

ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, May 5th, 2025; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET

Presiding: Mayor Pro-Tempore Kevin Greven

Council Members in Physical Attendance: Mattias Penner, August Rolufs, Andrew Behrendt, Nathan Chirban, Steve Jackson, Aaron Pace, William Hahn, Tom Mc Neven, Kevin Greven, David Shelby, Tina Balch and Micheal Dickens

Council Members Absent: none

Department Directors and Other City Officials in Physical Attendance: Public Works Director Darin Pryor, Fire Chief Jeff Breen, Police Captain Doug James, Parks Director Floyd Jernigan, Environmental Services Director Roger Pankey, City Planner Tom Coots, Comm. Dev. Director Dawn Bell and City Counselor Nathan Nickolaus.

Mayor Pro-Tempore Greven called the meeting to order at approximately 6:30 p.m. and asked Councilman Rolufs to lead in the Pledge of Allegiance.

I. CONSENT AGENDA –

A. Consider Approval of the City Council Minutes of:

1. City Council Minutes – April 7th, 2025
2. City Council Minutes – April 21st, 2025
3. Closed Session Minutes – April 21st, 2025

A motion was made by Jackson, seconded by Penner, to approve the minutes. A voice vote showed 12 Ayes, 0 Nays, 0 Absent.

II. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a) Building Codes monthly report – March 2025
- b) Environmental Services Department Monthly Report March 2025
- c) Police Department Monthly Report – March 2025
- d) Animal Control Division Report – March 2025
- e) Rolla Municipal Court summary – March 2025
- f) The Centre Income Statement ending March 2025
- g) Fire Incident Report for March 2025
- h) City of Rolla Financial Reports, March 2025

There were discussions regarding clarification on some of the RPD reports and Centre membership statistics.

III. PUBLIC HEARINGS - None

IV. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

- At the request of the BPAC Committee, Mayor Pro-Tem Greven presented the Bike Month Proclamation (scheduled on the agenda as item IX.C.)

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- A. CPA Amanda Wiggins shared the results of the 2024 Chamber of Commerce Hotel/Motel Tax Audit Report and reported there were no significant findings or concerns.

V. OLD BUSINESS –

- A. **Ordinance** to reconsider rezoning of 21 Stephendale Ct. From R-1, suburban Residential district to the C-1, Neighborhood Commercial district. (City Planner Tom Coots) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4856: AN ORDINANCE TO APPROVE THE RE-ZONING OF PROPERTY LOCATED AT 21 STEPHENDALE COURT FROM THE R-1, SUBURBAN RESIDENTIAL DISTRICT TO THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT. A motion was made by Jackson, seconded by Chirban, to approve the ordinance. A roll call vote showed: Ayes: Balch, Penner, Dickens, Chirban, Greven, Jackson, Hahn, McNeven, Pace, Shelby, Behrendt, Rolufs. Nays: none. Absent: none.
- B. **Ordinance** to approve the vacation of the remainder of an alley north of 18th Street between Elm Street and Oak Street. (City Planner Tom Coots) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4857: AN ORDINANCE APPROVING THE VACATION OF THE REMAINDER OF AN ALLEY IN SCHUMAN’S ADDITION TO THE CITY OF ROLLA, GENERALLY LOCATED NORTH OF 18TH STREET BETWEEN OAK STREET ELM STREET. A motion was made by Penner, seconded by Balch, to approve the ordinance. A roll call vote showed: Ayes: Behrendt, Jackson, Dickens, Shelby, Greven, Penner, Hahn, Rolufs, Pace, Chirban, Balch, and McNeven. Nays: none. Absent: none.
- C. **Ordinance** to enter into agreement with BuildTec Construction LLC for Project 541, New Animal Shelter – Phase 2B Kennel Masonry. (PW Director Darin Pryor) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4858: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND BUILDTEC CONSTRUCTION, LLC. A motion was made by Balch, seconded by Hahn, to approve the ordinance. A roll call vote showed: Ayes: Hahn, Dickens, Jackson, Shelby, Balch, Mc Neven, Chirban, Rolufs, Pace, Greven, Behrendt, and Penner. Nays: None. Absent: none.

VI. NEW BUSINESS –

- A. **Motion** to Preserve Sovereign Immunity. (City Administrator John Butz) City Administrator John Butz explained to Council that the City obtains insurance quotes annually for renewal of the general liability, property coverage and workers comp. Private carriers require an official motion/authorization preserving sovereign immunity annually to coincide with policy renewals. A motion was made by Jackson, seconded by Shelby to authorize City Administrator John Butz to sign the Sovereign Immunity Preservation Rider. A voice note showed 12 Ayes, 0 Nays, 0 Absent.
- B. **Ordinance** to authorize agreement with HDR Engineering to update the Integrated Management Plan. (PW Director Darin Pryor) This update (required to be done every 5 years per 2018 MOU with DNR) allows citizens and the City to prioritize what is important and affordable regarding Stormwater and wastewater projects. City Counselor Nathan Nickolaus read the ordinance for its first reading: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND HDR ENGINEERING, INC FOR INTEGRATED MANAGEMENT PLAN UPDATING.

VII. CLAIMS and/or FISCAL TRANSACTIONS –

- A. **Motion** to award bid and **Ordinance** to enter into an agreement with Donald Maggi, Inc for Project 570 – Soest Road ADA Improvements. (PW Director Darin Pryor) A motion was made by Chirban, seconded by Balch, to award the bid to Don Maggi, Inc. A voice vote showed 12 Ayes, 0 Nays, 0 Absent. City Counselor Nathan Nickolaus read the ordinance for its first reading: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI INC.
- B. **Motion** to award bid to Donald Maggi, Inc for Project 600 – 2025 Concrete Paving. (PW Director Darin Pryor) A cashier's check was received from Barry Krause LLC which is considered irregular since a bid bond is what was required in the bid documents. However, Council has the authority to waive irregularities. A motion was made by Jackson, seconded by Hahn, to award the bid to Donald Maggi, Inc. A voice vote showed 10 Ayes, 2 Nays (Balch and Chirban), 0 Absent.
- C. **Motion** to award for Pickleball Court Restoration (tornado damage) (Park Director Floyd Jernigan) A motion was made by Jackson, seconded by Behrendt, to approve the repairs covered by insurance reimbursement, to McConnell & Associates for the repair of the net, posts, and surface for \$39,470 and to All Type Fence for fencing and wind screen replacement for \$33,965. A voice vote showed 12 Ayes, 0 Nays, 0 Absent.

VIII. CITIZEN COMMUNICATION

- A. Collin Gentry -Ward 2 citizen: Asked that the City boards be updated online.
- B. David Dukes: Asked Council to make the gambling machines illegal. Mr. Dukes was informed that there was currently a bill to make the machines legal at the state level. Mr. Dukes further cautioned Council regarding McBride Homes and encouraged them to investigate the most recent multi-million-dollar lawsuit in St. Louis.

IX. MAYOR/CITY COUNCIL COMMENTS

- A. Mayor Pro Tem. Greven acknowledged Mayoral Proclamation in observance of Building Safety Month.
- B. Mayor Pro Tem. Greven acknowledged Mayoral Proclamation in observance of Local Government Week.
- C. Earlier in the meeting, (Section IV) Mayor Pro-Tem Greven presented the Bicycle Pedestrian Advisory Committee with a Proclamation in observance of Bike Month.
- D. Motion to appoint John Jamison to P&Z Commission for a 4-year term (exp May 2029). A motion was made by Hahn, seconded by Penner, to postpone the vote on this appointment untill the May 19th meeting when Mayor Magdits is present. A voice vote showed 12 Ayes, 0 Nays, 0 Absent.
- E. Motion to re-appoint Dr. Janice Martin to P&Z Commission for a 4-year term (exp May 2029). A motion was made by Chirban, seconded by Penner, to approve the reappointment. A voice vote showed 12 Ayes, 0 Nays, 0 Absent.
- F. Motion to re-appoint Monty Sheild to P&Z Commission for a 4-year term (exp May 2029) A motion was made by Chirban, seconded by Balch to approve the reappointment. A voice vote showed 12 Ayes, 0 Nays, 0 Absent
- G. Appointment of Council Representative(s) to the Chamber's "Destination Rolla Grant Committee". Balch nominated Aaron Pace. Chirban nominated Hahn. Behrendt nominated Rolufs. By paper vote, each Council member voted for two of the nominated Councilmembers. The final tally counted by City Administrator John Butz and Mayor Pro-Tem Greven, Witnessed by City Counselor Nickolaus, revealed the majority vote to be for Pace and Hahn for a one year term expiring April of 2026.

X. COMMENTS FOR THE GOOD OF THE ORDER

- A. Next Meeting Date, Monday, May 19th, 2025
- B. (PW Director Pryor) Beginning May 10th, the Rolla Cruisin' will have their monthly event in Downtown Rolla.
- C. PW Director Darin Pryor extended an invite on May 22nd from 4:00-6:00 pm at the Eugene Northern Hall, for the annual Open house for Public Works and Parks Dept. Projects.
- D. Community Development Director Dawn Bell extended an invite on May 12th at 1:00 pm at the First United Methodist Church regarding the Downtown Comprehensive Plan.
- E. Mayor Pro-Tem Greven shared that Waynesville had their Salute to Service which included several Rolla students who had chosen to enter the military.
- F. Chirban asked City Administrator Butz to explain what Council can expect regarding the Fluoride conversation at the next May 19th meeting.
- G. Aimee Campbell, Tourism Director with RACC, shared events supporting Small Business Week.
- H. Mc Neven invited everyone to the RHS drama production CHICAGO (teen edition) this coming Friday and Saturday.

XI. CLOSED SESSION –

- A. Closed Session per RSMo 610.021 – None

XII. ADJOURNMENT -

With nothing further to discuss, the meeting was adjourned at 8:02 p.m.

CITY CLERK

MAYOR