

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, November 21st, 2022; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: Mayor Pro-Tem Lister Florence

COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, NATHAN CHIRBAN, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JAIED HALL, ROBERT KESSINGER, CAROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND TINA BALCH

PLEDGE OF ALLEGIANCE
Councilman Lister Florence

I. PUBLIC HEARINGS –

- A. **Public Hearing and Ordinance** allowing a Map Amendment to rezone 1000 and 1006 N Oak St; and 204-208 E 11th St from R-2, Two-family district; C-1, Neighborhood Commercial district; and M-1, Light Manufacturing district to a PUD, Planned Unit Development district. (City Planner Tom Coots)
Public Hearing and First Reading
- B. (Withdrawn by applicant) Cancelled **Public Hearing** to consider a map amendment, rezoning 821 Hwy O from the R-R, rural Residential district to the C-3, Highway Commercial district. (City Planner Tom Coots)

II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – None

III. OLD BUSINESS –

- A. **Ordinance** to allow a street name change, renaming Fraternity Circle to Spruce Drive. (City Planner Tom Coots) **Final Reading**
- B. **Ordinance** to allow a street name change, renaming University Drive to Tim Bradley Way. (City Planner Tom Coots) **Final Reading**
- C. **Ordinance** to allow a street name change, renaming a portion of Kingshighway and Ridgeview Rd. to Highway 72. (City Planner Tom Coots) **Final Reading**

IV. NEW BUSINESS –

- A. **Motion** to allow street closings for Christmas Festivities December 2nd - December 4th. (Interim Public Works Director Darin Pryor)

- B. **Ordinance** to enter into an agreement with MDOC for a Work Release Program with SCCC. (Interim Public Works Director Darin Pryor) **First Reading**
- C. **Ordinance** to enter into an agreement with MoDOT for ADA curb ramp improvements. (Interim Public Works Director Darin Pryor) **First Reading**
- D. **Resolution** to authorize staff to file an application for ARPA grant funding for “Downtown Improvements”. (City Administrator John Butz) **Motion**
- E. **Resolution** to authorize staff to file an application for ARPA grant funding for “Community Revitalization” addressing park improvements. (Parks Director Floyd Jernigan) **Motion**
- F. **Ordinance** vacating a portion of an easement at 589 Sycamore Dr. (City Planner Tom Coots) **First and Final Reading Requested**
- G. **Ordinance** to allow a PUD subdivision to combine parcels into one platted lot: Campus Fellowship Addition. (City Planner Tom Coots) **First Reading**

V. **CLAIMS and/or FISCAL TRANSACTIONS** –

- A. **Award** of bid to JOMAC for the purchase of a custom service body for the recently purchased Ford F-550. (Fire Chief Ron Smith) **Motion**
- B. **Award** of bid to Central Salt, LLC for 800 tons of de-icing salt. (Interim Public Works Director Darin Pryor) **Motion**

VI. **CITIZEN COMMUNICATION**

VII. **MAYOR/CITY COUNCIL COMMENTS**

- A. Candidate filing opens 8:00 AM, Tuesday December 6th, 2022 for the April 4th, 2023 Municipal Election in the office of the City Clerk, 3rd floor of the Rolla City Hall. Filing ends on December 27, 2022.
- B. Small Business Saturday Proclamation – Saturday, November 26th, 2022.

VIII. **COMMENTS FOR THE GOOD OF THE ORDER**

- IX. **CLOSED SESSION** – Closed Session per RSMo 610.021 (3) Personnel and (21) Network Security

X. **ADJOURNMENT** -



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Public Hearing/First Reading

SUBJECT: Map Amendment (rezoning): 1000 and 1006 N Oak St; and 204-208 E 11th St from R-2, Two-family district; C-1, Neighborhood Commercial district; and M-1, Light Manufacturing district to a PUD, Planned Unit Development district

(PUD22-01)

MEETING DATE: November 21, 2022

Application and Notice:

Applicant/Owner - Jeremy Jamison of the Christian Campus Ministry
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property; <https://www.rollacity.org/agenda.shtml>

Background:

The applicant seeks to redevelop the property for a dormitory style residential use which would include a large sanctuary/assembly space. The applicant, Christian Campus Ministries already has a “Men’s House” located diagonally across the street from the proposed location. The proposed development would serve as a “Women’s House” and would provide space to hold their church services and meetings. Currently, the organization meets at a space on the university campus, however, they would like to have their own space. The project would include 32 bedroom and 33 parking spaces.

The applicant chose to pursue a PUD, rather than rezoning to a zoning district because of the mixed and specialized nature of the use. Neither the R-3, Multi-family district, nor the C-C, Center City district would permit the use without the need for variances.

Property Details:

Current zoning - R-2, Two-family district; C-1, Neighborhood Commercial district; and M-1, Light Manufacturing district to be rezoned to a PUD, Planned Unit Development district
Current use - Residential and Commercial/storage
Proposed use - Dormitory style residential with sanctuary/assembly space
Land area - About 40,000 sq. ft.

Public Facilities/Improvements:

Streets - The subject property has frontage on Oak Street and 11th Street, both local streets.
Sidewalks - No sidewalks are located adjacent to the property. Sidewalks are not proposed to be constructed adjacent to the property. Due to the location, sidewalks are not needed at this particular property. A sidewalk is located on the opposite side of Oak Street and 11th Street.
Utilities - The subject property should have access to all needed public utilities.

Comprehensive Plan: The Comprehensive Plan designates the property as being appropriate for Community Commercial uses, due to the location being adjacent to the railroad, 10th Street overpass, and the downtown.

Discussion: The subject property is located near the downtown and near the university campus in an area with a mixture of commercial and higher density residential uses. The building would be very similar in appearance and function to a fraternity/sorority house, of which several are located in the neighborhood.

The PUD proposes allowing much of the frontage along Oak Street to be parking. This particular location may be acceptable for this design, being adjacent to the downtown and using an existing curb break. Ordinarily, a driveway would be limited to not more than 24 feet. No existing public spaces would be lost.

The development would provide enough parking for all the residents, plus would allow a few extra spaces for any staff and a few visitors. During a church service or meeting, typically held in the evening, the location adjacent to the downtown allows for ample parking for attendees. In addition, the location diagonally across from the “Men’s House” would allow for those attendees to walk.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a public hearing on November 15, 2022 and voted 5-0 to recommend the City Council approve the request as presented.

Prepared by: Tom Coots, City Planner

Attachments: Public Notice Letter, Application, PUD Report, Final Development Plan; Ordinance



Project Information:

Case No: PUD22-01
 Location: 1000 N Oak; 204-208 E 11th
 Applicant: Christian Campus Ministry
 Request: Rezoning from R-3, C-1, and M-1 to PUD, Planned Unit Development for a Christian dormitory and sanctuary use.



Public Hearings:

Planning and Zoning Commission
November 15, 2022
5:30 PM
 City Hall: 1st Floor

 City Council
November 21, 2022
6:30 PM
 City Hall: 1st Floor



For More Information Contact:

Tom Coots, City Planner
 tcoots@rollacity.org

 (573) 426-6974
 901 North Elm Street
 City Hall: 2nd Floor
 8:00 – 5:00 P.M.
 Monday - Friday



Who and What is the Planning and Zoning Commission?

The Planning and Zoning Commission is an appointed group of citizens from Rolla who are charged with hearing and deciding land use applications, such as zoning and subdivisions. The Commission takes testimony and makes a recommendation to the City Council.

What is a Rezoning (Map Amendment)?

A Rezoning is a request to change the zoning of a property from one zoning district to another. Usually a rezoning would allow for a property to be used differently than in the past, or may allow for development or redevelopment.

What is a PUD (Planned Unit Development)?

A PUD (Planned Unit Development) is a special zoning district that may be applied to a property. The approval includes a site plan. Use of the property is limited to the uses approved in the ordinance and site plan.

How Will This Impact My Property?

Each case is different. Adjacent properties are more likely to be impacted. Please contact the Community Development Office at (573) 426-6974 if you have any questions.

What If I Have Concerns About the Proposal?

If you have any concerns or comments, please try to attend the meeting. You may learn details about the project at the meeting. You will be given an opportunity to ask questions or make comments.

You do have the right to gather signatures for a petition. If a petition is received by 30% of the land owners (by land area) within 185 feet of the subject property, such request would require approval of 2/3 of the City Councilors. Please contact the Community Development Office for a property owner list.

What If I Cannot Attend the Meeting?

Please try to attend the meeting if you have any questions or concerns. However, if you are unable to attend the meeting, you may provide written comments by letter or email. These comments will be presented to the Board.

What If I Have More Questions?

Please contact the Community Development Office if you have any additional questions.

LEGAL DESCRIPTION

A fractional part of Block 97 of BISHOP'S THIRD ADDITION, Rolla, Missouri more particularly described as follows: Commencing at the Northwest Corner of Block 97 of said BISHOP'S THIRD ADDITION; thence South 89°56'20" East, 104.11 feet along the South right of way of 11th Street to the northwest corner of a parcel described in Phelps County Deed Records at Document No. 2016 6654, the true point of beginning of the hereinafter described tract: Thence continuing South 89°56'20" East, 152.63 feet along the aforesaid South right of way of 11th Street to its intersection with the westerly right of way of the BNSF Railroad; thence South 30°11'00" West, 289.17 feet along said westerly right of way to its intersection with the North right of way of 10th Street – State Route BB; thence North 89°51'20" West, 115.42 feet along said North right of way to its intersection with the East right of way of Oak Street; thence North 0°52'00" East, 125.00 feet, and, North 1°02'00" East, 45.26 feet, and, North 0°54'10" East, 17.16 feet, all along said East right of way to the southwest corner of Tract 6 as described in Phelps County Deed Records at Document No. 9300269; thence South 89°55'00" East, 104.82 feet along the South line of said Tract 6 and its extension to the West line of the aforesaid Document No. 2016 6654 parcel; thence North 0°20'40" East, 62.59 feet along said West line to the true point of beginning. Above described tract contains 0.92 acre, more or less, per plat of survey J 4581F, dated October 12, 2022, by CM Archer Group, P.C. IA4



ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE RE-ZONING OF 1000 AND 1006 N OAK STREET; AND 204-208 E 11TH STREET FROM THE R-2, TWO FAMILY; C-1, NEIGHBORHOOD COMMERCIAL; AND M-1, LIGHT MANUFACTURING DISTRICTS TO A PUD, PLANNED UNIT DEVELOPMENT

(PUD22-01)

WHEREAS, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, the City of Rolla Planning and Zoning Commission met on November 15, 2022 and recommended the City Council approve the rezoning of the subject property as presented; and

WHEREAS, the Rolla City Council, during its November 21, 2022 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

WHEREAS, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from R-2 (Two Family), C-1 (Neighborhood Commercial), and M-1 (Light Manufacturing) to a PUD (Planned Unit Development) Zoning described as follows:

A fractional part of Block 97 of BISHOP'S THIRD ADDITION, Rolla, Missouri more particularly described as follows: Commencing at the Northwest Corner of Block 97 of said BISHOP'S THIRD ADDITION; thence South 89°56'20" East, 104.11 feet along the South right of way of 11th Street to the northwest corner of a parcel described in Phelps County Deed Records at Document No. 2016-6654, the true point of beginning of the

hereinafter described tract: Thence continuing South 89°56'20" East, 152.63 feet along the aforesaid South right of way of 11th Street to its intersection with the westerly right of way of the BNSF Railroad; thence South 30°11'00" West, 289.17 feet along said westerly right of way to its intersection with the North right of way of 10th Street – State Route BB; thence North 89°51'20" West, 115.42 feet along said North right of way to its intersection with the East right of way of Oak Street; thence North 0°52'00" East, 125.00 feet, and, North 1°02'00" East, 45.26 feet, and, North 0°54'10" East, 17.16 feet, all along said East right of way to the southwest corner of Tract 6 as described in Phelps County Deed Records at Document No. 9300269; thence South 89°55'00" East, 104.82 feet along the South line of said Tract 6 and its extension to the West line of the aforesaid Document No. 2016-6654 parcel; thence North 0°20'40" East, 62.59 feet along said West line to the true point of beginning. Above described tract contains 0.92 acre, more or less, per plat of survey J-4581F, dated October 12, 2022, by CM Archer Group, P.C.

SECTION 2: The PUD approval includes the PUD Report and Final Development Plan as submitted, which shall govern the land use and development of the subject property.

SECTION 3: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5TH DAY OF DECEMBER, 2022.

APPROVED:

Mayor

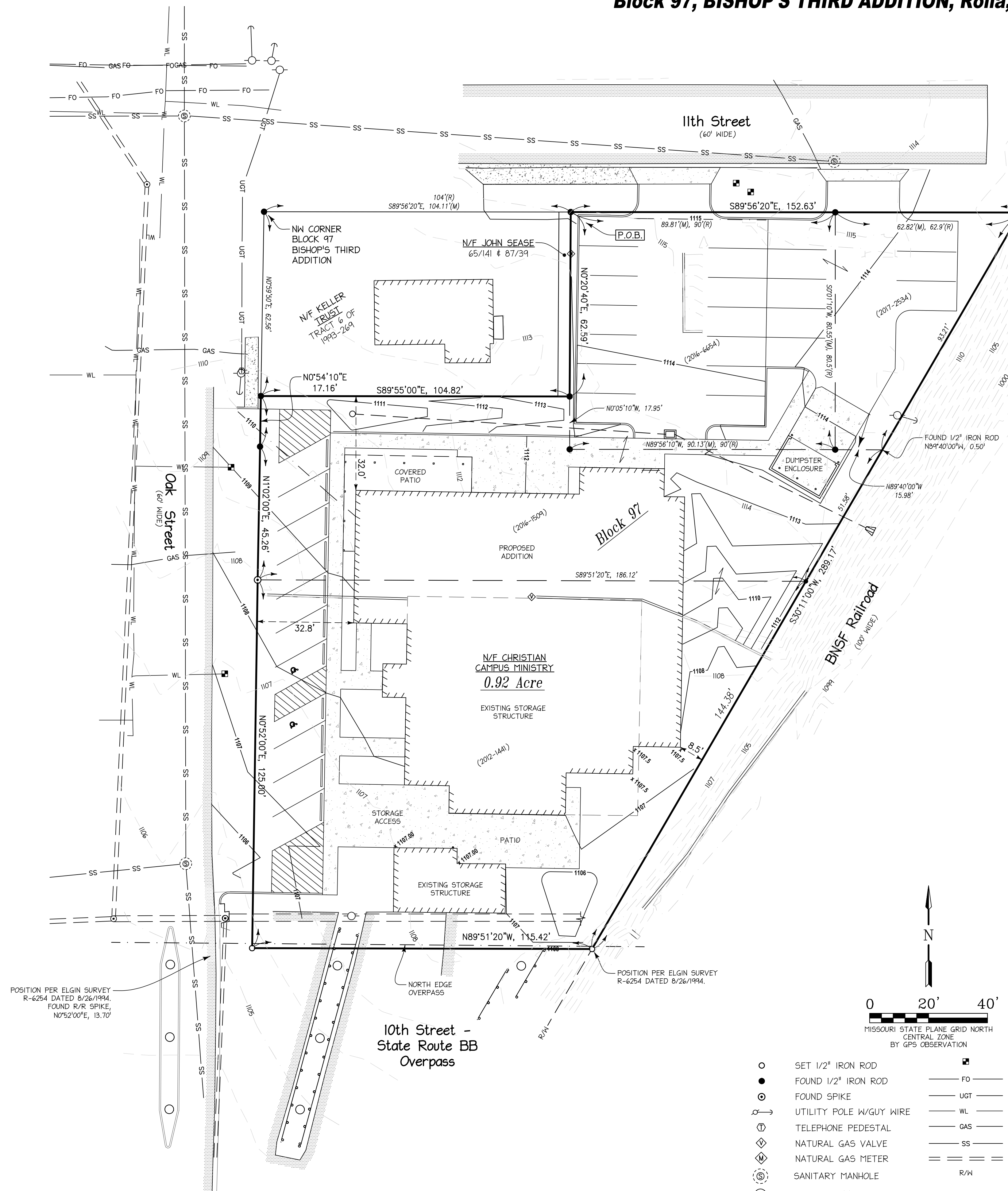
ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

Final Site Plan for CAMPUS FELLOWSHIP ADDITION Being a Planned Urban Development in Fractional Part of Block 97, BISHOP'S THIRD ADDITION, Rolla, Missouri



DESCRIPTION

A fractional part of Block 97 of BISHOP'S THIRD ADDITION, Rolla, Missouri more particularly described as follows: Commencing at the Northwest Corner of Block 97 of said BISHOP'S THIRD ADDITION; thence South 89°56'20" East, 104.11 feet along the South right of way of 11th Street to the northwest corner of a parcel described in Phelps County Deed Records at Document No. 2016-6654, the true point of beginning of the hereinafter described tract: Thence continuing South 89°56'20" East, 152.63 feet along the aforesaid South right of way of 11th Street to its intersection with the westerly right of way of the BNSF Railroad; thence South 30°11'00" West, 289.17 feet along said westerly right of way to its intersection with the North right of way of 10th Street - State Route BB; thence North 89°51'20" West, 115.42 feet along said North right of way to its intersection with the East right of way of Oak Street; thence North 0°52'00" East, 125.00 feet, and North 1°02'00" East, 45.26 feet, and North 0°54'10" East, 17.16 feet, all along said East right of way to the southwest corner of Tract 6 as described in Phelps County Deed Records at Document No. 9502269; thence South 89°55'00" East, 104.82 feet along the South line of said Tract 6 and its extension to the West line of the aforesaid Document No. 2016-6654 parcel; thence North 0°20'40" East, 62.59 feet along said West line to the true point of beginning. Above described tract contains 0.92 acre, more or less, per plat of survey J-4581F, dated October 12, 2022, by CM Archer Group, P.C.

ZONING NOTES - REMODELING EXISTING STRUCTURE WITH NEW ADDITION

EXISTING ZONING:	R-2, Two Family District; C-1 Neighborhood Business District; M-1, Light Manufacturing District
NEW ZONING:	PUD, Planned Unit Development
LOT SIZE:	0.92 acre (40,013 sf)
SETBACKS:	Front = 25' Side = 5' Rear = 5'
MAX. BLDG AREA:	40% (16,005 sf)
PROPOSED AREA:	10,086 sf
PARKING REQUIRED:	32 (1 per bedroom)
PROPOSED PARKING:	33 spaces (22+11)
PROPOSED PARKING AREA:	12,059 sf
SIDEWALK:	4960sf
OPEN SPACE REQUIRED:	25% (10,003 sf)
PROPOSED OPEN SPACE:	12,908 sf (40,013-10,086-12,059-4,960)
MAXIMUM RESIDENTIAL DENSITY:	32 beds per 0.92 acre (based upon 35 beds per acre)
NON-RESIDENTIAL INTENSITY:	3,359 sf/40,013sf = 0.08 FAR

NOTES:

- Except as specifically stated or shown on this plat, this survey does not purport to reflect any of the following which may be applicable to the subject real estate: easements, other than possible easements which were visible at the time of making of this survey; building setback lines; restrictive covenants; subdivision restrictions; zoning or other land-use regulations; and any other facts which an accurate and current title search may disclose.
- I declare that to the best of my professional knowledge and belief, this plat and survey meets the current "Missouri Standards for Property Boundary Surveys" (20 CSR 2030-16).
- Tract is classified Urban (20 CSR 2030-16.040).
- Date of field work: June 14, 2022
- Plat represents a survey of lands described at 2012-1441, 2016-1509, 2016-6654 and 2017-2534.
- Dimensions shown are measured. For record dimensions, see document(s) noted.
- Only the record documents noted hereon were provided to or discovered by surveyor. No abstract, current title commitment nor other record title documentation was provided surveyor.
- There may be structures and improvements located on this tract which are not shown hereon.
- Tract is wholly within the corporate limits of Rolla, Missouri.
- See applicable City of Rolla codes for conditions that might affect the development of this tract.

- | | | | |
|---|-------------------------|---------|-------------------------|
| ○ | SET 1/2" IRON ROD | ■ | WATER METER |
| ● | FOUND 1/2" IRON ROD | — FO — | OVERHEAD UTILITY LINE |
| ⊙ | FOUND SPIKE | — UGT — | BURIED ELECTRIC LINE |
| ⊕ | UTILITY POLE W/GUY WIRE | — WL — | BURIED SANITARY LINE |
| ⊖ | TELEPHONE PEDESTAL | — GAS — | BURIED NATURAL GAS LINE |
| ⊗ | NATURAL GAS VALVE | — SS — | EASEMENT LINE |
| ⊘ | NATURAL GAS METER | — R/W — | STORM LINE |
| ⊙ | SANITARY MANHOLE | | R/W |
| ⊕ | STORM MANHOLE | | |

CM Archer Group, P.C. dba:
ARCHER-ELGIN
engineering ■ surveying ■ architecture
Corporate Authority:
CM Archer Group, P.C. E: 2003202815-D, LS: 304417577-D, A:2016017179
Archer-Elgin Surveying & Engineering, LLC. E: 2011024038, LS: 2015025471, A:2012014618

310 East 6th Street
Rolla, Missouri 65401
Phone: 573-364-6362
Fax: 573-364-4782
www.archer-elgin.com

REVISIONS		Final PUD Site Plan for CAMPUS FELLOWSHIP ADDITION Rolla, Missouri	
1	11-8-22	MEP	Christian Campus Ministry 112 East 12th Street; Rolla, Missouri 65401
DRAWN BY	MEP	SCALE	1"=20'
CHECKED	SFF	DATE	Oct. 12, 2022

J4581P



MEMORANDUM

Date: 11/9/2022
To: Mr. Tom Coats, Community Development Department
From: Cameron Schweiss, PE, Archer-Elgin
RE: PUD Report – CCF Women’s House Development

Name of Developer/Property Owner:

Christian Campus Ministry
112 E 12th Street
Rolla, MO 65401

Existing Zoning:

Combination of R-2, C-1 and M-1, with a proposed change to Planned Unit Development (PUD).

Stormwater Approach:

On-site storm piping will be constructed as necessary to facilitate adequate drainage around the proposed buildings as indicated on the site plans; however, development yields no appreciable increase of runoff from existing conditions, precluding the need for on-site stormwater detention.

Landscaping:

Landscaping in the initial phase of the project will be limited to seeding of open spaces as indicated on the site plans. Tree preservation is not feasible due to their location relative to the structures. All other trees and shrubs shown in renderings or plans are not included in this initial scope of work. However, the owner hopes to install additional landscaping in the future via volunteer and fundraising efforts as resources allow.

Summary of Project:

Project consists of redevelopment of the site to construct a new dormitory style “Women’s House” to serve the Christian Campus Ministry organization at Missouri S&T, along with renovation of an existing garage building into a new assembly space to be used for worship and fellowship events. The new two-story building includes eight sleeping units (with up to four beds in each), along with common areas including lobby, conference, study, laundry and restroom spaces. The fellowship area is an open concept, single story space to be used to host weekly worship services, as well as special events.

Following are several rendering of the proposed facility:



Perspective view from West



Perspective View from NW



Perspective View from SE



Perspective View from North

Phasing:

The owner’s intent is to construct both the new addition and existing building renovation in one phase. There are several additive alternates for niceties (including the upper roof deck and pergola) that will be bid and funded as budget allows. Future improvements are expected to be limited to landscaping and aesthetic enhancements for the facilities.

Statement of Control of Property:

Developer currently owns all lands within the proposed PUD, and therefore controls all legal, beneficial, tenancy, and contractual interests effecting the subject property.

Proposed Land Use Tabulations:

ZONING NOTES - REMODELING EXISTING STRUCTURE + NEW ADDITION	
CHANGE OF ZONING TO "PUD" - PLANNED UNIT DEVELOPMENT	
<u>LOT SIZE:</u>	0.92 ACRES (40,013sf)
<u>SETBACKS:</u>	FRONT = 25' SIDE = 5' REAR = 5'
<u>MAX. BLDG AREA:</u>	40% (16,005sf)
<u>PROPOSED AREA:</u>	10,086sf
<u>PARKING REQ'D:</u>	32 (1 per BEDROOM)
<u>PROPOSED PARKING:</u>	33 SPACES (22+11) 12,059sf PARKING AREA
<u>SIDEWALK:</u>	4960sf
<u>OPEN SPACE REQ'D:</u>	25% (10,003 sf)
<u>PROPOSED OPEN:</u>	12,908sf (40,013-10,086-12,059-4,960)
<u>MAXIMUM RESIDENTIAL DENSITY:</u>	32 BEDS/0.92ac = 35 BEDS/ac
<u>NON-RESIDENTIAL INTENSITY:</u>	3,359sf/40,013sf = 0.08 FAR

Parking Summary:

Although the PUD zoning allows the developer to establish parking requirements for their unique development, all efforts were made to maximize parking within and around the proposed PUD. A total of 33 spaces are proposed for the site, including angled parking adjacent to Oak Street (which allows vehicles to back out of their space without encumbering the roadway), as well as a dedicated parking lot on the north side of the property. The 33 spaces provided exceed the total number of beds (32) in the facility. In other zoning circumstances, the fellowship area would require its own parking calculations related to the assembly space square footage; however, this facility is expected to primarily be used by Christian Campus Ministry residents who are already present (and parked if applicable) at either the Men's or Women's Houses. Furthermore, the City has a public parking lot available less than a block away from the development (at 9th & Oak Street) that can be used for overflow parking for what are typically after-hours/evening gatherings.

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Withdrawn by Applicant

SUBJECT: Map Amendment (rezoning): 821 Hwy O from the R-R, Rural Residential district to the C-3, Highway Commercial district. (Withdrawn by Applicant)

(ZON22-04)

MEETING DATE: November 21, 2022

Application and Notice:

Applicant - Doug Lane of Intercounty Electric Cooperative Association
Owner - Debbie Willy, executor of Bessie L Ponzer Trust
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property; <https://www.rollacity.org/agenda.shtml>

Background: The rezoning request was presented at the November 15, 2022 Planning and Zoning Commission meeting. After the public hearing, the commission did vote to recommend that the City Council deny the rezoning request, due to opposition from the adjacent landowners and finding that the location is not appropriate for the requested zoning.

Discussion: Since a public hearing was advertised for the rezoning, Staff is reporting that the rezoning has been withdrawn. No further action needed

Prepared by: Tom Coots, City Planner

Attachments: Request to Withdraw

Tom Coots

From: Tom Coots
Sent: Wednesday, November 16, 2022 2:56 PM
To: Tom Coots
Subject: RE: Ponzer prop at Highway O

From: Doug Lane <doug.lane@ieca.coop>
Sent: Wednesday, November 16, 2022 1:46 PM
To: Tom Coots <tcoots@rollacity.org>
Cc: 'Mike Woessner' <mike@inv-rel.com>
Subject: RE: Ponzer prop at Highway O

Good Afternoon Tom,

Consider this e-mail as the official request to withdraw the rezoning Application submitted for Intercounty Electric pertaining to the Ponzer Property located on Highway O.

Doug Lane

Chief Executive Officer
P.O. Box 209 /102 Maple Ave.
Licking, MO 65542
P: 573-674-2211 ext.1302
C: 417-260-0667
Doug.lane@ieca.coop





**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Street Name Change: Renaming Fraternity Circle to Spruce Drive

(STR22-01)

MEETING DATE: November 21, 2022

Application and Notice:

Applicant - Missouri S&T
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background: Missouri S&T requests that all of Fraternity Circle be renamed to Spruce Drive. Fraternity Circle is a private street, maintained by the university. All properties fronting on the street are owned by the university, except one lot, which is owned by the City of Rolla for RMU. The lot has an electric substation. The university is currently constructing the new General Services Building and plan future development. The name "Fraternity Circle" is no longer applicable, as no development of any additional fraternity/sorority buildings is planned on that street.

Since the new General Services Building will be the first building that requires an address for mail and emergency services on Fraternity Circle, the university prefers that the name change occur prior to the completion of the building to avoid confusion and/or the need to adjust addressing afterwards.

Discussion: The City Council adopted a resolution at the October 3, 2022 meeting to direct staff to begin the notice process required by state statutes for a street name change. A legal notice was submitted to the Phelps County Focus and a period of four weeks has been allowed for any written petition in opposition to the street name change to be submitted. No other property owners, besides the city and the application are impacted by the change.

Prepared by: Tom Coots, City Planner
Attachments: Area Map, Letter of Request, Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO CHANGE THE NAME OF FRATERNITY CIRCLE TO SPRUCE DRIVE

(STR22-01)

WHEREAS, a request was received from the adjacent property owner to rename Fraternity Circle to Spruce Drive, located between State Hwy E and Fraternity Drive; and

WHEREAS, the City of Rolla City Council met on October 3, 2022 and through the passage of Resolution 2010, found it necessary to change the name of said section of Fraternity Circle to Spruce Drive and directed that, in accordance with Missouri Revised Statutes, the resolution be advertised in a local newspaper; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, a period of four weeks from the date of publication of the notice was provided to allow for any affected property owners to file a written petition to protest the street name change; and

WHEREAS, no written petition to protest the street name change has been received, and;

WHEREAS, after such notice has been provided and no written petition has been received after four weeks from the date of publication of said notice, the City Council of Rolla shall have the power by ordinance to change said street name and that, once approved, the City Clerk shall file said ordinance with the Phelps County Recorder of Deeds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That after consideration, the City Council approved the request to change the name of Fraternity Circle to Spruce Drive between State Hwy E and Fraternity Drive.

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2022.

APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor

IIIA2



Design, Construction and Space Management

Letter of Request

8-31-22

Tom Coots
City Planner
901 North Elm Street
Rolla, MO 65401

Dear Mr. Tom Coots,

This is a letter to request that the existing "Fraternity Circle" roadway name be changed to "Spruce Drive". There are a number of reasons for the change. First, the existing drive does not have any Fraternities located/addressed to it. Second, the existing road does not currently have any building addresses or addresses that receive mail, so the impact of the change is minimal. If construction continues as scheduled, the new General Services Building will be completed by 6/30/23. This is less than 10 months away, and it will be a process to update all the addressing for the functions and occupants of that facility before that date. The General Services building does not have any functions related to the Fraternities, and since it will be the first, mail receiving addressed facility on this roadway, we'd like to take the opportunity to name the road more appropriately in advance of the building being completed.

Respectfully,

A handwritten signature in black ink, appearing to read "Fred Stone", written over a horizontal line.

Fred Stone
Director
Design, Construction and Space Management
120 General Services Building
901 Facilities Ave. Rolla, MO 65409



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Street Name Change: Renaming University Drive to Tim Bradley Way

(STR22-02)

MEETING DATE: November 21, 2022

Application and Notice:

Applicant - City of Rolla
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background: University Drive has been relocated as part of the MoveRolla TDD projects. The portion of the new roadway which is on newly dedicated right-of-way was platted as “Tim Bradley Way.” However, a portion of the road which was not included in that plat remains named “University Drive.” That portion is requested to be renamed.

The unused remainder right-of-way of University Drive is still MoDOT property, however, the property is intended to be vacated by MoDOT and granted to the university.

Discussion: The City Council adopted a resolution at the October 3, 2022 meeting to direct staff to begin the notice process required by state statutes for a street name change. A legal notice was submitted to the Phelps County Focus and a period of four weeks has been allowed for any written petition in opposition to the street name change to be submitted. No other property owners, besides the city and university, are impacted by the change.

Prepared by: Tom Coots, City Planner

Attachments: Area Map, Ordinance

AN ORDINANCE TO CHANGE THE NAME OF A PORTION OF UNIVERSITY DRIVE TO TIM BRADLEY WAY

(STR22-02)

WHEREAS, the street name change is needed due to modification which have been made to the street network in the vicinity; and

WHEREAS, the City of Rolla City Council met on October 3, 2022 and through the passage of Resolution 2009, found it necessary to change the name of said section of Fraternity Circle to Spruce Drive and directed that, in accordance with Missouri Revised Statutes, the resolution be advertised in a local newspaper; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, a period of four weeks from the date of publication of the notice was provided to allow for any affected property owners to file a written petition to protest the street name change; and

WHEREAS, no written petition to protest the street name change has been received, and;

WHEREAS, after such notice has been provided and no written petition has been received after four weeks from the date of publication of said notice, the City Council of Rolla shall have the power by ordinance to change said street name and that, once approved, the City Clerk shall file said ordinance with the Phelps County Recorder of Deeds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That after consideration, the City Council approved the request to change the name of University Drive to Tim Bradley Way between that portion of Tim Bradley Way which has been dedicated by the Bradley Addition plat and the roundabout north of I-44, where Naggogami Rd and White Columns Drive terminate.

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2022.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Renaming a portion of Kingshighway and Ridgeview Rd to Highway 72

(STR22-03)

MEETING DATE: November 21, 2022

Application and Notice:

Applicant - City of Rolla
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background: The Highway 72 Extension project connected Highway 72 from Bishop Ave directly to I-44, and was completed years ago. A portion of the new roadway was included in a plat to dedicate the rights-of-way and name that section of road. However, a portion of the road which was not included in that plat remains named “Kingshighway” and “Ridgeview Rd.” Those portions are requested to be renamed.

Discussion: The City Council adopted a resolution at the October 3, 2022 meeting to direct staff to begin the notice process required by state statutes for a street name change. A legal notice was submitted to the Phelps County Focus and a period of four weeks has been allowed for any written petition in opposition to the street name change to be submitted. No other property owners, besides the city are impacted by the change.

Prepared by: Tom Coots, City Planner

Attachments: Area Map, Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO CHANGE THE NAME OF A PORTION OF KINGSHIGHWAY AND RIDGEVIEW RD TO HIGHWAY 72

(STR22-03)

WHEREAS, the street name change is needed due to modification which have been made to the street network in the vicinity; and

WHEREAS, the City of Rolla City Council met on October 3, 2022 and through the passage of Resolution 2008, found it necessary to change the name of said section of Fraternity Circle to Spruce Drive and directed that, in accordance with Missouri Revised Statutes, the resolution be advertised in a local newspaper; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, a period of four weeks from the date of publication of the notice was provided to allow for any affected property owners to file a written petition to protest the street name change; and

WHEREAS, no written petition to protest the street name change has been received, and;

WHEREAS, after such notice has been provided and no written petition has been received after four weeks from the date of publication of said notice, the City Council of Rolla shall have the power by ordinance to change said street name and that, once approved, the City Clerk shall file said ordinance with the Phelps County Recorder of Deeds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That after consideration, the City Council approved the request to change the name of Kingshighway to Highway 72 between the roundabout north of I-44, where Old Wire Outer Road terminates and that portion of Highway 72 which was dedicated by the Highway 72 Extension West plat.

SECTION 1: That after consideration, the City Council approved the request to change the name of Ridgeview Road to Highway 72 between Bishop Avenue and that portion of Highway 72 which was dedicated by the Highway 72 Extension plat.

SECTION 3: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND
APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2022.**

APPROVED:

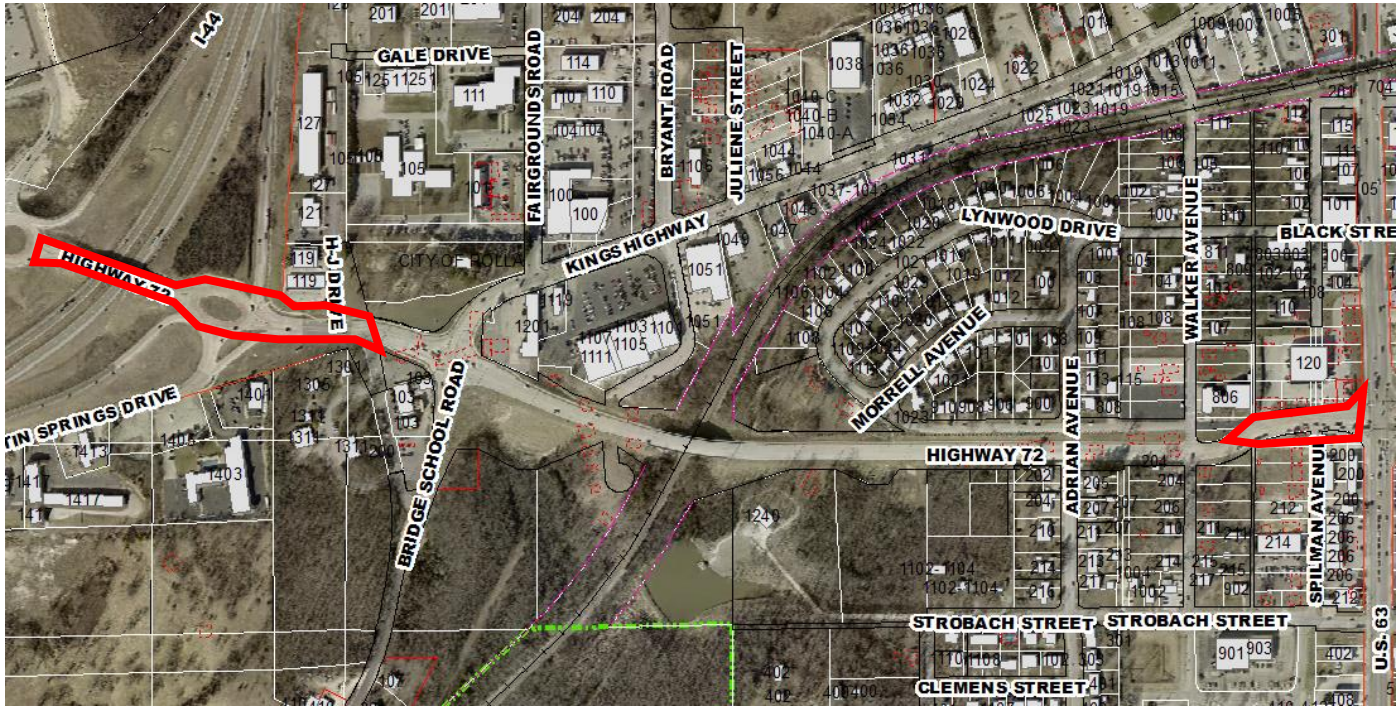
ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor



Project Information:

Case No: STR22-03
 Location: Highway 72
 Applicant: City of Rolla
 Request:

Rename portion of Kingshighway and
 Ridgeview Rd to Highway 72



For More Information Contact:

Tom Coots, City Planner
tcoots@rollacity.org

(573) 426-6974
 901 North Elm Street
 City Hall: 2nd Floor
 8:00 – 5:00 P.M.
 Monday - Friday

III C4

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Motion

**ITEM/SUBJECT: Street Closings for Rolla Christmas Festivities –
December 2nd thru December 4th, 2022**

BUDGET APPROPRIATION

DATE: 11/21/2022

COMMENTARY:

The following streets will be closed in conjunction with Christmas festivities:

**7th Street will be closed from Pine to Rolla Streets from noon on Friday
December 2nd, 2022 to Sunday afternoon, December 4th, 2022, for the
Christkindl Market.**

**Pine Street from 9th to 10th Streets will be closed on Friday from 5:00
p.m. to 8:00 p.m. for various events including a tree lighting ceremony
in the Library Plaza.**

**Downtown Pine and Rolla Streets will be closed Saturday morning with
the Christmas parade down Pine Street beginning at 10:00 a.m.**

Staff recommends approval.

ITEM NO. IVA1

ROLLA CHAMBER OF COMMERCE
Candy Cane
LANE

52ND ANNUAL CHRISTMAS PARADE

SATURDAY
DEC : 10:00
3 : AM

PINE STREET, DOWNTOWN ROLLA

Want to participate?
Contact the Rolla Chamber
573-364-3577 or rollacc@rollachamber.org

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance 1st Reading

ITEM/SUBJECT: Work Release Program with the South Central Correctional Center

BUDGET APPROPRIATION

DATE: 11/21/22

COMMENTARY:

Attached is an ordinance authorizing the Mayor to enter into a Supervised Institutional Work Release Program Agreement with the Missouri Department of Corrections, Division of Adult Institutions, South Central Correctional Center.

The Agreement will allow us to utilize an eight member work release crew to perform grass mowing and tree trimming type activities along City of Rolla rights of way and Park property. Some of our focus areas will be keeping our drainage ways clear of brush and debris, trimming trees encroaching into the travel way of streets and sidewalks and mowing on city owned property and parks.

We have been utilizing workers from the South Central since 2005 and the program has been very successful. Staff recommends approval of the Ordinance.

IVB1
ITEM NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MISSOURI DEPARTMENT OF CORRECTIONS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a Supervised Work Release Program Agreement between the City of Rolla, Missouri and Missouri Department of Corrections, a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5th DAY OF DECEMBER 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

EXHIBIT A



STATE OF MISSOURI
MISSOURI DEPARTMENT OF CORRECTIONS
CONTRACT AMENDMENT

RETURN AMENDMENT NO LATER THAN DECEMBER 5, 2022 TO:

Priscilla Courtney, Procurement Specialist
Priscilla.Courtney@doc.mo.gov
 (573) 526-6590 - (573) 522-1562 (Fax)
 FMU/PURCHASING SECTION
 P.O. BOX 236
 JEFFERSON CITY, MISSOURI 65102

DATE	VENDOR IDENTIFICATION	CONTRACT NUMBER	CONTRACT DESCRIPTION
11/09/2022	Attn: Louis J. Magdits, IV - Mayor City of Rolla 901 N. Elm St. Rolla, Mo 65401	Amendment 002 W21708281	Supervised Work Release Program Agreement for South Central Correctional Center

CONTRACT W21708281 IS HEREBY AMENDED AS FOLLOWS:

Pursuant to paragraph 2.1 on page 1, the Missouri Department of Corrections desires to renew the above-referenced contract for the period of March 1, 2022 through February 28, 2023.

All other terms, conditions, and provisions of the previous contract period, including compensation rates, shall remain and apply hereto.

If in agreement, the contractor shall complete, sign, and return this document as acceptance on or before the date indicated above.

IN WITNESS THEREOF, THE PARTIES HERETO EXECUTE THIS AGREEMENT.

Company Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

MissouriBUYS SYSTEM ID: _____

Email: _____

Authorized Signer's Printed Name and Title: _____

Authorized Signature: _____ Date: _____

THIS AMENDMENT IS ACCEPTED BY THE MISSOURI DEPARTMENT OF CORRECTIONS AS FOLLOWS: In its entirety.

Michele Buckner, Warden, South Central Correctional Center Date

EXHIBIT A

Project # 21708281

W21708281



South Central Correctional Center
Supervised Work Release Program Agreement

Between

The Missouri Department of Corrections
Division of Adult Institutions
2729 Plaza Drive
Jefferson City, MO 65102

And

City of Rolla
901 N. Elm St.
3rd Floor City Hall
Rolla, Missouri 65401

Introduction

1. The Missouri Department of Corrections, Division of Adult Institutions, South Central Correctional Center (SCCC) and the City of Rolla ("Contractor") desire to enter into a Supervised Work Release Program Agreement, for the sole purpose of providing an offender the opportunity to gain work skills. The requirements outlined herein, as agreed to by the parties, are intended to enhance the individual offender's work skills and knowledge of productive habits prior to his release from institutional confinement. In addition to the terms and conditions set forth and agreed to herein, the ACC Warden under the jurisdiction of the Division of Adult Institutions shall develop standard operating procedures. Accordingly, the parties agree that any exceptions, additions and/or deletions to the General Terms and Conditions of this agreement shall be signed, attached and made part of this agreement, subject to final approval by the Director, Department of Corrections and/or designee.
 - 1.1 While work release programs are beneficial to the involved offenders, such programs shall not adversely affect any statewide economic growth or industry. Further, work release programs are neither intended to result in the displacement of employed civilian workers, nor to utilize offender labor to perform work in skilled employment positions which would require certification or licensing.

General Terms and Conditions

2. In consideration of the mutual agreements contained herein, the parties agree to establish a Supervised Work Release Agreement under the following terms and conditions. Accordingly, it is understood that:
 - 2.1 Effective March 1, 2021 through February 28, 2022 a binding agreement shall exist, wherein SCCC agrees to furnish laborers ("an offender work crew") to the Contractor. This agreement shall not extend beyond the termination date unless amended in a manner that conveys the intent of both parties to continue such services. Therefore, the parties agree that renewal or any change to this agreement as a result of statute, rule, regulation or court order adopted after the effective date of this agreement shall be accomplished by written and signed amendment between the parties. Upon the mutual agreement of both parties, this agreement may be renewed for two (2) additional one-year periods, or any portion thereof.
 - 2.2 This agreement is not intended to create any rights, liberty interest nor entitlements in favor of any incarcerated offender. The agreement is intended only to set forth the rights and responsibilities of the parties hereto. It is the express intention of the parties hereto that any entity, other than the parties hereto, receiving services or benefits under this agreement shall be deemed an incidental beneficiary only.

- 2.3 All the Contractor's employees, and other individuals acting under either party's control, shall at all times observe and comply with all applicable state statutes, state agency rules, regulations, guidelines, internal management policy and procedures, and general orders of either party that are applicable, current, or hereafter adopted, regarding operations and activities in and about all state property. Personnel shall assist with enforcement of Inmate Rules by reporting violations to the SCCC Warden/designee and not obstructing the Missouri Department of Corrections or any of its designated officials from performing their duties in response to court orders or in the maintenance of a secure and safe correctional environment. Both parties agree that they may develop communication procedures, which will facilitate the routine operation of the work detail as well as ensure adequate response to unforeseen or emergency events.
- a. All Contractor employees who will supervise the offenders must be 21 years of age or older and submit to and pass a background investigation conducted by the Missouri Department of Corrections or its designee. The contractor and its employees understand and agree that the Department shall complete criminal background records checks every year for those employees that have the potential to have contact offenders.
 - b. No individual employed by the Contractor having direct contact with offenders (work crews) shall currently or within the past two years have been released and/or under the supervision of any federal, state or local authority for a criminal offense. Expenses incurred for background investigations shall be the responsibility of the Missouri Department of Corrections.
 - c. The Contractor shall cooperate with the SCCC regarding mandatory Department Orientation and Training of all assigned offender work crew supervisors prior to actually assuming job assignments, tasks, and duties outlined herein.
- 2.4 The Department has a zero tolerance policy for any form of sexual misconduct to include staff/contractor/volunteer on offender or offender on offender sexual harassment, sexual assault, sexual abuse and consensual sex.
- a. Any contractor or contractor's employee who witnesses any form of sexual misconduct must immediately report it to the SCCC Warden or Work Release Coordinator. If a contractor or contractor's employee fails to report, or knowingly condones sexual harassment or sexual contact with or between offenders the Department may cancel the agreement, or, at the Department's sole discretion, require the contractor to remove the employee from supervising offenders under the agreement.
 - b. Any contractor, or its employee, who engages in sexual abuse shall be reported to law enforcement agencies and licensing bodies, as appropriate.
- 2.5 Regarding all property assigned and/or belonging to the Contractor, the Missouri Department of Corrections shall not be liable in the event of loss, shrinkage or damage of any materials, equipment, supplies or items of value.
- 2.6 All records deemed necessary and appropriate by the Missouri Department of Corrections within customary legal limits shall be provided by the Contractor as mutually agreeable. Such records shall also be made available for audit by the Missouri Department of Corrections' Internal Auditor and/or the Missouri State Auditor.

- 2.7 The SCCC Work Release Coordinator and/or designee of the SCCC Warden shall coordinate and monitor the progress and activities of the program, and coordinate all oversight activities, as well as attend meetings relating to the program as deemed necessary.
- 2.8 As may be applicable, the placement of offenders, their assignment, transfer, movement and/or dismissal from any segment of the program shall be at the sole discretion of the SCCC Warden and/or designee. Accordingly, targeted offenders (offender work crew participants) shall be received, accepted and assigned under the following conditions:
- a. Classification and assignment of offenders shall be under the control of the SCCC.
 - b. On an annual basis and as mutually agreeable, employees who supervise offender workers shall be provided training and orientation deemed appropriate, based on the service to be provided pursuant to this agreement.
 - c. The Contractor, working in concert with the SCCC, agrees to provide continuous surveillance and monitoring of all offender work crew activity while on work assignment. Immediate notification of any unusual events or behavior observed by designated supervising employees and/or its designees, which may indicate a threat to public safety or continued operation of the work detail shall be directed to the SCCC Warden, SCCC Chief of Custody, SCCC Work Release Coordinator, and/or their designees. The parties herein agree that guidelines set forth in section 217.360 RSMo shall be communicated to their agency staff, and that any suspicion or feedback of a possible infraction shall be documented and copied immediately to the SCCC Warden and/or designee.
 - d. A staffing ratio of at least one (1) supervising staff person to ten (10) offenders, or less, shall be maintained at all times while on work detail.
 - e. If required and/or deemed necessary, SCCC shall provide individual radios to the escorting correctional staff in an effort to assist in maintaining adequate surveillance and improve communications throughout the work shift. All communication equipment must be maintained in operable condition throughout the work shift.
 - f. The parties agree that work locations for offenders shall be limited to the buildings and/or grounds comprising a work site and restricted to those areas associated with the subject program and services. Any and all offender absences from authorized and assigned work locations must be reported to the SCCC Control Center immediately.
 - g. While on work detail assignment, all offenders, their work location, the vehicles utilized for transportation of offender work crews, and all areas accessible by offenders shall be subject to search by an appropriate correctional authority.
 - h. Offenders assigned to work crews shall not be involved with the burning of any materials whatsoever. In addition, offenders are not to be involved with use or handling of any explosive.
 - i. Offenders assigned to work crews shall not operate trucks, automobiles or any other motor vehicle requiring a Missouri Driver's License. Offenders shall not be allowed to ride in the bed of any truck during transportation.
 - j. The parties agree to conduct themselves in accordance with Missouri Department of Corrections Policy D2-11.10 (See Attachment 1- Staff Conduct) regarding all work

activities, professional conduct and supervisory relationship involving work crew offenders.

- k. Offender contact with members of the general public must be kept to a minimum. The designated supervisor must strictly monitor any direct or indirect contact with the public at all times.
- l. Work crew numbers ("detail size") shall be as outlined herein and assigned dependent on volume of work, productivity and security requirements. The Contractor shall provide 48 hours prior notification regarding any required change in the detail size. SCCC agrees to make every effort to accommodate the needs of the Contractor; however, the SCCC Warden and/or designee shall maintain the right to adjust work crew size for safety and security reasons. This decision shall be final and without recourse.
- m. All offenders must be in possession of a current Missouri Department of Corrections offender identification card.
- n. The SCCC Warden and/or designee shall provide work crew participants appropriate state issued clothing to include t-shirts, boxer underwear, gray shirts, gray trousers, socks, boots. For offenders performing duties outdoors during winter months, the SCCC Warden and/or designee should provide work crew participants with winter gear including gloves, a coat and a stocking cap. Any additional gear deemed necessary by work crew supervisors shall be provided by the contractor and must be approved in advance by the Department of Corrections.
- o. Incidents involving offender workers requiring medical attention shall be reported to the SCCC Warden and/or designee immediately. Routine and non-emergency medical needs shall be managed by correctional staff and referred to the on-site SCCC Medical Administrator and/or designee. Emergency medical needs shall be managed utilizing either on-site SCCC Medical Services or community resources, whichever is determined to be prudent under the circumstances or in lieu of prevailing health care practices. In either instance, the Contractor staff shall accompany/assist, maintain, watch over and/or supervise offender workers until relieved by SCCC correctional staff. In all instances, the SCCC Warden and/or designee and the SCCC Medical Administrator must be notified immediately when the health and welfare of any offender worker is questionable. Accident reports shall be submitted to the SCCC Safety Manager within 24 hours of any incident.
- p. The SCCC Warden and/or designee shall direct that on-site meals are prepared within SCCC and provided at the work site, including a beverage, for the offender workers. No unauthorized food or drink, including intoxicants and/or substances of abuse shall be provided to offender work crew members. All serving utensils provided by either agency shall be monitored, inventoried, retrieved and secured following individual meals.
- q. The SCCC Warden agrees to replace workers upon receipt of notice from the Contractor supervisors. Replacement workers will be dependent upon availability of eligible candidates. Offenders absent for limited periods will not be replaced.
- r. The Contractor shall provide all equipment and supplies required by its staff and offender work crewmembers under supervision for the provision of all services outlined herein. Equipment and supplies shall include, but may not necessarily be limited to, all materials, cleaning supplies, tools and machine parts, repair of equipment and/or

replacement, insect repellent and/or replenishment of supplies necessary to perform the assigned task.

- s. The Contractor will provide safe working conditions. The Contractor will provide all needed repair and maintenance for all tools, equipment or machinery used by offender workers. The Contractor shall provide training, instruction and supervision for all offender workers in the safe and appropriate use and handling of all materials, supplies, tools, equipment, machinery and facilities used to perform all worker assignments. Retraining and additional supervision shall be provided as necessary to insure the safety of workers and the public. The Contractor shall provide documentation of all training to the SCCC Warden and/or designee within five (5) working days following completion of any training program (class) or retraining.

Specific Terms and Conditions

- 3. The parties herein agree that services shall be provided on an as needed, if needed basis, with the exception of designated state holidays, and other times as may be deemed in the best interest of either party.
 - 3.1 SCCC will provide up to eight (8) offenders for the work agreement. However, the number of offenders assigned at any given time shall be dependent on the availability of qualified offenders and shall be at the discretion of the SCCC Warden.
 - 3.2 Offenders will be assigned to the following shifts:
 - Monday through Thursday, 7:00 a.m. – 3:30 p.m., with a thirty (30) minute lunch break.
 - 3.3 Services provided may be interrupted when security or emergency situations occur within the institution or the State of Missouri. The SCCC Warden shall have the sole discretion as to whether these situations require the interruption of offender work release.
 - 3.4 Offenders assigned to the Contractor work agreement will engage primarily in various duties to include:
 - Ground Maintenance:
 - Landscaping, mowing, weed trimming, tree trimming, and brush clearing
 - Litter pickup
 - Sidewalk clearing to include snow and ice removal
 - Janitorial:
 - Cleaning and maintaining restrooms in city owned buildings to include:
 - City Parks
 - City Fire Stations
 - City Sewer Treatment Plants
 - Maintenance Sheds
 - Building Maintenance:
 - Painting and minor repair

- Machinery Repair:
 - Maintain, lubricate, and re-fuel weed trimmers, lawnmowers, and chainsaws
 - Other:
 - Wash and detail city vehicles
 - Assist with minor construction projects
- 3.5 Offenders will be assigned to work at various locations within the City of Rolla to include city parks and city owned properties.
- 3.6 The Contractor agrees to transport offender work crew participants to and from the worksite on a daily basis, exclusive of state and/or federal holidays, except in those times where emergencies preclude the availability of workers.
- 3.7 The Contractor shall notify SCCC Control Center at least twenty-four (24) hours in advance of any shift cancellation.
- 3.8 Transportation staff shall sign a daily out count showing the number of offender workers received in the morning and the number of offender workers returned to SCCC in the evening. A copy of the out count shall be retained by SCCC.
- The Contractor will count offenders and report back to SCCC Control Center between the hours of 10:30 a.m. and 11:00 a.m.

Payment & Invoice

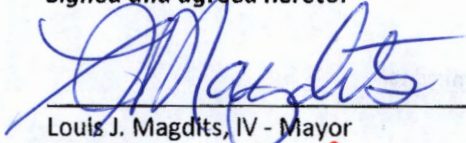
4. Payment and Invoice processing shall be subject to the following:
- 4.1 Payment of taxes, FICA, and any statutorily required employee benefits shall be the responsibility of the Contractor.
- 4.2 Neither agency shall be responsible for additional displacement expenses of the other as a result of this cooperative effort. Displacement expenses are defined as those expenses associated with travel, meals, lodging, communications and/or other expenses resulting from work requirements and/or attendance at one or more training events.
- 4.3 The Contractor agrees to pay the Missouri Department of Corrections in accordance with the following schedule:
- The Contractor will compensate offender workers \$9.38 per eight (8) hour shift. Offenders shall be compensated \$9.38 for any shift under four (4) hours in duration, including the cancellation of a shift once offenders have been delivered to a work site. No shift shall exceed eight (8) hours.
- 4.4 The Contractor shall submit time cards by the second business day of every month to the SCCC.
- 4.5 Upon receipt of the invoice sent from the Department, the Contractor shall pay the invoice within thirty (30) calendar days. In the event the Contractor is a Missouri state government

agency, SAM II vendor number E931422700-0 shall be utilized for payment processing. Payments shall be sent to the Missouri Department of Corrections, Offender Finance Office, P.O. Box 1609, Jefferson City, Missouri, 65102.

Renewals, Amendments and Termination

5. This agreement contains the entire agreement and understanding between the parties and supersedes any other agreement concerning the subject matter of this transaction, whether oral or written. No modification, amendment, renewal, extension or other alteration of this agreement shall be effective unless mutually agreed upon in writing by the parties. No breach of any term, provision or clause of this agreement shall be deemed waived or excused unless such waiver of consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach of other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach. The Missouri Department of Corrections shall have the right, at its sole option, to renew the agreement. Unless otherwise amended in writing and approved by both parties, it is agreed to by the parties that this agreement shall terminate on the part of all parties in any of the following events:
- a. At 11:59 p.m. on February 28, 2022.
 - b. By failure of the Contractor and/or its staff to abide by all Missouri Department of Corrections rules and regulations.
 - c. Upon thirty (30) days written notice of intent to cancel by either party, without cause.

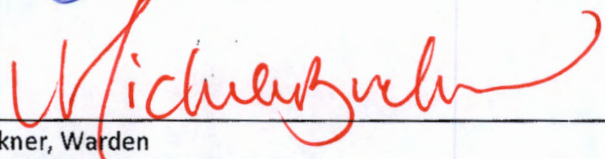
Signed and agreed hereto:



Louis J. Magdits, IV - Mayor
City of Rolla

3/19/21

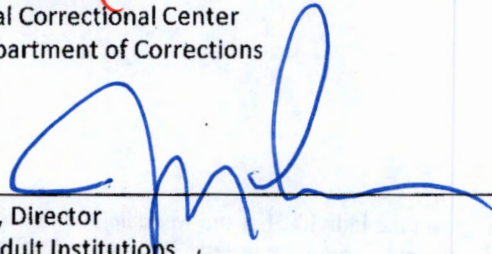
Date



Michele Buckner, Warden
South Central Correctional Center
Missouri Department of Corrections

3-24-21

Date



Jeff Norman, Director
Division of Adult Institutions
Missouri Department of Corrections

4/4/21

Date

ATTACHMENT 1

MISSOURI DEPARTMENT OF CORRECTIONS
DEPARTMENT
PROCEDURE MANUAL

D2-11.10 Staff Member Conduct

Effective Date: July 24, 2016

Signature on File

George A. Lombardi, Department Director

I. PURPOSE: This procedure has been developed to provide staff members with a guideline of professionalism and appropriate conduct.

A. AUTHORITY: Sections 217.040 and 217.175 RSMo

B. APPLICABILITY: All staff members of the department.

II. DEFINITIONS:

A. Avoidable Contact: Any contact with an offender, or ex-offender, or the significant other or family member of an offender that is not authorized as a responsibility of the staff member's position. Avoidable contact includes, but is not limited to:

1. unauthorized oral or written communication,
2. business or social interaction, and
3. other overly familiar act with an offender that includes, but is not limited to,
 - a. giving unauthorized gifts of any nature,
 - b. name calling,
 - c. teasing,
 - d. horseplay,
 - e. joking,
 - f. carrying messages, or
 - g. sharing personal information.

B. Chief Administrative Officer (CAO): The highest ranking individual at the worksite and in accordance with the CAO reference document available in the department's computer system. Exception: Staff members at the worksite who do not report to the worksite CAO will be accountable to the deputy or assistant division directors or central office section heads who are in their chain of command.

C. Discrimination: Unfair treatment of a staff member based on a protected characteristic such as race, color, ancestry, national origin, sex (including sex-specific conditions such as pregnancy and childbirth and treatment based on non-conformance with sex-stereotypes), age (40 and above), religion, disability, genetic information, sexual orientation, political affiliation, labor organization membership or veteran status.

D. Ex-Offender: An offender who has been released from all supervision of any division of the department.

- E. Family:** For the purpose of this procedure, family shall include:
- a. spouse,
 - b. parents or step-parents and their spouses,
 - c. siblings and their spouses,
 - d. children or step-children and their spouses,
 - e. grandparents or step-grandparents and their spouses,
 - f. grandchildren or step-grandchildren,
 - g. aunt,
 - h. uncle,
 - i. niece,
 - j. nephew, and
 - k. cousin.
- F. Harassment:** Unwelcome verbal, nonverbal, or physical conduct that offends, denigrates, or shows hostility toward an individual or group based on race, color, ancestry, national origin, sex (including sex-specific conditions such as pregnancy and childbirth and treatment based on non-conformance with gender-stereotypes), age (40 and above), religion, disability, genetic information, sexual orientation, political affiliation, labor organization membership or veteran status.
- G. Immediate Family:** For the purpose of this procedure, immediate family shall include:
1. spouse,
 2. parents or step-parents and their spouses,
 3. siblings or step-siblings and their spouses, and
 4. children or step-children and their spouses.
- H. Offender:** Any individual under the custody or supervision of any division of the department, including any person confined in a community supervision center.
- I. Significant Other:** A person who is in a romantic relationship with the offender such as a boyfriend, girlfriend or fiancé.
- J. Staff Member:** Any person who is:
1. Employed by the department on a classified or unclassified basis (permanent, temporary, part-time, hourly, per diem) and are paid by the State of Missouri's payroll system;
 2. contracted to perform services on a recurring basis within a department facility (i.e., medical services, mental health services, education services, substance abuse services, etc.) pursuant to a contractual agreement and has been issued a permanent department identification card;

3. a volunteer in corrections;
4. a student intern;
5. issued a permanent department identification card or special access in accordance with the department procedure regarding staff member identification.

K. Working Days: Monday through Friday except holidays.

III. PROCEDURES:

A. PROFESSIONAL PRINCIPLES OF CONDUCT

1. In order to pursue organizational excellence staff members are expected to adhere to the following professional principles of conduct:
 - a. strive toward excellence in the day to day work activities;
 - b. treat all persons respectfully, fairly, honestly and with dignity;
 - c. perform duties responsibly;
 - d. empower and assist other staff members to perform their jobs in a responsible manner;
 - e. accept and respect the differences in people;
 - f. work as a team member;
 - g. make ethical decisions and act in an ethical manner;
 - h. hold themselves and all other staff members accountable for their actions;
 - i. abide by the laws;
 - j. be truthful in reports, interviews, during investigations or inquiries and in other dealings with the public and staff members;
 - k. be familiar with and adhere to:
 - (1) the respective job components and job expectations established through the performance appraisal system;
 - (2) the policies and procedures relating to job functions;
 - (3) the employee handbook;
 - (4) the department procedure regarding employee standards;
 - l. to represent to the public the highest moral, ethical, and professional standards and must accept as a condition of employment a code of personal conduct beyond that of a staff member in the private sector or some other public sector positions;
 - m. to create by attitude, dress, language and general demeanor a working environment free from actual or implied discrimination or harassment; and

D2-11.10 Staff Member Conduct
Effective Date: July 24, 2016

- n. report inappropriate or retaliatory actions, misconduct, offender or resident abuse, and sexual contact by staff members and offenders or residents to appropriate personnel.
2. All staff have the expectation to protect our citizens, provide property supervision and management of offenders, and to use state resources efficiently and effectively.
3. Supervisors have a higher responsibility as a leader in our department to acknowledge each employee as an individual and to treat them with courtesy, understanding, and respect.

B. UNAUTHORIZED CONTACT WITH OFFENDERS AND EX-OFFENDERS

1. Any of the requirements of this procedure concerning an ex-offender will be effective for one year from the date the offender leaves supervision.
2. Staff members must maintain professional relationships with offenders.
3. Staff members must not knowingly have avoidable contact with:
 - a. an offender,
 - b. an offender's family,
 - c. an offender's legal guardian and spouse,
 - d. an offender's significant other, or
 - e. an ex-offender (this does not include staff members who are ex-offenders).
4. A staff member must provide written notification to the CAO the next day he¹ reports to duty with copies to all supervisors in the chain of command when he:
 - a. discovers that a family member is an offender,
 - b. discovers that a person with whom he has a pre-existing personal relationship becomes an offender,
 - c. discovers that a person with whom he has a personal relationship is an offender or ex-offender, or the immediate family, significant other, legal guardian, or spouse of an offender or ex-offender,
 - d. knowingly has unauthorized contact with an offender, ex-offender, or the immediate family, or significant other, legal guardian, or spouse of an offender, whether at work or outside the worksite; for example, when an offender calls a staff member at home, and
 - e. holds a second job or performs volunteer work which brings him into contact with offenders or ex-offenders, the offender's immediate family, legal guardian, or spouse in accordance with the department procedure regarding secondary employment or volunteer work.
 - f. The CAO will ensure that a copy of this written notification is placed in the employee's working file and official file.
5. Staff members must avoid disclosing any personal information about themselves or other staff to offenders or ex-offenders.

¹ All references in this procedure to the male gender are used for convenience only and shall be construed to include both female and male genders.

6. Staff members must not give his or a fellow staff member's home or personal cellular telephone number or address to an:
 - a. offender, ex-offender or their
 - (1) immediate family,
 - (2) significant other,
 - (3) legal guardian, or
 - (4) spouse.
7. Staff members must not, except as authorized in the normal course of duty, receive from or give anything to:
 - a. an offender, ex-offender or their
 - (1) immediate family,
 - (2) significant other,
 - (3) legal guardian, or
 - (4) spouse.
8. Staff members shall not remove from, or bring into, any area under jurisdiction of the department any property, message, or any other item for an offender without proper authorization of the division director or designee.
9. The division director or designee may, upon request of a staff member, allow contact between the staff member and an offender, ex-offender or his family, significant other, legal guardian or spouse of an offender, if such contact does not conflict with, compromise, or threaten the operations and mission of the department or the confidentiality of information maintained by the department.
 - a. The division director or designee will provide the staff member with written directions concerning such contact. This will include any reasonable limits or restrictions on any contact approved and with the requirement that if the staff member becomes aware the offender is violating his probation, parole, or conditional release conditions, he will immediately report it to the CAO. If the CAO is not available immediately, the report must be made no later than 24 hours of awareness.
 - (1) Any staff member who fails to follow the limitations or restrictions may be subject to disciplinary action.

C. REPORTING CRIMINAL MISCONDUCT

1. Staff members who are arrested or charged with a criminal offense must immediately notify the CAO or highest ranking staff member available. In this context, immediately means as soon as possible, but no later than the beginning of the next shift worked by the staff member.
2. Staff members are required to report arrests and charges for any felony or misdemeanor, including city or county ordinances, except for minor traffic violations. The written report must be submitted before the end of the next shift worked.

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- a. Alcohol or drug related charges and driving while suspended or revoked are not minor traffic violations and must be reported.
 - b. Staff members must report a citation or arrest for a traffic violation that occurs while operating a state vehicle.
 - c. Custody staff members must report the suspension, revocation, or expiration of his motor vehicle operators or chauffeurs license.
 - d. Noncustody staff members whose job requires operating a vehicle, must report the suspension, revocation or expiration of the motor vehicle license that is required.
3. Staff members who are on leave at the time of an incident (or soon thereafter) must provide the written notification as soon as possible, but no later than 3 working days after the event.
- a. The CAO will determine whether the staff member will be required to report to the worksite.
 - b. A staff member who is on leave, other than administrative leave, will be compensated for the time spent at the worksite required to prepare the written account.
4. Upon request, staff members must provide written authorization to the CAO to obtain copies of law enforcement reports and other documents concerning the incident. Failure to do so will be considered the same as failure to cooperate with an investigation.
5. Staff members must notify the CAO in writing about court appearances related to the charge in advance of the court appearance, whenever possible. If advance notification is not possible, staff members must report it as soon as possible, but no later than 3 working days after the court appearance.
- a. The staff member must notify the CAO in writing of the outcome of each court appearance, (i.e. dismissal of charge, change of charge, inclusion of additional charges, findings and disposition, continuance and date of next appearance).
 - b. The staff member must provide the CAO with a written account of the final disposition of the charge; including any plea that results in a suspended imposition or execution of sentence. The staff member must submit this account before the close of the next working day.
 - c. Upon receipt of a report that a staff member has been arrested or charged, the CAO will promptly notify the division director or designee. The CAO will provide updates as needed to the division director or designee as he receives updates.

D. REPORTING MISCONDUCT

1. Staff members having knowledge of any instances of offender or resident abuse or sexual contact with an offender or resident shall immediately report such to the inspector general in accordance with the department procedures regarding offender physical abuse and offender sexual abuse and harassment.
2. Staff members must immediately report any misconduct through the appropriate chain of command. If there is reason to believe that any staff member in the chain of command may be involved in the alleged misconduct, the staff member should report the matter to the next highest level of management in the department.
3. Staff members shall report actual or attempted theft of department property or the property of others.
4. Staff members shall report any unauthorized possession of state property, loss or damage to state property or the property of others, or endangering state property or the property of others through carelessness.

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5. Staff members shall report any neglect of job responsibility by staff members which may jeopardize the safety and security of the work place.

E. REPORTING MISMANAGEMENT

1. A copy of Section 105.055 RSMo will be posted in locations where it can reasonably be expected to come to the attention of all staff members of the department.

F. ADMINISTRATIVE ACTION ON PENDING FELONY VIOLATIONS

1. Upon arrest for a felony charge, the staff member may be placed on administrative leave in accordance with the department procedure regarding administrative leave.
2. If formal felony charges are filed, the staff member may be placed on suspension pending disposition of the charges in accordance with the department procedure regarding suspension.

IV. REFERENCES:

A.	Section 105.055 RSMo
B. 931-3469	Administrative Proceedings Warning
C. D1-8.6	Offender Physical Abuse
D. D1-8.13	Offender Sexual Abuse and Harassment
E. D2-9.2	Suspension
F. D2-11	Employee Standards
G. D2-11.1	Secondary Employment or Volunteer Work

V. HISTORY:

A. Original Effective Date:	05/08/89
B. Revised Effective Date:	04/23/90
C. Revised Effective Date:	09/15/93
D. Revised Effective Date:	04/20/99
E. Revised Effective Date:	05/15/00
F. Revised Effective Date:	04/06/08
G. Revised Effective Date:	05/23/09
H. Revised Effective Date:	12/17/09
I. Revised Effective Date:	10/05/13
J. Revised Effective Date:	07/24/16

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance 1st Reading

ITEM/SUBJECT: MoDOT Municipal Agreement

BUDGET APPROPRIATION (IF APPLICABLE)

DATE: 11/21/22

COMMENTARY:

MoDOT has a project being bid in May 2023 to do some ADA improvements. In Rolla, MoDOT is proposing curb ramp improvements on city street right of way. MoDOT is proposing to improve the curb ramps on the northwest and northeast corners at the intersection of Route O with Lions Club Drive. In order to perform this work, MoDOT will need a Municipal Agreement with the City of Rolla for the work on city street right of way (yellow highlighted areas in Exhibit A). Attached is the draft of the agreement.

Staff recommends approval.

ITEM NO. IVC1

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN MUNICIPAL AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR PROJECT J5P3490.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, Municipal Agreement between the City of Rolla, Missouri and Missouri Highways and Transportation Commission for project J5P3490 a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5th DAY OF DECEMBER 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

IVC2

EXHIBIT A

CCO Form: DE11
Approved: 04/93 (CEH)
Revised: 12/21 (BDG)
Modified:

Municipal Agreement
Route: O
County: Phelps
Job No.: J5P3490

MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION MUNICIPAL AGREEMENT

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Rolla, Missouri, a municipal corporation (hereinafter, "City").

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein, the parties agree as follows:

(1) IMPROVEMENT DESIGNATION: The public improvement designated as Route O, Phelps County, Job No. J5P3490 shall consist of ADA Improvements.

(2) IMPROVEMENT WITHIN CITY: The improvement within the City is located as follows:

At the intersection of Route O with Lions Club Drive, Route O centerline Station 10036+13.52 in Section 18 and Section 13, Township 37 North, Range 7 West, improvements to the sidewalk in the northeast and northwest quadrants of the intersection. Total length of improvement on City street right of way approximately 60 feet.

(3) EXTENT OF AGREEMENT: This Agreement shall apply only to the portion of the improvement lying within the city limits as they exist on the date this Agreement is executed by the City.

(4) LOCATION: The general location of the public improvement is shown on an attached sketch marked "Exhibit A" and made a part of this Agreement. The detailed location of the improvement is shown on the plans prepared by the Commission for the above-designated route and project.

(5) PURPOSE: It is the intent of this Agreement to outline the parties' responsibilities with respect to the construction and maintenance of those improvements to the State Highway System located within the City limits described in paragraphs (1) and (2) above and designated as Commission Job No. J5P3490.

(6) RIGHT-OF-WAY USE: The City grants the right to use the right-of-way of public roads, streets, alleys and any other property owned by the City as necessary for

construction and maintenance of said public improvement.

(7) CLOSE AND VACATE: The City shall temporarily close and vacate all streets or roads, or parts thereof, which may be necessary to permit the construction of the project in accordance with the detailed plans.

(8) RIGHT-OF-WAY ACQUISITION:

(A) Upon approval of all agreements, plans and specifications by the Commission and the Federal Highway Administration (FHWA), the Commission will file copies of the plans with the city clerk of the City and the county clerk of the county and proceed to acquire at its expense, at no cost or expense to the City, any necessary right-of-way required for the construction of the improvement.

(B) The portion of state highway covered by this Agreement shall be normal access highway and rights of access between the highway and abutting property shall be procured and the cost classified as right-of-way cost and paid for by the Commission in the same manner as other right-of-way costs. Only such rights of ingress and egress shall be allowed as indicated on the plans approved by the Commission and FHWA.

(9) UTILITY RELOCATION:

(A) The Commission and the City shall cooperate to secure the temporary or permanent removal, relocation, or adjustment of public utilities or private lines, poles, wires, conduits, and pipes located on the right-of-way of existing public ways as necessary for construction of the improvement and the cost shall be borne by such public utilities or the owners of the facilities except where the City is by existing franchise or agreement obligated to pay all or a portion of such cost, in which case the City will pay its obligated portion of the cost.

(B) The Commission shall secure the removal, relocation, or adjustment of any public or private utilities located upon private easements and shall pay any costs incurred therein.

(C) It is understood and agreed by the parties to this Agreement that no city-owned utility facilities will require relocation or adjustment in connection with this improvement, but that should utility facilities be discovered at any time during development or construction of this improvement, relocation or adjustment of the same will be done and performed under a supplemental agreement covering the subject, and in accordance with Commission policy then in effect on division of costs for adjustment of utility facilities.

(D) In cases of public utilities owned by the City which must be moved, adjusted, or altered to accommodate construction of this improvement, and such city-owned utilities, poles, wires, conduits, and pipes are located within the present city limits

and located on an existing city street, not state highway right-of-way, but being taken over by the Commission as a part of its highway right-of-way, the City will perform the necessary removal, adjustment, alterations and relocation, and the Commission will reimburse the City except as otherwise provided. The City shall perform the removal, adjustment, alterations and relocation in accordance with the detail plans, estimates of costs and bills of materials prepared by the City in accordance with Federal Aid Policy Guide, Title 23 CFR Subchapter G, Part 645, Subpart A (FAPG 23 CFR 645A), dated December 9, 1991 and any revision of it, and approved by the Commission's District Engineer, and shall perform all work and keep the records of the costs in accordance with FAPG 23 CFR 645A and its revisions. Upon the completion of any such work and on receipt by the Commission of the original and four copies of a bill for the actual costs incurred by the City in making any such removal, adjustment, alteration and relocation, the Commission shall reimburse the City for the actual cost necessitated by construction of this public improvement. The Commission's obligation toward the cost of any such removal, adjustment, alteration and relocation shall extend only to those costs incurred in accordance with FAPG 23 CFR 645A and its revisions.

(E) Should it be necessary to alter, relocate or adjust any city-owned utility facilities outside the present city limits on public right-of-way or on state highway right-of-way within or outside the city limits or within the right-of-way of a public way other than a city street or alley, the alteration, relocation, or adjustment shall be made by the City at its cost.

(F) The City agrees that any installation, removal, relocation, maintenance, or repair of public or private utilities involving work within highway right-of-way included in this project shall be done only in accordance with the general rules and regulations of the Commission and after a permit for the particular work has been obtained from the Commission's District Engineer or his authorized representative. Similarly, the City will allow no work on the highway right-of-way involving excavation or alteration in any manner of the highway as constructed, including but not limited to driveway connections, except in accordance with the rules and regulations of the Commission and only after a permit for the specific work has been obtained from the Commission's District Engineer or his authorized representative. The City shall take whatever actions that are necessary to assure compliance with this Subsection.

(10) LIGHTING: The installation, operation, and maintenance by the Commission of any lighting system on the public improvement covered by this Agreement shall be only in accordance with the Commission's policy on highway lighting in effect at the time of any such installation and only to the extent the Commission then deems warranted. No street lighting system shall be installed or maintained by or for the City on the improvement without approval of the Commission.

(11) TRAFFIC CONTROL DEVICES: The installation, operation and maintenance of all traffic signals, pavement markings, signs, and devices on the improvement, including those between the highway and intersecting streets shall be under the exclusive jurisdiction and at the cost of the Commission. The City shall not

install, operate, or maintain any traffic signals, signs or other traffic control devices on the highway or on streets and highways at any point where they intersect this highway without approval of the Commission.

(12) DRAINAGE: The Commission will construct drainage facilities along the improvement and may use any existing storm and surface water drainage facilities now in existence in the area. The City shall be responsible for receiving and disposing of storm and surface water discharged from those drainage facilities which the Commission constructs within the limits of highway right-of-way to the extent of the City's authority and control of the storm sewer facilities or natural drainage involved.

(13) PERMITS: The Commission shall secure any necessary approvals or permits from the Surface Transportation Board, the Public Service Commission of Missouri, or any other state or federal regulating authority required to permit the construction and maintenance of the highway.

(14) COMMENCEMENT OF WORK: After acquisition of the necessary right-of-way, the Commission shall construct the highway in accordance with final detailed plans approved by the Federal Highway Administration (or as they may be changed from time to time by the Commission with the approval of the FHWA) at such time as federal and state funds are allocated to the public improvement in an amount sufficient to pay for the federal and state government's proportionate share of construction and right-of-way costs. The obligation of the Commission toward the actual construction of the public improvement shall be dependent upon the completion of plans in time to obligate federal funds for such construction, upon approval of the plans by the FHWA, upon the award by the Commission of the contract for the construction, and upon the approval of the award by the FHWA.

(15) MAINTENANCE:

(A) Except as provided in this Agreement, upon completion of the public improvement, the Commission will maintain all portions of the improvement within the Commission owned right-of-way. Maintenance by the Commission shall not in any case include maintenance or repair of sidewalks whether new or used in place, water supply lines, sanitary or storm sewers (except those storm sewers constructed by the Commission to drain the highway), city-owned utilities within the right-of-way or the removal of snow other than the machine or chemical removal from the traveled portion of the highway.

(B) When it is necessary to revise or adjust city streets, the right-of-way acquired for these adjustments and connections will be deeded to the City.

(C) The City shall inspect and maintain the sidewalks on City right of way constructed by this project in a condition reasonably safe to the public and, to the extent allowed by law, shall indemnify and hold the Commission harmless from any claims arising from the construction and maintenance of said sidewalks.

(16) ACCEPTED WITHIN HIGHWAY SYSTEM: Effective upon execution of this Agreement, the Commission temporarily accepts the portion of the City street system described in this Agreement as part of the State Highway System for the purposes of this project. However, during the construction period contemplated in this Agreement:

(A) The Commission will assume no police or traffic control functions not obligatory upon Commission immediately prior to the execution of this Agreement, and

(B) The City shall perform or cause to be performed normal maintenance on the project site.

(17) CITY TO MAINTAIN: Upon completion of construction of this improvement, the City shall accept control and maintenance of the improved City street and sidewalk that was temporarily accepted as part of the State Highway System for the purposes of this project pursuant to paragraph (16) above and shall thereafter keep, control, and maintain the same as, and for all purposes, a part of the City street system at its own cost and expense and at no cost and expense whatsoever to the Commission. All obligations of the Commission with respect to the City street system under this Agreement shall cease upon completion of the improvement.

(18) POLICE POWERS: It is the intent of the parties to this Agreement that the City shall retain its police powers with respect to the regulation of traffic upon the improvement contemplated. However, the City will enact, keep in force, and enforce only such ordinances relating to traffic movement and parking restrictions as may be approved by the Commission and as are not in conflict with any regulations for federal aid. The Commission shall not arbitrarily withhold approval of reasonable traffic regulations, signs, and markings which will permit the movement of traffic in accordance with accepted traffic regulation practices.

(19) RESTRICTION OF PARKING: Since the improvement is being designed and constructed to accommodate a maximum amount of traffic with a minimum amount of right-of-way, the City shall take whatever actions that are necessary to prevent parking upon the highway or any part of the area of the highway right-of-way within the limits of the improvement.

(20) OUTDOOR ADVERTISING: No billboards or other advertising signs or devices or vending or sale of merchandise will be permitted within the right-of-way limits of the project and the City shall take whatever actions that are necessary to enforce this Section.

(21) WITHHOLDING OF FUNDS: In the event that the City fails, neglects, or refuses to enact, keep in force or enforce ordinances specified or enacts ordinances contrary to the provisions in this Agreement, or in any other manner fails, neglects or refuses to perform any of the obligations assumed by it under this Agreement, the Commission may, after serving written request upon the City for compliance and the City's

failure to comply, withhold the expenditure of further funds for maintenance, improvement, construction, or reconstruction of the state highway system in the City.

(22) FEDERAL HIGHWAY ADMINISTRATION: This Agreement is entered into subject to approval by the Federal Highway Administration and is further subject to the availability of federal and state funds for this construction.

(23) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(B) The City will require any contractor procured by the City to work under this Agreement:

(1) To obtain a no cost permit from the Commission's District Engineer prior to working on the Commission's right-of-way, which shall be signed by an authorized contractor representative (a permit from the Commission's District Engineer will not be required for work outside of the Commission's right-of-way); and

(2) To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$500,000 per claimant and \$3,500,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(24) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment approved and signed by representatives of the City and Commission, respectively, each of whom being duly authorized to execute the contract amendment on behalf of the City and Commission, respectively.

(25) COMMISSION REPRESENTATIVE: The Commission's Central District Engineer is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may

designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

(26) CITY REPRESENTATIVE: The City's Mayor is designated as the City's representative for the purpose of administering the provisions of this Agreement. The City's representative may designate by written notice other persons having the authority to act on behalf of the City in furtherance of the performance of this Agreement.

(27) NOTICES: Any notice or other communication required or permitted to be given hereunder shall be in writing and shall be deemed given three (3) days after delivery by United States mail, regular mail postage prepaid, or upon receipt by personal or facsimile delivery, addressed as follows:

- (A) To the City:
City of Rolla
Attn: Lou Magdits, Mayor
P.O. Box 979
901 N. Elm St.
Rolla, MO 65402
Phone: (573) 426-6948
Facsimile No_573) 426-6947
Imagdits@rollacity.org
- (B) To the Commission:
MoDOT Central District
Attn: Machelles Watkins, District Engineer
1511 Missouri Boulevard
P.O. Box 718
Jefferson City, MO 65102
Facsimile No: (573) 751-8267

or to such other place as the parties may designate in accordance with this Agreement. To be valid, facsimile delivery shall be followed by delivery of the original document, or a clear and legible copy thereof, within three (3) business days of the date of facsimile transmission of that document.

(28) ASSIGNMENT: The City shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(29) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of the contract.

(30) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(31) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the City.

(32) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(33) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

[remainder of page intentionally left blank]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the City on _____(Date).

Executed by the Commission on _____(Date).

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF ROLLA

By: _____

By: _____

Title: _____

Title: _____

ATTEST:

ATTEST:

Secretary to the Commission

By: _____

Title: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Commission Counsel

By: _____

Title: _____

Ordinance Number _____

IVC12

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz, City Administrator
ACTION REQUESTED: Resolution
ITEM/SUBJECT: ARPA Community Revitalization grant – Downtown Improvements/Tourism

TOTAL BUDGET APPROPRIATION: (2022 – 2024) DATE: November 21, 2022

COMMENTARY:

Federal funding is available through the Department of Economic Development as part of the American Rescue Plan Act. ARPA grants are at a maximum of \$500,000, with a minimum of 50% match. The RDBA and City is interested in enhancing the viability, aesthetics and accessibility to enhance the economic sustainability of the Downtown area – adversely impacted by Covid. Application packets must be postmarked Nov. 30. Anticipated award announcement is expected in January. The City can use as match expenses incurred from 2021 – 2024 in the Downtown area including pending TDD improvements and in-kind services.

This grant would allow for enhance lighting, ADA accessibility, landscaping & aesthetics and building façade improvements. In addition to the “Community Revitalization” grant the proposed Resolution also includes an endorsement of a “Tourism” grant being submitted by OAT in partnership with the Downtown revitalization.

Recommendation: Resolution to authorize Staff to file an application for ARPA grant funding for Downtown Improvements and related letters of support.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT, STATE ARPA GRANT PROGRAMS FOR SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE PROVIDED TO THE STATE OF MISSOURI BY THE U.S. DEPARTMENT OF THE TREASURY (“TREASURY”) AS AUTHORIZED BY SECTION 9901 OF THE AMERICAN RESCUE PLAN ACT (MARCH 11, 2021).

WHEREAS under the terms of section 602(c) of the Act and Treasury’s regulations, the State of Missouri has authorized the making of grants to authorized applicants to aid in the completion of certain public projects.

NOW, THEREFORE, BE IT resolved by the City Council of the City of Rolla, Missouri, as follows

Section 1: The City of Rolla currently has the matching share for the project elements that are identified in the application and will allocate the necessary funds to complete the **Downtown Rolla Improvement Project (Community Facilities)**. In the event a grant is awarded, the City of Rolla will commit the necessary financial resources to operate and maintain the completed project in a safe and attractive manner for public access. In the event a grant is awarded, the City of Rolla is prepared to complete the project within the time period identified on the signed project agreement.

Section 2: The City of Rolla also endorses the ARPA **Community Facilities “Tourism”** application submitted by Ozark Actors Theater for additional downtown improvements including a building façade improvement program.

Section 3: That John Butz, City Administrator, is hereby authorized and directed to furnish such information as the Missouri Department of Economic Development may reasonably request in connection with the applications herein authorized, to sign all necessary documents on behalf of the applicant, and to furnish such assurances to the Missouri Department of Economic Development as may be required by law or regulation.

Section 4: That this Resolution be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 21st DAY OF NOVEMBER 2022

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM

City Counselor



Missouri Department of
Economic Development

ARPA Grant Programs Application Certification Statement

DED ARPA grant program:

- | | |
|---|--|
| <input type="radio"/> Broadband Infrastructure | <input type="radio"/> Workforce Training Grant Program |
| <input checked="" type="radio"/> Community Revitalization | <input type="radio"/> Local Tourism Asset Development |
| <input type="radio"/> Small Business | <input type="radio"/> Entertainment Venue |
| <input type="radio"/> Nonprofit | <input type="radio"/> Industrial Site Development |
| <input type="radio"/> Broadband Cellular Towers | |

Project Name:

The above must be completed for this Statement or it may be rejected.

I certify the following:

1. I am at least 18 years old.
2. I have authority to make the representations in the undersigned applicant's (Applicant's) grant application form and all accompanying documents, whether submitted simultaneously or in a supplemental manner (collectively the Application), on behalf of the Applicant and to submit the Application to the Missouri Department of Economic Development (DED) on behalf of the Applicant. The Application includes this Certification Statement.
3. Applicant understands that the Application and the information contained in it are material representations of fact upon which DED will rely in determining whether to award a grant. If it is later determined by DED that the Applicant knowingly provided inaccurate information or knowingly omitted material information in its Application, in addition to other remedies available, DED may deny the Application or may terminate a grant awarded based on the Application for cause or default.
4. Applicant understands that the Application is incomplete if it does not include all required attachments.
5. Applicant reviewed the Application and certifies, to the best of its knowledge and belief, that the information in the Application is accurate and complete as of the date submitted to DED.
6. Applicant agrees that it must provide immediate written notice to DED if at any time the Applicant learns that the Application when submitted to DED contained inaccurate information, or information has become inaccurate due to changed circumstances.
7. Applicant authorizes DED to verify the information in its Application from any source, including, but not limited to, other Missouri state agencies.
8. Applicant understands and agrees that if awarded grant funds on the basis of the Application, the Applicant will be required to enter into a grant/subaward agreement with DED through which it will agree to comply with all applicable federal and Missouri laws, the terms and conditions of the State of Missouri's grant agreement(s) with the U.S. Department of the Treasury (Treasury), Treasury's regulations and guidance, the applicable DED grant program guidelines for the Application, and other terms and conditions of the grant/subaward agreement.
9. The Applicant is not delinquent with respect to any non-protested Missouri state taxes.
10. The Applicant is not a named party in any pending or threatened liens or litigation that would materially impact the Applicant's viability.

City of Rolla

ARPA 2022 Downtown Revitalization Expenses

Budget Category/Description	Amount
Tourism	
<i>LED String Lighting 6th-12th St.</i>	\$ 250,000.00
<i>Large overhead signage (Welcome to Downtown Rolla)</i>	\$ 200,000.00
<i>OAT Downtown Art Studio</i>	\$ 500,000.00
<i>Historic Fountain Plaza</i>	\$ 200,000.00
<i>Art District Wayfinding Signage</i>	\$ 150,000.00
TOTAL Tourism	\$ 1,300,000.00
Community Revitalization	
<i>Decorative lighting 12th-16th St.</i>	\$ 350,000.00
<i>6th-10th curb gutter, signals, pavement and sidewalks</i>	\$ 275,000.00
<i>Irrigation 6th-10th</i>	\$ 200,000.00
<i>Light Signaling at 6th and Rolla</i>	\$ 130,000.00
<i>Landscaping Design</i>	\$ 250,000.00
<i>Façade Improvement Program</i>	\$ 200,000.00
TOTAL Community Revitalization	\$ 1,405,000.00
	\$ -
	\$ -
MATCH SOURCES	\$ -
Missouri S&T N. Pine Property Acquisition	\$ 1,000,000.00
TDD	\$ 1,500,000.00
OAT Building Expenses	\$ 150,000.00
TOTAL MATCH	\$ 2,650,000.00

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CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director
ACTION REQUESTED: Resolution
ITEM/SUBJECT: ARPA Community Revitalization grant application

TOTAL BUDGET APPROPRIATION: \$495k matching funds DATE: November 21, 2022

COMMENTARY:

Federal funding is available through the Department of Economic Development for “Community Revitalization” as part of the American Rescue Plan Act. ARPA grants are at a maximum of \$500,000 with a minimum of 50% match. Meramec Regional Planning Commission is working with staff on this application. Application packets must be postmarked Nov. 30. Anticipated award announcement is expected in January. Reimbursement will be issued for costs incurred and paid after award and before Sept. 30, 2026. Eligible costs must be incurred after March 3, 2021.

This grant would allow for the lighting of the Bayless ballfield, replacement of the Ber Juan Park trail/sidewalk (8 – 10’), a new ADA compliant bathroom at Ber Juan Park, and replacement of various exercise stations throughout Ber Juan. If the grant is awarded, city funding would come primarily from parks projects completed during this time frame and approximately \$75,000 from Park funds.

Recommendation: Resolution to authorize Staff to file an application for ARPA grant funding for “Community Revitalization” addressing park improvements.



IVE1

ITEM NO. _____



IVE2

ITEM NO. _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT, STATE ARPA GRANT PROGRAMS FOR SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE PROVIDED TO THE STATE OF MISSOURI BY THE U.S. DEPARTMENT OF THE TREASURY (“TREASURY”) AS AUTHORIZED BY SECTION 9901 OF THE AMERICAN RESCUE PLAN ACT (MARCH 11, 2021).

WHEREAS under the terms of section 602(c) of the Act and Treasury’s regulations, the State of Missouri has authorized the making of grants to authorized applicants to aid in the completion of certain public projects.

NOW, THEREFORE, BE IT resolved by the City Council of the City of Rolla, Missouri, as follows

Section 1: The City of Rolla currently has the matching share for the project elements that are identified in the application and will allocate the necessary funds to complete the **Rolla Parks and Recreational Facilities Improvements Project**. In the event a grant is awarded, the City of Rolla will commit the necessary financial resources to operate and maintain the completed project in a safe and attractive manner for public access in perpetuity. In the event a grant is awarded, the City of Rolla is prepared to complete the project within the time period identified on the signed project agreement.

Section 2: That John Butz, City Administrator, is hereby authorized to execute and file applications on behalf of the City of Rolla, Missouri with the State of Missouri for grant funding to aid in “Community Revitalization”.

Section 3: That John Butz, City Administrator, is hereby authorized and directed to furnish such information as the Missouri Department of Economic Development may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Economic Development as may be required by law or regulation, and to receive payment on behalf of the applicant.

Section 4: That this Resolution be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 21st DAY OF NOVEMBER 2022

APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM

City Counselor

IVE3

Community Revitalization Grant

Ber Juan Park

Wilson Field Improvements

Grant

City Share

Dugouts & ADA Sidewalk

Dugout pads materials, rock, grass seed	\$	2,049.75
Dugout & sidewalk labor 4 staff at 16 hours each @\$50 hr	\$	3,200.00
Equipment cost 20 hours bobcat @\$75 hr	\$	1,500.00
20 hours backhoe @\$125 hr	\$	2,500.00
ADA sidewalk materials	\$	8,933.00
Kienstra LLC concrete for ADA sidewalk	\$	6,399.25
Landscape blocks and materials Mendards	\$	2,724.09

ADA Bridge improvements

Existing Bridge Replacements (3)

Top soil, seed, straw	\$	500.00
36 inch concrete pipes, 120 feet @\$75 foot	\$	9,000.00
Rock 90 tons, \$15 per ton	\$	1,350.00
Concrete 45 yards @120 per yard	\$	5,400.00
Riprap 200 tons @20 per ton	\$	4,000.00
Backhoe \$120 per hour 24 hours	\$	2,880.00
Skid loader \$80 per hour, 24 hours	\$	1,920.00
Labor 4 staff 15 hours each, 60 hours, @\$50 per hour	\$	30,000.00
Railings 120 feet, \$40 per foot	\$	4,800.00

Ber Juan All Inclusive Playground

Miracle/Hutchinson	\$	200,000.00
Public works crew sidewalk materials	\$	2,548.50
Sidewalk labor 3 staff 24 hours each @\$50 hr	\$	3,600.00
Gravel for playground	\$	1,529.51
Concrete for playground	\$	11,207.00
Fencing All Type for playground	\$	8,905.00

Splash Zone Outdoor Pool Improvements

Splash Zone pool slide restoration Slide Pros	\$	40,198.00
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Bayless Field Add LED lighting on galv poles

1200w High Performance LED Sports Light	\$	126,550.00
70 foot poles galvanized direct bury base	\$	95,000.00
8 workers \$50 per hour 40 hours	\$	80,000.00
2 electrical engineers 75 per hour 16 hours	\$	2,400.00

New ADA compliant bathroom at Ber Juan

Purchase modular bathroom unit	\$	51,000.00
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sewer line pipe \$5 ft, 300 feet	\$	1,500.00
rock 50 ton @20 ton for ADA sidewalk to bathroom	\$	1,000.00
concrete 9 cubic yards 130 cubic yards	\$	1,170.00
labor 4 @20 hours each, @\$50 hr	\$	4,000.00
equipment backhoe 40 hours, 125 hr	\$	5,000.00
bobcat 20 hours @\$75 an hour	\$	1,500.00
Electrical connections electrician 2 hours @\$71.05 per hour	\$	142.10

New all ages exercise stations along Acorn Trail

Fitness trampoline, rope climbing, monkey bars, parallel bars, pull-up bars, balance beam, vault bars, dip station, step benches, long bench, hurdles, calisthenic racks	\$	35,000.00	\$	5,000.00
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Ber JuanPark trail/sidewalk replacement/expansion (8 - 10' wide)

14 days, 4 staff @50/hr	\$	22,400.00
435 tons cubic yard concrete	\$	56,550.00
Rock 200 tons @\$20	\$	4,000.00
Bobcat 40 hours @\$75/hr	\$	3,000.00
Backhoe 40 hours @\$125/hr	\$	5,000.00

Buehler Park

Buehler Park Playground Miracle/Hutchinson	\$	125,168.00		
6 yards concrete, 130 a yard	\$	780.00		
rock 20 tons @20 per hour	\$	400.00		
labor 20 hours, x 4 workers @50 hour	\$	4,000.00		
bobcat 8 hours, 75 an hour	\$	600.00		
backhoe 8 hours, 120 an hour	\$	960.00		
Parks staff removal of old playstructure labor 3 staff 8 hours each @25 hr	\$	600.00		
Parks backhoe 8 Hours @\$120/hr	\$	960.00		
Parks dump trucks 2 trucks, 8 hours, @\$100 hr	\$	1,600.00		
Total	\$	495,212.10	\$	495,212.10

Completed cash payment
In-Kind city staff
In-Kind city equipment
In-Kind city equipment
Completed cash payment
Completed cash payment
Completed cash payment

Cash
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Completed cash payment
Completed cash payment
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completed cash payment

Cash

Completed cash payment

Cash

Cash

In-Kind city staff

In-Kind city equipment

In-Kind city equipment

In-kind city staff

In-Kind city equipment

In-Kind city equipment

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: First Reading
(Final Reading Requested)

SUBJECT: Vacation of a portion of an easement at 589 Sycamore Dr

(VAC22-04)

MEETING DATE: November 21, 2022

Application and Notice:

Applicant/Owner - Richard and Carolyn Huffman
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background: The applicant seeks to vacate the south 10 feet of a 20 foot wide utility easement along the north side of their property to allow for the construction of a small addition to the house.

The area to be vacated does not have any utilities. The remaining easement does have electric utilities, however, the remaining easement and an easement on the adjacent property will be large enough to maintain the utility.

Property Details:

Land area - Approximately 1,005 sq. ft. to be vacated

Public Facilities/Improvements:

Utilities - Electric utilities are located in the easement area that would be retained.

Discussion:

Usually easement vacations are handled at the same time a plat is reviewed. In this case, the easement vacation is proposed separately, as no plat is needed for the subject property. The easement area to be vacated has been verified to not contain any utilities and is not needed. Staff recommends the easement be vacated.

Prepared by: Tom Coots, City Planner

Attachments: Exhibit; Ordinance; Request for Final Reading

ORDINANCE NO. _____

**AN ORDINANCE APPROVING THE VACATION OF A PORTION OF AN EASEMENT
LOCATED ON 589 SYCAMORE DRIVE**

(VAC22-04)

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
ROLLA, MISSOURI AS FOLLOWS:**

SECTION 1: The location of the easement to be vacated is shown on the attached exhibit.

SECTION 2: The said area to be vacated is more particularly described as follows:

A fractional part of Lot 32 of OAK KNOLL SOUTH PLAT NO. 1, Rolla, Missouri more particularly described as follows:

Commencing at the Northeast Corner of Lot 32 of said OAK KNOLL SOUTH PLAT NO. 1; thence South 1°03'50" East, 10.00 feet along the West right of way of Sycamore Drive to the true point of beginning of the hereinafter described tract: Thence continuing South 1°03'50" East, 10.00 feet along said West right of way to the South line of a utility easement shown on the aforesaid plat of OAK KNOLL SOUTH PLAT NO. 1; thence South 89°35'00" West, 110.54 feet along said South line; thence North 0°09'00" East, 10.00 feet; thence North 89°35'00" East, 110.33 feet to the true point of beginning. Per plat of survey J-4668, dated October 19, 2022, by CM Archer Group, P.C.

SECTION 3: That this Ordinance shall be in full force and effect after the its passage and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND
APPROVED BY THE MAYOR THIS 21ST DAY OF NOVEMBER, 2022.**

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

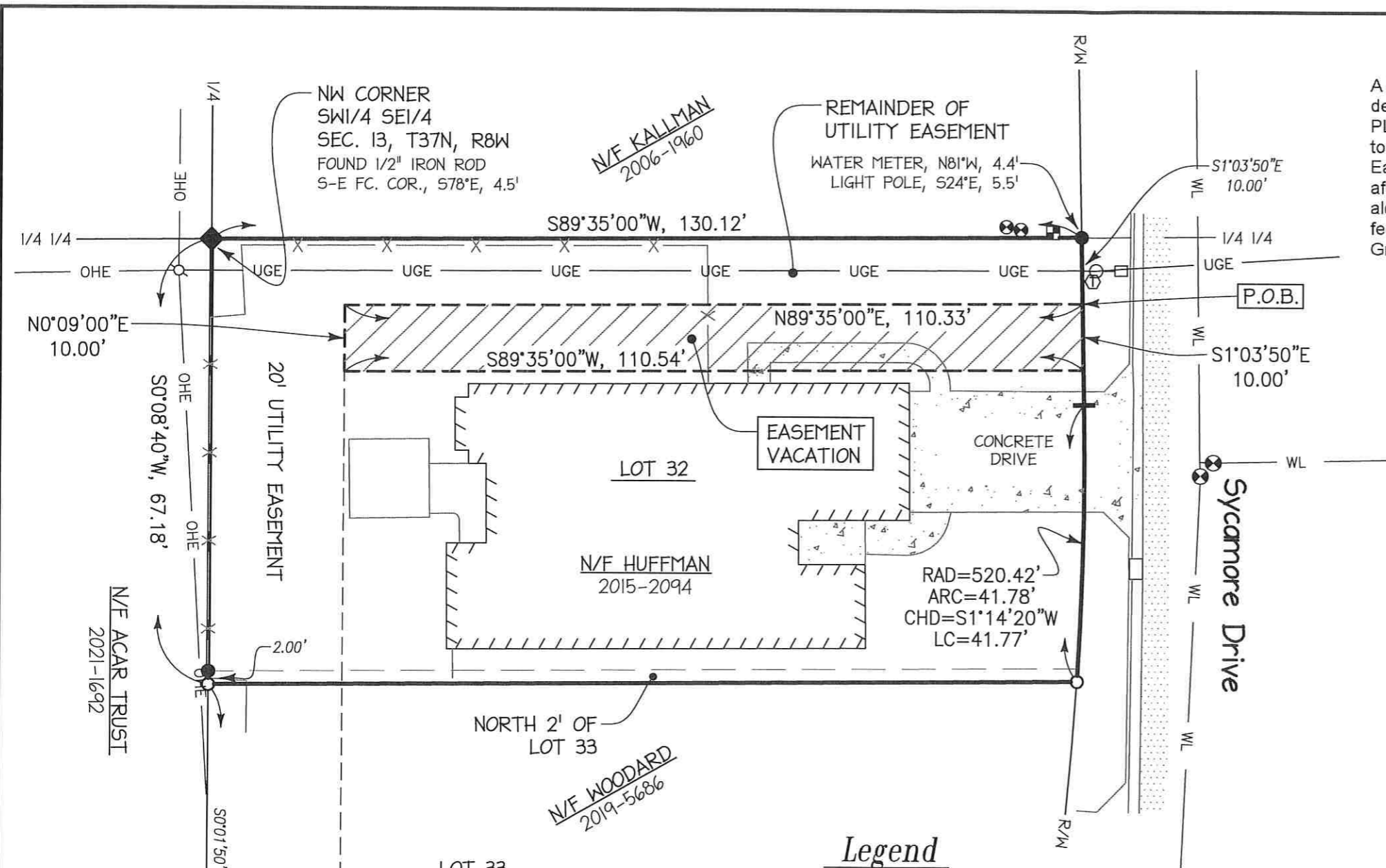
City Counselor

UTILITY VACATION DESCRIPTION

A fractional part of Lot 32 of OAK KNOLL SOUTH PLAT NO. 1, Rolla, Missouri more particularly described as follows: Commencing at the Northeast Corner of Lot 32 of said OAK KNOLL SOUTH PLAT NO. 1; thence South 1°03'50" East, 10.00 feet along the West right of way of Sycamore Drive to the true point of beginning of the hereinafter described tract: Thence continuing South 1°03'50" East, 10.00 feet along said West right of way to the South line of a utility easement shown on the aforesaid plat of OAK KNOLL SOUTH PLAT NO. 1; thence South 89°35'00" West, 110.54 feet along said South line; thence North 0°09'00" East, 10.00 feet; thence North 89°35'00" East, 110.33 feet to the true point of beginning. Per plat of survey J-4668, dated October 19, 2022, by CM Archer Group, P.C.

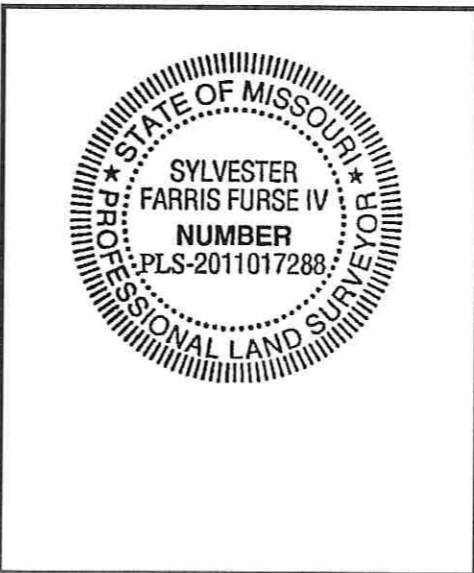
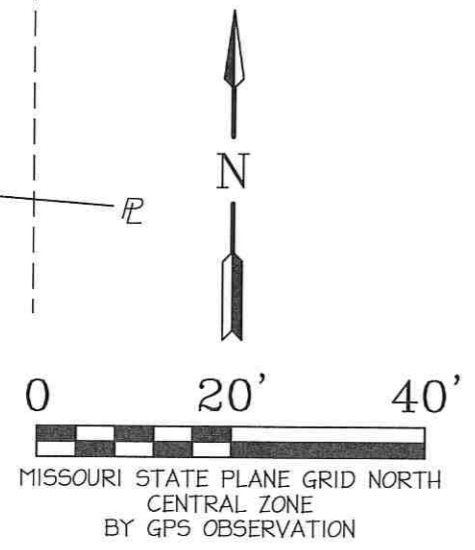
NOTES:

1. Except as specifically stated or shown on this plat, this survey does not purport to reflect any of the following which may be applicable to the subject real estate: easements, other than possible easements which were visible at the time of making of this survey; building setback lines; restrictive covenants; subdivision restrictions; zoning or other land-use regulations, and any other facts which an accurate and current title search may disclose.
2. I declare that to the best of my professional knowledge and belief, this plat and survey meets the current "Missouri Standards for Property Boundary Surveys" (20 CSR 2030-16).
3. Tract is classified Rural (20 CSR 2030-16.040).
4. Date of field work: August 18 and September 12, 2022
5. Plat represents a survey of lands described at 2015-2094.
6. Dimensions shown are measured. For record dimensions, see document(s) noted.
7. Only the record documents noted hereon were provided to or discovered by surveyor. No abstract, current title commitment nor other record title documentation was provided surveyor.



Legend

- SET 1/2" IRON ROD
- FOUND 1/2" IRON ROD
- WATER METER
- ⊗ WATER VALVE
- LIGHT POLE
- ⊕ TELEPHONE PEDESTAL
- UTILITY POLE
- OHE — OVERHEAD ELECTRIC
- UGE —
- WL — WATER LINE
- ℙ PROPERTY LINE
- R/W RIGHT OF WAY
- P.O.B. POINT OF BEGINNING



CM Archer Group, P.C. dba:

ARCHER-ELGIN
engineering ■ surveying ■ architecture

Corporate Authority:
CM Archer Group, P.C.: E: 2003023612-D, LS: 2004017577-D, A-2016017179
Archer-Elgin Surveying & Engineering, LLC: E: 2011024038, LS: 2011025471, A-2012014618

310 East 6th Street
Rolla, Missouri 65401
Phone: 573-364-6362
Fax: 573-364-4782
www.archer-elgin.com

REVISIONS		Survey of Lot 32 & Part of Lot 33 OAK KNOLL SOUTH PLAT NO. 1 Rolla, Phelps County, Missouri	
		Richard & Carolyn Huffman 589 Sycamore Drive; Rolla, Missouri 65401	
DRAWN BY	MEP	SCALE	1"=20'
CHK'D	SFF	DATE	Oct. 19, 2022
			SURVEY NO. J4668

FROM THE DESK OF

The Huffman Family

November 10, 2022

City of Rolla
901 Elm St.
Rolla, MO 675401

Dear Staff,

In hope of offering compelling reasons for our situation, we submit:

We are long time residents. We are the first owners of 589 Sycamore Drive near Lions Club Road. In mid-summer, we applied and received a city building permit and had selected our contractor bid for the proper construction of a bump out storage area off our garage. As below, the Builder and our Realtor simply failed with our interests.

The Rolla city admin permit process stalled when an overlay of the subdivision easement showed our house structure was built encroaching said city easement. Upon the refund of our original city permit, we now have dealt with the issue for over the last 4-5 months.

The Elgin survey process, working with RMU, Mr Flowers, and Mr. Coots has now evolved into our completed application to the City of Rolla for our partial easement vacation. Copies of impressive email traffic over the months include our City Council representatives and the PZ Committee members.

The hope is by requesting this reading at this meeting would include restarting the delayed and now more expensive building process. City Staff and City Council approval would also allow us to be able to timely transfer the property if ever needed.

Please advise as we are near exhaustion.

Citizens Richard & Carolyn Huffman

IVF4



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: First Reading

SUBJECT: Campus Fellowship Addition: A PUD subdivision to combine parcels into one platted lot
(PUD22-01)

MEETING DATE: November 21, 2022

Application and Notice:

Applicant/Owner - Jeremy Jamison of the Christian Campus Ministry
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property; <https://www.rollacity.org/agenda.shtml>

Background: The Final Plat is related to the Christian Campus Ministry PUD, being reviewed concurrently. The plat combines several parcels which the applicant acquired at separate times. The entire block was technically platted as one large lot, but then subdivided into smaller parcels. The plat would create one large lot for all the property included in the development.

Property Details:

Current zoning - R-2, Two-family district; C-1, Neighborhood Commercial district; and M-1, Light Manufacturing district to be rezoned to a PUD, Planned Unit Development district
Current use - Residential and Commercial/storage
Proposed use - Dormitory style residential with sanctuary/assembly space
Land area - About 40,000 sq. ft.

Public Facilities/Improvements:

Streets - The subject property has frontage on Oak Street and 11th Street, both local streets.
Sidewalks - No sidewalks are located adjacent to the property.
Utilities - The subject property should have access to all needed public utilities.

Comprehensive Plan: The Comprehensive Plan designates the property as being appropriate for Community Commercial uses, due to the location being adjacent to the railroad, 10th Street overpass, and the downtown.

Discussion: The Final Plat appears to meet all zoning and subdivision requirements.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a public hearing on November 15, 2022 and voted 5-0 to recommend the City Council approve the plat, being a component of the PUD review.

Prepared by: Tom Coots, City Planner

Attachments: Final Plat; Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE FINAL PLAT OF CAMPUS FELLOWSHIP ADDITION.

(PUD22-01)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Final Plat of Campus Fellowship Addition, a subdivision in City of Rolla, Phelps County, Missouri, as a component of a Planned Unit Development for the subject property.

SECTION 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 5th DAY OF DECEMBER, 2022.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

DESCRIPTION

A fractional part of Block 97 of BISHOP'S THIRD ADDITION, Rolla, Missouri more particularly described as follows: Commencing at the Northwest Corner of Block 97 of said BISHOP'S THIRD ADDITION; thence South 89°56'20" East, 104.11 feet along the South right of way of 11th Street to the northwest corner of a parcel described in Phelps County Deed Records at Document No. 2016-6654, the true point of beginning of the hereinafter described tract: Thence continuing South 89°56'20" East, 152.63 feet along the aforesaid South right of way of 11th Street to its intersection with the westerly right of way of the BNSF Railroad; thence South 30°11'00" West, 289.17 feet along said westerly right of way to its intersection with the North right of way of 10th Street - State Route BB; thence North 89°51'20" West, 115.42 feet along said North right of way to its intersection with the East right of way of Oak Street; thence North 0°52'00" East, 125.00 feet, and, North 1°02'00" East, 45.26 feet, and, North 0°54'10" East, 17.16 feet, all along said East right of way to the southwest corner of Tract 6 as described in Phelps County Deed Records at Document No. 9300269; thence South 89°55'00" East, 104.82 feet along the South line of said Tract 6 and its extension to the West line of the aforesaid Document No. 2016-6654 parcel; thence North 0°27'40" East, 62.59 feet along said West line to the true point of beginning. Above described tract contains 0.92 acre, more or less, per plat of survey J-4581F, dated October 12, 2022, by CM Archer Group, P.C.

Final Plat of CAMPUS FELLOWSHIP ADDITION

Being a Planned Urban Development in Fractional Part of Block 97, BISHOP'S THIRD ADDITION, Rolla, Missouri

CERTIFICATE OF OWNERSHIP AND DEDICATION

Christian Campus Ministry, a nonprofit corporation of the State of Missouri, hereby certifies that it is the owner of the property described and shown hereon, which property is located within the subdivision regulation jurisdiction of the City of Rolla, that it has caused this property to be platted as shown hereon and that said property shall be known and designated as "CAMPUS FELLOWSHIP ADDITION." Christian Campus Ministry hereby freely adopts this plan of subdivision and dedicates to public use forever all easements shown upon this plat.

Dedicator does further grant to all political subdivisions and public and franchised utility companies providing utility services to the land described on this plat the right to install and maintain electrical, water, telephone, cable television, sanitary sewer, storm sewer, natural gas and fiber optic lines within and along those places which are designated as utility easements on this plat.

DATED: _____, 2022 CHRISTIAN CAMPUS MINISTRY
By: _____
Jeremy Jamison, President
"DEDICATOR"

STATE OF MISSOURI)
) SS.
COUNTY OF PHELPS)

On this ____ day of _____, 2022 before me appeared Jeremy Jamison, to me personally known, who, being by me duly sworn did say: That he is President of Christian Campus Ministry, a nonprofit corporation of the State of Missouri, and that said instrument was signed in behalf of said nonprofit corporation by authority of its Board of Directors, and said Jeremy Jamison acknowledged said instrument to be the free act and deed of said nonprofit corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid, this ____ day of _____, 2022.

My Commission Expires: _____

NOTARY PUBLIC

IMPROVEMENT ACCEPTANCE

Approved subject to construction of improvements in accordance with development plans on file with the City of Rolla. This plat meets current subdivision codes of the City of Rolla.

_____	_____
Darin Pryor, PE	Date
Interim Director of Public Works	
_____	_____
Rodney Bourne, PE	Date
General Manager	
Rolla Municipal Utilities	
_____	_____
Floyd Jernigan	Date
Parks Director	

PLANNING & ZONING APPROVAL

Approved this ____ day of _____, 2022.

Don Brown, Chairman
Planning & Zoning Commission

Steve Flowers
Community Development Director

ACKNOWLEDGMENT OF APPROVAL BY CITY COUNCIL

This is to acknowledge that the City Council of the City of Rolla, Missouri has, by ordinance duly adopted, approved this plat and has authorized the same to be filed for record in the Office of the Recorder of Deeds, Phelps County, Missouri.

_____	_____
Louis J. Magdits IV	Date
Mayor, City of Rolla	
Attest:	
_____	_____
Lorri Thurman	Date
City Clerk	

COUNTY & CITY TAX RELEASE

I hereby certify that all property taxes levied by the County of Phelps and the City of Rolla against the real estate described on this plat have been paid in full for 2021 and all prior years.

_____	_____
Faith Ann Barnes	Date
Collector of Revenue	
Phelps County, Missouri	

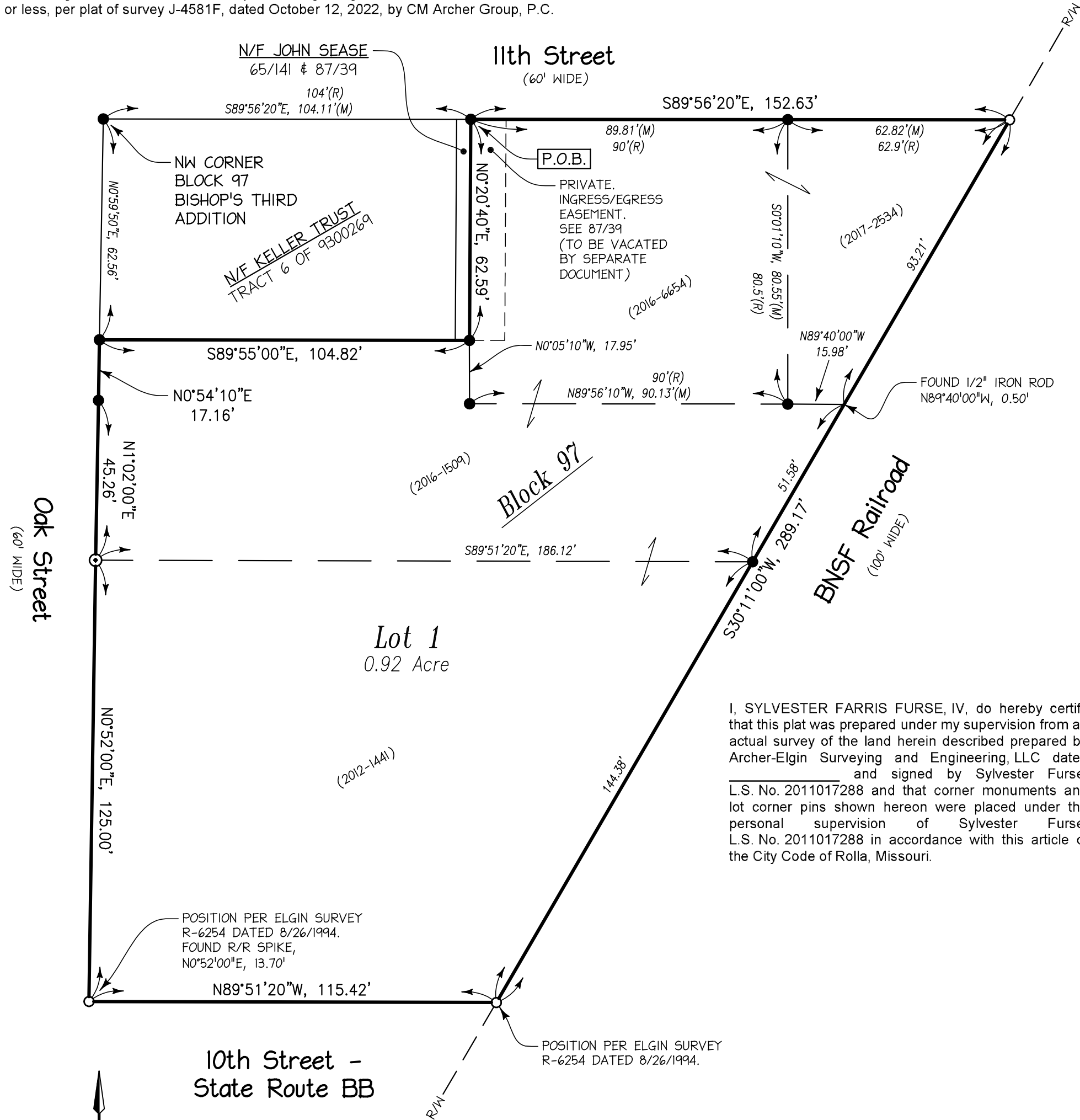
RECORDER'S CERTIFICATE

This plat was filed for record in my office on this ____ day of _____, 2022. Plat filed at Cabinet _____, Number _____.

_____	_____
Robin Kordes	Date
Recorder of Deeds	
Phelps County, Missouri	

NOTES:

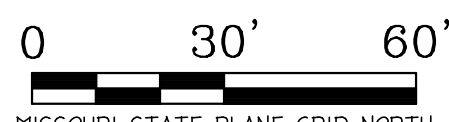
- Except as specifically stated or shown on this plat, this survey does not purport to reflect any of the following which may be applicable to the subject real estate: easements, other than possible easements which were visible at the time of making of this survey; building setback lines; restrictive covenants; subdivision restrictions; zoning or other land-use regulations, and any other facts which an accurate and current title search may disclose.
- I declare that to the best of my professional knowledge and belief, this plat and survey meets the current "Missouri Standards for Property Boundary Surveys" (20 CSR 2030-16).
- Tract is classified Urban (20 CSR 2030-16.040).
- Date of field work: June 14, 2022
- Plat represents a survey of lands described at 2012-1441, 2016-1509, 2016-6654 and 2017-2534.
- Dimensions shown are measured. For record dimensions, see document(s) noted.
- Only the record documents noted hereon were provided to or discovered by surveyor. No abstract, current title commitment nor other record title documentation was provided surveyor.
- Upon the approval and recording of this plat, the lands described hereon would be zoned PUD.



I, SYLVESTER FARRIS FURSE, IV, do hereby certify that this plat was prepared under my supervision from an actual survey of the land herein described prepared by Archer-Elgin Surveying and Engineering, LLC dated _____ and signed by Sylvester Furse, L.S. No. 2011017288 and that corner monuments and lot corner pins shown hereon were placed under the personal supervision of Sylvester Furse, L.S. No. 2011017288 in accordance with this article of the City Code of Rolla, Missouri.

SPECIAL PLAT RESTRICTION AND RESTRICTIVE COVENANT AS TO THE ISSUANCE OF BUILDING OR CONSTRUCTION PERMITS

The undersigned owners of the tract of land herein platted do hereby impose upon said property and do hereby make the following restrictive covenant: No construction may be commenced upon the above described property until all necessary building and construction permits have been issued by the City of Rolla, Missouri and that it is understood by the undersigned that no such permits shall be issued for any lots herein platted until the completion of all public improvements appertaining to such lots or until a cash bond equal to the reasonable costs of completing such public improvements has been received and approved by the City of Rolla, Missouri. The above mentioned public improvements shall be completed pursuant to the agreement between the undersigned and the City of Rolla, Missouri for the completion of such improvements as required by this article of the City Code of Rolla, Missouri.



MISSOURI STATE PLANE GRID NORTH
CENTRAL ZONE
BY GPS OBSERVATION

- SET 1/2" IRON ROD
- FOUND 1/2" IRON ROD
- ⊙ FOUND SPIKE
- R/W RIGHT OF WAY

		CM Archer Group, P.C. dba: 310 East 6th Street Rolla, Missouri 65401 Phone: 573-364-6362 Fax: 573-364-4782 www.archer-elgin.com	
Corporate Authority: CM Archer Group, P.C.: E: 2003023612-D, LS: 2004017577-D, A-2016017179 Archer-Elgin Surveying & Engineering, LLC: E: 2011024038, LS: 2011025471, A-2012014618			
REVISIONS	Final Plat of CAMPUS FELLOWSHIP ADDITION Rolla, Missouri		
1	11-8-22	MEP	Christian Campus Ministry 112 East 12th Street; Rolla, Missouri 65401
DRAWN BY	MEP	SCALE	1" = 30'
CHK'D	SFF	DATE	Oct. 12, 2022
			J4581F

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPT. HEAD: Ron Smith, Fire Chief

ACTION REQUESTED: Motion to Award Bid

ITEM/SUBJECT: Air Truck Custom Service Body

BUDGET APPROPRIATION: \$91,000

DATE: November 21, 2022

The City of Rolla Fire & Rescue received bids for a custom service body for the recently purchased Ford F-550. This vehicle once completed will operate as an air truck replacing a 1998 Chevy 3500.

An air truck houses six large compressed air bottles and two fill stations for the purpose of refilling used air bottles on a fire scene. This vehicle is used at all structure fires in the City of Rolla. In addition, the compartments contain rescue equipment for such incidents as high angle rescue, ice rescue, and swiftwater rescue.

The following bids were received.

Bid Description	JOMAC	Alum Line
Custom Service Body	\$32,769.93	\$43,533.00

In October 2022, City Council awarded the purchase for a Ford F-550 in the amount of \$51,240. This vehicle has been delivered. Total cost of the Chassis and custom service body is \$84,009. The remaining budgeted amount will be used to purchase and install the air cascade system control panel and high pressure hoses.

The Fire Department recommends the City Council accept the total bid from JOMAC for a purchase price of \$32,769.93



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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Bid Award

Motion

ITEM/SUBJECT: De-icing salt for FY22-23

BUDGET APPROPRIATION: \$100,000

DATE: 11/21/22

COMMENTARY:

City staff received bids for 800 tons of de-icing salt for the 2022-23 fiscal year. The bids were as follows:

Central Salt, LLC 1420 State Hwy 14 Lyons, KS 67554	\$78,504.00
Bruce Oakley, Inc. PO Box 17880 North Little Rock, AR 72117	\$86,600.00
Independent Salt Co. 1126 20th Rd. Kanopolis, KS 67454	\$90,128.00

Staff recommends awarding the bid to the low bidder Central Salt, LLC for \$78,504 for 800 tons of de-icing salt.

ITEM NO. VB1

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**CITY OF ROLLA
CANDIDATE FILING INFORMATION
FOR THE APRIL 4, 2023, GENERAL MUNICIPAL ELECTION**

Public notice is hereby given that the first day of candidate filing for the April 4, 2023, General Municipal Election is 8 a.m., Tuesday, December 6, 2022 and the last day of candidate filing is 5 p.m., Tuesday, December 27th, 2022 in the City Clerk's Office, 901 North Elm Street, for the purpose of electing the following City officials:

Council Representatives: Wards I, II, III, IV, V, and VI. One to be elected to each Ward for two-year terms.

Given under my hand and the Seal of said City this 14th day of November, 2022.



Lorri M. Thurman

Lorri M. Thurman
Rolla City Clerk

City Seal

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WHEREAS: *Small Business Saturday is a nationwide campaign to cultivate business for small merchants on the Saturday after Thanksgiving. Small Business Saturday will stimulate economic growth for merchants in our community; and*

WHEREAS: *according to the United States Small Business Administration, there are currently 28.8 million small businesses in the United States, they represent 99.7 percent of all businesses with employees in the United States, and are responsible for 63 percent of net new jobs created over the past 20 years; and*

WHEREAS: *small businesses employ 48 percent of the employees in the private sector in the United States and small businesses form the backbone of our local economy, generating jobs and improving the quality of life for citizens; and*

WHEREAS: *Rolla, Missouri issued a total of 1,272 business licenses in 2020 including 744 businesses physically located inside the city limits. These businesses provide a reported 1,800 private sector jobs. The City of Rolla supports the efforts of local small businesses and recognizes the critical role they play in our community.*

NOW, THEREFORE, I, Louis J. Magdits, IV, Mayor of the City of Rolla, Missouri, do hereby proclaim Saturday, November 26th, 2022 as

"SMALL BUSINESS SATURDAY"

In the City of Rolla, Missouri, and I encourage all residents to recognize and support small businesses within our community by shopping at these establishments as a way to boost the local economy and strengthen our small business community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rolla to be affixed this 21th Day of November In the Year of Our Lord, Two-Thousand Twenty Two.

MAYOR

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