 and 42-224.1 #1 to read, “No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. Clients shall not reside on the premises for more than 6 months unless extenuating circumstances are present and documented by the facility. A voice vote showed 11 Ayes, zero Nays, 1 Absent (Mayberry).

City Counselor Carolyn Buschjost read the ordinance for its first reading as amended: AN ORDINANCE AMENDING CHAPTER 42, ARTICLE III OF THE CITY OF ROLLA ORDINANCES OF THE CITY OF ROLLA, MISSOURI REGARDING OVERNIGHT SHELTERS, SOUP KITCHENS, AND TRANSITIONAL HOUSING.

III. NEW BUSINESS –

- A. **Ordinance** to allow a Minor Subdivision to combine two residential lots at 3 Lewis Lane – Frueh Addition. City Planner Tom Coats stated the applicant has purchased the subject property with the intention of redeveloping the property for a multi-family development. City Counselor Carolyn

Buschjost read the ordinance for its first reading by title: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF FRUEH ADDITION.

IV. CLAIMS and/or FISCAL TRANSACTIONS –

- A. **Motion** to approve the purchase of a 2022 F550 Ford Super Duty Chassis. Assistant Fire Chief Jeff Breen stated the City of Rolla Fire and Rescue budgeted \$90,000 to purchase a new 2022 Super Duty Chassis vehicle to replace a 1998 Chevy Air Truck. They have located a F-550 Super Duty Chassis through Honeyman Ford of Seneca Kansas for \$51,240. Even with a custom made bed, emergency lighting and decals, the total cost will remain under budget at \$89,740. A motion was made by Kessinger and seconded by Balch to approve the purchase. A voice vote showed 11 Ayes, zero Nays, and 1 Absent. (Mayberry)

V. CITIZEN COMMUNICATION

- A. Gerome Beck, a non-city resident of South Highway 63, commented on homelessness and the impact that could be made if people would invest into the organizations that were trying to help.

VI. MAYOR/CITY COUNCIL COMMENTS

- A. Councilman Kessinger encouraged drivers on Laurel Drive to slow down.
- B. Councilman Fridley reminded the community that if they, “see something, say something” in regards to suspicious activity. He also spoke on our obligation as a community to care for each other.
- C. Councilwoman Renaud stated she had a great turnout of 12-16 citizens for her Ward 1 gathering.
- D. Councilman Florence reminded the community of the MS&T Homecoming taking place this weekend and complimented the well-attended High School parade. He encouraged everyone to view the community calendar on the Chamber of Commerce website to stay informed of community events.
- E. Councilwoman Higgins expressed her appreciation for the actions of law enforcement which led to the peaceful resolution from a recent standoff a block from where she lives. Police Chief Fagan stated that it took negotiators several hours to talk the subject out of his position.

VII. COMMENTS FOR THE GOOD OF THE ORDER

- A. Mayor Magdits stated that Rachel Guth and the Rolla 66 Summerfest Committee were recognized at the MRPC Annual award banquet for their distinguished service to the public for the last 28 years.
- B. City Administrator John Butz shared an invite to the retirement party of Public Works Director Steve Hargis which is being held at the new Public Works building on Thursday, October 20th from noon to 3:00 pm, with a special presentation at 12:30 to recognize his 46 years of service.

VIII. CLOSED SESSION – Closed Session per RSMo 610.021 – NONE

IX. ADJOURNMENT -

Having no further business, the meeting adjourned at approximately 8:38 p.m.
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

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**ROLLA CITY COUNCIL
BUDGET WORKSHOP MINUTES
MONDAY, OCTOBER 24TH, 2022; 5:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Moriah Renaud, Terry Higgins, Megan Johnson, Nathan Chirban, Lister Florence, Jaired Hall, Robert Kessinger, Stanley Mayberry, Victoria Steen, and Tina Balch.

Council Members Absent: Carolyn Bolin and Matthew Fridley

Department Directors and other City Officials in Attendance: Finance Director Steffanie Rogers, Assistant Fire Chief Jeff Breen, Police Chief Sean Fagan, Centre Recreation Director Marci Fairbanks, City Engineer Darin Pryor, and Parks Director Floyd Jernigan

Mayor Louis J. Magdits, IV called the workshop to order at approximately 5:35 p.m.

A. Review/ratify the ARPA budget for FY 2023

City Administrator John Butz reviewed for Council that the American Rescue Plan Act was signed into law in 2021 as direct federal aid to provide local governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, and more equitable economy as the country recovers. The City of Rolla received \$20,000 more than was originally allotted for a total of \$4,141,680. Funds must be obligated by 2024 and completely spent by 2026. Planned expenditures should be carefully assessed to provide the most direct impact on Covid-relief and stimulating of the economy while not adding long-term financial obligations that are not sustainable. The list of Round 1 expenditures, previously authorized by Council, were used to off-set Covid-related decrease in revenues (\$1,285,000) and for infrastructure investments (\$1,048,096) for a total expenditure of \$2,333,096. A total of \$1,500,000 worth of possible projects for Round 2 of ARPA legislative priority funding, were discussed and will be presented for official approval at the November 7th Council meeting.

B. Review/authorize revised wage and grade scale. The city is currently using a 20 step wage and grade scale. Each step is a 1.5% increase in salary obtained through merit, with a 10% separation between grades. Staff has discussed and is in favor of restructuring the wage and grade scale to reducing the scale to 12–3%

steps. A motion was made by Johnson and seconded by Kessinger to approve the 12 step system for FY 2024. A voice vote showed 10 Ayes, zero Nays, and 2 Absent (Bolin and Fridley).

With nothing further to discuss, Mayor Magdits closed the workshop at 7:08 pm.

Minutes respectfully submitted by City Clerk, Lorri Thurman

Mayor, Louis J. Magdits IV

City Clerk, Lorri Thurman



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Public Hearing/1st Reading

SUBJECT: Street Name Change: Renaming Fraternity Circle to Spruce Drive

(STR22-01)

MEETING DATE: November 7, 2022

Application and Notice:

Applicant - Missouri S&T
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background:

Missouri S&T requests that all of Fraternity Circle be renamed to Spruce Drive. Fraternity Circle is a private street, maintained by the university. All properties fronting on the street are owned by the university, except one lot, which is owned by the City of Rolla for RMU. The lot has an electric substation. The university is currently constructing the new General Services Building and plan future development. The name "Fraternity Circle" is no longer applicable, as no development of any additional fraternity/sorority buildings is planned on that street.

Since the new General Services Building will be the first building that requires an address for mail and emergency services on Fraternity Circle, the university prefers that the name change occur prior to the completion of the building to avoid confusion and/or the need to adjust addressing afterwards.

Discussion:

The City Council adopted a resolution at the October 3, 2022 meeting to direct staff to begin the notice process required by state statutes for a street name change. A legal notice was submitted to the Phelps County Focus and a period of four weeks has been allowed for any written petition in opposition to the street name change to be submitted. No other property owners, besides the city and the application are impacted by the change.

Prepared by:

Tom Coots, City Planner

Attachments:

Area Map, Letter of Request, Ordinance

AN ORDINANCE TO CHANGE THE NAME OF FRATERNITY CIRCLE TO SPRUCE DRIVE

(STR22-01)

WHEREAS, a request was received from the adjacent property owner to rename Fraternity Circle to Spruce Drive, located between State Hwy E and Fraternity Drive; and

WHEREAS, the City of Rolla City Council met on October 3, 2022 and through the passage of Resolution 2010, found it necessary to change the name of said section of Fraternity Circle to Spruce Drive and directed that, in accordance with Missouri Revised Statutes, the resolution be advertised in a local newspaper; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, a period of four weeks from the date of publication of the notice was provided to allow for any affected property owners to file a written petition to protest the street name change; and

WHEREAS, no written petition to protest the street name change has been received, and;

WHEREAS, after such notice has been provided and no written petition has been received after four weeks from the date of publication of said notice, the City Council of Rolla shall have the power by ordinance to change said street name and that, once approved, the City Clerk shall file said ordinance with the Phelps County Recorder of Deeds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That after consideration, the City Council approved the request to change the name of Fraternity Circle to Spruce Drive between State Hwy E and Fraternity Drive.

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2022.

APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor



Design, Construction and Space Management

Letter of Request

8-31-22

Tom Coots
City Planner
901 North Elm Street
Rolla, MO 65401

Dear Mr. Tom Coots,

This is a letter to request that the existing "Fraternity Circle" roadway name be changed to "Spruce Drive". There are a number of reasons for the change. First, the existing drive does not have any Fraternities located/addressed to it. Second, the existing road does not currently have any building addresses or addresses that receive mail, so the impact of the change is minimal. If construction continues as scheduled, the new General Services Building will be completed by 6/30/23. This is less than 10 months away, and it will be a process to update all the addressing for the functions and occupants of that facility before that date. The General Services building does not have any functions related to the Fraternities, and since it will be the first, mail receiving addressed facility on this roadway, we'd like to take the opportunity to name the road more appropriately in advance of the building being completed.

Respectfully,

A handwritten signature in black ink, appearing to read "Fred Stone", written over a horizontal line.

Fred Stone
Director
Design, Construction and Space Management
120 General Services Building
901 Facilities Ave. Rolla, MO 65409



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Public Hearing/1st Reading

SUBJECT: Street Name Change: Renaming University Drive to Tim Bradley Way

(STR22-02)

MEETING DATE: November 7, 2022

Application and Notice:

Applicant - City of Rolla
Public Notice - <https://www.rollacity.org/agenda.shtml>

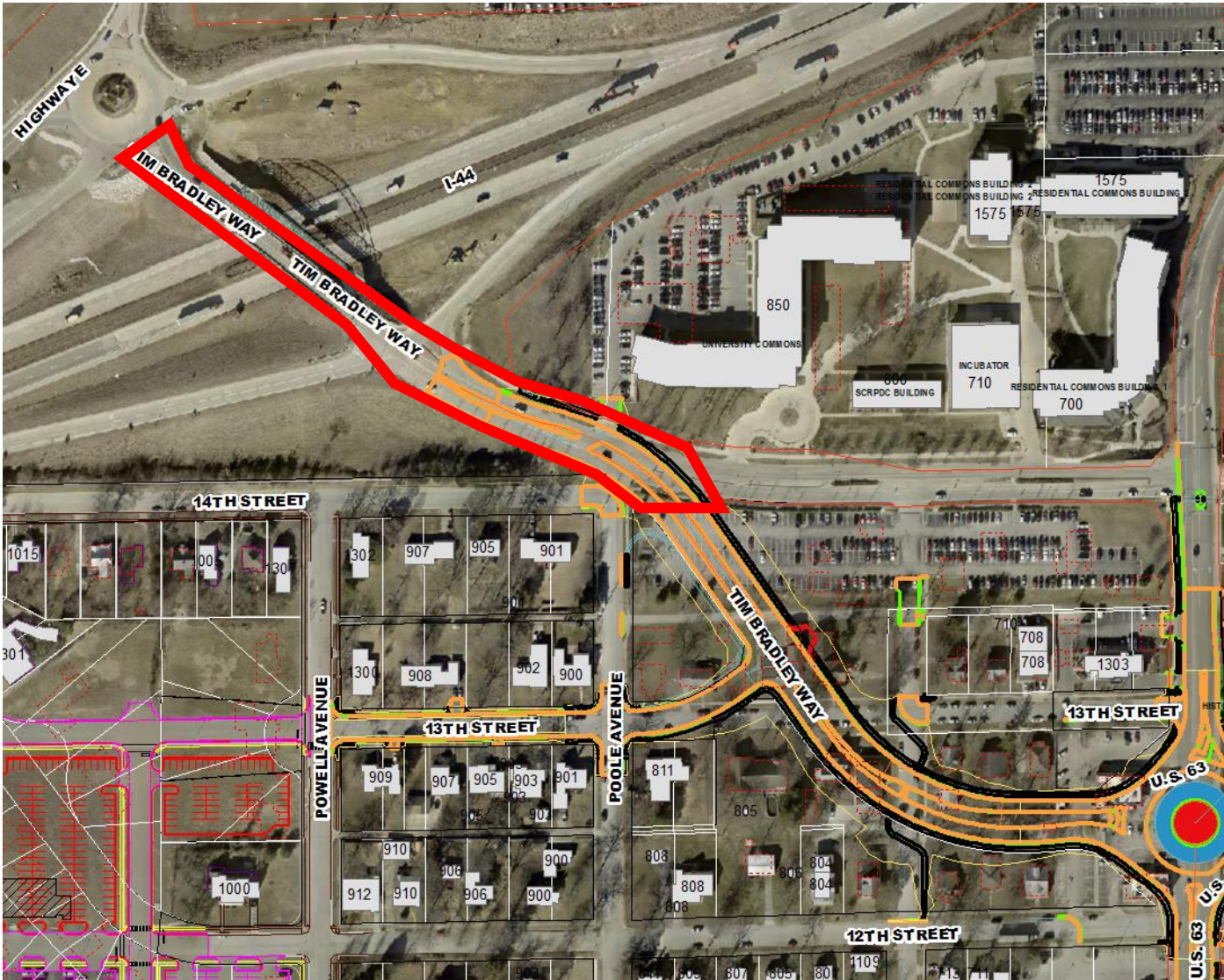
Background: University Drive has been relocated as part of the MoveRolla TDD projects. The portion of the new roadway which is on newly dedicated right-of-way was platted as “Tim Bradley Way.” However, a portion of the road which was not included in that plat remains named “University Drive.” That portion is requested to be renamed.

The unused remainder right-of-way of University Drive is still MoDOT property, however, the property is intended to be vacated by MoDOT and granted to the university.

Discussion: The City Council adopted a resolution at the October 3, 2022 meeting to direct staff to begin the notice process required by state statutes for a street name change. A legal notice was submitted to the Phelps County Focus and a period of four weeks has been allowed for any written petition in opposition to the street name change to be submitted. No other property owners, besides the city and university, are impacted by the change.

Prepared by: Tom Coots, City Planner

Attachments: Area Map, Ordinance



Project Information:

Case No: STR22-02
 Location: University Drive/Tim Bradley Way
 Applicant: City of Rolla
 Request:
 Rename remainder of University Drive to Tim Bradley Way



For More Information Contact:

Tom Coots, City Planner
 tcoots@rollacity.org
 (573) 426-6974
 901 North Elm Street
 City Hall: 2nd Floor
 8:00 – 5:00 P.M.
 Monday - Friday

IIB2

AN ORDINANCE TO CHANGE THE NAME OF A PORTION OF UNIVERSITY DRIVE TO TIM BRADLEY WAY

(STR22-02)

WHEREAS, the street name change is needed due to modification which have been made to the street network in the vicinity; and

WHEREAS, the City of Rolla City Council met on October 3, 2022 and through the passage of Resolution 2009, found it necessary to change the name of said section of Fraternity Circle to Spruce Drive and directed that, in accordance with Missouri Revised Statutes, the resolution be advertised in a local newspaper; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, a period of four weeks from the date of publication of the notice was provided to allow for any affected property owners to file a written petition to protest the street name change; and

WHEREAS, no written petition to protest the street name change has been received, and;

WHEREAS, after such notice has been provided and no written petition has been received after four weeks from the date of publication of said notice, the City Council of Rolla shall have the power by ordinance to change said street name and that, once approved, the City Clerk shall file said ordinance with the Phelps County Recorder of Deeds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That after consideration, the City Council approved the request to change the name of University Drive to Tim Bradley Way between that portion of Tim Bradley Way which has been dedicated by the Bradley Addition plat and the roundabout north of I-44, where Naggogami Rd and White Columns Drive terminate.

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2022.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Public Hearing/1st Reading

SUBJECT: Renaming a portion of Kingshighway and Ridgeview Rd to Highway 72

(STR22-03)

MEETING DATE: November 7, 2022

Application and Notice:

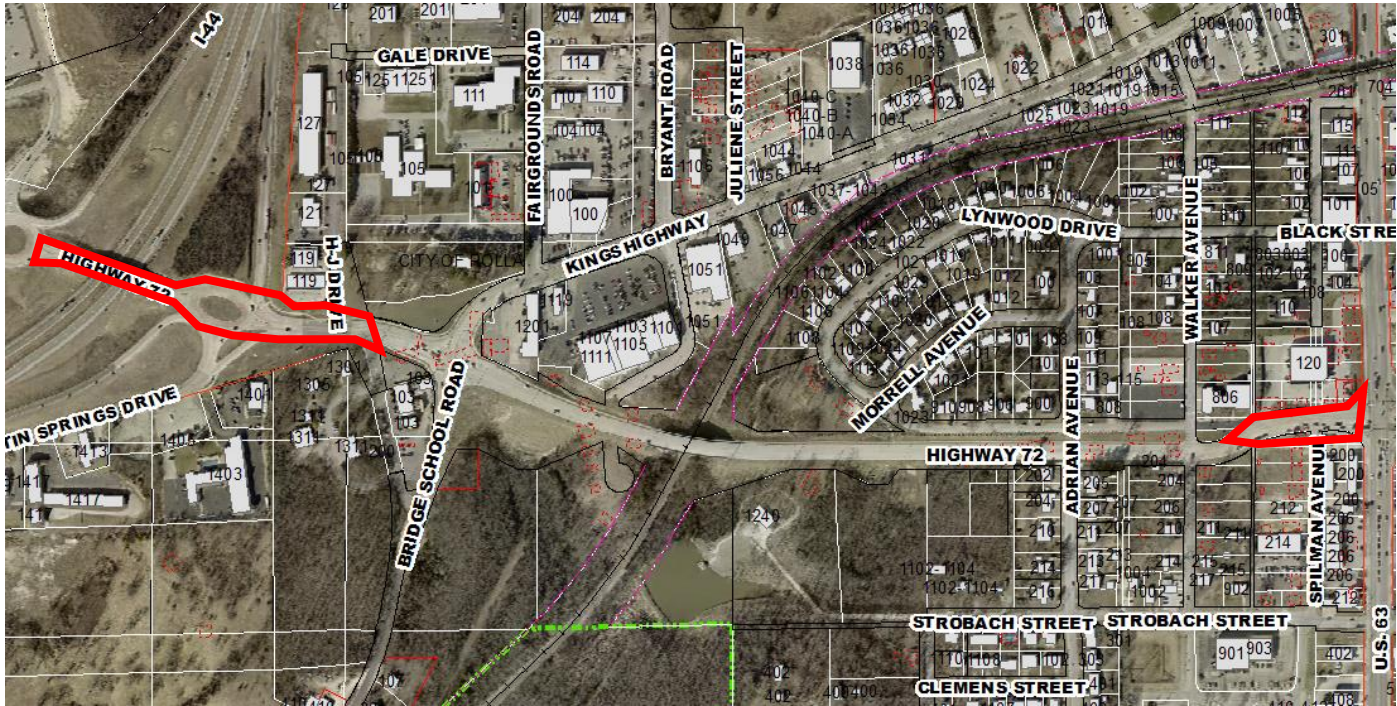
Applicant - City of Rolla
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background: The Highway 72 Extension project connected Highway 72 from Bishop Ave directly to I-44, and was completed years ago. A portion of the new roadway was included in a plat to dedicate the rights-of-way and name that section of road. However, a portion of the road which was not included in that plat remains named “Kingshighway” and “Ridgeview Rd.” Those portions are requested to be renamed.

Discussion: The City Council adopted a resolution at the October 3, 2022 meeting to direct staff to begin the notice process required by state statutes for a street name change. A legal notice was submitted to the Phelps County Focus and a period of four weeks has been allowed for any written petition in opposition to the street name change to be submitted. No other property owners, besides the city are impacted by the change.

Prepared by: Tom Coots, City Planner

Attachments: Area Map, Ordinance



Project Information:

Case No: STR22-03
 Location: Highway 72
 Applicant: City of Rolla
 Request:

Rename portion of Kingshighway and
 Ridgeview Rd to Highway 72



For More Information Contact:

Tom Coots, City Planner
tcoots@rollacity.org

(573) 426-6974
 901 North Elm Street
 City Hall: 2nd Floor
 8:00 – 5:00 P.M.
 Monday - Friday

IIC2

ORDINANCE NO. _____

AN ORDINANCE TO CHANGE THE NAME OF A PORTION OF KINGSHIGHWAY AND RIDGEVIEW RD TO HIGHWAY 72

(STR22-03)

WHEREAS, the street name change is needed due to modification which have been made to the street network in the vicinity; and

WHEREAS, the City of Rolla City Council met on October 3, 2022 and through the passage of Resolution 2008, found it necessary to change the name of said section of Fraternity Circle to Spruce Drive and directed that, in accordance with Missouri Revised Statutes, the resolution be advertised in a local newspaper; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, a period of four weeks from the date of publication of the notice was provided to allow for any affected property owners to file a written petition to protest the street name change; and

WHEREAS, no written petition to protest the street name change has been received, and;

WHEREAS, after such notice has been provided and no written petition has been received after four weeks from the date of publication of said notice, the City Council of Rolla shall have the power by ordinance to change said street name and that, once approved, the City Clerk shall file said ordinance with the Phelps County Recorder of Deeds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That after consideration, the City Council approved the request to change the name of Kingshighway to Highway 72 between the roundabout north of I-44, where Old Wire Outer Road terminates and that portion of Highway 72 which was dedicated by the Highway 72 Extension West plat.

SECTION 1: That after consideration, the City Council approved the request to change the name of Ridgeview Road to Highway 72 between Bishop Avenue and that portion of Highway 72 which was dedicated by the Highway 72 Extension plat.

SECTION 3: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND
APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2022.**

APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor



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SEPTEMBER MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Sep 2022	Aug 2022	Sep 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Cardboard	125.0 ton	105.0 ton	117.0 ton	1,142.4 ton	1,237.0 ton	1,649.0 ton
Newspaper	34.5 ton	35.7 ton	35.0 ton	348.1 ton	419.0 ton	527.1 ton
High Grade Paper	0.0 ton	0.0 ton	0.0 ton	42.0 ton	43.5 ton	65.5 ton
Aluminum	2.5 ton	0.0 ton	0.0 ton	13.6 ton	14.4 ton	19.7 ton
Steel Cans/Scrap Metal	3.5 ton	3.4 ton	4.5 ton	44.1 ton	49.0 ton	63.7 ton
Plastic	29.3 ton	0.0 ton	20.0 ton	81.2 ton	92.1 ton	122.6 ton
Glass	0.0 ton	25.0 ton	0.0 ton	181.7 ton	215.0 ton	260.2 ton
Batteries	0.7 ton	0.0 ton	0.0 ton	1.4 ton	0.3 ton	0.3 ton
Electronic Waste	3.4 ton	3.3 ton	0.0 ton	29.0 ton	36.3 ton	47.8 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.3 ton	0.3 ton
TOTAL	198.8 ton	172.4 ton	176.5 ton	1,883.5 ton	2,106.8 ton	2,756.0 ton

SERVICES PROVIDED

Type of Service	Sep 2022	Aug 2022	Sep 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Special Pick-ups	43	85	70	513	588	732
Paper Shredding	5.5 hours	3.5 hours	5.0 hours	46.0 hours	54.3 hours	64.3 hours
Reported Trash Nuisances	0	0	0	0	0	0
Households Dropping Off Hazardous Waste	80	83	27	736	572	762

DISPOSAL TONNAGE

(Sanitation Division)

Material	Sep 2022	Aug 2022	Sep 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Refuse	1,378.5 ton	1,475.7 ton	1,661.4 ton	12,624.5 ton	13,804.1 ton	18,681.1 ton

Management Report
FISCAL YEAR 2022

September 2022

BUILDING PERMITS ISSUED	SEPTEMBER FY 2022		SEPTEMBER FY 2021		YTD FY 2022		YTD FY 2021		Δ CHANGE FY 21 - FY 22	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	37	\$ 1,042,953	30		427		372		14.8%	
Electric, Plumbing, etc. Only	18	\$ -	4	\$ -	172	\$ 150,000	119	\$ 59,000	44.5%	154.2%
Single Famil Detached	-	\$ -	1	\$ 228,500	13	\$ 3,512,895	10	\$ 2,217,003	30.0%	58.5%
Single Family Attached	-	\$ -	-	\$ -	8	\$ 1,437,000	-	\$ -		
Duplexes	-	\$ -	-	\$ -	1	\$ 291,800	-	\$ -		
3-or-4 family	2	\$ 831,800	-	\$ -	11	\$ 4,650,290	4	\$ 1,434,700	175.0%	224.1%
5-or-more family	-	\$ -	-	\$ -	1	\$ 2,057,200	-	\$ -	#DIV/0!	#DIV/0!
Hotels, Motels	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Other nonhousekeeping shelter	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Amusement, social, recreational	-	\$ -	-	\$ -	2	\$ 291,500	-	\$ -		
Churches, other religious	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Industrial	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Parking garages	-	\$ -	2	\$ 100,000	6	\$ 3,146,750	6	\$ 810,250	0.0%	288.4%
Service stations, repair garages	-	\$ -	-	\$ -	2	\$ 1,854,750	-	\$ -		
Hospitals, institutional	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Offices, banks, professional	-	\$ -	-	\$ -	3	\$ 1,800,000	1	\$ 614,100	200.0%	193.1%
Public Works, utilities	-	\$ -	-	\$ -	1	\$ 500,000	1	\$ 2,500,000	0.0%	-80.0%
Schools, other educational	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Stores, customer	-	\$ -	1	\$ 420,000	2	\$ 2,000,000	3	\$ 1,612,500	-33.3%	24.0%
Towers, antennas	-	\$ -	-	\$ -	1	\$ 25,000	-	\$ -		
Signs, attached and detached	5	\$ 85,300	7	\$ 40,100	70	\$ 741,800	53	\$ 253,612	32.1%	192.5%
Residential addition, remodel	3	\$ 37,853	9	\$ 288,500	60	\$ 1,439,218	66	\$ 1,505,350	-9.1%	-4.4%
Commercial addition, remodel	4	\$ 88,000	5	\$ 553,000	35	\$ 4,174,216	55	\$ 5,205,500	-36.4%	-19.8%
Residential garage, carport	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, single family	2	\$ -	1	\$ -	24	\$ -	37	\$ -	-35.1%	#DIV/0!
Demolition, 2-family	-	\$ -	-	\$ -	-	\$ -	1	\$ -	-100.0%	
Demolition, 3-or-4 family	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, 5-or-more family	-	\$ -	-	\$ -	1	\$ -	1	\$ -	0.0%	
Demolition, all other	3	\$ -	-	\$ -	13	\$ -	15	\$ -	-13.3%	
Total Residential Units	8	\$ 831,800.00	-	\$ 1	117	\$ 11,949,185	23	\$ 2,910,586	408.7%	310.5%
EST. CONSTRUCTION COSTS		\$ 1,042,953	-	\$ 1,630,100	-	\$ 28,072,419	-	\$ 16,208,965	#DIV/0!	73.2%
Building Permit Fees		\$ 6,179	-	\$ 7,124	-	\$ 109,823	-	\$ 70,074	#DIV/0!	56.7%
FEES		\$ 16,079	-	\$ 15,324	-	\$ 231,948	-	\$ 168,325	#DIV/0!	37.8%

INSPECTIONS PERFORMED	SEPTEMBER FY 2022	SEPTEMBER FY 2021	YTD FY 2022	YTD FY 2021	FY FY 21 - FY 22
Building Inspections	163	177	1958	1,718	14%
Electrical Inspections	86	50	912	826	10%
Excavation Inspections	0	0	0	0	#DIV/0!
Plumbing Inspections	71	35	605	537	13%
Mechanical Inspections	38	14	285	325	-12%
Code Inspections	238	231	2958	2,484	20%
Nuisance Inspections	228	125	1818	906	101%
Business License Inspections	9	8	175	144	22%
TOTAL INSPECTIONS	833	640	8711	6,920	26%

September 2022

	Building	Elec.	Plumb	Mech.	Gen Com	Nuis.	BL	Daily #	N/R	30 Day P	30 Day F	Grass P	Grass F	Trash P	Trash F	Abate Grass	Abate Trash	Summons	# of Inspect.
9/1	11	4	1	2	15	0	2	35	0	0	0	0	0	0	0	0	0	0	2
9/2	3	2	3	3	6	12	0	29	0	0	7	6	7	0	1	0	0	0	2
9/6	7	5	6	3	10	16	1	48	0	0	4	14	7	0	0	2	0	0	2
9/7	12	6	2	2	15	19	0	56	0	2	2	12	3	2	0	1	0	0	3
9/8	10	3	3	1	14	10	1	42	0	0	1	1	0	0	0	0	0	0	3
9/9	6	7	4	2	13	11	0	43	0	0	0	8	5	1	0	0	0	0	3
9/12	6	3	3	2	8	14	0	36	0	2	0	5	0	4	0	0	0	0	2
9/13	7	6	2	1	12	12	0	40	0	2	0	5	0	0	0	0	0	0	3
9/14	8	4	5	2	12	11	1	43	0	2	0	3	0	1	0	0	0	0	3
9/15	8	4	3	2	10	19	0	46	0	3	0	4	0	2	0	0	0	0	3
9/16	3	2	3	0	5	5	0	18	0	1	0	1	0	0	0	0	0	0	2
9/19	11	4	5	3	14	12	1	50	0	4	1	6	6	0	0	0	0	0	3
9/20	11	3	6	2	14	9	0	45	0	0	0	4	0	0	0	0	0	0	3
9/21	11	2	1	2	12	7	0	35	0	3	0	0	11	0	1	0	0	0	3
9/22	8	3	4	1	12	6	2	36	0	1	0	2	13	0	0	0	0	0	3
9/23	9	7	5	4	11	5	1	42	0	1	1	2	0	0	0	0	0	0	3
9/26	16	6	4	3	21	5	0	55	0	2	1	1	0	0	0	0	0	0	3
9/27	4	3	2	0	7	6	0	22	0	1	1	0	0	0	0	0	0	0	2
9/28	2	3	4	0	7	10	0	26	0	3	0	1	0	0	0	0	0	0	3
9/29	4	5	1	1	9	27	0	47	0	22	0	2	0	0	0	0	0	0	3
9/30	6	4	4	2	11	12	0	39	0	5	0	1	11	0	0	0	0	0	3
								0											
								0											
	163	86	71	38	238	228	9	833	0	54	18	78	63	10	2	3	0	0	

Rolla Police Department Monthly Report

YTD 2022

Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2021 YTD	% Increase
Abandoned/Recovered Property	18	11	17	19	24	21	26	27	27				190	170	11.76%
Abandoned Vehicle	13	16	20	28	15	9	26	27	28				182	175	4.00%
Accident - Fatality	0	0	0	0	0	0	0	0	0				0	1	-100.00%
Accident - Injury	19	13	22	20	22	11	16	24	15				162	148	9.46%
Accident - Leave The Scene	13	14	10	18	17	10	15	9	23				129	140	-7.86%
Accident - No Injury	45	48	46	51	37	42	36	34	31				370	339	9.14%
Accident - Private Property	23	22	28	24	24	20	22	32	28				223	214	4.21%
Accident - Road Blocked	5	5	3	9	7	2	6	5	7				49	66	-25.76%
Adult Abuse	0	0	0	0	0	0	1	1	1				3	3	0.00%
Alarm LE	75	80	61	66	61	76	63	70	55				607	578	5.02%
Animal Bite/Attack	2	3	8	2	3	4	5	5	3				35	31	12.90%
Animal Control	88	91	101	98	142	147	145	163	153				1,128	1,114	1.26%
Arson	0	0	0	0	0	0	0	0	0				0	0	#DIV/0!
Assault	13	13	13	17	20	18	9	11	28				142	85	67.06%
Assist Agency Non-LEA	85	69	73	58	83	63	79	77	60				647	718	-9.89%
Assist Citizen	4	10	8	3	13	5	9	6	2				60	76	-21.05%
Assist LEA	16	9	19	19	10	20	21	15	9				138	166	-16.87%
Assist Motorist	24	40	22	28	18	27	28	23	30				240	275	-12.73%
Bomb Threat	0	0	2	0	0	1	0	0	0				3	0	#DIV/0!
Building Lockout	0	0	0	0	1	0	1	2	1				5	2	150.00%
Burglary	14	12	14	17	16	23	11	18	14				139	154	-9.74%
Business/Building Check	410	191	157	224	150	284	516	309	224				2,465	1,825	35.07%
Call for Police	73	60	82	71	86	76	40	56	63				607	913	-33.52%
Check Well Being	96	102	102	118	128	160	136	119	133				1,094	935	17.01%
Child Abuse	2	1	1	1	3	3	2	6	2				21	25	-16.00%
Child Exploitation/Pornography	0	0	0	0	0	0	0	0	0				0	1	-100.00%
Confidential Investigation	0	2	0	0	0	0	0	0	0				2	0	#DIV/0!
Conservation Violation	0	1	0	0	0	0	0	0	0				1	0	#DIV/0!
Court	8	8	7	15	11	7	7	8	10				81	124	-34.68%
Crossing Guard (Officer coverage)	5	7	8	7	20	0	0	1	3				51	43	18.60%
CWB 911 Hangup	251	209	229	174	215	154	163	185	199				1,779	2,417	-26.40%
Death	1	3	2	2	2	0	0	3	1				14	9	55.56%
Destruction of Property	13	20	11	23	17	20	27	24	12				167	171	-2.34%
Disturbance-Fireworks	1	1	1	0	1	5	22	1	4				36	33	9.09%
Disturbance-Liquor	0	0	1	0	1	1	2	0	1				6	10	-40.00%
Disturbance-Other	73	53	63	67	85	86	54	68	69				618	736	-16.03%
Domestic Violence	39	45	46	42	49	40	44	49	26				380	352	7.95%
Driving While Intoxicated	13	10	9	14	5	8	11	9	9				88	84	4.76%
Drown/Water Rescue	0	0	0	1	0	0	0	0	0				1	2	-50.00%
Drug Paraphernalia	5	2	17	7	12	12	15	9	13				92	65	41.54%
Escort - Bank	0	1	0	0	0	0	0	0	0				1	2	-50.00%
Escort - Courtesy	7	11	4	5	1	4	3	6	6				47	88	-46.59%
Escort - Funeral	7	7	6	6	6	8	5	6	10				61	67	-8.96%
Exparte Violation	2	6	8	6	10	7	8	7	9				63	67	-5.97%
Field Interview	38	28	24	46	68	88	105	69	55				521	527	-1.14%
Fight	4	4	7	3	5	10	6	1	1				41	51	-19.61%
Fingerprints	6	11	8	10	5	1	3	5	2				51	59	-13.56%
Follow-up	141	87	110	111	145	119	147	122	113				1,095	1,225	-10.61%
Foot Patrol	0	0	1	0	2	1	2	5	1				12	10	20.00%
Forgery-Counterfeiting	1	1	1	0	1	2	1	0	1				8	5	60.00%
Found Body	0	0	1	0	0	0	0	0	0				1	1	0.00%
Fraud - Checks/Credit Card	13	16	32	18	13	27	23	25	18				185	157	17.83%
Harassment	16	20	18	24	25	25	29	29	38				224	166	34.94%
Hotel/Motel Check	0	0	0	0	0	0	0	0	0				0	1	-100.00%
Identity Theft	0	2	2	2	2	1	0	2	1				12	4	200.00%
Information Request	202	205	257	268	292	321	313	304	270				2,432	2,008	21.12%
Intoxicated Person	11	7	20	9	16	4	9	9	4				89	94	-5.32%
Jail Incident	0	0	0	0	0	0	0	1	0				1	0	#DIV/0!
Juvenile Complaint	12	15	13	10	23	9	8	9	18				117	69	69.57%
Keep the Peace/Standby	22	13	14	11	9	8	19	12	12				120	106	13.21%

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2021 YTD	% Increase
Kidnapping	1	0	0	0	0	0	1	0	0				2	2	0.00%
Leave without Pay	0	1	0	0	1	3	0	1	0				6	7	-14.29%
Liquor Violation	0	0	2	0	0	0	0	0	0				2	3	-33.33%
Littering/Dumping	2	2	3	0	9	11	8	3	3				41	23	78.26%
Loitering	9	7	8	4	8	16	12	12	7				83	108	-23.15%
Lost or Stolen Property	7	6	7	4	5	4	6	7	8				54	44	22.73%
Loud Noise Complaint	19	28	42	25	36	25	16	17	21				229	191	19.90%
Malicious Mischief	3	1	2	2	0	0	1	2	2				13	5	160.00%
Other	0	0	0	0	0	0	0	0	0				0	4	-100.00%
Mental Health	35	25	31	20	30	28	46	28	31				274	242	13.22%
Missing Person	3	15	8	9	7	7	7	12	6				74	71	4.23%
Narcotics Violation	14	18	29	29	39	18	22	19	15				203	271	-25.09%
Negotiation Callout	0	0	1	0	0	0	1	0	0				2	0	#DIV/0!
No Business License	1	0	0	0	0	0	0	0	0				1	0	#DIV/0!
Open Door	6	10	4	14	5	10	3	13	4				69	72	-4.17%
Overdose	5	11	9	12	11	7	14	8	8				85	91	-6.59%
Paper Service	30	27	43	27	23	19	19	19	21				228	237	-3.80%
Prisoner Transport	1	3	2	2	2	2	1	1	2				16	25	-36.00%
Property Damage-Non Criminal	0	1	1	2	1	2	3	1	2				13	12	8.33%
Prostitution	0	0	0	0	1	1	0	1	0				3	0	#DIV/0!
Prowler	1	3	2	4	5	5	5	7	6				38	25	52.00%
Public Indecency	0	0	0	0	0	4	3	2	2				11	10	10.00%
Public Relations	4	1	9	6	13	4	18	21	21				97	59	64.41%
Pursuit	1	0	0	0	1	0	0	0	0				2	7	-71.43%
Rape/Sexual Assault	0	1	1	2	1	1	2	0	0				8	7	14.29%
Robbery	0	1	0	0	0	0	1	1	0				3	3	0.00%
Runaway	7	7	9	4	12	6	8	4	6				63	42	50.00%
Search Warrant	0	0	0	1	1	1	0	3	1				7	3	133.33%
Vacation/Security Check	32	17	23	19	23	18	35	21	30				218	99	120.20%
Selective Enforcement	0	0	0	1	0	0	0	0	0				1	4	-75.00%
Sewer Alarm	0	0	0	2	0	0	1	1	0				4	1	300.00%
Sex Offenses	11	3	5	9	4	5	3	2	4				46	33	39.39%
Shots Fired	2	2	2	3	0	0	5	11	5				30	32	-6.25%
Smoking Violation	0	0	0	0	0	0	0	0	0				0	2	-100.00%
Soliciting	1	1	1	1	3	3	2	3	1				16	11	45.45%
Stabbing	0	0	0	0	0	0	0	1	0				1	0	#DIV/0!
Stabbing or Shooting with Injury	0	0	0	0	1	1	1	0	2				5	7	-28.57%
Stalking	0	0	0	0	0	1	1	1	0				3	3	0.00%
Stealing	54	38	75	73	98	94	100	83	95				710	735	-3.40%
Stolen Vehicle	10	5	7	5	6	17	9	4	11				74	88	-15.91%
Suicide	1	0	0	0	0	0	0	0	0				1	1	0.00%
Suspicious Activity	80	78	63	102	123	121	95	108	100				870	820	6.10%
Suspicious Package/Item	0	0	1	1	0	0	1	0	0				3	3	0.00%
SWAT Callout	0	0	1	0	1	0	1	0	0				3	2	50.00%
Tampering	3	8	3	4	9	8	10	7	8				60	58	3.45%
Telephone Harassment	8	4	6	9	13	9	8	25	9				91	92	-1.09%
Tow Sticker Expired	11	7	16	28	17	22	17	17	11				146	71	105.63%
Traffic Complaint	122	160	150	168	163	161	118	160	152				1,354	1,181	14.65%
Traffic Stop	291	379	465	272	385	424	374	279	361				3,230	3,378	-4.38%
Trespassing	36	38	32	42	81	84	77	74	68				532	273	94.87%
Try to Contact	14	12	16	16	14	18	11	12	10				123	112	9.82%
Vehicle Identification	60	55	42	61	41	58	47	47	55				466	577	-19.24%
Vehicle Lockout	1	1	1	1	3	5	1	5	5				23	33	-30.30%
Vehicle Repossession	6	5	2	8	4	2	6	4	6				43	27	59.26%
Veterinary Call	7	3	5	5	4	10	7	11	6				58	54	7.41%
Weapons Violation	4	2	6	4	10	6	3	4	7				46	22	109.09%
Totals	2,832	2,591	2,864	2,773	3,135	3,231	3,369	3,070	2,955	0	0	0	26,820	26,190	2.41%

Rolla Police Department Monthly Report
YTD 2022

Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes" (these totals are somewhat fluid as investigations and report processing are not limited to monthly time frames):

	<u>Criminal</u> <u>Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Felony</u> <u>Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Change from</u> <u>Previous Yr</u>
September	0	1	0	9	6	60	7	0	83	
YTD 2022	0	9	3	64	79	416	37	1	609	
2021	1	15	9	68	119	565	36	1	814	-21.28%
2020	1	11	1	93	156	712	59	1	1034	11.42%
2019	0	16	6	87	164	604	46	5	928	14.71%
2018	0	30	7	84	102	547	34	5	809	-5.49%
2017	0	18	14	80	114	593	32	5	856	11.31%

Overdoses

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to change as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
September	9	4	1
YTD 2022	110	34	9
2021	140	58	13

ANIMAL CONTROL MONTHLY TOTALS

September 2022

ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2022 YTD Total	2021 YTD Total
City of Rolla	13	8	0	16	37	364	357
Rolla Area	2	0	0	0	2	10	30
City of Newburg	0	0	0	0	0	0	3
Newburg Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	1	0
Other Agencies	0	0	0	0	0	0	0
St. James Area	0	0	0	0	0	8	1
Ft. Leonard Wood	0	0	0	0	0	0	1
Monthly Total	15	8	0	16	39		
2022 YTD Total	193	66	1	124		383	
2021 YTD Total	185	85	0	122			392
Total Phelps County	2	0	0	0	2	15	30

ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2022 YTD Total	2021 YTD Total
Animals Adopted ①	9	6	0	0	15	109	87
Animals Claimed	7	0	0	0	7	70	87
Euthanized(III/Injured)	0	1	0	0	1	9	8
Euthanized(Dangerous)	2	2	0	0	4	33	43
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	2	0	7	9	69	63
Transferred to Rescue ③	0	0	0	0	0	8	19
Wildlife Relocated	0	0	0	9	9	44	63
Other	0	0	0	0	0	1	4
Monthly Total	18	11	0	16	45		
2022 YTD Total	175	68	1	99		343	
2021 YTD Total	171	86	0	117			374

	Monthly Total	2022 YTD Total	2021 Total		
Adoption Rate (① +③)÷(①+②+③)	100.00%	100.00%	100.00%		
PR Programs	0	9	9		
Calls for Service	152	1,021	1,195		
Written Warnings	0	0	0		
Citations	1	18	24		
Total Incinerator Hours	0	159	582		

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**CITY OF ROLLA
CASH ANALYSIS REPORT
September 30, 2022**

GENERAL FUND

CASH IN BANK	\$	59,005.14
NIB GENERAL FUND	\$	7,485.99
CASH - BAIL BONDS	\$	-
ROLLA MUNICIPAL COURT	\$	300.00
ASI FLEX 125	\$	23,546.01
CASH - HEALTH ACCOUNT	\$	-
TIF ACCOUNT - EATS	\$	97,719.22
TIF ACCOUNT - PILOT	\$	33.77
CASH - PAID UNDER PROTEST	\$	-
INVESTMENTS - GENERAL FUND	\$	157,084.39
USE TAX MMA	\$	817,724.21
MMA - GENERAL FUND RESERVE REBUILD	\$	1,305,391.76
POLICE EVIDENCE FUNDS	\$	18,894.48
CITY SEIZURES & FORFEITURES	\$	17,679.28
TASKFORCE SEIZURES & FORFEITURES	\$	545,355.29
ANIMAL CONTROL SHELTER COMM PARTNER	\$	130,805.45
ANIMAL CONTROL SHELTER RESERVE	\$	379,828.10
PROPERTY FIRE DAMAGE ACCOUNT	\$	15.02
ANIMAL CONTROL SHELTER COMM PARTNER - ENDOW	\$	-
DISASTER RESPONSE	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	166,566.57
US BANK ESCROW	\$	-
INVESTMENTS - CDS	\$	-
EAC ACCOUNT	\$	-
GENERAL FUND TOTALS	\$	3,727,434.68

SEWER FUND

CASH IN BANK	\$	224,638.98
NIB GENERAL FUND	\$	70.00
SEWER FUND MMA	\$	1,561,469.86
SEWER FUND DEPREC & RESERVE	\$	503,987.75
INVESTMENTS - GENERAL FUND	\$	3,902.28
GENERAL FUND CREDIT CARD ACCOUNT	\$	758.00
US BANK ESCROW	\$	-
INVESTMENT - CDS	\$	-
SEWER FUND TOTALS	\$	2,294,826.87

ENVIRONMENTAL SERVICES FUND

CASH IN BANK	\$	9,883.75
NIB ENV SVS FUND	\$	-
INVESTMENTS - GENERAL FUND	\$	200.00
GENERAL FUND CREDIT CARD ACCOUNT	\$	2,089.42
MMA PCB	\$	1,633,786.32
ENV SVS CC	\$	53,830.05
INVESTMENT - CDS	\$	-
ENV SVS FUND TOTALS	\$	1,699,789.54

ARPA FUNDING

CASH IN BANK	\$	3,259.98
ARPA FUNDING MMA	\$	1,840,052.31
AIRPORT FUND TOTALS	\$	1,843,312.29

**CITY OF ROLLA
CASH ANALYSIS REPORT
September 30, 2022**

AIRPORT FUND

CASH IN BANK	\$ (89,291.78)
NIB GENERAL FUND	\$ 416.68
GENERAL FUND CREDIT CARD ACCOUNT	\$ 2,274.55
INVESTMENTS - MMA	\$ 31,765.23
INVESTMENTS - MMA (BREWER LEASE AGREE)	\$ 27,300.00
AIRPORT FUND TOTALS	\$ (27,535.32)

CEMETERY FUND

CASH IN BANK	\$ 3,000.00
CASH - MMA	\$ 332,729.67
INVESTMENTS - RESTRICTED	\$ -
CEMETERY FUND TOTALS	\$ 335,729.67

STREET FUND

CASH IN BANK	\$ (138,629.96)
NIB GENERAL FUND	\$ -
GENERAL FUND MMA	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 3,020.00
CASH - MMA	\$ 1,530,454.80
MODOT RESERVE	\$ 1,509,173.22
INVESTMENT - CDS	\$ -
STREET FUND TOTALS	\$ 2,904,018.06

RECREATION FUND

CASH IN BANK	\$ (20,463.17)
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ -
DEPR RES & EQUIP - MMA	\$ -
RECREATION FUND TOTALS	\$ (20,463.17)

HEALTH INSURANCE FUND

HEALTH INSURANCE RESERVE	\$ 501,825.87
CASH - HEALTH ACCOUNT	\$ 83,445.50
GENERAL FUND CREDIT CARD ACCOUNT	\$ 4,006.65
HEALTH FUND TOTALS	\$ 589,278.02

PARK FUND

CASH IN BANK	\$ (87,815.78)
NIB GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 40.00
INVESTMENTS - PARK SALES TAX	\$ 47,030.38
PARKS CC	\$ -
PARK FUND TOTALS	\$ (40,745.40)

PARK LAND RESERVE FUND

CASH IN BANK	\$ 55,984.68
PARK LAND RESERVE ACCOUNT	\$ 18,604.18
PARK LAND RESERVE FUND TOTALS	\$ 74,588.86

GRAND TOTAL ALL FUNDS **\$ 11,536,921.81**

ANY AND ALL FINANCIAL RECORDS ARE OPEN TO THE PUBLIC

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
September 30, 2022
100% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>GENERAL FUND</u>				
REVENUES	\$14,359,238.00	\$ 14,006,512.95	\$ 352,725.05	97.5%
EXPENDITURES				
GENERAL ADMINISTRATIVE	\$ 676,855.00	\$ 712,689.66	\$ (35,834.66)	105.3%
ADMINISTRATION	\$ 312,932.00	\$ 289,281.57	\$ 23,650.43	92.4%
LIBRARY	\$ 300,750.00	\$ 326,054.34		108.4%
FINANCE	\$ 679,960.00	\$ 654,795.99	\$ 25,164.01	96.3%
LEGAL	\$ 67,300.00	\$ 75,317.80	\$ (8,017.80)	111.9%
COURT	\$ 92,990.00	\$ 98,420.34	\$ (5,430.34)	105.8%
TELECOMMUNICATIONS	\$ 1,438,550.00	\$ 1,223,226.84	\$ 215,323.16	85.0%
ANIMAL CONTROL	\$ 831,455.00	\$ 658,088.23	\$ 173,366.77	79.1%
POLICE	\$ 5,522,076.00	\$ 4,574,717.65	\$ 947,358.35	82.8%
FIRE	\$ 3,990,300.00	\$ 3,204,358.07	\$ 785,941.93	80.3%
ROLLA RURAL FIRE	\$ -	\$ 554,471.52	\$ (554,471.52)	#DIV/0!
BUILDING SERVICES	\$ 92,165.00	\$ 81,530.69	\$ 10,634.31	88.5%
COMMUNITY DEVELOPMENT	\$ 513,925.00	\$ 447,139.23	\$ 66,785.77	87.0%
ECONOMIC DEVELOPMENT	\$ 53,000.00	\$ 52,927.16	\$ 72.84	99.9%
TOTAL EXPENDITURES	<u>\$14,572,258.00</u>	<u>\$ 12,953,019.09</u>	<u>\$ 1,644,543.25</u>	88.9%
REVENUES OVER/UNDER EXPENDITURES	\$ (213,020.00)	\$ 1,053,493.86	\$ (1,291,818.20)	
<u>SEWER FUND</u>				
REVENUES	\$ 9,294,965.01	\$ 10,085,551.96	\$ (790,586.95)	108.5%
EXPENDITURES	<u>\$ 8,607,349.00</u>	<u>\$ 10,396,121.42</u>	<u>\$ (1,788,772.42)</u>	120.8%
REVENUES OVER/UNDER EXPENDITURES	\$ 687,616.01	\$ (310,569.46)	\$ 998,185.47	
<u>ENVIRONMENTAL SERVICES FUND</u>				
REVENUES	\$ 3,760,750.00	\$ 3,746,893.95	\$ 13,856.05	99.6%
EXPENDITURES				
RECYCLING	\$ 582,720.00	\$ 451,027.16	\$ 131,692.84	77.4%
SANITATION	\$ 2,822,900.00	\$ 2,478,459.17	\$ 344,440.83	87.8%
VEHICLE MAINTENANCE	\$ 448,560.00	\$ 479,390.19	\$ (30,830.19)	106.9%
TOTAL EXPENDITURES	<u>\$ 3,854,180.00</u>	<u>\$ 3,408,876.52</u>	<u>\$ 445,303.48</u>	88.4%
REVENUES OVER/UNDER EXPENDITURES	\$ (93,430.00)	\$ 338,017.43	\$ (431,447.43)	
<u>ARPA FUNDING</u>				
REVENUES	\$ -	\$ 2,321,811.40	\$ (2,321,811.40)	#DIV/0!
EXPENDITURES	<u>\$ -</u>	<u>\$ 2,323,572.34</u>	<u>\$ (2,323,572.34)</u>	#DIV/0!
REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ (1,760.94)	\$ 1,760.94	

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
September 30, 2022
100% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>AIRPORT FUND</u>				
REVENUES	\$ 661,206.00	\$ 951,169.53	\$ (289,963.53)	143.9%
EXPENDITURES	\$ 663,425.00	\$ 870,419.50	\$ (206,994.50)	131.2%
REVENUES OVER/UNDER EXPENDITURES	\$ (2,219.00)	\$ 80,750.03	\$ (82,969.03)	
<u>CEMETERY FUND</u>				
REVENUES	\$ 13,200.00	\$ 20,945.60	\$ (7,745.60)	158.7%
EXPENDITURES	\$ 20,000.00	\$ 6,380.87	\$ 13,619.13	31.9%
REVENUES OVER/UNDER EXPENDITURES	\$ (6,800.00)	\$ 14,564.73	\$ (21,364.73)	
<u>STREET FUND</u>				
REVENUES	\$14,707,990.50	\$ 7,740,027.23	\$ 6,967,963.27	52.6%
EXPENDITURES				
STREET	\$ 6,459,175.00	\$ 6,415,911.94	\$ 43,263.06	99.3%
TDD	\$ 4,869,228.00	\$ 4,111,595.54		
ENGINEERING	\$ 883,150.00	\$ 801,042.36	\$ 82,107.64	90.7%
TOTAL EXPENDITURES	\$12,211,553.00	\$ 11,328,549.84	\$ 125,370.70	
REVENUES OVER/UNDER EXPENDITURES	\$ 2,496,437.50	\$ (3,588,522.61)	\$ 6,842,592.57	
<u>RECREATION FUND</u>				
REVENUES	\$ 815,000.00	\$ 851,553.47	\$ (36,553.47)	104.5%
EXPENDITURES				
AQUATICS	\$ -	\$ 6,665.75	\$ (6,665.75)	#DIV/0!
ADMINISTRATION	\$ 750,205.00	\$ 649,831.18	\$ 100,373.82	86.6%
MAINTENANCE	\$ -	\$ 24,917.63	\$ (24,917.63)	#DIV/0!
TOTAL EXPENDITURES	\$ 750,205.00	\$ 681,414.56	\$ 68,790.44	90.8%
REVENUES OVER/UNDER EXPENDITURES	\$ 64,795.00	\$ 170,138.91	\$ (105,343.91)	
<u>PARK FUND</u>				
REVENUES	\$ 1,760,942.00	\$ 1,754,410.88	\$ 6,531.12	99.6%
EXPENDITURES				
ADMINISTRATION	\$ 226,125.00	\$ 225,674.68	\$ 450.32	99.8%
PARKS	\$ 1,168,790.00	\$ 1,038,996.58	\$ 129,793.42	88.9%
SPLASHZONE	\$ 232,250.00	\$ 263,766.75	\$ (31,516.75)	113.6%
OUTDOOR RECREATION	\$ 199,935.00	\$ 177,344.96	\$ 22,590.04	88.7%
TOTAL EXPENDITURES	\$ 1,827,100.00	\$ 1,705,782.97	\$ 121,317.03	93.4%
REVENUES OVER/UNDER EXPENDITURES	\$ (66,158.00)	\$ 48,627.91	\$ (114,785.91)	

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
September 30, 2022
100% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>PARK LAND RESERVE FUND</u>				
REVENUES	\$ 1,000.00	\$ 1,342.95	\$ (342.95)	134.3%
EXPENDITURES	\$ 39,500.00	\$ -	\$ 39,500.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (38,500.00)	\$ 1,342.95	\$ (39,842.95)	

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REGULAR SESSION – September 27, 2022

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:35 p.m. by Rolla Board of Public Works ("RBPW" or "Board") Secretary, Dr. Showalter, presiding. The following were present:

- Board members: President, Nick Barrack (by teleconference)
- Secretary, Dr. Wm. E. Showalter
- Vice Secretary, Ted Read (by teleconference)
- RMU Staff: General Manager, Rodney P. Bourne, P.E.
- Operations Manager, Chad Davis, P.E.
- Business Manager, Jason Grunloh
- Finance Manager, Gwen Cresswell
- Electric Superintendent, Eric Lonning

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Saylor.

* * * * *

I. APPROVAL OF MINUTES

Read made a motion, seconded by Barrack, the minutes of the August 30, 2022 Board meeting Regular and Executive sessions be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)

III. SPECIAL PRESENTATION (None)

IV. STAFF REPORTS

A. FINANCE MANAGER'S REPORT (presented by Cresswell)

1. The Board received the **Statement of Income & Expenses** reports for August 2022 (FY22). Cresswell reviewed August reports (FY22):

Month-to-Date comparison of August 2022 to August 2021

- August operating income was \$2,688,000 which was about even with August 2021. Year-to-date operating income is \$28,554,000 which is an increase of over \$895,000 from this time last year.
- Purchased power expenses were \$1,977,000 which is an increase of over \$244,000 from the previous August. The year-to-date purchased power total is \$19,914,000. With 11 months of the fiscal year accounted for, power expenses are running about \$390,000 over budget which is approximately 1.8% of our total budget. Since this is by far our largest expense, small fluctuations can make a significant difference.
- Total operating expenses were \$2,836,000 for August and \$28,895,000 year-to-date. This puts the year-to-date operating expenses down over \$2.9 million from last year at this time.
- We are showing a net loss of \$79,591 for August and net income for the year of \$440,592. Last year at this time, if you exclude the large asset sale, we were showing a net loss of about \$3.3 million.

2. Cresswell presented RMU's **Financial Statement, Statistics** report, and the **Disbursement Summary** for August 2022.

Read made a motion, seconded by Barrack, that the financial reports be approved as presented and forwarded to the City. Motion passed unanimously.

B. BUSINESS MANAGER'S REPORT (presented by Grunloh)

1. Public Power Week

Grunloh announced that the following week was Public Power Week and RMU has a celebration event planned on Wednesday, October 5th. Flyers for the event were included in the Board packets. The cookout celebration will be held in the lower parking lot with hot dogs, hamburgers, and giveaways for RMU customers and community. As part of Public Power Week, customers who complete a word search will be entered to win a credit on their RMU account. Names of three customers will be randomly selected to win.

Grunloh mentioned that General Manager Rodney Bourne will be on the Mayors morning radio show the morning of the celebration to discuss the event and more about Public Power Week.

2. Budget Billing

Grunloh reported that RMU customers who utilized budget billing were informed that there is no electric or water rate increase for the upcoming fiscal year. The monthly billing amounts would remain the same.

3. E-Bills

Grunloh announced that approximately 2000 RMU customers have signed up to receive electronic bills. This is almost one quarter of our total customers.

C. **OPERATIONS MANAGER'S REPORT** *(presented by Davis)*

1. **Updates on:**

a. Development Review Committee Meeting (DRC).

Davis reported that there were two DRC meetings in September and each meeting had two items on the agenda. RMU was neutral and had no comment concerning all four agenda items. Summaries of the DRC meetings were included in Board packets.

b. Current RMU projects

Davis highlighted portions of his Operation Manager's Report noting that the format had changed slightly and if the Board has feedback on the information they find helpful, modifications may be made. Davis reported that the installation of roadway lighting along Lions Club Drive from Rolla Street to Highway 63 was completed in early September. Davis mentioned that also in September, RMU worked with Missouri S&T on a campus wide power outage in order to complete a S&T substation load conversion. Davis noted the storm and wind event on August 4th identified some problem areas that needed attention and have been completed. One of those was the replacement of three Lumen poles on Burgher Drive. Davis mentioned water projects currently in progress involved replacing old water mains on sections of 18th Street as well as Holloway Street. Davis highlighted future water and electric plans taking place in the new fiscal year and also noted that a continuous project is the removal of overhead services not in use in order to improve aesthetics. A complete list with details of all electric and water projects were included in the Board packet.

D. **GENERAL MANAGER'S REPORT** *(Bourne)*

1. Line Trucks and Purchasing Policy *(Discussion Only)*

Bourne informed the Board of procurement challenges RMU has been facing. Supply chain issues are affecting lead time for vehicles and new line trucks currently have a 3-5 year time frame or longer. RMU has several vehicles scheduled for replacement and the long lead times have prompted discussion about various options for procurement. One option is to utilize cooperating purchase agreements where RMU has pre-bid equipment. This option may be less risk and the cooperating company completes the bidding process. RMU's purchasing procedures need updated to allow these types of procurements and we are still researching the best options to proceed. Bourne wanted the Board to be aware of the current challenges and they will be given additional information at future Board meetings.

V. **UNFINISHED BUSINESS** *(None)*

VI. **NEW BUSINESS**

A. RFB #22-126E

Davis reported that RMU received two that are being considered for Electric Materials. Fletcher-Reinhardt submitted their bid late and is not included for consideration. A summary of the bids was handed out prior to the start of the meeting. Staff recommends the lowest bid from Cape Electric Supply. **Barrack made a motion, seconded by Read, to award the bid to Cape Electric Supply for the electric materials in the amount of \$165,016.92. Motion passed unanimously.**

B. Annual Insurance Renewal

Bourne reported management met Monday, September 19th with RMU's Insurance Carrier, GBS, concerning the insurance renewal process. Bourne noted that overall, no premium increase was recommended as the projected cost of the health insurance program was only up by 2%. The loss ratio at the end of August was 66% which is the best we've ever seen. Additionally, RMU dropped the Buy-Up insurance option, as no employees were participating. **Read made a motion, seconded by Barrack, that the Board approve the insurance renewal with GBS. Motion passed unanimously.**

Read made a motion, seconded by Barrack, that the Board adjourn to Executive Session to discuss Legal under RSMo (Supp. 1997) Section 610.021 (3). Roll call vote was taken 5:00 p.m. Votes: Barrack, yes; Showalter, yes; Read, yes.

VII. **EXECUTIVE SESSION**

A. Legal under RSMo (Supp. 1997) Section 610.021 (3).

Barrack made a motion, seconded by Read that the meeting return to open session. Roll call vote taken at 5:15 p.m. Votes: Barrack, yes; Showalter, yes; Read, yes.

Bourne announced the Board discussed a legal matter in executive session with no action taken.

VII. ADJOURNMENT

With no further business appearing, **Barrack made a motion, seconded by Read, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:16 p.m.**

Nicholas Barrack, President

Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, October 25, 2022 at 4:30 p.m.

**Operation Manager's Report
RMU Board of Public Works Meeting**

**Date of Report:
October 25, 2022**

CURRENT WORK	
Location and Description	Timeline
Electric	
Carmel Court, Malibu Court, San Fernando Court, and Monterey Court: Convert 8 spans of overhead electric distribution system to underground distribution.	Primary completed September 22, 2022. Streetlighting completed September 27, 2022
18th Street from McCutchen Drive to Forum Drive: Relocate existing overhead 34 kV sub-transmission to 18th Street right-of-way and construct new 12 kV overhead distribution.	In progress
McCutchen Drive from 18th Street to Harvey Lane: Relocate existing overhead 34 kV sub-transmission and 12 kV overhead distribution and rebuild some overhead distribution.	In progress
MO S&T General Services Building: Overhead and underground primary extensions, new transformer, and metering for commercial development.	In progress
712 South Bishop: Replacement of pole, underground primary extensions, new transformer, and new metering for commercial development. New transformer to also serve 706 South Bishop.	In progress
706 South Bishop: Revision to electric service(s) by owner / tenant to accommodate new use.	In progress
1010 Forum Drive: Underground primary extension, new transformer, and metering for commercial development.	In progress
521 South Bishop: Revise overhead electric service for redevelopment.	In progress
Tower Road Substation: 1) Upgrade SCADA communications with installation of new RTU connected via fiber and and elimination of use of old RTU connected via radio. 2) Installation of new feeder breaker. 3) Rplacement of 2 poles incoming to substation so that static wire can be added above 34.5 kV conductor.	Completed: October 18, 2022
Heritage Substation: Upgrade SCADA communications with installation of new RTU connected via fiber and and elimination of use of old RTU connected via radio.	In progress
1505 Washington Street: Replaced and reconfigured poles and ancillary equipment.	Completed: October 3, 2022
Water	
18th Street from Holloway Street to Old St James Road: Replacement of old water main	In progress
Holloway Street from Arkansas Avenue to 18th Street: Replacement of old water main.	In progress
Turkey Run from Cypress Drive to Sycamore Drive: Replacement of old water main.	Winter 2022/2023
Service line replacements: Sycamore Drive	In progress
MO S&T relocation of water meter on State Street north of 11th Street.	Pending work by University contractor

AESTHETIC CHANGES THIS PERIOD	
Removal of overhad services not in use.	Ongoing

FUTURE IDENTIFIED WORK	
Location and Description	Timeline
Electric, Water, and/or Fiber	
MO S&T Protoplex: New electric and water services for new development.	Pending University work
4017 HyPoint North: Building addition	Pending developer work
814 South Bishop Avenue: Commercial redevelopment	Pending developer work
Electric	
1600 Old Wire Outer Road (EJ Holdings): Installation of new pole and underground electric distribution system extension in conjunction with commercial redevelopment.	Pending developer work
Ann Lee Estates (Ann Lee Drive located south of Lions Club Drive on South Rolla Street): New underground distribution as subdivision construction takes place.	To be constructed as development of the subdivision progresses.
18th Street from Farrar Drive to Forum Drive: Relocate existing overhead 34 kV sub-transmission and 12 kV overhead distribution to same poles.	Winter 2022/2023
9th Street Conversion - Phase 1 (9th and Rolla Street to 10th and State Street): Convert overhead electric distribution to underground.	2023
9th Street Conversion - Phase 2 (Elm Street to Rolla Street): Convert overhead electric distribution to underground.	2023/2024
Alley west of Rolla St between 8th and 9th Streets: Reconfiguration to accommodate new multi-story residential housing unit.	Pending developer's site work
11th Street from Oak Street to Rolla Street: Installation of underground electric distribution conduit in conjunction with MO S&T substation project.	2022 to 2024
Pine Street from 16th Street to Bishop Avenue: Reconfigure existing system to minimize amount of overhead distribution system in conjunction with City of Rolla street project.	2023 or later pending scheduling by others
Pine Street from 12th Street to Bishop Avenue: New roadway lighting as part of City of Rolla street project. Grant application to request funds for this part of the project is being submitted by City.	Pending grant application review.
500 West 2nd Street: Revisions to primary electric and new service.	2023
250 Lanning Lane: Underground primary extension, new transformer, and new metering for commercial development.	Pending developer work
2184 Farrar Drive: Underground primary extension, new transformer, and metering for commercial development.	Primary conduit is in place. Pending developer work.
602 North Cedar: Reconfiguration of electric distribution including some conversion of overhead to underground to provide new transformer and metering for commercial development.	Fall 2022
500 South Bishop (WalMart): Owner initiated project to reconfigure from two electric services to one.	Pending contractor work
500 South Bishop (WalMart): Revise electric distribution system.	2023
Aintree Road (East and West sides): Replacement of underground primary.	2023
Steeplechase Road (East side): Replacement of underground primary.	2023
Lariat Lane (North side, East of Rolla Street): Replacement of underground primary.	2023
Fox Creek Road (West side between Soest Road and Whitehall Road): Replacement of underground primary, including installation of new conduit.	2023
Rolla Apartments (1101 McCutchen): Replacement of underground primary.	2023
Brighton Court (West side): Replacement of underground primary.	2023

**Operation Manager's Report
RMU Board of Public Works Meeting**

**Date of Report:
October 25, 2022**

Net metering: Monitoring of testing and insurance requirements, review of applications, and installing new metering.	As needed
Tower Road Substation: Replacement of main breaker.	Estimated delivery: March 2023
MO S&T substations	Pending University work
RMU switchgear at Phelps Health	
RMU switchgear at Hartmann USA	
4030 and/or 4040 HyPoint North: Electric service modification(s).	Pending developer work
Water	
Main Street from 9th Street to 10th Street: Replacement of old water main.	Spring 2023
10th Street from Main Street to Rolla Street: Replacement of old water main.	Spring 2023
Rolla Street from 10th Street to 11th Street: Replacement of old water main.	Spring 2023
10th Street from Main Street to State Street: Abandonment of old water main.	Spring 2023
Eastwood Drive: Replacement of old water main.	Winter 2022/2023
Elmwood Drive: Replacement of old water main.	Winter 2022/2023
Avon Court: Replacement of old water main.	As time allows
Highway 63 from I-44 to north City Limits: Replacement of old water mains (APRA grant application project).	Pending scoring of applications
Highway 63 from Williams Road to Little Oaks Road: Replacement of old water mains (ARPA grant application project).	Pending scoring of applications
Highway 72 from Faulkner Street to Highway O: Replacement of old water mains (APRA grant application project).	Pending scoring of applications
10th Street from Holloway Street to Forum Drive: Replacement of old water mains (ARPA grant application project).	Pending scoring of applications
Hy Point Wells 1 and 2: Replacement of wellhouses (pending possible funding through ARPA grant application).	Pending scoring of applications
Oak Street from 10th Street to 11th Street: Replacement of water main in conjunction with new residential development	First half of 2023
Water main extension(s) to development area(s) utilizing \$2 million in State allocated funds for water and wastewater improvements.	Pending grant guidelines being provided
Fiber	
Heritage Substation: Fiber extension to allow for connection to fiber instead of utilizing radio system.	Winter 2022/2023
9th Street Conversion - Phase 1 (9th and Rolla Street to 10th and State Street): Convert existing overhead to underground.	2023
9th Street Conversion - Phase 2 (Elm Street to Rolla Street): Convert existing overhead to underground.	2023/2024
MO S&T General Services Building: Extension of fiber system to new GSB facility.	2023
Rolla Public Schools RTC building: Reconfigure RMU fiber going into and through the building.	2023
Fiber extensions requests for customers.	As requested

MISCELLANEOUS	
Asphalt Repairs (September 28, 2022 invoice) for Water Main Projects: 1) Cedar Street from 7th to 10th Streets and 18th Street from Maxwell Street to Holloway Street (20,769 square feet). Total = \$72,691.50	



STATISTICS

September 2022

PRODUCTION

Date of Demand	09/19/2022
Time of Demand	04:50 PM
Scada Demand	57,380.00
kWh Purchased	24,362,200
Total Cost	\$1,878,077.17 *
Cost per kWh	0.068800 *
Load Factor	56.8%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	4,424,000
Pumped #5 Well	3,249,000
Pumped #6 Well	4,222,000
Pumped #7 Well	1,930,000
Pumped #8 Well	3,085,000
Pumped #9 Well	4,320,000
Pumped #10 Well	4,333,000
Pumped #11 Well	0
Pumped #12 Well	4,006,000
Pumped #13 Well	8,355,000
Pumped #14 Well	8,744,000
Pumped #15 Well	2,868,000
Pumped #16 Well	14,697,000
Pumped #17 Well	6,584,000
Pumped # 1 Ind Park Well	5,081,000
Pumped # 2 Ind Park Well	3,225,000
Total Gallons	79,123,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,021	6,401
Residential - Three Phase	22	20
Commercial - Single Phase	933	516
Commercial - Three Phase	497	311
Power Service	104	90
Industrial	5	2
Area Lighting	15	7
Street Lighting	27	1
Missouri S&T	0	5
PWSD #2	1	572
Total	9,625	7,925

ELECTRIC SALES

Residential - Single Phase kWh	8,124,636
Residential - Three Phase kWh	148,858
Commercial - Single Phase kWh	1,475,019
Commercial - Three Phase kWh	3,767,983
Power Service kWh	7,202,930
Industrial kWh	6,358,640
Area Lighting kWh	9,099
Street Lighting kWh	27,803
Rental Lights kWh	78,141
Total kWh Sold	27,193,109
Demand kW	29,553
Revenue	\$2,324,577.74
Monthly Gain	11.62%
Fiscal Year to Date Loss	3.76%

WATER SALES

Residential - Single Phase Gallons	29,462,000
Residential - Three Phase Gallons	389,000
Commercial - Single Phase Gallons	8,134,000
Commercial - Three Phase Gallons	6,198,000
Power Service Gallons	15,210,000
Industrial Gallons	1,587,000
Missouri S&T Gallons	4,943,000
PWSD #2 Gallons	2,675,000
Total Gallons Sold	68,598,000
Revenue	\$334,981.36
Pumping Cost, Electric	\$34,824.84
Monthly Unidentified Loss	10.56% **
Fiscal Year to Date Unidentified Loss	7.88% ***

Sewer Service Charge	\$447,984.41
Refuse Service Charge	\$207,621.55

Gross Payroll	\$309,675.68
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* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,170,000 gallons per water main flushing records.

*** FY loss includes 29,444,500 gallons per water main flushing records.



**FINANCIAL STATEMENT
SEPTEMBER 2022**

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$3,273,287.44
Accounts Receivable - Miscellaneous	\$18,762.48
Customer's Deposits - Refundable	\$37,571.33
Misc Non-Operating Revenue	<u>\$3,114.66</u>
Total Receipts	\$3,330,755.81

Southern Bank ICS Sweep Account Interest (August 31, 2022)	\$29,897.07
Southern Bank Money Market Account Interest (August 31, 2022)	\$0.00
Southern Bank Electronic Payment Account Interest (August 31, 2022)	\$0.00
Southern Bank General Fund Account Interest (August 31, 2022)	\$0.00
FSCB Super-Now Account Interest (August 31, 2022)	\$255.72
FSCB Money Market Account Interest (August 31, 2022)	\$0.00
FSCB Electronic Payment Account Interest (August 31, 2022)	\$1,124.88
FSCB ICS Sweep Account Interest (August 31, 2022)	\$1,773.84
PCB Super-Now Account Interest (August 31, 2022)	\$0.09
Public Utility Cash In Bank (August 31, 2022)	<u>\$32,584,210.10</u>
Total Receipts and Cash In Bank	<u>\$35,948,017.51</u>

DISBURSEMENTS:

Power Purchased	\$1,942,896.64
Operating Expenses	\$174,065.24
Administrative and General Expenses	\$104,842.93
Payroll	\$222,143.99
Capital Expenditures	\$169,479.22
Construction in Progress	\$30,970.41
Stock Purchases (Inventory)	\$21,332.75
Balance of Customer's Deposits after Finals	\$14,179.80
Medical, Dental, Vision and Life Insurance Paid by Employees	\$14,192.75
Support Payments	\$1,542.36
457 Plan Employee Contributions	\$9,881.83
Flexible Spending Account Contributions	\$919.12
U.S. Withholding Tax	\$31,561.40
Missouri Dept. of Revenue (Sales Tax)	\$49,759.93
Missouri Dept. of Revenue (Income Tax)	\$12,642.00
First State Community Bank (Social Security)	\$45,626.40
Sewer Service Charge	\$438,852.25
Refuse Service Charge	\$208,305.72
PILOT to City of Rolla	\$143,837.44
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$694.07
Utility Incentives	\$49,664.19
Unclaimed Deposits to State	\$6,898.93
Primacy Fees	\$0.00
Void General Fund Check: #36076	-\$5,632.20
Void Working Fund Check: #58271, #56393, #56389, #58612	-\$677.89
2nd September WF (not reimbursed because of unclaimed checks)	<u>-\$6,038.54</u>
	\$3,679,742.93

Cash in Bank (September 30, 2022)	<u>\$32,288,274.58</u>
Total Disbursements and Cash In Bank	<u>\$35,948,017.51</u>

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Citizens Bank of Newburg, Ck#1281 for \$201.98	\$2,226.48
First State Community Bank-Electronic Payment Account, Ck#1072 for \$1,290,061.40	\$68,296.86
First State Community Bank-Money Market	\$0.00
First State Community Bank-ICS Sweep Account	\$0.00
First State Community Bank-General Fund, Ck#36441 for \$468,122.70,	
Bank Initiated Debit for \$3,382,603.65	\$97,784.37
Southern Bank-General Fund, Cks#37240-37366 for \$3,685,375.13	\$3,300,448.89
Southern Bank-Electronic Payment Account, Ck #1251 for \$264,097.98	\$353,607.51
Southern Bank-Money Market	\$0.00
Southern Bank-ICS Sweep Account	\$441,082.36
PCB-Super Now, Check #26361 for \$17,817.64	\$8,838.11
Town & Country Bank, Ck# for \$	<u>\$2,000.00</u>
Total Public Utility Accounts	\$4,274,482.56

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$10,195,583.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$10,195,583.00

RESTRICTED ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$14,250,000.00 FY21 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$14,250,000.00

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$3,548,209.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	\$3,548,209.00

TOTAL RESERVES:	<u>\$27,993,792.00</u>
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TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u>\$32,288,274.58</u>
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The Centre Rolla's Health & Recreation Complex
Income Statement
September 30, 2022

	<u>Period To Date</u>	<u>PTD Budget</u>	<u>Variance</u>	<u>Last Year</u>	<u>Year To Date</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Last Year</u>
Members:								
New	154	134	15%	110	1,794	1,504	19%	1,494
Net New & Reactivated Bridge/Freezes	(12)			(18)	(163)			(111)
Cancelled	93	75	-24%	47	1,117	898	-24%	1,457
Net	49	59	-17%	45	514	606	-15%	(74)
Total Members	2,058	2,231	-8%	1,544	2,058	2,231	-8%	1,544
Revenues								
Rental & Other:								
Conference Room & Other Rental	\$514	\$0	\$514	\$0	\$3,359	\$0	\$3,359	\$0
Miscellaneous Income	0	0	0	0	0	0	0	2,706
	514	0	514	0	3,359	0	3,359	2,706
Member Services:								
Membership Dues	50,746	58,006	(7,260)	38,529	562,730	613,331	(50,601)	324,285
Guest Fees	3,794	6,000	(2,206)	3,739	84,878	72,000	12,878	57,150
Special Programs	0	0	0	1,270	1,990	0	1,990	3,756
Locker Rent	38	0	38	100	1,140	0	1,140	500
	54,577	64,006	(9,429)	43,638	650,737	685,331	(34,594)	385,690
Fitness:								
Enrollment Fees/Health Assessments	1,363	3,350	(1,987)	1,288	12,039	37,600	(25,561)	8,068
Special Programs	1,326	100	1,226	91	8,411	1,200	7,211	3,386
	2,689	3,450	(761)	1,379	20,450	38,800	(18,350)	11,453
Ancillary:								
Swim Programs	9,020	11,000	(1,980)	6,956	118,113	132,000	(13,887)	83,172
General Medical Integration	1,064	2,304	(1,240)	0	3,582	18,857	(15,276)	0
Recreation	3,855	3,000	855	2,243	89,795	57,000	32,795	23,295
Café	414	650	(236)	258	4,455	7,800	(3,345)	2,914
Pro Shop	138	576	(438)	24	1,183	5,146	(3,963)	1,096
Personal Training/Pilates	7,498	7,362	136	1,425	52,789	79,013	(26,224)	6,421
Children's Area	2,335	500	1,835	879	20,855	6,000	14,855	5,294
	24,325	25,392	(1,067)	11,784	290,772	305,816	(15,044)	122,192
Total Revenue	82,105	92,848	(10,743)	56,801	965,318	1,029,947	(64,629)	522,041
Expenses								
Salaries & Burden	93,084	88,481	(4,603)	86,428	1,050,546	1,062,764	12,218	873,444
Other Employee Expenses	4,429	2,000	(2,429)	2,085	33,108	24,000	(9,108)	31,939
General Supplies & Services	224	375	151	113	4,270	4,500	230	9,792
Program Supplies	0	150	150	0	1,677	2,850	1,173	2,258
Environmental Supplies	0	2,250	2,250	5,076	12,310	27,000	14,690	26,094
Cost of Goods Sold	86	826	740	11	721	8,677	7,956	524
Minor Equipment	1,291	817	(474)	243	11,802	9,804	(1,998)	4,057
Repairs & Maintenance/Service Contracts	7,468	7,572	104	14,946	89,081	90,864	1,783	82,161
Marketing & Collateral	4,204	5,200	996	2,680	60,361	62,400	2,039	24,540
Utilities	15,463	15,125	(338)	17,224	186,148	181,500	(4,648)	166,923
Bank Fees & Miscellaneous	2,372	1,387	(985)	3,970	26,589	16,644	(9,945)	13,137
CAM, Taxes & Fees	1,336	2,136	800	1,636	24,516	25,632	1,116	22,230
Total Expenses	129,957	126,319	(3,638)	134,411	1,501,129	1,516,635	15,506	1,257,098
Net Operating Income	(47,852)	(33,471)	(14,381)	(77,609)	(535,811)	(486,688)	(49,123)	(735,056)
Management Fees	14,000	10,000	(4,000)	8,000	107,000	120,000	13,000	86,896
Net Income (Loss)	(\$61,852)	(\$43,471)	(\$18,381)	(\$85,609)	(\$642,811)	(\$606,688)	(\$36,123)	(\$821,952)
Ancillary Services Net Income (Loss)								
Swim Programs (Net)	\$4,262	\$6,600	(\$2,338)	(\$1,902)	\$67,685	\$79,200	(\$11,515)	(\$21,846)
Recreation (Net)	\$2,553	\$900	\$1,653	\$1,001	\$50,651	\$17,100	\$33,551	(\$3,648)
Café (Net)	\$414	\$227	\$187	\$258	\$4,455	\$2,724	\$1,731	\$2,914
Pro Shop (Net)	\$52	\$173	(\$121)	\$13	\$462	\$1,545	(\$1,083)	\$572
Personal Training/Pilates (Net)	\$2,812	\$2,577	\$235	\$770	\$13,695	\$27,657	(\$13,962)	(\$4,797)
Children's Area (Net)	\$1,252	(\$995)	\$2,247	(\$24)	\$2,505	(\$11,940)	\$14,445	(\$3,024)
Total Ancillary Services Net Income (Loss)	\$11,345	\$9,482	\$1,863	\$115	\$139,453	\$116,286	\$23,167	(\$29,829)

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**DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, OCTOBER 18TH @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com. Dev.
Jeff Breen, Fire
Floyd Jernigan, Parks & Rec.
Brady Wilson, Environmental Services
Cameron Schweiss, Archer Elgin
Jaden Gurney, Developer

Sarah West, Com. Dev.
David Forshee, Public Works
Dale Brown, RMU
Chad Davis, RMU
Darin Pryor, Public Works

NEW BUSINESS:

1. **PUD22-01: Christian Campus Ministry Women's House:** Rezoning from R-2, Two-family; C-1, Neighborhood Commercial; and M-1, Light Manufacturing to PUD, Planned Unit Development located at 1000 N Oak/204, 206, and 208 E 11th Streets.

Cameron Schweiss presented an updated plat that has been modified to maximize parking spots since speaking with the Committee at an earlier pre-application meeting. The lot can fit 33 spaces, with 32 beds in the building. There will be diagonal head-in parking with enough space to turn around without entering the roadway.

Darin Pryor is the lot under an acre? **Schweiss** yes.

Chad Davis RMU will need to replace the main on Oak Street and the underground electric. There will need to be space for a pad mount transformer. **Schweiss** there is a transformer on the north side of the building. The plan is to demolish the existing houses around May and phase out the project.

Pryor asks about the sewer. **Schweiss** there is a main on Oak Street and everything drains to the railroad. The plan is to keep the same amount of green space as before.

Forshee noticed an easement in the bottom part of the lot. **Schweiss** says when the lots merged, the easement went away.

Tom Coots how tall is the building? **Schweiss** it is two stories and about 30 feet.

Jeff Breen mentions the FDC requirements for the parking distance from the hydrant and the height of the building.

Coots explains the zoning code is proposed to change, making the PUD requirements last for 10 years. The PUD district will be an overlay and the property itself will be zoned whatever is closest to the use. Likely, this property would be zoned R-3 with the PUD overlay. **Schweiss** asks if this will preclude them from adding on to the project later. **Coots** during the 10 years, it would still require an amendment. After that, as long as it is allowed by the zoning district, it would not require amending the PUD.

Coots The current project will need a PUD report and a few items required by the code for PUD applications.

2. **PUD22-02, Blue's Lake RV Park:** Rezoning from C-3, Highway Commercial to PUD, Planned Unit Development located at 550/650 Joan Dr (W Bridge School Rd).

Coots the project was brought before City Council and Planning & Zoning and not much was said against it. **Jaden Gurney** introduces the project and says the park has about 160 sites and two entrances. He wants people to be able to stay for a few months.

Davis the letter presented mentioned a single metering for the facility. Do you want a single large meter you maintain and distribute within the park? **Gurney** yes, but it is what the City prefers. **Chad** may be able to put a few meters under one master meter, and the same approach for water. The plans show an 8 inch water distribution on site. Will you be building two systems for water and fire? **Gurney** planning to have 4 inch pipe with two separate systems. **Chad** RMU requires an 8 inch system put in at the developer's expense and meets RMU standards for a public system.

Brady Wilson asks if the applicant would reconsider moving the dumpster closer to the office to eliminate wear on the roads from trash trucks. **Gurney** states the plan is to have multiple locations for dumpsters for convenience. They can be moved closer to the road for the trash trucks. **Wilson** we are switching to front load trucks so they need plenty of overhead clearance.

Pryor asks if the plan is to have the sewer to City standards and be City maintained. **Gurney** have to check with our engineer. **Pryor** you will need an easement if you want the City to maintain it, and an 8 inch pipe minimum is required.

Davis are you addressing streets in the complex? **Gurney** the sites are numbered and there will be signage to direct you to the sites. **Jeff Breen** the signage is fine, but there is a water concern. **Coots** some sites aren't covered with hydrants according to site plan. **Gurney** the sites are 30 by 70 feet. **Breen** that makes an exposure problem. What is the farthest site in the area from the hydrant? **Coots** 90 feet beyond the distance shown in the circles. **Gurney** the plan can be changed to move the hydrants to fit every lot.

Davis if the fire system is separate from the water it could become stagnant. There will need to be a back flow prevention system if it is not being used. **Coots** is there a water line off Bridge School Road? **Davis** yes. **Coots** could connect to the line off Bridge School Road. The water issue may need to be figured out in additional discussions.

Coots after the PUD, Joan Drive and any easements will need to be vacated, and consider combining the lots. The PUD report will need to specify what you are doing for pavement and clarify where the roads will be located and any development for the open space. **Gurney** the plan is to have stone screen road instead of pavement. **Coots** asks about the existing lodge. **Gurney** planning on demolishing it. **Coots** was the property surveyed? **Gurney** yes.

3. **ZON22-04, 821 Hwy O**: Rezoning from R-R, Rural Residential to C-3, Highway Commercial.

Coots Intercounty Electric wants to build an office and warehouse storage yard, and say they have informed neighbors on Huntleigh Drive to gain approval. **Davis** have to check if they are allowed to service themselves. **Pryor** possibility of not needing sewer and using on-site system.

Minutes Prepared By: Sarah West

NEXT MEETING:

Tuesday, November 1st @ 1:30 P.M.

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Park Advisory Commission Meeting Minutes

September 28, 2022

Zoom/City Hall, 3rd Floor Conference Room

Members Present: Mike Fleishhauer

Members Present by Zoom: Andrew Meggitt, Susan Wrasmann, and Sue Arnold

Absent: Ken Kwantes and Larry Thomas

Others Present: Floyd Jernigan and Julie Rodgers

1. Call to Order

- Andrew Meggitt called the meeting to order at 5:18 p.m.

2. Approval of Minutes

- Susan Wrasmann made a motion to approve the July 27, 2022, minutes. Sue Arnold seconded approval and the motion passed with no opposition.

3. Business

- ABLÉ Commission Contract for Services

ABLE will move from Holloway House to a different facility at the end of this year. Our contract with ABLÉ expires at the end of 2022. ABLÉ asked to continue the previous agreement with city administration in which the Parks Department would still pay \$5,500 to them for financial support. The payment is annually intended to pay for utilities at Holloway House but with ABLÉ needing to find a new facility before their permanent home in the new senior center is ready, their board is asking to continue the financial support for this next year. The funds will help with their relocation process. ABLÉ's request will be on the agenda for City Council for October 3.

Triangle Environmental did an inspection on the Holloway House and the report provided to the city stated the House had substantive issues with mold, fungus, asbestos, and lead paint. In presenting the report to city admin, Triangle Environmental said remediation of those issues would be above six figures in cost. An earlier city inspection from 2019 determined that extensive upgrades just to get up to code would need to be undertaken. It was deemed that the expense for those code upgrades was significant and that there was no funding stream available. Prop P 2015 ballot language specifies those moneys are solely for local parks, trails and playgrounds. There was no money available in the general fund. Previous research inquiries have reported that the old ranch home has no historical or architectural significance. Once the building is empty, City Council will have to determine what to do with the building site.

City Event Permitting Process

Rolla Parks serves as the clearinghouse for city events. There are more events happening each year, with parades, runs, and other various fundraisers which require a Special Use Permit, sometimes a Street Closure Permit, and other permits as well.

The Event Permitting Process sheet is included with the packet. There are separate, specialized permits that are issued by other departments but the Parks Department will be the hub of collecting the affected departments' approvals. An obstruction permit for street closures still has to be approved by the Public Works Director. And the police department must give approval for parades in Rolla.

Andrew Meggitt asked if \$2,000,000 is enough coverage for liability insurance. Mike Fleishhauer commented that it is likely an amount set by state law. Mr. Jernigan noted that this aggregate amount had been discussed with the city insurer.

4. Possible Changes to Zoning Codes for Parks Dedication

- Tom Coots, City Planner, Rolla Community Development, created an ad hoc committee to review and revise the adopted zoning, subdivisions, and land use regulations. The committee will recommend revisions to the codes to the City Council.

Option 1 is to maintain the status quo, with a goal of making requirements easier to understand and adjustments based on other changes in the zoning codes. This would apply to subdivisions being developed. Currently, a developer can either dedicate a portion of property, if the land is deemed acceptable and fits the criteria in the ordinance, or pay a fee-in-lieu for the cost of property not dedicated whenever the property is subdivided.

Option 2 is to remove the requirements for a fee-in-lieu payment, but still allow for the dedication of property for larger developments.

Option 3 is to change the parks dedication to a fee which is assessed for each dwelling unit at the time of development.

Mr. Coots said he thinks Option #3 would be the most equitable and a stable way to collect funds for park development.

For the present, Mr. Jernigan recommended staying with Option 1.

He noted the current discussion needs to include parks representation. He noted that when the previous ordinance was redone to reflect the current language, that he and Parks Commission member Larry Thomas were part of the committee tasked with reviewing that. That process occurred four years ago.

When the ordinance was redone in 2018, changes were made to ensure donated land was usable and not merely a cast off parcel, with a process put in place for that purpose. That 2018 effort also resulted in reclassifying what was designated as park space but was in reality storm water holding areas.

Mr. Coots noted that one of the questions that came up had to do with the need for the parkland fee in lieu of, since Parks has a dedicated funding stream with Prop P.

Mr. Jernigan pointed out that the parks department strives to be a good steward of Prop P dollars. Annual open houses, stories in the local papers, social media posts, and signage have shown the impact of that funding in the various projects completed throughout the parks system since the approval of Prop P.

Extending the current sales tax of 1/16 of a cent earmarked for parks that is due to sunset in 2023 will be voted on in April. That portion provides money for major park improvements, including upgrades to playgrounds, bathrooms, SplashZone, ballfields, pavilions, trails and courts.

The fee portion of the ordinance was to be utilized if acceptable land wasn't available.

Historically, parkland fees have helped with emergency projects such as replacement light poles at the complex and parks facility roof repairs, as well as providing additional funds for our regional park projects.

Mr. Jernigan noted the original ordinance has been around since the 1960s. Many of our pocket parks came about via parkland dedication. The board was presented with a list of parks, their acreage, and what the process was for their creation and when that occurred. Andrew Meggitt commented that there is not enough time to come up with a new process, adding that we need time to make any changes.

Mike Fleishhauer made a motion to continue with Option 1, with revisions if needed. Susan Wrasmann seconded the motion and it passed with a unanimous decision.

5. Land & Water Conservation Fund Grants

- We have to go to City Council for approval to apply for this grant.
- Kelly Sink with Meramec Regional Planning Commission is coordinating the information from staff in preparation to write this grant for Parks.

Mr. Jernigan asked the parks commission to do a letter of support. We are also asking RAYSL, Knights, RHS, and Missouri S&T for support letters.

Andrew Meggitt has a letter for the Park Advisory Commission and will send to Mr. Kwantes.

6. Morgan Field Lighting Proposal

- Mr. Jernigan will send out information to the commission members on a replacement system for the current lighting there. This came about when the recent windstorm broke one of the lighting poles off at the base. We have not had time to weed through all of the information presented in the four proposals. Mr. Jernigan talked to RMU and other municipalities. With the first submission, two companies submitted information for 70 foot poles, one company with 60 foot poles, and one had 55 foot poles. Mr. Jernigan talked about why heights would be important and noted he was reaching out to the companies for uniformity on this aspect, as well as other key factors, to provide a uniform comparison.

7. Financials

- There was a big jump in cost of supplied this year vs. last year. The old chemtroller was unable to keep up. We had to physically add chlorine and acid repeatedly throughout the day. The timing became very involved adding the 2-6 gallons of liquid chlorine and the 2-3 gallons of liquid acid. We are hoping our new chemtroller and its new pumps and lines will fix the problem. We are waiting on the pumps.

8. Director's Narrative

- The University is working on a plant study at Schuman Lake. They will do water sampling by canoes.
- It's renewal time for the Tree City program.
- Finished out several more concrete flooring projects - Upper and Lower Schuman Pavilions, basketball courts, and borders in the cemetery.
- SplashZone attendance was up 1,400 patrons over last year. We had 172 for a new high for night swim. Rentals were also up this year. We had 22. It was a good year. There are three valves to replace. We have contacted Capri for valve replacement and Westport is going to be checking for leaks.
- City Council approved the upcoming budget with no changes.
- The ARPA Workshop is Oct. 24, at 5:30 p.m., for City Council, with discussion of use of the funds. Council will also talk about compensation, and a proposed pay scale which would go from 20 steps to 12, with a 3% increase instead of 1.5.
- The city is looking for an IT staffer and is also considering an IT firm to do some of those services.

9. Parks Superintendent Stan Busch

- Related the playground work is underway at Beuhler Park. It will be 2-3 weeks before the pour and play is down and ready for use.
- The new rebounder was installed at the tennis courts.
- Equipment is out of the Ransdell Building. The plan is to demolish the old building before the end of the year.
- We are seven people short on seasonal help. Job postings were handed out at two different job fairs. We have a prison crew of four for four days a week at about six hours a day.

10. Adjournment

- Mike Fleishhauer made a motion to adjourn. Susan Wrasmann seconded. All were in favor, with no opposition. The meeting adjourned at 6:38 p.m. The next regular Park Commission Meeting is Wednesday, Nov. 16, at 5 p.m.

Park Advisory Commission

Special Meeting

October 24, 2022

Zoom/City Hall, 3rd Floor Conference Room

Members Present by Zoom: Mike Fleishhauer, Susan Wrasmann, and Sue Arnold

Members Present by phone: Andrew Meggitt and Ken Kwantes

Absent: Larry Thomas

Others Present: Floyd Jernigan and Julie Rodgers

1. Call to Order

- Mr. Kwantes called the meeting to order at 5:03 p.m.

2. Business

- Replace Sports Lighting for Morgan Field.

We received four proposals. All four have spillage within nationally recommended specs and visors to control glare, as well as surge and grounding protection. There will be some savings in annual utility costs with a new LED system. Bulb frequency replacement will be much better. Our current system was installed by Musco and has lasted 40 years. Musco has a long list of completed projects in the state and just completed lighting the soccer field at Missouri S&T. Of the four proposals, Musco has the best warranty length of 25 years. Staff recommends Musco/All Purpose Erectors out of Lebanon, Ill.

3. Call to Move

- Mr. Kwantes asked if there were any questions regarding the proposal. With no further questions, he entertained a movement for approval. Susan Wrasmann moved to approve. Mike Fleishhauer seconded the motion. All were in favor, with none opposed. Vote was 5-0 in recommending Musco to City Council on November 7.

4. Adjournment

- With no further business, Mr. Kwantes called to adjourn this special meeting. The meeting adjourned at 5:09 p.m.

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MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 13, 2022

Presiding: Russell Schmidt, Vice-Chairperson

Commission Members Present: Robert Anderson, Monty Jordan, Janece Martin, Monte Shields, Kevin Crider

Commission Members Absent: Don Brown, Nathan Chirban

I. APPROVE MINUTES: Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, July 12, 2022. **Vice-Chairperson Russell Schmidt approved the minutes as printed and distributed.**

II. REPORT ON RECENT CITY COUNCIL ACTIONS:

1. **ZON22-03, 1702/1704 E 10th Street:** A rezoning (map amendment) from the R-3, Multi-family district to the C-O, Commercial Office district.

III. OLD BUSINESS: NONE

IV. NEW BUSINESS:

1. **SUB22-07 – Gracie Place 2:** A Minor Subdivision to combine lots and create an outlot at 2000 Hwy E.

Tom Coots presents the staff report.

A motion was made by Monte Shields, seconded by Robert Anderson, to recommend approval to City Council of Gracie Place 2 subdivision. A roll call vote on the motion showed the following: Ayes: Anderson, Crider, Jordan, Martin, and Shields. Nays: None. The motion passes unanimously.

V. PUBLIC HEARING: NONE

VI. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF:

1. **Update on Zoning Code Rewrite:** Presentation of proposed Sections 100, 200, and 300.

VII. CITIZEN COMMENTS:

1. A presentation was made by Jaden Gurney to gain input from the Commission for a proposed RV park at Blues Lake.

Meeting adjourned: 6:49 p.m.
Minutes prepared by: Sarah West

NEXT MEETING:

Tuesday, October 11, 2022

BOARD OF ADJUSTMENT MINUTES

July 7, 2022

Rolla City Hall

<u>Presiding:</u>	Chairperson Matt Crowell
<u>Members Present:</u>	Judy Jepsen, Jacob Rohter, John Meusch
<u>Alternates Present:</u>	Jonathan Hines
<u>Members Not Present:</u>	Laura Stoll
<u>City Officials in Attendance:</u>	Tom Coots, City Planner, and Sarah West, Administrative Assistant
<u>Others in Attendance:</u>	Russell Been and Sasha Riedisser, Applicants, Zach Buchheit

Chairperson **Matt Crowell** called the meeting to order at 5:30 P.M. He recognized the members who were present. **Crowell** swore in all present who intended to speak.

I. APPROVE MINUTES:

Crowell approved the minutes from the May 12, 2022 Board of Adjustment meeting as printed and distributed.

II. OLD BUSINESS:

1. **ZV2021-04:** Variance to Section 42-244.4 (h) to allow a reduction in the front yard setback for a sign in the C-1, Neighborhood Commercial district.

The applicant is requesting the case be postponed to the next scheduled meeting on August 4, 2022 at 5:30.

A motion was made by Jonathan Hines, seconded by Judy Jepsen, to grant the applicant's request to postpone the case to the next scheduled meeting on August 4, 2022. A voice vote shows all in favor.

III. PUBLIC HEARING:

1. **ZV2022-05:** Variance to Section 42.399 (h) to allow reduced setbacks for a telecommunications tower.

Tom Coots presents the staff report. **Crowell** asks why the City Council did not approve the setbacks with the Conditional Use Permit. **Coots** states City Council did not approve the setbacks because they felt the applicant did not prove the minimum criteria for that to be approved.

Judy Jepsen asks if there were any concerns from citizens. **Coots** states some concerns were brought up at the initial Conditional Use Permit request in regards to location and potential

health concerns, but no concerns were brought up with this variance request. **Crowell** asks if evidence was presented to validate health concerns. **Coots** confirms evidence was submitted, however, the applicant may clarify some of that evidence.

Jacob Rohter asks for the reasoning behind the distance of the setback on the cell tower. **Coots** states since the distance is equal to the height of the tower, if the tower fell, it would prevent impacting offsite locations.

Sasha Riedisser, the Collective Solutions attorney, is located at 211 North Broadway in St. Louis, Missouri. She mentions that the federal law states if a cell tower is needed in an area to improve services for a carrier, and no better location is available, denial of the proposed tower is a violation of federal law.

Russell Been, the owner of Collective Solutions, is located at 340 Marshall Road Valley Park, Missouri. He states Rolla needs more coverage in the area, especially 5G and FirstNet for first responders. This technology cannot be upgraded onto the current flag pole tower. The proposed tower has to meet AT&T's coverage demands, be 95 feet in height, and be within the search area.

Been claims if the proposed tower has to meet the setback requirements from the road and adjacent properties, the tower would end up very close to the existing business on the lot. He states that no other property within their search area would meet the setback requirements. He believes the City Ordinances are prohibiting them from getting coverage within this area.

John Meusch is now present.

Been presents pictures to the Board of existing cell towers surviving EF3 and EF4 tornadoes. He also presents an article from the American Cancer Society showing no known risks associated with exposure to RF waves from a cell tower.

Crowell asks if there was a location further away from the existing cell tower that met the setback requirements. **Riedisser** states the proposed tower has to be in close proximity to the current tower to keep the same coverage area. **Been** states that if the tower is moved too far away from the existing tower, there will be a gap in coverage.

Been states that no existing tower meets the current setback standard. He presents a document from Sabre Industries that states the proposed tower is designed that if it did fail, the fall radius would be less than 35 feet. **Crowell** asks how this is possible. **Been** states the towers are designed to release after so much pressure.

Crowell asks if the coverage radius of the proposed tower is greater than the current tower. **Been** states that increased capacity is needed, and this 5G technology can be put on the proposed tower. While the radius of coverage will not change, it will increase the number of customers they can service.

Crowell asks if a flag pole tower can be placed where the monopole is proposed to go, and the monopole tower be placed in a location where setbacks are met. **Been** states that AT&T cannot financially build two towers.

Riedisser mentions that federal law states that local authorities cannot dictate the way a carrier decides to structure its network. **Been** states that Missouri statutes override local statutes.

Riedisser states the application meets the requirements for a variance as there is no danger of the tower falling, so there is no need for a setback. She mentions that no towers in the area meet the current setback requirements, and that putting the tower will improve service and meet the goals of the ordinance.

Jepsen asks if the proposed tower could be built in other towns without Rolla's setback requirements. **Been** mentions that other towns in St. Louis County have zero setbacks between industrial districts. **Jepsen** asks if the applicant thought the Rolla Ordinances were excessive. **Been** confirms this, and states he believes these requirements prevent the best use of the property. He states that the ordinance was passed without looking for an overriding state statute, and that other areas are removing setbacks to meet state requirements.

Been states this issue is not a matter of health and safety, and there are no other locations available in their search area. There is a hardship because the ordinances are hindering Collective Solutions from placing a tower.

Crowell asks if the applicant could build the tower differently, but it is not financially viable. **Been** states he is trying to better coverage in area not increase the value of this property.

Crowell asks if the coverage could be increased in other ways, it would just be more expensive. **Been** states this is a question that cannot be considered under state statute. **Riedisser** states the back of the parcel is not economically viable other than by building a tower, since the owner is not using this land.

Crowell opens the public hearing.

Zach Buchheit, representing SBA Communications, located at 7700 Forsyth Boulevard Suite 1100 in St. Louis. He states this application is about saving money and meeting AT&T's

coverage objectives. There is no problem with coverage in Rolla, and Rolla denizens already have 5G and FirstNet. He states AT&T knew about the setback requirements before the application was submitted, because it is in the ordinance. He states there is nothing in the state legislature that says local authorities cannot consider setbacks. It is common to have setback requirements, and he claims no new information has been presented with this application regarding setbacks.

Buchheit states there is no difference in coverage between the current and proposed cell towers. He believes there is no reason to sacrifice safety if the coverage is not increasing. He mentions there is no economic hardship from denying this variance and that the application does not meet multiple criteria in order to be approved. He states this is a self-induced problem, as the applicant has limited themselves to a tiny search area. He implores the Board to deny the request, due to safety concerns and lack of information.

Been states he would gladly provide any more information that was needed. **Reidisser** mentions that the current tower does not meet requirements today, and neither the current nor proposed tower will be a detriment to public safety.

Jepsen asks if other locations met the criteria. **Been** mentions that other properties were available, but none met the setback requirements. **Reidisser** mentions the state statutes allow for local authorities to have setbacks, but state and federal laws step in if the local ordinances prevent a carrier from improving service.

Crowell asks what additional information would be needed to be able to provide staff recommendations. **Coots** states a more detailed site plan that shows the distances from the proposed cell tower to other locations is needed at a minimum.

Crowell asks to what degree the Board considers state and federal statutes. **Coots** states if the Board wants legal direction, an arrangement can be made.

Hines asks what other information is needed. **Coots** a better site plan that shows what variances are needed.

A motion was made by Judy Jepsen, seconded by John Meusch, to table the case to the next scheduled meeting on August 4, 2022 at 5:30. A roll call vote on the motion shows the following: Ayes: Crowell, Jepsen, Rohter, and Meusch. Nays: Hines. The motion passes.

Having no further business, the meeting was adjourned at 7:15 P.M.

Minutes prepared by **Sarah West**

NEXT MEETING:

Thursday, August 4, 2022



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: 2nd Reading

SUBJECT: Frueh Addition: A Minor Subdivision to combine two residential lots at 3 Lewis Lane.

(SUB22-08)

MEETING DATE: November 7, 2022

Application and Notice:

Applicant/Owner - Robert and Martha Frueh of the Frueh Trust
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background: The applicant has purchased the subject property with the intention of redeveloping the property for a multi-family development. The subject property was previously on the Abandoned Building Registry following several years of being vacant.

Property Details:

Current zoning - R-3, Multi-family
Current use - Multi-family Residential
Land area - Lot 1: 1.69 acres

Public Facilities/Improvements:

Streets - The subject property has frontage on Bardsley Rd, a major arterial road; and is accessed via Lewis Lane, a private drive.
Sidewalks - Sidewalks are located adjacent to the property.
Utilities - The subject property should have access to all needed utilities, although utilities for adjacent lots do cross the subject property.

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for Medium/High Density residential uses.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a meeting on October 11, 2022 and voted 6-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner

Attachments: Area Map, Plat, Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF FRUEH ADDITION.

(SUB 22-08)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Frueh Addition, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7th DAY OF NOVEMBER, 2022.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

Final Plat of FRUEH ADDITION

Being a Lot Consolidation of Lots 1, 2 and Part of Lewis Lane
of RESUBDIVISION OF LEWIS ADDITION
Rolla, Phelps County, Missouri

CERTIFICATE OF OWNERSHIP AND DEDICATION

The Robert E. and Martha A. Frueh Trust dated May 9, 2006 hereby certifies that it is the owner of the property described and shown hereon, which property is located within the subdivision regulation jurisdiction of the City of Rolla, that it has caused this property to be platted as shown hereon and that said property shall be known and designated as "FRUEH ADDITION." The Robert E. and Martha A. Frueh Trust dated May 9, 2006 hereby freely adopts this plan of subdivision and dedicates to public use forever the easement and right of way noted and shown upon this plat.

Dedicator does further grant to all political subdivisions and public and franchised utility companies providing utility services to the land described on this plat the right to install and maintain electrical, water, telephone, cable television, sanitary sewer, storm sewer, gas and fiber optic lines within and along those places which are designated as utility easements on this plat.

DATED: _____, 2022 THE ROBERT E. AND MARTHA A. FRUEH TRUST DATED MAY 9, 2006

By: _____
Robert E. Frueh, Trustee

By: _____
Martha A. Frueh, Trustee

"DEDICATOR"

STATE OF MISSOURI)
) SS.
COUNTY OF PHELPS)

On this ____ day of _____, 2022 before me appeared Robert E Frueh and Martha A. Frueh, to me personally known, who, being by me duly sworn did say: That they are trustees of The Robert E. and Martha A. Frueh Trust dated May 9, 2006, and that said instrument was signed in behalf of said trust by authority of its trustees, and said Robert E Frueh and Martha A. Frueh acknowledged said instrument to be the free act and deed of said trust.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid, this ____ day of _____, 2022.

My Commission Expires: _____

NOTARY PUBLIC

IMPROVEMENT ACCEPTANCE

Approved subject to construction of improvements in accordance with development plans on file with the City of Rolla. This plat meets current subdivision codes of the City of Rolla.

Steve Hargis, PE
Director of Public Works
Date _____

Rodney Bourne, PE
General Manager
Rolla Municipal Utilities
Date _____

Floyd Jernigan
Parks Director
Date _____

PLANNING & ZONING APPROVAL

Approved this ____ day of _____, 2022.

Don Brown, Chairman
Planning & Zoning Commission

Steve Flowers
Interim Community Development Director

ACKNOWLEDGMENT OF APPROVAL BY CITY COUNCIL

This is to acknowledge that the City Council of the City of Rolla, Missouri has, by ordinance duly adopted, approved this plat and has authorized the same to be filed for record in the Office of the Recorder of Deeds, Phelps County, Missouri.

Louis J. Magdits IV
Mayor, City of Rolla
Date _____

Attest:

Lorri Thurman
City Clerk
Date _____

COUNTY & CITY TAX RELEASE

I hereby certify that all property taxes levied by the County of Phelps and the City of Rolla against the real estate described on this plat have been paid in full for 2021 and all prior years.

Faith Ann Barnes
Collector of Revenue
Phelps County, Missouri
Date _____

RECORDER'S CERTIFICATE

This plat was filed for record in my office on this ____ day of _____, 2022. Plat filed at Cabinet _____, Number _____.

Robin Kordes
Recorder of Deeds
Phelps County, Missouri
Date _____

NOTES:

- Except as specifically stated or shown on this plat, this survey does not purport to reflect any of the following which may be applicable to the subject real estate: easements, other than possible easements which were visible at the time of making of this survey; building setback lines; restrictive covenants; subdivision restrictions; zoning or other land-use regulations, and any other facts which an accurate and current title search may disclose.
- I declare that to the best of my professional knowledge and belief, this plat and survey meets the current "Missouri Standards for Property Boundary Surveys" (20 CSR 2030-16).
- Tract is classified Urban (20 CSR 2030-16.040).
- Date of field work: August 10, 2022
- Plat represents a survey of lands described at 2022-3542.
- The tract shown on this plat does not lie within a Flood Hazard Area according to the applicable Flood Boundary and Floodway Map published by the U.S. Department of Housing and Urban Development, Federal Insurance Administration. See FEMA FIRM Map No. 29161C0234D, effect date 2/20/2008.
- Dimensions shown are measured. For record dimensions, see document(s) noted.
- Lot is zoned R-3, Multi-Family Residential District.

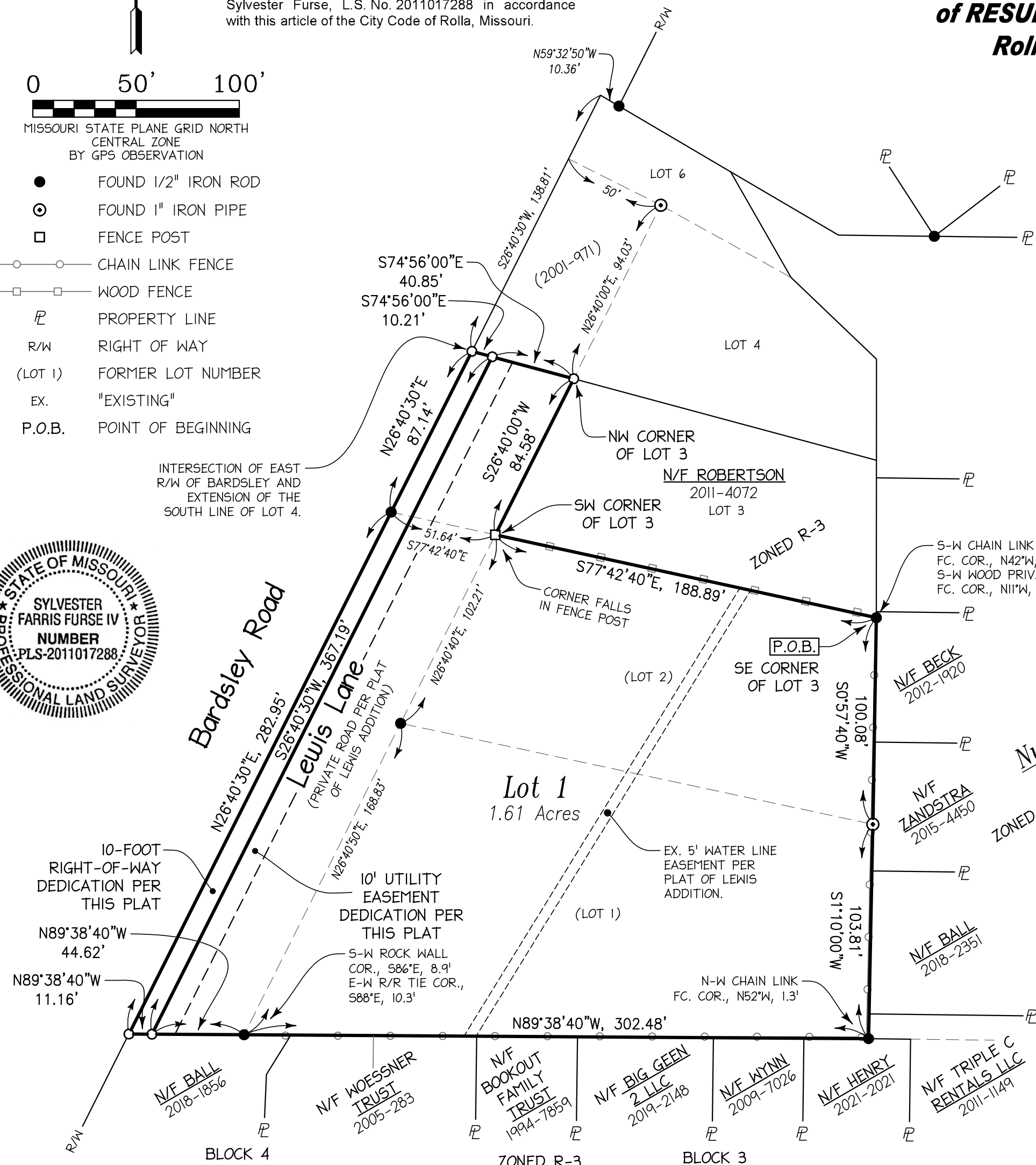
I, SYLVESTER FARRIS FURSE, IV, do hereby certify that this plat was prepared under my supervision from an actual survey of the land herein described prepared by Archer-Elgin Surveying and Engineering, LLC dated _____, 2022 and signed by Sylvester Furse, L.S. No. 2011017288 and that corner monuments and lot corner pins shown hereon were placed under the personal supervision of Sylvester Furse, L.S. No. 2011017288 in accordance with this article of the City Code of Rolla, Missouri.



0 50' 100'

MISSOURI STATE PLANE GRID NORTH
CENTRAL ZONE
BY GPS OBSERVATION

- FOUND 1/2" IRON ROD
- ⊙ FOUND 1" IRON PIPE
- FENCE POST
- CHAIN LINK FENCE
- WOOD FENCE
- ℙ PROPERTY LINE
- R/W RIGHT OF WAY
- (LOT 1) FORMER LOT NUMBER
- EX. "EXISTING"
- P.O.B. POINT OF BEGINNING



SPECIAL PLAT RESTRICTION AND RESTRICTIVE COVENANT AS TO THE ISSUANCE OF BUILDING OR CONSTRUCTION PERMITS

The undersigned owners of the tract of land herein platted do hereby impose upon said property and do hereby make the following restrictive covenant. No construction may be commenced upon the above described property until all necessary building and construction permits have been issued by the City of Rolla, Missouri and that it is understood by the undersigned that no such permits shall be issued for any lots herein platted until the completion of all public improvements appertaining to such lots or until a cash bond equal to the reasonable costs of completing such public improvements has been received and approved by the City of Rolla, Missouri. The above mentioned public improvements shall be completed pursuant to the agreement between the undersigned and the City of Rolla, Missouri for the completion of such improvements as required by this article of the City Code of Rolla, Missouri.

Holloway Addition

DESCRIPTION

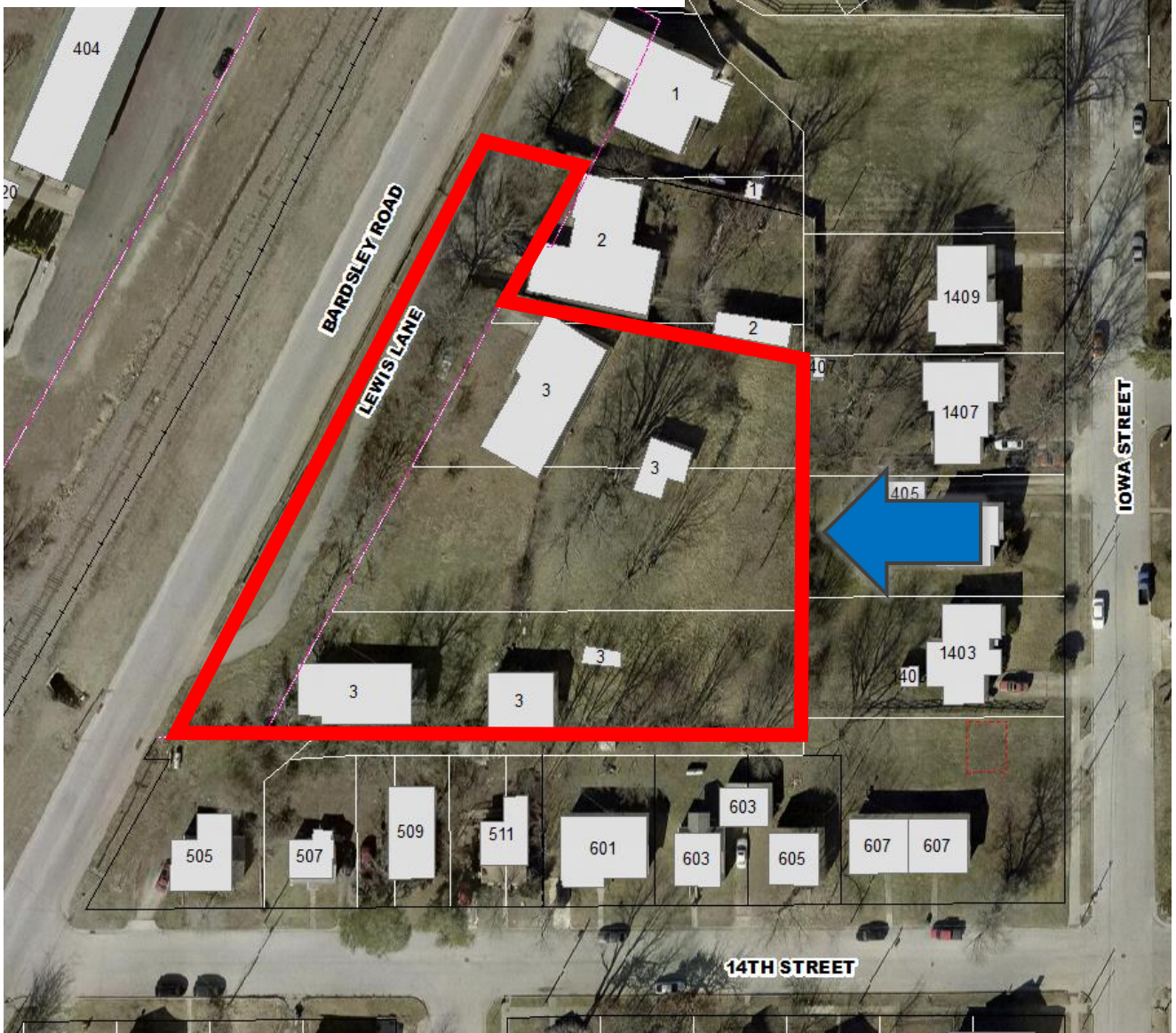
A fractional part of Lots 1 and 2, and, a fractional part of Lewis Lane, all in RESUBDIVISION OF LEWIS ADDITION, Rolla, Missouri more particularly described as follows: Beginning at the Southeast Corner of Lot 3 of said RESUBDIVISION OF LEWIS ADDITION; thence South 0°57'40" West, 100.08 feet, and, South 1°10'00" West, 103.81 feet, all along the East line of said RESUBDIVISION OF LEWIS ADDITION to the North line of HOLLOWAY ADDITION, Rolla, Missouri; thence North 89°38'40" West, 358.26 feet along said North line and its extension to the easterly right of way of Bardsley Road; thence North 26°40'30" East, 370.09 feet along said easterly right of way to its intersection with the extension of the South line of Lot 4 of RESUBDIVISION OF LEWIS ADDITION; thence South 77°42'40" East, 240.53 feet along said South line and its extension to the Northwest corner of the aforesaid Lot 3; thence North 26°00'00" East, 84.58 feet along the West line of said Lot 3 to its Southwest Corner; thence South 77°42'40" East, 188.89 feet along the south line of said Lot 3 to the point of beginning. Above described tract contains 1.69 acres, more or less, per plat of survey J-4667, dated August 26, 2022, by CM Archer Group, P.C.

CM Archer Group, P.C. dba:
ARCHER-ELGIN
engineering surveying architecture

Corporate Authority:
CM Archer Group, P.C.: E: 2083023612-2, LS: 2004017577-D, A-2016017179
Archer-Elgin Surveying & Engineering, LLC: E: 2011024038, LS: 2011025471, A-2012014618

310 East 6th Street
Rolla, Missouri 65401
Phone: 573-364-6362
Fax: 573-364-4782
www.archer-elgin.com

REVISIONS		Final Plat of FRUEH ADDITION Rolla, Phelps County, Missouri	
		Frueh Trust 11725 County Road 8070; Rolla, Missouri 65401	
DRAWN BY	MEP	SCALE	1" = 50'
CHECKED	SFF	DATE	Aug. 26, 2022
			J4667



Project Information:

Case No: SUB22-08
 Location: 3 Lewis Lane
 Applicant: Robert Frueh
 Request:

Minor Subdivision to combine residential lots into one lot



For More Information Contact:

Tom Coots, City Planner
tcoots@rollacity.org

(573) 426-6974
 901 North Elm Street
 City Hall: 2nd Floor
 8:00 – 5:00 P.M.
 Monday - Friday



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Discussion/First Reading

SUBJECT: Text Amendment: Sections 42-141 Definitions; Division 5, R-3, Multi-family districts; Division 7, C-O, Office districts; Division 9, C-2, General Retail districts; Division 10, C-3 Highway Commercial districts; Division 11, CC, Center-City districts; 42-233 Reserved; 42-234 Residential Group Homes; 42-225 and 42-226 Reserved, pertaining to Overnight Shelters and related uses.

(TXT22-01)

MEETING DATE: October 17, 2022

Application and Notice:

Applicant - City of Rolla
Public Notice - Legal ad in the Phelps County Focus; <https://www.rollacity.org/agenda.shtml>

Background:

The current zoning ordinance does not contemplate overnight shelters or related uses. Rolla does currently have a few organizations what may be considered to be an overnight shelter or a related use. Lacking clear direction on how to regulate the use, staff had difficulty with how to approach the uses. Consequently City Council authorized the drafting of a text amendment to bring some definition and structure to the issue of homeless shelters.

The proposed text amendment should bring some clarity as to how to regulate these uses. The text amendment defines the uses, permits the uses in certain zoning district by-right or with approval of a conditional use permit, and imposes some requirements for how the uses operate.

The desire for clearer regulations is related to the general increase in homelessness and related issues in Rolla. While the changes have been brought on by the recent desire for the Rolla Mission to relocate and/or increase their services, review should consider that other organizations may seek to provide such services.

The City Council conducted a public hearing to receive input at the June 20, 2022 meeting and at the July 5, 2022 meeting. The Council tabled further discussions to allow for time to consider the proposal. The Council directed staff in closed session on July 18, 2022 to make some revisions to the proposed text amendment and create a draft ordinance for further discussion.

The City Council reviewed the revised proposed text amendments and a draft of an ordinance at the August 15, 2022 meeting. The City Council held additional public hearings at the September 6 and September 19 City Council meetings.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a public hearing on June 14, 2022 and voted 6-0 to recommend that the original proposed text amendment not be approved by the City Council. No proposed amendments were offered. The Commission has not been asked to review the revised draft.

Action

City Council can amend the proposed text; or can postpone action for further consideration; conduct the first reading of the ordinance; or take no action at this time.

Prepared by:

Tom Coots, City Planner

Attachments:

Proposed Text Amendment; Map of Allowed Zones and Buffers; Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 42, ARTICLE III OF THE CITY OF ROLLA ORDINANCES OF THE CITY OF ROLLA, MISSOURI REGARDING OVERNIGHT SHELTERS, SOUP KITCHENS, AND TRANSITIONAL HOUSING.

WHEREAS, provisions for shelters and other related uses or structures are not clearly indicated in the adopted zoning codes; and

WHEREAS, such shelters uses may cause impacts to surrounding properties and use public safety services; and

WHEREAS, the Rolla Planning and Zoning Commission did hold a public hearing following the provision of public notice pursuant to Section 42-143 and applicable state statutes; and

WHEREAS, the Rolla City Council did hold a public hearing(s); and

WHEREAS, based on the information received, including comments from the public, reports from city staff, the Rolla City Council did find that the requested action is in the best interest of the city:

NOW, THEREFORE, IT BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: Section 42-141 “Definitions,” is hereby amended to add the following definitions:

Overnight Shelter: A facility, building, or property where overnight housing services are provided temporarily to persons impacted by temporary or chronic homelessness, at no cost or at a charge that is less than the full cost of providing the services, whether or not other related services are provided at the location. Such use shall not include any of the following:

- (a) Residential group homes;
- (b) Temporary lodging for families of patients, or patients themselves, of state-licensed health facilities within Phelps County;
- (c) University or educational institution residence halls;
- (d) Fraternity or sorority houses;
- (e) State and city licensed nursing homes and day care centers;
- (f) Foster homes licensed under Chapter 210, RSMo;
- (g) Hospitals, mental institutions, residential care facility or institution that is licensed by the State of Missouri under Chapters 197, 198, and 630, RSMo.;
- (h) Emergency shelters related to relocation and are available during or after a fire or natural disaster for a limited duration;
- (i) Food pantries and distribution
- (j) Hotels, motels, boarding houses, and other similar forms of lodging

Domestic Violence Shelter: Temporary residential facility with the primary purpose of housing survivors of domestic violence and/or sexual violence and their families or household members at no cost or at a charge that is less than the full cost of providing services; and/or as defined by the Missouri Coalition Against Domestic and Sexual Violence. A domestic violence shelter is a form of an overnight shelter which is subject to different operational requirements due to the special nature of the use.

Transitional housing: Non-emergency temporary housing with supportive services for a length of stay of typically more than six months to individuals and families experiencing homelessness or transitioning into permanent housing from an overnight shelter, domestic violence shelter, drug/alcohol rehabilitation, or from incarceration with the goal of interim stability and support to successfully move to and maintain permanent housing. Transitional housing includes multi-family or dormitory style housing arrangements and does not include housing which meets the definition of a single-family dwelling or group home.

Soup kitchen: An establishment where meals are provided to a person or persons at no cost or at a charge that is less than the full cost of providing same and that the provision of such meals and related services is the principal service of the establishment, whether or not additional services are provided. A soup kitchen is differentiated from a restaurant or food service establishment by providing services for no cost or for less than the cost of providing the services and provision of related social services. A soup kitchen does not include the provision of an overnight shelter, temporarily or otherwise.

SECTION 2: Division 5 “R-3, Multi-family District” is hereby amended to add “Conditional Uses” as Section 42-177.2 and renumber existing sections accordingly. Section 42-177.2 reads as follows:

Sec. 42-177.2. Conditional Uses.

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the R-3 zoning district.

1. Transitional Housing
2. Overnight Shelters

SECTION 3: Division 7 “C-O, Office District” is hereby amended to add “transitional housing and overnight shelters” to Section 42-183.1, subsection (1) as an excluded use.

SECTION 4: Division 9 “C-2, General Commercial District” is hereby amended to add subsection (9) “Soup Kitchens” to Section 42-189.2 as a Conditional Use.

SECTION 5: Division 10 “C-3, Highway Commercial District”, is hereby amended to add “soup kitchens” to Section 42-192.1, subsection (1) as an excluded use.

SECTION 6: Division 10 “C-3, Highway Commercial District”, is hereby amended to add subsection (11) “Overnight Shelters” and subsection (12) “Soup Kitchens” to Section 42-192.2, as Conditional Uses.

SECTION 7: Division 11 “CC, Center City District”, Section 42-194.1, subsection (1) is hereby amended to add “soup kitchens and overnight shelters” as excluded uses.

SECTION 8: Division 11 “CC, Center City District” is hereby amended to add “Conditional Uses” as Section 42-194.2 and renumber existing sections accordingly. Section 42-194.2 reads as follows:

Sec. 42-194.2. Conditional Uses.

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the C-C zoning district.

1. Transitional Housing
2. Soup Kitchens

SECTION 9: Division 12 “M-1 Light Manufacturing District”, Section 42-196.1, subsection (1) is hereby amended to add “transitional housing, overnight shelters, and soup kitchens” as excluded uses.

SECTION 10: Division 12 “M-1 Light Manufacturing District” is hereby amended to add “Conditional Uses” as Section 42-196.2 and renumber existing sections accordingly. Section 42-192.2 reads as follows:

Sec. 42-196.2. Conditional Uses.

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the M-1 zoning district.

1. Overnight Shelters

SECTION 11: Division 13 “M-2 Heavy Manufacturing District”, Section 42-198.1, subsection (1) is hereby amended to add “overnight shelters” as an excluded use.

SECTION 12: Division 13 “M-2 Heavy Manufacturing District” is hereby amended to add subsection (14) “overnight shelters” to Section 42-198.2 as a Conditional Use.

SECTION 13: Section 42-224 “Residential Group Homes” is to be renumbered as Section 42-223.

SECTION 14: Section 42-224 “Overnight Shelters, Soup Kitchens, and Transitional Housing Uses.” is hereby established as follows:

The following requirements for overnight shelters, soup kitchens, and transitional housing uses are intended to help mitigate the impacts of such uses.

SECTION 15: Section 42-224.1 “Overnight Shelters Uses.” is hereby established as follows:

These Overnight Shelter requirements are intended to help mitigate the impacts of an overnight shelter use on public safety services and surrounding properties. Such facilities should generally be located such that clients will have access to jobs, counseling, and other resources for assistance. Any Overnight Shelter use, except shelters which meet the definition of a domestic violence shelter, must adhere to the following requirements:

1. No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. Clients shall not reside on the premises for more than 6 months unless extenuating circumstances are present and documented by the facility.
2. A written operations plan must be submitted and approved by the Chief of Police and Community Development Director. The plan must include the following information: contact information for key staff, floorplan, security and exterior lighting plan, health and safety protocols, occupancy policies, intake procedures and tracking outcomes, and an outreach plan for surrounding property owners and residents.
3. A log of each person receiving temporary housing must be kept, including the person’s name, last place of residence, and a photo of the person and/or their government issued identification. Such logs are to be submitted to the Rolla Police Department upon request.
4. The operator must conduct a background check on the MO Sex Offender Registry and MO Casenet before any person may reside at the property overnight.
5. Any facility providing overnight shelter services must be located a minimum of 1,000 feet from any other property operating an overnight shelter facility.

6. Unless specifically permitted as a family or youth shelter, overnight shelters must be located a minimum of 750 feet from any school, playground, or daycare, as measured from the closest point of the shelter facility to the closest point of such school, playground, or daycare.
7. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
8. Security cameras are required at a minimum to film any persons using the building entrances, exits and outdoor assembly areas. Such recordings shall be maintained for at least 72 hours and made available for law enforcement if a crime is alleged or committed.
9. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
10. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and provide 30 days to bring the operation into compliance (unless a life-safety condition exists in which immediate action is required). If the operator fails to correct the deficiencies, the Community Development Director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.
11. An initial inspection fee of \$300 must be submitted prior to commencing operations and an annual inspection fee of \$100 must be submitted annually thereafter.

SECTION 15: Section 42-224.2 “Domestic Violence Shelter Uses.” is hereby established as follows:

These Domestic Violence Shelter requirements are intended to help mitigate the impacts of a domestic violence shelter use on public safety services and surrounding properties. Any overnight shelter which meets the definition of a domestic violence shelter use must adhere to the standards established by the Missouri Coalition Against Domestic and Sexual Violence and any other state or federal requirements, or must meet the following requirements:

1. No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. Clients shall not reside on the premises for more than 6 months unless extenuating circumstances are present and documented by the facility.
2. Prior to commencing operation, the operator must submit the following to the Chief of Police and Fire Chief: contact information for key staff, floorplan, and occupancy policies.
3. The operator must conduct a background check on the MO Sex Offender Registry and MO Casenet before any person may reside at the property overnight.
4. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
5. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
6. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and provide 30 days to bring the operation into compliance (unless a life-safety condition exists in which immediate action is required). If the operator fails to correct the deficiencies, the Community Development Director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.
7. Such shelters are required to maintain confidentiality for their residents.
8. An initial inspection fee of \$300 must be submitted prior to commencing operations and an annual inspection fee of \$100 must be submitted annually thereafter.

SECTION 16: Section 42-224.3 “Soup Kitchen Uses.” is hereby established as follows:

These Soup Kitchen Use requirements are intended to help mitigate the impacts of a soup kitchen use. Such facilities should generally be located such that clients will have easy access by transit or walking. Any Soup Kitchen use must adhere to the following requirements:

1. A written operations plan must be submitted and approved by the Chief of Police and Community Development Director. The plan must include the following information: contact information for key staff, floorplan, security and exterior lighting plan, health and safety protocols, occupancy policies, and outreach plan for surrounding property owners and residents.
2. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
3. Security cameras are required at a minimum to film any persons using the building entrances.
4. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
5. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and allow 30 days to bring the operation into compliance. If the operator fails to correct the deficiencies, the director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.

SECTION 17: Section 42-224.4 “Transitional Housing Uses.” is hereby established as follows:

Such facilities must be located a minimum of 500 feet from another transitional housing facility located on a separate property.

SECTION 18. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional, or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 19. This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 7TH DAY OF NOVEMBER 2022.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

Proposed Shelter Zoning Code Amendments

(Note: underlined text is proposed new language; ~~struck text~~ is to be removed; text in **RED** are the latest revisions for November, 7 2022 Meeting; older revisions are black again)

Sec. 42-141. Definitions.

Words found in the text or tables of this Article shall be interpreted in accordance with the provisions set forth in this Section. Where words have not been defined, the standard dictionary definition shall prevail. The following terms are hereby defined:

Overnight Shelter: A facility, building, or property where overnight housing services are provided temporarily to persons impacted by temporary or chronic homelessness, at no cost or at a charge that is less than the full cost of providing the services, whether or not other related services are provided at the location. Such use shall not include any of the following:

- (a) Residential group homes;
- (b) Temporary lodging for families of patients, or patients themselves, of state-licensed health facilities within Phelps County;
- (c) University or educational institution residence halls;
- (d) Fraternity or sorority houses;
- (e) State and city licensed nursing homes and day care centers;
- (f) Foster homes licensed under Chapter 210, RSMo;
- (g) Hospitals, mental institutions, residential care facility or institution that is licensed by the State of Missouri under Chapters 197, 198, and 630, RSMo.;
- (h) Emergency shelters related to relocation and are available during or after a fire or natural disaster for a limited duration;
- (i) Food pantries and distribution
- (j) Hotels, motels, boarding houses, and other similar forms of lodging

Domestic Violence Shelter: Temporary residential facility with the primary purpose of housing survivors of domestic violence and/or sexual violence and their families or household members at no cost or at a charge that is less than the full cost of providing services; and/or as defined by the Missouri Coalition Against Domestic and Sexual Violence. A domestic violence shelter is a form of an overnight shelter which is subject to different operational requirements due to the special nature of the use.

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Soup kitchen: An establishment where meals are provided to a person or persons at no cost or at a charge that is less than the full cost of providing same and that the provision of such meals and related services is the principal service of the establishment, whether or not additional services are provided. A

soup kitchen is differentiated from a restaurant or food service establishment by providing services for no cost or for less than the cost of providing the services and provision of related social services. A soup kitchen does not include the provision of an overnight shelter, temporarily or otherwise.

	Zoning District					
	R-3, Multi- family	C-2 General Retail	C-3, Highway Commercial	C-C Center City	M-1, Light Mfg	M-2, Heavy Mfg
Overnight Shelter	C	X	C	X	C	C
Transitional Housing	C	X	X	C	X	X
Soup Kitchen	X	C	C	C	X	X
<i>P - Permitted by-right</i>		<i>X - Not Permitted</i>		<i>C - Conditional Use</i>		

DIVISION 5. "R-3" MULTI-FAMILY DISTRICT

Sec. 42-177. Purpose of the Multi-family District.

The R-3 Multi Family District is intended to support apartment type development at a maximum density of twenty six (26) dwelling units per acre. Developments of this intensity should be established adjacent to and with vehicular access from collector or higher classified streets. Traffic circulation should be designed to minimize the impact on adjoining residential neighborhoods.

Sec. 42-177.1. Uses Permitted.

1. Uses and conditional uses permitted in any of the foregoing R-1 or R-2 Districts.
2. Boarding, rooming, and lodging houses.
3. Child care centers.
4. Multi-Family dwellings and apartment houses, including efficiency apartments.
5. Private parking areas.
6. Private clubs, lodges, fraternities, sororities, and dormitories.
7. Private schools and academies.
8. Trailers and mobile homes located in the R-3 Multi-Family District at the date this Article is enacted shall not be considered as non-conforming uses.

Sec. 42-177.2. Conditional Uses.

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the R-3 zoning district.

1. Transitional Housing
2. Overnight Shelters

Sec. ~~42-177.3~~ 42-177.2 Area Requirements.

Minimum size of lot:

- Area: 7,500 square feet plus 1,500 square feet for each dwelling unit in excess of two (2) dwelling units.

Maximum Number of Bedrooms Permitted: 8 Bedrooms per unit.

Maximum number of occupants per dwelling unit: Eight (8), except for incorporated fraternities, sororities, and clubs, and overnight shelters.

Lot frontage: 75 feet at front lot line.

Width: 75 feet at building line.

Maximum percentage of lot that may be occupied by buildings:

- All buildings: 40 percent.

Minimum open space per lot:

- Not less than twenty five (25) percent of the total lot area shall be devoted to open space including required yards and buffer yards. Open space shall not include areas covered by buildings, structures, parking areas, driveways, side walk, patio, accessory structures and internal streets. Open space shall contain living ground cover such as grass, plants, shrubs or trees. Decorative landscaping materials, such as rock, bark, and mulch are also permitted.
- No open space shall be required on a lot if existing buildings and structures are replaced with new buildings and structures using the same floor area, provided a building permit for

replacement is applied for within one (1) year after the existing buildings are removed. In addition, no open space is required if an existing use expands operations or is established in existing floor area that previously was unfinished or not otherwise available for occupancy.

Maximum height of buildings:

- Four stories and sixty-four feet.

Minimum setback dimensions:

- Front yard: 25 feet from the front lot line.
- Each side yard: 5 feet measured from side lot line.
- Rear yard: 10 feet from the rear property line.

Sec. ~~42-177.4~~ ~~42-177.3~~ Separation and Access to Buildings.

All new development on parcels zoned R-3 Multi-Family District shall provide a minimum distance between all residential buildings of twelve (12) feet. All required driveways and parking areas shall be provided with a permanent dust-free paved surface and shall be constructed with curbs and gutters. Driveways shall be a minimum of sixteen (16) feet in width and no parking shall be allowed in the driveways. Driveways and buildings shall be located on the parcel in such a manner as to provide safe and convenient access for solid waste pick-up and emergency vehicles.

Sec. ~~42-177.5~~ ~~42-177.4~~ Buffer-Yard Requirements.

Whenever any development in an R-3 Multi-Family District is located adjacent to an R-1 Single Family District, a buffer-yard shall be provided in accordance with Section 42-230.6 and meeting the width and landscaping standards for a "Buffer-Yard A".

Sec. ~~42-177.6~~ ~~42-177.5~~ Site Plan Required.

All rezoning requests for R-3 Multi-Family District zoning for parcels one (1) acre in size or greater shall be accompanied by a site plan prepared in accordance with Sec. 42-234.1 (b) of the Planning and Zoning Code.

DIVISION 7. "C-O" OFFICE DISTRICT

Sec. 42-183. Purpose of the Office District.

The C-O District is designed to be a restrictive district for low intensity office or professional uses to allow their location near any residential district without creating an adverse effect.

Sec. 42-183.1. Uses Permitted.

1. All uses and conditional uses permitted in any residential district, excluding veterinarian services, animal hospitals, customary agricultural activities, and transitional housing, overnight shelters.
2. Offices for professional and business use involving the sale or provision of services, but not the sale or rental of goods, including but not limited to:
 - a. Accountant, appraiser, architects, brokers, engineers, insurance agents, interior decorators, landscape architects, lawyers, realtors, travel agency and similar types of professional uses.
 - b. Artists, sculptors, photographers.
 - c. Authors, writers, composers.
 - d. Physicians, dentists, chiropractors, or other licensed medical practitioners, excluding facilities where significant diagnostic or out patient surgery is performed as normally associated with a clinic or hospital.
 - e. Teachers of private lessons in art, music or dance.
 - f. Museums, libraries, galleries and exhibit halls.
 - g. Administrative offices of a single organization or by a single professional organization or society.

DIVISION 9. "C-2" GENERAL RETAIL DISTRICT

Sec. 42-189. Purpose of the General Retail District.

This District is intended for uses that provide community-wide personal and business services, shopping centers and specialty shops which depend upon high visibility, generate high traffic volumes or cater to the traveling public. The District is also intended for on-site production of hand crafted items in conjunction with retail sales. No un-screened outside display of merchandise is permitted, except where indicated. Commercial uses permitted in this District are generally required to conduct business activities indoors. The need for community-wide accessibility dictates that this district be located along or at the intersection of two or more arterial or higher classification streets.

Sec. 42-189.1. Uses Permitted.

- (1) Any use or conditional uses permitted in the foregoing C-I District, including existing single-family and two-family residential uses.
- (2) Any conditional use permitted in the R-R District.
- (3) Athletic clubs.
- (4) Auto repair, body and paint shops, radiator repair.
- (5) Auto laundries or car/truck wash establishments.
- (6) Automobile sales and service, including tire sales, and rental of new or used vehicles (outside display permitted).
- (7) Automobile service stations or garages, including sales of petroleum products.
- (8) Automobile parts and accessory stores, including installation and repair.
- (9) Boat and marine sales and service.
- (10) Bowling alleys.
- (11) Cold storage and self or mini-storage facilities.
- (12) Drive-in, pick-up, and drive-through restaurants.
- (13) Funeral homes, excluding crematoriums.
- (14) Furniture and/or appliance stores (new and used), sales and service, including rentals.
- (15) Heating and air-conditioning sales and service, including customized sheet metal fabrication as an accessory activity.
- (16) Hotels and motels, and hotel apartments.
- (17) Medical equipment and supplies sales and rental.
- (18) Medical Marijuana Dispensary Facility.
- (19) Miniature golf courses and driving ranges.
- (20) Monument sales, retail dealers (outside display permitted).
- (21) Parking garages, commercial.
- (22) Pest control services.
- (23) Pet shops, animal hospitals, clinics and kennels.
- (24) Plumbing shops.
- (25) Printing, publishing, book binding, and photo-processing, including drive-through facilities.
- (26) Produce market, retail (outside display permitted).
- (27) Radio-TV. repair shops.
- (28) Recreation vehicle or mobile home sales or service (outside storage permitted).
- (29) Restaurant, on-site sales and consumption of alcoholic beverages permitted.

- (30) Retail stores and other shops for custom work or making of articles to be sold at retail on the premises.
- (31) Retail establishments which provide supplies and/or services primarily to commercial and industrial customers, such as janitorial services, packaging and shipping service, locksmith services, lithographing and engraving, and blueprinting businesses.
- (32) Recording studios.
- (33) Second hand goods store and pawn shops.
- (34) Second hand or used car sales yard, not including wrecking and repairing (outside display permitted).
- (35) Skating rinks, swimming pools, gymnasiums, commercial.
- (36) Sporting goods sales.
- (37) Store and restaurant fixture sales.
- (38) Taxi and limousine transportation services.
- (39) Reserved. (Ord. 4470, §2)
- (40) Theaters, motion picture and performing arts.
- (41) Tobacco product sales.
- (42) Water, bottled, sales.
- (43) Video game arcades.
- (44) Seasonal businesses; such as fireworks stands, Christmas tree lots, snow cone vendors, and similar outlets that are temporary uses.

Sec. 42-189.2. Conditional uses that may be permitted by the Planning and Zoning Commission and the City Council in accordance with Section 42-234.

- (1) Bars, cocktail lounges, and night clubs (including dance halls).
- (2) Billiard or pool halls.
- (3) Convenience stores, with or without gas pumps.
- (4) Package liquor stores.
- (5) Cabinet or carpentry shop.
- (6) Advertising services (sign shop).
- (7) Laboratories, offices and other facilities.
- (8) Medical Marijuana Testing Facility.
- (9) Soup Kitchens.

DIVISION 10. "C-3" HIGHWAY COMMERCIAL DISTRICT

Sec. 42-192. Purpose of the Highway Commercial District.

This District is intended for business uses which provide essential commercial services and support activities of community and regional significance that require high visibility and may have higher environmental impacts in terms of noise, dust, glare, etc. which may make them incompatible with office or some retail uses. This District is also intended for businesses that combine wholesale, retail, and light manufacturing (assembly) functions on site. Merchandise may be displayed outside without screening. This District is also intended to function as a transition between industrial development and strictly commercial development.

Sec. 42-192.1. Uses Permitted.

1. Any use or conditional uses permitted in any of the foregoing C 1 or C 2 Districts, except Soup Kitchens.
2. Agriculture implements sales and service, agri businesses.
3. Sexually oriented businesses, as defined in Chapter 29 of the Rolla City Code, provided such uses are prohibited within the area circumscribed by a circle which has a radius of seven hundred fifty (750) feet, as measured by a straight line drawn from the lot line of any proposed sexually oriented business, to any residential zoning district, school, park, or church.
4. Auction sales, flea markets and swap meets, permanent location; livestock sales not permitted
5. Archery and firearms ranges, commercial.
6. Battery shops, sales and service.
7. Builder's supply and lumber yards.
8. Bus stations.
9. Bottling plants.
10. Carpet cleaning.
11. Contractor's equipment, sales and service
12. Commercial laundry, dry cleaning, linen and towel or diaper supply service
13. Crematoriums
14. Dairy supply dealers
15. Dry ice storage.
16. Engine and transmission repair and rebuilding.
17. Electrical equipment repairs, sales and parts distribution.
18. Feed stores, no manufacturing or grinding or mixing of feed.
19. Frozen food lockers.
20. Glass and mirror sales.
21. Landscape company, sales and service.
22. Magazine and newspaper, printing and distribution agency.
23. Road machinery, heavy equipment and tools, sales and rental service.
24. Storage warehouses and baggage transfers.
25. Tire repair and recapping
26. Tattoo and/or body piercing parlors, palm reading, and fortune telling establishments.
27. Wholesale operations, sales office/warehouse combination.

Sec. 42-192.2. Conditional Uses.

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the C-3 zoning district.

1. Advertising services
2. Bus terminals, maintenance shops
3. Cabinet or carpentry shops
4. Canvas goods shops, tents and awnings, manufacture, sales and rental
5. Concrete batching or transit mix plant (temporary use only)
6. Irrigation sales and services
7. Laboratories, offices and other facilities for research, basic and applied
8. Private utilities
9. Produce markets, wholesale.
10. Medical Marijuana-Infused Products Facility
11. Overnight Shelters
12. Soup Kitchens

DIVISION 11. "CC" CENTER CITY DISTRICT

Sec. 42-194. Purpose of the Center City District.

The CC District is intended to be a mixed-use district that accommodates a variety of residential and commercial uses. It is intended to address the unique character of Rolla's traditional Central Business District, an area that developed early in the City's history, generally encompassing both sides of Rolla and Pine Streets between 6th and 12th Streets, and does not display the features of modern suburban development. This district is designed to support the transition that must occur if the CBD is to experience revitalization.

Sec. 42-194.1. Uses Permitted.

- (1) Any use or conditional uses permitted in the foregoing GI and C-3 Districts, except trailers or mobile homes, soup kitchens, and overnight shelters.
- (2) Accessory structures and uses, in accordance with Section 42-204.
- (3) Accessory residential uses, either to the rear or above the first floor of a building used for permitted business activities.
- (4) Medical Marijuana Dispensary Facility.

Sec. 42-192.2. Conditional Uses.

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the C-C zoning district.

- ~~1. Overnight Shelters~~
2. Transitional Housing
3. Soup Kitchens

Sec. ~~42.194.3~~ 42-194.2. Area Requirements.

Minimum size of lot: No minimum

Maximum number of occupants per dwelling unit: Eight (8), except for incorporated fraternities, sororities, and clubs, and overnight shelters.

Lot frontage: No minimum

Width: No minimum.

Maximum percentage of lot that may be occupied by building footprint: 100 percent.

Maximum height of buildings: No maximum

Minimum setback dimensions:

- (a) Front yard: None
- (b) Each side yard: None
- (c) Rear yard: None

Minimum parking requirements: None, except for new construction where sufficient land area exists to allow the provision of adequate parking consistent with the requirements of this Article.

DIVISION 12. "M-1" LIGHT MANUFACTURING DISTRICT

Sec. 42-196. Purpose of the Light Manufacturing District

This District is intended to allow industrial operations and activities that do not create applicable nuisances or hazards. Industrial operations and activities are permitted as long as they do not have an adverse impact on neighboring properties resulting from dust, fumes, noxious odors, glare, vibration, or other atmospheric influence. M-1 light manufacturing activities are generally conducted inside a building, although related outdoor storage and display is permitted.

Sec. 42-196.1 Uses Permitted.

- (1) All of the uses listed under Section 42-192.1, except for item "1" ("item 1". Any use or conditional uses permitted in any of the foregoing C 1 or C 2 Districts.), and except transitional housing, overnight shelters, and soup kitchens.
- (2) Advertising services (sign shop)
- (3) Agri-businesses.
- (4) Asphalt storage.
- (5) Blacksmithing.
- (6) Broom manufacturing.
- (7) Builders supply, hardware and lumberyards.
- (8) Bus terminals, maintenance shops.
- (9) Cabinet or carpentry shops.
- (10) Candle manufacturing.
- (11) Canvas goods shops, tents and awnings, manufacture, sales and rental.
- (12) Carpet cleaning.
- (13) Child care centers.
- (14) Clothing, footwear, and leather goods manufacturing.
- (15) Cold storage plants.
- (16) Concrete batching or transit mix plant (temporary use only).
- (17) Construction materials manufacturing and storage.
- (18) Heavy machinery, including diesel engine, repairs.
- (19) Egg storage, candling or processing plants.
- (20) Electronic component manufacture and assembly.
- (21) Food products processing, storage, and distribution (except uses listed under the M-2 District).
- (22) Freight terminals.
- (23) Furniture packing and crating.
- (24) Hatchery, fish or fowl.
- (25) Ice manufacturing.
- (26) Insulation applicator.
- (27) Irrigation sales and service.
- (28) Laboratories, offices and other facilities for research, basic and applied.
- (29) Live stock sales.
- (30) Lumber mills and storage.
- (31) Machine shops.
- (32) Mattress and bedding manufacturer and renovator.

- (33) Magazine and newspaper printing.
- (34) Monument manufacture.
- (35) Motor freight terminals and depots.
- (36) Oil well equipment service, supply and storage.
- (37) Pharmaceutical manufacture.
- (38) Paper products manufacturing.
- (39) Plastic processing and converting.
- (40) Prefabricated house manufacture.
- (41) Printing, publishing, book binding.
- (42) Private utilities.
- (43) Produce markets, wholesale.
- (44) Sash and door manufacturing.
- (45) Seed storage and warehousing.
- (46) Sheet metal workshops.
- (47) Spray painting.
- (48) Store and restaurant fixture manufacturing.
- (49) Storage of baling or rags.
- (50) Textile manufacturing.
- (51) Welding shops, industrial equipment and supply sales.
- (52) Wholesale operations, sales office/warehouse combination.
- (53) Accessory structures and uses, in accordance with Section 42- 204.
- (54) Medical Marijuana Cultivation Facility; Medical Marijuana-Infused Products Facility.

Sec. 42-196.2. Conditional Uses.

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the M-1 zoning district.

1. Overnight Shelters

DIVISION 13. "M-2" HEAVY MANUFACTURING DISTRICT

Sec. 42-198. Purpose of the Heavy Manufacturing District

This District is intended for heavy industrial uses and other uses not otherwise provided for in the light manufacturing district. The intensity of uses permitted in this District makes it necessary to separate it from residential districts wherever possible with good accessibility provided to rail and highways.

Sec. 42-198.1. Uses Permitted.

- (1) Any use permitted in the M-1 light manufacturing district, **except overnight shelters.**
- (2) Aluminum manufacture.
- (3) Asphalt manufacture or refining.
- (4) Blast furnaces.
- (5) Boiler making, repairing and boiler works.
- (6) Brick, tile, pottery or terra cotta manufacturing.
- (7) Canning or preserving manufacture.
- (8) Celluloid or similar cellulose material manufacture.
- (9) Cement, lime, gypsum or plaster manufacturing.
- (10) Central power or lighting plant.
- (11) Concrete products manufacturing.
- (12) Cooperage works.
- (13) Corrugated metal manufacture.
- (14) Cotton baling, compressing or ginning.
- (15) Cotton storage, open.
- (16) Cotton seed products manufacturing.
- (17) Curing, tanning or storage of hides.
- (18) Die casting manufacture.
- (19) Distillation of bones, coal or wood.
- (20) Dye stuff manufacture.
- (21) Electroplating.
- (22) Emery cloth and sandpaper manufacture.
- (23) Fat rendering.
- (24) Feed grinding and processing.
- (25) Fertilizer manufacture.
- (26) Flour mills.
- (27) Forge plants, foundry or smelter.
- (28) Galvanizing.
- (29) Glue or gelatin manufacture.
- (30) Match manufacture.
- (31) Milling, custom.
- (32) Oil cloth and linoleum manufacture.
- (33) Paint manufacture.
- (34) Paper and rag processing and storage.
- (35) Paving plants.
- (36) Railroad roundhouse, shops, and yards.

- (37) Refrigerator manufacture.
- (38) Rubber products manufacture or treatment.
- (39) Salt works.
- (40) Sand blasting.
- (41) Septic tank service.
- (42) Shoe polish manufacture.
- (43) Soap manufacture.
- (44) Soda and compound manufacture.
- (45) Steel fabrication plants.
- (46) Stone cutting.
- (47) Tank manufacture.
- (48) Reserved. (Ord. 4470, §2)
- (49) Tile roofing manufacture.
- (50) Wool pulling or scouring.
- (51) Yeast plants.

Sec. 42-198.2. Conditional uses that may be permitted by the Planning and Zoning Commission and the City Council in accordance with Section 42-231.

1. Arsenals and munitions storage or manufacture.
2. Manufacture and bulk storage of flammable liquids or gases for wholesale, subject to the provisions of the National Fire Codes.
3. Scrap or salvage yards, including automobile wrecking or salvage yards.
4. Bleaching powder or chlorine manufacture.
5. Hazardous chemical manufacture, creosote treatment or manufacture, disinfectant and insecticide manufacture, poisonous gases, tar distillation, acid and ammonia production .
6. Coal yards, oil compounding, barreling or reclamation plants.
7. Collection and transfer facilities for hazardous wastes, solid wastes that contain hazardous substances from off-site sources and radioactive substances.
8. Permanent storage or disposal of hazardous substances (as defined under the Federal Resource Conservation and Recovery Act, Subpart D, 40 C.F.R. 261.30; 261.31; 261.32; 261.33), industrial and municipal sludge.
9. Processing, reprocessing and storage of PCB containing oils.
10. Quarries and mining operations.
11. Landfill operations, including waste compacting and incineration.
12. Mixing plant-paving materials.
13. Asphalt manufacture/refining.
14. **Overnight shelters**

~~Sec. 42-223. Reserved.~~

Sec. ~~42-223~~ 42-224. Residential Group Homes - Purpose.

Residential group homes for eight (8) or fewer unrelated mentally or physically handicapped persons that may include up to two (2) house parents or guardians when:

1. The structure, building, landscaping, fencing, etc. for the residential group home suits the character of the immediate neighborhood.
2. There are no other residential group homes within fifteen hundred (1,500) feet.
3. No sign identifying the residential group home exceeds four (4) square feet in area.
4. Signs may not be illuminated and must be attached to the residential group home.
5. There are no more than two (2) residents per bedroom.

Sec. 42-224 Overnight Shelter, Soup Kitchens, and Transitional Housing Uses.

The following requirements for overnight shelters, soup kitchens, and transitional housing uses are intended to help mitigate the impacts of such uses.

Sec. 42-224.1 Overnight Shelter Uses.

These Overnight Shelter requirements are intended to help mitigate the impacts of an overnight shelter use on public safety services and surrounding properties. Such facilities should generally be located such that clients will have access to jobs, counseling, and other resources for assistance. Any Overnight Shelter use, except shelters which meet the definition of a domestic violence shelter, must adhere to ~~the standards established by the Missouri Interagency Council on Homelessness, the Missouri Balance of State Continuum of Care, and any state and federal requirements as well as the distance requirements established below, or must meet~~ the following requirements:

1. No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. ~~Clients shall not reside on the premises for more than 6 months unless extenuating circumstances are present and documented by the facility.~~
2. A written operations plan must be submitted and approved by the Chief of Police and Community Development Director. The plan must include the following information: contact information for key staff, floorplan, security and exterior lighting plan, health and safety protocols, occupancy policies, intake procedures and tracking outcomes, and an outreach plan for surrounding property owners and residents.
3. A log of each person receiving temporary housing must be kept, including the person's name, last place of residence, and a photo of the person and/or their government issued identification. Such logs are to be submitted to the Rolla Police Department upon request.
4. The operator must conduct a background check on the MO Sex Offender Registry and MO Casenet before any person may reside at the property overnight.
5. Any facility providing overnight shelter services must be located a minimum of 1,000 feet from any other property operating an overnight shelter facility.
6. ~~Unless specifically permitted as a family or youth shelter,~~ overnight shelters must be located a minimum of 750 feet from any school, playground, or daycare, as measured from the closest point of the shelter facility to the closest point of such school, playground, or daycare.
7. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
8. Security cameras are required at a minimum to film any persons using the building entrances, exits and outdoor assembly areas. Such recordings shall be maintained for at least 72 hours and made available for law enforcement if a crime is alleged or committed.
9. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
10. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and provide 30 days to bring the operation into compliance (unless a life-safety condition exists in which immediate action is required). If the operator fails to correct the deficiencies, the Community Development Director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.
11. An initial inspection fee of \$300 must be submitted prior to commencing operations and an annual inspection fee of \$100 must be submitted annually thereafter.

Sec. 42-224.2 Domestic Violence Shelter Uses.

These Domestic Violence Shelter requirements are intended to help mitigate the impacts of a domestic violence shelter use on public safety services and surrounding properties. Any overnight shelter which meets the definition of a domestic violence shelter use must adhere to the standards established by the Missouri Coalition Against Domestic and Sexual Violence and any other state or federal requirements, or must meet the following requirements:

1. No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. Clients shall not reside on the premises for more than 6 months unless extenuating circumstances are present and documented by the facility.
2. Prior to commencing operation, the operator must submit the following to the Chief of Police and Fire Chief: contact information for key staff, floorplan, and occupancy policies.
3. The operator must conduct a background check on the MO Sex Offender Registry and MO Casenet before any person may reside at the property overnight.
4. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
5. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
6. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and provide 30 days to bring the operation into compliance (unless a life-safety condition exists in which immediate action is required). If the operator fails to correct the deficiencies, the Community Development Director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.
7. Such shelters are required to maintain confidentiality for their residents.
8. An initial inspection fee of \$300 must be submitted prior to commencing operations and an annual inspection fee of \$100 must be submitted annually thereafter.

Sec 42-224.3 Soup Kitchen Uses to 42-226. Reserved.

These Soup Kitchen Use requirements are intended to help mitigate the impacts of a soup kitchen use. Such facilities should generally be located such that clients will have easy access by transit or walking.

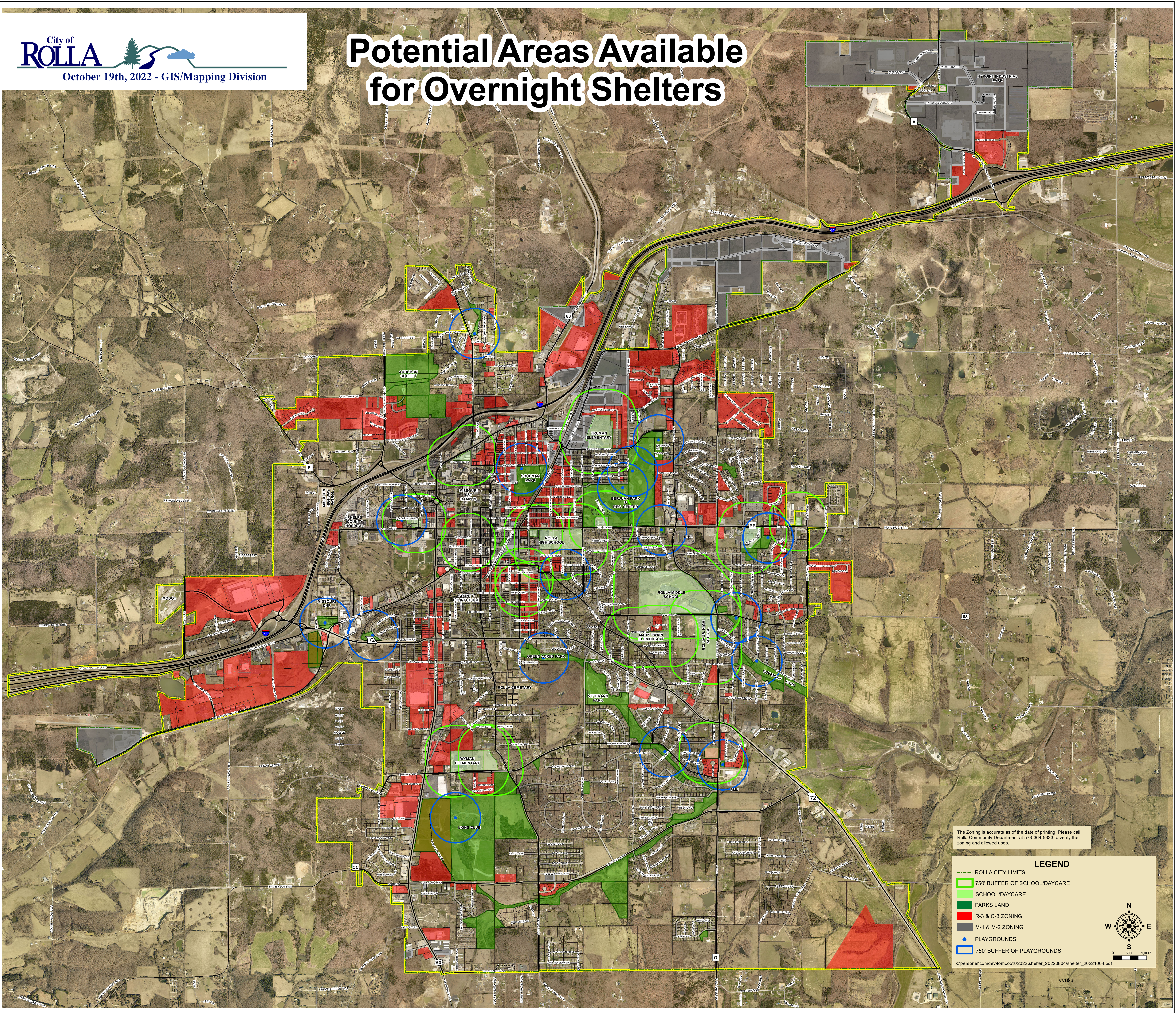
Any Soup Kitchen Use use must adhere to the following requirements:

1. A written operations plan must be submitted and approved by the Chief of Police and Community Development Director. The plan must include the following information: contact information for key staff, floorplan, security and exterior lighting plan, health and safety protocols, occupancy policies, and outreach plan for surrounding property owners and residents.
2. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
3. Security cameras are required at a minimum to film any persons using the building entrances.
4. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
5. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and allow 30 days to bring the operation into compliance. If the operator fails to correct the deficiencies, the director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.

Sec. 42-224.4 Transitional Housing Uses.

Such facilities must be located a minimum of 500 feet from another transitional housing facility located on a separate property.

Potential Areas Available for Overnight Shelters



The zoning is accurate as of the date of printing. Please call Rolla Community Department at 573-364-5333 to verify the zoning and allowed uses.

LEGEND

- ROLLA CITY LIMITS
- 750' BUFFER OF SCHOOL/DAYCARE
- SCHOOL/DAYCARE
- PARKS LAND
- R-3 & C-3 ZONING
- M-1 & M-2 ZONING
- PLAYGROUNDS
- 750' BUFFER OF PLAYGROUNDS

0' 500' 1,000'
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CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Chief Sean Fagan

ACTION REQUESTED: Resolution

ITEM/SUBJECT: Tasers & Body Cameras

BUDGET APPROPRIATION: \$10,500 (Tasers), \$28,000 (Body Cams/Chargers) DATE: Nov. 7, 2022

Commentary:

I am requesting the approval of City Council to enter into a five year contract with Axon Enterprise, Inc. for the leasing of body cameras and tasers. This contract consists of:

- 27 Model 7 Tasers with unlimited Taser cartridges
- 25 Body worn cameras, including unlimited “cloud” storage.
- 3 Eight-bay chargers for the cameras
- 31 Evidence.Com licenses
- 2 days training for both cameras and the new tasers

The price of this contract, which is higher than budgeted, is as follows:

Tasers:	Five Year: \$97,200 (\$19,440/yr)
Cameras with all accessories:	Five Years: \$190,703.75 (\$38,140.75/yr)
	Total: \$287,903.75 (\$57,580.75/yr)

All of the products come with a full five-year warranty with overnight replacement on any defective or damaged products. Officers will have the ability to view any images from their cameras, as well as place any footage into evidence. The cameras have a 30 second “loop” that prerecords footage prior to the device being turned on by the officer.

The cameras come with several “triggers” that turn the cameras on automatically when the vehicle lights are activated, or when the taser or duty weapon are drawn.

The officer does not have the ability to redact or change any footage recorded. The Command Staff can redact faces or names from any recordings, however cannot change the content of the recordings. If the recordings do not have anything of evidentiary value, the recordings will be automatically deleted after sixty days.

Copies of the program with “view only” permissions will be given to both the County Prosecutor and City Courts Office to assist them in prosecution and/or investigations.

We had also received a proposal for body cameras from Turn Key Mobile (body cameras only). These were for Panasonic Cameras. This proposal was for \$139,831. It should be noted that, as with the Axon Cameras, we had two officers conduct a 30-day trial with the cameras and their associated software program. The Panasonic cameras did not perform up to standards, and their software

program did not perform at all. Therefore, we do not recommend consideration for the Panasonic cameras. The AXON cameras and their software program have performed without a single problem.

Recommendation:

Resolution to authorize the mayor to sign a contract with Axon Enterprise, Inc. for the purchase of 27 tasers, 25 body cameras, accessories and training over a 5-year period.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE OF TWENTY-SEVEN (27) TASERS AND TWENTY-FIVE (25) BODY CAMERAS, ACCESSORIES, CLOUD STORAGE AND TRAINING OVER A FIVE (5) YEAR PERIOD.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

SECTION 1: That the Mayor of the City of Rolla, Missouri is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, a contract between the City of Rolla, Missouri and Axon Enterprise, Inc. for the purchase of twenty-seven (27) tasers, twenty-five (25) body cameras, all with five (5) year warranties, batteries & docking stations, unlimited storage, unlimited cartridges, and training. The purchase will take place over a five (5) year period.

SECTION 2: That this resolution be in full force and effect from and after the date of its passage and approval until the date specified in the contract.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7TH DAY OF NOVEMBER, 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-419927-44812.695JD

Issued: 09/08/2022



Quote Expiration: 11/30/2022

Estimated Contract Start Date: 12/01/2022

Account Number: 169025

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Business;Delivery;Invoice-1007 N Elm St 1007 N Elm St Rolla, MO 65401-2854 USA	Rolla Police Department - MO 1007 N Elm St Rolla, MO 65401-2854 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Joe Koestner Phone: (480) 515-6377 Email: jkoestner@axon.com Fax:	Sean Fagan Phone: (573) 308-1213 Email: sfagan@rollacity.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$287,903.75
ESTIMATED TOTAL W/ TAX	\$287,903.75

Discount Summary

Average Savings Per Year	\$9,172.77
TOTAL SAVINGS	\$45,863.85

Payment Summary

Date	Subtotal	Tax	Total
Nov 2022	\$57,580.63	\$0.00	\$57,580.63
Nov 2023	\$57,580.78	\$0.00	\$57,580.78
Nov 2024	\$57,580.78	\$0.00	\$57,580.78
Nov 2025	\$57,580.78	\$0.00	\$57,580.78
Nov 2026	\$57,580.78	\$0.00	\$57,580.78
Total	\$287,903.75	\$0.00	\$287,903.75

Quote Unbundled Price: \$333,767.60
 Quote List Price: \$301,655.00
 Quote Subtotal: \$287,903.75

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
T7Cert	2021 Taser 7 Certification Bundle	27	60	\$71.89	\$60.00	\$60.00	\$97,200.00	\$0.00	\$97,200.00
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	60	\$66.31	\$29.50	\$29.50	\$5,310.00	\$0.00	\$5,310.00
BWCamTAP	Body Worn Camera TAP Bundle	25	60	\$32.15	\$28.00	\$28.00	\$42,000.00	\$0.00	\$42,000.00
A la Carte Hardware									
71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50			\$1.00	\$1.00	\$50.00	\$0.00	\$50.00
75015	SIGNAL SIDEARM KIT	25			\$249.00	\$12.45	\$311.25	\$0.00	\$311.25
AB3C	AB3 Camera Bundle	25			\$699.00	\$699.00	\$17,475.00	\$0.00	\$17,475.00
AB3MBD	AB3 Multi Bay Dock Bundle	3			\$1,495.00	\$1,495.00	\$4,485.00	\$0.00	\$4,485.00
A la Carte Software									
73739	PERFORMANCE LICENSE	31	60		\$9.00	\$9.00	\$16,740.00	\$0.00	\$16,740.00
73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	25	60		\$24.00	\$24.00	\$36,000.00	\$0.00	\$36,000.00
73680	RESPOND DEVICE PLUS LICENSE	25	60		\$19.00	\$19.00	\$28,500.00	\$0.00	\$28,500.00
BasicLicense	Basic License Bundle	23	60		\$15.00	\$15.00	\$20,700.00	\$0.00	\$20,700.00
ProLicense	Pro License Bundle	8	60		\$39.00	\$39.00	\$18,720.00	\$0.00	\$18,720.00
A la Carte Services									
85147	CEW STARTER	1			\$4,125.00	\$206.25	\$206.25	\$0.00	\$206.25
85144	AXON STARTER	1			\$4,125.00	\$206.25	\$206.25	\$0.00	\$206.25
Total							\$287,903.75	\$0.00	\$287,903.75

VIIA5

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2021 Taser 7 Certification Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	27	11/01/2022
2021 Taser 7 Certification Bundle	20018	TASER 7 BATTERY PACK, TACTICAL	32	11/01/2022
2021 Taser 7 Certification Bundle	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	2	11/01/2022
2021 Taser 7 Certification Bundle	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER	25	11/01/2022
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	81	11/01/2022
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54	11/01/2022
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	81	11/01/2022
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54	11/01/2022
2021 Taser 7 Certification Bundle	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	54	11/01/2022
2021 Taser 7 Certification Bundle	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	54	11/01/2022
2021 Taser 7 Certification Bundle	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	27	11/01/2022
2021 Taser 7 Certification Bundle	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	27	11/01/2022
2021 Taser 7 Certification Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2022
2021 Taser 7 Certification Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2022
2021 Taser 7 Certification Bundle	74200	TASER 7 6-BAY DOCK AND CORE	1	11/01/2022
2021 Taser 7 Certification Bundle	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2022
2021 Taser 7 Certification Bundle	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	25	11/01/2022
AB3 Camera Bundle	74028	WING CLIP MOUNT, AXON RAPIDLOCK	28	11/01/2022
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	3	11/01/2022
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	3	11/01/2022
A la Carte	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50	11/01/2022
A la Carte	75015	SIGNAL SIDEARM KIT	25	11/01/2022
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF 3.5-DEGREE NS	54	11/01/2023
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54	11/01/2023
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF 3.5-DEGREE NS	54	11/01/2024
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54	11/01/2024
2021 Taser 7 Certification Bundle	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	54	11/01/2024
2021 Taser 7 Certification Bundle	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	54	11/01/2024
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	MULTI-BAY BWC DOCK 1ST REFRESH	3	05/01/2025
Body Worn Camera TAP Bundle	73309	AXON CAMERA REFRESH ONE	25	05/01/2025
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54	11/01/2025
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54	11/01/2025
2021 Taser 7 Certification Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	54	11/01/2026
2021 Taser 7 Certification Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	54	11/01/2026
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	MULTI-BAY BWC DOCK 2ND REFRESH	3	11/01/2027
Body Worn Camera TAP Bundle	73310	AXON CAMERA REFRESH TWO	25	11/01/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Certification Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	27	12/01/2022	11/30/2027
2021 Taser 7 Certification Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2022	11/30/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	23	12/01/2022	11/30/2027
Basic License Bundle	73840	EVIDENCE.COM BASIC LICENSE	23	12/01/2022	11/30/2027
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	24	12/01/2022	11/30/2027
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	8	12/01/2022	11/30/2027
A la Carte	73680	RESPOND DEVICE PLUS LICENSE	25	12/01/2022	11/30/2027
A la Carte	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	25	12/01/2022	11/30/2027
A la Carte	73739	PERFORMANCE LICENSE	31	12/01/2022	11/30/2027

Services

Bundle	Item	Description	QTY
A la Carte	85144	AXON STARTER	1
A la Carte	85147	CEW STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	3	12/01/2022	11/30/2027
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	25	12/01/2022	11/30/2027
2021 Taser 7 Certification Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	32	11/01/2023	11/30/2027
2021 Taser 7 Certification Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	27	11/01/2023	11/30/2027
2021 Taser 7 Certification Bundle	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2023	11/30/2027

VIIA7

Payment Details

Nov 2022

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50	\$10.00	\$0.00	\$10.00
Year 1	73680	RESPOND DEVICE PLUS LICENSE	25	\$5,700.00	\$0.00	\$5,700.00
Year 1	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	25	\$7,200.00	\$0.00	\$7,200.00
Year 1	73739	PERFORMANCE LICENSE	31	\$3,348.00	\$0.00	\$3,348.00
Year 1	75015	SIGNAL SIDEARM KIT	25	\$62.25	\$0.00	\$62.25
Year 1	85144	AXON STARTER	1	\$41.25	\$0.00	\$41.25
Year 1	85147	CEW STARTER	1	\$41.25	\$0.00	\$41.25
Year 1	AB3C	AB3 Camera Bundle	25	\$3,495.00	\$0.00	\$3,495.00
Year 1	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$897.00	\$0.00	\$897.00
Year 1	BasicLicense	Basic License Bundle	23	\$4,140.00	\$0.00	\$4,140.00
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,062.00	\$0.00	\$1,062.00
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	25	\$8,400.00	\$0.00	\$8,400.00
Year 1	ProLicense	Pro License Bundle	8	\$3,744.00	\$0.00	\$3,744.00
Year 1	T7Cert	2021 Taser 7 Certification Bundle	27	\$19,439.88	\$0.00	\$19,439.88
Total				\$57,580.63	\$0.00	\$57,580.63

Nov 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50	\$10.00	\$0.00	\$10.00
Year 2	73680	RESPOND DEVICE PLUS LICENSE	25	\$5,700.00	\$0.00	\$5,700.00
Year 2	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	25	\$7,200.00	\$0.00	\$7,200.00
Year 2	73739	PERFORMANCE LICENSE	31	\$3,348.00	\$0.00	\$3,348.00
Year 2	75015	SIGNAL SIDEARM KIT	25	\$62.25	\$0.00	\$62.25
Year 2	85144	AXON STARTER	1	\$41.25	\$0.00	\$41.25
Year 2	85147	CEW STARTER	1	\$41.25	\$0.00	\$41.25
Year 2	AB3C	AB3 Camera Bundle	25	\$3,495.00	\$0.00	\$3,495.00
Year 2	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$897.00	\$0.00	\$897.00
Year 2	BasicLicense	Basic License Bundle	23	\$4,140.00	\$0.00	\$4,140.00
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,062.00	\$0.00	\$1,062.00
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	25	\$8,400.00	\$0.00	\$8,400.00
Year 2	ProLicense	Pro License Bundle	8	\$3,744.00	\$0.00	\$3,744.00
Year 2	T7Cert	2021 Taser 7 Certification Bundle	27	\$19,440.03	\$0.00	\$19,440.03
Total				\$57,580.78	\$0.00	\$57,580.78

Nov 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50	\$10.00	\$0.00	\$10.00
Year 3	73680	RESPOND DEVICE PLUS LICENSE	25	\$5,700.00	\$0.00	\$5,700.00
Year 3	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	25	\$7,200.00	\$0.00	\$7,200.00
Year 3	73739	PERFORMANCE LICENSE	31	\$3,348.00	\$0.00	\$3,348.00
Year 3	75015	SIGNAL SIDEARM KIT	25	\$62.25	\$0.00	\$62.25
Year 3	85144	AXON STARTER	1	\$41.25	\$0.00	\$41.25

Nov 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	85147	CEW STARTER	1	\$41.25	\$0.00	\$41.25
Year 3	AB3C	AB3 Camera Bundle	25	\$3,495.00	\$0.00	\$3,495.00
Year 3	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$897.00	\$0.00	\$897.00
Year 3	BasicLicense	Basic License Bundle	23	\$4,140.00	\$0.00	\$4,140.00
Year 3	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,062.00	\$0.00	\$1,062.00
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	25	\$8,400.00	\$0.00	\$8,400.00
Year 3	ProLicense	Pro License Bundle	8	\$3,744.00	\$0.00	\$3,744.00
Year 3	T7Cert	2021 Taser 7 Certification Bundle	27	\$19,440.03	\$0.00	\$19,440.03
Total				\$57,580.78	\$0.00	\$57,580.78

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50	\$10.00	\$0.00	\$10.00
Year 4	73680	RESPOND DEVICE PLUS LICENSE	25	\$5,700.00	\$0.00	\$5,700.00
Year 4	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	25	\$7,200.00	\$0.00	\$7,200.00
Year 4	73739	PERFORMANCE LICENSE	31	\$3,348.00	\$0.00	\$3,348.00
Year 4	75015	SIGNAL SIDEARM KIT	25	\$62.25	\$0.00	\$62.25
Year 4	85144	AXON STARTER	1	\$41.25	\$0.00	\$41.25
Year 4	85147	CEW STARTER	1	\$41.25	\$0.00	\$41.25
Year 4	AB3C	AB3 Camera Bundle	25	\$3,495.00	\$0.00	\$3,495.00
Year 4	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$897.00	\$0.00	\$897.00
Year 4	BasicLicense	Basic License Bundle	23	\$4,140.00	\$0.00	\$4,140.00
Year 4	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,062.00	\$0.00	\$1,062.00
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	25	\$8,400.00	\$0.00	\$8,400.00
Year 4	ProLicense	Pro License Bundle	8	\$3,744.00	\$0.00	\$3,744.00
Year 4	T7Cert	2021 Taser 7 Certification Bundle	27	\$19,440.03	\$0.00	\$19,440.03
Total				\$57,580.78	\$0.00	\$57,580.78

Nov 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	50	\$10.00	\$0.00	\$10.00
Year 5	73680	RESPOND DEVICE PLUS LICENSE	25	\$5,700.00	\$0.00	\$5,700.00
Year 5	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	25	\$7,200.00	\$0.00	\$7,200.00
Year 5	73739	PERFORMANCE LICENSE	31	\$3,348.00	\$0.00	\$3,348.00
Year 5	75015	SIGNAL SIDEARM KIT	25	\$62.25	\$0.00	\$62.25
Year 5	85144	AXON STARTER	1	\$41.25	\$0.00	\$41.25
Year 5	85147	CEW STARTER	1	\$41.25	\$0.00	\$41.25
Year 5	AB3C	AB3 Camera Bundle	25	\$3,495.00	\$0.00	\$3,495.00
Year 5	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$897.00	\$0.00	\$897.00
Year 5	BasicLicense	Basic License Bundle	23	\$4,140.00	\$0.00	\$4,140.00
Year 5	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,062.00	\$0.00	\$1,062.00
Year 5	BWCamTAP	Body Worn Camera TAP Bundle	25	\$8,400.00	\$0.00	\$8,400.00
Year 5	ProLicense	Pro License Bundle	8	\$3,744.00	\$0.00	\$3,744.00
Year 5	T7Cert	2021 Taser 7 Certification Bundle	27	\$19,440.03	\$0.00	\$19,440.03
Total				\$57,580.78	\$0.00	\$57,580.78

VIIA10

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

9/8/2022

Date Signed



CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Chief Sean Fagan

ACTION REQUESTED: Motion

ITEM/SUBJECT: Mobile Data Terminals

BUDGET APPROPRIATION: \$50,000

DATE: November 7, 2022

Commentary:

In accordance with our Equipment Replacement Schedule, we budgeted to replace the second half of our officers' Panasonic computer tablets (mobile data terminals or MDTs) this year. We replaced the first ten last budget year, and this year we will need to purchase the same ones (Panasonic), as all of the other equipment works in conjunction with that brand. Panasonic has regional vendors, and the sole vendor for our area is Turn-Key Mobile Inc., in Jefferson City. We have a Proposal from them for eleven (11) tablets at \$4,087/ea, for a total of \$44,957.

Recommendation:

It is staff recommendation that Council approve a motion to purchase eleven (11) MDT's from Turn-Key Mobile Inc., for a total of \$44,957.

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CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Chief Sean Fagan

ACTION REQUESTED: Motion

ITEM/SUBJECT: EIFS of RPD East Wall

BUDGET APPROPRIATION (IF APPLICABLE): \$45,000

DATE: November 7, 2022

Commentary:

We are requesting to repair/replace the damaged EIFS (Exterior Insulation Finishing System) on the East Wall of the Rolla Police Department. The original work was completed in 1993 and is in need of repair. There are several cracks and damaged areas. We went out for bid on this on October 3, 2022, but received no bids. We contacted a local contractor, Alexander Construction, and they have agreed to perform the work needed. They repaired the south wall in March 2016.

Attached are photos of the current condition of the wall.

This project will be paid out of ARPA funds.

Recommendation:

It is staff recommendation that a motion is approved to allow Alexander Construction to perform EIFS repairs/replacement in the amount of \$40,927.50 on the exterior wall of the Rolla Police Department building.







 **Rolla**
Police Dept.

1007

To Protect and S...

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director
 ACTION REQUESTED: Motion to award
 ITEM/SUBJECT: Replacement lighting for Morgan Field

TOTAL BUDGET APPROPRIATION: Unbudgeted \$302,585 DATE: November 7, 2022

COMMENTARY:

A light pole on Joe Morgan Field fell in the August windstorm and other existing poles are in similar condition just as the budget was being finalized. The current lighting system of metal halide fixtures was put in 1982 on poles from 1967. This system is out of date and was problematic in getting replacement parts prior to this damage. We are proposing to replace with a more energy efficient LED system on 70-foot metal poles with new updated controls. The new lights will have surge and grounding protection. The lighting system is also within national “light spillage” guidelines and has visors to control glare. The outfield poles on Morgan also provide some co-located lighting for adjacent fields. There will be some small savings in annual utility costs with a new LED system but bulb frequency replacement will be much better. Our current system was installed by Musco and has lasted 40 years.

Staff and the Parks Advisory Commission recommend the Musco bid (2nd highest) based on the 25-year warranty, past performance, and overall better lighting system (spill ratio over the infield and outfield/wattage). Musco does the majority of field lighting (installation and service) in the region, including most recently Missouri S&T’s soccer field. Due to the emergency nature of this project, funding would come from budget adjustments that include deferral of a playground and vehicle (\$150,000), insurance payment for one replacement pole (\$30,000+/-), Parkland reserve fund (\$25,000 budgeted) and Park Fund Reserves (\$97,000).

Company	Key Features	Warranty	Yrly Cost	Price
Musco/All Purpose Lebanon, Ill.	Spill Ratio 1.68, 1.9; 1170-1430 watts, 48 fixtures	25 years	\$1,365.30	\$302,585
GameDay Lighting Kansas City, Kan.	Spill Ratio 1.5, 2.37 1192-1209 watts, 32 fixtures	10 years	\$1,053.00	\$284,785
McNew Electric Licking, Mo.	Spill Ratio 1.63, 2.49 940 watts, 34 fixtures	20 years	\$1,003.50	\$351,550
Techline Sports Lighting Austin, Texas	Spill Ratio 1.9, 2.37 630 watts, 48 fixtures	10 years	\$1,094.70	\$259,900



VIID2

ITEM NO. _____

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director

ACTION REQUESTED: Motion /Resolution

ITEM SUBJECT: Land Water Conservation Fund grant application

TOTAL BUDGET APPROPRIATION Unbudgeted (2024) **DATE:** November 7, 2022

COMMENTARY:

Federal funding is available for Land Water Conservation Fund grants at a maximum of \$500,000, with a minimum of 50% match. Grants are administered by the Missouri Department of Natural Resources and Missouri State Parks. Meramec Regional Planning Commission is working with staff on this application. Application packets must be postmarked Nov. 16. The LWCF grant program is highly competitive. Projects will receive a notice of award and project agreement between October 2023 and May of 2024. The project timeline is over a two-year period. This grant would allow for the lighting of the Larry Wilson ballfield and the installation of lighting and turf on the Kittie Robertson soccer field. If the grant is awarded, city funding would come via budgeted dollars during this span, contingent on the public's renewal of the one 16th cent sales tax in April 2023.

Recommendation: Motion to authorize Staff to file an application for LWCF grant funding for Ber Juan Park improvements.



EXHIBIT 1, continued

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)

BOX C – AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the Land and Water Conservation Fund project with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the project sponsor's name and the MOU signature page completed and signed by the project sponsor's and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of **Missouri State Agency** or **Public University*** to Which Previous E-Verify Documentation Submitted:

(*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University – St. Louis; Missouri Southern State University – Joplin; Missouri Western State University – St. Joseph; Northwest Missouri State University – Maryville; Southeast Missouri State University – Cape Girardeau.)

Date of Previous E-Verify Documentation Submission: _____

Previous **Bid/Contract Number** for Which Previous E-Verify Documentation Submitted: _____
(if known)

Authorized Business Entity Representative's
Name (Please Print)

Authorized Business Entity
Representative's Signature

E-Verify MOU Company ID Number

E-Mail Address

Business Entity Name

Date

FOR STATE USE ONLY

Documentation Verification Completed By:

Buyer

Date

VIIE2



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 DIVISION OF STATE PARKS
LAND AND WATER CONSERVATION FUND CFDA 15.916
PROJECT APPLICATION (PAGE 16 of 16)

SUPPORTING DOCUMENTATION CHECKLIST

USE THE BELOW CHECKLIST TO ENSURE THE PROJECT APPLICATION IS COMPLETE (for information specific to each item, refer to the LWCF Application Guide).

<input checked="" type="checkbox"/> LWCF BOUNDARY MAP	<input type="checkbox"/> LETTER OF INTENT TO LEASE/SELL/DONATE REAL PROPERTY
<input checked="" type="checkbox"/> RESOLUTION FROM GOVERNING BODY	<input type="checkbox"/> SCHOOL/COMMUNITY AGREEMENT (If applicable)
<input checked="" type="checkbox"/> FINANCIAL ASSURANCE LETTER	<input checked="" type="checkbox"/> DOCUMENTATION OF UNDERSERVED POPULATIONS
<input type="checkbox"/> SIGNED LETTERS OF COMMITMENT OR INTENT TO DONATE	<input checked="" type="checkbox"/> PROOF OF PUBLIC INVOLVEMENT
<input checked="" type="checkbox"/> PROOF OF LAND OWNERSHIP OR LEASEHOLDER/EASEMENT RIGHTS AND LEGAL DESCRIPTION	<input checked="" type="checkbox"/> COPY OF RELEVANT PORTION OF COMPREHENSIVE OR MASTER PLAN
<input checked="" type="checkbox"/> E-VERIFY (both state and federal)	<input checked="" type="checkbox"/> SHPO CORRESPONDENCE AND CULTURAL RESOURCE SURVEYS
<input checked="" type="checkbox"/> IPAC AND MISSOURI HERITAGE REPORTS	<input checked="" type="checkbox"/> FLOODPLAIN MAP (REQUIRED) & PROOF OF FLOOD INSURANCE (if applicable)
<input checked="" type="checkbox"/> PHOTOGRAPHS OF THE PROJECT AREA	<input type="checkbox"/> APPRAISALS, REVIEW APPRAISALS, AND/OR WAIVER VALUATION (if applicable)
<input checked="" type="checkbox"/> ENVIRONMENTAL REVIEW MAPS AND REPORTS (Wetland, Hazardous Waste, etc.)	<input checked="" type="checkbox"/> TITLE SEARCH (include copy of all easements, or encumbrances.)

CERTIFICATION OF RESPONSIBLE PERSON

A RESPONSIBLE OFFICIAL FROM THE SPONSORING AGENCY MUST SIGN AND DATE THE APPLICATION. APPLICATIONS WITHOUT SIGNATURE WILL NOT BE SCORED.

"I hereby certify that the information contained in this application packet is true and correct to the best of my knowledge. I understand that the application will be rated solely on the information provided on the application and in the enclosed supporting documentation. The submission of incorrect information and the lack of required documentation can result in this application being withdrawn from consideration for funding."

SIGNATURE	TITLE City Administrator	
PRINTED NAME John Butz	DATE	

MAIL COMPLETED APPLICATION

Submit two (2) copies of the application and supporting documentation to the Grants Management Section (address below):

Missouri Department of Natural Resources
 Division of State Parks
 Grants Management Section
 Attn: LWCF Planner
 PO Box 176
 1659 E. Elm St.
 Jefferson City, MO 65102-0176

Application packets must be postmarked on or before **November 15, 2022**. For questions about an application packet or the process, call (573) 751-8661 or (573) 751-0848 or email msspgrants@dnr.mo.gov.

LWCF Grant Project Item Cost Detail

City Share

Larry Wilson Softball/Baseball Field Improvements

1200w High Performance LED Sports Light 48 fixtures	\$ 90,000.00	\$ 50,000.00	cash
Lighting 6, 70 foot poles galvanized direct bury base	\$ 60,000.00	\$ 30,000.00	cash
Lighting New control panel		\$ 11,500.00	cash
Lighting installation 8 workers \$50 per hour 40 hours		\$ 80,000.00	cash
Lighting installation 2 electrical engineers 8 per hour 16 hours @\$75 hr		\$ 1,200.00	cash
Dugout Hardware - brackets, plates, screws, anchors for construction		\$ 1,475.00	in-kind
Dugout Lumber 8, 12 foot, 2x6 treated boards @20 per		\$ 160.00	in-kind
Dugout Lumber 48 -8 2 foot x 6 inch treated boards @10		\$ 480.00	in-kind
Dugout 2x6 hanger for treated lumber 96		\$ 300.00	in-kind
Dugout 24 12 foot for cross bracing roof, 12 @10		\$ 240.00	in-kind
Dugout Metal for roofing, 14 pieces 8.5 foot long @50		\$ 700.00	in-kind
1 bench for each dugout, @\$750 per		\$ 1,500.00	in-kind
Dugout Labor - 3 staff @\$50 per hour, 240 hours		\$ 12,000.00	in-kind
Dugout 16-9' tall, 4 inch diameter poles for chain link		\$ 1,825.00	in-kind
Chain link fence for dugout 8' tall, 72' long		\$ 3,200.00	in-kind
New Scoreboard		\$ 5,000.00	cash
Scoreboard 2 Mounting poles 20 feet steel each		\$ 1,000.00	in-kind
Scoreboard Installation labor (4 staff at \$50 hour, 4 hours)		\$ 800.00	in-kind

Kittie Robertson Soccer Field Improvements

Turfing Bulldozer \$120 hour for 8 hours	\$ 960.00		
Truf Labor for site prep 4 staff at \$50 hour, 16 hours	\$ 3,200.00		
Turf Bender board \$35 per foot at 230 feet	\$ 8,050.00		
Turf Labor to Install bender board 4 staff at \$50 hour, 6 hours	\$ 1,200.00		
Turf Gopher wire 100 foot roll, 23 rolls at \$175 each	\$ 4,025.00		
Turf Labor to Install gopher wire 4 staff at \$50 hour, 6 hours	\$ 1,200.00		
Turf Weed barrier 38 foot @\$40	\$ 240.00		
Turf Labor to install weed barrier 4 staff \$50 hour, 8 hours	\$ 1,600.00		
Turfing Rock for sub base \$15 per ton, 200 tons	\$ 3,000.00		
Turfing Sand for sub base \$25 per ton, 200 tons	\$ 5,000.00		
Turf Labor to Install, compact and level sub base 4 staff, \$50 hr, 8 hours	\$ 1,600.00		
Artificial turf	\$ 306,565.00	\$ 20,000.00	cash
Labor Install and roll artificial grass 4 at \$50 hr 16 hours	\$ 3,200.00		
Turf Roller at \$120 hour, 8 hours	\$ 960.00		
Turf Labor to Seam, stitch pieces 4, \$50 hr 16 hours	\$ 3,200.00		
Turf Labor to press, spike turf 4, \$50 hr 16 hours	\$ 3,200.00		
Turf Labor to trim excess 4, \$50 hr, 6 hours	\$ 1,200.00		
Turf Labor for final grooming, 4, \$50 hr, 8 hours	\$ 1,600.00		
1200w High Performance LED Sports Light 34 fixtures		\$ 120,000.00	cash
Lighting 6, 70 foot poles galvanized direct bury base		\$ 90,000.00	cash
Lighting labor 8 workers \$50 per hour 40 hours		\$ 80,000.00	cash
Lighting labor 2 electrical engineers 75 per hour 8 hours		\$ 1,200.00	cash

Total Project Cost **\$ 500,000.00** **\$ 512,580.00**

RESOLUTION NO. _____

WHEREAS, the City of Rolla, Missouri is applying for federal assistance from the Land & Water Conservation Fund program for the purpose of construction/renovation (Rolla Ber Juan Sports Complex Improvements).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ROLLA, MISSOURI, that

1. John D. Butz, City Administrator of the City of Rolla is authorized to sign the application for federal assistance and any other official project documents that are necessary to obtain such assistance, including any agreements, contracts or other documents that are required by the State of Missouri or the U.S. Department of the Interior, National Park Service.
2. The City of Rolla currently has the written commitment for 51% matching share for the project elements that are identified in the application and will allocate the necessary funds to complete the project.
3. In the event a grant is awarded, the City of Rolla will commit the necessary financial resources to operate and maintain the completed project in a safe and attractive manner for public access in perpetuity.
4. In the event a grant is awarded, the City of Rolla is prepared to complete the project within the time period identified on the signed project agreement.
5. In the event a grant is awarded, the City of Rolla will comply with all rules and regulations of the Land & Water Conservation Fund program, applicable Executive Orders, all federal and state laws that govern the grant applicant during the performance of the project, and stewardship requirements when the project is complete.

PASSED AND RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI

The undersigned hereby certifies that she is the duly authorized Clerk and custodian of the books and records and seal of the City of Rolla, duly formed pursuant to the laws of the State of Missouri, and that the foregoing is a true record of a resolution duly adopted at a meeting of the City Council of the City of Rolla, that said meeting was held in accordance with state and local laws on November 7, 2022 and that the said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF I have executed my name as Clerk and have affixed the seal of the City of Rolla, this 8th day of November, 2022.

ATTEST: Lorri Thurman, City Clerk

ACKNOWLEDGED: Louis J Magdits, IV

By: _____

By: _____

(Seal)

_____ (printed)

Letterhead

November 8, 2022

LWCF Planner
Grants Management Section
Missouri State Parks
PO Box 176
Jefferson City, MO 65102-0176

RE: Financial Assurance for LWCF Proposal (Rolla Ber Juan Sports Complex Improvements)
To Whom it May Concern:

I, the undersigned as the Chief Financial Officer of the City of Rolla, Missouri, confirm that our agency has the required matching funds available for completion of the above referenced project. Furthermore, I confirm that the City of Rolla, Missouri is committed to completing the project within the time frame outlined by the grant agreement and maintaining the project in perpetuity for the benefit of public outdoor recreation.

Sincerely,

Steffanie Rogers, Finance Director
City of Rolla, Missouri

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: John Butz, City Administrator

ACTION REQUESTED: Motion

ITEM/SUBJECT: Authorization for Round 2 ARPA Spending

BUDGET APPROPRIATION: \$1.5 Millon

DATE: November 7, 2022

COMMENTARY:

ARPA funding (Local Fiscal Recovery Funds) was approved in March 2021 providing \$65 billion to cities and counties (direct federal aid). Final Treasury rules allowed cities and counties receiving less than \$10 million to consider same as “loss of revenue”. The City of Rolla has received \$4,141,680 and Phelps County has received \$8.6 million. ARPA funds need to be obligated by December 2024 and fully spent by December 2026.

In fiscal year 2022 City Council authorized round 1 spending of \$2,333,096 primarily for new radios for emergency services (\$1,048,096) and \$1,285,000 for loss of revenues from 2020-2022. Round 2 spending of \$1,500,000 is in the FY 2023 for the following.

New City Comprehensive Plan	\$125,000
Communication Upgrades	\$25,000
Technology/Cyber Security	\$150,000
Public Safety Barriers	\$50,000
Downtown Fountain Match	\$15,000
*Rec Center Operating	\$475,000
Sewer Infrastructure	\$475,000
Animal Shelter Phase 2	\$100,000
Public Safety Facilities	\$85,000

*Rec Center transfers: 1) \$350,000 (Oct-June); \$125,000 (July-Oct) subject to operational funding per budget.

Round 3 would be considered in FY2024 (final balance of \$310,000 +/-)

Recommendation: Motion to approve Round 2 ARPA spending.

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