

ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, JULY 7th, 2025; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET

Presiding: Mayor Pro-Tem Kevin Greven

Council Members in Physical Attendance: August Rolufs, Andrew Behrendt, Nathan Chirban, Aaron Pace, William Hahn, Tom Mc Neven, Kevin Greven, Tina Balch and Micheal Dickens

Council Members Absent: Steve Jackson, Mattias Penner, and David Shelby

Department Directors and Other City Officials in Physical Attendance: Public Works Director Darin Pryor, Fire Chief Jeff Breen, Police Chief Sean Fagan, Community Development Director Dawn Bell, Environmental Service Director Roger Pankey, Parks Director Floyd Jernigan, City Planner Tom Coots and City Counselor Nathan Nickolaus.

Mayor Pro-Tem Greven called the meeting to order at approximately 6:30 p.m. and proceeded to lead in the Pledge of Allegiance.

I. CONSENT AGENDA –

- A. Consider Approval of the City Council Minutes of:
 - A. City Council Minutes – June 2nd, 2025
 - B. Closed Session Minutes – June 2nd, 2025
 - C. City Council Minutes – June 16th, 2025
 - D. Closed Session Minutes – June 16th, 2025
 - E. Council Workshop Minutes – June 30th, 2025

A motion was made by Chirban, seconded by Balch to approve minutes. A voice vote showed 9 Ayes, zero Nays, 3 Absent.

II. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a) Building Codes monthly report – May & June 2025
- b) Environmental Services Department Monthly Report May 2025
- c) Police Department Monthly Report – May 2025
- d) Animal Control Division Report – May 2025
- e) Rolla Municipal Court summary – April, Corrected May (Note: May report submitted at the June 2nd meeting was incomplete), and June 2025
- f) The Centre Income Statement ending May 2025
- g) Fire Incident Report for May 2025
- h) P&Z Commission Minutes June 10th, 2025
- i) Rolla Board of Public Works Minutes for April 22nd, 2025
- j) Board of Adjustment Minutes for May 8th, 2025
- k) Parks Advisory Commission Minutes for May 29th, 2025
- l) City of Rolla Financials for May 2025

No questions were asked regarding the reports and minutes.

III. PUBLIC HEARINGS - None

July 7th, 2025

IV. **ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** –

- A. Lauren Hill, SBA Representative (U.S. Small Business Administration) regarding disaster assistance. (Delayed due to traffic) Ms. Hill shared the different low interest rate loans to assist citizens for rent, economic loss, housing repairs etc. due to the March 14th tornado.

V. **OLD BUSINESS** –

- A. **Ordinance** to approve the vacation of a portion of 11th Street West of Powell Avenue. (City Planner Tom Coots) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4864: AN ORDINANCE APPROVING THE VACATION OF A PORTION OF 11TH STREET GENERALLY LOCATED WEST OF POWELL AVENUE. A motion was made by Chirban, seconded by Hahn to approve the ordinance. A roll call vote showed: Ayes: Hahn, Dickens, Balch, McNeven, Chirban, Rolufs, Pace, Greven, Behrendt. Nays: none. Absent: Penner, Shelby and Jackson.
- B. **Ordinance** to enter into agreement with Meyer Electric for Wilson Field Lighting Project. (Park's Director Floyd Jernigan) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4865: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND MEYER ELECTRIC FOR THE REPLACEMENT OF WILSON FIELD LIGHTING. Greven clarified that this was an "installment" and not a replacement. A motion was made by Balch, seconded by Behrendt, to approve the ordinance. A roll call vote showed: Ayes: McNeven, Dickens, Rolufs, Greven, Behrendt, Balch, Pace, Hahn, and Chirban. Nays: none. Absent: Shelby, Penner and Jackson.
- C. **Ordinance** to enter into agreement with Qualite Sports Lighting Inc., for Kwantes Field Lighting Project. (Parks Director Floyd Jernigan) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4866: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND QUALITE SPORTS LIGHTING INC. FOR THE REPLACEMENT OF KWANTES FIELD LIGHTING. A motion was made by Balch, seconded by Pace to approve the ordinance. A roll call vote showed: Dickens, Rolufs, Greven, McNeven, Behrendt, Balch, Hahn, Chirban and Pace. Nays: none. Absent: Penner, Shelby, and Jackson.
- D. **Ordinance** to enter into an agreement with Pierce Asphalt, LLC for Project 601 – FY 2025 Asphalt Phase III. (PW Director Darin Pryor) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4867: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND PIERCE ASPHALT, LLC. A motion was made by Hahn, seconded by Pace to approve the ordinance. A roll call vote showed: Ayes: Greven, McNeven, Behrendt, Chirban, Pace, Dickens, Rolufs, Balch, and Hahn. Nays: none. Absent: Shelby, Jackson and Penner.

*At this time Lauren Hill with SBA entered the meeting and was able to give her presentation. See item IV.A.

VI. NEW BUSINESS –

- A. **Ordinance** amending Section 2-168 of the Rolla City Code pertaining to the removal of the city administrator. (City Administrator John Butz) Staff reviewed the current severance provisions under the City Administrator's employment contract, which allows six months' pay upon involuntary separation without cause. This differs from Sec. 2-168 of the Rolla Code, which specifies a two-month severance, though that section has not been updated in over three decades.

A proposed amendment would clarify that two months' severance remains the default unless modified by a specific employment contract approved by the Council. City Counselor Nathan Nickolaus read the ordinance for its first reading, by title: AN ORDINANCE AMENDING SECTION 2-168 OF THE ROLLA CITY CODE AND ENACTING A NEW SECTION 2-168 PERTAINING TO THE REMOVAL OF THE CITY ADMINISTRATOR.

- B. **Ordinance** to approve a tower lease agreement with Wisper ISP, LLC. (PW Director Darin Pryor) The lease agreement is to lease space at the airport water tower for purposes of providing wireless internet. City Counselor Nathan Nickolaus read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND WISPER ISP LLC.

C. CLAIMS and/or FISCAL TRANSACTIONS –

- A. Review of Proposed Budget for The Highlands Community Improvement District. (City Administrator John Butz) City Administrator John Butz presented the FY25 and FY26 budget for The Highlands CID. CID statutes require submittal and review by the City Council prior to the CID Board action (no formal action needed by Council)

- B. **Motion to award bid and Ordinance** to enter into agreement with Pierce Asphalt for FY 2025 Asphalt Phase IV, Project 604. (PW Director Darin Pryor) A motion was made by Chirban, seconded by Balch to award the bid to Pierce Asphalt for \$199,819.40. A voice vote showed 9 Ayes, zero Nays and 3 Absent. City Counselor Nathan Nickolaus read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND PIERCE ASPHALT, LLC.

VII. CITIZEN COMMUNICATION

- A. Kristin Williams – South Murray Drive regarding the damage to her home from the sewer back-up and the letter she received denying her claim. City Counselor Nickolaus referred her to the insurance company for an appeal.

VIII. MAYOR/CITY COUNCIL COMMENTS

- A. Councilwoman Balch shared that Kids Safety Day was scheduled for July 9th from 10:00am to 2:00pm at Lions Club Park.
- B. Chief Fagan reminded Council of the Neighborhood Watch Program and to contact the Police Department to sign-up and receive resources if any are interested

IX. COMMENTS FOR THE GOOD OF THE ORDER

- A. Next Meeting Date, Monday, July 21st, 2025
- B. Request for rezoning was withdrawn by applicant: Map Amendment to rezone 112 W Lions Club Dr from the R-1, Suburban Residential district to the C-2, General Commercial district. No Action Needed.

X. CLOSED SESSION –

- A. Closed Session per RSMo 610.021 – (2) Real Estate, (3) Personnel, (12) Contract Negotiations and Sealed Bids

At 7:06 pm a motion was made by Chirban, seconded by Behrendt, to move into closed session. A roll call vote showed: Ayes: Dickens, Chirban, Greven, Hahn, Balch, Behrendt, Rolufs, McNeven, and Pace. Nays: none. Absent: Penner, Shelby and Jackson.

At 8:28 pm Council returned from Closed session where there were no reportable actions taken.

XI. ADJOURNMENT -

With nothing further to discuss, the meeting was adjourned at approximately 8:28 p.m.

CITY CLERK

MAYOR