

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Tuesday, January 17th, 2023; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: Mayor Louis J. Magdits IV

COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, NATHAN CHIRBAN, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JAIED HALL, ROBERT KESSINGER, CAROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND TINA BALCH

PLEDGE OF ALLEGIANCE
Councilwoman Victoria Steen

I. PUBLIC HEARINGS –

A. **Public Hearing and Ordinance** to amend/rezone 550/650 Joan Drive from C-3, Highway Commercial to a PUD, Planned Unit Development District. (City Planner Tom Coots) **Hearing and First Reading**

II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – None

III. OLD BUSINESS – None

IV. NEW BUSINESS – None

A. **Ordinance** to allow a minor subdivision to combine three commercial lots and a portion of another lot, and vacate Joan Drive and certain easements, located at 550/650 Joan Dr. (City Planner Tom Coots) **First Reading**

V. CLAIMS and/or FISCAL TRANSACTIONS –

A. **Motion** to Ratify the (emergency) purchase of 3 mid-sized pickup trucks. (City Administrator John Butz)
B. **Resolution** to Consider a Revision to the FY 2022 Budget. (Finance Director Steffanie Rogers) **Motion**

VI. CITIZEN COMMUNICATION

VII. MAYOR/CITY COUNCIL COMMENTS

VIII. COMMENTS FOR THE GOOD OF THE ORDER

IX. CLOSED SESSION – Closed Session per RSMo 610.021- (2) Real Estate

X. ADJOURNMENT -

January 17, 2023

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Public Hearing/First Reading

SUBJECT: Map Amendment (rezoning): 550/650 Joan Drive from C-3, Highway Commercial to a PUD, Planned Unit Development district

(PUD22-02)

MEETING DATE: January 17, 2023

Application and Notice:

Applicant - Jaden Gurney
Owner - Aaron Espinoza of the Citizens Bank of Newburg
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property; <https://www.rollacity.org/agenda.shtml>

Background:

The applicant seeks to develop the property for an RV Park. The property has been for sale for several years. Part of the property the applicant plans to purchase includes the lake and land which is outside the city limits. The RV Park is proposed on the part of the property which is inside the city limits.

The RV Park use itself is permitted in the current zoning. The PUD seeks to allow the use of gravel parking for the RV spaces and gravel drives throughout the park. The PUD would also allow for clients to stay in one RV space for up to six months. The current ordinances allow for stays of 7 days.

The Preliminary Development Plan was approved by the Commission in November, 2022. Approval of the Preliminary Development Plan is only by the Planning and Zoning Commission, but does bind the city to approval of the following:

- (a) Categories of permitted uses;
- (b) Overall maximum density of residential uses and intensity of non-residential uses;
- (c) General location of vehicular and pedestrian circulation systems;
- (d) General location and extent of public and private open space;
- (e) General location of residential and non-residential land uses; and
- (f) Phasing of development, if appropriate.

The applicant has now submitted the Final Development Plan for review and approval. If approved by the City Council, the property would be rezoned to the PUD, Planned Unit Development district. The applicant has also submitted a minor subdivision plat to be reviewed concurrently.

Property Details:

Current zoning - C-3, Highway Commercial
Current use - Vacant/undeveloped
Proposed use - RV Park
Land area - About 13 acres to be considered with PUD of a total 30 acre property

Public Facilities/Improvements:

Streets - The subject property has frontage on Bridge School Rd, a Collector road.
Sidewalks - No sidewalks are located adjacent to the property. Sidewalks are not proposed to be constructed adjacent to the property. Sidewalks may not be needed in this area.
Utilities - The subject property should have access to all needed public utilities.

Comprehensive Plan: The Comprehensive Plan designates the property as being appropriate for Mixed Commercial and Residential uses. The adopted Rolla West Master Plan designates the property as being appropriate for Office Campus uses.

Discussion: The RV Park use is permitted in the C-3, Highway Commercial district. The PUD is needed for the gravel parking and drives and for the length of stay for clients. Since the RV Park use itself is permitted by the current zoning and the Preliminary PUD Plan has been approved by the Planning and Zoning Commission, the City Council review is fairly limited. Some conditions may be imposed that do not impact the items which the Preliminary PUD Plan approved has bound the city to.

The applicant is not completely finished with addressing staff comments to the plans. The applicant has also submitted a revised plan, which is attached. However, staff has not yet had time to fully review the revised plan, as of preparation of the report. The staff comment letter and responses from the applicant is attached. The Council has the option of delaying review or the final voting on the request until such time that the plans have been revised and all comments are addressed. It is not expected that the outstanding comments will have a material impact to the layout of the project. It is expected that all issues will be resolved prior to the February 6 City Council meeting.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a public hearing on January 10, 2023 and voted 5-0 to find that the Final PUD Plan was in substantial conformity with the approved Preliminary Development Plan, and recommend the City Council approve the request with the condition that all comments from the Staff Comment Letter dated January 6, 2023 be resolved prior to final approval.

Prepared by: Tom Coats, City Planner

Attachments: Public Notice Letter, Application, Revised Final PUD Report, Revised Final Development Plan; Staff Comment Letter Responses; Ordinance



Project Information:

Case No: PUD22-02
 Location: 550/650 Joan Dr (W Bridge School Rd)
 Applicant: Jaden Gurney
 Request: Rezoning from C-3, Highway Commercial to PUD, Planned Unit Development for an RV Park development.



Public Hearings:

Planning and Zoning Commission
January 10, 2023
5:30 PM
 City Hall: 1st Floor

City Council
January 17, 2023
6:30 PM
 City Hall: 1st Floor



For More Information Contact:

Tom Coots, City Planner
 tcoots@rollacity.org

(573) 426-6974
 901 North Elm Street
 City Hall: 2nd Floor
 8:00 – 5:00 P.M.
 Monday - Friday



Who and What is the Planning and Zoning Commission?

The Planning and Zoning Commission is an appointed group of citizens from Rolla who are charged with hearing and deciding land use applications, such as zoning and subdivisions. The Commission takes testimony and makes a recommendation to the City Council.

What is a Rezoning (Map Amendment)?

A Rezoning is a request to change the zoning of a property from one zoning district to another. Usually a rezoning would allow for a property to be used differently than in the past, or may allow for development or redevelopment.

What is a PUD (Planned Unit Development)?

A PUD (Planned Unit Development) is a special zoning district that may be applied to a property. The approval includes a site plan. Use of the property is limited to the uses approved in the ordinance and site plan.

How Will This Impact My Property?

Each case is different. Adjacent properties are more likely to be impacted. Please contact the Community Development Office at (573) 426-6974 if you have any questions.

What If I Have Concerns About the Proposal?

If you have any concerns or comments, please try to attend the meeting. You may learn details about the project at the meeting. You will be given an opportunity to ask questions or make comments.

You do have the right to gather signatures for a petition. If a petition is received by 30% of the land owners (by land area) within 185 feet of the subject property, such request would require approval of 2/3 of the City Councilors. Please contact the Community Development Office for a property owner list.

What If I Cannot Attend the Meeting?

Please try to attend the meeting if you have any questions or concerns. However, if you are unable to attend the meeting, you may provide written comments by letter or email. These comments will be presented to the Board.

What If I Have More Questions?

Please contact the Community Development Office if you have any additional questions.

LEGAL DESCRIPTION

A fractional part of Lot 1 of Victory Acres, Rolla, Missouri more particularly described as follows: Beginning at the Southwest Corner of Lot 1 of said Victory Acres; thence North 0°08'10" West, 221.94 feet along the West line of said Lot 1 to the southwest corner of a parcel described in Phelps County Deed Records at Document No. 2016-0772; thence South 83°31'10" East, 125.51 feet, and, North 68°39'40" East, 120.89 feet, all along the southerly line of said Document No. 2016-0772 parcel; thence South 14°50'30" East, 182.57 feet to the southerly line of the aforesaid Lot 1 of Victory Acres; thence South 75°07'50" West, 292.38 feet along said southerly line to the point of beginning.

And a property described as: A fractional part of the Southeast Quarter of the Southeast of Section 9, and, a fractional part of the Northeast Quarter of the Northeast Quarter of Section 16, all in Township 37 North, Range 8 West of the 5th P.M. described as follows: Beginning at the Northeast Corner of the Northeast Quarter of the Northeast Quarter of said Section 16; thence South 0°23'20" West, 441.10 feet along the East line of said Northeast Quarter of the Northeast Quarter to the northerly right of way of Bridge School Road (aka Phelps County Road 7000); thence South 75°34'50" West, 404.00 feet along said northerly right of way to the southeast corner of Lot 1 of Municipal Acres No. 3; thence North 8°00' West, 438.30 feet along the East line of said Lot 1 to its northeast corner; thence South 75°35'50" West, 250.00 feet along the North line of said Lot 1 to the East line of a parcel described in Phelps County Deed Records at Document No. 9507508; thence North 8°00' West 731.33 feet along said East line and along the East line of a parcel described in Phelps County Deed Records at Document No. 9600665 and along the East line of a parcel described in Phelps County Deed Records at Document No. 960064; thence South 73°34'40" East, 165.94 feet; thence South 51°37'20" East, 201.94 feet; thence South 79°41'50" East, 149.72 feet; thence South 86°24'20" East, 161.94 feet; thence South 67°28'20" East, 77.75 feet; thence South 85°52' East, 103.66 feet to the East line of the aforesaid Southeast Quarter of the Southeast Quarter of Section 9; thence South 0°27' West, 307.89 feet along said East line to the point of beginning.



ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE RE-ZONING OF 550/650 JOAN DRIVE FROM THE C-3, HIGHWAY COMMERCIAL DISTRICT TO A PUD, PLANNED UNIT DEVELOPMENT

(PUD22-02)

WHEREAS, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, the City of Rolla Planning and Zoning Commission met on January 10, 2023 and recommended the City Council approve the rezoning of the subject property with conditions to be met prior to final approval; and

WHEREAS, the Rolla City Council, during its January 17, 2023 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

WHEREAS, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from C-3 (Highway Commercial) to a PUD (Planned Unit Development) Zoning described as follows:

A fractional part of Lot 1 of Victory Acres, Rolla, Missouri more particularly described as follows:

Beginning at the Southwest Corner of Lot 1 of said Victory Acres; thence North 0°08'10" West, 221.94 feet along the West line of said Lot 1 to the southwest corner of a parcel described in Phelps County Deed Records at Document No. 2016-0772; thence South 83°31'10" East, 125.51 feet, and, North 68°39'40" East, 120.89 feet, all along the southerly

line of said Document No. 2016-0772 parcel; thence South 14°50'30" East, 182.57 feet to the southerly line of the aforesaid Lot 1 of Victory Acres; thence South 75°07'50" West, 292.38 feet along said southerly line to the point of beginning.

And a property described as: A fractional part of the Southeast Quarter of the Southeast of Section 9, and, a fractional part of the Northeast Quarter of the Northeast Quarter of Section 16, all in Township 37 North, Range 8 West of the 5th P.M. described as follows: Beginning at the Northeast Corner of the Northeast Quarter of the Northeast Quarter of said Section 16; thence South 0°23'20" West, 441.10 feet along the East line of said Northeast Quarter of the Northeast Quarter to the northerly right of way of Bridge School Road (aka Phelps County Road 7000); thence South 75°34'50" West, 404.00 feet along said northerly right of way to the southeast corner of Lot 1 of Municipal Acres No. 3; thence North 8°00' West, 438.30 feet along the East line of said Lot 1 to its northeast corner; thence South 75°35'50" West, 250.00 feet along the North line of said Lot 1 to the East line of a parcel described in Phelps County Deed Records at Document No. 9507508; thence North 8°00' West 731.33 feet along said East line and along the East line of a parcel described in Phelps County Deed Records at Document No. 9600665 and along the East line of a parcel described in Phelps County Deed Records at Document No. 960064; thence South 73°34'40" East, 165.94 feet; thence South 51°37'20" East, 201.94 feet; thence South 79°41'50" East, 149.72 feet; thence South 86°24'20" East, 161.94 feet; thence South 67°28'20" East, 77.75 feet; thence South 85°52' East, 103.66 feet to the East line of the aforesaid Southeast Quarter of the Southeast Quarter of Section 9; thence South 0°27' West, 307.89 feet along said East line to the point of beginning.

SECTION 2: The PUD approval includes the PUD Report and Final Development Plan as submitted, which shall govern the land use and development of the subject property.

SECTION 3: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 6TH DAY OF FEBRUARY, 2023.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor



LAND USE APPLICATION

Contact Information:

Property Owner:

Jaden Gurney

Name(s)

695 W 350 N

Mailing Address

Salt Lake, UT 84654

City, State, Zip

435-979-5299

Phone

jaden.gurney@lynx.net

Email

Agent/Applicant (If Different Than Property Owner):

CITIZENS BANK OF THE MIDWEST / AARON ESPINOZA

Name

1515 Martin Springs Drive

Mailing Address

Rolla, MO 65401

City, State, Zip

(573) 465-1006

Phone

aaron@cbmw.bank

Email

Property/Request Information:

- Request:**
- Rezoning
 - Planned Unit Development
 - Conditional Use Permit
 - Annexation
 - Text Amendment

South of Blues Lake

Property Address/Location

Current: C-3 Proposed: PUD

Property Zoning (Current and Proposed)

RV Park

Proposed Development/Project/Amendment

APPLICATION CHECKLIST:

Applicant Checks Boxes

-
-
-
-
-
-

- Completed Application Form
- Agent Letter (If Applicable)
- Filing Fee - \$375 (Rezoning/CUP); \$475 (PUD); \$300 (CUP/PUD Amendment); \$62.50 (Annexation for advertisement)
- Legal Description (Unplatted and Irregular Lots Only)
- Site Plan (If Applicable)
- Letter of Request/Project Report (If Applicable)

-
-
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City Staff Verifies

OFFICE USE ONLY:

Case No: PUD 22-02 (FWA/PUD) DRC Meeting Date: 12.26.22 PC Hearing Date: 1.10.23
Submission Date: 12.15.22 Advertise By: 12.21.22 CC Hearing Date: 1.17.23 / 2.6.23

I N F O R M A T I O N :

Rezoning (Map Amendments) are reviewed to meet the following criteria:

1. Consistency with the intent of the Rolla Comprehensive Plan.
2. Changed or changing conditions in the neighborhood.
3. Compatibility with other properties in the immediate vicinity.
4. Adequacy of utility service and facilities.
5. Impact on vehicular and pedestrian traffic safety.
6. Correction of an error in the application of the zoning regulations.
7. Viability of economic use of the subject property if rezoning is denied.
8. Relevant information received at the public hearing.

PUD's (Planned Unit Developments) are reviewed to meet the following goals:

1. Implementation of the Rolla Comprehensive Plan.
2. Efficient use of land to protect/preserve natural features of the land.
3. Harmonious and coherent site and building design to create a sense of place.
4. Direction of development to existing or proposed transportation and utility facilities.

CUP's (Conditional Use Permits) are reviewed to meet the following standards:

1. Compliance with zoning district regulations.
2. Impact to traffic or pedestrian safety and mitigation.
3. Not dominating the immediate neighborhood.
4. Provision of adequate parking facilities.
5. Adequacy of utilities and drainage facilities.
6. Compatibility with surrounding vicinity.

Annexation requests must include a *notarized* petition that includes the following statements:

1. That the all property owners or agents have signed the application.
2. That the property is not part of any incorporated municipality and is contiguous to the city of Rolla limits.
3. That the applicants request to be annexed as authorized by RSMo. Section 71.012.

Text Amendment requests must include a letter/report with includes the following:

1. Reasons for amending the codes and demonstrating that the request serves the general welfare and preserves the community interest.
2. Proposed modifications with proposed language in underline and language to be removed in ~~strikethrough~~.

Acknowledgement and Authorization:


The owner(s) understand and agree that the application will be placed on hold until a complete application and all required items on the checklist are received. The owner(s) understand and agree to permitting employees of the City of Rolla to enter the subject property for purposes of posting a yard sign(s), retrieving the yard sign(s), taking photographs of the property/building(s), and investigating the property for pertinent information related to the request. Should ownership of the property change after the application is submitted, authorization is required from the new owner to continue with the review of the request, or the request will be withdrawn from consideration. The undersigned understands that refunds may be provided if the request is withdrawn prior to the Planning Commission hearing, less any costs already incurred.

Property Owner(s):

Applicant/Agent (If Different From Owner)


Sign

Jaden Gurney
Print


Sign

Aaron Espinoza
Print

Sign

Print

Sign

Print

January 6, 2023

Jaden Gurney
695 W 350 N Salina, UT 84654

RE: SUB22-09 and PUD22-02

Dear applicant(s),

Staff has reviewed the submitted application for a minor subdivision, vacation, and final PUD Development Plan. The comments have been combined due to the interrelated nature of the requests and concurrent application. The following comments must be addressed and revised plans submitted (if applicable):

Community Development – Planning and Zoning

Tom Coots, City Planner tcoots@rollacity.org (573) 426-6974

1. Please submit an exhibit for the vacation of the street and all easement to be vacated and a legal description for the street and easements to be used in the ordinance, which will be recorded. **Will provide legal description ASAP. Will include exhibit with revised plat.**
2. Please revise the plat to indicate that the street and easements have been vacated and add the recording information for the vacation once available. **Will include on revised plat.**
3. Revised plans will be needed as soon as possible. If not available prior to the Planning and Zoning Commission meeting, the commission could vote to postpone review or vote to send forward and allow revisions to be provided prior to the City Council final approval. **Noted.**
4. Please revise the PUD Report that was submitted with the preliminary plans as needed based on the final plans. Please summarize any changes from the preliminary plans. **Revised PUD Report has been submitted.**

Public Works (Streets, Sewer Utility, Stormwater)

Darin Pryor, City Engineer dpryor@rollacity.org (573) 426-6953

1. It is understood at this time that the RV sites are to be served by a private sewer system. The system does not need to be shown on the Final PUD Plan, but the plan should note that the sewer system is proposed to be private. Note, that if it is later decided to install a public system, there could be requirements that would impact the layout. **This is mentioned in the PUD Report. Will note on PUD Plan.**
2. The plat indicated easements which seem to be intended for the sewer system. If the sewer is private, no easement is needed. Please revise. **Will revise plat.**

3. Please indicate on the Final PUD Plan the type of pavement proposed for the interior roads. Gravel is assumed, but please label or provide a note. Please also clarify what is proposed on the RV sites – all gravel or concrete pads, etc. **Will note on PUD Plan.**

RMU, Rolla Municipal Utility (Water Utility, Electric Utility)

Chad Davis, Operations Manager cdavis@rollamunicipalutilities.org (573) 364-1572 Electric Service:

1. The plans received on 10 November and 20 December both denote overhead electric existing in the northwest quadrant of the property. This overhead electric is installed on poles owned by Intercounty Electric Cooperative. Because the property lies within the Rolla City Limits, electrical power will be supplied by RMU. Please revise plans to note removal of the lines. **These overhead lines will be removed. Will revise PUD Plan.**
2. While it is not necessary to finalize the design of the electric system at this stage, information about loads may impact the electric system solutions. This could be important to consider sooner rather than later in case easements can be included in the platting process now instead of having to revise the plat or provide if additional easement(s) identified later need to be provided. **Noted. Easements for electric system will be submitted separately.**
3. RMU requests the Owner/Developer provide information about a plan for electrical distribution throughout the park which addresses the following:
 1. Electric usage is expected to be metered from a small number of meters
 2. RMU expects to bill the park itself, on the park's own account(s), for all electric use, versus individual patrons being billed on individual patron accounts.
 3. RMU expects that the Owner will own (and thus retain responsibility for the installation and perpetual maintenance of all of the electric distribution systems and equipment within the park interior, after the RMU meter(s).
 4. If RMU determines it more appropriate to use pad-mounted transformers than pole-mounted transformers, RMU will coordinate with the Owner/Developer to determine suitable locations for the pad-mounted transformers. Installation of pad-mounted transformers and other associated infrastructure may require granting easements in addition to those currently contemplated.
I will coordinate with RMU on the electrical plans. I assume there will be 3-4 pad-mounted transformers installed throughout the property.

Water Service:

4. If the water system is to become part of the RMU system, the water new mains must be installed and tested in accordance with RMU's General Specifications for Water Main Construction. The system to be turned over to RMU shall be a looped 8-inch diameter (minimum) fire protection system, with hydrants located to meet the requirements of the Rolla Fire Department and constructed in accordance with a construction permit obtained by the Owner that is issued by the Missouri Department of Natural Resources.
The site plan has been updated to accommodate the preferred looped main water system.
5. A separate water distribution system, with a small number (possibly two or three) of meters, of the appropriate size(s), in the appropriate location(s), to serve a customer-owned water distribution system throughout the park is understood to be planned. Please

revise the Final PUD Plan to indicate the location of the proposed public waterline extension and hydrant locations, based on the most recent discussions.

The water meters can and will be placed anywhere along the main water line and will put in an easily accessed position once the main line is approved. The PUD Plan has been revised to indicate the proposed water system loop and hydrant locations.

Other Issues:

6. Please note that RMU has reason to believe that at least one wellhead that is no longer in use on the property. Rolla Municipal Ordinances (Ch. 35, Article XIII, Sec. 35-182 and 35-183) prohibit the operation of private wells within the City Limits and require the plugging of existing private wells within City Limits, in accordance with 10 CSR 23-3.110 of the Missouri Code of State Regulations. Also, RMU would advise the Owner/Contractor to confirm the number of well(s) located on the property and to ensure that the location of each is identified and that each is properly plugged-in accordance with applicable regulations.

The existing well will be properly plugged.

7. Please note that individual metering of each campsite using meters owned by the Owner will not be permitted. Paragraph XXIII of RMU General Rules and Regulations specifically prohibits Customers from directly or indirectly selling, reselling, assigning, or otherwise disposing of RMU-provided electricity or water without the written consent of RMU and forbids the furnishing of metered electricity and/or water by a Customer to a third party. **Noted.**

Easements:

8. Since the drawings currently contain no references to planned electric infrastructure (RMU-owned or Owner-owned), we cannot determine if the proposed easements to be added will be sufficient, or if some easements to be vacated should be retained, or if additional new easements should be proposed. It is understood that additional easements may need to be granted once the electrical system has been designed. **Any needed additional easements will be dedicated separately.**
9. The water system improvements should be developed in enough depth to determine what easements will be necessary to determine if the currently proposed easements are adequate or modifications to the proposed easements may be necessary. Please revise as needed.

The Plans have been revised to indicate the location of the waterlines. The plat will be revised to include the needed easements. Additional easements will dedicated if and when necessary.

Rolla Fire & Rescue (Fire Code Review)

Jeffrey Breen, Interim Fire Chief jbreen@rollacity.org (573) 364-3989

1. It is understood that the final locations of hydrants is still not determined. Once revised plans are submitted, the locations will be evaluated. **Fire hydrants are shown and provide coverage to the entire project**
2. Please note that the proposed gravel roads will need to meet the minimum weight and design requirements of Appendix D and city codes. Final plans will need to include

engineering for the weights and compaction tests may be required after construction. **Noted.**

Please revise the plans as necessary to address the comments and return a pdf file for review **and** submit a letter to respond to all comments as soon as possible. Revisions would be needed by January 6, 2023 to include in the Planning and Zoning meeting packet; and January 11, 2023 to include in the City Council packet. The final revisions must be received by no later than February 1, 2023 to be able to conduct final approvals, if the Commission and Council will allow review to proceed without the final revised plans. Fast turnarounds are necessary to maintain the planned meeting dates. Please contact the reviewer if you have any questions.

Respectfully,
Tom Coots City Planner

Cc: Aaron Espinoza, JD-MD Engineering, Lortz Engineering; Staff; file

January 10, 2023, 2022

Jaden Gurney
Developer
435-979-5299
Jaden.gurney@yahoo.com

Rolla City:

Please accept this letter as my PUD report for the development of an RV Park located on the southern surrounding land at Blues Lake. This development is designed to be a single phased project with 144 RV Sites. The property is currently owned by Citizens Bank of the Midwest and falls under the C-3 Zoning where I currently have it under contract pending the approval of this project as I have it outlined below.

The park will utilize the existing lake for all storm water drainage. The landscaping for the property will consist of gravel and grass throughout the property. The parking area for vehicles and RV's will be gravel at each site. There will be a combination of all graveled sites and some that have grass to give a diversified offering. Many of the trees that currently exist on the property are mature and create a large liability if they were to fall. Most, if not all the trees on the property will be removed to accommodate for the construction. New trees will be replanted to provide additional shade as they mature. We would like to add signage during the construction process and plan to follow the commercial districts.

Gravel roads and parking sites will be built and compacted with the proper standards that can hold vehicles of all sizes (Class A Motor Homes, Waste Management Vehicles, Fire Trucks, 5th Wheels, etc.). These gravel parking areas will be available at each building and along each site throughout the property. The office building will not have much of a retail presence because we are in the city which will reduce the quantity of people that park at this building. The only building that will have cars parked will be the main office which will have adequate gravel parking stalls.

These 144 RV Sites will be 30'x70' with individual water, power, and sewer hookups. The water system will have an 8 in city owned water line. Smaller privately owned laterals with a meter will come off the main line to service the RV sites. The sewer system will be privately owned as well. The electrical system will be worked through with RMU. There will be applicable easements granted for the fire hydrants and main water lines. We plan to vacate Joan Drive and the existing easements and will combine the land into one single plat. My plat should supersede the existing plat through ordinance.

In a show of good faith in trying to accommodate the preference of the looped main water line, it has caused me to reduce the number of roads that are needed and has also lowered the quantity of total sites from 158 to 144. The roads are now more convenient for guests and emergency personnel to use.

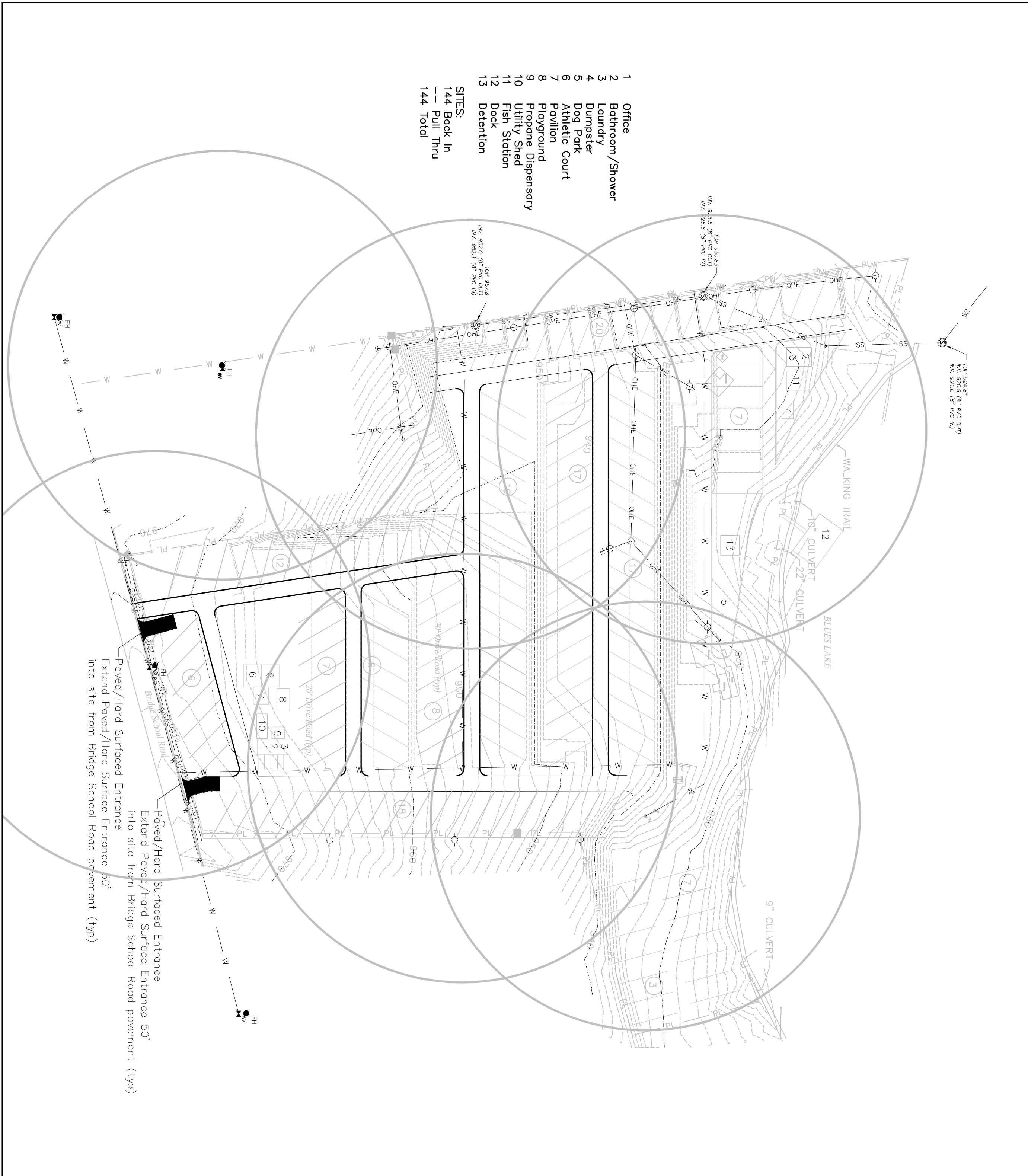
The RV industry has made incredible changes over the last several years. Many of the older parks that were constructed in the 80's and 90's was built to handle 25' pull behind travel trailers. It is now more common to see Class A Coaches and 38 ft 5th wheels that are simply too big to stay at many parks throughout the country. This park will be built and designed to handle the largest of rigs and want to accommodate their length of stay whether it be on a nightly, weekly, or monthly basis. This park will have a full suite offering of 50-amp power service at each site with a plethora of outside features such as bathroom and shower facilities, dog parks, basketball and pickleball courts, an outdoor pavilion, kids' playground, fishing station, and a small dock on the lake.

I would like my guests to have the ability for them stay in one site for up to 6 months at a time. In other parks that I own, it is common for us to accommodate traveling nurses who sign a contract to work in each area for 4-6 months at a time. Construction workers will spend 6-12 months working on large projects within your city that need to have an extended stay as well. It highly important that the city allows and accommodates this length of stay so individuals, families, retirees, and working-class people can stay and recreate within your city. Allowing this length of stay is critical in how we manage and operate the business.

Your attention and consideration in this project are much appreciated. Please call or email if you have additional questions or concerns.

Regards,

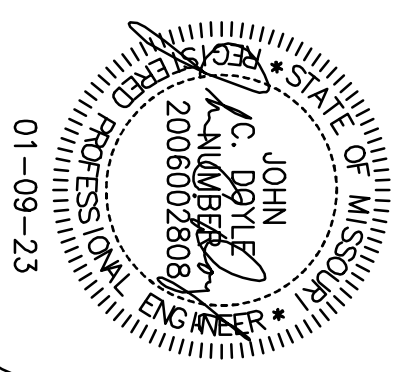
Jaden Gurney



ROUTE 66 PREFERRED RV CAMPING - SITE PLAN BLUES LAKE DEVELOPMENT CITY OF ROLLA, MISSOURI		
BLUES LAKE DEVELOPMENT - ROUTE 66 PREFERRED RV CAMPING PROPOSED SITE PLAN		
DRAWN BY: EIL	DRAWING SCALE: 1" = 100'	DRAWING NO.: ST-1
CHECKED BY: JCD	DATE: 01/00/23	

JD-MC Engineering LLC
 Engineering • Land Development
 11222 Chicago Road (P.O. Box 278)
 Dixon, Missouri 65459
 Phone: 573.578.1367 Fax: 573.759.2781

No.	DATE	BY	REVISION



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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: First Reading

SUBJECT: Blue's Lake Plat #12: A Minor Subdivision to combine three commercial lots and a portion of another lot, and vacate Joan Drive and certain easements, located at 550/650 Joan Dr.

(SUB22-09)

MEETING DATE: January 17, 2023

Application and Notice:

Applicant - Jaden Gurney
Owner - Aaron Espinoza of the Citizens Bank of Newburg
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background: The applicant seeks to develop the property as an RV Park. The plat would combine all the property to be developed into one large lot, vacate unneeded easements and rights-of-way, and dedicate the known easements needed for the RV Park development. The plat is intended to be reviewed concurrently with the PUD Final Development Plan.

Property Details:

Current zoning - C-3, Highway Commercial – proposed to PUD, Planned Unit Development
Current use - Vacant/undeveloped
Proposed use - RV Park
Land area - 13.72 acres

Public Facilities/Improvements:

Streets - The subject property has frontage on Bridge School Rd, a Collector road. Joan Drive, an unbuilt local street, is proposed to be vacated with this plat.
Sidewalks - No sidewalks are located adjacent to the property. Sidewalks are not proposed to be constructed adjacent to the property. Sidewalks may not be needed in this area.
Utilities - The subject property should have access to all needed public utilities.

Comprehensive Plan: The Comprehensive Plan designates the property as being appropriate for Mixed Commercial and Residential uses. The adopted Rolla West Master Plan designates the property as being appropriate for Office Campus uses.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements. The easements to be vacated are not needed. Additional easements for the proposed development are proposed, however, the final locations of the easements are yet to be determined. The easements will need to be finalized prior to the City Council final approval.

Joan Drive is an unbuilt cul-de-sac. The road is not needed for the proposed development.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a meeting on January 10, 2023 and voted 5-0 to recommend approval of the request, with the condition that all comments in the Staff Comment Letter dated January 6, 2023 are addressed.

Prepared by: Tom Coots, City Planner

Attachments: Area Map, Plat, Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF BLUE’S LAKE PLAT #12; VACATING JOAN DRIVE; AND VACATING ALL EASEMENTS DEDICATED IN BLUE’S LAKE PLAT #10.

(SUB 22-09)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Blue’s Lake Plat #12, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: The plat is intended to supersede the lots and vacate all easements and the right-of-way of Joan Drive which was dedicated by Blue's Lake Plat No. 10.

SECTION 3: Said vacation will not take effect until the subject subdivision plat is recorded.

SECTION 4: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 6th DAY OF FEBRUARY, 2023.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

RECEIVED
JAN 14 2013

Final Plat of Blue's Lake Plat No. 10

Being a Major Subdivision in the Fractional Part of SE1/4 SE1/4, Sec. 9 & NE1/4 NE1/4, Sec. 16 all in T37N, R8W; Rolla, Phelps County, Missouri

DEDICATION

WHEREAS, by virtue of a General Warranty Deed dated February 20, 1997 and recorded on February 21, 1997 at Document No. 1997-789 of the Deed Records of Phelps County, Missouri, John F. Dietzmann and Joan D. Dietzmann, husband and wife, became the owners of the land described hereon (and other lands); and
WHEREAS, John F. Dietzmann being the sole owner of all of property shown on this plat now desires to resubdivide the land as shown on this plat, said subdivision to be named "BLUE'S LAKE PLAT NO. 10"; and
NOW, THEREFORE, John F. Dietzmann does hereby dedicate to public use forever all streets, right of ways and easements shown upon this plat.
Dedicator does further grant to all political subdivisions and public and franchised utility companies providing utility services to the land described on this plat the right to install and maintain electrical, water, telephone, cable television, sanitary sewer, storm drainage, gas and fiber optic lines within and along those places which are designated as utility easements and which are designated as streets on this plat.

DATED: January 15, 2013
John F. Dietzmann
DEDICATOR

STATE OF MISSOURI)
) SS.
COUNTY OF PHELPS)

On this 15th day of January, 2013 before me appeared John F. Dietzmann, single, surviving spouse of Joan D. Dietzmann, to me known to be the person described in and who executed the same as his free act and deed.
IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid, this 15th day of January, 2013.
My Commission Expires: 1-10-2016

Jamie Reppond
NOTARY PUBLIC

JAMIE REPPOND
Notary Public - Notary Seal
STATE OF MISSOURI
Phelps County
My Commission Expires Jan. 10, 2016
Commission # 1147342

DESCRIPTION

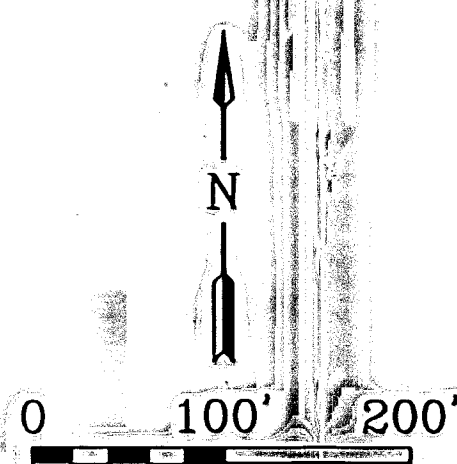
A fractional part of the Southeast Quarter of the Southeast Quarter of Section 9, and, a fractional part of the Northeast Quarter of the Northeast Quarter of Section 16, all in Township 37 North, Range 8 West of the 6th P.M. described as follows: Beginning at the Northeast Corner of the Northeast Quarter of the Northeast Quarter of said Section 16; thence South 0°23'20" West, 441.10 feet along the East line of said Northeast Quarter of the Northeast Quarter to the northerly right of way of Bridge School Road (aka Phelps County Road 7000); thence South 75°34'50" West, 404.00 feet along said northerly right of way to the southeast corner of Lot 1 of Municipal Acres No. 3; thence North 8°00' West, 438.30 feet along the East line of said Lot 1 to its northeast corner; thence South 75°35'50" West, 250.00 feet along the North line of said Lot 1 to the East line of a parcel described in Phelps County Deed Records at Document No. 9507508; thence North 8°00' West, 731.33 feet along said East line and along the East line of a parcel described in Phelps County Deed Records at Document No. 9600665 and along the East line of a parcel described in Phelps County Deed Records at Document No. 9600664; thence South 73°34'40" East, 165.94 feet; thence South 51°37'20" East, 201.94 feet; thence South 79°41'50" East, 149.72 feet; thence South 86°24'20" East, 161.94 feet; thence South 67°28'20" East, 77.75 feet; thence South 85°52' East, 103.66 feet to the East line of the aforesaid Southeast Quarter of the Southeast Quarter of Section 9; thence South 0°27' West, 307.89 feet along said East line to the point of beginning. Above described tract contains 12.58 acres, more or less, per plat of survey J-637, dated January 7, 2013, by Archer-Elgin Surveying and Engineering, LLC.

SPECIAL PLAT RESTRICTION AND RESTRICTIVE COVENANT AS TO THE ISSUANCE OF BUILDING OR CONSTRUCTION PERMITS

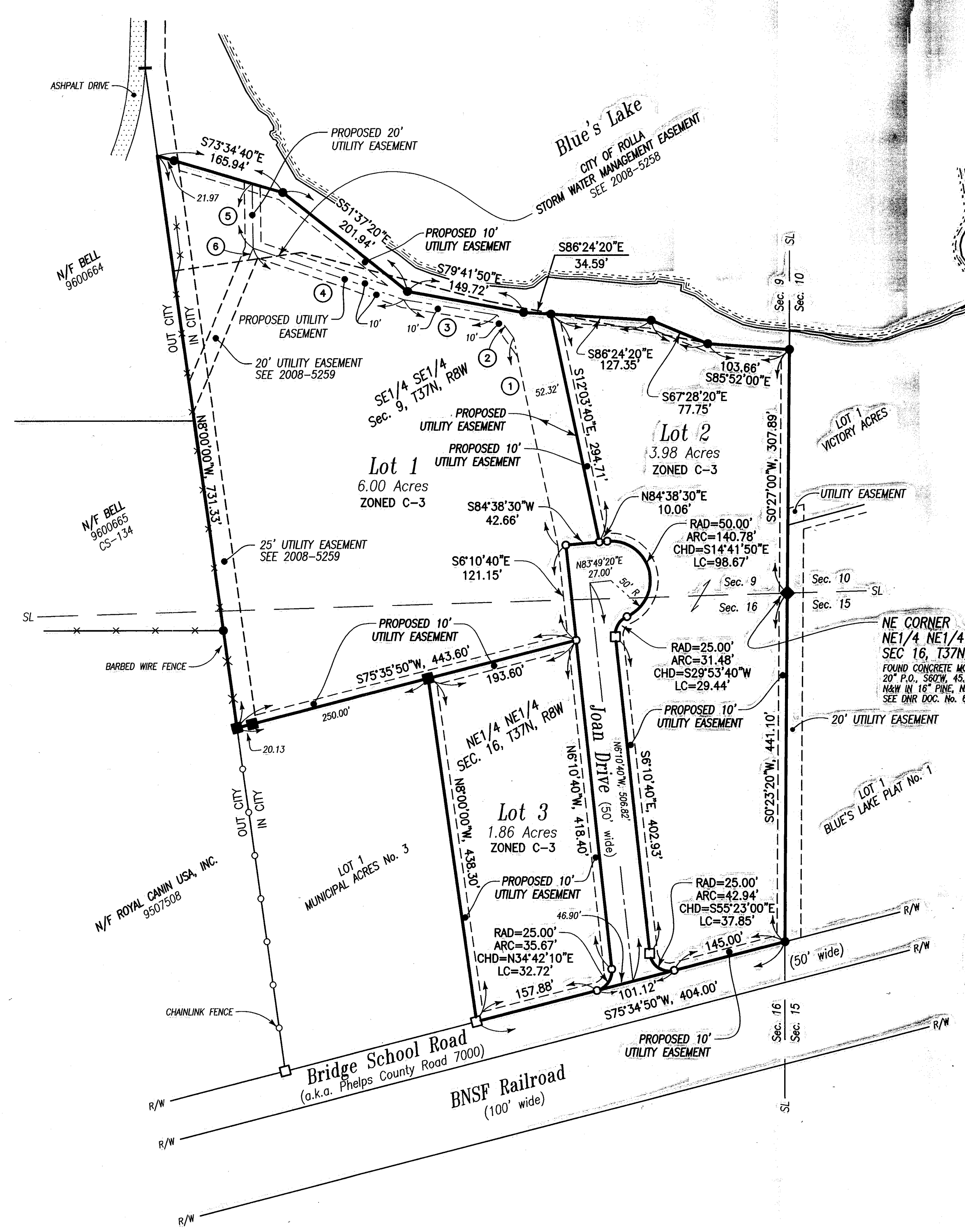
The undersigned owners of the tract of land herein platted do hereby impose upon said property and do hereby make the following restrictive covenant: No construction may be commenced upon the above described property until all necessary building and construction permits have been issued by the City of Rolla, Missouri and that it is understood by the undersigned that no such permits shall be issued for any lots herein platted until the completion of all public improvements appertaining to such lots or until a cash bond equal to the reasonable costs of completing such public improvements has been received and approved by the City of Rolla, Missouri. The above mentioned public improvements shall be completed pursuant to the agreement between the undersigned and the City of Rolla, Missouri for the completion of such improvements as required by this article of the City Code of Rolla, Missouri.

I, SYLVESTER FARRIS FURSE, IV, do hereby certify that this plat was prepared under my supervision from an actual survey of the land herein described prepared by Archer-Elgin Surveying and Engineering, LLC, revised January 14, 2013 and signed by Sylvester Furse, L.S. No. 2011017288 and that corner monuments and lot corner pins shown hereon were placed under the personal supervision of Sylvester Furse, L.S. No. 2011017288 in accordance with this article of the City Code of Rolla, Missouri.

No.	Bearing	Distance
1	N12°03'40"W	269.60'
2	N36°10'30"W	35.54'
3	N80°37'30"W	119.96'
4	N71°03'40"W	201.78'
5	N1°05'00"W	81.66'
6	S22°53'10"W	16.51'



- SET 1/2" IRON PIN IN CONCRETE
- FOUND 1/2" IRON PIN IN CONCRETE
- FOUND 1/2" IRON PIN
- SET 1/2" IRON PIN



IMPROVEMENT ACCEPTANCE

Approved subject to construction of improvements in accordance with development plans on file with the City of Rolla. This plat meets current subdivision codes of the City of Rolla.

Steve Hargis 1/10/13
Director of Public Works
Rodney Bourne 1/16/13
General Manager
Rolla Municipal Utilities
Scott Caron 1-16-13
Parks Director

PLANNING & ZONING APPROVAL

Approved this 8 day of January, 2013.
Paul Sigani
Paul Sigani, Chairman
Planning & Zoning Commission
John Petersen
John Petersen
Community Development Director

ACKNOWLEDGMENT OF APPROVAL BY CITY COUNCIL

This is to acknowledge that the City Council of the City of Rolla, Missouri has, by ordinance duly adopted, approved this plat and has authorized the same to be filed for record in the Office of the Recorder of Deeds, Phelps County, Missouri.

William S. Jenks Jr. 1/24/2013
Mayor, City of Rolla
Carol Daniels 1-24-2013
City Clerk

COUNTY & CITY TAX RELEASE

I hereby certify that all property taxes levied by the County of Phelps and the City of Rolla against the real estate described on this plat have been paid in full for 2012 and all prior years.

Davis R. Haas 1-24-2013
Collector of Revenue
Phelps County, Missouri

RECORDER'S CERTIFICATE

This plat was filed for record in my office on this 24 day of JANUARY, 2013. Plat filed at Cabinet D, Number 213.
Robin Kordes 1-24-13
Recorder of Deeds
Phelps County, Missouri



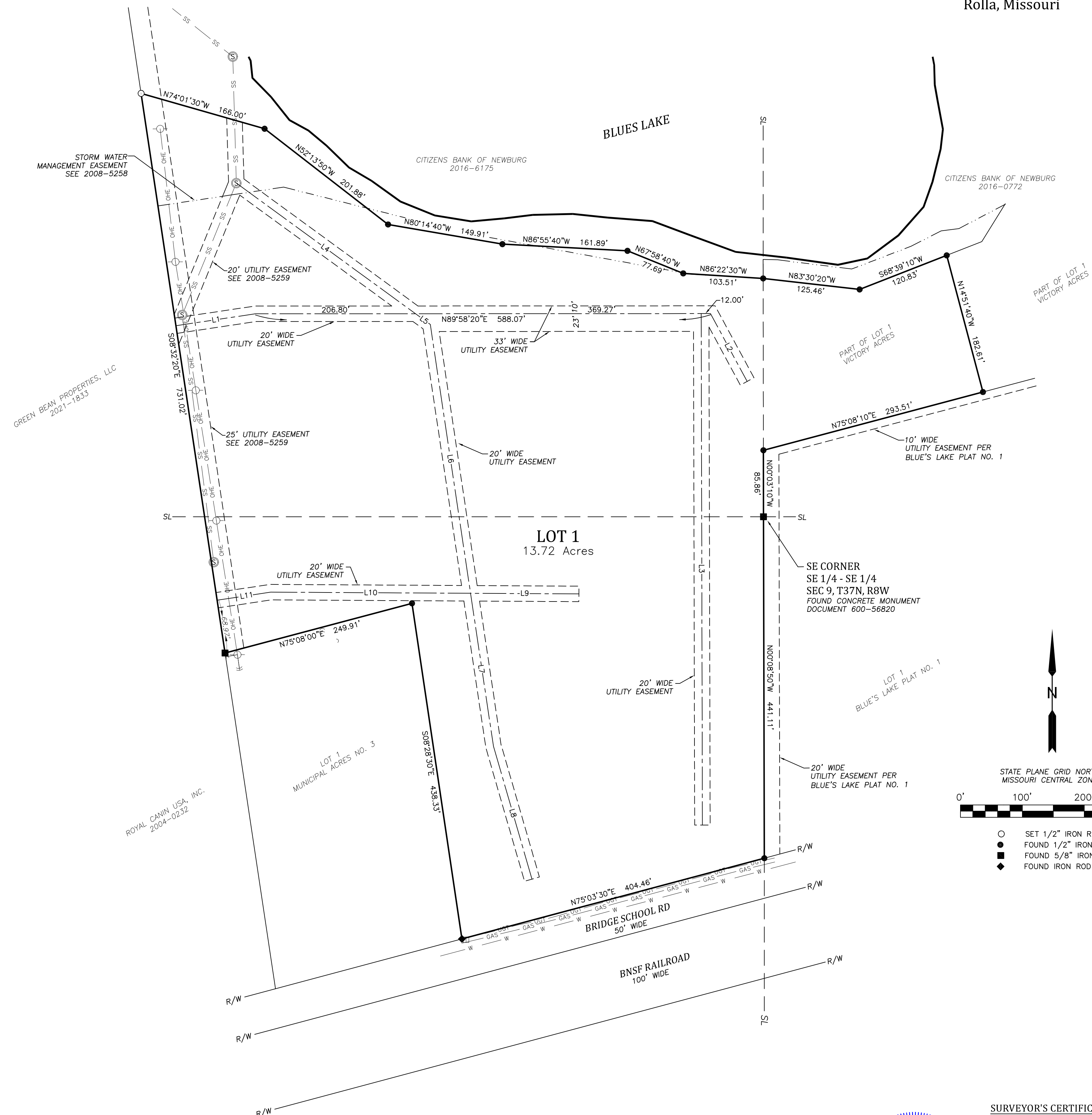
2013-0424
RECORDED ON
01/24/2013 11:06:06AM
PAGES: 1
ROBIN KORDES
PHELPS COUNTY RECORDER
ROLLA, MO
EXEMPT
CAB D
Slide 278

NOTES:

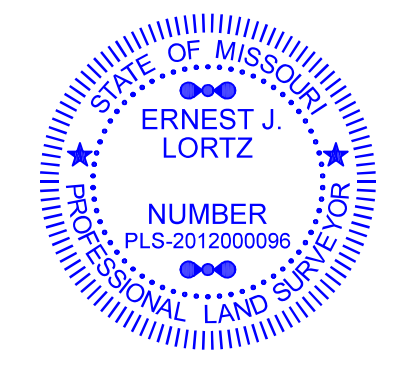
- This survey was executed in accordance with the current "Missouri Minimum Standards for Property Boundary Surveys" (20 CSR 2030-16).
- Tract is classified Urban (20 CSR 2030-16.040).
- Date of field work: October, 2011 and October, 2012
- I declare that to the best of my professional knowledge and belief, this plat and survey meets the current "Missouri Minimum Standards for Property Boundary Surveys."
- Tract is zoned C-3, Highway Commercial District.

CM Archer Group, P.C. dba:
ARCHER-ELGIN
engineering surveying architecture
310 East 6th Street
Rolla, Missouri 65401
Phone: 673-364-6382
Fax: 673-364-4782
www.cmarcher.com
www.elginsurvey.com
Archer-Elgin Surveying & Engineering, LLC: E: 2011024038, LS: 2011025471, A: 2012014618
Final Plat of
Blue's Lake Plat No. 10
Rolla, Phelps County, Missouri
Jack Dietzmann
Rolla, Missouri
DRAWN BY: MEP SCALE: 1"=100'
CHKD: SFF DATE: Jan. 7, 2013 SURVEY NO.: J637

Final Plat of
BLUE'S LAKE PLAT NO. 12
 A Resubdivision of Blue's Lake Plat No. 10 and part of Lot 1 of Victory Acres
 Rolla, Missouri



LINE	BEARING	DISTANCE
L1	N81°28'40"E	103.86
L2	S28°23'10"E	99.66
L3	S00°08'00"E	660.79
L4	N5°54'10"W	286.49
L5	S5°54'10"E	23.72
L6	S08°31'20"E	351.07
L7	S08°31'20"E	199.84
L8	S16°09'40"E	178.71
L9	S89°40'10"E	140.01
L10	N89°40'10"W	258.28
L11	S81°28'00"W	69.98



SURVEYOR'S CERTIFICATION
 Know all men by these presents:
 That I, Jason Lortz, do hereby certify that this plat meets Missouri Minimum Standards for Property Boundary Surveys and was prepared under my supervision from actual survey of the land herein described prepared by Lortz Surveying, LLC dated December 13, 2022 and signed by Jason Lortz L.S. No. 2012000096 and that corner monuments and lot corner pins shown herein were placed under the personal supervision of Jason Lortz L.S. No. 2012000096 in accordance with Article II, Chapter 42, of the City Code of Rolla, Missouri.

Jason Lortz 12/13/22
 Jason Lortz Date
 PLS 2012000096

DESCRIPTION
 All that part of the Southeast Quarter of the Southeast Quarter of Section 9, all that part of the Southwest Quarter of the Southwest Quarter of Section 10 and all that part of the Northeast Quarter of the Northeast Quarter of Section 16, all in Township 37 North, Range 8 West of the 5th P.M. described as follows: Beginning at the Southeast corner of the Southeast Quarter of the Southeast Quarter of said Section 9; thence North 00°31'00" West, 85.86 feet along the East line of the Southeast Quarter of the Southeast Quarter; thence North 75°08'10" East, 293.51 feet; thence North 14°51'40" West, 182.61 feet; thence South 68°39'10" West, 120.83 feet; thence North 83°30'20" West, 125.46 feet; thence North 86°22'30" West, 103.51 feet; thence North 67°58'40" West, 77.69 feet; thence North 86°55'40" West, 161.89 feet; thence North 80°14'40" West, 149.91 feet; thence North 52°13'50" West, 201.88 feet; thence North 74°01'30" West, 166.00 feet; thence South 08°32'20" East, 731.02 feet; thence North 75°08'00" East, 249.91 feet; thence South 08°28'30" East, 438.33 feet to the Northerly right of way Bridge School Road (aka Phelps County Road 7000); thence North 75°03'30" East, 404.46 feet along said Northerly right of way to the East line of the Northeast Quarter of the Northeast Quarter of said Section 16; thence North 00°08'50" West, 441.11 feet along said East line to the Point of Beginning. Contains 13.72 acres per Survey No. L-1580 by Lortz Surveying, LLC.

DEDICATION
 Whereas, Aaron C. Espinoza Living Trust dated November 4, 2011, and Citizens Bank of Newburg, therein called ("DEDICATORS") are the owners of the premises described on this plat, and Whereas, DEDICATORS desire to subdivide the land as shown on this plat with said subdivision to be named "BLUE'S LAKE PLAT NO. 12".

DEDICATOR does hereby dedicate to the public use forever all easements shown upon this plat and subdivides the premises shown on this plat so that all of said premises will now be known as "BLUE'S LAKE PLAT NO. 12".
 DEDICATOR does further grant to all political subdivisions and public utilities providing utility services to the land described on this plat the right to install and maintain electrical, sanitary sewer, water, storm water, telephone, cable television, and natural gas lines within and along those places which are designated as utility easements on this plat.

In witness whereof, the DEDICATOR has executed this dedication this ____ day of _____, 2023.
 by: Aaron C. Espinoza, trustee of the Aaron C. Espinoza Living Trust dated November 4, 2011

In witness whereof, the DEDICATOR has executed this dedication this ____ day of _____, 2023.

by: Aaron C. Espinoza, President, Citizens Bank of Newburg

State of Missouri)
 County of Phelps) ss.

On this ____ day of _____, 2023, before me personally appeared Aaron C. Espinoza, Trustee of the Aaron C. Espinoza Living Trust dated November 4, 2011, to me known to be the person described in and who executed the same as their free act and deed.

In testimony whereof, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

Notary Public My commission expires

State of Missouri)
 County of Phelps) ss.

On this ____ day of _____, 2023, before me personally appeared Aaron C. Espinoza, President of Citizens Bank of Newburg, to me known to be the person described in and who executed the same as their free act and deed.

In testimony whereof, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

Notary Public My commission expires

RECORDER'S CERTIFICATE

This plat was filed for record in my office on this ____ day of _____, 2023. Plat filed at Cabinet ____ Slide ____

Robin Kordes Date
 Phelps County Recorder

IMPROVEMENT ACCEPTANCE
 Approved subject to construction of improvements in accordance with development plans on file with the City of Rolla, this plat meets current subdivision codes of the City of Rolla.

Steve Hargis, PE Date
 Director of Public Works

Rodney Bourne, General Manager Date
 Rolla Municipal Utilities

Floyd Jernigan Date
 Director of Parks

COUNTY & CITY TAX RELEASE
 I hereby certify that all property taxes levied by the County of Phelps and the City of Rolla against the real estate described on this plat have been paid in full for 2022 and all prior years.

Faith Barnes Date
 Collector of Revenue
 Phelps County, Missouri

PLANNING AND ZONING APPROVAL
 Approved the ____ day of _____, 2023, by the Planning and Zoning Commission of Rolla, Missouri.

Don Brown, Chairman
 Planning and Zoning Commission

Steve Flowers
 Community Development Director

ACKNOWLEDGMENT OF APPROVAL BY CITY COUNCIL
 This is to acknowledge that the City Council of the City of Rolla, Missouri has by ordinance duly adopted and approved this plat and has authorized the same to be filed for record in the Office of the Recorder of Deeds, Phelps County, Missouri.

Louis J. Magdala, IV Date
 Mayor, City of Rolla

Lorri Thurman Date
 City Clerk

SPECIAL PLAT RESTRICTION AND RESTRICTIVE COVENANT AS TO THE ISSUANCE OF BUILDING OR CONSTRUCTION PERMITS

The undersigned owners of the tract of land herein platted do hereby impose upon said property and do hereby make the following restrictive covenant: No construction may be commenced upon the above described property until all necessary building and construction permits have been issued by the City of Rolla, Missouri and that it is understood by the undersigned that no such permits shall be issued for any lots herein platted until the completion of all public improvements appertaining to such lots or until a cash bond equal to the reasonable costs of completing such public improvements has been received and approved by the City of Rolla, Missouri. The above mentioned public improvements shall be completed pursuant to the agreement between the undersigned and the City of Rolla, Missouri for the completion of such improvements as required by Article II, Chapter 42 of the City Code of Rolla, Missouri.

- NOTES**
- Type Urban Accuracy Standards.
 - Parent Title Reference: 2014-4638, 2016-2685
 - Field work performed in October 2022.
 - A current title report has not been furnished to the land surveyor by the client, and no investigation has been conducted as to the present status of easements or other restrictive conditions affecting the subject land.

LORTZ SURVEYING
 P.O. Box 707 • 211 W. Commercial Street Lebanon, Missouri 65536
 Phone 417-991-8115 • www.lortzsveying.com • L.S. 2012028494

Final Plat of
 Blue's Lake Plat No. 12
 Rolla, Missouri

Citizens Bank of Newburg
 Rolla, Missouri

Drawn by: ELL Scale: 1" = 80' Survey No.: L-1580
 Date: 12/13/2022
 Checked by: JLL

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CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: City Administrator, John Butz

ACTION REQUESTED: Motion to Ratify

ITEM/SUBJECT: Ratification to Purchase 3 mid-sized pickup trucks

TOTAL BUDGET APPROPRIATION: \$93,200

DATE: January 17th, 2023

COMMENTARY:

As reported the City has been unable to secure replacement vehicles in a timely, compliant fashion since 2021. As previously reported the MO State Procurement Program is not providing state bids but has “preferred dealerships” (urban areas). We had budgeted, bid, and ordered two pickup trucks in FY 2022 where the orders were cancelled due to supply-chain issues. Traditional government fleet programs in particular (discounted orders) have been severely impacted with manufacturers having very tight windows to order with no firm pricing or delivery. Fortunately, the retail supply of new trucks and vehicles is getting better but inventory and delivery times are still a challenge. To stay within our budget, we have scaled back three pickup truck replacements from full-size trucks to mid-sized trucks (sufficient for Inspections and Engineering but not sufficient for snow plows/public works). We have been working with area dealerships for options and pricing but there has not been time to go through normal bid/award processes. Consequently, Administration authorized the emergency purchase of 3 white, mid-sized Ford Rangers for \$30,930 @ (the lowest quotes we have for trucks meeting our needs) from Hutcheson Ford.

The 3 vehicles being replaced: 1) 2006 Chevrolet Silverado will be transferred to the Wastewater Dept. to replace a truck that was totaled in summer 2022; 2) 2007 Chevy vehicle; 3) 2010 Chevy vehicle – will surplus the vehicles as-is on GovDeals.

Recommendation: Motion to ratify the (emergency) purchase of 3 mid-sized pickup trucks (\$92,790 to Hutcheson Ford)





Preview Order 9999 - R1F - SuperCab 4x4 - 6' Box: Order Summary Time of Preview: 12/29/2022 11:10:20 Receipt: NA

Dealership Name: Hutcheson Ford Sales, Inc.

Sales Code : F53787

Dealer Rep.	Michael Tucker	Type	Fleet	Vehicle Line	RangerNA	Order Code	9999
Customer Name	City of Rolla	Priority Code	C1	Model Year	2023	Price Level	325

DESCRIPTION	MSRP	DESCRIPTION	MSRP
R1F0 RANGER 4X4 SUPER CAB	\$31045	FORD FLEET SPECIAL ADJUSTMENT	\$0
.126.8 INCH WHEELBASE	\$0	AUTO START-STOP REMOVAL	\$-50
TOTAL BASE VEHICLE	\$31045	4G LTE WI-FI HOTSPOT REMOVAL	\$-20
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
VINYL SEATS	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
EBONY INTERIOR TRIM	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
EQUIPMENT GROUP 100A	\$0	FUEL CHARGE	\$0
.XL SERIES	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
.16" SILVER STEEL WHEEL	\$0	PRICED DORA	\$0
.2.3L ECOBOOST ENGINE	\$0	ADVERTISING ASSESSMENT	\$0
.ELEC 10-SPEED AUTO TRANS	\$0	DESTINATION & DELIVERY	\$1495
255/70R16 A/S BSW TIRE	\$0		
			MSRP
TOTAL BASE AND OPTIONS			\$32470
DISCOUNTS			NA
TOTAL			\$32470

ORDERING FIN: Q8971 END USER FIN: Q8971

Your Cost: 30,930

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.



Preview Order D106 - R1F - SuperCab 4x4 - 6' Box: Order Summary Time of Preview: 01/05/2023 15:51:14 Receipt: 1/5/2023

Dealership Name: Hutcheson Ford Sales, Inc.

Sales Code : F53787

Dealer Rep.	Anthony Billingsley	Type	Retail	Vehicle Line	RangerNA	Order Code	D106
Customer Name	C Community dev	Priority Code	12	Model Year	2023	Price Level	325

DESCRIPTION	MSRP	DESCRIPTION	MSRP
R1F0 RANGER 4X4 SUPER CAB	\$31045	.ELEC 10-SPEED AUTO TRANS	\$0
.126.8 INCH WHEELBASE	\$0	255/70R16 A/S BSW TIRE	\$0
OXFORD WHITE	\$0	CV LOT MANAGEMENT	\$0
VINYL SEATS	\$0	AUTO START-STOP REMOVAL	-\$50
EBONY INTERIOR TRIM	\$0	4G LTE WI-FI HOTSPOT REMOVAL	-\$20
EQUIPMENT GROUP 100A	\$0	FRONT LICENSE PLATE BRACKET	\$0
.XL SERIES	\$0	FUEL CHARGE	\$0
.16" SILVER STEEL WHEEL	\$0	PRICED DORA	\$0
.2.3L ECOBOOST ENGINE	\$0	DESTINATION & DELIVERY	\$1495
TOTAL BASE AND OPTIONS			MSRP \$32470
DISCOUNTS			NA
TOTAL			\$32470

YOUR COST \$ 30,930⁰⁰

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature

Date

This is not an Invoice.

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Steffanie Rogers
Finance Director

ACTION REQUESTED: Resolution

DATE: January 17, 2023

BUDGET APPROPRIATION: (\$2.4M)

SUBJECT: A Resolution to Revise the (year end) FY 2022 Budget

COMMENTARY:

According to the budgetary state statute (Chapter 67, RSMo), actual expenditures may not exceed budgeted expenditures for any fund maintained by the City. There are a number of unforeseen expenditures usually offset with unplanned revenues and year-end depreciation changes. In order to comply with Chapter 67, RSMo, the City of Rolla has evaluated its financial position prior to closing the fiscal year-end and based upon the information available, additional budget adjustments are being submitted for council review and approval.

Attached to this commentary is a spreadsheet of the proposed budget adjustments, identifying the requested year-end revisions to the fiscal year 2022 budget. The presented budget adjustments increase budgeted revenues by \$1,765,410 (primarily consisting of net sales tax revenue growth of \$1,145,300, Rolla Rural Fire District reimbursement of \$580,000 and Sewer Bond proceeds of \$671,000).

The budget adjustment also includes an increase in total expenditures of \$4,171,445 (primarily consisting of annual depreciation expenses of \$1,274,300 to the Sewer and Environmental Services Funds and Sewer Treatment Plant Upgrades of \$3,050,000). ARPA deposits are also moved out of the General Fund and into its own Fund for better tracking but those are generally off-setting revenues and expenditures.

The Revised Budget reflects total revenues of \$47,139,677 and total expenditures of \$46,717,015 (including depreciation) for a net surplus of \$422,662. These adjustments will modify the budget to reflect the actual year-end projections subject to audit.

Recommendation: Motion to approve the Resolution revising the fiscal year 2022 budget.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING BUDGET ADJUSTMENTS FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2021, AND APPROPRIATING FUNDS PURSUANT THERETO.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: The budget adjustments for the City of Rolla, Missouri, for the fiscal year beginning October 1, 2021, a copy of which is attached hereto as Exhibit A, is hereby adopted.

Section 2: Funds are hereby appropriated for the objects and purposes of expenditure set forth in said resolution.

Section 3: This resolution shall be in full force and effect from and after its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 17TH DAY OF JANUARY 2023.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

**CITY OF ROLLA
BUDGET ADJUSTMENT SUMMARY
FISCAL YEAR 2022**

	<u>CURRENT BUDGET</u>	<u>BUDGET ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUALS 9/30/22</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET REMAINING</u>
GENERAL FUND						
REVENUE	\$ 14,359,213	\$ 125,860	\$14,485,073	\$ 14,440,678	\$ 44,395	0.31%
EXPENDITURES						
ADMIN	\$ 676,855	\$ -	\$ 676,855	\$ 711,897	\$ (35,042)	-5.18%
CITY ADMIN	\$ 312,932	\$ -	\$ 312,932	\$ 290,452	\$ 22,480	7.18%
LIBRARY	\$ 300,750	\$ -	\$ 300,750	\$ 328,043	\$ (27,293)	-9.07%
FINANCE	\$ 679,960	\$ -	\$ 679,960	\$ 667,509	\$ 12,451	1.83%
LEGAL	\$ 67,300	\$ -	\$ 67,300	\$ 75,394	\$ (8,094)	-12.03%
COURT	\$ 92,990	\$ -	\$ 92,990	\$ 96,217	\$ (3,227)	-3.47%
TELECOM	\$ 1,438,550	\$ (35,000)	\$ 1,403,550	\$ 1,227,904	\$ 175,646	12.51%
ANIMAL CONTROL	\$ 831,455	\$ (211,650)	\$ 619,805	\$ 682,561	\$ (62,756)	-10.13%
POLICE	\$ 5,522,076	\$ 126,250	\$ 5,648,326	\$ 4,650,903	\$ 997,423	17.66%
FIRE	\$ 3,990,300	\$ (335,000)	\$ 3,655,300	\$ 3,243,534	\$ 411,766	11.26%
ROLLA RURAL	\$ -	\$ 557,500	\$ 557,500	\$ 557,418	\$ 82	0.01%
BUILDING MAINT	\$ 92,165	\$ -	\$ 92,165	\$ 85,971	\$ 6,194	6.72%
ENGINEERING	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
COMM DEVEL	\$ 513,925	\$ -	\$ 513,925	\$ 449,828	\$ 64,097	12.47%
ECON DEVEL	\$ 53,000	\$ -	\$ 53,000	\$ 52,927	\$ 73	0.14%
	<u>\$ 14,572,258</u>	<u>\$ 102,100</u>	<u>\$14,674,358</u>	<u>\$ 13,120,558</u>	<u>\$ 1,553,800</u>	<u>10.59%</u>
REV OVER/UNDER EXP	\$ (213,045)	\$ 23,760	\$ (189,285)	\$ 1,320,120	\$ (1,509,405)	797.42%
SEWER FUND						
REVENUE	\$ 9,294,965	\$ 671,000	\$ 9,965,965	\$ 10,096,905	\$ (130,940)	-1.31%
EXPENDITURES	<u>\$ 8,607,349</u>	<u>\$ 3,447,545</u>	<u>\$12,054,894</u>	<u>\$ 10,858,696</u>	<u>\$ 1,196,198</u>	<u>9.92%</u>
REV OVER/UNDER EXP	\$ 687,616	\$ (2,776,545)	\$ (2,088,929)	\$ (761,791)	\$ (1,327,138)	
ENVIRONMENTAL SERVICES FUND						
REVENUE	\$ 3,760,750	\$ 214,000	\$ 3,974,750	\$ 3,822,023	\$ 152,727	3.84%
EXPENDITURES						
RECYCLING	\$ 582,720	\$ 70,600	\$ 653,320	\$ 456,098	\$ 197,222	30.19%
SANITATION	\$ 2,822,900	\$ 148,000	\$ 2,970,900	\$ 2,496,333	\$ 474,567	15.97%
VEHICLE MAINT	\$ 448,560	\$ 108,300	\$ 556,860	\$ 483,303	\$ 73,557	13.21%
	<u>\$ 3,854,180</u>	<u>\$ 326,900</u>	<u>\$ 4,181,080</u>	<u>\$ 3,435,734</u>	<u>\$ 745,346</u>	<u>17.83%</u>
REV OVER/UNDER EXP	\$ (93,430)	\$ (112,900)	\$ (206,330)	\$ 386,289	\$ (592,619)	
ARPA FUND						
REVENUE	\$ -	\$ 2,321,990	\$ 2,321,990	\$ 2,321,811	\$ 179	0.01%
EXPENDITURES	<u>\$ -</u>	<u>\$ 2,323,573</u>	<u>\$ 2,323,573</u>	<u>\$ 2,323,572</u>	<u>\$ 1</u>	<u>0.00%</u>
REV OVER/UNDER EXP	\$ -	\$ (1,583)	\$ (1,583)	\$ (1,761)	\$ 178	
AIRPORT FUND						
REVENUE	\$ 661,206	\$ 129,750	\$ 790,956	\$ 951,180	\$ (160,224)	-20.26%
EXPENDITURES	<u>\$ 663,425</u>	<u>\$ 184,900</u>	<u>\$ 848,325</u>	<u>\$ 844,004</u>	<u>\$ 4,321</u>	<u>0.51%</u>
REV OVER/UNDER EXP	\$ (2,219)	\$ (55,150)	\$ (57,369)	\$ 107,176	\$ (164,545)	

**CITY OF ROLLA
BUDGET ADJUSTMENT SUMMARY
FISCAL YEAR 2022**

	<u>CURRENT BUDGET</u>	<u>BUDGET ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUALS 9/30/22</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET REMAINING</u>
CEMETERY FUND						
REVENUE	\$ 13,200	\$ 10,000	\$ 23,200	\$ 20,946	\$ 2,254	9.72%
EXPENDITURES	\$ 20,000	\$ -	\$ 20,000	\$ 6,381	\$ 13,619	68.10%
REV OVER/UNDER EXP	\$ (6,800)	\$ 10,000	\$ 3,200	\$ 14,565	\$ (11,365)	
STREET FUND						
REVENUE	\$ 14,707,991	\$ 508,950	\$ 15,216,941	\$ 7,920,845	\$ 7,296,096	47.95%
EXPENDITURES						
STREET	\$ 6,459,175	\$ 100,000	\$ 6,559,175	\$ 6,532,071	\$ 27,104	0.41%
TDD	\$ 4,869,228	\$ -	\$ 4,869,228	\$ 4,119,909	\$ 749,319	
Engineering	\$ 883,150	\$ -	\$ 883,150	\$ 804,208	\$ 78,942	8.94%
	\$ 12,211,553	\$ 100,000	\$ 12,311,553	\$ 11,456,188	\$ 855,365	6.95%
REV OVER/UNDER EXP	\$ 2,496,438	\$ 408,950	\$ 2,905,388	\$ (3,535,343)	\$ 6,440,731	
RECREATION FUND						
REVENUE	\$ 815,000	\$ -	\$ 815,000	\$ 851,553	\$ (36,553)	-4.49%
EXPENDITURES	\$ 750,205	\$ -	\$ 750,205	\$ 683,659	\$ 66,546	8.87%
	\$ 750,205	\$ -	\$ 750,205	\$ 683,659	\$ 66,546	
REV OVER/UNDER EXP	\$ 64,795	\$ -	\$ 64,795	\$ 167,895	\$ (103,100)	
PARKS FUND						
REVENUE	\$ 1,760,942	\$ 105,850	\$ 1,866,792	\$ 1,772,886	\$ 93,906	5.03%
EXPENDITURES	\$ 1,827,100	\$ 10,000	\$ 1,837,100	\$ 1,809,713	\$ 27,387	1.49%
REV OVER/UNDER EXP	\$ (66,158)	\$ 95,850	\$ 29,692	\$ (36,826)	\$ 66,518	
PARK LAND RESERVE FUND						
REVENUE	\$ 1,000	\$ -	\$ 1,000	\$ 1,343	\$ (343)	-34.30%
EXPENDITURES	\$ 39,500	\$ -	\$ 39,500	\$ 35,000	\$ 4,500	11.39%
REV OVER/UNDER EXP	\$ (38,500)	\$ -	\$ (38,500)	\$ (33,657)	\$ (4,843)	
CITY WIDE RECAP						
REVENUE	\$ 45,374,267	\$ 1,765,410	\$ 47,139,677	\$ 39,878,359	\$ 7,261,318	15.40%
EXPENDITURES	\$ 42,545,570	\$ 4,171,445	\$ 46,717,015	\$ 42,249,931	\$ 4,467,084	9.56%
REV OVER/UNDER EXP	\$ 2,828,697	\$ (2,406,035)	\$ 422,662	\$ (2,371,573)	\$ 2,794,234	661.10%

**CITY OF ROLLA
FINAL BUDGET ADJUSTMENTS
COMBINED DEPARTMENTS**

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	APPROVED BUDGET	ADJUSTMENT	PROPOSED BUDGET	JUSTIFICATION
GENERAL FUND						
General Fund	Real Estate Taxes	01-4-000-41-020	\$ 1,189,650	\$ 115,000	\$ 1,304,650	Adjust to actual
General Fund	TIF Redirected Real Estate	01-4-000-41-021	\$ (42,840)	\$ (151,000)	\$ (193,840)	Adjust to actual
General Fund	Sales Tax	01-4-000-41-140	\$ 5,253,000	\$ 592,000	\$ 5,845,000	Adjust to actual
General Fund	Redirect Sales Tax	01-4-000-41-141	\$ (300,900)	\$ (106,500)	\$ (407,400)	Adjust to actual
General Fund	Use Tax	01-4-000-41-150	\$ 702,000	\$ 227,250	\$ 929,250	Adjust to actual
General Fund	Federal & State Grants	01-4-000-43-020	\$ 1,806,300	\$ (1,500,000)	\$ 106,300	ARPA Funds moved out of GF
General Fund	Taskforce Seizure Funds	01-4-000-43-023	\$ -	\$ 4,110	\$ 4,110	Adjust to actual
General Fund	Rolla Rural Fire Admin Payment	01-4-000-44-064	\$ 10,000	\$ 580,000	\$ 590,000	Adjust to actual
General Fund	ARPA - Loss of Rev	01-4-000-46-450	\$ -	\$ 365,000	\$ 365,000	Adjust to actual
GENERAL FUND REVENUES TOTAL			\$ 8,417,210	\$ 125,860	\$ 8,543,070	
Telecommunication	Vehicles	01-5-059-561.00	\$ 35,000	\$ (35,000)	\$ -	ARPA Funds moved out of GF
Animal Control	Equipment	01-5-060-560.00	\$ 36,650	\$ (36,650)	\$ -	ARPA Funds moved out of GF
Animal Control	Buildings & Grounds	01-5-060-563.00	\$ 620,000	\$ (175,000)	\$ 445,000	Adjust to actual
Police	Empl Bene - Health Ins	01-5-061-113.00	\$ 750,000	\$ (200,000)	\$ 550,000	Adjust to actual
Police	Taskforce Seizure Exp	01-5-061-567.00	\$ 12,000	\$ 427,250	\$ 439,250	Adjust to actual
Police	Use Tax - Vehicles	01-5-061-761.00	\$ 101,000	\$ (101,000)	\$ -	ARPA Funds moved out of GF
Fire	Empl Bene - Health Ins	01-5-062-113.00	\$ 640,000	\$ (200,000)	\$ 440,000	Adjust to actual
Fire	Use Tax - Vehicles	01-5-062-761.00	\$ 90,000	\$ (90,000)	\$ -	ARPA Funds moved out of GF
Fire	Use Tax - Buildings & Grounds	01-5-062-763.00	\$ 45,000	\$ (45,000)	\$ -	ARPA Funds moved out of GF
Rolla Rural Fire	All Accounts	All Accounts	\$ -	\$ 557,500	\$ 557,500	Contract with Rolla Rural
GENERAL FUND EXPENDITURE TOTAL			\$ 2,329,660	\$ 102,100	\$ 2,431,760	
SEWER FUND						
Sewer Fund	Bond-COP Proceeds	02-4-000-43-225	\$ 5,275,586	\$ 671,000	\$ 5,946,586	Adjust to actual
SEWER FUND REVENUES TOTAL			\$ 5,275,586	\$ 671,000	\$ 5,946,586	
Sewer	Employ Bene - LAGERS	02-5-050-109.00	\$ 75,700	\$ 125,000	\$ 200,700	LAGERS liability
Sewer	Professional/Cont - Treat Plant	02-5-050-331.02	\$ 627,455	\$ (627,455)	\$ -	Adjust to actual
Sewer	Treatment Plant Upgrade	02-5-050-570.00	\$ 3,256,144	\$ 3,050,000	\$ 6,306,144	Adjust to actual
Sewer	Depreciation Expense	02-5-050-599.00	\$ -	\$ 900,000	\$ 900,000	Depreciation calculation
SEWER FUND EXPENDITURE TOTAL			\$ 3,959,299	\$ 3,447,545	\$ 7,406,844	
ENVIRONMENTAL SERVICES FUND						
Environmental Services	Recyclables	03-4-000-44-300	\$ 270,000	\$ 136,000	\$ 406,000	Adjust to actual
Environmental Services	In-House Maintenance	03-4-000-46-075	\$ 270,000	\$ 78,000	\$ 348,000	Adjust to actual
ENVIRONMENTAL SERVICES REVENUE TOTAL			\$ 540,000	\$ 214,000	\$ 754,000	

**CITY OF ROLLA
FINAL BUDGET ADJUSTMENTS
COMBINED DEPARTMENTS**

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	APPROVED BUDGET	ADJUSTMENT	PROPOSED BUDGET	JUSTIFICATION
Recycling	Employ Bene - LAGERS	03-5-060-109.00	\$ 25,000	\$ 600	\$ 25,600	LAGERS liability
Recycling	Depreciation Expense	03-5-060-599.00	\$ -	\$ 70,000	\$ 70,000	Depreciation calculation
Sanitation	Employ Bene - LAGERS	03-5-070-109.00	\$ 80,000	\$ 215,000	\$ 295,000	LAGERS liability
Sanitation	Vehicles	03-5-070-561.00	\$ 362,000	\$ (362,000)	\$ -	Ordered in FY22 but won't arrive until FY23
Sanitation	Depreciation Expense	03-5-070-599.00	\$ -	\$ 295,000	\$ 295,000	Depreciation calculation
Vehicle Maintenance	Employ Bene - LAGERS	03-5-075-109.00	\$ 14,000	\$ 40,000	\$ 54,000	LAGERS liability
Vehicle Maintenance	Shop Supplies	03-5-075-215.00	\$ 185,000	\$ 59,000	\$ 244,000	Adjust to actual
Vehicle Maintenance	Depreciation Expense	03-5-075-599.00	\$ -	\$ 9,300	\$ 9,300	Depreciation calculation
ENVIRONMENTAL SERVICES EXPENDITURE TOTAL			\$ 666,000	\$ 326,900	\$ 992,900	
ARPA FUND						
ARPA	Federal & State Grants	04-4-000-43-020	\$ -	\$ 2,320,000	\$ 2,320,000	Adjust to actual
ARPA	Interest Income	04-4-000-46-040	\$ -	\$ 1,990	\$ 1,990	Adjust to actual
ARPA REVENUE TOTAL			\$ -	\$ 2,321,990	\$ 2,321,990	
ARPA	Loss of Revenue	Various	\$ -	\$ 1,260,000	\$ 1,260,000	Adjust to actual
ARPA	Equipment	Various	\$ -	\$ 1,063,573	\$ 1,063,573	Adjust to actual
ARPA	Buildings & Grounds	Various	\$ -	\$ -	\$ -	Adjust to actual
ARPA EXPENDITURES TOTAL			\$ -	\$ 2,323,573	\$ 2,323,573	
AIRPORT FUND						
Airport	Fuel Sales	05-4-000-44-500	\$ 370,000	\$ 115,250	\$ 485,250	Adjust to actual
Airport	Sale of Property	05-4-000-46-060	\$ 5,000	\$ 14,500	\$ 19,500	Sold more equipment
AIRPORT REVENUE TOTAL			\$ 375,000	\$ 129,750	\$ 504,750	
Airport	Salaries & Wages - Part Time	05-5-050-102.00	\$ 42,000	\$ 19,750	\$ 61,750	Adjust to actual
Airport	Aviation Fuel	05-5-050-315.00	\$ 290,000	\$ 122,650	\$ 412,650	Adjust to actual
Airport	Excise Tax	05-5-050-328.00	\$ 17,000	\$ 5,100	\$ 22,100	Adjust to actual
Airport	Professional Contractual	05-5-050-331.00	\$ 5,000	\$ 4,600	\$ 9,600	Adjust to actual
Airport	Grant Expense	05-5-050-452.00	\$ -	\$ 22,200	\$ 22,200	Finished MODOT project
Airport	Lease Purchase	05-5-050-562.00	\$ 78,355	\$ 10,600	\$ 88,955	Purchase tractor - Lease
AIRPORT EXPENDITURES TOTAL			\$ 432,355	\$ 184,900	\$ 617,255	
CEMETERY FUND						
Cemetery	Miscellaneous	06-4-000-46-400	\$ -	\$ 10,000	\$ 10,000	Adjust to actual
CEMETERY REVENUE TOTAL			\$ -	\$ 10,000	\$ 10,000	
Cemetery			\$ -	\$ -	\$ -	
CEMETERY EXPENDITURES TOTAL			\$ -	\$ -	\$ -	

**CITY OF ROLLA
FINAL BUDGET ADJUSTMENTS
COMBINED DEPARTMENTS**

DEPARTMENT	ACCOUNT TITLE	ACCOUNT NUMBER	APPROVED BUDGET	ADJUSTMENT	PROPOSED BUDGET	JUSTIFICATION
STREET FUND						
Street	TIF Redirect Local Tran	07-4-000-41-149	\$ (192,000)	\$ (44,275)	\$ (236,275)	Adjust to actual
Street	Local Sales Tax	07-4-000-41-150	\$ 2,621,000	\$ 300,750	\$ 2,921,750	Adjust to actual
Street	Local Cap Imp Sales Tax	07-4-000-41-151	\$ 2,621,000	\$ 300,750	\$ 2,921,750	Adjust to actual
Street	TIF Redirect Local Cap	07-4-000-41-152	\$ (224,000)	\$ (48,275)	\$ (272,275)	Adjust to actual
STREET REVENUE TOTAL			\$ 4,826,000	\$ 508,950	\$ 5,334,950	
Street	New Construction	07-5-073-580.00	\$ 1,520,000	\$ 100,000	\$ 1,620,000	
Street			\$ -	\$ -	\$ -	
STREET EXPENDITURES TOTAL			\$ 1,520,000	\$ 100,000	\$ 1,620,000	
RECREATION FUND						
Administration			\$ -	\$ -	\$ -	
RECREATION FUND REVENUE TOTAL			\$ -	\$ -	\$ -	
Administration			\$ -	\$ -	\$ -	
Maintenance			\$ -	\$ -	\$ -	
RECREATION FUND EXPENDITURE TOTAL			\$ -	\$ -	\$ -	
PARKS FUND						
Parks	Sales Tax	11-4-000-41-140	\$ 1,304,192	\$ 156,550	\$ 1,460,742	Adjust to actual
Parks	TIF Redirected Sales Tax	11-4-000-41-141	\$ (81,000)	\$ (5,700)	\$ (86,700)	
Parks	Federal & State Grants	11-4-000-43-020	\$ 45,000	\$ (45,000)	\$ -	ARPA Funds moved out of GF
PARKS REVENUE TOTAL			\$ 1,268,192	\$ 105,850	\$ 1,374,042	
Parks	Miscellaneous Exp	11-5-050-340.00	\$ -	\$ 10,000	\$ 10,000	Fountain transfer
Splashzone			\$ -	\$ -	\$ -	
PARKS EXPENDITURE TOTAL			\$ -	\$ 10,000	\$ 10,000	
PARK LAND RESERVE FUND						
PARK LAND RESERVE REVENUE TOTAL			\$ -	\$ -	\$ -	
PARK LAND RESERVE EXPENDITURE TOTAL			\$ -	\$ -	\$ -	

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